

## THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the Regular Meeting of Council held Monday, March 27<sup>th</sup>, 2023 at 7:00 p.m. in the Dr. S.F. Monestime Council Chambers.

Council Present: Mayor Raymond A. Bélanger  
Deputy Mayor Mathew Gardiner  
Councillor Dexture Sarrazin  
Councillor Fern Levesque  
Councillor Loren Mick  
Councillor Laura Ross  
Councillor Garry Thibert

Council Absent: None

Staff Present: Amy Leclerc, Clerk/Revenue Services Clerk  
Brittany Belanger, Executive Assistant  
Wayne Chaput, Chief Building Official/By-Law Officer  
Barry Jackson, Public Works Supervisor  
Paul Lafreniere, Fire Chief (Interim)

Staff Absent: Francine Desormeau, CAO/Treasurer

\*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

1. Meeting Called to Order by Mayor Bélanger at 7:00 p.m.

### **Resolution Number 23-77**

Moved by Councillor Loren Mick

Seconded by Councillor Fern Levesque

***BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa temporarily suspend the rules of the procedural by-law for the Regular Meeting of Monday, March 27<sup>th</sup>, 2023.***

**CARRIED – unanimous**

2. Disclosures of Pecuniary Interest and Nature Thereof
  - Councillor Levesque declared a conflict of interest on Correspondence Item # 4.2 and Resolution Number 23-88.
3. Petitions & Delegations
4. Correspondence
5. Questions/Comments about the Content of the Agenda
6. Municipal Report Number 887

**Page No 78**

Moved by Councillor Fern Levesque

Seconded by Councillor Loren Mick

***BE IT RESOLVED THAT*** the minutes of the Regular Meeting of Monday, March 13<sup>th</sup>, 2023, the Special Meeting of Monday, March 16<sup>th</sup>, 2023 and the Committee of the Whole Meeting of Monday, March 20<sup>th</sup>, 2023 be adopted as circulated.

**CARRIED** – unanimous

**Page No 79**

Moved by Councillor Dexture Sarrazin

Seconded by Councillor Laura Ross

***BE IT RESOLVED THAT*** Council of the Corporation of the Town of Mattawa adopt By-Law Number 23-10 which is a by-law authorizing the extension of an agreement with Lee Robidas o/a Maven IT Consulting for the municipality's information technology services for a period of two years commencing April 1, 2023 until March 31, 2025.

**CARRIED** – unanimous

**Page No 80**

Moved by Deputy Mayor Mathew Gardiner

Seconded by Councillor Loren Mick

***BE IT RESOLVED THAT*** Council of the Corporation of the Town of Mattawa adopt By-Law Number 23-11 which is a by-law authorizing the signing of an agreement with Candace Beckett for the custodial services at the Municipal Office for a period of two years commencing April 1, 2023 until March 31, 2025.

**CARRIED** – unanimous

**Page No 81**

Moved by Councillor Fern Levesque

Seconded by Councillor Dexture Sarrazin

***BE IT RESOLVED THAT*** Council of the Corporation of the Town of Mattawa adopt By-Law Number 23-12 which is a by-law authorizing the signing of the grant agreement with the Ministry of Fisheries and Oceans for the Waterfront Divestiture.

**CARRIED** – Recorded vote and the vote was unanimous

**Page No 82**

Moved by Councillor Loren Mick

Seconded by Councillor Laura Ross

***BE IT RESOLVED THAT*** Council of the Corporation of the Town of Mattawa adopt By-Law Number 23-13 which is a by-law to appoint Councillors to the Accessibility Advisory Committee and set its Terms of Reference.

**CARRIED** – unanimous

**Page No 83**

Moved by Councillor Dexture Sarrazin  
Seconded by Councillor Fern Levesque

***BE IT RESOLVED THAT Council removes CAO/Treasurer Francine Desormeau from the Bargaining Committee for the renewal of the Collective Agreement and appoints Clerk/Revenue Services Clerk Amy Leclerc to the Bargaining Committee.***

**CARRIED** – Recorded vote and the vote was as follows:

For: Mayor Bélanger, Deputy Mayor Gardiner  
Councillors Sarrazin, Levesque, Mick, Ross  
Against: Councillor Thibert

**Resolution Number 23-78**

Moved by Deputy Mayor Mathew Gardiner  
Seconded by Councillor Fern Levesque

***BE RESOLVED THAT the Municipal Report Number 887 be adopted.***

**CARRIED** – Recorded vote and the vote was unanimous

7. Committee Reports

- 7.1 Barry Jackson, Public Works Supervisor – Re: Disposal of Public Works Vehicles & Equipment – Report # 2023-34R

**Resolution Number 23-79**

Moved by Councillor Fern Levesque  
Seconded by Deputy Mayor Mathew Gardiner

***BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa receives Report # 2023-34R titled Disposal of Public Works Vehicles & Equipment.***

***AND FURTHER THAT Council approve the disposal of the vehicles and equipment and direct staff to issue the sale through an advertisement placed in the Mattawa Recorder, municipal website and Town of Mattawa social media sites and Gov Deals.***

**CARRIED** – Recorded vote and the vote was unanimous

- 7.2 Barry Jackson, Public Works Supervisor – Re: Proposal for RPM 215 Loader Mounted Snowblower – Report # 2023-35R

**Resolution Number 23-80**

Moved by Deputy Mayor Mathew Gardiner  
Seconded by Councillor Fern Levesque

***BE IT RESOLVED THAT*** Council of the Corporation of the Town of Mattawa receives Report # 2023-35R titled Proposal for RPM 215 Loader Mounted Snow Blower.

***AND FURTHER THAT*** this report be sent to the Public Services Committee for further discussion and analysis and return to Council with a recommendation.

**CARRIED** – Recorded vote and the vote was unanimous

- 7.3 Wayne Chaput, By-Law Enforcement Officer – Re: Property Standards Committee Members – Report # 2023-36R

**Resolution Number 23-81**

Moved by Councillor Fern Levesque  
Seconded by Councillor Laura Ross

***BE IT RESOLVED THAT*** Council of the Corporation of the Town of Mattawa receives Report # 2023-36R titled Property Standards Committee.

***AND FURTHER THAT*** Council approves the Terms of Reference in principle and directs staff to bring back for formal adoption by By-law at the next regular meeting.

***AND FURTHER THAT*** Council approves the ad recruiting the Members-at-Large and directs the Clerk to submit the ad to the Mattawa Recorder and place on the Mattawa App, Town of Mattawa social media sites and municipal website.

**CARRIED** – unanimous

- 7.4 Amy Leclerc, Clerk/Revenue Services Clerk – Re: 2022 Annual Sewage Report – Report # 2023-37R

**Resolution Number 23-82**

Moved by Councillor Dexture Sarrazin  
Seconded by Councillor Loren Mick

***BE IT RESOLVED THAT*** Council of the Corporation of the Town of Mattawa receives Report # 2023-37R titled 2022 Annual Sewage Report.

**CARRIED** – unanimous

- 7.5 Amy Leclerc, Clerk/Revenue Services Clerk – Re: Dorion Road Hill Reconstruction Project – Report # 2023-38R

**Resolution Number 23-83**

Moved by Councillor Loren Mick  
Seconded by Councillor Laura Ross

***BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa receives Report # 2023-38R titled Dorion Road Hill Reconstruction Project.***

***AND FURTHER THAT Council authorize Mr. James Hunton of Jp2g Consultants Inc to proceed with the Dorion Road Hill Reconstruction Project Item Number's 1 through 5 and issue the contracts on behalf of the municipality.***

**CARRIED** – Recorded vote and the vote was unanimous

- 7.6 Amy Leclerc, Clerk/Revenue Services Clerk – Re: Draft Procedure By-Law – Report # 2023-39R

**Resolution Number 23-84**

Moved by Councillor Garry Thibert  
Seconded by Councillor Loren Mick

***BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa receives Report # 2023-39R titled Proposed Procedure By-Law.***

**CARRIED** – unanimous

8. Questions from the Floor

A member of the community asked a question regarding the 2022 Annual Sewage Report.

9. New/Old Business

- 9.1 Integrity Commissioner

**Resolution Number 23-85**

Moved by Councillor Laura Ross  
Seconded by Councillor Garry Thibert

***BE IT RESOLVED THAT Council appoints Guy Giorno of Fasken Martineau DuMoulin LLP as the Town of Mattawa Integrity Commissioner and brings forward a contract for formal adoption at the next regular meeting of Council.***

**CARRIED** – unanimous

**Resolution Number 23-86**

Moved by Councillor Fern Levesque

Seconded by Deputy Mayor Mathew Gardiner

**BE IT RESOLVED THAT** Council of the Corporation of the Town of Mattawa authorizes the reimbursement to the Public Works Supervisor for vehicle expenses for 2021 and 2022 at a difference of \$200.00 per month for a total reimbursement of \$4800.00.

**AND FURTHER THAT** the clothing allowance be reimbursed at a price of \$450.00 per year in 2020 and 2021 for a total reimbursement of \$900.00 and reinstate the clothing allowance at Mark's Work Wearhouse.

**CARRIED** – Recorded vote and the vote was as follows:

For: Mayor Bélanger, Deputy Mayor Gardiner

Councillors Sarrazin, Levesque, Mick

Against: Councillor Ross, Thibert

**Resolution Number 23-87**

Moved by Councillor Fern Levesque

Seconded by Councillor Dexture Sarrazin

**BE IT RESOLVED THAT** Council authorizes staff to temporarily reduce the municipal office hours to the following:

Monday to Thursday from 9:00 a.m. to 3:00 p.m.

Friday from 9:00 a.m. to 1:00 p.m.

**AND FURTHER THAT** the temporary hours be posted in the Mattawa Recorder, municipal website, Town of Mattawa social media sites, Channel 5 and add the reduced hours to the municipal phone answering system.

**CARRIED** – Recorded vote and the vote was unanimous

\*Councillor Levesque declared a conflict of interest on Resolution No. 23-88 and removed himself from his seat.

**Resolution Number 23-88**

Moved by Councillor Loren Mick

Seconded by Deputy Mayor Mathew Gardiner

**BE IT RESOLVED THAT** Council approves a rate of \$53.10 per hour for ice rental and the rental of the kitchen at the arena at no charge for the Mattawa Volunteer Firefighter Association hockey tournament on March 24-26, 2023.

**AND FURTHER THAT** a schedule of fees policy be brought to the Committee level for review with service group special rates and changes.

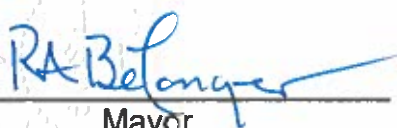
**CARRIED** – Recorded vote and the vote was unanimous

\*Councillor Levesque returned to his seat.

10. 2/3 (Special Resolutions – not previously circulated)

11. In Camera (Closed) Session
12. Return to Regular Session
13. Adjournment

The Regular Meeting of Council Monday, March 27<sup>th</sup>, 2023 adjourned at 9:05 p.m.



---

Mayor



---

Clerk