

THE CORPORATION TOWN OF MATTAWA

MOVED BY: COUNCILLOR LOREN MICK

SECONDED BY: COUNCILLOR LAURA ROSS

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa adopt By-Law Number 23-13 which is a by-law to appoint Councillors to the Accessibility Advisory Committee and set its Terms of Reference.

Recorded Vote – Yes ____ No ____

Recorded Vote Requested by:

	Yea	Nay
Mayor Bélanger	_____	_____
Councillor Gardiner	_____	_____
Councillor Sarrazin	_____	_____
Councillor Levesque	_____	_____
Councillor Mick	_____	_____
Councillor Ross	_____	_____
Councillor Thibert	_____	_____

RA Bélanger

MAYOR

Deferred ____ Tabled ____ Lost ____ Carried ____

Declaration of Pecuniary Interest:

Disclosed his/her/their interest(s), vacated he/her/their seat(s), abstained from discussion and did not vote

THE CORPORATION OF THE TOWN OF MATTAWA

BY-LAW NUMBER 23-13

BEING a By-Law to appoint members to the Accessibility Advisory Committee and to establish its Terms of Reference.

WHEREAS Section 10(2) 5. Of the Municipal Act, 2001, as amended, permits municipalities to pass by-laws for the economic, social and environmental well-being of the municipality;

AND WHEREAS the Accessibility for Ontarians with Disabilities Act, 2005 S.O. 2005, CHAPTER 11, Part VII Section 29(2) Small municipalities states: The council of every municipality having a population of less than 10,000 may establish an accessibility advisory committee or continue any such committee that was established before the day this section comes into force. 2005, c. 11, s. 29 (2);

AND WHEREAS the Council of the Corporation of the Town of Mattawa has determined that it is desirable and in the public interest to establish an Accessibility Committee;

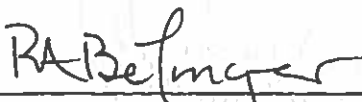
AND WHEREAS the Council of the Corporation of the Town of Mattawa deems it advisable to provide for the appointment of members thereto, and to delegate to said Committee the authority of Council with respect to overseeing the development of identifying, preventing, and eliminating barriers to people with disabilities to help make public services and facilities accessible to everyone, and to advise about the requirements they must follow under AODA standards .

NOW THEREFORE the Council of the Corporation of the Town of Mattawa enacts as follows:

1. **THAT** Councillors Dexture Sarrazin and Fern Levesque be appointed to the Accessibility Committee.
2. **THAT** the term of office for the members of the Accessibility Committee remain in force and effect until such time as it is dissolved by Council and/or that the objectives of the Committee have been realized.
3. **THAT** the Terms of Reference of the Accessibility Committee as set out in "Schedule A" attached to and forming part of this By-Law are hereby approved.
4. **THAT** this By-law shall come into effect on the day of the final passing thereof.

READ A FIRST AND SECOND TIME, this 27th day of March, 2023.

READ A THIRD TIME AND FINALLY PASSED this 27th day of March, 2023.



Mayor



Clerk



ACCESSIBILITY ADVISORY COMMITTEE TERMS OF REFERENCE

PURPOSE

The Accessibility Advisory Committee provides advice to Council on identifying, preventing and eliminating barriers to people with disabilities in municipal programs, services, initiatives and facilities. The Committee plays a pivotal role in helping Mattawa become a barrier-free community and ensuring obligations under the *Accessibility for Ontarians with Disabilities Act, 2005* (AODA) are met.

MANDATE

The Accessibility Advisory Committee will provide recommendations and advise on matters which have a direct or indirect impact on accessibility for all properties that are municipally owned in the Town of Mattawa. The Committee must keep in mind that while the committee on which they serve has specific goals and objectives, the Committee's function is advisory in nature and the final decision on recommendations rests with Council.

The mandate of the Committee is to:

- Advise Council of the requirements and implementation of accessibility standards and the preparation of reports through the Accessibility Officer and other such matters for which Council may seek its advice;
- Offer advice to Council regarding municipal projects, parks, municipal facilities, and education for municipal events;
- Provide advice to staff and Council on the development and implementation of the Town of Mattawa Multi-Year Accessibility Plan;
- Participate in consultation requirements as described under the AODA and its standards;
- Review and provide feedback on municipal development and redevelopment projects as required under the Design of Public Spaces (DOPS) Standard;
- Promote awareness of accessibility and inclusion.

COMMITTEE COMPOSITION

The Committee shall be mainly composed of members of the community with a Disability. The remainder of the committee members shall be made up of Council members, Town of Mattawa staff members, Community Living Staff members and any person interested and/or involved in working with people with disabilities and persons living with an accessibility challenged individual.

Personal support workers are welcome to attend meetings for the purpose of providing support to a person with a disability. Personal support workers are not permitted to participate in discussions on their own and they do not have voting rights.

The Mayor is an ex-officio member of this committee.

TERM OF OFFICE

Membership aligns with the term of Council which is a 4 year term.

MEETINGS

CHAIR OF THE COMMITTEE

By consensus, the Committee shall appoint a Chairperson from among its members. If the Chairperson is absent, the Committee may appoint an Acting Chairperson from among the Committee members.

The Chair provides leadership to the Committee, ensures that the Committee carries out the mandate, and acts as the Primary liaison between Committee and Staff. The Chair shall foster an atmosphere that encourages the exchange of ideas.

The Chair shall conduct meetings in accordance with the Town's Procedural By-law.

ROLE OF MEMBERS

Membership on the Committee is a position of responsibility and requires a strong commitment to the Terms of Reference. Committee Members are required to attend all regular scheduled meetings. If they are unable to attend a meeting they are required to notify the Chair, Clerk or designated municipal staff.

Committee Members shall provide positive feedback during meetings that will ensure fairness and respect to each other.

QUORUM

A quorum shall be 50% plus one (1) of the voting members.

As an ex-officio member the Mayor shall not be counted in making such quorum. In the event the Committee fails to reach quorum the Mayor shall be counted to reach quorum and has a vote during the meeting.

MEETINGS

The Committee meetings shall take place in Dr. S. F. Monestime Council Chambers at the Town of Mattawa Municipal Office located at 160 Water Street and meetings will begin at 5:00 p.m.

Meetings will be held twice a year, spring and fall to suit the majority of Committee Members and more frequently if required.

Notices of meetings will be published on the Town's Mattawa App, Social Media Pages and Municipal Website. Notices shall be posted a minimum of 48 hours in advance of the meetings.

The Clerk or designate shall record meetings and prepare minutes for Committee approval. At the request of the Chair, the Clerk or designate will schedule meetings and

provide notification to members, circulate decisions and minutes.

Requests from any member of the public, other than those circulated with minutes and decisions shall be handled under the provisions of the Municipal Freedom of Information and Protection of Privacy Act.

Committee meetings shall follow the municipal Procedure By-law. All Committee meetings will be open to the public subject to the provisions of the Procedure By-law and any applicable statute, meetings or parts of meetings that may be held in closed session, on a vote of the members.