



**THE CORPORATION OF THE
TOWN OF MATTAWA**

AGENDA

**REGULAR MEETING OF COUNCIL
MONDAY, JUNE 12TH, 2023
7:00 P.M.**

**DR. S. F. MONESTIME MUNICIPAL COUNCIL
CHAMBERS
160 WATER STREET
MATTAWA, ONTARIO**

**TELECONFERENCE # 1-647-374-4685
MEETING ID CODE: 819 7361 0537
PASSCODE: 067558**

**THE CORPORATION OF THE TOWN OF MATTAWA
REGULAR MEETING AGENDA
MONDAY, JUNE 12TH, 2023 @ 7:00 P.M.
DR. S. F. MONESTIME MUNICIPAL COUNCIL CHAMBERS
160 WATER STREET, MATTAWA, ONTARIO
TELECONFERENCE # 1-647-374-4685
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- 1. Call to Order**
- 2. Disclosure of Pecuniary Interest and Nature Thereof**
- 3. Petitions & Delegations**
 - 3.1 Louise Vallancourt, Canadian Red Cross – Re: Emergency Preparedness
- 4. Correspondance**
 - 4.1 Mattawa Museum – Re: 2023 Contribution to the Mattawa Museum
 - 4.2 Rebecca Ortiz – Re: Recurring Water Issues at the Top of Eighth Street
 - 4.3 Township of Clearview – Re: Support Resolution for Declaring Intimate Partner Violence an Epidemic
 - 4.4 Township of Ryerson – Re: Support Resolution for Water Aerodromes
 - 4.5 Various Municipalities – Re: Support Resolution for Bell-Hydro Infrastructure
 - 4.6 Ian Foster – Re: Food Truck/Trailer at Sid Turcottes Park
 - 4.7 Enbridge Gas Inc. – Re: Letter of Third Party Locate Charge
 - 4.8 Father Tim Moyle – Re: Appreciation for the Sister's Years of Service in our Community
 - 4.9 ROMA – Re: Intervenes in Drainage Dispute with CN Rail
 - 4.10 OCWA – Re: Mattawa Water & Wastewater Systems Quarterly Operations Report
 - 4.11 Municipality of Mattawan – Re: Request for Fire Services Supplied to the Municipality of Mattawan
 - 4.12 St. Victor School – Re: Request for 2023 Graduating Class Bursary
 - 4.13 DNSSAB – Re: Mattawa Castle Arms Project
 - 4.14 Chief Clifford Bastien Jr. – Re: Celebration of National Indigenous Day on June 21, 2023
 - 4.15 NBMCA – Re: Draft Updates to Source Protection Plan
 - 4.16 F.J. McElligott Secondary School – Re: Request for 2023 Graduating Class Bursary

5. Questions/Comments (public & Council) about the Content of the Agenda

6. Municipal Report Number 891

- **Minutes of Previous Meeting (s)**
- **Presentation of By-laws/Resolutions**
- **Adoption of Report**

7. Committee Reports

7.1 Councillor Loren Mick – Re: 2023 FONOM Conference – Report # 2023-57R

7.2 Paul Lafreniere, Interim Fire Chief – Re: Mattawa Fire Department Mock Training Event – Report # 2023-58R

7.3 Amy Leclerc, Clerk/Revenue Services Clerk – Re: Declare June as Seniors Month – Report # 2023-59R

7.4 Amy Leclerc, Clerk/Revenue Services Clerk – Re: Mattawa Marina Flood Damages – Report # 2023-60R

7.5 Amy Leclerc, Clerk/Revenue Services Clerk – Re: Mattawa Watermain Crossing Flood Damages – Report # 2023-61R

8. Questions Period

9. New/Old Business

10. 2/3 (Special Resolutions – not previously circulated)

11. In Camera (Closed)

11.1 CUPE Negotiations

12. Return to Regular Session

13. Adjournment

Members of Council,

Attached please find Municipal Report Number 891 for consideration by Council.

Respectfully submitted

**Amy Leclerc
Clerk**

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THE CORPORATION TOWN OF MATTAWA

MOVED BY: COUNCILLOR _____

SECONDED BY: COUNCILLOR _____

BE IT RESOLVED THAT the minutes of the Regular Meeting of Monday, May 8th, 2023, the Committee of the Whole Meeting of Monday, May 15th, 2023 and the Special Meeting of Monday, June 5th, 2023 be adopted as circulated.

THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the Regular Meeting of Council held Monday, May 8th, 2023 at 7:00 p.m. in the Dr. S.F. Monestime Council Chambers.

Council Present: Mayor Raymond A. Bélanger (online)
Deputy Mayor Mathew Gardiner
Councillor Dexture Sarrazin
Councillor Fern Levesque
Councillor Loren Mick (online)
Councillor Laura Ross
Councillor Garry Thibert

Staff Present: Amy Leclerc, Clerk/Revenue Services Clerk
Brittany Belanger, Executive Assistant
Wayne Chaput, Chief Building Official/By-Law Officer
Paul Lafreniere, Fire Chief (Interim)

*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

1. Meeting Called to Order by Deputy Mayor Gardiner at 7:00 p.m.

Resolution Number 23-110

Moved by Councillor Dexture Sarrazin
Seconded by Councillor Laura Ross

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa temporarily suspend the rules of the procedural by-law for the Regular Meeting of Monday, May 8th, 2023.

CARRIED – unanimous

2. Disclosures of Pecuniary Interest and Nature Thereof
3. Petitions & Delegations
 - 3.1 Theo Margaritis of TWG Communications presented to Council with a revised logo design for the rebranding project.
 - 3.2 Mayor Bélanger presented a flood update on the current State of Emergency that had been issued on May 2, 2023.
4. Correspondence

*Councillor Loren Mick left the meeting at 7:37 p.m.

5. Questions/Comments about the Content of the Agenda
6. Municipal Report Number 890

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Moved by Councillor Laura Ross
Seconded by Councillor Garry Thibert

BE IT RESOLVED THAT the minutes of the Regular Meeting of Monday, April 24th, 2023, and the Special Meeting of Wednesday, May 3rd, 2023 be adopted as circulated.

CARRIED – unanimous

Resolution Number 23-111

Moved by Councillor Dexture Sarrazin
Seconded by Councillor Laura Ross

BE RESOLVED THAT the Municipal Report Number 890 be adopted.

CARRIED – unanimous

7. Committee Reports

- 7.1 Wayne Chaput, By-Law Enforcement Officer – Re: Meet and Greet at Explorer's Point – Report # 2023-50R

Resolution Number 23-112

Moved by Councillor Garry Thibert
Seconded by Councillor Laura Ross

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa receives Report # 2023-50R titled Meet and Greet at Explorers Point.

AND FURTHER THAT Council approve the Mattawa Good Time Cruisers use of Explorers Point every Sunday from 3:00 p.m. to 6:00 p.m. beginning May 21, 2023 with the purchase of a refreshment vehicle permit at a cost of \$50.00.

CARRIED – unanimous

- 7.2 Amy Leclerc, Clerk/Revenue Services Clerk – Re: Rosemount Valley Suites Proposed Increase of Rental Rates – Report # 2023-51R

Resolution Number 23-113

Moved by Councillor Dexture Sarrazin
Seconded by Mayor Raymond A. Bélanger

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa receives Report # 2023-51R titled Rosemount Valley Suites Proposed Increase of Rental Rates.

AND FURTHER THAT Council approve the increase of 5% for rents and an increase of 30% for utilities based on the figures provided by Descon Management Group Ltd.

CARRIED – Recorded vote and the vote was unanimous

- 7.3 Amy Leclerc, Clerk/Revenue Services Clerk – Re: Munisoft System Change Over Date – Report # 2023-52R

Resolution Number 23-114

Moved by Councillor Fern Levesque

Seconded by Councillor Laura Ross

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa receives Report # 2023-52R titled Munisoft System Change Over Update.

AND FURTHER THAT Council approves the closure of the municipal office on Wednesday, May 24th and Thursday, May 25th and directs staff to advertise the closure in the Mattawa Recorder, municipal website, Town of Mattawa social media pages and the Mattawa App.

CARRIED – unanimous

8. Questions from the Floor

A member of the community requested information on why the town needs a new logo.

9. New/Old Business

10. 2/3 (Special Resolutions – not previously circulated)

11. In Camera (Closed) Session

Resolution Number 23-115

Moved by Councillor Fern Levesque

Seconded by Councillor Dexture Sarrazin

BE IT RESOLVED That this Committee proceed in Camera in order to address a matter pertaining to:

b) personal matters about an identifiable, including municipal or local board employee;

f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

CARRIED – unanimous

12. Return to Regular Session

Resolution Number 23-116

Moved by Councillor Laura Ross

Seconded by Councillor Fern Levesque

BE IT RESOLVED the Regular Meeting of Council reconvene at 9:27 p.m.

CARRIED – unanimous

Resolution Number 23-117

Moved by Councillor Garry Thibert

Seconded by Councillor Fern Levesque

BE IT RESOLVED THAT Council of the Town of Mattawa approves two 6 month contracts for a CAO/Deputy-Treasurer and a Treasurer.

AND FURTHER THAT Council directs the Clerk to submit a job offer to each candidate as reported to Council.

AND FURTHER THAT the Clerk return to Council with a by-law for each position at the Committee of the Whole Meeting of Monday, May 15, 2023.

CARRIED – Recorded vote and the vote was unanimous

13. Adjournment

The Regular Meeting of Council Monday, May 8th, 2023 adjourned at 9:30 p.m.

Mayor

Clerk

THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the Committee of the Whole Meeting held Monday, May 15th, 2023 at 6:00 p.m. in the Dr. S.F. Monestime Council Chambers.

Council Present: Mayor Raymond A. Bélanger
Deputy Mayor Mathew Gardiner
Councillor Dexture Sarrazin
Councillor Fern Levesque
Councillor Loren Mick
Councillor Laura Ross
Councillor Garry Thibert

Staff Present: Amy Leclerc, Clerk/Revenue Services Clerk
Brittany Belanger, Executive Assistant
Wayne Chaput, Chief Building Official/By-Law Officer

*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

1. Meeting Called to Order by Mayor Bélanger at 6:00 p.m.

Resolution Number 23-118

Moved by Councillor Fern Levesque
Seconded by Councillor Laura Ross

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa temporarily suspend the rules of the procedural by-law for the Committee of the Whole Meeting of Monday, May 15th, 2023.

CARRIED – unanimous

2. Disclosure of Pecuniary Interest and Nature Thereof
3. Committee Reports
- 3.1 Bell Fibre – Site Preparation Requirements – Report # 2023-53R

Resolution Number 23-119

Moved by Councillor Garry Thibert
Seconded by Deputy Mayor Mathew Gardiner

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa receives Report # 2023-53R titled Bell Fibre – Site Preparation Requirements.

AND FURTHER THAT The Public Works Department proceed with the work required before installation.

CARRIED – unanimous

3.2 2023-2024 Insurance Renewal – Report # 2023-54R

Resolution Number 23-120

Moved by Councillor Fern Levesque

Seconded by Councillor Dexture Sarrazin

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa receives Report # 2023-54R titled 2023-2024 Insurance Renewal.

AND FURTHER THAT Council approves the 2023-2024 Municipal Insurance Renewal with Intact Public Entities at a cost of \$148,582.00 plus applicable taxes for the general premium coverage.

AND FURTHER THAT Council approves the Firefighter Coverage with VFIS at a cost of \$2,648.00 plus applicable taxes.

CARRIED – unanimous

4. Presentation of By-Laws/Resolutions/2/3 Special Resolutions

4.1 Appointment of Interim Chief Administrative Officer

Resolution Number 23-121

Moved by Deputy Mayor Mathew Gardiner

Seconded by Councillor Garry Thibert

BE IT RESOLVED THAT Council of the Town of Mattawa adopt By-Law Number 23-16 which is a by-law to appoint an Interim Chief Administrative Officer.

AND FURTHER THAT Paul Laperriere be appointed as Interim Chief Administrative Officer on a 6 month contract effective May 23, 2023 and terminating November 24, 2023.

CARRIED – Recorded vote and the vote was unanimous

4.2 Appointment of Interim Treasurer

Resolution Number 23-122

Moved by Councillor Fern Levesque

Seconded by Councillor Laura Ross

BE IT RESOLVED THAT Council of the Town of Mattawa adopt By-Law Number 23-17 which is a by-law to appoint an Interim Treasurer.

AND FURTHER THAT Doug Rempel be appointed as Interim Treasurer on a 6 month contract effective May 9, 2023 and terminating November 24, 2023.

CARRIED – Recorded vote and the vote was unanimous

4.3 Appointment of Interim Deputy-Treasurer

Resolution Number 23-123

Moved by Councillor Dexture Sarrazin

Seconded by Councillor Loren Mick

BE IT RESOLVED THAT Council of the Town of Mattawa adopt By-Law Number 23-18 which is a by-law to appoint an Interim Deputy-Treasurer.

AND FURTHER THAT Paul Laperriere be appointed as Interim Deputy-Treasurer on a 6 month contract effective May 23, 2023 and terminating November 24, 2023.

CARRIED – Recorded vote and the vote was unanimous

5. In Camera (Closed) Session

Resolution Number 23-124

Moved by Deputy Mayor Mathew Gardiner

Seconded by Councillor Laura Ross

BE IT RESOLVED That this Committee proceed in Camera at 6:25 p.m. in order to address a matter pertaining to:

b) *personal matters about an identifiable, including municipal or local board employee;*

e) *litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.*

CARRIED – unanimous

6. Return to Regular Session

Resolution Number 23-125

Moved by Councillor Dexture Sarrazin

Seconded by Councillor Loren Mick

BE IT RESOLVED THAT the Committee of the Whole Meeting of Council reconvene at 6:59 p.m.

CARRIED – unanimous

7. Adjournment

The Committee of the Whole Meeting of Monday, May 15th, 2023 adjourned at 7:00 p.m.

Mayor

Clerk

THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the Special Meeting of Council held Monday, June 5th, 2023 at 7:00 p.m. in the Dr. S.F. Monestime Council Chambers.

Council Present: Mayor Raymond A. Bélanger
Deputy Mayor Mathew Gardiner
Councillor Dexture Sarrazin
Councillor Fern Levesque
Councillor Loren Mick
Councillor Laura Ross
Councillor Garry Thibert

Staff Present: Paul Laperrier, CAO/ Interim Deputy-Treasurer
Amy Leclerc, Clerk/Revenue Services Clerk
Paul Lafrenier, Fire Chief

*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

4. Meeting Called to Order by Mayor Bélanger at 7:00 p.m.
5. Disclosures of Pecuniary Interest and Nature Thereof
6. Committee Reports / Discussions
- 3.1 Hiring of Firefighters – Report # 23-55R

*Mayor Bélanger requested approval from Council to add an Item # 5.3 Personnel Matters to the agenda. The request was approved by Council.

Resolution Number 23-126

Moved by Councillor Laura Ross
Seconded by Councillor Fern Levesque

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa receives Report # 2023-55R titled *Hiring of Firefighters*.

AND FURTHER THAT approve the hiring of Cody Doucette and John Shippamon as Volunteer Firefighters on a one year probationary period subject to attaining a physical examination and a DZ licence.

CARRIED – unanimous

- 3.2 Lawn Maintenance Request for Proposal – Report # 23-56R

Resolution Number 23-127

Moved by Councillor Loren Mick
Seconded by Councillor Garry Thibert

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa receives Report # 2023-56R titled Lawn Maintenance Request for Proposal.

AND FURTHER THAT Council approve the Request for Proposal and direct staff to issue the RFP on the municipal website, Mattawa App, social media pages and place an advertisement in the Mattawa Recorder.

CARRIED – unanimous

4. Presentation of By-laws/Resolutions/2/3 Special Resolutions
5. In Camera (Closed) Session
 - 5.1 Operational Review Status
 - 5.2 CUPE Negotiations
 - 5.3 Personnel Matters

Resolution Number 23-128

Moved by Councillor Dexture Sarrazin
Seconded by Councillor Laura Ross

BE IT RESOLVED That this Committee proceed in Camera in order to address a matter pertaining to:

- b) personal matters about an identifiable individual, including municipal or local board employees; and*
- c) labour relations or employee negotiations.*

CARRIED – unanimous

*Councillor Garry Thibert left at 8:40 p.m. during the In Camera Session.

6. Return to Regular Session

Resolution Number 23-129

Moved by Councillor Fern Levesque
Seconded by Councillor Laura Ross

BE IT RESOLVED THAT the Special Meeting of Council reconvene at 9:33 p.m.

CARRIED – unanimous

Resolution Number 23-130

Moved by Deputy Mayor Mathew Gardiner

Seconded by Councillor Dexture Sarrazin

BE IT RESOLVED THAT due to the resignation of the Interim Treasurer Doug Rempel Council approve the hiring of Bonnie Thur as Deputy-Treasurer on a six month contract ending November 24, 2023 as per the report provided to Council.

AND FURTHER THAT Council approve the change of Paul Laperriere from Interim CAO/Deputy-Treasurer to Interim CAO/Treasurer and direct the Clerk to return to Council on Monday, June 12th, 2023 with the new by-laws.

CARRIED – Recorded vote and the vote was unanimous

7. Adjournment

The Special Meeting of Council on Monday, June 5th, 2023 adjourned at 9:36 p.m.

Mayor

Clerk

Date: MONDAY, JUNE 12TH, 2023

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THE CORPORATION TOWN OF MATTAWA

MOVED BY COUNCILLOR _____

SECONDED BY COUNCILLOR _____

BE IT RESOLVED THAT Council of the Town of Mattawa adopt By-Law Number 23-19 which is a by-law to appoint an Interim Treasurer.

AND FURTHER THAT Paul Laperriere be appointed as Interim Treasurer on a 6 month contract effective June 6, 2023 and terminating November 24, 2023.

THE CORPORATION TOWN OF MATTAWA

MOVED BY COUNCILLOR _____

SECONDED BY COUNCILLOR _____

BE IT RESOLVED THAT Council of the Town of Mattawa adopt By-Law Number 23-20 which is a by-law to appoint an Interim Deputy-Treasurer.

AND FURTHER THAT Bonnie Thur be appointed as Interim Deputy-Treasurer on a 6 month contract effective June 6, 2023 and terminating November 24, 2023.