



**THE CORPORATION OF THE
TOWN OF MATTAWA**

AGENDA

**REGULAR MEETING OF COUNCIL
MONDAY, SEPTEMBER 11TH, 2023
7:00 P.M.**

**DR. S. F. MONESTIME MUNICIPAL
COUNCIL CHAMBERS
160 WATER STREET
MATTAWA, ONTARIO**

**TELECONFERENCE # 1-647-374-4685
MEETING ID CODE: 878 2716 2221
PASSCODE: 166305**

**TOWN OF MATTAWA REGULAR MEETING AGENDA
MONDAY, SEPTEMBER 11TH, 2023 @ 7:00 P.M.
DR. S. F. MONESTIME MUNICIPAL COUNCIL CHAMBERS
TELECONFERENCE # 1-647-374-4685
MEETING ID CODE: 878 2716 2221 PASSCODE: 166305**

- 1. Call to Order**
- 2. Disclosure of Pecuniary Interest and Nature Thereof**
- 3. Petitions & Delegations**
- 4. Correspondence**
 - 4.1 Mattawa Museum – Re: Fall Open House Saturday, September 23, 2023
 - 4.2 NNPCN – Re: Annual General Meeting September 29, 2023
 - 4.3 AMO – Re: Policy Update – Cabinet Shuffle, Municipal Risk, and Gender-Based Violence
 - 4.4 Summit PCG Communication Specialist – Re: Peter Kenyon’s Leadership Forum
- 5. Questions/Comments (public & Council) about the Content of the Agenda**
- 6. Municipal Report Number 897**
 - **Minutes of Previous Meeting (s)**
 - **Presentation of By-laws/Resolutions**
 - **Adoption of Report**
- 7. Committee Reports**
 - 7.1 Paul Laperriere, Interim CAO/Treasurer – Re: Engineers & Planners of Record Agreement – Report # 2023-89R
 - 7.2 Mayor Raymond A. Bélanger – Re: AMO 2023 Conference – Report # 2023-90R
- 8. Questions Period**
- 9. New/Old Business**
- 10. 2/3 (Special Resolutions – not previously circulated)**
- 11. In Camera (Closed)**
 - 11.1 CUPE Negotiations
 - 11.2 Personnel Matters
- 12. Return to Regular Session**
- 13. Adjournment**

Members of Council,

Attached please find Municipal Report Number 897 for consideration by Council.

Respectfully submitted

**Amy Leclerc
Clerk**

INDEX

<u>ITEM</u>	<u>PAGE</u>
ADOPTION OF THE MINUTES	191
SUPPORT RESOLUTION FOR OTTAWA RIVER THIRD PARTY STUDY	192
NATURAL GAS FRANCHISE AGREEMENT BY-LAW	193

THE CORPORATION TOWN OF MATTAWA

MOVED BY: COUNCILLOR _____

SECONDED BY: COUNCILLOR _____

BE IT RESOLVED THAT the minutes of the Regular Meeting of Monday, August 28th, 2023 be adopted as circulated.

THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the Regular Meeting of Council held Monday, August 28th, 2023 at 7:00 p.m. in the Dr. S.F. Monestime Council Chambers.

Council Present: Mayor Raymond A. Bélanger
Deputy Mayor Mathew Gardiner
Councillor Dexture Sarrazin
Councillor Fern Levesque
Councillor Laura Ross
Councillor Garry Thibert

Staff Present: Paul Laperriere, Interim CAO/Treasurer
Amy Leclerc, Municipal Clerk/Revenue Services Clerk
Brittany Belanger, Executive Assistant
Barry Jackson, Public Works Supervisor

*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

1. Meeting Called to Order by Mayor Bélanger at 7:00 p.m.
2. Disclosures of Pecuniary Interest and Nature Thereof
- Deputy Mayor Mathew Gardiner declared a conflict on Report # 7.4
3. Petitions & Delegations
4. Correspondence

Resolution Number 23-192

Moved by Deputy Mayor Mathew Gardiner
Seconded by Councillor Laura Ross

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa temporarily suspend the rules of the procedural by-law for the Regular Meeting of Monday, August 28th, 2023.

CARRIED – unanimous

5. Questions/Comments about the Content of the Agenda
6. Municipal Report Number 896

Page 185

Moved by Councillor Fern Levesque
Seconded by Councillor Dexture Sarrazin

BE IT RESOLVED THAT the minutes of the Regular Meeting of Monday, August 14th, 2023, and the Special Meeting of Wednesday, August 16th, 2023 be adopted as circulated.

CARRIED – unanimous

Resolution Number 23-193

Moved by Councillor Fern Levesque

Seconded by Councillor Laura Ross

BE RESOLVED THAT the Municipal Report Number 896 be adopted.

CARRIED – unanimous

7. Committee Reports

- 7.1 Barry Jackson, Public Works Supervisor – Re: Winter Sand and Salt Purchase – Report # 2023-80R

Resolution Number 23-194

Moved by Councillor Loren Mick

Seconded by Councillor Dexture Sarrazin

BE IT RESOLVED THAT Council of the Town of Mattawa receives Report # 2023-80R titled “Winter Sand and Salt Purchase”.

AND FURTHER THAT Council approves the purchase of winter sand from A. Miron topsoil in the amount of \$17,190.00 plus applicable taxes and approves the purchase of winter salt from Compass Minerals in the amount of \$10,599.20 plus applicable taxes.

CARRIED – unanimous

- 7.2 Councillor Laura Ross – Re: Sale of Tumblers at Mattawa Information Centre – Report # 2023-81R

Resolution Number 23-195

Moved by Councillor Laura Ross

Seconded by Councillor Dexture Sarrazin

BE IT RESOLVED THAT Council of the Town of Mattawa receives Report # 2023-81R titled “Sale of Tumblers at the Mattawa Information Centre”.

AND FURTHER THAT Council approves and gives permission to Kent Lagace (One-of-a-Kind Gifts) to sell his souvetumblers at the information centre with the understanding that \$5.00 from the sale of each tumbler be donated to the Mattawa Beautification Committee.

CARRIED – unanimous

- 7.3 Paul Laperriere, Interim CAO/Treasurer – Re: Natural Gas Franchise Agreement – Report # 2023-82R

Resolution Number 23-196

Moved by Councillor Loren Mick

Seconded by Deputy Mayor Mathew Gardiner

BE IT RESOLVED THAT Council of the Town of Mattawa receives Report # 2023-82R titled “Natural Gas Franchise Agreement.”

AND FURTHER THAT Council directs staff to bring forward the Natural Gas Franchise By-Law and agreement at the next regular meeting.

CARRIED – unanimous

7.4 Paul Laperriere, Interim CAO/Treasurer – Re: Dorion Road Hill Reconstruction Project – Tree Clearing Tender – Report # 2023-83R

Deputy Mayor Mathew Gardiner declared a conflict of interest on Report # 7.4 and removed himself from Council Chambers.

Resolution Number 23-197

Moved by Councillor Fern Levesque

Seconded by Councillor Dexture Sarrazin

BE IT RESOLVED THAT Council of the Town of Mattawa receives Report # 2023-83R titled Dorion Road Hill Reconstruction Project – Tree Clearing Tender.

AND FURTHER THAT Council approves the tender from Novack Sand & Gravel in the amount of \$91,138.42 plus applicable taxes.

CARRIED – Recorded vote and the vote was unanimous

Deputy Mayor Mathew Gardiner returned to Council Chambers.

Councillor Garry Thibert arrived at 7:41 p.m. online during the discussion on Report # 2023-84R

7.5 Paul Laperriere, Interim CAO/Treasurer – Re: Landfill Grinding Project – Report # 2023-84R

Resolution Number 23-198

Moved by Councillor Loren Mick

Seconded by Councillor Fern Levesque

BE IT RESOLVED THAT Council of the Town of Mattawa receives Report # 2023-84R titled Landfill Grinding Project.

AND FURTHER THAT Council awards the 2023 Landfill Grinding Project to National Grinding Inc. in the amount of \$36,875.00 plus applicable taxes.

CARRIED – Recorded vote and the vote was unanimous

- 7.6 Paul Laperriere, Interim CAO/Treasurer – Re: Operational Review Work Plan – Report # 2023-85R

Resolution Number 23-199

Moved by Deputy Mayor Mathew Gardiner
Seconded by Councillor Fern Levesque

BE IT RESOLVED THAT Council of the Town of Mattawa receives Report # 2023-85R titled Operational Review Work Plan.

AND FURTHER THAT Council approves Integrity Management Consulting Group's proposal to perform the work on Policies and Procedures and to support the development of a strategic plan.

CARRIED – Recorded vote and the vote was unanimous

- 7.7 Paul Laperriere, Interim CAO/Treasurer – Re: Ice Plant Repairs– Report # 2023-86R

Resolution Number 23-200

Moved by Councillor Dextre Sarrazin
Seconded by Councillor Loren Mick

BE IT RESOLVED THAT Council of the Town of Mattawa receives Report # 2023-86R titled Ice Plant Repairs.

AND FURTHER THAT Council approves the repairs to be completed by Shaler Mechanical Systems Ltd. at a cost of \$8,797.50 plus HST.

CARRIED – unanimous

- 7.8 Paul Laperriere, Interim CAO/Treasurer – Re: Hiring of Accounting Clerk – Report # 2023-87R

Resolution Number 23-201

Moved by Deputy Mayor Mathew Gardiner
Seconded by Councillor Fern Levesque

BE IT RESOLVED THAT Council of the Town of Mattawa receives Report # 2023-87R titled Hiring of Accounting Clerk.

AND FURTHER THAT Council approves the hiring of Bonnie Thur as the permanent full-time of Accounting Clerk effective September 18, 2023.

CARRIED – Recorded vote and the vote was as follows:

For: Mayor Bélanger, Councillors Gardiner, Sarrazin, Levesque

Against: Councillors Mick, Ross, Thibert

- 7.9 Paul Laperriere, Interim CAO/Treasurer – Re: Communications & Digital Strategies Coordinator Position – Report # 2023-88R

Resolution Number 23-202

Moved by Councillor Laura Ross

Seconded by Councillor Loren Mick

BE IT RESOLVED THAT Council of the Town of Mattawa receives Report # 2023-88R titled Communications & Digital Strategies Coordinator.

AND FURTHER THAT Council approves extension of Communications & Digital Strategies Coordinator contract for 3 months expiring December 8, 2023 and increase the hours to 35 hours per week from 25 hours per week.

CARRIED – Recorded vote and the vote was unanimous

8. Questions from the Floor

9. New/Old Business

Deputy Mayor Mathew Gardiner updated Council of the board member shortage for the John Dixon Public Library Board.

Mayor Bélanger updated Council and the members of the public on the landfill agreement with the other municipalities.

10. 2/3 (Special Resolutions – not previously circulated)

11. In Camera (Closed) Session

12. Return to Regular Session

13. Adjournment

The Regular Meeting of Council Monday, August 28th, 2023 adjourned at 8:42 p.m.

Mayor

Clerk

THE CORPORATION TOWN OF MATTAWA

MOVED BY: COUNCILLOR _____

SECONDED BY: COUNCILLOR _____

BE IT RESOLVED THAT Council of the Town of Mattawa supports Resolution # 2023-72 from the Corporation of the City of Clarence-Rockland for the third party study of the Ottawa River and its tributaries and basins in order to provide the Ottawa River Planning Board with better tools to adapt the river to the influences of climate change and from the impact of development.

THE CORPORATION TOWN OF MATTAWA

MOVED BY: COUNCILLOR _____

SECONDED BY: COUNCILLOR _____

BE IT RESOLVED THAT Council approves the form of draft by-law and franchise agreement attached hereto and authorizes the submission thereof to the Ontario Energy Board for approval pursuant to the provisions of Section 9 of the *Municipal Franchises Act*.

AND FURTHER THAT Council requests that the Ontario Energy Board make an Order declaring and directing that the assent of the municipal electors to the attached draft by-law and franchise agreement pertaining to the Corporation of the Town of Mattawa is not necessary pursuant to the provisions of Section 9(4) of the *Municipal Franchises Act*.