

**THE CORPORATION OF THE TOWN OF MATTAWA
BY-LAW NUMBER 24-20**

BEING a By-law to appoint Paul Laperriere as Chief Administrative Officer and Treasurer for the Corporation of the Town of Mattawa.

WHEREAS subsection 229 of the Municipal Act, 2001 provides that a Council of the Town of Mattawa may pass a by-law to appoint a Chief Administrative Officer who shall be responsible for:

- a) Exercising general control and management of the affairs of the municipality for the purpose of ensuring the efficient operation of the municipality; and
- b) Performing such other duties as are assigned by the municipality.

AND WHEREAS subsection 286(1) of the Municipal Act, 2001 requires that Council of the Town of Mattawa shall appoint a Treasurer who is responsible for handling all of the financial affairs of the municipality on behalf of and in the manner directed by the council of the municipality, including:

- a) Collecting money payable to the municipality and issuing receipts for those payments;
- b) Depositing all money received on behalf of the municipality in a financial institution designated by the municipality;
- c) Paying all debts of the municipality and other expenditures authorized by the municipality;
- d) Maintaining accurate records and accounts of the financial affairs of the municipality;
- e) Providing the council with such information with respect to the financial affairs of the municipality as it requires or requests;
- f) Ensuring investments of the municipality are made in compliance with the regulations made under section 418.

AND WHEREAS Council deems it necessary to appoint a Chief Administrative Officer and Treasurer for the municipality.

NOW THEREFORE the Council of the Corporation of the Town of Mattawa enacts as follows:

- 1. **THAT** Paul Laperriere be and hereby is appointed as Chief Administrative Officer and Treasurer.
- 2. **THAT** Paul Laperriere shall exercise all the authority, powers and rights and shall perform all the duties and obligations as the Chief Administrative Officer and Treasurer which by statute or by by-law are or may be conferred or imposed upon and any other duties that may be imposed by Council.
- 3. **THAT** Paul Laperriere shall hold these appointments until such time as Council deems necessary and is subject to the by-laws of the Corporation.
- 4. **THAT** this By-law shall come into force on the date of passing thereof.
- 5. **THAT** By-law Numbers 23-16, 23-19, 23-29, 23-30 and 20-27 are hereby repealed.

READ A FIRST and SECOND TIME, this 25th day of November, 2024.

READ THIRD TIME and FINALLY PASSED, this 25th day of November, 2024.



Mayor



Clerk