



**THE CORPORATION OF THE
TOWN OF MATTAWA**

AGENDA

**REGULAR MEETING OF COUNCIL
MONDAY, NOVEMBER 13TH, 2023
7:00 P.M.**

**DR. S. F. MONESTIME MUNICIPAL COUNCIL CHAMBERS
160 WATER STREET, MATTAWA, ONTARIO**

**TELECONFERENCE # 1-647-374-4685
MEETING ID CODE: 853 6383 1336
PASSCODE: 142925**

TOWN OF MATTAWA REGULAR MEETING AGENDA
MONDAY, NOVEMBER 13TH, 2023 @ 7:00 P.M.
DR. S. F. MONESTIME MUNICIPAL COUNCIL CHAMBERS
TELECONFERENCE # 1-647-374-4685
MEETING ID CODE: 853 6383 1336 PASSCODE: 142925

- 1. Call to Order**
- 2. Disclosure of Pecuniary Interest and Nature Thereof**
- 3. Petitions & Delegations**
- 4. Correspondence**
 - 4.1 AMO – Re: Policy Update on Official Plans, Income Security & Provincial Climate Change Impact Assessment
 - 4.2 Various Municipalities – Re: Call for Amendment to Legislation Act, 2006
 - 4.3 North Bay Mattawa Conservation Authority – Re: 2024 Draft Budget
 - 4.4 FONOM – Re: Sustainable Northern Ontario Economic Development Program
 - 4.5 Nipissing Violence Against Women Coordinating Committee – Awards Ceremony for Nomination on November 17th, 2023
 - 4.6 Vic Fedeli, MPP – Re: Funding to Mattawa Museum through Ontario Trillium Foundation
- 5. Questions/Comments (public & Council) about the Content of the Agenda**
- 6. Municipal Report Number 901**
 - **Minutes of Previous Meeting (s)**
 - **Presentation of By-laws/Resolutions**
 - **Adoption of Report**
- 7. In Camera (Closed)**
 - 7.1 Municipal Financial Assessment
- 8. Return to Regular Session**
- 9. Committee Reports**
 - 9.1 Paul Laperriere, Interim CAO/Treasurer – Re: 2023 Projected Results – Report # 2023-98R
 - 9.2 Paul Laperriere, Interim CAO/Treasurer – Re: Landfill Grinding – Report # 2023-99R
 - 9.3 Paul Laperriere, Interim CAO/Treasurer – Re: Replacement Of 1989 Champion Grader – Report # 2023-100R
 - 9.4 Paul Laperriere, Interim CAO/Treasurer – Re: Closing & Sale Of 975 James Street Road Allowance – Report # 2023-101R
 - 9.5 Paul Laperriere, Interim CAO/Treasurer – Re: Mattawa Museum – Report # 2023-102R

9.6 Amy Leclerc, Municipal Clerk/Revenue Services Clerk – Re: Library Board Member Applications – Report # 2023-103R

9.7 Paul Lafreniere, Interim Fire Chief – Re: Hiring Of Volunteer Firefighter – Report # 2023-104R

9.8 Mayor Raymond A. Bélanger – Re: Physician Recruitment Report – Report # 2023-105R

10. Questions Period

11. New/Old Business

12. 2/3 (Special Resolutions – not previously circulated)

13. Adjournment

MUNICIPAL REPORT NUMBER 901

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THE CORPORATION TOWN OF MATTAWA

MOVED BY: COUNCILLOR _____

SECONDED BY: COUNCILLOR _____

BE IT RESOLVED THAT the minutes of the Regular Meeting of Tuesday, October 23rd, 2023 and the Special Meeting of Wednesday, October 25th, 2023 be adopted as circulated.

THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the Regular Meeting of Council held Monday, October 23rd, 2023 at 7:00 p.m. in the Dr. S.F. Monestime Council Chambers.

Council Present: Mayor Raymond A. Bélanger
Deputy Mayor Mathew Gardiner
Councillor Dexture Sarrazin
Councillor Fern Levesque
Councillor Loren Mick (via teleconference)
Councillor Laura Ross
Councillor Garry Thibert

Staff Present: Paul Laperriere, Interim CAO/Treasurer
Amy Leclerc, Municipal Clerk/Revenue Services Clerk
Brittany Belanger, Executive Assistant

*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

1. Meeting Called to Order by Mayor Bélanger at 7:00 p.m.

Resolution Number 23-225

Moved by Councillor Laura Ross

Seconded by Councillor Garry Thibert

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa temporarily suspend the rules of the procedural by-law for the Regular Meeting of Monday, October 23rd, 2023.

CARRIED – unanimous

2. Disclosures of Pecuniary Interest and Nature Thereof
Deputy Mayor Mathew Gardiner declared a conflict of interest on Report # 2023-96R – Advertising Agreement.
3. Petitions & Delegations
4. Correspondence
- 4.1 The Royal Canadian Legion Branch 254 – Re: Annual Poppy Campaign Contribution

Resolution Number 23-226

Moved by Councillor Garry Thibert

Seconded by Councillor Dexture Sarrazin

BE IT RESOLVED THAT Council approve the purchase of a wreath in the amount of \$110.00 and a donation of \$250.00 for a total cost of \$360.00 for the Royal Canadian Legion-Poppy Fund.

CARRIED – unanimous

5. Questions/Comments about the Content of the Agenda

6. Municipal Report Number 900

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Moved by Councillor Laura Ross

Seconded by Councillor Fern Levesque

BE IT RESOLVED THAT the minutes of the Regular Meeting of Tuesday, October 10th, 2023 be adopted as circulated.

CARRIED – unanimous

Resolution Number 23-227

Moved by Deputy Mayor Mathew Gardiner

Seconded by Councillor Dexture Sarrazin

BE IT RESOLVED THAT the Municipal Report Number 900 be adopted.

CARRIED – unanimous

7. Committee Reports

7.1 Paul Laperriere, Interim CAO/Treasurer – Re: Advertising Agreement – Report # 2023-96R

Deputy Mayor Mathew Gardiner declared a conflict of interest on Report # 2023-92R and removed himself from Council Chambers.

Resolution Number 23-228

Moved by Councillor Fern Levesque

Seconded by Councillor Laura Ross

BE IT RESOLVED THAT the Town of Mattawa receives Report # 2023-96R titled Advertising Agreement.

AND FURTHER THAT Council approves the Advertising Agreement with Wilson's Builder's Supplies.

CARRIED – Recorded vote and the vote was unanimous

Deputy Mayor Mathew Gardiner returned to Council Chambers and his Council seat.

Councillor Mick Stated his presence via teleconference at 7:12 p.m. and stated he was on the call the entire meeting.

7.2 Paul Laperriere, Interim CAO/Treasurer – Re: Organizational Review – Re-Prioritized – Report # 2023-97R

Resolution Number 23-229

Moved by Councillor Fern Levesque

Seconded by Councillor Laura Ross

BE IT RESOLVED THAT the Town of Mattawa receives Report # 2023-97R titled Organizational Review – Re-Prioritized.

AND FURTHER THAT Council directs the Policy and Procedure Working Group to focus on a staffing model and bring back a staffing compliment recommendation for Council's approval, at the Working Group's earliest convenience.

CARRIED – Recorded vote and the vote was unanimous

8. Questions from the Floor

9. New/Old Business

Mayor Bélanger advised Council that two special meetings have been called, one being Wednesday, October 25th, 2023 with Mr. James Hunton from Jp2g Consulting Inc. for project updates and Monday, October 30th, 2023 for Council training which will be held in Closed Session.

Councillor Laura Ross discussed the Fire Department Report that was provided to Council outside of the meeting.

Deputy Mayor Mathew Gardiner discussed concerns from the public regarding water notices being provided for winterizing/flushing notifications.

Councillor Fern Levesque updated Council on the 75th Anniversary of the Lions Den, 84 members from all over the area attended and shared all the history.

10. 2/3 (Special Resolutions – not previously circulated)

11. In Camera (Closed) Session

11.1 Interim CAO/Treasurer Contract

Paul Laperriere left the meeting for the In Camera (Closed) Session.

Resolution Number 23-230

Moved by Councillor Fern Levesque

Seconded by Deputy Mayor Mathew Gardiner

BE IT RESOLVED That this Committee proceed in Camera at 7:48 p.m. in order to address a matter pertaining to: b) personal matters about an identifiable individual, including municipal or local board employees; and d) labour relations or employee negotiations.

CARRIED – unanimous

12. Return to Regular Session

Resolution Number 23-231

Moved by Deputy Mayor Mathew Gardiner

Seconded by Councillor Dexture Sarrazin

BE IT RESOLVED THAT the Regular Meeting of Council reconvene at 8:22 p.m.

CARRIED – unanimous

Mayor Bélanger stated that the In Camera Session was to discuss the Interim CAO/Treasurer Contract.

Resolution Number 23-224

Moved by Councillor Fern Levesque

Seconded by Deputy Mayor Mathew Gardiner

BE IT RESOLVED THAT Council approve an extension of the Interim CAO/Treasurer's contract according to the terms set out in the Closed Session report until December 31, 2024.

AND FURTHER THAT Council directs staff to bring forward the By-law to approve the renewal terms at the next regular meeting of Council

CARRIED – Recorded vote and the vote was unanimous

Paul Laperrierer, Interim CAO/Treasurer returned to Council Chambers.

13. Adjournment

The Regular Meeting of Council of Monday, October 23rd, 2023 adjourned at 8:25 p.m.

Mayor

Clerk

THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the Special Meeting of Council held Wednesday, October 25th, 2023 at 5:00 p.m. in the Dr. S.F. Monestime Council Chambers.

Council Present: Mayor Raymond A. Bélanger
Deputy Mayor Mathew Gardiner
Councillor Dexture Sarrazin (via teleconference)
Councillor Fern Levesque
Councillor Laura Ross
Councillor Garry Thibert

Staff Present: Paul Laperriere, CAO/ Interim Deputy-Treasurer
Amy Leclerc, Municipal Clerk/Revenue Services Clerk

*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

4. Meeting Called to Order by Mayor Bélanger at 5:00 p.m.

Resolution Number 23-233

Moved by Deputy Mayor Mathew Gardiner
Seconded by Councillor Fern Levesque

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa temporarily suspend the rules of the procedural by-law for the Special Meeting of Wednesday, October 25th, 2023.

CARRIED – unanimous

5. Disclosures of Pecuniary Interest and Nature Thereof
6. Committee Reports / Discussions

A presentation by Mr. James Hunton of Jp2g Consultants Inc. was heard on the following matters:

3.1 Dorion Road Hill Reconstruction Project

Councillor Garry Thibert arrived at 5:15 p.m. during Item # 3.1.

Councillor Laura Ross left the meeting at 5:19 p.m. during Item # 3.1.

3.2 Watermain Crossing Mattawa River

Councillor Laura Ross returned at 5:34 p.m. during Item # 3.2.

3.3 Marina Repairs/Replacement

3.4 Main Street Connecting Links

4. Presentation of By-laws/Resolutions/2/3 Special Resolutions

James Hunton left the meeting for the In Camera Session.

5. In Camera (Closed) Session

5.1 Land Acquisition

Resolution Number 23-234

Moved by Councillor Laura Ross

Seconded by Councillor Fern Levesque

BE IT RESOLVED That this Committee proceed in Camera at 6:20 p.m. in order to address a matter pertaining to:

a) security of the property of the municipality and or local board; and

b) personal matters about an identifiable individual, including municipal or local board employees.

CARRIED – unanimous

6. Return to Regular Session

Resolution Number 23-235

Moved by Councilor Garry Thibert

Seconded by Deputy Mayor Mathew Gardiner

BE IT RESOLVED THAT the Special Meeting of Council reconvene at 6:32 p.m.

CARRIED – unanimous

James Hunton returned to the Special Meeting.

Mayor Bélanger stated that the in camera was to discuss a land acquisition.

Resolution Number 23-236

Moved by Councilor Garry Thibert

Seconded by Deputy Mayor Mathew Gardiner

BE IT RESOLVED THAT Council supports and approves Schedule B Environmental Assessment for Dorion Road Hill Reconstruction dated September 8, 2023 and the Design Brief for Dorion Road Hill Reconstruction dated September 25, 2023 prepared by Jp2g Consultants Inc.

AND FURTHER THAT Council authorizes the posting of the Notice of Study Completion and the initiation of a 30 day public review of the Schedule B EA Study document.

AND FURTHER THAT Council, subject to the completion of the 30 day review period and MTO approval of the 90% complete documents, authorizes Jp2g Consultants Inc to initiate the formal Tender Call for the Dorion Road Hill Reconstruction Project.

CARRIED – Recorded vote and the vote was unanimous

Resolution Number 23-237

Moved by Deputy Mayor Mathew Gardiner
Seconded by Councillor Laura Ross

BE IT RESOLVED THAT Council authorizes Jp2g Consultants Inc. to coordinate with the Public Works Supervisor and ODS Marine Construction to implement the following steps for repairs on the Watermain Crossing the Mattawa River:

- Replace ballast stone east shore and west shore with larger armour stone
- Add a 1 inch rubber membrane both east and west shore to underlay armour stone
- Reattach broken saddle weights on existing anchors
- Install additional collar anchors
- Acquire and stockpile watermain connection fittings so they are immediately available to effect repairs or shut off if the existing water crossing becomes uncoupled or otherwise compromised in future flood event

AND FURTHER THAT the repairs be completed before the 2023/2024 freeze up.

CARRIED – Recorded vote and the vote was unanimous

Resolution Number 23-238

Moved by Councillor Fern Levesque
Seconded by Councillor Garry Thibert

BE IT RESOLVED THAT Council authorizes Jp2g Consultants Inc. to coordinate with the Interim CAO/Treasurer, Public Works Supervisor and ODS Marine Construction to implement the following steps for repairs on the Mattawa Marina docks:

- Replace piano hinge at ramp with sliding wheeled hinge
- Replace missing carriage bolts and double nuts
- Extend chains, anchors 2 and 36 and increase size of anchors
- Replace chains connecting to anchor blocks exhibit 75% plus corrosion
- Strategize use of Fisheries and Oceans funding that the Town of Mattawa received for advancing marina replacement

AND FURTHER THAT the Interim CAO/Treasurer is authorized and instructed to access the Fisheries and Oceans grant in the amount of \$690,400.00 in accordance with the agreement between the Department of Fisheries and Oceans and Town of Mattawa dated March 27, 2023.

CARRIED – Recorded vote and the vote was unanimous

Resolution Number 23-239

Moved by Deputy Mayor Mathew Gardiner
Seconded by Councillor Fern Levesque

WHEREAS the Council of the Town of Mattawa are aware of the need to rehabilitate Main Street in order to address surface condition public safety, traffic capacity deficiencies and other infrastructure needs to improve level of service and extend the life of the infrastructure.

AND WHEREAS various infrastructure needs related to Main Street are identified in the Town of Mattawa Core Asset Management Plan filed July 1, 2022 as 1 to 5 year priorities.

AND WHEREAS Council recognizes the importance of clearly defining the required nature and extent of the proposed undertaking prior to applying for Connecting Link construction funding. It is to be noted that this application includes **firstly** a Preliminary Engineering Report by the Town of Mattawa Engineers of Record and **secondly** a proposal including budget for Detailed Design and Environmental Assessment and **thirdly** a duly executed Application for the MTO Connecting Links Program 2024-25 (Intake 9).

THEREFORE BE IT RESOLVED that Council hereby authorizes and approves submission of the attached application including support documents to MTO under the 2024-25 (Intake 9) for funding the Detailed Engineering Design and Environmental Assessment of the proposed Main Street Rehabilitation.

CARRIED – Recorded vote and the vote was unanimous

7. Adjournment

The Special Meeting of Council on Wednesday, October 25th, 2023 adjourned at 6:49 p.m.

Mayor

Clerk

THE CORPORATION TOWN OF MATTAWA

MOVED BY: COUNCILLOR _____

SECONDED BY: COUNCILLOR _____

BE IT RESOLVED THAT Council of the Town of Mattawa adopt By-Law Number 23-29 which is a by-law to extend the Interim Chief Administrative Officer's contract.

AND FURTHER THAT Paul Laperriere, Interim Chief Administrative Officer's contract be extended until December 31, 2024 as per the terms set out in the Closed Session Meeting of Monday, October 23, 2023.

THE CORPORATION OF THE TOWN OF MATTAWA

BY-LAW 23-29

BEING a By-law to extend the contract for Paul Laperriere as Interim Chief Administrative Officer for the Corporation of the Town of Mattawa.

WHEREAS subsection 229 of the Municipal Act, 2001 provides that a Council of the Town of Mattawa may pass a by-law to appoint a Chief Administrative Officer who shall be responsible for:

- a) Exercising general control and management of the affairs of the municipality for the purpose of ensuring the efficient operation of the municipality; and
- b) Performing such other duties as are assigned by the municipality.

AND WHEREAS Council deems it essential to appoint a Chief Administrative Officer for the municipality;

NOW THEREFORE the Council of the Corporation of the Town of Mattawa enacts as follows:

- 1. **THAT** the municipality hereby extends the contract for Paul Laperriere as Interim Chief Administrative Officer that was set to expire November 24, 2023.
- 2. **THAT** Paul Laperriere shall exercise all the authority, powers and rights and shall perform all the duties and obligations as the Chief Administrative Officer which by statute or by by-law are or may be conferred or imposed upon and any other duties that may be imposed by Council.
- 3. **THAT** this By-law shall come into effective on the 24th day of November and terminating on the 31st day of December, 2024.

READ A FIRST and SECOND TIME, this 13th day of November, 2023.

READ THIRD TIME and FINALLY PASSED, this 13th day of November, 2023.

Mayor

Clerk

THE CORPORATION TOWN OF MATTAWA

MOVED BY: COUNCILLOR _____

SECONDED BY: COUNCILLOR _____

BE IT RESOLVED THAT Council of the Town of Mattawa adopt By-Law Number 23-30 which is a by-law to extend the Interim Treasurer's contract.

AND FURTHER THAT Paul Laperriere, Interim Treasurer's contract be extended until December 31, 2024 as per the terms set out in the Closed Session Meeting of Monday, October 23, 2023.

THE CORPORATION OF THE TOWN OF MATTAWA

BY-LAW 23-30

BEING a By-law to extend the contract of Paul Laperriere as Interim Treasurer for the Corporation of the Town of Mattawa.

WHEREAS subsection 286(1) of the Municipal Act, 2001 requires that Council of the Town of Mattawa shall appoint a Treasurer who is responsible for handling all of the financial affairs of the municipality on behalf of and in the manner directed by the council of the municipality, including:

- a) Collecting money payable to the municipality and issuing receipts for those payments;
- b) Depositing all money received on behalf of the municipality in a financial institution designated by the municipality;
- c) Paying all debts of the municipality and other expenditures authorized by the municipality;
- d) Maintaining accurate records and accounts of the financial affairs of the municipality;
- e) Providing the council with such information with respect to the financial affairs of the municipality as it requires or requests;
- f) Ensuring investments of the municipality are made in compliance with the regulations made under section 418.

NOW THEREFORE the Council of the Corporation of the Town of Mattawa enacts as follows:

- 4. **THAT** the municipality hereby extends the contract for Paul Laperriere as Interim Treasurer that was set to expire November 24, 2023.
- 5. **THAT** Paul Laperriere shall exercise all the authority, powers and rights and shall perform all the duties and obligations as the Treasurer which by statute or by by-law are or may be conferred or imposed upon and any other duties that may be imposed by Council.
- 6. **THAT** this By-law shall come into effective on the 24th day of November and terminating on the 31st day of December, 2024.

READ A FIRST and SECOND TIME, this 13th day of November, 2023.

READ THIRD TIME and FINALLY PASSED, this 13th day of November, 2023.

Mayor

Clerk

THE CORPORATION TOWN OF MATTAWA

MOVED BY: COUNCILLOR _____

SECONDED BY: COUNCILLOR _____

BE IT RESOLVED THAT Council of the Town of Mattawa affirms Resolution No. 23-239 passed October 25, 2023 supporting the Connecting Link Funding for the Detailed Engineering Design and Environmental Assessment for the Rehabilitation of Main Street Connecting Link.

AND FURTHER THAT funding is available for the Municipal portion of the requested funding and that if the current application is successful the municipality will proceed in accordance with timelines specified in the application.

CORPORATION OF THE TOWN OF MATTAWA



DATE: WEDNESDAY, OCTOBER 25TH, 2023

RESOLUTION NO: 23-239

MOVED BY DEPUTY MAYOR MATHEW GARDINER

SECONDED BY COUNCILLOR FERN LEVESQUE

RESOLUTION:

WHEREAS the Council of the Town of Mattawa are aware of the need to rehabilitate Main Street in order to address surface condition public safety, traffic capacity deficiencies and other infrastructure needs to improve level of service and extend the life of the infrastructure.

AND WHEREAS various infrastructure needs related to Main Street are identified in the Town of Mattawa Core Asset Management Plan filed July 1, 2022 as 1 to 5 year priorities.

AND WHEREAS Council recognizes the importance of clearly defining the required nature and extent of the proposed undertaking prior to applying for Connecting Link construction funding. It is to be noted that this application includes firstly a Preliminary Engineering Report by the Town of Mattawa Engineers of Record and secondly a proposal including budget for Detailed Design and Environmental Assessment and thirdly a duly executed Application for the MTO Connecting Links Program 2024-25 (Intake 9).

THEREFORE BE IT RESOLVED that Council hereby authorizes and approves submission of the attached application including support documents to MTO under the 2024-25 (Intake 9) for funding the Detailed Engineering Design and Environmental Assessment of the proposed Main Street Rehabilitation.

Recorded Vote – Yes No

Recorded Vote Requested by:
Councillor Levesque

	Yea	Nay
Mayor Bélanger	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Gardiner	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Sarrazin	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Levesque	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Mick	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Ross	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Thibert	<input checked="" type="checkbox"/>	<input type="checkbox"/>

RA. Bélanger
MAYOR

Deferred Tabled Lost Carried

Declaration of Pecuniary Interest:

Disclosed his/her/their interest(s), vacated he/her/their seat(s), abstained from discussion and did not vote