



**THE CORPORATION OF THE  
TOWN OF MATTAWA**

**AGENDA**

**REGULAR MEETING OF COUNCIL  
MONDAY, AUGUST 28<sup>TH</sup>, 2023  
7:00 P.M.**

**DR. S. F. MONESTIME MUNICIPAL  
COUNCIL CHAMBERS  
160 WATER STREET  
MATTAWA, ONTARIO**

**TELECONFERENCE # 1-647-374-4685  
MEETING ID CODE: 874 7566 2683  
PASSCODE: 551010**

**TOWN OF MATTAWA REGULAR MEETING AGENDA**  
**MONDAY, AUGUST 28<sup>TH</sup>, 2023 @ 7:00 P.M.**  
**DR. S. F. MONESTIME MUNICIPAL COUNCIL CHAMBERS**  
**TELECONFERENCE # 1-647-374-4685**  
**MEETING ID CODE: 874 7566 2683 PASSCODE: 551010**

- 1. Call to Order**
- 2. Disclosure of Pecuniary Interest and Nature Thereof**
- 3. Petitions & Delegations**
- 4. Correspondance**
  - 4.1 MMAH – Re: Building Faster Fund
  - 4.2 Municipality of Mattawan – Re: Petition for a Study of the Ottawa River
  - 4.3 AMO – Re: Annual Report for 2022
- 5. Questions/Comments (public & Council) about the Content of the Agenda**
- 6. Municipal Report Number 896**
  - **Minutes of Previous Meeting (s)**
  - **Presentation of By-laws/Resolutions**
  - **Adoption of Report**
- 7. Committee Reports**
  - 7.1 Barry Jackson, Public Works Supervisor – Re: Winter Sand and Salt Purchase – Report # 2023-80R
  - 7.2 Councillor Laura Ross – Re: Sale of Tumblers at Mattawa Information Centre – Report # 2023-81R
  - 7.3 Paul Laperriere, Interim CAO/Treasurer – Re: Natural Gas Franchise Agreement – Report # 2023-82R
  - 7.4 Paul Laperriere, Interim CAO/Treasurer – Re: Dorion Road Hill Reconstruction Project – Tree Clearing Tender – Report # 2023-83R
  - 7.5 Paul Laperriere, Interim CAO/Treasurer – Re: Landfill Grinding Project – Report # 2023-84R
  - 7.6 Paul Laperriere, Interim CAO/Treasurer – Re: Operational Review Work Plan – Report # 2023-85R
  - 7.7 Paul Laperriere, Interim CAO/Treasurer – Re: Ice Plant Repairs– Report # 2023-86R
  - 7.8 Paul Laperriere, Interim CAO/Treasurer – Re: Hiring of Accounting Clerk – Report # 2023-87R
  - 7.9 Paul Laperriere, Interim CAO/Treasurer – Re: Communications & Digital Strategies Coordinator Position – Report # 2023-88R

- 8. Questions Period**
- 9. New/Old Business**
- 10. 2/3 (Special Resolutions – not previously circulated)**
- 11. In Camera (Closed)**
- 12. Return to Regular Session**
- 13. Adjournment**

**Members of Council,**

**Attached please find Municipal Report Number 896 for consideration by Council.**

**Respectfully submitted**

**Amy Leclerc  
Clerk**

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**ITEM**

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**ADOPTION OF THE MINUTES**

**185**

**THE CORPORATION TOWN OF MATTAWA**

**MOVED BY: COUNCILLOR \_\_\_\_\_**

**SECONDED BY: COUNCILLOR \_\_\_\_\_**

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**BE IT RESOLVED THAT** the minutes of the Regular Meeting of Monday, August 14<sup>th</sup>, 2023, and the Special Meeting of Wednesday, August 16<sup>th</sup>, 2023 be adopted as circulated.

## THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the Regular Meeting of Council held Monday, August 14<sup>th</sup>, 2023 at 7:00 p.m. in the Dr. S.F. Monestime Council Chambers.

Council Present: Mayor Raymond A. Bélanger  
Deputy Mayor Mathew Gardiner  
Councillor Dexture Sarrazin  
Councillor Fern Levesque  
Councillor Laura Ross  
Councillor Garry Thibert

Staff Present: Paul Laperriere, Interim CAO/Treasurer  
Amy Leclerc, Clerk/Revenue Services Clerk  
Brittany Belanger, Executive Assistant  
Paul Lafreniere, Interim Fire Chief

\*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

1. Meeting Called to Order by Mayor Bélanger at 7:00 p.m.

**Resolution Number 23-185**

Moved by Councillor Laura Ross

Seconded by Councillor Fern Levesque

***BE IT RESOLVED THAT*** Council of the Corporation of the Town of Mattawa temporarily suspend the rules of the procedural by-law for the Regular Meeting of Monday, August 14<sup>th</sup>, 2023.

**CARRIED** – unanimous

Councillor Garry Thibert arrived at 7:01 p.m.

2. Disclosures of Pecuniary Interest and Nature Thereof
4. Correspondence
5. Questions/Comments about the Content of the Agenda
6. Municipal Report Number 895

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Moved by Councillor Fern Levesque

Seconded by Councillor Laura Ross

***BE IT RESOLVED THAT*** the minutes of the Regular Meeting of Monday, July 24<sup>th</sup>, 2023, and the Special Meeting of Monday, July 31<sup>st</sup>, 2023 be adopted as circulated.

**CARRIED** – unanimous

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Moved by Councillor Dexture Sarrazin  
Seconded by Councillor Garry Thibert

***WHEREAS*** the Corporation of the Town of Mattawa recently experienced a sudden unexpected and extraordinary flood disaster from May 2<sup>nd</sup> to May 29<sup>th</sup>, 2023 and has experienced incremental operating and capital costs.

***BE IT RESOLVED THAT*** Council of the Corporation of the Town of Mattawa hereby requests the Minister of Municipal Affairs and Housing activate the Municipal Disaster Recovery Assistance Program;

***AND FURTHER THAT*** Interim CAO/Treasurer Paul Laperriere is provided delegated authority to verify and attest to the accuracy of the claim.

**CARRIED – unanimous**

**Resolution Number 23-186**

Moved by Councillor Laura Ross  
Seconded by Deputy Mayor Mathew Gardiner

***BE RESOLVED THAT*** the Municipal Report Number 895 be adopted.

**CARRIED – unanimous**

7. Committee Reports

- 7.1 Paul Laperriere, Interim CAO/Treasurer – Re: Council Training with Ministry of Municipal Affairs & Housing – Report # 2023-77R

**Resolution Number 23-187**

Moved by Councillor Garry Thibert  
Seconded by Councillor Fern Levesque

***BE IT RESOLVED THAT*** Council of the Town of Mattawa receives Report # 2023-77R titled Council Training with Ministry of Municipal Affairs & Housing.

***AND FURTHER THAT*** Council approves another training session with the Council of the Town of Mattawa provided by MMAH, focusing on key areas including Councillor Limitations.

**CARRIED – unanimous**

- 7.2 Councillor Dexture Sarrazin – Re: Sisters of Charity / Soeurs de la Charité Dedication – Report # 2023-78R

**Resolution Number 23-188**

Moved by Councillor Dexture Sarrazin  
Seconded by Deputy Mayor Mathew Gardiner

**BE IT RESOLVED THAT** Council of the Town of Mattawa receives Report # 2023-78R titled *Sisters of Charity/Soeurs de la Charité Dedication*.

**AND FURTHER THAT** Council directs the Interim CAO/Treasurer and the Mayor to communicate with both high schools, the church, and the Sisters of Charity/Soeurs de la Charité our financial commitment and bursary requirements for the 2024-2026 graduating classes.

**AND FURTHER THAT** Council formally acknowledges the work of the Sisters of Charity/Soeurs de la Charité, their 150 years of service in the community, and impact they have had and will continue to have through those contributions.

**CARRIED** – unanimous

- 7.3 Paul Lafreniere, Interim Fire Chief – Re: Hiring of Volunteer Firefighters – Report # 2023-79R

**Resolution Number 23-189**

Moved by Councillor Fern Levesque  
Seconded by Councillor Laura Ross

**BE IT RESOLVED THAT** Council of the Town of Mattawa receives Report # 2023-79R titled Hiring of Volunteer Firefighter.

**AND FURTHER THAT** Council approves the hiring of Kevin Montgomery on a one year probationary period subject to attaining a physical examination and a DZ licence.

**CARRIED** – Council For: 5, Council Against: 1

8. Questions from the Floor

9. New/Old Business

Councillor Garry Thibert requested Council provide a letter of gratitude to the bands that come in and play for our senior citizens at the Golden Age Club.

Councillor Dexture Sarrazin, Chair of the Public Services Committee provided Council with an update from the meeting that was held on Tuesday, August 8<sup>th</sup>, 2023.

Deputy Mayor Mathew Gardiner, Chair of the Corporate Services Committee informed Council that there will be a meeting held Tuesday, August 29<sup>th</sup>, 2023.

Mayor Bélanger provided a written statement of gratitude to the community and staff members.



10. 2/3 (Special Resolutions – not previously circulated)
11. In Camera (Closed) Session
12. Return to Regular Session
13. Adjournment

The Regular Meeting of Council Monday, August 14<sup>th</sup>, 2023 adjourned at 8:07 p.m.

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Mayor

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Clerk

## THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the Special Meeting of Council held Wednesday, August 16th, 2023 at 5:00 p.m. in the Dr. S.F. Monestime Council Chambers.

Council Present: Mayor Raymond A. Bélanger  
Deputy Mayor Mathew Gardiner  
Councillor Dexture Sarrazin  
Councillor Fern Levesque  
Councillor Garry Thibert

Staff Present: Paul Laperriere, CAO/ Interim Deputy-Treasurer  
Amy Leclerc, Clerk/Revenue Services Clerk  
Brittany Belanger, Executive Assistant

\*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

3. Meeting Called to Order by Mayor Bélanger at 5:00 p.m.
4. Disclosures of Pecuniary Interest and Nature Thereof
5. Committee Reports / Discussions
4. Presentation of By-laws/Resolutions/2/3 Special Resolutions
5. In Camera (Closed) Session
  - 5.1 Personnel Matter
  - 5.2 Operational Review Presentation by Integrity Consulting Group

**Resolution Number 23-190**

Moved by Deputy Mayor Mathew Gardiner  
Seconded by Councillor Fern Levesque

***BE IT RESOLVED*** That this Committee proceed in Camera at 5:02 p.m. in order to address a matter pertaining to:  
b) personal matters about an identifiable individual, including municipal or local board employees.

**CARRIED – unanimous**

Councillor Garry Thibert arrived at 5:03 p.m.

6. Return to Regular Session

**Resolution Number 23-191**

Moved by Councillor Dexture Sarrazin  
Seconded by Deputy Mayor Mathew Gardiner

***BE IT RESOLVED THAT*** the Special Meeting of Council reconvene at 6:37 p.m.

**CARRIED – unanimous**

Mayor Bélanger stated that the in camera was to discuss a personnel matter and the Occupational Review.

7. Adjournment

The Special Meeting of Council on Wednesday, August 16<sup>th</sup>, 2023 adjourned at 6:38 p.m.

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Mayor

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Clerk