



**REGULAR MEETING OF COUNCIL  
MONDAY, JUNE 12<sup>TH</sup>, 2023  
7:00 P.M.**

**3. PETITIONS & DELEGATIONS**

- 3.1 LOUISE VALLANCOURT, CANADIAN RED CROSS – RE:  
EMERGENCY PREPAREDNESS**

**4. CORRESPONDENCE**

**DR. S. F. MONESTIME MUNICIPAL  
COUNCIL CHAMBERS  
160 WATER STREET  
MATTAWA, ONTARIO**



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MAY 15 2023

3.1

Schedule 'C' to

By-law 18-02

### REQUEST TO ADDRESS COUNCIL

If you would like to attend as a delegation before Council for the Town of Mattawa please submit this completed form by mail or in person to the Clerk at the Municipal Office, 160 Water Street Mattawa ON P0H 1V0, or by email to [info@mattawa.ca](mailto:info@mattawa.ca). Staff will contact you once your submission has been received.

Please note that the deadline for delegation requests is the Tuesday at 5:00 p.m. prior to a Regular Council meeting. Regular Council meetings are held in the Council Chambers on the second and fourth Mondays of each month at 7:00 p.m.

#### Your Contact Information:

Name: Louise Vaillancourt

Phone Number: 705.840.8614

Email Address: louise.vaillancourt@redcross.ca

#### Meeting Information:

Please indicate AT which meeting you would like to address Council:

Date: May 23rd, 2023

Alternate Date: \_\_\_\_\_

#### Presentation Information:

Name of Organization (if applicable): Canadian Red Cross

Name(s) and Title(s) of Presenter(s): Lou Vaillancourt

Subject Matter: Emergency Preparedness

JIT vs MOU  
Just-in-time vs Memorandum of Understanding

Will you be providing a PowerPoint, image or video for the presentation?  Yes  No  
If Yes: PowerPoints, images or videos are required by 5:00 p.m. on the Thursday prior to the meeting.

#### Privacy & Collection Statement

Personal information including names, addresses, opinions and comments, is collected under the authority of the Municipal Act, 2001. It will form part of the record of the meeting and therefore could be made publicly available. Questions about this collection may be directed to the Clerk.

#### Accessibility Formats & Accommodations Available

If you require this document in an alternative accessible format, please contact the Town of Mattawa Accessibility Coordinator, Wayne Chaput, at 705-744-5611 ext 203, or by email at [wayne.chaput@mattawa.ca](mailto:wayne.chaput@mattawa.ca).

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Musée Mattawa Museum  
285 First Street, Mattawa, ON P0H1V0  
705-744-5495

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copy to agenda

June 6<sup>th</sup>, 2023

Town of Mattawa

Re: Contribution to the Mattawa Museum

Please consider this a formal request for the Town's annual contribution to the Mattawa Museum to help cover the cost of the Curator's salary.

The amount of this contribution and support is \$15,000.00 for the 2023 season.

Please forward a cheque at your earliest convenience. Thanking you in advance for your attention to this matter.

Sincerely,

Ginette Dupuis  
Treasurer  
Mattawa Museum

cc: Diane Donley

**Info**

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**From:** becky ortiz <ortizbecky143@gmail.com>  
**Sent:** June 4, 2023 7:54 AM  
**To:** Info  
**Subject:** Eighth St/water issue

copy to agenda  
copy to Barry ✓  
via email

4.2

Dear Mayor and Council Members,

This note is regarding the water issue that was discussed at the April 24th meeting. I did respond with a note on May 19/23 but it appears that there hasn't been a regular council meeting after that date?

I am asking if someone could please come up to my place and I would like to show them a small culvert that is at the end of my driveway and I don't believe it is on my property. I would like to know where exactly the town property begins and my front yard starts. If this small caved in culvert was put in by the town, I would really like to know. It appears to be extremely difficult to explain the issue via emails. To visibly see the situation together, would be a tremendous accomplishment.

When I listened to the meeting on April 24, when my letter was read, I think I recall hearing a council member say they drove up here and didn't see any problem?

This is why I feel that I would like to talk with someone on site so they can understand what I am trying to explain. I really can't see how that person missed the 2 very visible eroded trails coming into my property, one from across the road and the other, on my side, coming down from the graveyard and curling right down my driveway. They are very, very clearly visible. Perhaps they should have come when it was raining?

I am not trying to be rude by any means, and I would not be complaining about a small issue as I am not that person.

Again, I'm not familiar with how issues get addressed but I am really hoping that this is not swept under a rug as it is a very important issue to me.

Please, could someone contact me so that this can be discussed and looked at together?

Thank you for your time,

Rebecca Ortiz



CLEARVIEW

4.3  
copy to agenda

May 31, 2023

C00.2023

Premier of Ontario  
Legislative Building  
Queens Park  
Toronto, ON, M7A 1A4

**Re: Declaring Intimate Partner Violence an Epidemic**

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Please be advised that Council of the Township of Clearview, at its meeting held on May 29, 2023, passed a resolution supporting the correspondence/resolution from Prince Edward County regarding declaring intimate partner violence an epidemic:

Moved by Councillor Broderick, Seconded by Councillor Dineen, Whereas the jury that adjudicated the Carol Culleton, Anastasia Kuzyk and Nathalie Warmerdam Inquest (The Renfrew Inquest) issued 86 recommendations to the Province of Ontario on Intimate Partner Violence; and

Whereas recommendation #1 of the Inquest is for the Province of Ontario to declare Intimate Partner Violence an epidemic; and

Whereas every six days in Canada a woman is killed by her intimate partner, and rural areas see an increased risk of Intimate Partner Violence; and

Whereas this past year in Ontario, 52 women or one every week, were victims of femicide, and in Prince Edward County, 233 domestic violence investigations in 2022 were led by the OPP, and service provision by Alternatives for Women was provided to over 100 women and their children per year in the community; and

Whereas violence against women costs the national justice system, health care systems, social service agencies, and municipalities billions of dollars per year; and municipalities are on the front lines in addressing gender-based violence; and

Whereas the Council of the Corporation of the County of Prince Edward has recognized that issues of violence against women in rural communities are of local importance to the health and wellness of our residents, and has demonstrated this by including it as a pillar in our Community Safety and Well-Being Plan;

Therefore Be It Resolved that the Council of the Corporation of the Township of Clearview recognizes that:

Box 200, 217 Gideon St. • Stayner, Ontario L0M 1S0 T: 705.428.6230 F: 705.428.0288

[www.clearview.ca](http://www.clearview.ca)



## CLEARVIEW

- the Renfrew Inquest is important to all rural communities;
- Council is committed to engaging with community partners to educate and support our residents about the seriousness and long-term consequences of gender-based violence in our community; and,

That the Council of the Corporation of the Township of Clearview declares, in accordance with Recommendation #1 of the Renfrew Inquest, that Intimate Partner Violence and Violence Against Women are epidemic; and

Be It Further Resolved That this resolution be circulated to all 444 municipalities of Ontario, The Hon. Doug Ford, Premier of Ontario, The Hon. Charmaine A. Williams, Associate Minister of Women's Social and Economic Opportunity, Simcoe Grey MPP, Brian Saunderson, the Association of Municipalities of Ontario and the Federation of Canadian Municipalities. Motion Carried.

If you have any questions regarding the above, please do not hesitate to contact the undersigned.

Regards,

Sasha Helmky, B.A., Dipl. M.A., AOMC  
Clerk/Director of Legislative Services

cc: All Ontario Municipalities  
The Hon. Charmaine A. Williams  
Brian Saunderson, MPP Simcoe-Grey  
Association of Municipalities of Ontario  
Federation of Canadian Municipalities



CORPORATION OF THE TOWNSHIP OF RYERSON

4.4

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**Date:** May 30, 2023

**Resolution Number:** R- 101 - 23

**Moved by:** Councillor Abbott

**Seconded by:** Councillor Patterson

WHEREAS some proponents of water aerodromes claim federal jurisdiction to bypass provincial and municipal authorities and build massive docks and boathouses under the guise of the Aeronautics Act;

AND WHEREAS Transport Canada does not require proponents of water aerodromes to follow the same registration and certification procedures as land aerodromes;

AND WHEREAS Transport Canada's current regulations for water aerodromes fail to state that mixed-use docks and structures are not permitted;

AND WHEREAS Transport Canada does not require a proponent to be transparent with local authorities about their intentions or submit a building permit and final construction plans;

AND WHEREAS Transport Canada does not require a proponent to provide the municipality with a copy of the water aerodrome registration or certification documents;

AND WHEREAS Registration and certification of water aerodromes are done without environmental impact assessments from provincial and municipal authorities;

AND WHEREAS Registration and certification of water aerodromes are done without safety assessments from local authorities;

AND WHEREAS Transport Canada's loopholes in the regulations lead to lengthy court battles paid by provincial and municipal jurisdictions.

NOW THEREFORE, be it resolved that the Council of the Township of Ryerson supports efforts to raise awareness about the loopholes in current regulations regarding water aerodromes that allow proponents to build massive docks and boathouses without municipal consultation, approval, or adherence to bylaws and regulations.

AND FURTHERMORE, The Council of the Township of Ryerson endorses the letter from the Three Mile Lake Community Club Inc. and calls on Transport Canada to:

- Amend current legislation regarding water aerodromes to require mandatory consultation and transparency with provincial and municipal authorities prior to construction.

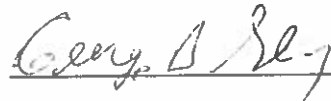
- State that 'mixed-use' docks and structures will not be permitted

AND FURTHERMORE, the Council of the Township of Ryerson urges all mentioned in this resolution to support petition e4364 to the Minister of Transport, Omar Alghabra.

Petition e-4364 - Petitions (ourcommons.ca)

AND FURTHERMORE, be it resolved that this resolution be forwarded to neighbouring municipalities, the Association of Municipalities of Ontario (AMO), the Federation of Canadian Municipalities (FCM), Federation of Northern Ontario Municipalities (FONOM), Association of Municipal Managers, Clerks and Treasurers of Ontario (AMCTO), MP Scott Aitchison, MP Marcus Powlowski (Haliburton-Kawartha Lakes-Brock, Ontario), Graydon Smith MPP.

Carried  Defeated

  
 \_\_\_\_\_  
 (Chair Signature)

Declaration of Pecuniary Interest by: \_\_\_\_\_

<b>RECORDED VOTE</b>					
Vote called by Clerk in random order, Chair to vote last					
<b>Members of Council</b>		<b>Yea</b>	<b>Nay</b>	<b>Abstention</b>	<b>Absent</b>
Councillors	Beverly Abbott				
	Glenn Miller				
	Delynne Patterson				
	Dan Robertson				
Mayor	George Sterling				





4.5

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The Honourable Doug Ford  
Premier of Ontario  
[premier@ontario.ca](mailto:premier@ontario.ca)

DELIVERED VIA EMAIL

May 29<sup>th</sup> 2023

**Re: Bell-Hydro Infrastructure**

Dear Premier Ford,

Please be advised that at the Regular Council Meeting on May 24<sup>th</sup> 2023, the Town of Plympton-Wyoming Council passed the following motion, supporting the resolution from the Council of the Municipality of Tweed regarding Bell-Hydro Infrastructure.

**Motion 10**

*Moved by Councillor Kristen Rodrigues*

*Seconded by Councillor John van Klaveren*

*That Council support item 'K' of correspondence from the Municipality of Tweed regarding Bell-Hydro Infrastructure.*

**Carried.**

If you have any questions regarding the above motion, please do not hesitate to contact me by phone or email at [dgiles@plympton-wyoming.ca](mailto:dgiles@plympton-wyoming.ca).

Sincerely,

Denny Giles  
Deputy Clerk  
Town of Plympton-Wyoming

cc: Bob Bailey – MPP, Sarnia-Lambton  
Association of Municipalities of Ontario  
Bell Canada  
Hydro One  
All Ontario Municipalities

Municipality of Tweed Council Meeting  
Council Meeting



Resolution No. 228

Title: Proposed Resolution Re: Bell-Hydro Infrastructure

Date: Tuesday, May 9, 2023

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Moved by J. Palmateer

Seconded by J. DeMarsh

WHEREAS poles are essential for deployment of telecommunication and hydro networks across the Province of Ontario;

AND WHEREAS the coordination of pole infrastructure between stakeholders is necessary to limit duplication of servicing infrastructure;

AND WHEREAS the Canadian Radio-Television and Telecommunications Commission recently set expediated timelines for large telephone companies to provide competitors with access to poles to roll out networks more efficiently leading to more competition across Canada;

AND WHEREAS provincial and territorial government are being encouraged to coordinate with service providers and other stakeholders to facilitate sound network deployment;

NOW THEREFORE BE IT RESOLVED that the Municipality of Tweed calls on the Province of Ontario to facilitate, coordinate, and regulate pole deployment measures across the Province of Ontario to prevent unnecessary duplication of pole infrastructure;

AND FURTHER, that the Province of Ontario encourage Bell Canada and Hydro One to work together to provide access for poles to better service the infrastructure needs of Ontarians;

AND FURTHER, that this motion be circulated to the Premier of Ontario, the Association of Municipalities of Ontario (AMO), MPP Ric Bresee, all Ontario Municipalities for support, Bell Canada, Hydro One.

**Carried**

4.6

**Info**

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**From:** Ian Foster <sidturcottepark@gmail.com>  
**Sent:** May 21, 2023 8:03 PM  
**To:** Info  
**Subject:** Sid Turcotte Park - UPDATED Letter to Mayor and Council - Food Truck/Trailer

*copy to agenda  
copy to Wayne  
via email*

Please disregard my last email and letter to council. I feel as though Mayor and council deserve a more well written and structured request. Please find the updated letter and request to Mayor and Council below:

\*\*\*\*\*

Dear Mayor and members of the Town Council,

I want to first welcome and thank all members of council for their time and dedication to the future of Mattawa. I want to also congratulate all of the new members on council and our new Mayor and I look forward to the new vision and ideas in developing a common vision for Mattawa.

I am writing to formally request a zoning variance to operate a food truck/trailer at Sid Turcotte Park located at 750 Mattawan St in Mattawa.

We have developed a unique concept that we believe will enhance the town's tourism appeal while providing a valuable service to residents and families. This has been our primary focus since taking over Sid Turcotte Park in 2017. We have received such overwhelming support from the local community since relocating here and taking over Sid Turcotte Park that we are committed to help promote and contribute to bolstering the local economy and creating new job opportunities, especially for our young people who are the future of Mattawa.

Operating a food truck/trailer will allow us to share our love for food, connect with the community, and create more jobs for our local economy. We have made huge progress in expanding our workforce over the past 6 years. Good, stable jobs are a key part of Mattawa's future in our view. We have carefully researched the market demand and potential locations for our food truck/trailer, and we are confident that it will not only bring culinary diversity but also provide an enjoyable dining experience. We will, of course, be targeting a particular type of cuisine for our guests as well as local residents. Our goal is to provide an 'experience' not just quick food. We think the residents and our guests will be delighted with what we have planned.

We understand the importance of adhering to zoning regulations to ensure the safety and well-being of the community. We intend to locate the food truck in an area that can be readily and easily accessible to our local fire department as well as relatively safe from flooding events on the Mattawa River which we are all too familiar with. We intend to provide for adequate water and sewer connections so as to protect the local environment and health standards.

We assure you that our food truck/trailer will comply with all health and safety regulations mandated by local and provincial authorities. We will obtain all necessary permits, licenses, and insurance coverage to operate legally and responsibly.

We kindly request the Town Council's support and consideration in granting the zoning variance required for our food truck/trailer operation. We believe that our business will contribute positively to the local economy by creating employment opportunities, fostering entrepreneurship, and generating a good buzz for our local economy.

I am more than willing to meet with any relevant officials or provide any additional information deemed necessary to support our request. I am open to discussing any concerns or suggestions that the Town Council may have regarding our proposed food truck/trailer operation.

Thank you for taking the time to consider our request. We are excited about the prospect of bringing additional culinary options to the town to contribute to a more varied food scene within our town.

We look forward to your favorable response.

Yours sincerely,

Ian Foster  
Sid Turcotte Park  
750 Mattawan St  
Mattawa ON P0H1V0

## Info

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**From:** Ian Foster <sidturcottepark@gmail.com>  
**Sent:** May 21, 2023 5:48 PM  
**To:** Info  
**Subject:** Sid Turcotte Park - Letter to Mayor and Council - Food Truck

Please find the attached letter to council regarding a proposed variance to allow an on-site food truck.

Mayor and Council;

Sid Turcotte Park is asking council for a variance to allow for the operation of a food truck on our premises at 750 Mattawan St.

As you may know, since purchasing Sid Turcotte Park 2017, we have been focused on improvements to the historical campground within this beautiful town. We continue to invest heavily in the business and have created several full-time jobs and seasonal positions for the young people in our town.

We would like to purchase and operate a food truck to service, mainly our campground customers, but also the town residents. We suspect this will also create 2-3 additional jobs for our residents which we believe is a major responsibility for businesses in our town. We want to see our community thrive and good jobs are a cornerstone of that responsibility.

We are asking for your support in this endeavor.

Ian Foster  
Sid Turcotte Park

May 2, 2023

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4.7

Your Worship and Members of Council,

We are writing today as we've heard from many of you regarding the introduction of a locate charge, and we'd would like to provide some context and background regarding our approach. We are also seeing a lot of misinformation circulate, resulting in misunderstanding, and we'd like to correct the record.

We, along with all underground infrastructure owners, are required to comply with the recently released regulations related to locate delivery ([Bill 93](#)). In order to recover our compliance costs and protect the interests of our customers, we introduced a locate charge for **third party and for-profit locate requestors**. We want to reassure you that locates for private property owners and existing natural gas customers **remain at no charge**.

As we shared, the third-party locate charge is currently on pause as we continue to explore pathways and consult with our stakeholders and industry partners, including a phased approach focused on the adoption of a dedicated locator model for large infrastructure owners. Within a dedicated locator model, large excavators hire their own locators trained by infrastructure owners to locate all underground utilities on their projects, which leads to significant efficiencies in locate delivery.

In addition, misinformation is circulating that Enbridge Gas operates its infrastructure in municipal right of ways at no cost – **and this is simply not true**. Enbridge pays more than \$135 million in annual municipal taxes based upon the infrastructure we operate. We also pay additional fees where required when we install new pipe or initiate work to maintain existing assets. We deliver natural gas service to approximately 3.9 million customers in 313 municipalities across Ontario, through a network of 154,000 kilometers of pipeline. We complete approximately 1.2 million locate requests annually. And, in 2023, we will invest \$550 million to maintain and add customers to our natural gas system. We are a proud contributor to the communities in which we operate, and our commitment to the safe, reliable delivery of natural gas underpins everything we do.

We encourage you to call upon the Government of Ontario to enact a dedicated locator model for large infrastructure owners, and to support a phased approach to regulation adoption.

Please reach out should you have any questions.

Sincerely,



**Nicole Lehto**  
Director, Northern Region Operations

ENBRIDGE GAS  
TEL: 807-684-8821 | [nicole.lehto@enbridge.com](mailto:nicole.lehto@enbridge.com)  
1211 Amber Drive, Thunder Bay ON P7B 6M4



**Mike McGivery**  
Director, Distribution Protection

ENBRIDGE GAS INC.  
TEL: 416-758-4330 | CELL: 416-434-7920  
[michael.mcgivery@enbridge.com](mailto:michael.mcgivery@enbridge.com)  
500 Consumers Road, North York, Ontario M2J 1P8

CC: Hon. Todd Smith, Minister of Energy  
Hon. Kaleed Rasheed, Minister of Public and Business Service Delivery  
Colin Best, President, Association of Municipalities of Ontario

4.8

**Info**

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**From:** Fr. Tim Moyle <frtimmoylepp@gmail.com>  
**Sent:** May 19, 2023 2:04 PM  
**To:** Info  
**Subject:** Sister's send-off

copy to agenda  
copy to Mayor ✓  
via email  
copy to CAO ✓

Amy: Thank you for responding to my call earlier today.

As I stated, since the Sisters of Charity have decided to close the convent here in Mattawa and elsewhere and consolidate the sisters in Ottawa, it is time to say 'goodbye', and 'thank you' for all they have done for almost 150 years in our community. Between establishing schools and the hospital for local citizens, they have spent untold hours volunteering with organizations such as the Food Bank, Clothes Bank, and Near North Palliative Care. We owe them big time for all they have given to improve our community.

For this reason, I am taking the lead in establishing a committee to organize a tribute on the occasion of their departure. I have asked for representation from the schools, food/clothes bank, the hospital/nursing home, and the town to work toward this goal. June Brayshaw and I will represent the parish.

There does need to be rush on this appointment as the convent will be going up for sale within a week or two and we might not have much time before our sisters leave town. It would seem important then that we begin our deliberations asap, as early as next week or the week after, if that's possible for you to choose a representative that quickly.

I'd like to point out what I think might be appropriate expressions of our appreciation for the sister's service. These are my ideas and are intended only to kick-start the process of thought as to how to what we might do.

- 1) A banquet dinner in honour of their service, with invited guests to speak.
- 2) Establishment of a scholarship at L'école Elizabeth Bruyere in their name for students who enter the medical professions (nurse, doctor, etc.).
- 3) Designation of the part of 2nd Street in front of the Church as Chemin Soeurs de Charite Street.
- 4) Tribute plaque in the Church.

I look forward to hearing from you as soon as is practical for you to choose a representative.

Thanks.

Fr. Tim

4.9

Amy Leclerc

**From:** ROMA Communications <romacommunicate@roma.on.ca>  
**Sent:** May 18, 2023 1:01 PM  
**To:** Amy Leclerc  
**Subject:** ROMA Intervenes In Rail Dispute

copy to agenda

ROMA Update not displaying correctly? [View the online version](#)  
Add Communicate@amo.on.ca to your safe list



## UPDATE

May 18, 2023

### **Rural Ontario Municipal Association Intervenes in Drainage Dispute with CN Rail**

*Association applies for intervener status in case that pits large railways against rural communities*

The Rural Ontario Municipal Association (ROMA) is seeking legal intervener status in a dispute between CN Rail and the City of Sarnia over the cost of critical drainage work on CN property.

Proper drainage helps prevent flooding and property damage. It protects the environment, the economy, and the agricultural sector. Under Ontario's *Drainage Act*, landowners share the cost for work to municipal drains located on the owner's property. It is one of Canada's oldest laws, dating back to 1859.

Despite complying with the legislation for more than a century, railways have started telling municipalities that they will not cover the costs. CN is claiming that because railways are federally regulated, they are not bound by provincial and municipal government laws, bylaws, and regulations. The railway has applied to the Canadian Transportation Agency to settle the matter with Sarnia.

ROMA has applied for intervener status because of the negative impact of these actions on rural communities throughout Ontario. According to research gathered by ROMA, at least 30 municipalities - mostly ROMA



members - indicated they experienced problems with *Drainage Act* compliance by CN.

"Railways are essentially asking Ontario's property taxpayers to foot the bill for project costs that should be covered by large, wealthy corporations," said ROMA Chair Robin Jones. "Railways are harming the very communities that produce the goods they move across the province."

CN is valued at more than \$80 billion. Yet for many rural municipalities, covering the railway's costs would mean considerable tax increases for local property taxpayers. For example, in some rural municipalities a 1% property tax increase only generates about \$10,000.

Based on ROMA's research, unpaid maintenance costs from CN and other railways are nearing \$500,000 and the tab for unpaid capital construction projects is crossing \$1 million. About \$1.7 million in critical capital construction projects have been delayed due to lack of cooperation by the railways.

This is having a significant impact on small rural communities, and their ability to provide other essential services.

Rail lines run through communities across Ontario, including agricultural areas. Without proper and effective drainage, it would be difficult for railways to operate.

"Federally regulated industries must be held to the same standards as all property owners, including following local laws, bylaws and regulations. CN is creating a false conflict between municipal and provincial laws, and federal regulations," Jones added.

ROMA believes that CTA is not the proper authority to resolve this dispute. ROMA's view is that the matter should be resolved, as with any landowner, through the appeal processes set out in the *Drainage Act*. If CN wants to make a constitutional argument that it is exempt from the Act, that debate should be heard by the Ontario Superior Court.

-30-

For more information:

Farah Tayabali, ROMA Media Relations Contact, [tayabali@redbrick.ca](mailto:tayabali@redbrick.ca), 416-570-8413

**\*DISCLAIMER:** Any documents attached are final versions. ROMA assumes no responsibility for any discrepancies that may have been transmitted with this electronic version. The printed versions of the documents stand as the official record.



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MAY 16 2023

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**SYSTEM OVERVIEW**

January 1<sup>st</sup> to March 31<sup>st</sup>, 2023

4.10

**OPERATIONAL HIGHLIGHTS**

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*Drinking Water System*

- The water treatment system operated well during the first quarter.

*Wastewater Treatment*

- The wastewater treatment system performed well during the first quarter.

**CAPITAL PLAN PROGRESS**

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*Drinking Water System*

- TrojanUV Optiview failed. New seals and drive motor installed before returning to service.
- New UV #1 and #2 treatment units installed to replace old obsolete units.
- Reservoir level sensor failed and was replaced with spare. New spare purchased.
- Backflow preventer repaired.

*Wastewater Treatment System*

- Alum tank level sensor failed. Replacement on order.

**ASSET MANAGEMENT**

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See Appendix A - Work Order summary for water treatment plant (WTP)  
 See Appendix B - Work Order summary for wastewater treatment lagoon (WWTL)

**CALL-OUT SUMMARY**

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See Appendix C – Call-out Report for WTP  
 See Appendix D – Call-out Report for WWTL

**REGULATORY**

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- All drinking water samples required under O. Regulation 170/03 were collected and tested in the first quarter of 2023 and all results fell within regulatory limits.

- One best practice recommendations from past MECP inspection now resolved. Two new functional UV units.
- 2022 annual report completed January 27, 2023.
- Permit to take Water (PTTW) reporting completed January 19, 2023.
- Quarterly trihalomethanes (THM), haloacetic acids (HAA), Nitrate and Nitrite, Sodium and Fluoride sampling completed January 24, 2023. Lab lost the Fluoride sample in transit to sub-lab, Fluoride re-sampled February 15, 2023.
- Mattawa eligible for free light-emitting diode (LED) upgrades.
- No Ministry of the Environment Conservation and Parks (MECP) or Ministry of Labour (MOL) inspections conducted this quarter.
- Flow meter verifications completed.
- PTTW renewal application completed on February 9, 2023.
- All required sewage samples required under the system’s Environmental Compliance Approval (ECA) were collected and tested in the first quarter of 2023.
- 2022 annual sewage report completed February 17, 2023.
- Annual WSER reporting completed February 13, 2023.

### INCIDENTS AND COMPLAINTS

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#### *Mattawa Drinking Water System*

<b>Incident</b>	n/a
<b>Date</b>	
<b>Details</b>	

#### *Mattawa Wastewater System*

<b>Incident</b>	n/a
<b>Date</b>	
<b>Details</b>	

### HEALTH AND SAFETY

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- Staff training completed on WHMIS.
- Staff training completed on H&S Workplace Inspection Program.
- Staff training completed on Hearing Protection.
- Staff training completed on Eyewash Requirements.
- Annual certifications for confined space lifting rigs and gas meters completed.



### **MATTAWA DRINKING WATER SYSTEM PERFORMANCE**

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See Appendix E – Performance Assessment Report Water

### **MATTAWA WASTEWATER TREATMENT LAGOON – WASTEWATER FLOW SUMMARY**

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See Appendix F – Performance Assessment Report Wastewater



### **Appendix A - Work Order Summary for WTP**

Report Start Date: Jan 1, 2023 12:00 AM  
 Report End Date: Mar 31, 2023 11:59 PM  
 Location: 1517\*  
 Work Order Type: CAP.CORR.OPER.PM  
 Work Order Class:

WO #	Asset ID	Asset Description	Location Description	WorkOrder		PM Schedule		Workorder Details			WorkLog Detail	
				Type	Class	FEO	Units	Status	Schedule Start	Actual Start		Actual Finish
3181593	0000328760	GENERATOR ELECTRIC DIESEL	1517, Mattawa DWS	PM	Refurbish/Replace/Repair	1	MONTHS	CLOSE	1/1/23 12:00 AM	2/12/23 07:17 PM	2/12/23 07:17 PM	UVR Reference Sensor check (UV#1) (1m / 1y) 1517 - UV 1 still out of service
3181496	0000328770	UV LIGHT REACTOR #1	1517, Mattawa DWS	PM	Calibration	1	MONTHS	CLOSE	1/1/23 12:00 AM	2/12/23 06:46 PM	2/12/23 06:46 PM	UVR Reference Sensor check (UV#1) (1m / 1y) 1517 - UV 2 Reference sensor check completed. Pass
3181492	0000328771	UV LIGHT REACTOR #2	1517, Mattawa DWS	PM	Calibration	1	MONTHS	CLOSE	1/1/23 12:00 AM	2/12/23 06:48 PM	2/12/23 06:48 PM	UVR Reference Sensor check (UV#2) (1m / 1y) 1517 - UV 2 Reference sensor check completed. Pass
3181521			1517, Mattawa DWS	PM	Inspection	3	MONTHS	CLOSE	1/1/23 12:00 AM	2/12/23 07:18 PM	2/12/23 07:18 PM	Replace UV Air Filters 1517 - New reactions are set to be installed, visually checked UV 2 filters and they were not too dirty, reinstalled them
3181581	0000328767	ANALYZER UV PORTABLE	1517, Mattawa DWS	PM	Inspection	1	MONTHS	CLOSE	1/1/23 12:00 AM	2/12/23 07:19 PM	2/12/23 07:19 PM	UV/T Analyzer calibration to yellow box (1m) 1517
3181602			1517, Mattawa DWS	PM	Inspection	1	MONTHS	CLOSE	1/1/23 12:00 AM	2/12/23 07:01 PM	2/12/23 07:01 PM	Critical Alarm Dialer Route (1m) - 1517 - Multiple alarms during the month caused the alarming, and checked during generator testing. All OK
3181616	0000328801	PUMP DIAPHRAGM 01 SODIUM HYPOCHLORITE	1517, Mattawa DWS	PM	Refurbish/Replace/Repair	1	YEARS	CLOSE	1/1/23 12:00 AM	2/12/23 07:20 PM	2/12/23 07:20 PM	Pump Diaphragm Inspection (1y) 1517 - Inspection and calibration completed. All OK
3181622	0000328802	PUMP DIAPHRAGM 02 SODIUM HYPOCHLORITE	1517, Mattawa DWS	PM	Refurbish/Replace/Repair	1	YEARS	CLOSE	1/1/23 12:00 AM	2/12/23 07:21 PM	2/12/23 07:21 PM	Pump Diaphragm Inspection (1y) 1517 - Inspection and calibration completed. All OK
3181628			1517, Mattawa DWS	PM	Health and Safety	1	MONTHS	CLOSE	1/1/23 12:00 AM	2/12/23 07:24 PM	2/12/23 07:24 PM	Health And Safety Inspection (1m) 1517
3181631			1517, Mattawa DWS	PM	Refurbish/Replace/Repair	1	YEARS	CLOSE	1/1/23 12:00 AM	2/12/23 07:19 PM	2/12/23 07:19 PM	Annual Facility Valves Inspection (1y) 1517 - All valving checked in prep for UV installs, all OK

Report Start Date: Jan 1, 2023 12:00 AM  
 Report End Date: Mar 31, 2023 11:59 PM  
 Location: 1517\*  
 Work Order Type: CAP.CORR.OPER.PM  
 Work Order Class:

WO #	Asset ID	Asset Description	Location Description	WorkOrder		PM Schedule		Workorder Details			WorkLog Detail		
				Type	Class	FEQ	Units	Status	Work Order Description	Schedule Start		Actual Start	Actual Finish
3181654	0000328758	VALVE REGULATING	1517, Mattawa DWS	PM	Inspection	1	MONTHS	CLOSE	Valve Regulating Inspection (1m) 1517	1/1/23 12:00 AM	2/12/23 06:53 PM	2/12/23 06:53 PM	Valve Regulating Inspection (1m) 1517 - Valves located in the WTP are visually inspected weekly and operated monthly, no issues found to date
3181653	0000328757	VALVE RELIEF	1517, Mattawa DWS	PM	Refurbish/Replace/Repair	1	YEARS	CLOSE	Valve Relief Air InspService (1y) 1517	1/1/23 12:00 AM	2/12/23 07:24 PM	2/12/23 07:24 PM	
3181656	0000328762	VALVE RELIEF	1517, Mattawa DWS	PM	Refurbish/Replace/Repair	1	YEARS	CLOSE	Valve Relief Air InspService (1y) 1517	1/1/23 12:00 AM	2/12/23 07:24 PM	2/12/23 07:24 PM	
3181893			1517, Mattawa DWS	PM	Calibration	1	MONTHS	CLOSE	Analyzer Chlorine Inspection/Service (1m) 1517	1/1/23 12:00 AM	2/12/23 07:23 PM	2/12/23 07:23 PM	Analyzer Chlorine Inspection/Service (1m) 1517 - Changed the flow cell, cleaned all components and reinstalled all ok
3228974			1517, Mattawa DWS	PM	Calibration	1	YEARS	CLOSE	PH Analyzer change Probe & Calibration (POE) (1y) 1517	1/1/23 12:00 AM	2/12/23 07:22 PM	2/12/23 07:22 PM	PH Analyzer change Probe & Calibration (POE) (1y) 1517 - Changed the flow cell, cleaned all components and reinstalled all ok
3228974	0000328787	ANALYZER UV TRANSMITTANCE	1517, Mattawa DWS	PM	Refurbish/Replace/Repair	3	MONTHS	COMP	UV Transmitter OptiView calibration (3m) 1517	2/1/23 12:00 AM	5/15/23 06:54 AM	5/15/23 06:54 AM	UV Transmitter OptiView calibration (3m) 1517 - Checked against handheld, within specs no calibration needed
3228974	0000328760	GENERATOR ELECTRIC DIESEL	1517, Mattawa DWS	PM	Refurbish/Replace/Repair	1	MONTHS	COMP	Generator Monthly Test (1m) 1517	2/1/23 12:00 AM	5/15/23 06:55 AM	5/15/23 06:55 AM	Generator Monthly Test (1m) 1517 - Test ok
3228975	0000328770	UV LIGHT REACTOR #1	1517, Mattawa DWS	PM	Calibration	1	MONTHS	CLOSE	UVR Reference Sensor check (UVR#1) (1m / 1y) 1517	2/1/23 12:00 AM	2/12/23 06:46 PM	2/12/23 06:46 PM	UVR Reference Sensor check (UVR#1) (1m / 1y) 1517 - UV 1 still out of service
3228978	0000328771	UV LIGHT REACTOR #2	1517, Mattawa DWS	PM	Calibration	1	MONTHS	COMP	UVR Reference Sensor check (UVR#2) (1m / 1y) 1517	2/1/23 12:00 AM	5/15/23 06:53 AM	5/15/23 06:53 AM	UVR Reference Sensor check (UVR#2) (1m / 1y) 1517 - Reference check completed, Pass
3229031	0000328767	ANALYZER UV PORTABLE	1517, Mattawa DWS	PM	Inspection	1	MONTHS	COMP	UVT Analyzer calibration to yellow box (1m) 1517	2/1/23 12:00 AM	5/15/23 06:56 AM	5/15/23 06:56 AM	UVT Analyzer calibration to yellow box (1m) 1517 - OptiView - 100%, Yellow box 99% all ok
3229032			1517, Mattawa DWS	PM	Inspection	1	MONTHS	COMP	Critical Alarm Dialer Route (1m) 1517	2/1/23 12:00 AM	5/15/23 06:51 AM	5/15/23 06:51 AM	Critical Alarm Dialer Route (1m) 1517 - Completed during generator test all ok, no issues found

Report Start Date Jan 1, 2023 12:00 AM  
 Report End Date Mar 31, 2023 11:59 PM  
 Location 1517\*  
 Work Order Type CAP, CORR, OPER, PM  
 Work Order Class

WO #	Asset ID	Asset Description	Location Description	WorkOrder		PM Schedule		Workorder Details			WorkLog Detail	
				Type	Class	FEQ	Units	Status	Schedule Start	Actual Start		Actual Finish
322902L			1517, Mattawa DWS	PM	Health and Safety	1	MONTHS	COMP	2/1/23 12:00 AM	5/15/23 06:52 AM	5/15/23 06:52 AM	Health And Safety Inspection (1m) 1517 - Completed, visually checked first and kits all ok, no issues found
322904L	0000328758	VALVE REGULATING	1517, Mattawa DWS	PM	Inspection	1	MONTHS	COMP	2/1/23 12:00 AM	5/15/23 06:57 AM	5/15/23 06:57 AM	Valve Regulating Inspection (1m) 1517 - Checked all valves, no physical issues found
322907L			1517, Mattawa DWS	PM	Calibration	1	MONTHS	COMP	2/1/23 12:00 AM	5/15/23 07:01 AM	5/15/23 07:01 AM	Analyzer Chlorine Inspection/Service (1m) 1517 - Analyzer compared to handheld weekly, no issues found to date
322907L			1517, Mattawa DWS	CAP	Compliance	0		COMP		2/8/23 02:18 PM	3/8/23 03:19 PM	Mattawa Permit to Take Water Renewal - Mattawa Permit to Take Water Renewal Application completed by Josh Gravelle
322909L			1517, Mattawa DWS	CORR	Refurbish/Replace/Repair	0		COMP		3/2/23 02:42 PM	3/2/23 02:42 PM	New level sensor for Mattawa reservoir - A new level sensor from Davis controls has been order unit price is 897 as per quote 90138336 from Davis controls Ordered on 2/16/23
322190S	0000328760	GENERATOR DIESEL	1517, Mattawa DWS	PM	Refurbish/Replace/Repair	1	MONTHS	COMP	3/1/23 12:00 AM	5/15/23 07:05 AM	5/15/23 07:02 AM	Generator Monthly Test (1m) 1517
322190S			1517, Mattawa DWS	PM	Calibration	1	MONTHS	COMP	3/1/23 12:00 AM	5/15/23 07:05 AM	5/15/23 07:02 AM	UVR Reference Sensor check (UV#1) (1m / 1y) 1517
322191L	0000349409	ANALYZER UV #1 DUTY #1	1517, Mattawa DWS	PM	Calibration	0		COMP	3/1/23 12:00 AM	5/15/23 07:02 AM	5/15/23 07:02 AM	0000349409 SENSOR UV #1 DUTY #1
322191L	0000349407	ANALYZER UV #1 DUTY #2	1517, Mattawa DWS	PM	Calibration	0		COMP	3/1/23 12:00 AM	5/15/23 07:02 AM	5/15/23 07:02 AM	0000349407 SENSOR UV #1 DUTY #2
322191L	0000349404	ANALYZER UV REFERENCE #1	1517, Mattawa DWS	PM	Calibration	0		BUSCOMP	3/1/23 12:00 AM	5/15/23 07:05 AM	5/15/23 07:02 AM	0000349404 SENSOR UV REFERENCE #1 - Us reference checked passed
322192U	0000349405	ANALYZER UV REFERENCE #2	1517, Mattawa DWS	PM	Calibration	0		BUSCOMP	3/1/23 12:00 AM	5/15/23 07:02 AM	5/15/23 07:02 AM	0000349405 SENSOR UV REFERENCE #2 - UV passed reference sensor checks, all ok



Report Start Date Jan 1, 2023 12:00 AM  
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 Location 1517\*  
 Work Order Type CAP,CORR,OPER,PM  
 Work Order Class

WO #	Asset ID	Asset Description	Location Description	WorkOrder		PM Schedule		Workorder Details			WorkLog Detail	
				Type	Class	FEQ	Units	Status	Schedule Start	Actual Start		Actual Finish
3271922	0000349406	ANALYZER UV #2 DUTY #1	1517, Mattawa DWS	PM	Calibration	0	0	COMP	3/1/23 12:00 AM	3/15/23 07:06 AM	3/15/23 07:06 AM	0000349406 SENSOR UV #2 DUTY #1 - UV reference sensor check completed and passed, no issues found
3271925	0000349408	ANALYZER UV #2 DUTY #2	1517, Mattawa DWS	PM	Calibration	0	0	COMP	3/1/23 12:00 AM	3/15/23 07:06 AM	3/15/23 07:06 AM	0000349408 SENSOR UV #2 DUTY #2 - UV reference sensor check completed and passed, no issues found
3271921			1517, Mattawa DWS	PM	Refurbish/Replace/Repair	1	MONTHS	COMP	3/1/23 12:00 AM	3/15/23 07:08 AM	3/15/23 07:08 AM	UVR Service (Spring & Fall ) 1517 Both reactors new ly installed no service required at this time
3271928	0000328767	ANALYZER UV PORTABLE	1517, Mattawa DWS	PM	Inspection	1	MONTHS	COMP	3/1/23 12:00 AM	3/15/23 07:08 AM	3/15/23 07:08 AM	UVT Analyzer calibration to yellow box. (1m) 1517
3272036			1517, Mattawa DWS	PM	Inspection	1	MONTHS	COMP	3/1/23 12:00 AM	3/15/23 07:10 AM	3/15/23 07:10 AM	Critical Alarm Dialer Route (1m) - 1517
3272045			1517, Mattawa DWS	PM	Health and Safety	1	MONTHS	COMP	3/1/23 12:00 AM	3/15/23 07:10 AM	3/15/23 07:10 AM	Health And Safety Inspection (1m) 1517
3272056	0000328772	TANK STORAGE HOT WATER	1517, Mattawa DWS	PM	Refurbish/Replace/Repair	1	YEARS	COMP	3/1/23 12:00 AM	3/15/23 07:09 AM	3/15/23 07:09 AM	Tank Hot Water Insp (1y) - 1517 No leaks
3272061	0000328758	VALVE REGULATING	1517, Mattawa DWS	PM	Inspection	1	MONTHS	COMP	3/1/23 12:00 AM	3/15/23 07:13 AM	3/15/23 07:13 AM	Valve Regulating Inspection (1m) 1517
3272135			1517, Mattawa DWS	PM	Calibration	1	MONTHS	COMP	3/1/23 12:00 AM	3/15/23 07:13 AM	3/15/23 07:13 AM	Analyzer Chlorine Inspection/Service (1m) 1517
3282034			1517, Mattawa DWS	OPER	Preventive Maintenance	0	0	COMP	3/9/23 04:57 PM	3/9/23 04:57 PM	3/9/23 04:57 PM	Installation parts/Tools/Cleaning Aids For new UV reactors-1517 - Odds and ends parts for us install, tools and cleaning aids to better care for new uv reactors

Report Start Date Jan 1, 2023 12:00 AM  
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 Location 1517\*  
 Work Order Type CAP,CORR,OPER,PM  
 Work Order Class

WO #	Asset ID	Asset Description	Location Description	WorkOrder		PM Schedule		Workorder Details			WorkLog Detail	
				Type	Class	FEQ	Units	Status	Schedule Start	Actual Start		Actual Finish
12700015	0000320758	VALVE REGULATING	1517, Mattawa DWS	CORR	Refurbish/Replace/Repair	0		COMP		3/09/23 05:01 PM	3/09/23 05:01 PM	Parts For Singer Valve Pressure control-1517 - Brass fittings for plumbing on the control portion of the singer valve
12700015			1517, Mattawa DWS	CAP	Predictive Maintenance	0		COMP		3/15/23 12:27 PM	3/21/23 01:04 PM	Free chlorine Residual DPD Packs/ Chlorine analyzer PH Buffer - Quote from HACH Canada, Quote # 100891403, all to be ordered March 15/23 Order Details - DPD FREE CHLORINE RGT 1.0 ML, PK/1000 Item # 2105528-CA - KTO PH BUFFER SOLUTION KTY 500mL Item # 2947600
12700015			1517, Mattawa DWS	CORR	Refurbish/Replace/Repair	0		COMP		5/15/23 07:07 AM	5/15/23 07:07 AM	UV 1 & 2 cooling water parts - 2- 2" ball valves - 2- 1/2" auto air relief Parts were ordered and arrived March 21/23 Pickup parts on March 22/23 JD



**Appendix B - Work Order Summary for WWTL**

Report Start Date: Jan 1, 2023 12:00 AM  
 Report End Date: Mar 31, 2023 11:59 PM  
 Location: 1541\*  
 Work Order Type: CAP,CORR,OPER,PM  
 Work Order Class:

WO #	Asset ID	Asset Description	Location Description	WorkOrder		PM Schedule		Workorder Details			WorkLog Detail
				Type	Class	FEQ	Units	Status	Schedule Start	Actual Start	
3181222		1541, Mattawa Wastewater System	PM	Inspection	1	MONTHS		CLOSE	1/12/23 12:00 AM	2/12/23 07:23 PM	2/12/23 07:23 PM
3181236		1541, Mattawa Wastewater System	PM	Health and Safety	1	MONTHS		CLOSE	1/12/23 12:00 AM	2/12/23 07:23 PM	2/12/23 07:23 PM
3185366		1541, Mattawa Wastewater System	PM	Refurbish/Replace/Repair	1	MONTHS		CLOSE	1/12/23 12:00 AM	2/12/23 07:04 PM	2/12/23 07:04 PM
3202012	000032888	TANK STORAGE ALUM	PM	Refurbish/Replace/Repair	1	MONTHS		CLOSE	1/16/23 12:00 AM	2/12/23 06:43 PM	2/12/23 06:43 PM
3202023		1541, Mattawa Wastewater System	PM	Inspection	1	MONTHS		COMP	2/1/23 12:00 AM	5/15/23 06:57 AM	5/15/23 06:57 AM
3220131	000032889	PUMP PERISTALTIC 01	PM	Refurbish/Replace/Repair	1	YEARS		COMP	2/1/23 12:00 AM	5/15/23 06:59 AM	5/15/23 06:59 AM
3220148	000032890	PUMP PERISTALTIC 02	PM	Refurbish/Replace/Repair	1	YEARS		COMP	2/1/23 12:00 AM	5/15/23 06:59 AM	5/15/23 06:59 AM
3220165		1541, Mattawa Wastewater System	PM	Health and Safety	1	MONTHS		COMP	2/1/23 12:00 AM	5/15/23 07:00 AM	5/15/23 07:00 AM
3220168		1541, Mattawa Wastewater System	PM	Refurbish/Replace/Repair	1	MONTHS		CLOSE	2/1/23 12:00 AM	2/12/23 07:05 PM	2/12/23 07:05 PM

Report Start Date Jan 1, 2023 12:00 AM  
 Report End Date Mar 31, 2023 11:59 PM  
 Location 1541\*  
 Work Order Type CAP,CORR,OPER,PM  
 Work Order Class

WO #	Asset ID	Asset Description	Location Description	WorkOrder		PM Schedule		Workorder Details			WorkLog Detail		
				Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start		Actual Start	Actual Finish
3243162			1541, Mattawa Wastewater System	CAP	Refurbish/ Replace/Repair	0		Alum Order For Lagoon-1541	COMP		3/14/23 02:55 PM	3/14/23 02:55 PM	Alum Order For Lagoon-1541 - Yearly order of Alum Alum Order Details - KEMIRA ALS BULK 24,990,000 KG 386,000.00 CN code: 283220000 Net weight: 24,990,000 KG Gross weight: 24,990,000 KG SS 093,564 LB SS 093,564 LB Delivery no / Date 85H13573 / 02/13/2023 UN3264, CORROSIVE LIQUID ACIDIC, INORGANIC, N.O.S (Aluminium sulphate), 8, PGIII, RO Country of Origin CA 24,990,000 KG Tank Alum Inspection (1m) - 1541 - Checked alum tank no issues found
3245928	0000328888	TANK STORAGE ALUM	1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	MONTHS	Tank Alum Inspection (1m) - 1541	COMP	2/16/23 12:00 AM	5/15/23 07:02 AM	5/15/23 07:02 AM	
3272072			1541, Mattawa Wastewater System	PM	Inspection	1	MONTHS	Alarm Dialer Route (1m) - 1541	COMP	3/1/23 12:00 AM	5/15/23 07:13 AM	5/15/23 07:13 AM	
3272079			1541, Mattawa Wastewater System	PM	Health and Safety	1	MONTHS	Health And Safety Inspection (1m) 1541	COMP	3/1/23 12:00 AM	5/15/23 07:13 AM	5/15/23 07:13 AM	
3275630			1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	MONTHS	Pump Submersible Group Inspection (1m) 1541	COMP	3/1/23 12:00 AM	5/15/23 07:13 AM	5/15/23 07:13 AM	Pump Submersible Group Inspection (1m) 1541 - All pumps operated in manual, all ok.
3282418	0000328887	VALVE SLUICE GATE DIVERSION CHAMBER	1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	YEARS	Sluice Gate Inspection (1y) 1541	COMP	4/1/23 12:00 AM	5/15/23 07:12 AM	5/15/23 07:12 AM	Sluice Gate Inspection (1y) 1541 - Moved sluice gate up and down, all ok.
3282554			1541, Mattawa Wastewater System	CAP	Health and Safety	0		Lagoon Generator Health & Safety Guarding	COMP		3/2/23 08:00 AM	3/2/23 08:00 AM	Generator Health & Safety Guarding - Installed cages around moving parts on generator to remove risk of injury.
3282553			1541, Mattawa Wastewater System	CAP	Health and Safety	0		Mattawa Sewage Pump Station Generator Health & Safety Guarding	COMP		3/2/23 08:04 AM	3/2/23 08:04 AM	Health & Safety Guarding - Installed cage around moving parts on the SPS generator to avoid potential for injury.

Workorder Summary Report

Report Start Date Jan 1, 2023 12:00 AM  
 Report End Date Mar 31, 2023 11:59 PM  
 Location 1541\*  
 Work Order Type CAP,CORR,OPER,PM  
 Work Order Class

WO #	Asset ID	Asset Description	Location Description	WorkOrder		PM Schedule		Work Order Description	Status	Workorder Details			WorkLog Detail
				Type	Class	FEO	Units			Schedule Start	Actual Start	Actual Finish	
3289212	0000328874	GENERATOR DIESEL BACKUP POWER	1541, Mattawa Wastewater System	PM	Refurbish/Replace/Repair	1	MONTHS	Generator Monthly Test (1m) 1541	COMP	3/12/23 12:00 AM	5/15/23 07:11 AM	5/15/23 07:11 AM	Generator Monthly Test (1m) 1541 - generator test ok
3289215	0000328842	GENERATOR DIESEL 601 MCKENZIE ST	1541, Mattawa Wastewater System	PM	Refurbish/Replace/Repair	1	MONTHS	Generator Monthly Test (1m) 1541	COMP	3/12/23 12:00 AM	5/15/23 07:11 AM	5/15/23 07:11 AM	Generator Monthly Test (1m) 1541 - Generator test OK
3289218	0000328901	GENERATOR DIESEL	1541, Mattawa Wastewater System	PM	Refurbish/Replace/Repair	1	MONTHS	Generator Monthly Test (1m) 1541	COMP	3/12/23 12:00 AM	5/15/23 07:11 AM	5/15/23 07:11 AM	Generator Monthly Test (1m) 1541 - Generator test OK
3289729	0000328888	TANK STORAGE ALUM	1541, Mattawa Wastewater System	PM	Refurbish/Replace/Repair	1	MONTHS	Tank Alum Inspection (1m) - 1541	COMP	3/16/23 12:00 AM	5/15/23 07:07 AM	5/15/23 07:07 AM	0000349408 SENSOR UV #2 DUTY #2 - no leaks in the alum tank



### **Appendix C – Call-out Report for WTP**

Report Start Date Jan 1, 2023 12:00 AM  
 Report End Date Mar 31, 2023 11:59 PM  
 Location 1517\*  
 Work Order Type CALL,EMER  
 Work Order Class

WO #	Asset ID	Asset Description	Location Description	WorkOrder		PM Schedule		Workorder Details			WorkLog Detail
				Type	Class	FEO	Units	Status	Schedule Start	Actual Start	
3204366		1517, Mattawa DWS	1517, Mattawa DWS	CALL	Refurbish/ Replace/Repair	0	0	COMP	1/13/23 07:40 PM	1/17/23 01:06 PM	Low chlorine Mattawa WTP -Received low chlorine alarm at 19:40 arrived on site at 21:25. Reset alarms and looked at trending. Reservoir was at 1.35 m and P POE was at 0.65 mg/L. Changed chlorine duty pumps and increased chlorine factor from 88 to 93
3204366		1517, Mattawa DWS	1517, Mattawa DWS	CALL	Refurbish/ Replace/Repair	0	0	COMP	1/14/23 08:00 AM	1/17/23 01:12 PM	High chlorine and UV lamp fail Mattawa -received a call in for high chlorine at 4:36 AM logged into Wondershare and checked POE was at 3.65 mg/L and all chlorine residual is at 2.98 mg per L and reservoir level was 2.91 m. Arrived on site at 8:45 adjusted well number one factor from 93 to 91% POE chlorine 2.05 mg/L and old at 1.42 mg/L and reservoir level at 2.11 m. Started up plant and UV failure due to lamp failure replace lamp two on UV system start system back up and monitor UV dosage. Return pump one into duty and reduce stroke from 65 to 55% and monitor plant
3204366		1517, Mattawa DWS	1517, Mattawa DWS	CALL	Refurbish/ Replace/Repair	0	0	COMP	2/18/23 01:45 AM	2/18/23 02:30 AM	Pump 2 Fail 400 Bissett - 1517 Saturday - called at 0145 for p2 fail. Remotely logged in and found plant shut down. Reviewed trending and reservoir had filled to capacity. Unsure why p2 failed alarm was engaged.



Report Start Date Jan 1, 2023 12:00 AM  
 Report End Date Mar 31, 2023 11:59 PM  
 Location 1517\*  
 Work Order Type CALL,EMER  
 Work Order Class

WO #	Asset ID	Asset Description	Location Description	WorkOrder		PM Schedule		Work Order Description	Status	Workorder Details		WorkLog Detail
				Type	Class	FEQ	Units			Schedule Start	Actual Start	
3246183			1517, Mattawa DWS	CALL	Refurbish/ Replace/Repair	0		High Chlorine Alarm	COMP	2/19/23 06:15 AM	2/19/23 07:15 AM	High Chlorine Alarm - Received alarm from call center for high chlorine residual. Logged in and POE chlorine was 3.72mg/L but dropping. Reviewing at the data. It looks like residual increases much more on pump#2 runs. Reduced P#2 pump factor from 0.95 to 0.90. POE residual has dropped below 2.75mg/L since I have been online.
3289271			1517, Mattawa DWS	CALL	Refurbish/ Replace/Repair	0		WTP Low Level Alarm-1517	COMP	3/11/23 08:00 AM	3/17/23 11:35 AM	WTP Low Level Alarm-1517 17:00
3289273			1517, Mattawa DWS	CALL	Refurbish/ Replace/Repair	0		WTP Low Level Alarm-1517	COMP	3/12/23 07:15 PM	3/17/23 11:40 AM	WTP Low Level Alarm-1517
3289274			1517, Mattawa DWS	CALL	Refurbish/ Replace/Repair	0		WTP Low Level Alarm-1517	COMP	3/13/23 06:30 AM	3/13/23 06:45 AM	WTP Low Level Alarm-1517
3291203	0600349401	PUMP DIAPHRAGM 03 SODIUM HYPOCHLORITE	1517, Mattawa DWS	CALL	Refurbish/ Replace/Repair	0		Low chlorine alarm -1517	COMP	3/29/23 06:53 PM	3/29/23 07:44 PM	Chlorine leak on metcon board -Found leaking fitting on chlorine pump 1. Changed fitting. Tested. All ok. no more leaks.



**Appendix D - Call-out Report for WWTL**

Workorder Summary Report

Report Start Date: Jan 1, 2023 12:00 AM  
 Report End Date: Mar 31, 2023 11:59 PM  
 Location: 1541\*  
 Work Order Type: CALL,EMER  
 Work Order Class:

WO #	Asset ID	Asset Description	Location Description	WorkOrder		PM Schedule		Workorder Details			WorkLog Detail
				Type	Class	FEQ	Units	Status	Schedule Start	Actual Start	
2201216		1541, Matawa Wastewater System	1541, Matawa Wastewater System	CALL	Community Complaint	0		CLOSE	12/31/22 09:30 AM	1/3/23 10:47 AM	300 Matawan pump station, noise - Josh received a community complaint at 02:30 regarding a banging at lift station at 300 Matawan street. Arrived on site at 11:10, checked lift stations for alarms, none. Tested both pumps and no abnormal sounds on start up or shut down noticed. Locked up site
2201216		1541, Matawa Wastewater System	1541, Matawa Wastewater System	CALL	Refurbish/ Replace/Repair	0		COMP	1/25/23 06:45 PM	1/25/23 08:00 PM	101 Bissett High level alarm -1541 - 1901 - On-site at 101 first st for high level alarm, found pumps to be tripped. Reset pumps and seems to be pumping down quickly. Will monitor pumps



**Appendix E - Performance Assessment Report Water**

**Mattawa Drinking Water System  
Performance Assessment Report Water**

From: 01/01/2023 to 31/03/2023

Report extracted 05/15/2023 15:27

Facility: [1517] MATTAWA DRINKING WATER SYSTEM

Works: [210001905]

	01/2023	02/2023	03/2023	<--Total-->	<--Avg-->	<--Max-->	<--Min-->
<b>Flows:</b>							
Raw Flow: Monthly Total - Well #1 (m <sup>3</sup> )	29573.39	31770.65	35667.46	97011.5			
Raw Flow: Monthly Total - Well #2 (m <sup>3</sup> )	4198.97	2044.24	2741.36	8984.57			
Raw Flow: Monthly Avg - Well #1 (m <sup>3</sup> /d)	953.98	1134.67	1150.56		1079.74		
Raw Flow: Monthly Avg - Well #2 (m <sup>3</sup> /d)	135.45	73.01	88.43		88.96		
Raw Flow: Monthly Max - Well #1 (m <sup>3</sup> /d)	1202.81	1244.95	1321.85			1321.85	
Raw Flow: Monthly Max - Well #2 (m <sup>3</sup> /d)	448.98	405.9	407.54			448.98	
Raw Flow: Monthly Total - Raw Water - Total (m <sup>3</sup> )	33772.36	33814.89	38408.82	105996.07			
Raw Flow: Monthly Avg - Raw Water - Total (m <sup>3</sup> /d)	1089.43	1207.67	1238.99		1178.7		
Raw Flow: Monthly Max - Raw Water - Total (m <sup>3</sup> /d)	1361.02	1377.41	1466.11			1466.11	
Turbidity:							
Raw: Max Turbidity - Well #1 (NTU)	0.29	0.27	0.31			0.31	
Raw: Max Turbidity - Well #2 (NTU)	0.25	0.3	0.29			0.3	
Chemical Parameters:							
Treated: Max Nitrite - TW (mg/L)	< 0.1					< 0.1	
Treated: Max Nitrate - TW (mg/L)	1.66					1.66	
Distribution: Max THM - DW (µg/l)	< 6					< 6	
Chlorine Residuals:							
Treated: Min Free Cl <sub>2</sub> Resid - TW (mg/L)	0.185	0.409	0.092				0.092
Treated: Max Free Cl <sub>2</sub> Resid - TW (mg/L)	4.014	4.029	3.972			4.029	
Dist: Min Free Cl <sub>2</sub> Resid - DW (mg/L)	0.322	0.491	0.193				0.193
Dist: Max Free Cl <sub>2</sub> Resid - DW (mg/L)	3.013	1.626	1.822			3.013	
Bacti Samples Collected:							
Raw Bacti: # of samples - Well #1	4	5	4	13			
Raw Bacti: # of samples - Well #2	4	5	4	13			
Treated Bacti: # of samples - TW	4	5	4	13			
Dist Bacti: # of samples - DW	12	19	12	43			
Treated Bacti: # of TC exceedances - TW	0	0	0	0			
Treated Bacti: # of EC exceedances - TW	0	0	0	0			
Dist Bacti: # of TC exceedances - DW	0	0	0	0			
Dist Bacti: # of EC exceedances - DW	0	0	0	0			



**Appendix F - Performance Assessment Report Wastewater**

**1541 MATTAWA WASTEWATER TREATMENT FACILITY 110000436**

	1 / 2023	2/ 2023	3/ 2023	<--Total-->	<--Avg-->	<--Max-->
<b>Flows</b>						
Raw Flow: Total - Raw m <sup>3</sup> /d	21,130.00	19,865.00	21,283.74	62,278.74		
Raw Flow: Avg - Raw m <sup>3</sup> /d	681.61	709.46	686.57		692.55	
Raw Flow: Max - Raw m <sup>3</sup> /d	902.00	980.00	840.43			980.00
Raw Flow: Count - Raw m <sup>3</sup> /d	31.00	28.00	31.00	90.00		
Eff. Flow: Total - Eff m <sup>3</sup> /d	21,130.00	19,865.00	21,283.74	62,278.74		
Eff. Flow: Avg - Eff m <sup>3</sup> /d	681.61	709.46	686.57		518.99	
Eff. Flow: Max - Eff m <sup>3</sup> /d	902.00	980.00	840.43			980.00
Eff. Flow: Count - Eff m <sup>3</sup> /d	31.00	28.00	31.00	90.00		
<b>Carbonaceous Biochemical Oxygen Demand: CBOD</b>						
Eff: Avg cBOD5 - Eff mg/L	5.80	7.90	9.00		9.70	9.00
Eff: # of samples of cBOD5 - Eff	1.00	1.00	1.00	3		
Loading: cBOD5 - Eff kg/d	3.953	5.605	6.179		5.03	6.18
<b>Biochemical Oxygen Demand: BOD5</b>						
Raw: Avg BOD5 - Raw mg/L	145.20	151.00	162.00		133.23	162.00
Raw: # of samples of BOD5 - Raw	1.00	1.00	1.00	3		
Eff: Avg BOD5 - Eff mg/L	9.90	11.10	12.00		13.95	12.00
Eff: # of samples of BOD5 - Eff	1.00	1.00	1.00	3		
Loading: BOD5 - Eff kg/d	6.748	7.875	8.239		7.24	8.24
Percent Removal: BOD5 - Raw %	0.00	0.00	0.00		0.00	
<b>Total Suspended Solids: TSS</b>						
Raw: Avg TSS - Raw mg/L	175.00	143.00	174.00		141.25	175.00
Raw: # of samples of TSS - Raw	1.00	1.00	1.00	3		
Eff: Avg TSS - Eff mg/L	14.30	14.00	17.10		20.65	23.20
Eff: # of samples of TSS - Eff	1.00	1.00	1.00	3		
Loading: TSS - Eff kg/d	9.747	9.933	11.740		10.72	11.74
Percent Removal: TSS - Raw %	0.00	0.00	0.00		0.00	
<b>Total Phosphorus: TP</b>						
Raw: Avg TP - Raw mg/L	3.31	2.87	4.38		2.99	4.38
Raw: # of samples of TP - Raw	1.00	1.00	1.00	3		
Eff: Avg TP - Eff mg/L	2.41	2.29	1.51		2.07	2.41
Eff: # of samples of TP - Eff	4.00	5.00	4.00	13		
Loading: TP - Eff kg/d	1.636	1.759	1.195		1.08	1.76
Percent Removal: TP - Raw %	0.00	0.00	0.00		0.00	
<b>Nitrogen Series</b>						
Eff: Avg TAN - Eff mg/L	17.65	17.44	18.25		18.22	18.25
Eff: Avg NO <sub>3</sub> -N - Eff mg/L	1.00	1.00	1.00		1.00	
Eff: # of samples of NO <sub>3</sub> -N - Eff	1.00	1.00	1.00	3		
Eff: Avg NO <sub>2</sub> -N - Eff mg/L	0.10	0.10	0.10		0.10	
Eff: # of samples of NO <sub>2</sub> -N - Eff	1.00	1.00	1.00	3		



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MAY 15 2023

947 Hwy 533  
PO Box 610  
Mattawa ON P0H 1V0

copy to agenda ✓  
copy to Fire Chief ✓

Telephone 705-744-5680

Email admin@mattawan.ca

4.11

May 12, 2023

Town of Mattawa  
PO Box 390  
Mattawa ON P0H 1V0  
Attention: Mayor and Council

RE: Fire services supplied to the Municipality of Mattawan

Mayor Belanger and Councillors of the Town of Mattawa,

The Mayor and Council of the Municipality of Mattawan would like to have a conversation with you regarding the Mattawa Fire Department supplying the municipality with fire protection. We do realize that this matter was discussed several years ago, but with new councils on both sides of the table, we feel that we could reopen the discussion and, in this day and age of shared services, perhaps we could see a different ending taking place.

We look forward to your decision and would welcome you to our municipal office to have this conversation at a time that is mutually agreed upon.

Thank you,

JoAnne Montreuil,  
Clerk Treasurer,  
Municipality of Mattawan



St. Victor School  
800 John St  
Mattawa, Ontario, P0H1V0  
Tel: 705.744-5860 • Fax: 705.744-1477

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MAY 11 2023



*copy to agenda*

May 10, 2023

4.12

Dear Administrator,

The end of the school year is fast approaching and we will be recognizing our Grade 8 Graduates with a ceremony which will take place on Friday, June 23<sup>rd</sup> at 1:00PM.

It is support from our community that helps to make our graduation so special. Because of your past generosity, we have been able to offer bursaries to many of our graduates. We hope that you can find a way to be as generous as you have been in past years.

If you are able to donate a bursary to a deserving St. Victor student, please let us know by Friday June 9<sup>th</sup>, 2023. A cheque can be made out to St. Victor School and mailed to the address below.

Thanking you in advance for your consideration of this request.

Sincerely,

Mrs. Cindy Quirt  
Principal  
St. Victor School  
PO Box 520  
Mattawa, ON P0H 1V0

/NL

## Info

---

**From:** Bill Guilfoyle <Bill.Guilfoyle@dnssab.ca>  
**Sent:** May 5, 2023 1:54 PM  
**To:** Info  
**Cc:** 'Jennifer Carriere'  
**Subject:** Castle Arms Mattawa Project  
**Attachments:** CA Mattawa 2022 AHP Compliance Letter Signed.pdf; CA 2022 AHP Mattawa report returned.pdf

copy to agenda  
4.13

Good afternoon

Please see the attached Affordable Housing correspondence concerning the Castle Arms project.

Thanks

Bill



Bill Guilfoyle BA  
Housing Programs Administrator | **Administrateur de programmes de logement**  
Housing Services Department | **Services de logement**  
District of Nipissing Social Services Administration Board (DNSSAB) |  
Conseil d'administration des services sociaux du district de Nipissing (CASSDN)

**Healthy communities without poverty** | **Des communautés saines et sans pauvreté**

200 McIntyre Street East. | 200, rue McIntyre Est. | North Bay, ON, P1B 8V6  
Phone | Téléphone | (705) 474-2151 ext. 43351  
Fax | Télécopieur | (705) 474-8985

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May 5, 2023

C/o Amy Leclerc, Municipal Clerk  
Property Tax Department  
Town of Mattawa  
PO Box 390  
Mattawa, ON POH 1V0

**RE: Castle Arms Non-Profit Apartment Corporation – 231 Tenth Street, Mattawa, Ontario  
12 units under the Affordable Housing Program (AHP)**

Please be advised that Castle Arms Non-Profit Apartment Corporation Mattawa has met all the requirements under the Canada Affordable Housing Program (AHP) for the fiscal year ending December 31, 2022. In addition, Castle Arms has complied with the Municipal Housing Facilities By-Law and the Municipal Housing Facilities Agreement.

A copy of their Annual Occupancy Reports and their targeting report is attached that will demonstrate their rents.

Please do not hesitate to contact me should you have any questions. I can be reached at (705) 474-2151 ext 43351.

Thank You,

Bill Guilfoyle  
Housing Services Administrator, DNSSAB

cc: Tyler Venable, Manager Housing Programs, DNSSAB  
AHP file

**SCHEDULE ""**

**PROPONENT'S ANNUAL OCCUPANCY REPORT**

**Housing Program:** Affordable Housing Program Northern Component

**Service Manager Direct Delivery**

**For the Fiscal Year Ended:** \_December 31, 2022

**Occupancy Date:** 01-Jul-11

**A. Project Information**

<b>Contribution Agreement Number</b>	HJ 0190
<b>Contribution Agreement Expiry Date</b>	01-Jul-40

<b>Project Name</b>	Castle Arms Non-Profit Apartment Corporation- Mattawa
<b>Property Address</b>	231 Tenth Street Mattawa, On P0H 1J0

**B. Average Rents at Year End**

Unit Type	AHP Funded Rental Units				Previous Year 2021		Current Year 2022		Rationale (if applicable)  (if D > C)
	Seniors	PWD	Others	Total	Actual Rent per Unit per Month 2021	RTA Permitted Increase per unit 2022 1.20%	Permitted Rent per Unit per Month	Actual Rent per Unit per Month	
	(#)		(#)	(#)	(\$)	(\$)	(\$)	(\$)	
					(A)	(B)	(C) (A*B)	(D)	
Bachelor				0		\$0.00	\$0.00		
One Bedroom	10	0	0	10	\$689.56	\$8.27	\$697.83	\$731.00	
Two Bedroom	2	0	0	2	\$745.41	\$8.94	\$754.35	\$791.00	
Three Bedroom				0		\$0.00	\$0.00		
Four Bedroom				0		\$0.00	\$0.00		
<b>Total</b>	<b>12</b>	<b>0</b>	<b>0</b>	<b>12</b>					

C. Depth of Affordability

Unit Type	(A) # of units per rent amount and unit also	(B) Rent Charged per Month	(C) CMHC Average Market Rent (AMR) or Alternate e.g., Modified Ontario Works Shelter Allowance, Unit Rent Factor (in the event CMHC AMR does not apply)	(D) Calculation of Project Rents (A x B = D)	(E) Calculation of CMHC Average Market Rents (AMR) or Alternates (A x C = E)
(e.g., Bachelor, 1-bedroom)					
Bachelor	0	\$0.00	\$0.00	Awaiting Data	\$0.00
One Bedroom	10	\$731.00	\$906.00	\$7,310.00	\$9,060.00
Two Bedroom	2	\$791.00	\$1,188.00	\$1,582.00	\$2,376.00
Three Bedroom	0	\$0.00		Awaiting Data	\$0.00
Four Bedroom	0	\$0.00		Awaiting Data	\$0.00
<b>Total</b>	<b>12</b>			<b>\$8,892.00</b>	<b>\$11,282.00</b>

Please specify the source of AMR if it is different from CMHC

N/A

Weighted Average Rents	Project Weighted Average Rent		CMHC (or Alternates) Weighted Average Rent
	Total of (D) / Total of (A) =	Total of (E) / Total of (A) =	
Depth of Affordability: Percentage of CMHC AMR (or Alternates AMR) Achieved for Overall Project	(Project Weighted Average Rent / CMHC or Alternates Weighted Average Rent) x 100	\$741.00	\$940.17
		79%	Note: This figure cannot be greater than 100% of CMHC AMR (or alternate) without the approval of the Minister.

D. Project Certification

I certify, to the best of my knowledge, that the information provided in Sections B and C above is true and correct. I hereby authorize the Minister to review the rent roll from appropriate source(s) if deemed necessary.

Signed by [please sign name] Jennifer Carrara Date 04 May 23

I am [please check on the appropriate line below]

- the Owner of the Project
- the Chairperson of the Board of Directors of the Project
- the Administrator for the Project

Please do not complete this section (for Service Manager's use only)

E. Service Manager's Confirmation

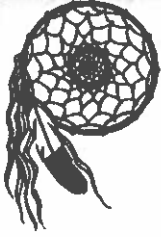
I certify, to the best of my knowledge, that the information provided in Section B and C above is true and correct.

Confirmed by [please sign name] D. Guilford

[please print name] Dora Corcoran

Title Housing Programs Administrator

Date May 5, 2023



**MATTAWA/NORTH BAY ALGONQUIN FIRST NATION**

copy to agenda  
4.14

MAY 9, 2023

ATTN: Mayor & Council;

On June 21, 2023 We, the Mattawa North Bay Algonquin First Nation Community will we hosting an event to celebrate National Indigenous People's Day. We intend to host this event at the Explorer's Point. Our community has been hosting this day for many decades. Explorer's Point has great significance to our Nation as it is part of our Traditional Territory. The event planned is to celebrate and share our culture with all who choose to attend.

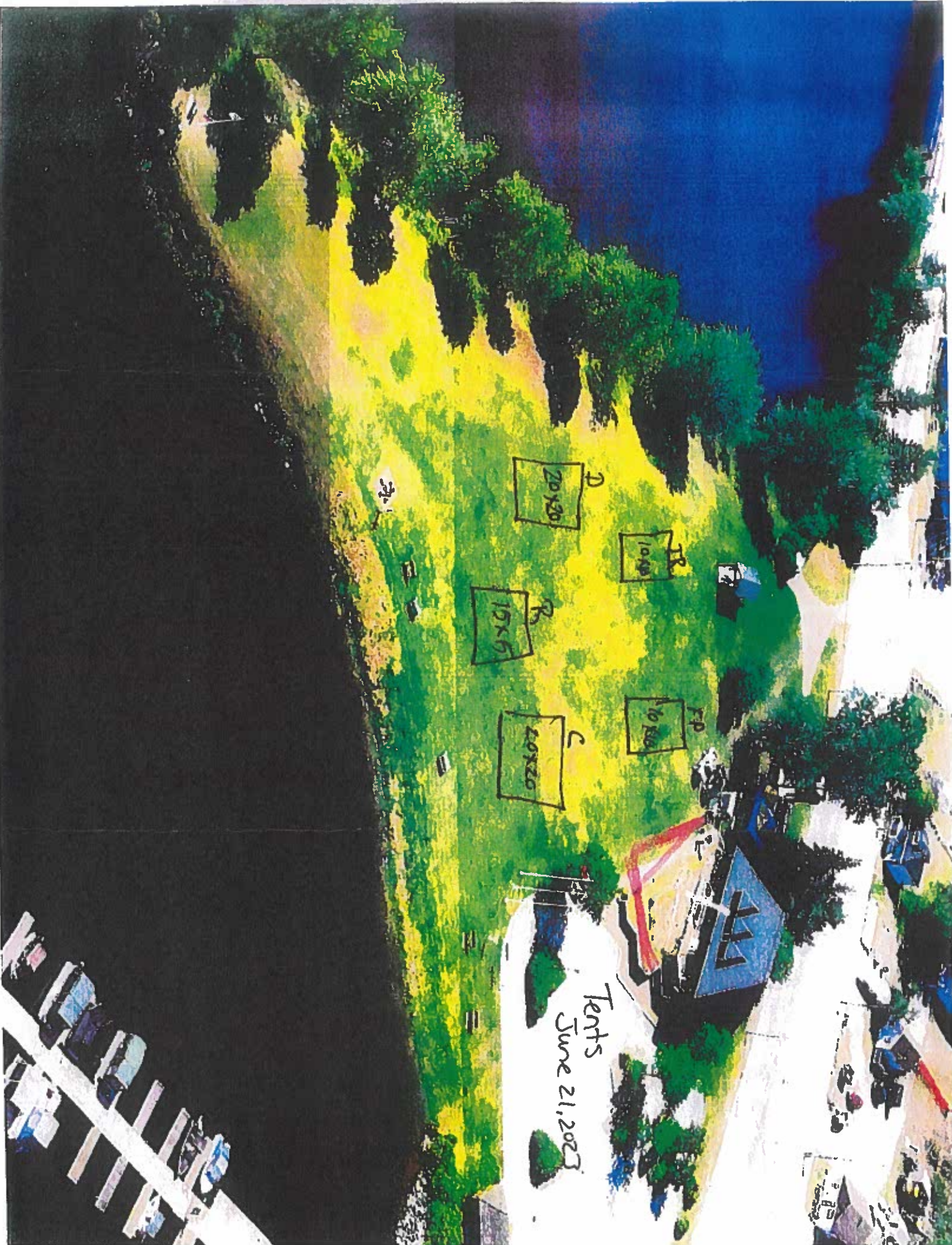
Due to the fact that there is on-going construction beside the Museum, we want the Corporation of The Town of Mattawa to rest assured that we will be taking measures to ensure everyone's safety. No event attendee will be allowed to go near the construction zone. In past years, touring the Museum was a part of our access to history but we will not be touring it this year.

We trust that our intent is clear and hope to see you there as we celebrate this cherished day.

Sincerely,

Chief Clifford Bastien Jr.

Mattawa/North Bay Algonquin First Nation  
318 Main Street, P.O. Box 1330, Mattawa, Ontario P0H 1V0  
Telephone (705) 744-3360 Fax (705) 744-3361  
**chiefcliffordbastien@hotmail.com**



D  
20x20

TR  
10x10

R  
10x6

C  
20x20

FP  
10x10

Tents  
June 21, 2023

## Info

---

**From:** David Ellingwood <David.Ellingwood@nbmca.ca>  
**Sent:** May 30, 2023 2:49 PM  
**To:** Francine Desormeau  
**Cc:** Info  
**Subject:** Consultation Period: draft updates to Source Protection Plan  
**Attachments:** 20230530\_Notice\_of\_Pre-consultation\_for\_s36\_updates\_MATTAWA.pdf

copy to agenda  
4.15

Good afternoon,

On behalf of Wayne Belter, Chair of the North Bay-Mattawa Source Protection Committee, I am forwarding correspondence regarding a consultation period for draft updates to the Source Protection Plan and Assessment Report. The Town of Mattawa is listed as an implementing body for policies contained within the Source Protection Plan.

Links in the attached memo connect to a folder where the draft updated documents and a summary of the proposed changes can be downloaded. The North Bay-Mattawa Source Protection Committee specifically requests your feedback on the proposed mapping, new policies and other updates to the Source Protection Plan. Written comments should be submitted by July 26, 2023.

If you have questions about the policies or updates, please contact the undersigned (David Ellingwood, Project Manager, Water Resources (NBMCA); 705-474-5420 ext 2018 or cell 705-471-6338; [david.ellingwood@nbmca.ca](mailto:david.ellingwood@nbmca.ca))

Thank you.

David

David Ellingwood  
*Project Manager, Water Resources*  
**North Bay-Mattawa Conservation Authority**  
15 Janey Avenue  
North Bay, ON P1C 1N1  
Cell: 705-471-6338  
Office: 705-474-5420 ext 2018  
Fax: 705-474-9793  
Web: [www.nbmca.ca](http://www.nbmca.ca)

### **Leaders in Watershed Management**



**Consider the environment. Please don't print this e-mail unless you really need to.**

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## Notice of Draft Proposed Source Protection Plan Updates

May 30, 2023

To: Town of Mattawa  
From: Wayne Belter, Chair,  
North Bay-Mattawa Source Protection Committee  
Re: Notice of Source Protection Plan Revisions

---

Dear Mayor, Council and Staff of the Town of Mattawa:

The North Bay-Mattawa Source Protection Committee has been undertaking a detailed review of the Source Protection Plan and Assessment Report for the North Bay-Mattawa Source Protection Area. This letter serves as a notice that draft proposed Source Protection Plan updates are now being circulated to the Town of Mattawa for your review and comment. Comments may be submitted to the Source Protection Committee by email at [dwsp.comments@nbmca.ca](mailto:dwsp.comments@nbmca.ca) or to the Conservation Authority mailing address below by end of day on July 26, 2023.

Accompanying this notice are tables that highlight all policies where the Town of Mattawa has responsibility as an implementing body, as well as any changes to the policy text and a description of the implementation and annual reporting requirements.

Copies of the draft proposed versions of the Source Protection Plan and Assessment Report are available for download. A table summarizing changes made to sections within these two documents is also offered. Please access these large files through NBMCA's file download page:

[Source Protection Plan Updates](#)

[https://northbaymattawaca-my.sharepoint.com/:f:/g/personal/david\\_ellingwood\\_nbmca\\_ca/EsY0uscB3bNLI4IJRwVAUYgBFGFsVu34UXJp1MpXSubh4w?e=wW62Lg](https://northbaymattawaca-my.sharepoint.com/:f:/g/personal/david_ellingwood_nbmca_ca/EsY0uscB3bNLI4IJRwVAUYgBFGFsVu34UXJp1MpXSubh4w?e=wW62Lg)

Certain updates will be of particular interest to the Town of Mattawa, including:

- Revised Chapter 5 of Assessment Report (Mattawa drinking water system)
  - Minor changes to text and tables.
- Revised Chapter 2 of Source Protection Plan
  - Table 2-3 Policy Summary. Updated list of policies that apply within the Mattawa Wellhead Protection Area.
- Revised Policies in Source Protection Plan
  - HAZ2. Land Use Screening: DNAPLs. New policy requiring municipality to establish a process to screen planning applications for building, structures and land uses that may include the handling and storage of DNAPL chemicals (dense non-aqueous phase liquids). Applicant would provide information or reports to demonstrate whether DNAPLs are not being used or, if DNAPLs will be handled and stored on-site, that relevant measures will adequately manage the activity.
  - HAZ3. Land Use Screening: Organic solvents. New policy applicable to organic solvents. Similar approach to policy HAZ 2.
  - PIP. Liquid Hydrocarbon Pipeline: A new suite of policies to address pipelines, which were added as a prescribed threat in the Clean Water Act. The policies address the design, operation, maintenance and safety procedures if a new or repurposed liquid hydrocarbon pipeline is established in the future. Regulatory bodies and pipeline operators should follow appropriate design standards and consider drinking water vulnerable areas in emergency preparedness plans.
  - SMF3. Education: Application of ASM and Livestock Grazing Activity. A new policy that requires an education program about the application of agricultural source material and the grazing of cattle (formerly prohibited under policy SMF1).
  - TPW1. Provide Notice of Transport Pathway. A new policy to remind municipalities of the requirement to report to the Source Protection Authority about planning applications that may extend or alter a watercourse (e.g. new drainage ditch) or involve a deep excavation (e.g. new sewer main)

Please let us know if your council or staff would appreciate meeting with the Project Manager, David Ellingwood, to discuss any of the policies or updates.

The North Bay-Mattawa Source Protection Committee specifically requests your feedback on the proposed mapping, new policies and other updates to the Source Protection Plan.

### **Comments**

Written comments should be submitted by **July 26, 2023**, and may be directed to:

Wayne Belter, SPC Chair  
North Bay-Mattawa Source Protection Committee  
c/o North Bay-Mattawa Conservation Authority  
15 Janey Avenue, North Bay, ON P1C 1N1  
Fax: 705-474-9793  
Email: [dwsp.comments@nbmca.ca](mailto:dwsp.comments@nbmca.ca)

### **Questions**

If you have questions about the policies or updates, please contact:

David Ellingwood, Project Manager, Water Resources (NBMCA)  
Office (705) 474-5420 ext 2018  
Cell (705) 471-6338  
[david.ellingwood@nbmca.ca](mailto:david.ellingwood@nbmca.ca)

**TABLE 1. Town of Mattawa as Implementing Body for Source Protection Plan Policies**

Policy Code	Policy Title	Vulnerable Area	Summary of Changes	Implementation
FUL1	Land Use Prohibition: Handling and Storage of Fuel	Mattawa WHPA-A, WHPA-B	removed specific quantities and other circumstances; applies in IPZ-1	NEW: Amend official plan and zoning by-law to restrict certain land uses with fuel storage (e.g. over 2500L above-ground tank)
FUL4	Education: Handling and Storage of Fuel	Mattawa WHPA-A, WHPA-B	removed specific quantities and other circumstances; applies in IPZ-1	UNCHANGED: Continue to make education & outreach materials available via links or information posted on website
HAZ1	Education: DNAPLs and Organic Solvents	Mattawa WHPA-A, WHPA-B, WHPA-C	clarified need for on-going availability of education program	UNCHANGED: Continue to make education & outreach materials available via links or information posted on website
HAZ2	Land Use Screening: DNAPLs	Mattawa WHPA-A, WHPA-B, WHPA-C	NEW POLICY: requires screening of planning applications for activities that would potentially use DNAPL chemicals	NEW: Establish screening protocol for development applications where DNAPLs may be handled or stored by a land use activity
HAZ3	Land Use Screening: Organic Solvents	Mattawa WHPA-A, WHPA-B	NEW POLICY: requires screening of planning applications for activities that would potentially use organic solvents	NEW: Establish screening protocol for development applications where organic solvents may be handled or stored by a land use activity
PST2	Land Use Prohibition: Pesticide Storage	Mattawa WHPA-A, WHPA-B	minor wording change, but same action required	IMPLEMENTED: Amendments to official plan (by-law 15-30) and zoning by-law (by-law 15-31) complete
PST3	Municipal Pesticide Management Plan	Mattawa WHPA-A, WHPA-B	minor wording change, but same action required	IMPLEMENTED: Policy of no pesticide application adopted by council on April 25, 2016.
PST4	Education: Application of Pesticides	Mattawa WHPA-A, WHPA-B	minor wording change, but same action required	UNCHANGED: Continue to make education & outreach materials available via links or information posted on website

Policy Code	Policy Title	Vulnerable Area	Summary of Changes	Implementation
SAL1	Land Use Prohibition: Road Salt Storage	Mattawa WHPA-A, WHPA-B	minor wording change, but same action required	IMPLEMENTED: Amendments to official plan (by-law 15-30) and zoning by-law (by-law 15-31) complete
SMF1	Municipal Action: Prohibit Application of Commercial Fertilizer to Land	Mattawa WHPA-A, WHPA-B	removal of two activities from policy: "agricultural source material" and "non-agricultural source material"	REVISED: Municipal by-law needed to enact prohibition of commercial fertilizer application where a significant threat
SMF2	Land Use Prohibition: Nutrient Handling & Storage and Livestock Activity	Mattawa WHPA-A, WHPA-B	minor wording change, but same action required	IMPLEMENTED: Amendments to official plan (by-law 15-30) and zoning by-law (by-law 15-31) complete
SMF3	Education: Application of ASM and Livestock Grazing Activity	Mattawa WHPA-A, WHPA-B	NEW POLICY: education and outreach program used to address "application of agricultural source material" and "grazing of livestock"	NEW: Make education & outreach materials available via links or information posted on website
SNO1	Land Use Prohibition: Consolidated Snow Storage Facilities	Mattawa WHPA-A, WHPA-B	minor wording change, but same action required	IMPLEMENTED: Amendments to official plan (by-law 15-30) and zoning by-law (by-law 15-31) complete
SVA1	Signage for Vulnerable Areas	Mattawa WHPA-A, WHPA-B	minor wording change, but same action required	IMPLEMENTED: Signs have been installed. Repair or replace signs as needed.
THS1	Awareness of Vulnerable Areas and Response to Spills of Hazardous Substances	Mattawa WHPA-A, WHPA-B	no changes	IMPLEMENTED: Town of Mattawa Community Emergency Plan was completed and adopted on April 25, 2016 with references to drinking water protection from spills and vulnerable area mapping.
TPW1	Provide Notice of Transport Pathway	Mattawa WHPA-A, WHPA-B, WHPA-C, WHPA-D	NEW POLICY: recognizes requirement under O. Reg. 287/07, s. 27 whereby municipalities are to provide a notice should the municipality become aware of a proposal to establish or modify a transport pathway	NEW: Annually provide summary of projects with a transport pathway, if applicable

Policy Code	Policy Title	Vulnerable Area	Summary of Changes	Implementation
WDS2	Land Use Prohibition: Waste Disposal Sites	Mattawa WHPA-A, WHPA-B, WHPA-C	minor wording change, but same action required	IMPLEMENTED: Amendments to official plan (by-law 15-30) and zoning by-law (by-law 15-31) complete
WDS3	Education: Hazardous Waste and PCBs	Mattawa WHPA-A, WHPA-B	minor wording change, but same action required	UNCHANGED: Continue to make education & outreach materials available via links or information posted on website

**TABLE 2. Town of Mattawa to Report on Implementation**

Monitoring Policy	Monitoring Title	Applies to Policy Code(s)	Summary of Changes
M01-PA	<i>Planning Act Tools</i>	FUL1 HAZ2 HAZ3 PST2 SAL1 SMF2 SNO1 WDS2	no changes
M02-MUN	<i>Specified Actions for Municipalities</i>	PST3 SMF1	no changes
M03-EO	Education & Outreach	FUL4 HAZ1 PST4 SMF3 WDS3	change from "every five years" to "each year"
M06-ERP	Municipal Emergency Response Plans	THS1	minor wording changes
M15-MUN	Municipal Road Signage and Awareness of Vulnerable Areas	SVA1	simplified report content; change from "every five years" to "each year"
M17-MUN	Transport Pathways Notice	TPW1	NEW POLICY: annual summary required

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MAY 09 2023



**F.J. McELLIGOTT SECONDARY SCHOOL**

370 Pine Street, Box 100, Mattawa, ON P0H 1V0 • Phone (705) 472-5720 Fax (705) 744-0786

copy to agenda  
4.16

May 5, 2023

To Whom It May Concern,

High school graduation, an important moment in the lives of our students, is fast approaching. We are seeking your support in the form of a donation for the graduating class of 2023. The decision to donate and/or the amount of the award is completely up to you. A receipt for income tax purposes can be issued upon request. Please note that cheques are to be made payable to the Near North District School Board if you require a receipt.

Due to the individual nature of each graduating class, it may be necessary to modify your bursary description. If you would like to be notified of any changes, please email at the address below. If this is your first time donating, please provide us with a brief description of the award for our selection committee and graduation program. Please note that in order for your award to be included in our graduation program, your donation must be received no later than June 10, 2023.

This year's graduation will be held on Wednesday June 28<sup>th</sup> at 4:00 pm in the school gymnasium. We would appreciate it if you would let us know in advance if you plan to attend the ceremony and present your award. If you are unable to attend, we will make arrangements for the presentation on your behalf.

To arrange pick up of your donation, please contact [Judy.Dupuis@nearnorthschools.ca](mailto:Judy.Dupuis@nearnorthschools.ca) or phone the school at 705-472-5720 ext 8102.

I trust you will give this request your careful consideration. Please don't hesitate to reach out with any questions or concerns.

Your truly,

*Judy Dupuis*

Judy Dupuis  
Student Services  
FJ McElligott ISS

Encl. response card