



**REGULAR MEETING OF COUNCIL
AGENDA
TUESDAY OCTOBER 15, 2024 AT 6:00 P.M.**

**DR. S. F. MONESTIME MUNICIPAL COUNCIL CHAMBERS
160 WATER STREET, MATTAWA ON**

**Zoom Meeting Access: 1-647-374-4685
Meeting ID Code: 864 9897 7862
Passcode: 651285**

- 1. Meeting Called to Order**
- 2. Announce Electronic Participants**
- 3. Adoption of Agenda**
 - 3.1 To Adopt the agenda as presented or amended
 - That the agenda dated October 15, 2024 be adopted as amended
- 4. Disclosures of a Conflict of Interest**
- 5. Presentations and Delegations**
 - 5.1 Joe Miller & Julia Clicchia – Fence Located at 640 Brydges Street
 - 5.2 Angie Punnet, Administrator, William Brooks, CFO & Dave Smits, Director of Facilities & Capital Projects, of Cassellholme – Status of Cassellholme Redevelopment & Capital Levy Plan
- 6. Adoption of Minutes**
 - 6.1 Regular Meeting of September 23, 2024
 - 6.2 Special Meeting of October 7, 2024
 - 6.3 To adopt the minutes as presented or amended
 - That Council adopt the September 23 & October 7, 2024 minutes
- 7. Notice of Motions**
- 8. Correspondence**
 - 8.1 City of Temiskaming Shores – Alcohol Sales in Convenience Stores & Locations that Sell Fuel to Drives
 - 8.2 North Bay Parry Sound District Health Unit – Board Meeting Minutes Approved

8.3 North Bay Mattawa Conservation Authority – Phaseout of Free Water Testing in 2023
Auditors General Report

8.4 ROMA – 2025 Conference January 19-21

8.5 Township of Brock – Rideshare Services

8.6 Eugene Blake – Preservation of Mattawa Train Station

9. Standing Committee Recommendations/Reports – Motions

10. Information Reports – Motions

10.1 2025 Municipal Conferences – Report # 24-57R

10.2 2025 OPP Municipal Policing Budget – Report # 24-58R

10.3 Treasurer’s Report – September 30, 2024 – Report # 24-59R

10.4 Bridge Financing – Report # 24-60R

11. By-Laws

11.1 By-law # 24-19 – Repeal Standing Committees of Council By-law
BEING a by-law to repeal By-law 24-06 Standing Committees of Council.

12. Old Business

12.1 Council – Food Cyclor Municipal Solutions

13. New Business

14. Questions from Public Pertaining to Agenda

15. In Camera (Closed) Session

15.1 Divestiture of The Rosemount Valley Suites (Affordable Seniors Housing)
In accordance with the Municipal Act, 2001 Section 239 (2)(c)
c) a proposed or pending acquisition or disposition of land by the municipality or local board

15.2 Personnel Matter
In accordance with the Municipal Act, 2001 Section 239 (2)(b)
b) personal matters about an identifiable individual, including municipal or local board employees

16. Return to Regular Session

17. Motions Resulting from Closed Session

18. Adjournment

18.1 Adjournment of the meeting

- That the October 15, 2024 meeting adjourn at _____ p.m.

DATE: TUESDAY OCTOBER 15, 2024

3.1

THE CORPORATION TOWN OF MATTAWA

MOVED BY COUNCILLOR _____

SECONDED BY COUNCILLOR _____

BE IT RESOLVED THAT the meeting agenda dated Monday October 15, 2024 be adopted as amended to add an In Camera (Closed Session) item being 15.2 Personnel Matter.



Request Form for Presentation Before Council

Person(s) to Appear: Joe Miller - and - Julia Colicchia

Preferred Date: October 15TH, 2024

Alternate Date: _____

General Outline of Subject Matter: (10 Minutes allotted for Presentation)

- Attached letter dated Sept. 24TH/24 from CAO
- Positive Community Feedback - R2 Commercial/Industrial
- Ongoing Harassment from neighbors.

Person Requesting Appearance (if different from those appearing):

Name: _____

Title/Organization: _____

Telephone No.(s): _____

Email (s): _____

Have you spoken to Municipal Staff concerning this matter prior to requesting audience with Council? Yes No

If yes, which department and staff have you spoken with: CAO office
Paul Laperriere

What action are you hoping will result from your presentation: To keep the lattice on the road frontage for privacy, security and aesthetics

Date Submitted: October 8TH/24

Signature of Person Requesting Appearance:

This form may be submitted to the Clerk's Office by email to clerk@mattawa.ca or in person.

** Anyone wishing to conduct a laptop presentation must provide an electronic version of the presentation by 12:00 p.m. (Noon) on the Wednesday prior to the scheduled Meeting of Council to clerk@mattawa.ca.

DISCLAIMER

Please note that submission of this form does not guarantee the approval of your request for a presentation. In addition, all information submitted will be considered to be public information and therefore subject to full disclosure, under the *Municipal Freedom of Information and Protection of Privacy Act*, R.S.O. 1990, c. M. 56, as amended and any successor legislation thereto.

Personal information collected through this form is pursuant the authority of the *Municipal Freedom of Information and Protection of Privacy Act*, R.S. O. 1990, Chapter M.56, as amended, and will be used to create the Council Agenda and will become a public document. Questions about this collection should be directed to the Municipal Clerk, 160 Water Street, Mattawa ON P0H 1V0 (705) 744-5611.



September 24, 2024

Julia Colichia
Doug Newman
640 Brydges Street
Mattawa, ON POH 1V0


Council has received the documentation you provided concerning the fencing at 640 Brydges Street and your request to install and additional 12" lattice on top of the 6' fence.

The Town of Mattawa's bylaw #17-15 limits the height of the fence to 4' in the front yard and 6' on the sides and rear. The height is defined as the entire structure of the fence which would include any lattice.

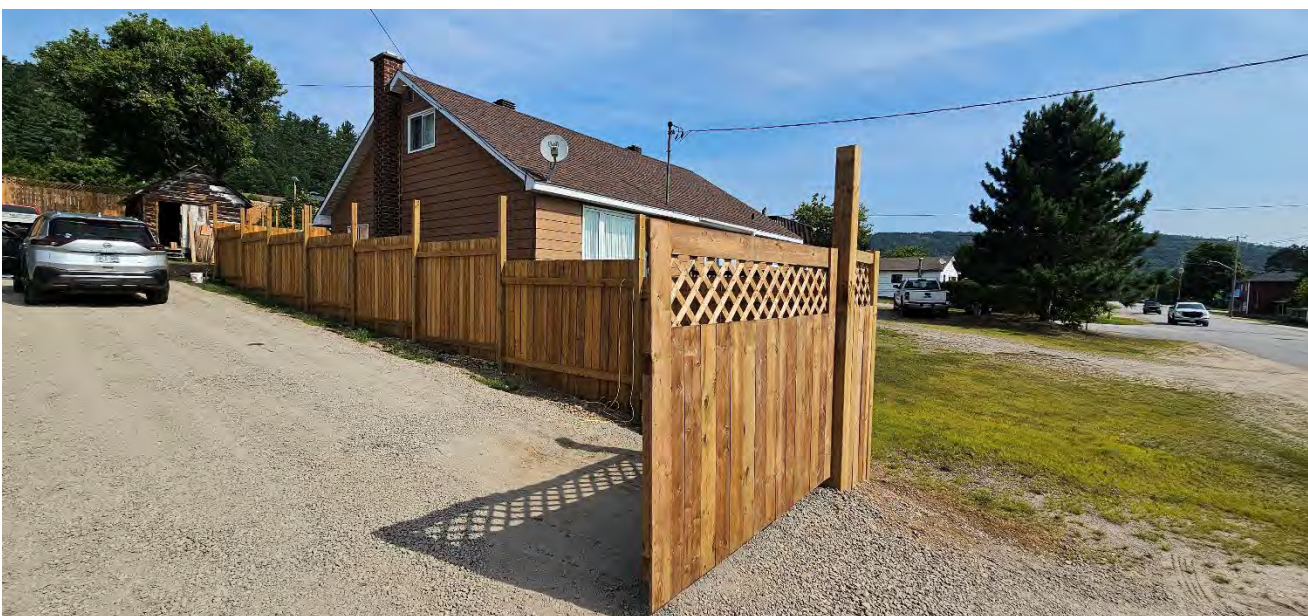
In keeping with its current bylaw, Council did not approve the additional 12" lattice request. Also, in adherence to the current bylaw, Council also directs the Chief Bylaw Official to ensure that the current 24" lattice on the Brydges Street side (front yard) be removed such that the fence is in alignment with the current 4' height restriction for front yards. You will also cut down any posts on the side/rear yards to the height of the 6' fence. You will be given until **October 22, 2024, or 4 weeks** to remove the lattice and cut down the extra height on the posts. Council has directed the Chief Bylaw Officer not to levy any fines or penalties if this letter is complied to.

In the event that this letter is not complied to, Council has advised the Chief Bylaw Officer to levy any and all applicable fines and penalties including the removal of the lattice and extra post height at the owners' expense.

Respectfully,


Paul Laperriere, CPA, CA
Interim CAO/Treasurer









From: [Julie Pilkey](#)
To: [Amy Leclerc](#)
Subject: RE: [EXTERNAL]RE: Council Meeting - Invitation Request
Date: Thursday, August 22, 2024 3:16:45 PM
Attachments: [image004.png](#)
[image001.png](#)

Hello Amy

I have received confirmation that Cassellholme would like to attend the Town of Mattawa Council Meeting on **Tuesday October 15/24 at 6:00p.m.**

Confirmed Attendance so far, will be:

- Angie Punnett, Administrator
- William Brooks, CFO

There might be a couple of Board Members that will attend but I haven't received confirmation from them.

I will let you know.

Please let me know if there is anything else you need from me?

Thank you

Julie

Stay Healthy / Stay Safe

Julie Pilkey

Finance & Administration Coordinator

CASSELLHOLME

Compassionate care for life's journey.

400 Olive Street

North Bay, ON P1B 6J4

Tel: 705-474-4250 ext. 308

Fax: 705-474-6129

Website: www.cassellholme.ca

From: Info <info@mattawa.ca>

Sent: July 24, 2024 9:59 AM

To: Julie Pilkey <pilkeyj@cassellholme.on.ca>

Subject: [EXTERNAL]RE: Council Meeting - Invitation Request

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you validate the sender and know the content is safe. Please forward this email to infosec@northbay.ca if you believe this email is suspicious.

Good morning,

The Town of Mattawa Council will meet on September 9th and 23rd and October 15th and 28th. Please advise which date would work for you to come make a presentation.

If you can email me directly at clerk@mattawa.ca

Thank you.

Kindest regards,

Amy Leclerc

Clerk/Revenue Services Clerk

Town of Mattawa

The information contained in this electronic message from Town of Mattawa is directed in confidence solely to the person(s) named above and may not be otherwise distributed, copied or disclosed including attachments. The message may contain information that is privileged, confidential and exempt from disclosure under the Municipal Freedom of Information and Protection of Privacy Act and by the Personal Information Protection and Electronic Documents Act. The use of such personal information except in compliance with the Acts, is strictly prohibited. If you have received this message in error, please notify the sender immediately advising of the error and delete the message without making a copy. Thank you.

From: Julie Pilkey <pilkeyj@cassellholme.on.ca>

Sent: Tuesday, July 23, 2024 1:37 PM

To: Bryan Martin <clerk@southalgonquin.ca>; 'Donna Maitland' <cao@calvintownship.ca>; Jason McMartin <clerk@papineaucameron.ca>; Jason McMartin <admin@papineaucameron.ca>; Jason Trottier <jason.trottier@eastferris.ca>; Jennistine Leblond <j.leblond@chisholm.ca>; JoAnne Montreuil <admin@mattawan.ca>; Karen McIsaac <karen.mcisaac@cityofnorthbay.ca>; Info <info@mattawa.ca>; Peter Johnston <cao.clerk@bonfieldtownship.org>

Subject: Council Meeting - Invitation Request

Hello Everyone

Cassellholme would like to attend one of your upcoming Council Meetings, either in September or October.

This will be an opportunity to update your Council Members on the status of the Cassellholme Redevelopment, the Capital Levy Plan, and answer any questions you may have.

Please reply to let me know which meeting will work best for you and we will confirm attendance.

As always, Cassellholme Board of Management Meeting Dates with Zoom Link, Minutes and Financial Statements can be found on our Cassellholme Website

www.cassellholme.ca

[Board of Management | Cassellholme](#)

[Financial Statements | Cassellholme](#)

Thank you
Julie

Stay Healthy / Stay Safe

Julie Pilkey

Finance & Administration Coordinator

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Website: www.cassellholme.ca

CASSELLHOLME

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Municipal Presentation - Mattawa
October 15th, 2024

Who We Are



Angie Punnett
Administrator



Dave Smits, P.Eng.
Director, Capital Projects
& Facilities



William Brooks, CPA
Chief Financial Officer

Our Services

Our Mission, Vision, and Values



Our **mission** is to provide compassionate, quality care throughout life's journey.

Our **vision** is to enhance the lives of the people we serve.

Our Funding Partners

Ontario 



Papineau-Cameron



Long Term Care



240 Long Term Care (LTC) Beds



Waitlist - 315 people



**Admission Permanent Placements 2023 -
77**



Community Support Services

Community Support Services is a division of Cassellholme, funded through the Province to provide services to seniors in North Bay and surrounding area.

Department	Active Clients	Wait Listed Clients
Assisted Living	32	14
Supportive Housing	3	0
Caregiver Respite	22	50
Homemaking	188	609
400 Club	23	63
Meals on Wheels (Mattawa)	27	0
Transportation	37	2
Lawn Maintenance	8	39
Snow Removal	8	41
Diner's Club	24	0
Total	372	818

Human Resources

Position	Full Time	Part time	Casual	Student	Total
Personal Support Workers	81	82	14	27	204
Registered Practical Nurses	26	13	9	-	48
Registered Nurses	7	4	2	-	13
Food Service Workers	13	22	-	4	39
Housekeeping & Laundry	14	13	3	-	30
Maintenance	3	-	-	-	3
Activities	1	9	3	-	13
CSS Homemakers	-	7	-	-	7
CSS PSWs	-	19	-	-	19
Administrative	40	4	-	-	44
Total	185	173	31	31	420

Legislative Compliance & Funding Overview Impacting 2024

Fixing Long Term Care Act, 2021

- **Legislation that establishes framework and regulates all LTC homes in Ontario**
- **Regulates things such as:**
 - **Resident Bill of Rights**
 - **Duty to protect from abuse and neglect**
 - **Staffing ratios**
 - **Admission processes**
 - **Staff education requirements**

Accountability



Proactive Inspections



Critical Incident Reporting



Complaints/Whistleblower Protection



Quality Improvement



Continuous Quality Improvement Plan

- Health Quality Ontario Annual Reporting
- AdvantAge Ontario



Satisfaction Survey & Complaint Review



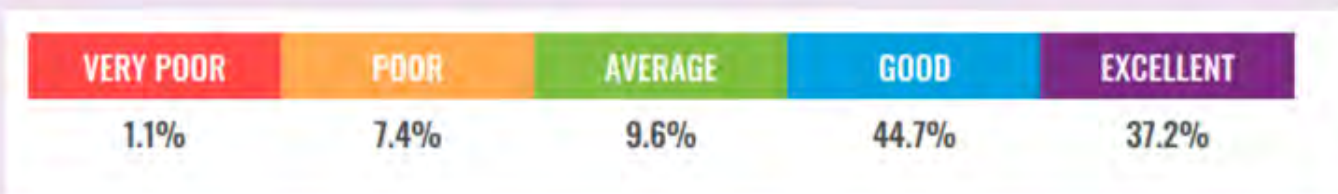
Resident Satisfaction

Overall Satisfaction

2023



2022



Would you recommend Casselholme?

2023



2022



Funding Overview

Funding Source	2024 Operating Budget
Provincial Funding - MOLTC	\$ 22,181,654
Basic Revenue - Residents	4,365,564
Preferred & Other Revenue	873,919
Municipal Levy *	3,343,402
Total Budgeted Revenue	30,764,539

* 0% Levy Increase in 2022, 2023, & 2024

Redevelopment

Project Update - Key Points



1. Project Highlights



2. Construction Progress Update



3. Schedule Update

Project Highlights

- **264 Long Term Care beds**
- **60% of beds are Private or Semi-Private vs. 20% today**
- **Approx. 222,000 sq. ft. vs. 120,000 sq. ft. today**
- **2 x 12 bed secure Resident Home Areas (RHA) on first floor with secure outdoor spaces**
- **1 x 16 bed RHA being developed through a partnership with Nipissing First Nation**
- **Auditorium and Day Program spaces included**

Construction Progress

- Phase 00 (Project start-up & Link Demolition) - Work Complete
- Phase 1-A (New Parking Lot and New Main Entrance) - Work Complete
- Phase 1-B (136 Beds):
 - Exterior cladding work is in progress, including masonry and metal cladding.
 - Interior framing work on all floors is largely complete. Small areas remain to be framed and are being coordinated with other trades.
 - Interior boarding is ongoing on Levels 2, 3 & 4.
 - Elevator installation is ongoing.
 - Mechanical and electrical above ceiling rough-ins are ongoing, as well as wall rough-ins.
 - All roofing work is complete, except for the balconies and low roof along the west elevation.
 - Concrete slab floor crack repair work is being coordinated with consultants. Once the scope of work and cost is confirmed, repair work will be scheduled.
 - Link construction is in progress.
 - Permanent power complete.

Construction Progress



May 2023



Feb 2024

Construction Progress



September 16th, 2024

YOUR NEW CASSELLHOLME

Phase Two

Construction of phase one of new Cassellholme building on Olive Street where existing parking and drop off are presently located.

This is a new five-storey building which will provide 120 new LTC beds and be temporarily linked to the existing building.



- Highlighted construction area for this Phase
- New build



Construction Progress



Render – Final Design (plus 1 floor)

YOUR NEW CASSELLHOLME

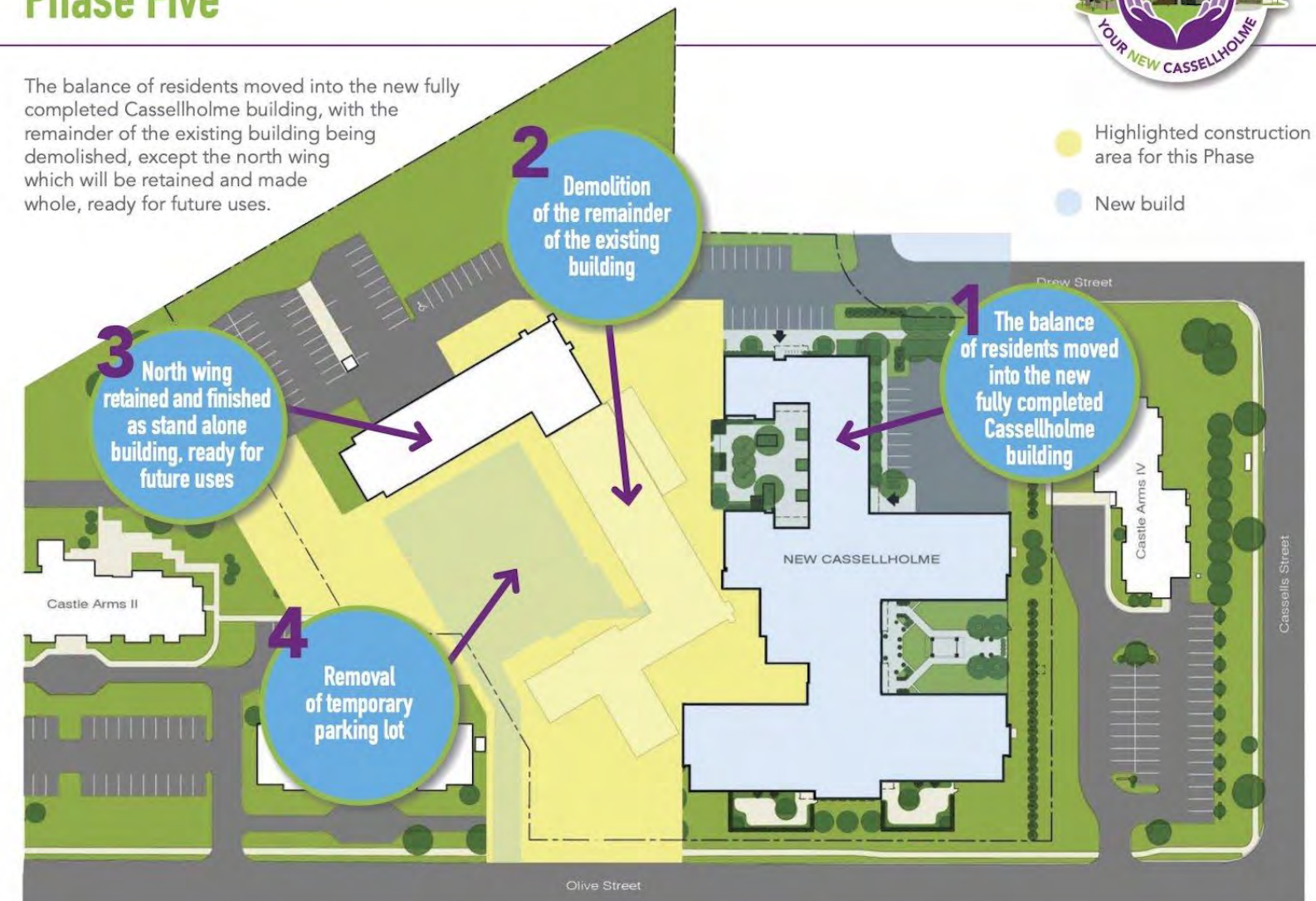
Phase Five

The balance of residents moved into the new fully completed Cassellholme building, with the remainder of the existing building being demolished, except the north wing which will be retained and made whole, ready for future uses.



Highlighted construction area for this Phase

New build



Project Schedule Update

Milestone	Key Date
Construction Start	Mar 2022
Phase One Occupancy (50% of beds)	Apr 2025
Phase Two Occupancy (100% of beds)	Dec 2026 - TBD
Final Completion	Dec 2027 - TBD

- **Key project schedule challenges include:**
 - **COVID-19 supply chain challenges**
 - **Existing foundations uncovered during excavation**
 - **Site coordination & sub-contractor challenges**

Project Financing - Key Points



1. Project Budget Update



2. Interest Rate Impacts



3. Provincial Funding Impacts



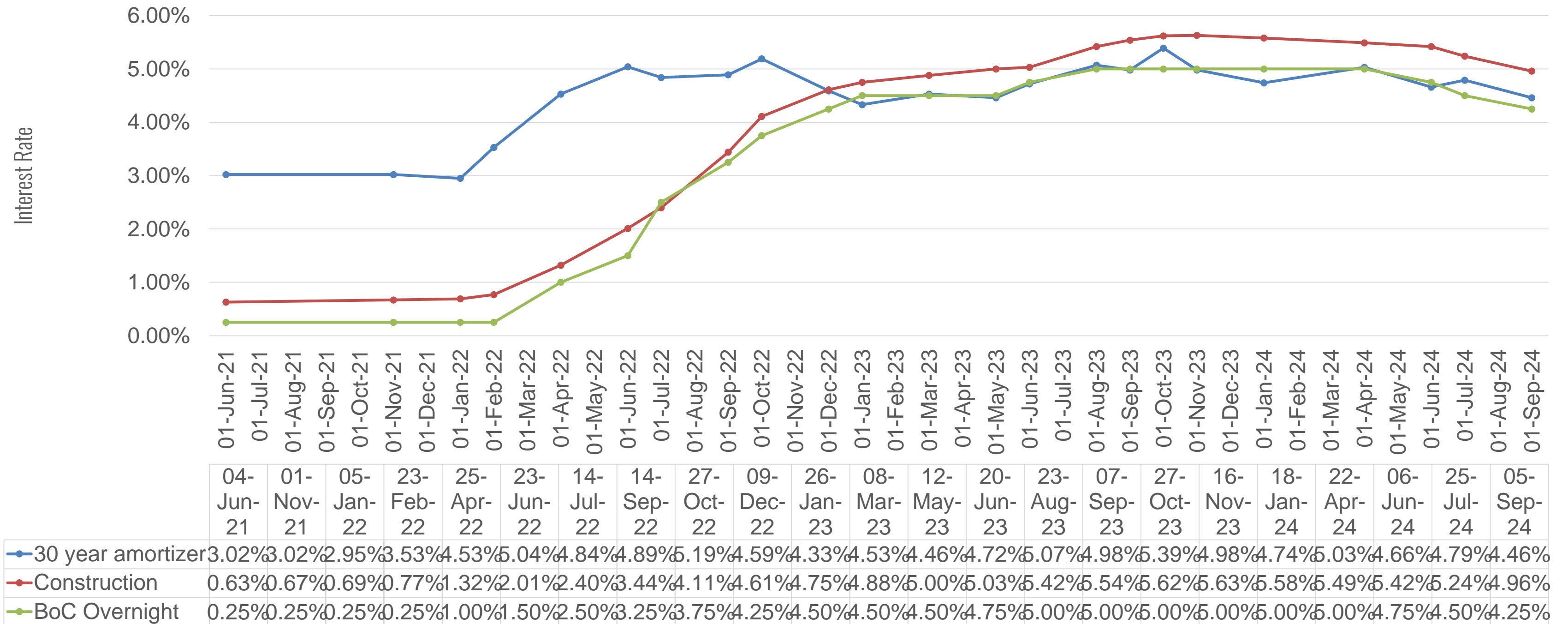
4. Forecast Levy

1. Construction Budget Update

YTD to July 31 st , 2024	Board Approved Budget	Total Spent to date	Budget Remaining	% Spent
A - Land	0	0	0	0%
B - Hard Costs	101,587,646	37,876,966	63,710,680	37%
C - Architects and Engineers	5,293,090	4,444,259	848,832	84%
D - Other Design Consultants Costs	786,929	547,952	238,977	70%
E - Fees & Permits	31,235	31,235	0	100%
F - Project Management & Other Prof. Services	1,798,833	1,453,813	345,020	81%
G - Financing & Construction Interest	2,850,041	2,539,558	310,483	89%
H - Taxes	1,914,397	1,430,251	484,146	75%
I - Contingency	4,721,632	1,293,335	3,428,297	27%
J - FF&E	2,965,586	516,204	2,449,382	17%
Grand Total	121,949,389	50,133,572	71,815,817	41%

2. Interest Rate Impacts

30 Year Amortizer and Construction Interest Rates - 10 June 2021 to September 2024



2. Interest Impact - 2021 vs. 2024 rates

Est. Shortfall by Municipality - 2024 IO Rates	2024	2025	2026	2027	2028 +
North Bay	1,041,808	1,878,839	2,846,596	3,634,201	3,695,989
East Ferris	101,313	182,713	276,825	353,418	359,427
South Algonquin	43,485	78,423	118,818	151,693	154,272
Bonfield	42,319	76,320	115,632	147,625	150,135
Papineau/Cameron	22,609	40,773	61,775	78,867	80,208
Chisholm	21,402	38,597	58,478	74,658	75,927
Calvin	19,547	35,253	53,411	68,188	69,348
Mattawa	17,721	31,958	48,419	61,816	62,867
Mattawan	4,355	7,855	11,900	15,193	15,451
Total	1,314,560	2,370,732	3,591,853	4,585,659	4,663,623

Est. Shortfall by Municipality - 2021 IO Rates	2024	2025	2026	2027	2028 +
North Bay	-	-	-	1,407,065	2,814,130
East Ferris	-	-	-	136,834	273,668
South Algonquin	-	-	-	58,731	117,463
Bonfield	-	-	-	57,156	114,313
Papineau/Cameron	-	-	-	30,535	61,070
Chisholm	-	-	-	28,905	57,811
Calvin	-	-	-	26,401	52,801
Mattawa	-	-	-	23,934	47,867
Mattawan	-	-	-	5,882	11,765
Total	-	-	-	1,775,444	3,550,888

3. Provincial Funding Impacts

- **Project Funding is based on the Ministry's 2020 LTC Capital Development Policy**
- **For Casselholme, this equates to:**
 - **\$6.6M in capital grants on substantial completion**
 - **\$2.2M in annual funding for 25 years**
- **In late 2022, MOLTC announced a "CFS Top-Up" per diem of \$35/bed/day equating to \$3M annually for 25 years**
- **Casselholme is ineligible based on approval date - next slide shows the potential impact of that funding**

3. Provincial Funding Impacts

Est. Shortfall by Municipality - 2020 CFS Subsidy Only	2024	2025	2026	2027	2028 +
North Bay	1,041,808	1,878,839	2,846,596	3,634,201	3,695,989
East Ferris	101,313	182,713	276,825	353,418	359,427
South Algonquin	43,485	78,423	118,818	151,693	154,272
Bonfield	42,319	76,320	115,632	147,625	150,135
Papineau/Cameron	22,609	40,773	61,775	78,867	80,208
Chisholm	21,402	38,597	58,478	74,658	75,927
Calvin	19,547	35,253	53,411	68,188	69,348
Mattawa	17,721	31,958	48,419	61,816	62,867
Mattawan	4,355	7,855	11,900	15,193	15,451
Total	1,314,560	2,370,732	3,591,853	4,585,659	4,663,623

Est. Shortfall by Municipality - 2020 CFS Subsidy & Top Up \$35/bed/day	2024	2025	2026	2027	2028 +
North Bay	1,044,567	487,473	1,461,984	1,607,095	1,021,324
East Ferris	101,582	47,406	142,175	156,286	99,321
South Algonquin	43,601	20,347	61,024	67,081	42,630
Bonfield	42,431	19,802	59,387	65,282	41,487
Papineau/Cameron	22,668	10,579	31,727	34,876	22,164
Chisholm	21,459	10,014	30,034	33,015	20,981
Calvin	19,599	9,146	27,431	30,154	19,163
Mattawa	17,768	8,292	24,868	27,336	17,372
Mattawan	4,367	2,038	6,112	6,719	4,270
Total	1,318,041	615,097	1,844,741	2,027,844	1,288,713

4. Forecast Capital Levy

Year	2025	2026	2027	2028	2029
Mattawa	41,689	44,304	68,770	62,780	62,867

Notes

- Does not include regular operating levy – 2025 budget target = 0% to CPI increase over 2024
- Subject to change based on actual interest rates, construction budget and schedule, provincial funding
- Does not include any levy for debt service coverage reserves. If required, would equal approximately 25% of 2028 amount additional

Q&A Session

CASSELLHOLME

Compassionate care for life's journey.

THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the Regular Meeting held Monday September 23, 2024, at 6:00 p.m. in the Dr. S.F. Monestime Council Chambers.

Council Present: Mayor Raymond A. Bélanger
Deputy Mayor Mathew Gardiner
Councillor Fern Levesque
Councillor Loren Mick
Councillor Laura Ross
Councillor Garry Thibert
Councillor Spencer Bigelow

Staff Present: Amy Leclerc, Municipal Clerk/Revenue Services Clerk
Paul Laperriere, Interim CAO/Treasurer
Dexture Sarrazin, Director of Community Services
Shawn Hongell, Fire Chief

*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

1. Meeting Called to Order

Meeting Called to Order by Mayor Bélanger at 6:00 p.m.

2. Announce Electronic Participants

Clerk announced that presenter Maddy From is online tonight.

3. Adoption of Agenda

3.1 To Adopt the agenda as presented or amended

Resolution Number 24-192

Moved by Councillor Loren Mick

Seconded by Councillor Garry Thibert

BE IT RESOLVED THAT the meeting agenda dated Monday September 23, 2024 be adopted as amended to add an item under section 13. New Business, item # 13.2 National Day for Truth & Reconciliation September 30, 2024.

CARRIED – unanimous

4. Disclosures of a Conflict of Interest

5. Presentations and Delegations

5.1 Maddy From, Food Cycle Science Corp. – Food Cycler Municipal Solutions (Virtual Presentation)

A presentation was heard by Council with regards to a food cycler system and municipal partnership.

6. Adoption of Minutes

6.1 Regular Meeting of September 9, 2024

6.2 Committee of the Whole Meeting of September 16, 2024

6.3 To adopt the minutes as presented or amended

Resolution Number 24-193

Moved by Councillor Fern Levesque

Seconded by Councillor Laura Ross

BE IT RESOLVED THAT Council adopt the minutes of the Regular meeting of Monday September 9, 2024 and the Committee of the Whole meeting of Monday September 16, 2024.

CARRIED – unanimous

7. Notice of Motions

7.1 Support for Municipal Elections Act Changes

Resolution Number 24-194

Moved by Councillor Laura Ross

Seconded by Councillor Spencer Bigelow

WHEREAS elections rules need to be clear, supporting candidates and voters in their electoral participation and election administrators in running elections;

AND WHEREAS legislation needs to strike the right balance between providing clear rules and frameworks to ensure the integrity of the electoral process;

AND WHEREAS the legislation must also reduce administrative and operational burden for municipal staff ensuring the local election administrators can run elections in a way that responds to the unique circumstances of their local communities;

AND WHEREAS the Municipal Elections Act, 1996 (MEA) will be 30 years old by the next municipal and school board elections in 2026;

AND WHEREAS the MEA sets out the rules for local elections, the Assessment Act, 1990 and the Education Act, 1990 also contain provisions impacting local elections adding more places for voters, candidates, and administrators to look for the rules that bind the local democratic process in Ontario;

AND WHEREAS with rules across three pieces of legislation, and the MEA containing a patchwork of clauses, there are interpretations challenges, inconsistencies, and gaps to fill;

AND WHEREAS the Act can pose difficulties for voters, candidates, contributors and third-party advertisers to read, to interpret, to comply with and for election administrators to enforce;

AND WHEREAS while local elections are run as efficiently as can be within the current legislative framework, modernization and continuous improvement is needed to ensure the Act is responsive to today's needs and tomorrow's challenges;

AND WHEREAS to keep public trust and improve safeguards the Act should be reviewed considering the ever-changing landscape which impacts elections administration including privacy, the threats of foreign interference, increased spread of mis/disinformation and the increased use of technologies like artificial intelligence and use of digital identities;

AND WHEREAS the Association of Municipal Managers, Clerks, and Treasurers of Ontario (AMCTO) reviewed the Act and has provided several recommendations including modernizing the legislation, harmonizing rules, and streamlining and simplifying administration;

AND WHEREAS AMCTO put forward recommendations for amendments ahead of the 2026 elections and longer-term recommendations for amendments ahead of the 2030 elections ;

THEREFORE BE IT RESOLVED THAT the Town of Mattawa calls for the Province to update the MEA with priority amendments as outlined by AMCTO before Summer 2025 and commence work to review and re-write the MEA with longer-term recommendations ahead of the 2030 elections

AND BE IT FURTHER RESOLVED THAT this resolution will be forwarded to all municipalities in Ontario for support and that each endorsement be then forwarded to the Minister of Municipal Affairs and Housing, the Minister of Education, the Minister of Public and Business Service Delivery, the Minister of Finance, the Premier of Ontario, MPP of Nipissing District and AMCTO.

CARRIED – unanimous

7.2 Support for Creation of Province-Wide Long Service Medal for Police & Paramedics

Resolution Number 24-195

Moved by Councillor Laura Ross

Seconded by Councillor Fern Levesque

WHEREAS paramedics, firefighters and police officers are our Frontline heroes, regularly putting their own health and safety at risk to help others in need;

AND WHEREAS the Ontario Fire Services Long Service Medal was created in 1971 to honour firefighters who have served the public for twenty-five years or more and the Governor General's Fire Services Exemplary Service Medal was created in 1985 and honours members of a recognized Canadian fire service who have completed twenty years of service, ten years of which have been served in the performance of duties involving potential risks;

AND WHEREAS the Ontario Provincial Police Long Service and Good Conduct Medal honours OPP officers who have served for twenty years or more and the Governor General's Police Exemplary Service Medal, created in 1983, recognizes police officers who have served in an exemplary manner having completed twenty years of full-time service with one or more recognized Canadian police forces;

AND WHEREAS many non-OPP police services have similar local long-service medals within their forces, but there is not a province-wide long-service medal for non-OPP police officers;

AND WHEREAS the Governor General's Emergency Medical Services Exemplary Service Medal, created in 1994, recognizes professionals in the provision of pre-hospital emergency medical services to the public who completed twenty years of exemplary service, including at least ten years in the performance of duties involving potential risk;

AND WHEREAS there is no province-wide long-service medal for paramedics in Ontario.

NOW THEREFORE BE IT RESOLVED THAT Council of the Town of Mattawa endorses the creation of a province-wide long-service medal for police and for paramedics, modelled after the existing such award for firefighters.

AND FURTHER THAT this resolution be sent to the Premier of Ontario, Minister of Health, Solicitor General, AMO and our local MPP urging them to work collaboratively to create such awards.

CARRIED – unanimous

8. Correspondence

8.1 Tay Valley Township – Jurisdiction of Ontario’s Ombudsman

Council spoke on correspondence item # 8.1.

8.2 North Bay Parry Sound District Health Unit – Board Meeting Agenda for September 25

8.3 FONOM – Call to Host Annual FONOM Conference in 2026, 2027 or 2028

Council spoke on correspondence item # 8.3.

8.4 Alzheimer Society – Dementia Learning Series Coming to Mattawa

Council spoke on correspondence item # 8.4.

8.5 Ministry of Natural Resources – Flood Hazard Identification & Mapping Program

Council spoke on correspondence item # 8.5.

8.6 Mark Peplinskie – Landfill Site User Fees

Council spoke on correspondence item # 8.6.

8.7 The Labour Market Group – August Labour Focus Publication

9. Standing Committee Recommendations/Reports – Motions

10. Staff Reports – Motions

10.1 Update from Beautification Committee – Report # 24-53R

Resolution Number 24-196

Moved by Councillor Fern Levesque

Seconded by Councillor Loren Mick

BE IT RESOLVED THAT the Council of the Town of Mattawa receives Report # 24-53R titled Update from Beautification Committee.

CARRIED – unanimous

10.2 Updates from Fire Department – Report # 24-54R

Resolution Number 24-197

Moved by Deputy Mayor Mathew Gardiner

Seconded by Councillor Garry Thibert

BE IT RESOLVED THAT the Council amend resolution 24-198 to approve the purchase of uniforms at an upset limit of \$6500.00

CARRIED – Recorded vote and the vote was as follows:

For: Mayor Bélanger, Deputy Mayor Gardiner, Councillors Levesque, Ross, Thibert, Bigelow

Against: Councillor Mick

Resolution Number 24-198

Moved by Councillor Garry Thibert

Seconded by Councillor Fern Levesque

BE IT RESOLVED THAT the Council of the Town of Mattawa receives Report # 24-54R titled Update from Fire Department.

AND FURTHER THAT Council approve the purchase of uniforms at an upset limit of \$5000.00 as amended.

CARRIED – Recorded vote and the vote was as follows:

For: Mayor Bélanger, Deputy Mayor Gardiner, Councillors Levesque, Ross, Thibert, Bigelow

Against: Councillor Mick

11. By-Laws

12. Old Business

12.1 Mayor Bélanger – Standing Committees of Council

Mayor Bélanger spoke to the continuation of the Standing Committees of Council or strictly move to Committee of the Whole. Council provided a vote and the majority wished to dissolve the Standing Committee structure and deal with meetings through the Committee of the Whole.

12.2 Councillor Ross – Property Standards

Councillor Ross would like to see property standards dealt with in a better manner moving forward. Understand the Town's Property Standards Officer is away on leave at present and if continues would like to see one hired until their return to work. A staff report on how this will be accomplished was requested.

13. New Business

13.1 Councillor Ross – Monthly Expenditure Reports

Councillor Ross spoke to receiving monthly expenditure reports to know what has been spent each month like Council use to get. Council spoke to this and agreed to received quarterly budget reports from staff.

13.2 National Day for Truth & Reconciliation September 30, 2024

Council and staff spoke to what the National Day for Truth & Reconciliation would look like and two resolutions were voted upon by Council.

Resolution Number 24-199

Moved by Deputy Mayor Mathew Gardiner

Seconded by Councillor Garry Thibert

BE IT RESOLVED THAT the Council amend resolution 24-200 to observe the National Day for Truth & Reconciliation by closing all municipal offices and providing all staff an unpaid day on Monday September 30, 2024.

LOST – Recorded vote and the vote was as follows:

For: Deputy Mayor Gardiner, Councillor Thibert

Against: Mayor Bélanger, Councillors Levesque, Mick, Ross, Bigelow

Resolution Number 24-200

Moved by Councillor Fern Levesque

Seconded by Councillor Loren Mick

BE IT RESOLVED THAT Council approves the closure of all municipal offices on Monday, September 30, 2024 to observe the National Day of Truth and Reconciliation and directs staff to post a public notice on the municipal website, Mattawa App and Town of Mattawa social media site.

CARRIED – Recorded vote and the vote was as follows:

For: Councillors Levesque, Mick, Ross, Bigelow

Against: Mayor Bélanger, Deputy Mayor Gardiner, Councillor Thibert

14. Questions from Public Pertaining to Agenda

15. In Camera (Closed) Session

15.1 Personnel Matter

In accordance with the Municipal Act, 2001 Section 239 (2)(b)

b) personal matters about an identifiable individual, including municipal or local board employees

Resolution Number 24-201

Moved by Councillor Laura Ross

Seconded by Councillor Loren Mick

BE IT RESOLVED THAT this Council proceed in Camera at 8:04 pm in order to address a matter pertaining to: b) personal matters about an identifiable individual, including municipal or local board employees.

CARRIED – unanimous

16. Return to Regular Session

Resolution Number 24-202

Moved by Councillor Spencer Bigelow

Seconded by Councillor Laura Ross

BE IT RESOLVED THAT the regular meeting of council reconvene at 8:33 p.m.

CARRIED – unanimous

Mayor Belanger advised that the closed session was to discuss a personnel matter.

17. Motions Resulting from Closed Session

Resolution Number 24-203

Moved by Councillor Laura Ross

Seconded by Councillor Fern Levesque

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa authorize the hiring of a full time Chief Administrative Officer/Treasurer and further authorize the Clerk to

post the job advertisement in the Mattawa Recorder, municipal website, Town of Mattawa social media pages and Mattawa App.

CARRIED – Recorded vote and the vote was unanimous

18. Adjournment

18.1 Adjournment of the meeting

Resolution Number 24-204

Moved by Councillor Loren Mick

Seconded by Deputy Mayor Mathew Gardiner

BE IT RESOLVED THAT the September 23, 2024 meeting adjourn at 8:35 p.m.

CARRIED – unanimous

Mayor

Clerk

THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the Special Meeting held Monday October 7, 2024, at 5:00 p.m. in the Dr. S.F. Monestime Council Chambers.

Council Present: Mayor Raymond A. Bélanger
Deputy Mayor Mathew Gardiner
Councillor Fern Levesque
Councillor Laura Ross
Councillor Garry Thibert

Staff Present: Amy Leclerc, Municipal Clerk/Revenue Services Clerk
Paul Laperriere, Interim CAO/Treasurer
Dexture Sarrazin, Director of Community Services

*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

1. Meeting Called to Order

Meeting Called to Order by Mayor Bélanger at 5:00 p.m. and advised there was no quorum. As per Policy 3 there is a 15 minute wait for quorum to be reached before meeting is cancelled.

Councillor Levesque arrived at 5:04 pm

Quorum was reached at 5:04 pm and meeting was conducted.

2. Announce Electronic Participants

Clerk announced that there was one member of the public online.

3. Adoption of Agenda

3.1 To Adopt the agenda as presented or amended

Resolution Number 24-205

Moved by Councillor Laura Ross

Seconded by Councillor Fern Levesque

BE IT RESOLVED THAT the meeting agenda dated Monday October 7, 2024 be adopted as amended to add an information report under Section 8 titled CAO/Treasurer Job Posting.

CARRIED – unanimous

4. Disclosures of a Conflict of Interest

5. Presentations and Delegations

6. Notice of Motions

7. Standing Committee Recommendations/Reports – Motions

8. Information Reports – Motions

8.1 Mattawa Voyageur Days 2025 – Report # 24-55R

Resolution Number 24-206

Moved by Councillor Fern Levesque
Seconded by Councillor Laura Ross

BE IT RESOLVED THAT the Council of the Town of Mattawa receives Report # 24-55R titled Mattawa Voyageur Days 2025.

AND FURTHER THAT Council approve the budget for Mattawa Voyageur Days 2025 totalling \$480,500.00.

CARRIED – Recorded vote and the vote was unanimous

8.2 CAO/Treasurer Job Posting – Report # 24-56R

Councillor Thibert arrived at 5:28 pm.

Resolution Number 24-207

Moved by Councillor Fern Levesque
Seconded by Councillor Laura Ross

BE IT RESOLVED THAT the Council of the Corporation of the Town of Mattawa receives Report # 24-56R titled CAO/Treasurer Job Posting.

AND FURTHER THAT the Council of the Corporation of the Town of Mattawa approve the attached Job Posting for a Chief Administrative Officer and Treasurer as amended.

AND FURTHER THAT this posting shall be opened from Tuesday, October 8, 2024, and shall close on Friday, October 25, 2024, at 5:00 p.m.

AND FURTHER THAT this posting be also published on Bay Today.

CARRIED – Recorded vote and the vote was unanimous

9. In Camera (Closed) Session

10. Return to Regular Session

11. Motions Resulting from Closed Session

12. Adjournment

12.1 Adjournment of the meeting

Resolution Number 24-208

Moved by Deputy Mayor Mathew Gardiner
Seconded by Councillor Garry Thibert

BE IT RESOLVED THAT the October 7, 2024 meeting adjourn at 5:32 p.m.

CARRIED – unanimous

Mayor

Clerk

DATE: TUESDAY OCTOBER 15, 2024

6.3

THE CORPORATION TOWN OF MATTAWA

MOVED BY COUNCILLOR _____

SECONDED BY COUNCILLOR _____

BE IT RESOLVED THAT Council adopt the minutes of the Regular meeting of Monday September 23, 2024 and the Special meeting of Monday October 7, 2024.



The Corporation of the City of Temiskaming Shores
 Regular Council Meeting
 Tuesday, September 17, 2024

Resolution

Provincial decision regarding alcohol sales in convenience stores and locations that sell fuel to drivers, and the development of a comprehensive provincial alcohol strategy

Resolution No. 2024-332

Moved by: Councillor Whalen
 Seconded by: Councillor Wilson

Whereas excessive consumption of alcohol has a negative impact on many communities because of detrimental health effects, road safety, and other harms; and

Whereas the number of cases of individuals driving under the influence are increasing in Ontario, and the Timiskaming District has recently seen its highest rate ever for impaired driving infractions with 10 in April of 2024; and

Whereas jurisdictions with broader access to alcohol have higher rates of driving under the influence and crashes associated with alcohol; and

Whereas alcohol causes at least seven types of cancer and is a risk factor for, disease, disability and premature death, and is a direct cause of 4,300 deaths and 195,000 emergency department visits per year in Ontario; and

Whereas alcohol related emergency department visits increased 18 percent after the introduction of alcohol sales in grocery stores in Ontario; and

Whereas 35 percent of youth in grades 10 and 11 in the Timiskaming District have indicated that they consumed alcohol at 13 years or younger; and

Whereas 49 percent of youth in grades 10 and 11 in the Timiskaming District have been drunk at least once in their life; and

Whereas alcohol related harms cost the Ontario economy 7 billion dollars a year; and

Whereas alcohol is a factor in many domestic, sexual and physical assaults in Ontario; and

Whereas most tax revenue generated by the sale of alcohol goes to the province yet the costs and harms that are alcohol related are borne by the municipalities in the form of policing and social services and public health costs.

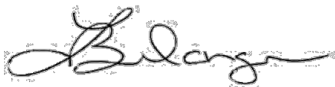
Therefore be it resolved that Council for the City of Temiskaming Shores requests the Government of Ontario reverse their decision to allow alcohol to be sold in more locations and implement the following recommendations:

1. Permit municipalities to opt out of retail alcohol expansion;
2. Grant municipalities the powers to use zoning to determine where new alcohol retail locations are acceptable;
3. Not permit alcohol sales within 150 m of schools, daycares, or substance use facilities;
4. Prohibit the sale of Alcohol at gas stations;
5. Require health warning labels on all alcohol containers;
6. Dedicate a portion of provincial alcohol revenue to addressing alcohol related harms; and
7. Develop and implement a comprehensive provincial alcohol strategy, in partnership with municipalities, that prioritizes health and safety and considers the costs associated with alcohol consumption.

Further that a copy of this resolution be provided to the Honourable Doug Ford, Premier of Ontario; the Honourable Sylvia Jones, Deputy Premier and Minister of Health; the Honourable Doug Downey, Attorney General; the Honourable Prabmeet Sarkaria, Minister of Transportation; John Vanthof, MPP Timiskaming Cochrane; AMO; FONOM; ROMA; Temiskaming Municipal Association (TMA); Timiskaming Health Unit (Planet Youth Timiskaming); Temiskaming Shores OPP Detachment Board; and all Ontario Municipalities.

Carried

Certified True Copy
City of Temiskaming Shores



Logan Belanger
Municipal Clerk

From: [Ashley Lecappelain](#)
To: [Armour](#); [Bonfield](#); [Burk's Falls](#); [Callander](#); [Calvin](#); [Carling](#); [Chisholm](#); [East Ferris](#); [Joly](#); [Kearney](#); [Machar](#); [Magnetawan](#); [Amy Leclerc](#); [Mattawan](#); [McDougall](#); [McKellar](#); [McMurrich-Monteith](#); [Nipissing](#); [North Bay](#); [Papineau](#); [Cameron](#); [Parry Sound](#); [Perry](#); [Powassan](#); [Ryerson](#); [Sequin](#); [South River](#); [Strong](#); [Sundridge](#); [The Archipelago](#); [West Nipissing](#); [Whitestone](#)
Subject: Approved Minutes - Board of Health
Date: Thursday, September 26, 2024 2:50:40 PM

Good afternoon,

Please be advised that the Board of Health [minutes](#) for June 26, 2024, were approved at the September 25, 2024, meeting and are now posted to the Health Unit website.

The Medical Officer Report to the Board of Health from the September meeting is also posted to the website.

Thank you,

Ashley Lecappelain, B.A | Executive Assistant | Office of the Medical Officer of Health/Executive Officer | Pronouns: She/Her

North Bay Parry Sound District Health Unit

345 Oak Street West | North Bay, Ontario P1B 2T2 | Canada

705-474-1400 ext. 5272 | 1-800-563-2808

ashley.lecappelain@healthunit.ca | myhealthunit.ca

[Facebook](#) | [X](#) | [LinkedIn](#) | [YouTubeCA](#)

My place of work is on the lands of the Anishinaabe people; the traditional territory of Nipissing First Nation; and land that is covered by the Robinson Huron Treaty of 1850.

This message, including any attachments, is privileged and intended only for the person(s) named above. This material may contain confidential or personal information subject to the provisions of the Municipal Freedom of Information & Protection of Privacy Act. Any other distribution, copying or disclosure is strictly prohibited. If you are not the intended recipient or have received this message in error, please notify me immediately by telephone, fax or e-mail and permanently delete the original transmission, including any attachments, without making a copy. Thank you (v2)

A regular meeting of the Board of Health for the North Bay Parry Sound District Health Unit was held on Wednesday, June 26, 2024, via teleconference. The meeting was open to the public and live streaming of the proceedings was provided for the media and public through a link on the Health Unit’s website.

PRESENT:

Nipissing District:

Central Appointee
Central Appointee
Central Appointee
Central Appointee
Eastern Appointee

Karen Cook
Sara Inch
Maurice Switzer
Dave Wolfe
Rick Champagne (*Chairperson*)

Parry Sound District:

Southeastern Appointee
Western Appointee

Marianne Stickland
Jamie McGarvey
Tim Sheppard

Public Appointees:

REGRETS:

Northeastern Appointee
Western Appointee – Nipissing District
Public Appointee
Central Appointee

Blair Flowers
Jamie Restoule
Catherine Still
Jamie Lowery (*Vice-Chairperson*)

ALSO IN ATTENDANCE:

Medical Officer of Health/Executive Officer
Executive Director, Corporate Services, Privacy Officer
Manager, Planning and Evaluation, Communications
Executive Assistant, Office of the Medical Officer of Health
Executive Assistant, Executive Director’s Office

Dr. Carol Zimbalatti
Paul Massicotte
Danielle Hunter
Ashley Lecappelain
Christine Neily

Recorder

Executive Assistant, Office of the Medical Officer of Health Sheri Beaulieu

1.0 CALL TO ORDER

The Board of Health members joined the meeting in person from the Nipissing Room at 345 Oak Street West, North Bay, Ontario, and virtually via Teams video conference.

Rick Champagne, Board of Health Chairperson called the meeting to order at 5:25 p.m.

2.0 APPROVAL OF THE AGENDA

The agenda for the June 26, 2024, Board of Health meeting was reviewed, and the following motion was read:

Board of Health Resolution #BOH/2024/06/01 *Wolfe/Cook

Be It Resolved, that the Board of Health Agenda, dated June 26, 2024, be approved, as amended.

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	X			Jamie Restoule	A		
Karen Cook	X			Tim Sheppard	X		
Blair Flowers	A			Marianne Stickland	X		
Sara Inch	X			Catherine Still	R		
Jamie Lowery	R			Maurice Switzer	X		
Jamie McGarvey	R			Dave Wolfe	X		

“Carried”

3.0 CONFLICT OF INTEREST DECLARATION

There were no conflicts of interest declared.

4.0 PRESENTATION – NORTH BAY PARRY SOUND DISTRICT HEALTH UNIT STRATEGIC PLAN

Paul Massicotte, Executive Director, Corporate Services and Privacy Officer, and Danielle Hunter, Manager, Planning and Evaluation and Communications were welcomed to the Board of Health meeting to provide a presentation on the proposed 2024-2027 strategic plan for the Health Unit.

The presentation provided an outline on the phases of development, renewed mission, vision, and values, the strategic priorities, the launch process of the plan, operationalization of the plan, and the monitoring and reporting process. The presentation also provided more in-depth information related to the areas noted above. Internal reporting requirements will commence in 2025.

The Mission, Vision, and Values were noted as:

Mission: A healthy community for all

Vision: To foster healthy communities through partnership, preparedness, prevention, promotion, and protection

Values:

- Accountability
- Adaptability

- Collaboration
- Equity
- Empathy

Priorities for the organization were noted as:

- Priority One – Organizational Well-being
- Priority Two – Health Equity
- Priority Three – Communication, Connection, Collaboration

Questions and comments following the presentation were addressed.

Overall, Board members noted their appreciation for the proposed strategic plan and the work required to create it, however, lack of Board of Health member involvement in the planning stages of the strategic planning process was noted. Board members were provided assurance that this will be included in future strategic planning processes and updates.

5.0 APPROVAL OF PREVIOUS MINUTES

5.1 Board of Health Minutes – April 24, 2024

The minutes from the Board of Health meeting held on April 24, 2024, were reviewed and the following motion was read:

Board of Health Resolution #BOH/2024/06/02 *Wolfe/Sheppard

Be It Resolved, that the minutes from the Board of Health meeting held on April 24, 2024, be approved as presented.

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	X			Jamie Restoule	A		
Karen Cook	X			Tim Sheppard	X		
Blair Flowers	A			Marianne Stickland	X		
Sara Inch	X			Catherine Still	R		
Jamie Lowery	R			Maurice Switzer	X		
Jamie McGarvey	R			Dave Wolfe	X		

“Carried”

6.0 DATE OF THE NEXT MEETING

Date: September 25, 2024

Time: to be determined

Place: to be determined

7.0 BUSINESS ARISING

There was no discussion under Business Arising.

8.0 REPORT OF MEDICAL OFFICER OF HEALTH

The Report of the Medical Officer of Health for the June 26, 2024, meeting was presented to the Board of Health for information purposes.

Additional verbal updates were provided on the process for updating the Ontario Public Health Standards and the ongoing per- and polyfluoroalkyl substances (PFAS) work in North Bay between the Health Unit and external partners.

Comments and questions were received and addressed.

9.0 BOARD COMMITTEE REPORT

9.1 Finance and Property Committee

A Finance and Property Committee meeting was held prior to the Board of Health meeting. The following motion was read:

Board of Health Resolution #BOH/2024/06/03 *Stickland/Inch

Whereas, the North Bay Parry Sound District Health Unit (Health Unit) has held a contract with the Healthcare Insurance Reciprocal of Canada (HIROC) since 2013, and

Whereas, the service provider and costs related to the service have been very satisfactory to management and the Board of Health.

Therefore Be It Resolved, on the recommendation of the Finance and Property Committee that the Board of Health for the North Bay Parry Sound District Health Unit approve continuation of the contract for the general insurance program with the Healthcare Insurance Reciprocal of Canada until notified of any changes, and

Furthermore Be It Resolved, that the Finance and Property Committee be updated annually, at a minimum, on insurance matters.

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	X			Jamie Restoule	A		
Karen Cook	X			Tim Sheppard	X		
Blair Flowers	A			Marianne Stickland	X		
Sara Inch	X			Catherine Still	R		
Jamie Lowery	R			Maurice Switzer	X		
Jamie McGarvey	R			Dave Wolfe	X		

“Carried”

10.0 CORRESPONDENCE

Board of Health correspondence listed for the June 26, 2024, meeting is made available for review by Board members in the Board of Health online portal.

11.0 NEW BUSINESS

11.1 North Bay Parry Sound District Health Unit Strategic Plan

A presentation outlining the Health Unit’s proposed strategic plan for 2024 – 2027 was provided at the start of the meeting.

Having no further discussion related to the proposed strategic plan, the following motion was read:

Board of Health Resolution #BOH/2024/06/04 *Switzer/Wolfe

Therefore Be It Resolved, that the Board of Health for the North Bay Parry Sound District Health Unit approve the Strategic Plan for 2024 – 2027.

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	X			Jamie Restoule	A		
Karen Cook	X			Tim Sheppard	X		
Blair Flowers	A			Marianne Stickland	X		
Sara Inch	X			Catherine Still	R		
Jamie Lowery	R			Maurice Switzer	X		
Jamie McGarvey	R			Dave Wolfe	X		

“Carried”

Paul Massicotte and Danielle Hunter left the Board of Health meeting at 6:15 p.m.

Jamie McGarvey joined the Board of Health meeting at 6:16 p.m.

11.2 Board of Health Bylaws – Revisions

Revisions to the Board of Health Bylaws were presented to the Board for their review and approval.

Having no discussion related to the proposed revisions to the Board of Health Bylaws, the following motion was read:

Board of Health Resolution #BOH/2024/06/05 *Sheppard/Cook

Whereas, the Board of Health received and reviewed written notice in the June 26, 2024, agenda package of proposed revisions to the Board of Health Bylaws as follows:

Section I – Agenda

13. Members of the Board shall have the right to propose an item for the agenda. It is recommended that such is received in writing, including all relevant attachments, by the Recording Secretary 14 days before the meeting for inclusion in the agenda package. For more urgent or confidential matters, a Board of Health member may wish to propose an agenda item after the 14-day timeline or at the time of the meeting.
14. For any agenda items not included in the Board of Health meeting package, the Board of Health will vote on the amendment to the proposed agenda prior to voting to approve the agenda. As with other motions, the Board could decide among several actions relating to the proposed agenda item, including but not limited to adopting, rejecting, amending, referring or deferring the proposed item. Attachments related to a new agenda item proposed and adopted at the time of the meeting cannot be added to the agenda package.

Section I – Order of Business

15. The business of each meeting shall normally be taken up in the order described in the agenda, however, the Chair, with approval from the Board may vary the order of the agenda to better deal with the business at hand. ~~Items not on the prepared agenda may be added to the agenda by agreement at the beginning of the meeting with the motion to approve the agenda noted as “carried as amended”. The addition shall be reflected in the minutes.~~

Section III – Appointment of Standing Committees, Auditors, and Legal Advisor(s)

49. At the first meeting, the Board shall appoint/recognize by resolution the following:

- a. A **Finance and Property Committee** comprised of all Board members to deal with matters of finance, banking, insurance, property, ~~and financial policies and procedures of the Board of Health;~~
- b. A **Personnel Policy, Labour/Employee Relations Committee** comprised of all Board members to deal with matters related to collective agreements (unions) and employment policies (non-union), ~~and personnel policies and procedures of the Board of Health;~~

Section IV – Chairperson

- 54. The Chairperson of the Board shall:
 - c. Ensure the Board of Health fulfills its governance responsibilities, and the Board of Health bylaws, ~~policies code of conduct~~ and ~~governance manual~~ are followed,

Section X – Medical Officer of Health Absence or Inability to Act

104. Where necessary may appoint an Acting Medical Officer of Health in the short-term absence of the Medical Officer of Health/Associate Medical Officer of Health from one of the following health units, by a qualified locum Medical Officer of Health, or by a physician previously approved by Board of Health resolution, to ensure that the statutory duties and powers of the Medical Officer of Health may continue to be fulfilled,

Algoma Public Health
Northwestern Health Unit
Porcupine Health Unit
Public Health Sudbury & Districts
~~Renfrew County and District Health Unit~~
Simcoe Muskoka District Health Unit
Thunder Bay District Health Unit
Timiskaming Health Unit

Now Therefore Be It Resolved, that the Board of Health approves the proposed revisions to the Board of Health Bylaws Regulating the Board of Health, as presented.

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	X			Jamie Restoule	A		
Karen Cook	X			Tim Sheppard	X		
Blair Flowers	A			Marianne Stickland	X		
Sara Inch	X			Catherine Still	R		
Jamie Lowery	R			Maurice Switzer	X		
Jamie McGarvey	X			Dave Wolfe	X		

“Carried”

11.3 Recommendations on Access to Free Private Well Water Testing

A briefing note outlining the issue and recommended actions was included in the Board of Health agenda package.

Questions and comments were received and addressed.

The following motion was read:

Board of Health Resolution #BOH/2024/06/06 *Sheppard/McGarvey

Whereas, private water testing is currently available through Public Health Ontario laboratories to residents who rely on drinking water from a private well or treated lake water to verify that their drinking water is potable; and

Whereas, the Honourable Minister Sylvia Jones has provided verbal reassurances on multiple occasions that private water testing will remain free to the residents of Ontario; and

Whereas, rural areas of Ontario comprise a higher volume of private water sources and will potentially be most impacted if cost-saving measures do not consider ruralism for private water testing services, including transportation of the sample by the resident to the point of drop off, and delivery from the point of drop off to the lab; and

Whereas, private water testing is already underutilized by residents and further changes to accessibility of water testing could further reduce utilization, putting residents at risk of consuming non-potable water and the potential for water-borne illness; and

Whereas, the Office of the Auditor General of Ontario report also identified quality improvement opportunities for coordination and communication of courier services used to transport water samples which may contribute to cost reductions without impacting Ontario residents, and also maintain the integrity of the sample being tested (reduce the number of samples rejected from the laboratory due to not arriving within the required timeframe).

Therefore Be It Resolved, That the Board of Health for the North Bay Parry Sound District Health Unit recommends that Public Health Ontario within its quality improvement plan, assesses the geographical areas from which private water samples are collected and, with the support of the Ministry of Health ensures that drop-off locations, courier services and laboratories are coordinated to meet the needs of those geographies and maintain the integrity of the sample being tested; and

Furthermore Be It Resolved, That the Board of Health provide correspondence of these resolutions to the Honourable Doug Ford (Premier), the Honourable Sylvia Jones (Ontario Minister of Health), Victor Fedeli, MPP (Nipissing), Graydon Smith, MPP (Parry Sound-Muskoka), John

Vanthof, MPP (Timiskaming-Cochrane), Michael Sherar (President and CEO of Public Health Ontario), Ontario Boards of Health, the Association of Local Public Health Agencies (alPHa), and member municipalities.

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	X			Jamie Restoule	A		
Karen Cook	X			Tim Sheppard	X		
Blair Flowers	A			Marianne Stickland	X		
Sara Inch	X			Catherine Still	R		
Jamie Lowery	R			Maurice Switzer	X		
Jamie McGarvey	X			Dave Wolfe	X		

“Carried”

11.4 Board of Health Self-Evaluation Survey – Report

In April 2024, Board of Health members completed the mandatory self-evaluation survey. A report on the survey findings was presented to Board members along with a follow-up action plan.

It was noted that the proposed action plan will be an evergreen document that will evolve as items identified in the self-evaluation survey are addressed.

11.5 Association of Local Public Health Agencies (alPHa) 2024 Annual General Meeting and Conference – Report from Attendees

A written summary of the course of events from the June 5-7 alPHa Conference and Annual General Meeting was provided in the package, along with verbal update by the two attendees.

Of note, the scheduled walking tour was a very good networking experience and noted topics of the conference were health unit mergers, implications on public health with Ontario as the fastest growing population with the arrival of 1.2 million new Canadians, private well water testing, nicotine pouches and Ontario’s youth, and expansion of alcohol outlets.

All motions brought forward to the annual general meeting were carried, with one of the motions being to urge the province to reconsider the increased sale of alcohol.

Board members were encouraged to read the Chief Medical Officer of Health’s 2023 Annual Report which contains a substantial amount of data on substance use and costs associated with each substance.

12.0 IN CAMERA

There was no in camera session.

13.0 ADJOURNMENT

Having no further business, the Board of Health Chairperson adjourned the Board of Health meeting at 6:42 p.m.

Chairperson/Vice-Chairperson

Date (yyyy/mm/dd)

Sheri Beaulieu, Recorder

Date (yyyy/mm/dd)

From: [Paul Laperriere](#)
To: [Amy Leclerc](#)
Subject: FW: Correspondence from Kettle Creek Conservation Authority re: recommended phaseout of free water testing in the 2023 Auditors General Report
Date: Tuesday, October 8, 2024 4:24:58 PM
Attachments: [September 11, 2024 Recommended phase-out of free well water testing in the 2023 Auditor's General's Report.pdf](#)
[103-24.pdf](#)

Correspondence...

*Paul Laperriere, CPA, CA
 Interim CAO/Treasurer
 Town of Mattawa
 (705) 744 - 5611*

From: Rebecca Morrow <Rebecca.Morrow@nbmca.ca>
Sent: October 8, 2024 3:59 PM
To: Nicky Kunkel <cao.clerk@bonfieldtownship.com>; Cindy Pigeau <cpigeau@callander.ca>; Donna Maitland, Calvin <cao@calvintownship.ca>; 'Jenny Leblond' <j.leblond@chisholm.ca>; Jason Trottier, East Ferris <jason.trottier@eastferris.ca>; Paul Laperriere <cao@mattawa.ca>; Mattawan Joanne Montreuil(admin@mattawan.ca) <admin@mattawan.ca>; 'john.severino@northbay.ca' <John.Severino@northbay.ca>; Karen Mclsaac <Karen.Mclsaac@cityofnorthbay.ca>; Allison Quinn, Powassan <aquinn@powassan.net>; Jason McMartin, Papineau Cameron <clerk@papineaucameron.ca>
Cc: Robin Allen <Robin.Allen@nbmca.ca>; Bill Moreton <Councillor.moreton@calvintownship.ca>; Chris Mayne <Chris@maynetravel.com>; Dave Britton <boatconnections@gmail.com>; Grant McMartin <gmcmartin@callander.ca>; Lana Mitchell <lana.mitchell@northbay.ca>; Linda Cook <linda.cook@northbay.ca>; Councillor Mick <councillor.mick@mattawa.ca>; Michelle Lahaye <queenbz63@hotmail.com>; Nunzio Scarfone <n.scarfone@chisholm.ca>; Peter Chirico <mayorchirico@northbay.ca>; Shelley Belanger <shelley_belanger@outlook.com>; Steve Featherstone <sfeatherstone@bonfieldtownship.com>; Steve Trahan <steven.trahan@eastferris.ca>; elizabeth@kettlecreekconservation.on.ca
Subject: Correspondence from Kettle Creek Conservation Authority re: recommended phaseout of free water testing in the 2023 Auditors General Report

Hello,

At the regular meeting of the North Bay-Mattawa Conservation Authority held on September 11, 2024, the Board of Directors passed resolution number 103-24 (attached) supporting Kettle Creeks email of May 16, 2024 regarding the recommended phase out of free well water testing in the 2023 Auditor General's Report (attached). We are requesting that our Member Municipalities send a letter to the Minister of Health , Public Health Units and all Conservation Authorities in support of Kettle Creek Conservation Authority's resolution and letter to Honourable Minister Jones.

Kind regards,

Rebecca Morrow (she/her)
Human Resources Coordinator/Executive Assistant/Deputy CAO
North Bay-Mattawa Conservation Authority
15 Janey Avenue
North Bay, ON P1C 1N1
Cell: 705-303-8434
Office:: 705-474-5420
Fax: 705-474-9793
Web: www.nbmca.ca

Leaders in Watershed Management

(Consider the environment. Please don't print this e-mail unless you really need to. The information contained in this electronic message from North Bay-Mattawa Conservation Authority is directed in confidence solely to the person(s) named above and may not be otherwise distributed, copied or disclosed including attachments. The message may contain information that is privileged, confidential and exempt from disclosure under the Municipal Freedom of Information and Protection of Privacy Act and by the Personal Information Protection and Electronic Documents Act. The use of such personal information except in compliance with the Acts, is strictly prohibited. If you have received this message in error, please notify the sender immediately advising of the error and delete the message without making a copy. Thank you.

From: [Elizabeth VanHooren](#)
To: [Dana McLachlan](#); [Abbie Gutteridge \(ABCA\)](#); [Adriana Birza \(Halton\)](#); [Anna Morgan \(information@lrc.on.ca\)](#); [Ashley Fletcher \(SCRCA\)](#); [Brandi Boardman \(CLOCA\)](#); [Debbie Tomas \(SSMRCA\)](#); [Donna Campbell \(CRCA\)](#); [Fowyn Spencer \(Grand River\)](#); [Erica Magee \(Maitland\)](#); [Gina Shaule \(NPCA\)](#); [Irene Bradnam \(NPCA\)](#); [Jamie Tillier \(Hamilton\)](#); [Janice Hagan \(SVCA\)](#); [Jennifer Bonsall \(MRCA\)](#); [Jessica Kirschner](#); [Angela Coleman](#); [Kristin Bristow](#); [Josianne Sabourin \(RRCA\)](#); [Julie Verge \(GRCA\)](#); [Kally Casier \(LTVCA\)](#); [Kerry Jenkins \(NVCA\)](#); [Kim Duke \(ORCA\)](#); [Leena Eappen \(TRCA\)](#); [Marissa Grondin \(RVCA\)](#); [Melanie Dolamore \(KRCA\)](#); [Melanie O'Riley \(Lakehead\)](#); [Melanie Venne \(NDCA\)](#); [Michelle Sirizzotti \(TRCA\)](#); [Michelle Vigliantim \(UTRCA\)](#); [Nicole Kupnicki \(ERCA\)](#); [Rachel Clouthier \(Mississippi\)](#); [Rebecca Morrow](#); [Ronda Boutz \(SNC\)](#); [Susan Simmons \(CCCA\)](#); [Tamara Chipperfield \(CVC\)](#); [Tammy Smith \(Quinte\)](#); [Trish Barnett \(LSRCA\)](#); [Valerie Coleman \(GSCA\)](#); [Brad McNevin \(Quinte\)](#); [Brian Horner \(Ausable\)](#); [Carl Bickerdike \(SNC\)](#); [Carl Jorgensen \(NDCA\)](#); [Chandra Sharma \(NPCA\)](#); [Chithra Gowda](#); [Chris Darling \(CLOCA\)](#); [Corrina Barrett \(SSMRCA\)](#); [David Vallier \(MRCA\)](#); [Doug Hevenor \(NVCA\)](#); [Chris Wilkinson](#); [Erik Downing \(SVCA\)](#); [Hassaan Basit \(Halton\)](#); [Janette Loveys Smith \(ORCA\)](#); [Jennifer Stephens \(SVCA\)](#); [John Mackenzie \(TRCA\)](#); [Judy Maxwell](#); [Ken Phillips \(SCRCA\)](#); [Linda Laliberte \(GRCA\)](#); [Lisa Burnside \(Hamilton\)](#); [Mark Majchrowski \(Kawartha\)](#); [Mark Peacock \(LTVCA\)](#); [Phil Beard \(Maitland\)](#); [Quentin Hanchard \(CVC\)](#); [Rhonda Bateman \(LTC\)](#); [Richard Pilon \(RRCA\)](#); [Rob Baldwin \(LSRCA\)](#); [Sally MacIntyre \(MVCA\)](#); [Samantha Lawson \(GRCA\)](#); [dellingwood@crca.ca](#); [Sommer Casgrain-Robertson \(RVCA\)](#); [Tammy Cook \(Lakehead\)](#); [Tim Byrne \(ERCA\)](#); [Tim Lanthier \(GSCA\)](#); [Tim Pidduck \(CVCA\)](#); [Tracy Annett \(UTRCA\)](#)
Subject: [EXTERNAL]Recommended phase-out of free well water testing in the 2023 Auditor's General's Report
Date: May 16, 2024 4:39:21 PM
Attachments: [Minister of Health Well Testing 051624.pdf](#)

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you validate the sender and know the content is safe. Please forward this email to infosec@northbay.ca if you believe this email is suspicious.

To: CAOs/General Managers
Cc: CA Administrative Staff


Please see the attached letter from Kettle Creek Conservation Authority's Board of Directors to the Minister of Health regarding the recommended phase-out of free well water testing in the 2023 Auditor General's Report.

Thank you,
Elizabeth VanHooren

General Manager/Secretary Treasurer

Kettle Creek Conservation Authority
Tel: (519) 631-1270 ext.222
Fax: (519) 631-5026
www.kettlecreekconservation.on.ca

A blue text on a white background



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May 16, 2024

The Honourable Sylvia Jones
Minister of Health
5th Floor
777 Bay St.
Toronto, ON M7A 2J3
sylvia.jones@ontario.ca

Sent by Email

Re: Recommended phase-out of free well-water testing in the 2023 Auditor General's Report

Dear Minister Jones,

The Kettle Creek Conservation Authority (KCCA) is concerned with Public Health Ontario's recommendation of phasing out free water testing.

While you have indicated that the Ministry has not made any decisions about changes to the provincial well water testing program and that individuals will continue to be able to get their private well water tested, members wanted to express their resolve in ensuring testing will continue and will continue to be free.

Consequently, at the May 15, 2024 Full Authority meeting, the following motion was passed:

FA78/2024

Moved By: Lori Baldwin-Sands

Seconded By: Todd Noble

WHEREAS: private water systems (e.g., wells) are not protected through legislated requirements under The Safe Drinking Water Act 2002 and The Clean Water Act 2006, but are more likely to contribute to cases of gastrointestinal illness than municipal systems;

AND WHEREAS: the 2023 Ontario Auditor General's value-for-money audit of Public Health Ontario (PHO) recommended that PHO, in conjunction with the Ontario Ministry of Health, begin the gradual discontinuance of free private drinking water testing;

AND WHEREAS: in the jurisdiction of KCCA, many households do not receive water from municipal systems, with many relying on a private drinking water system, including wells;

AND WHEREAS: the Walkerton Inquiry Report Part II, concluded the privatization of laboratory testing of drinking water samples contributed directly to the E. coli outbreak in Walkerton, Ontario in May 2000;

AND WHEREAS: all Ontarians deserve safe, clean water, and free well-water testing is a way to help ensure that residents on private wells continue to have barrier-free access to well water testing.

THEREFORE, BE IT RESOLVED THAT: the Board of Directors calls on the Province to not phase out free well-water testing as part of the proposed streamlining efforts of public health laboratory operations in the province;

AND FURTHER THAT: this resolution be circulated to the Hon. Sylvia Jones, Minister of Health; Hon. Lisa Thompson, Minister of Agriculture, Food and Rural Affairs; Hon. Andrea Khanjin, Minister of the Environment, Conservation and Parks; local MPPs; and Conservation Ontario and Ontario's conservation authorities.

Carried

Thank you for your consideration.

Sincerely,



Grant Jones
Chair

CC:

The Honourable Lisa Thompson, Minister of Agriculture, Food and Rural Affairs
The Honourable Andrea Khanjin, Minister of the Environment, Conservation and Parks
Mr. Rob Flack, Member of Provincial Parliament, Elgin - Middlesex - London
Conservation Ontario
Ontario's 36 Conservation Authorities

NORTH BAY-MATTAWA CONSERVATION AUTHORITY

DATE: September 11, 2024

RESOLUTION NO. 103-24

MOVED BY: Lana Mitchell

SECONDED BY: Dave Britton

THAT a letter of request be sent to
all municipalities as a follow up
to send letter ^{of support} to Minister of Health
& Public Health ^{Minister} to support the Kettle
Creek C.A, also all CA of Ontario



Endorsement of the Chair

From: [Councillor Mick](#)
To: [Paul Lafreniere](#)
Cc: [Amy Leclerc](#); [Mayor Raymond Belanger](#)
Subject: Fwd: ROMA Conference: Registration and Hotel Information
Date: Tuesday, October 1, 2024 4:19:41 PM

Hello Paul,

If we have the budget to send council to conferences this year, I'd like to attend ROMA, FONOM, and AMO.

Could we throw this on the agenda for our next meeting? It might make sense to make a reservation at The Sheraton for ROMA in Toronto as soon as possible because they always sell out.

Thanks,

Loren

----- Forwarded message -----

From: ROMA Events <events@roma.on.ca>

Date: Oct 1, 2024 14:30

Subject: ROMA Conference: Registration and Hotel Information

To: Councillor Mick <councillor.mick@mattawa.ca>

Cc:

Alternate text

ROMA 2025 Annual Conference

January 19 – 21, 2025

Sheraton Centre Hotel, Toronto

You can now register for the ROMA 2025 Annual conference. Join the ROMA Board of Directors as they celebrate rural Ontario. This year's event is themed ***Rural Routes***, and offers educational programming, expert panels, keynotes and so much more, all from a rural perspective and the day-to-day realities of local rural municipal leaders.

The ROMA Conference is also your opportunity to meet on local matters through delegation meetings and to hear from the Premier of Ontario and provincial party leaders on their priorities and vision for Ontario.

Program information is coming soon but make sure to register today for this in demand event.

Registration

Registration for ***Rural Routes*** is open now. Save on registration fees by registering as an Early Bird. The deadline to take advantage of these rates is **October 31, 2024**.

[Click here to register today.](#)

Accommodations

You can now also book your hotel rooms for the Conference. Here are a few important pieces of information to remember when booking your hotel:

1. Make sure you provide a credit card when you book your room, if a room reservation does not have a credit card associated with it, the room will be released by the room rate deadline. In this case you will not be guaranteed a hotel room.
2. All of the conference contracted hotels have deadlines by which the preferred hotel rates are no longer offered. Familiarize yourself with these deadlines for cost savings.
3. If you receive a message that the “rooms are sold out” when booking, this most likely refers to the rooms available at the preferred conference rate. There may still be rooms available at the hotel, just at a higher cost.

[Click here for the information you need.](#)

Attention Sponsors and Exhibitors!

The ROMA Annual Conference is an opportunity to connect with close to 2,000 delegates, most of whom are elected municipal officials and decision makers. If you offer services or products that are a benefit to communities across the province, you will not want to miss this event.

The 2024 ROMA Annual Conference was a sold-out event for exhibitors. If you want to secure your engagement at this years event, you will want to do so now.

[Sponsors click here](#) [Exhibitors click here](#)

For more information, contact Victoria van Veen at: Vvanveen@amo.on.ca

CONTACT

events@roma.on.ca

T 416.971.9856



The Corporation of
The Township of Brock
1 Cameron St. E., P.O. Box 10
Cannington, ON L0E 1E0
705-432-2355

8.5

October 1, 2024

The Honourable Doug Ford
Premier of Ontario

Sent via email: premier@ontario.ca

Re: Rideshare Services

Please be advised that Council adopted the following resolution at their Council meeting held on September 23, 2024:

C-2024-226

“Whereas, the Township of Brock faces challenges related to limited access to transportation, and there exists a pressing need for a ride-sharing service to address transportation gaps within our community; and

Whereas Rideshare services are increasingly relied upon by seniors, students, visitors and tourists, and residents looking for safe, affordable, convenient, and reliable ways to travel; and

Whereas, the standardization and consistency of regulations across municipalities, particularly in Ontario, can improve the efficiency and effectiveness of the regulatory framework; and

Whereas, transferring the responsibility of ride-share regulations and licensing to the provincial level would contribute to a more streamlined and uniform governance structure, while eliminating associated red tape and unnecessary administrative costs;

Therefore, Be It Resolved that the Township of Brock Council hereby expresses its support for the migration of ride-share regulations and licensing from the municipal level to the provincial level;

Be It Further Resolved that the Township of Brock Council formally requests the Government of Ontario to initiate the transfer of responsibilities in the interest of creating a more coherent and standardized regulatory framework for ride-sharing services across the province;

Be It Further Resolved that copies of this motion be distributed to the Honourable Doug Ford, Premier of Ontario; the Honourable Prabmeet Sarkaria, Minister of Transportation; the Honourable Paul Calandra, Minister of Municipal Affairs and Housing; the Honourable Laurie Scott, Member of Provincial Parliament for Haliburton-Kawartha Lakes-Brock; the

Association of Municipalities of Ontario (AMO); the Region of Durham; all Durham Region lower-tier municipalities, and all Ontario municipalities.”

If this information is required in an accessible format,
please contact the Township at 705-432-2355.

Should you have any questions or concerns please do not hesitate to contact Clerks@Brock.ca.

Yours truly,

THE TOWNSHIP OF BROCK

A handwritten signature in cursive script that reads "Maralee Drake".

Maralee Drake
Deputy Clerk

MD:dh

cc. Hon. Prabmeet Sarkaria, Minister of Transportation – minister.mto@ontario.ca
Hon. Paul Calandra, Minister of Municipal Affairs & Housing – minister.mah@ontario.ca
Laurie Scott, MPP Haliburton-Kawartha Lakes-Brock - laurie.scott@pc.ola.org
Robin Jones, President, AMO - amopresident@amo.on.ca
Durham Region municipalities
All Ontario municipalities

From: [Eug Blake](#)
To: [Info](#)
Cc: [Eug Blake](#)
Subject: Re: Request for assistance with the goal of the preservation of the Mattawa Train Station.
Date: Thursday, September 26, 2024 6:09:34 PM

Good afternoon MAYOR BÉLANGER AND MEMBERS OF COUNCIL.

First of all, thank you for taking the time to read this communication.

Speaking as someone that has spent many summers growing up in Mattawa, along with frequent annual visits since to spend with family who currently still reside in Mattawa, I would like to bring your attention to an issue that you might already have on your radar, or have already begun the critical 1st steps in addressing.

Considering the long history the Railway has, and continues to have in Mattawa, it appears part of that history in the Mattawa Train Station is in jeopardy of being lost due to weather and possibly neglect throughout the years.

Although I understand that the Mattawa Train Station might not fall under the category of assets that are managed by the township (*possibly still owned by the Canadian Pacific Railway*), I do believe it is definitely an historic landmark with a long history tied to Mattawa that not only cannot be left in its current state, but is in dire need of action in order to halt further damage from the elements, with an end goal of possibly working towards restoring it to its former glory, so that current and future generations can know of, experience, and benefit from its impact on the community.

Assuming you (*as Mayor*) and Council are in agreement with the statement above in regard to the importance of preserving the historic Mattawa Train Station, what I would like to propose is to possibly contact the Canadian Pacific Railway (*or current owner of the Mattawa Train Station*) in order to possibly get permission to acquire access to, and conduct a preliminary assessment of the Train Station, with the goal of prioritizing and implementing stop gap measures of repair to prevent further deterioration of the Train Station structure due to the elements (especially the upcoming 2024 winter season).

I have done some research on other Canadian communities that were successful in saving and restoring their mostly, or all but abandoned Train Stations, and what I've found most important in their success was the communication and partnership between the Town/City Council and the Railway Company. I have also found that there are Grants and Funding for projects such as this that encourage communities to save and maintain their landmarks, of which I am more than willing to help to identify for submission, as well as offer my assistance throughout the process in whatever capacity is needed.

What I am asking is if you (*as Mayor*) and City Council can agree to the concept and process of playing an active role in working towards saving the Mattawa Train Station.

Thank you in advance for your time, and hope to hear from you soon.

Eugene Blake



Virus-free. www.avg.com



INFORMATION REPORT

PREPARED FOR: MAYOR BÉLANGER AND MEMBERS OF COUNCIL

PREPARED BY: PAUL LAPERRIERE, INTERIM CAO/TREASURER

TITLE: 2025 MUNICIPAL CONFERENCES

DATE: TUESDAY OCTOBER 15, 2024

REPORT NO: 24-57R

BACKGROUND

There are several municipal conferences available for staff and members of Council to attend each year.

ANALYSIS & DISCUSSION

Conferences provide staff and Council members with current information and networking opportunities which are beneficial to the Town. In addition, staff with professional designations have a requirement to obtain professional development credits. These conferences meet some of those requirements.

There are several conferences that can be attended. The ones that have been targeted for attendance are:

- ROMA (for Council and staff)
- OSUM (no attendees so far)
- FONOM (for Council and staff)
- AMO (for Council and staff)
- MFOA (for staff)

FINANCIAL IMPLICATIONS

Conference	Where	When	COST					Attendees	Total
			Fee	Hotel	Meals	Travel	Total		
ROMA	Toronto	Jan 19 - 21	765	747	200	550	2,262	RB, LM, PL	6,786
OSUM	Collingwood	Apr 30 - May 2	600	600	200	453	1,853		
FONOM	North Bay	May 5 - 7	425	0	150	255	830	RB, LM, PL	2,490
AMO	Ottawa	Aug 17 - 20	875	1,000	200	408	2,483	RB, LM, PL	7,449
MFOA	Niagara Falls	Sep 16 - 19	1,050	1,000	200	626	2,876	PL	2,876
TOTAL CONFERENCE COSTS FOR 2025 BUDGET									19,601

If other Council members are interested in attending, please let me know.

RELEVANT POLICY/LEGISLATION

RECOMMENDATIONS/RESOLUTION

It is recommended that Council receives this report and further that Council approves Council Members and staff to attend the conferences, the costs for which are summarized in this report.

BE IT RESOLVED THAT the Council of the Town of Mattawa receives Report # 24-57R titled 2025 Municipal Conferences.

AND FURTHER THAT Council approves the attendance of the conferences for Council and staff at the costs summarized in the report.



INFORMATION REPORT

PREPARED FOR: MAYOR BÉLANGER AND MEMBERS OF COUNCIL

PREPARED BY: PAUL LAPERRIERE, INTERIM CAO/TREASURER

TITLE: 2025 OPP MUNICIPAL POLICING BUDGET

DATE: TUESDAY OCTOBER 15, 2024

REPORT NO: 24-58R

BACKGROUND

The OPP provides us with their budget for the following year at the end of September, early October. Next year’s budget request is \$644,970.

ANALYSIS & DISCUSSION

The budget for 2025 is significantly higher than in the past. The following table provides a 3-year summary:

OPP MUNICIPAL POLICING BUDET					
Year	Budget	Increase		Actual	Diff
		\$	%		
2023	503,964			544,489	(40,525)
2024	531,047	27,083	5.4%		
2025	644,970	113,923	21.5%		

I found the 5.4% 2024 increase to be high but when factoring in that 2023 was \$40,525 more than budget, the 2024 budget was less than the 2023 actual. The 21.5% 2025 increase, however, is ludicrous.

I have reached out to both Papineau-Cameron and Calvin Townships, and both have confirmed a similar increase for 2025.

I have contacted MMAH and spoke with our administrative contact. She indicated that our best bet was to speak with our representative at the Solicitor General’s Office. Not knowing who that is, I reached out to our local Police Services Board.

The Town passed a recent motion that supported municipalities in asking the Province to stop downloading costs to Municipalities, and that the Province needed to cover costs such as policing. On October 18, 2024, Mayor Belanger and I have a meeting with MPP Fedeli, and this will be one of the items discussed.

FINANCIAL IMPLICATIONS

The \$114,000 increase represents a 5% hike to the current levy.

RELEVANT POLICY/LEGISLATION

Community Safety and Policing Act, 2019

RECOMMENDATIONS/RESOLUTION

It is recommended that Council receives this report.

BE IT RESOLVED THAT the Council of the Town of Mattawa receives Report # 24-58R titled 2025 OPP Municipal Policing Budget.



INFORMATION REPORT

PREPARED FOR: MAYOR BÉLANGER AND MEMBERS OF COUNCIL
PREPARED BY: PAUL LAPERRIERE, INTERIM CAO/TREASURER
TITLE: TREASURER'S REPORT – SEPTEMBER 30, 2024
DATE: TUESDAY OCTOBER 15, 2024
REPORT NO: 24-59R

BACKGROUND

Periodic update from the Treasurer.

ANALYSIS & DISCUSSION

Audits

December 31, 2022

- Audit is complete
- Bakertilly to make presentation to Council Nov 11, 2024

December 31, 2023

- Audit scheduled for Nov 11 - 15
- Bakertilly to make presentation to Council Dec 16, 2024

December 31, 2024

- Audit scheduled for Jun 16 – 20, 2025
- Bakertilly to make presentation to Council last week of July, 2025

Financial Results

Third quarter financial results are summarized on the attachment and will be reviewed in greater detail during the meeting.

FINANCIAL IMPLICATIONS

Financial results at Q3 and forecasted for 2024 indicates results will be slightly better than budgeted overall with less drawn against previous reserves than was budgeted.

RELEVANT POLICY/LEGISLATION

RECOMMENDATIONS/RESOLUTION

It is recommended that Council receives this report and further that Council approves the financial report at September 30, 2024.

BE IT RESOLVED THAT the Council of the Town of Mattawa receives Report # 24-59R titled Treasurer's Report – September 30, 2024.

AND FURTHER THAT Council approves the financial report as attached.



Town of Mattawa

Quarterly Results

September 30, 2024

TOWN OF MATTAWA
 Financial Results
 To September 30, 2024 and Forecast for 2024

	ACTUAL REVENUE			2024 Budgeted Revenue	Variance
	At Sep 30, 2024	Oct - Dec	Total for the Year		
General Government					
Grants & funding	1,422,701	364,362	1,787,063	1,780,688	6,375
ICIP - Dorion Road	-	2,084,825	2,084,825	1,709,073	375,752
MDRA - Mattawan Street	-	702,000	702,000	1,525,440	(823,440)
Fisheries and Ocean - Marina Repairs	690,400	(640,400)	50,000	50,000	-
General taxation levy	2,368,034	23,329	2,391,363	2,391,363	-
Payments in-lieu	-	33,908	33,908	33,908	-
Reserves and no support levy	114,277	256,523	370,800	737,664	(366,864)
Financial (interest/rent/cemetery, etc...)	218,033	93,838	311,871	266,605	45,266
General government	-	-	-	-	-
	4,813,444	2,918,385	7,731,829	8,494,741	(762,912)
Fire Department	5,295	10,030	15,325	30,000	(14,675)
Building Department	7,676	750	8,426	6,000	2,426
Bylaw Department	4,523	601	5,123	9,295	(4,172)
Policing	-	-	-	-	-
Social Services	-	-	-	-	-
Info Centre	21,297	7,099	28,396	25,000	3,396
Special Events (V-Days)	339,206	-	339,206	422,000	(82,794)
Public Works	16,000	-	16,000	-	16,000
Water & waste water	1,048,967	71,451	1,120,418	1,081,238	39,180
Landfill	52,947	162,649	215,596	210,500	5,096
Garbage Collection	-	-	-	-	-
Recycling	34,167	28,404	62,571	73,905	(11,334)

TOWN OF MATTAWA
 Financial Results
 To September 30, 2024 and Forecast for 2024

	ACTUAL REVENUE			2024 Budgeted Revenue	Variance
	At Sep 30, 2024	Oct - Dec	Total for the Year		
Parks and Rec					
Marina	15,235	-	15,235	16,500	(1,265)
Arena	33,725	7,686	41,412	39,390	2,022
Summer students	3,816	20,432	24,248	28,540	(4,292)
Main Street	-	-	-	-	-
Museum	-	-	-	-	-
Youth & misc revenue	11,392	-	11,392	10,000	1,392
Tourism (including VMUTS)	-	-	-	-	-
Timmins Park	-	-	-	-	-
Library	-	-	-	-	-
User agreements	-	18,288	18,288	18,288	-
Sports and fitness	26,426	7,792	34,219	35,000	(781)
Curling Club	-	15,000	15,000	15,000	-
	90,594	69,199	159,793	162,718	(2,925)
NBMCA	-	-	-	-	-
Planning & Development	-	-	-	-	-
Affordable Housing	-	250,000	250,000	250,000	-
TOTAL	6,434,115	3,518,567	9,952,682	10,765,397	(812,715)

TOWN OF MATTAWA
 Financial Results
 To September 30, 2024 and Forecast for 2024

	ACTUAL EXPENSES			Total for the Year	2024 Budgeted Expenses	Variance
	At Sep 30, 2024	Oct - Dec				
General Government						
Grants & funding	-	175,000		175,000		
ICIP - Dorion Road	467,213	1,766,537		2,233,750	1,831,150	(402,600) Expense Note 1
MDRA - Mattawan Street	672,028	74,588		746,616	1,622,809	876,193 Expense Note 2
Fisheries and Ocean - Marina Repairs	34,993	8,428		43,421	50,000	6,579
General taxation levy	131,124	133,875		264,999	264,999	-
Payments in-lieu	-	-		-	-	-
Reserves and no support levy	263,200	85,508		348,708	366,848	18,140
Financial (interest/rent/cemetery, etc...)	-	-		-	-	-
General government	858,854	409,403		1,268,257	1,186,438	(81,819) Expense Note 3
	2,427,412	2,653,339		5,080,751	5,497,244	(416,493)
Fire Department	223,724	77,469		301,192	262,112	(39,081) Expense Note 4
Building Department	2,404	801		3,205	11,833	8,628
Bylaw Department	68,863	22,954		91,817	92,323	506
Policing	437,665	99,663		537,328	531,047	(6,281)
Social Services	256,196	134,980		391,176	383,641	(7,535)
Info Centre	82,321	39,382		121,703	170,655	48,952
Special Events (V-Days)	449,885	-		449,885	475,000	25,115
Public Works	572,364	574,681		1,147,045	1,288,598	141,553 Expense Note 5
Water & waste water	251,117	160,544		411,661	443,940	32,279
Landfill	241,689	227,162		468,852	486,988	18,136
Garbage Collection	77,782	79,199		156,981	156,981	-
Recycling	68,537	61,842		130,379	130,931	552

TOWN OF MATTAWA
 Financial Results
 To September 30, 2024 and Forecast for 2024

	ACTUAL EXPENSES			Total for the Year	2024 Budgeted Expenses	Variance
	At Sep 30, 2024	Oct - Dec				
Parks and Rec						
Marina	14,050	(6,289)	7,761	7,500	(261)	
Arena	227,442	165,401	392,843	515,321	122,477	
Summer students	58,115	10,000	68,115	93,014	24,899	
Main Street	38,233	351	38,584	30,000	(8,584)	
Museum	5,867	2,372	8,239	7,000	(1,239)	
Youth & misc revenue	1,560	-	1,560	10,720	9,160	
Tourism (including VMUTS)	14,820	-	14,820	18,500	3,680	
Timmins Park	7,525	100	7,625	1,000	(6,625)	
Library	74,430	-	74,430	93,300	18,870	
User agreements	-	-	-	-	-	
Sports and fitness	-	-	-	-	-	
Curling Club	21,550	-	21,550	24,375	2,826	
	463,593	171,934	635,527	800,730	165,202	
NBMCA	-	9,900	9,900	9,900	-	
Planning & Development	12,383	2,896	15,279	23,474	8,195	
Affordable Housing	-	-	-	-	-	
TOTAL	5,635,936	4,316,746	9,952,682	10,765,397	812,715	

Expense Note 6

TOWN OF MATTAWA
 Financial Results
 To September 30, 2024 and Forecast for 2024

2024 SURPLUS (DEFICIT)		
Actual	Budget	Variance

General Government			
Grants & funding	1,612,063	1,605,688	6,375
ICIP - Dorion Road	(148,925)	(122,077)	(26,848)
MDRA - Mattawan Street	(44,616)	(97,369)	52,753
Fisheries and Ocean - Marina Repairs	6,579	-	6,579
General taxation levy	2,126,364	2,126,364	-
Payments in-lieu	33,908	33,908	-
Reserves and no support levy	22,092-	370,816	(348,724)
Financial (interest/rent/cemetery, etc...)	311,871	266,605	45,266
General government	(1,268,257)	(1,186,438)	(81,819)
	2,651,078	2,997,497	(346,419)
Fire Department	(285,867)	(232,112)	(53,756)
Building Department	5,221	(5,833)	11,053
Bylaw Department	(86,693)	(83,028)	(3,666)
Policing	(537,328)	(531,047)	(6,281)
Social Services	(391,176)	(383,641)	(7,535)
Info Centre	(93,307)	(145,655)	52,348
Special Events (V-Days)	(110,679)	(53,000)	(57,679)
Public Works	(1,131,045)	(1,288,598)	157,553
Water & waste water	708,757	637,298	71,459
Landfill	(253,256)	(276,488)	23,232
Garbage Collection	(156,981)	(156,981)	-
Recycling	(67,809)	(57,026)	(10,783)

TOWN OF MATTAWA
 Financial Results
 To September 30, 2024 and Forecast for 2024

2024 SURPLUS (DEFICIT)		
Actual	Budget	Variance

	Actual	Budget	Variance
Parks and Rec			
Marina	7,474	9,000	(1,526)
Arena	(351,431)	(475,931)	124,499
Summer students	(43,867)	(64,474)	20,607
Main Street	(38,584)	(30,000)	(8,584)
Museum	(8,239)	(7,000)	(1,239)
Youth & misc revenue	9,831	(720)	10,551
Tourism (including VMUTS)	(14,820)	(18,500)	3,680
Timmins Park	(7,625)	(1,000)	(6,625)
Library	(74,430)	(93,300)	18,870
User agreements	18,288	18,288	-
Sports and fitness	34,219	35,000	(781)
Curling Club	(6,550)	(9,375)	2,826
	(475,735)	(638,012)	162,277
NBMCA	(9,900)	(9,900)	-
Planning & Development	(15,279)	(23,474)	8,195
Affordable Housing	250,000	250,000	-
TOTAL	-	-	-

TOWN OF MATTAWA
Notes To Quarterly Results
30-Sep-24

REVENUE

1. Work on Dorion Hill Reconstruction more than budgeted (see expenses). Provincial revenue goes up accordingly (94% funded).
2. Total MDRA remaining funding envelope was \$1.5 million at time of 2024 budget preparation. The entire amount was budgeted in the event that the all the work was done in 2024. Only the Mattawan Street reconstruction was done in 2024 amounting to approximately half of the funding.
3. Using the general reserve as a source of revenue was budgeted to cover shortfalls. Approximately only half was needed.
4. Interest on outstandings taxes and water better anticipated.
5. V-Days already presented to Council. Provincial funding included with grants.
6. Sale of old grader.
7. Slightly higher water revenue than budgeted.

EXPENSES:

1. Construction is over 2 seasons (2024 and 2025) and more work was completed in 2024 than planned (see offsetting revenue - note 1).
2. Mattawan resurfacing only as per note under revenue.
3. Includes Asset Management Plan consulting, Integrity Commissioner and workplace investigation consultant.
4. Includes savings in salaries and benefits (Chief started in August) less purchase of SCBAs paid in full.
5. Savings related to salaries and benefits (Director started later planned + employee leaves). Also includes significant savings to date re: maintenance and major capital repairs on fleet being significant less than expected (\$39K); snow removal under budget so far (\$21K) and sewer service contract less than budget (\$10K).
6. Savings in salaries and benefits from late start of Director plus several employee leaves.



INFORMATION REPORT

PREPARED FOR: MAYOR BÉLANGER AND MEMBERS OF COUNCIL

PREPARED BY: PAUL LAPERRIERE, INTERIM CAO/TREASURER

TITLE: BRIDGE FINANCING

DATE: TUESDAY OCTOBER 15, 2024

REPORT NO: 24-60R

BACKGROUND

The Town of Mattawa is currently involved in the following capital projects:

Dorion Hill Reconstruction	\$3,233,124
Mattawan Street Reconstruction	755,484
Connecting Link (Main Street) engineering study	<u>344,618</u>
Total	\$4,333,226

ANALYSIS & DISCUSSION

As per the table below, 93% of the total cost will come from the federal and provincial governments. However, the funds must first be expended and then a reimbursement claim needs to be submitted. Said claim is then subjected to various checks and government “audit” procedures performed by one department and then passed on to other departments who perform their own procedures and then submit to finance for payment. Eventually finance sends us a payment.

PROJECT	COST			FUNDING			NET COST
	Project	HST	Total	HST rebate	Grant	Total	
Dorion Hill	2,861,172	371,952	3,233,124	321,590	2,670,427	2,992,017	241,107
Mattawan Street	668,570	86,914	755,484	75,146	628,456	703,602	51,882
Main Street	304,972	39,646	344,618	34,278	304,972	339,250	5,368
TOTAL	3,834,713	498,513	4,333,226	431,014	3,603,854	4,034,868	298,358

The Town does not have the financial capacity to front such large expenses and needs bridge financing to cover the lag period between payment and reimbursement.

I have approached our banker, Scotia Bank, whether they would be interested in providing a \$2 million bridge loan facility. Have yet to receive a response. I then reached out to Caisse Alliance with the same request. They have a history with us with the Rosemount Valley Suites and 333 Main Street (Dollarama). They are interested in providing us financing. If Council approves securing a bridge loan facility, terms will be negotiated with them.

FINANCIAL IMPLICATIONS

The ask is for \$2 million. Realistically, no more than \$1 million is likely to be outstanding at any given time and likely not more than 2 or 3 months.

With a financing rate of 7%, each million dollar advance would cost \$5,833 per month

RELEVANT POLICY/LEGISLATION

RECOMMENDATIONS/RESOLUTION

It is recommended that Council receives this report and further that Council approves the Interim CAO/Treasurer to secure a bridge financing line of credit up to \$2 million.

BE IT RESOLVED THAT the Council of the Town of Mattawa receives Report # 24-60R titled Bridge Financing.

AND FURTHER THAT Council directs the Interim CAO/Treasurer to secure a bridge financing line of credit up to \$2,000,000.00.

DATE: TUESDAY OCTOBER 15, 2024

11.1

THE CORPORATION TOWN OF MATTAWA

MOVED BY COUNCILLOR _____

SECONDED BY COUNCILLOR _____

BE IT RESOLVED THAT the Council of the Town of Mattawa adopt By-law No. 24-19 which is a by-law to repeal the Standing Committees of Council By-law 24-06.

THE CORPORATION OF THE TOWN OF MATTAWA

BY-LAW NUMBER 24-19

BEING a by-law to repeal By-law 24-06 Standing Committees of Council.

WHEREAS on February 26, 2024 the Council of the Corporation of the Town of Mattawa enacted By-law 24-06 to establish the Standing Committees of Council;

AND WHEREAS Council at their regular meeting of September 23, 2024 passed judgement to abolish the Standing Committees of Council.

NOW THEREFORE the Council of the Town of Mattawa enacts as follows:

1. **THAT** the Standing Committees of Council be removed from the Council Governance Policies and Procedure By-law.
2. **THAT** By-law 24-06 is hereby repealed.

READ A FIRST and SECOND TIME, this 15th day of October, 2024.

READ THIRD TIME and FINALLY PASSED, this 15th day of October, 2024.

Mayor

Clerk

THE CORPORATION TOWN OF MATTAWA

MOVED BY COUNCILLOR _____

SECONDED BY COUNCILLOR _____

BE IT RESOLVED THAT this Council proceed in Camera at _____ in order to address a matter pertaining to:

- a) security of the property of the municipality or local board;
- b) personal matters about an identifiable individual, including municipal or local board employees;
- c) a proposed or pending acquisition or disposition of land by the municipality or local board;
- d) labour relations or employee negotiations;
- e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
- f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- g) a matter in respect of which a council, board, committee or other body has authorized a meeting to be closed under another Act;
- h) information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them;
- i) a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization;
- j) a trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value; or
- k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

DATE: TUESDAY OCTOBER 15, 2024

16

THE CORPORATION TOWN OF MATTAWA

MOVED BY COUNCILLOR _____

SECONDED BY COUNCILLOR _____

BE IT RESOLVED THAT the regular meeting reconvene at _____ p.m.

DATE: TUESDAY OCTOBER 15, 2024

18.1

THE CORPORATION TOWN OF MATTAWA

MOVED BY COUNCILLOR _____

SECONDED BY COUNCILLOR _____

BE IT RESOLVED THAT the October 15, 2024 meeting adjourn at _____ p.m.