



**THE CORPORATION OF THE
TOWN OF MATTAWA**

**MATTAWA VOYAGEUR DAYS
FESTIVAL COMMITTEE
AGENDA**

**TUESDAY, MAY 23RD, 2023
5:00 P.M.**

**DR. S. F. MONESTIME MUNICIPAL
COUNCIL CHAMBERS
160 WATER STREET
MATTAWA, ONTARIO**

**TELECONFERENCE #: 1-647-374-4685
MEETING ID: 827 4296 8850
PASSCODE: 861018**

**THE CORPORATION OF THE TOWN OF MATTAWA
MATTAWA VOYAGEUR DAYS FESTIVAL COMMITTEE
MEETING AGENDA
DR. S. F. MONESTIME MUNICIPAL COUNCIL CHAMBERS
160 WATER STREET, MATTAWA, ONTARIO
TELECONFERENCE #: 1-647-374-4685
MEETING ID: 827 4296 8850
PASSCODE: 861018
TUESDAY, MAY 23RD, 2023 @ 5:00 P.M.**

1. Call to Order
2. Disclosure of Pecuniary Interest and Nature Thereof
3. Adoption of Minutes of Previous Meeting
4. Committee Reports / Discussions
 - 4.1 Update from Festival Director
 - 4.2 Wristband Sales
 - 4.3 Volunteer Recruitment
 - 4.4 Food Vendors
 - 4.5 Daytime Activities
 - 4.6 Entertainment Feedback
5. Presentation of By-laws/Resolutions/2/3 Special Resolutions
6. In Camera (Closed) Session
7. Return to Regular Session
8. Adjournment



**CORPORATION OF THE TOWN OF MATTAWA
MATTAWA VOYAGEUR DAYS FESTIVAL COMMITTEE**

DATE: TUESDAY, MAY 23RD, 2023

RESOLUTION NO: 23-VD

MOVED BY _____

SECONDED BY _____

RESOLUTION:

BE IT RESOLVED THAT the minutes of the Mattawa Voyageur Days Festival Committee Meeting of Tuesday, April 25th, 2023 be adopted as circulated.

**THE CORPORATION OF THE TOWN OF MATTAWA
VOYAGEUR DAYS FESTIVAL COMMITTEE**

The minutes of the Mattawa Voyageur Days Festival Committee held Tuesday, April 25th, 2023 at 4:00 p.m. in the Dr. S. F. Monestime Municipal Council Chambers.

Members Present: Mayor Raymond A. Bélanger, Ex-Officio
Councillor Loren Mick, Chair (virtual)
Councillor Laura Ross
Councillor Garry Thibert
Ginette Dupuis, Committee Member at Large
Frank Salesio, Committee Member at Large
Glenn Walker, Committee Member at Large

Support Staff: Amy Leclerc, Clerk/Revenue Services Clerk
Brittany Belanger, Executive Assistant
Lynne Bastien, Clerk 1
Chelsey Grant, Communications & Digital Strategies Coordinator

*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Members present and noted above voted in favour unless otherwise indicated.

1. Meeting Called to Order at 4:01 p.m. by the Chair.
2. No Disclosure of Pecuniary Interest and Nature Thereof
3. Adoption of the Minutes of Previous Meeting

Resolution Number 23-VD22

Moved by Ginette Dupuis

Seconded by Councillor Garry Thibert

BE IT RESOLVED THAT the minutes of the Mattawa Voyageur Days Festival Committee Meeting of Tuesday, April 4th, 2023 and Thursday, April 6th, 2023 be adopted as circulated.

CARRIED – unanimous

4. Committee Reports / Discussion
 - 4.1 Review of Project Scope for Festival Director
 - 4.2 Festival Budget Overview
 - 4.3 Fireworks
 - 4.4 Marketing / Promotional Items
 - 4.5 Vendors Market Applications
 - 4.6 Security
 - 4.7 Committee Treasurer Report

5. Presentation of By-laws/Resolution/2/3 Special Resolution
6. In Camera (Closed Session)
7. Return to Regular Session
8. Adjournment

The Mattawa Voyageur Days Festival Committee meeting of Tuesday, April 25th, 2023 adjourned at 5:56 p.m.

Chair

Clerk