

AGENDA

REGULAR MEETING OF COUNCIL MONDAY, MARCH 27TH, 2023 7:00 P.M.

DR. S. F. MONESTIME MUNICIPAL COUNCIL CHAMBERS 160 WATER STREET MATTAWA, ONTARIO

TELECONFERENCE # 1-647-374-4685 MEETING ID CODE: 890 0048 8723

PASSCODE: 091524

THE CORPORATION OF THE TOWN OF MATTAWA A G E N D A

DR. S. F. MONESTIME MUNICIPAL COUNCIL CHAMBERS AND VIA TELECONEFRENCE 160 WATER STREET

MATTAWA, ONTARIO

TELECONFERENCE # 1-647-374-4685

MEETING ID CODE: 890 0048 8723

PASSCODE: 091524

MONDAY, MARCH 27TH, 2023 @ 7:00 P.M.

- 1. Call to Order
- 2. Disclosure of Pecuniary Interest and Nature Thereof
- 3. Petitions & Delegations
- 4. Correspondence
- 4.1 Greater Napanee Re: Support Resolution for Reducing Municipal Insurance Costs
- 4.2 Mattawa Volunteer Firefighters Association Request for a Donation for the Mike Rodden Arena for the Hockey Tournament of March 24-26, 2023
- 4.3 Town of Essex Support Resolution for Declarations of Emergency for Homelessness, Mental Health & Opioid Addiction
- 4.4 Town of Petrolia Re: Support Resolution for End Homelessness in Ontario
- 4.5 Town of Petrolia Re: Support Resolution for Future Accuracy of the Permanent Register of Electors
- 4.6 AMO Re: Policy Update on Housing and Homelessness
- 4.7 FONOM Re: Support Resolution for Homelessness
- 4.8 MNRF Re: Inspection for the 2023-2024 Annual Work Schedule for Nipissing Forest
- 4.9 NBPSDHU Re: Support Resolution for Food Insecurity in Ontario
- 4.10 Municipality of North Perth Re: Support Resolution for School Bus Arm Cameras
- 4.11 WOWC Re: Supports Huron County's Call for Cannabis Act Review
- 4.12 Mattawa Child Care Centre Re: Request for Donation for the Calendar Raffle
- 4.13 Municipality of Chatham-Kent Re: Support Resolution for Stopping Harassment & Abuse by Local Leaders Act

Monday, March 27th, 2023 - Correspondence - Cont'd

- 4.14 NBMCA Re: 2023 Budget Update
- 4.15 Township of Papineau-Cameron Re: Construction Funding Subsidy for Cassellholme Project
- 5. Questions/Comments (public & Council) about the Content of the Agenda
- 6. Municipal Report Number 887
 - Minutes of Previous Meeting (s)
 - Presentation of By-laws/Resolutions
 - Adoption of Report

7. Committee Reports

- 7.1 Barry Jackson, Public Works Supervisor Re: Disposal of Public Works Vehicles & Equipment Report # 2023-34R
- 7.2 Barry Jackson, Public Works Supervisor Re: Proposal for RPM 215 Loader Mounted Snowblower Report # 2023-35R
- 7.3 Wayne Chaput, By-Law Enforcement Officer Re: Property Standards Committee Members Report # 2023-36R
- 7.4 Amy Leclerc, Clerk/Revenue Services Clerk Re: 2022 Annual Sewage Report Report # 2023-37R
- 7.5 Amy Leclerc, Clerk/Revenue Services Clerk Re: Dorion Road Hill Reconstruction Project Report # 2023-38R
- 7.6 Amy Leclerc, Clerk/Revenue Services Clerk Re: Draft Procedure By-Law Report # 2023-39R
- 8. Questions Period
- 9. New/Old Business
- 9.1 Integrity Commissioner
- 10. 2/3 (Special Resolutions not previously circulated)
- 11. In Camera (Closed)
- 12. Return to Regular Session
- 13. Adjournment

Members of Council,

Attached please find Municipal Report Number 887 for consideration by Council. Respectfully submitted

Amy Leclerc Clerk

INDEX

| <u>ITEM</u> | PAGE |
|--|------|
| ADOPTION OF THE MINUTES | 78 |
| INFORMATION TECHNOLOGY SERVICES EXTENSION BY-LAW | 79 |
| CUSTODIAL SERVICES BY-LAW | 80 |
| GRANT AGREEMENT WITH FISHERIES & OCEANS BY-LAW | 81 |
| ACCESSIBILITY ADVISORY COMMITTEE BY-LAW | 82 |
| CHANGE TO NEGOTIATING COMMITTEE FOR COLLECTIVE AGREEMENT | 83 |

Page No: **78** Date: MONDAY, MARCH 27TH, 2023

THE CORPORATION TOWN OF MATTAWA

| MOVED BY: COUNCILLOR | |
|---|---|
| SECONDED BY: COUNCILLOR _ | |
| | outes of the Regular Meeting of Monday, March 13 th , lay, March 16 th , 2023 and the Committee of the Whole 23 be adopted as circulated. |
| | |
| | |
| | |
| Recorded Vote – Yes No | |
| Recorded Vote Requested by: | MAYOR |
| Yea Nay | Deferred Tabled Lost Carried |
| Mayor Bélanger Councillor Gardiner Councillor Sarrazin Councillor Levesque | Declaration of Pecuniary Interest: |
| Councillor Mick | Disclosed his/her/their interest(s), vacated he/her/their |

seat(s), abstained from discussion and did not vote

Councillor Ross

Councillor Thibert

The minutes of the Regular Meeting of Council held Monday, March 13th, 2023 at 7:00 p.m. in the Dr. S.F. Monestime Council Chambers.

Council Present: Mayor Raymond A. Bélanger

Councillor Dexture Sarrazin Councillor Fern Levesque Councillor Loren Mick Councillor Laura Ross Councillor Garry Thibert

Council Absent: Deputy-Mayor Mathew Gardiner

Staff Present: Amy Leclerc, Clerk/Revenue Services Clerk

Sabrina Poullas, Front Counter Clerk

Wayne Chaput, Chief Building Official/By-Law Officer

Barry Jackson, Public Works Supervisor Paul Lafreniere, Fire Chief (Interim)

Staff Absent: Francine Desormeau, CAO/Treasurer

Brittany Belanger, Executive Assistant

*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

1. Meeting Called to Order by Mayor Bélanger at 7:00 p.m.

Resolution Number 23-63

Moved by Councillor Fern Levesque Seconded by Councillor Garry Thibert

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa temporarily suspend the rules of the procedural by-law for the Regular Meeting of Monday, March 13th, 2023 and the Committee of the Whole Meeting of Monday, March 20th, 2023.

- 2. Disclosures of Pecuniary Interest and Nature Thereof
- 3. Petitions & Delegations
- 4. Correspondence
- 5. Questions/Comments about the Content of the Agenda
- 6. Municipal Report Number 886

Page No 61

Moved by Councillor Dexture Sarrazin Seconded by Councillor Fern Levesque

BE IT RESOLVED THAT the minutes of the Special Meeting of Monday, February 27th, 2023, the Regular Meeting of Monday, February 27th, 2023 and the Special Meeting of Monday, March 6th, 2023 be adopted as circulated as amended.

CARRIED – unanimous

Page No 62

Moved by Councillor Laura Ross Seconded by Councillor Loren Mick

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa adopt By-Law Number 23-08 which is a by-law to amend the Clean Yards By-Law, Schedule of Fees.

CARRIED – unanimous

Page No 63

Moved by Councillor Fern Levesque Seconded by Councillor Laura Ross

BE IT RESOLVED THAT Council adopts By-Law 23-09 which is a by-law to authorize the signing of the Memorandum of Agreement with the Algonquins of Ontario for the Waterfront Divestiture.

CARRIED – Recorded vote and the vote was unanimous

Page No 64

Moved by Councillor Laura Ross Seconded by Councillor Loren Mick

BE IT RESOLVED THAT Council approves the Annual Corporate Membership to Community Living Mattawa in the amount of \$50.00.

AND FURTHER THAT Council directs staff to issue the membership payment on Council's behalf.

CARRIED – unanimous

Page No 65

Moved by Councillor Garry Thibert
Seconded by Councillor Dexture Sarrazin

BE IT RESOLVED THAT Council authorizes Community Living Mattawa to conduct barbecues on the sidewalk in front of Foodland on Friday, May 26, 2023 from 10:00 a.m. to 3:00 p.m. and on Friday, August 25, 2023 from 10:00 a.m. to 3:00 p.m. in order to raise money for a variety of Community Living Mattawa activities.

Page No 66

Moved by Councillor Garry Thibert Seconded by Councillor Laura Ross

BE IT RESOLVED THAT the Council of the Corporation of the Town of Mattawa approve a five year annual financial commitment of \$13,769.54 per year for the Mattawa Physician Recruitment Initiative.

AND FURTHER THAT the annual contribution will begin in 2024 until the final payment in 2028 payable in January of each year.

CARRIED – unanimous

Page No 67

Moved by Councillor Dexture Sarrazin Seconded by Councillor Fern Levesque

WHEREAS in the Province of Ontario, municipalities are responsible to conduct the election process on behalf of the school boards;

AND WHEREAS an extensive amount of resources, time and management to advertise, co-ordinate and complete these trustee elections is placed on the municipality;

AND WHEREAS municipalities do not receive any compensation or re-imbursement for the implementation of the school board trustee elections;

AND WHEREAS municipalities receive education taxes on residential property tax on behalf of School Boards and are obligated to submit all of the education portion of the property taxes to each School Board with no compensation.

THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Town of Mattawa request that School Boards become responsible for conducting their own Trustee elections, or at a minimum, municipalities be compensated by the School Boards for overseeing such Trustee elections;

AND FURTHER THAT Council forward this motion to the Hon. Stephen Leece, Minister of Education and to all Ontario Municipal Council.

CARRIED – Recorded vote and the vote was unanimous

Resolution Number 23-64

Moved by Councillor Fern Levesque Seconded by Councillor Dexture Sarrazin

BE RESOLVED THAT the Municipal Report Number 886 be adopted as amended. **CARRIED** – unanimous

- 7. Committee Reports
- 7.1 Wayne Chaput, By-Law Enforcement Officer Re: Accessibility Advisory Committee Report # 2023-27R

Resolution Number 23-65

Moved by Councillor Laura Ross Seconded by Councillor Loren Mick

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa receives Report # 2023-27R titled Accessibility Advisory Committee.

AND FURTHER THAT Council approves the Terms of Reference for the Accessibility Advisory Committee in principle and will be brought back for formal adoption by By-Law.

AND FURTHER THAT Council appoints Councillors Dexture Sarrazin and Fern Levesque to the Accessibility Advisory Committee which will be brought back for formal adoption by By-Law at the next regular meeting.

AND FURTHER THAT Council approves the ad recruiting committee members and directs the Clerk to submit the ad to the Mattawa Recorder and place on the Mattawa App, Town of Mattawa social media sites and municipal website.

CARRIED – Recorded vote and the vote was unanimous

7.2 Amy Leclerc, Clerk/Revenue Services Clerk – Re: Municipal Office Cleaning Contract – Report # 2023-28R

Resolution Number 23-66

Moved by Councillor Fern Levesque Seconded by Councillor Loren Mick

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa receives Report # 2023-28R titled Municipal Office Cleaning Contract.

AND FURTHER THAT the Council approve staff's recommendation on the candidate to award the cleaning contract and return to Council for formal adoption at the next Regular Meeting by way of By-law.

CARRIED – Recorded vote and the vote was unanimous

7.3 Amy Leclerc, Clerk/Revenue Services Clerk – Re: Mattawa Voyageur Days Festival Grants – Report # 2023-29R

Resolution Number 23-67

Moved by Councillor Laura Ross Seconded by Councillor Loren Mick

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa receives Report # 2023-29R titled Mattawa Voyageur Days Festival Grants.

AND FURTHER THAT Council directs staff to apply for both the FACTOR Canada Sponsorship grant and the NOHFC Cultural Supports Community Events Stream on behalf of the Mattawa Voyageur Days Festival Committee.

7.4 Amy Leclerc, Clerk/Revenue Services Clerk – Re: Information Technology Services Clerk – Report # 2023-30R

Resolution Number 23-68

Moved by Councillor Fern Levesque Seconded by Councillor Laura Ross

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa receives Report # 2023-30R titled Information Technology Services Contract.

AND FURTHER THAT Council directs staff to issue the extension to Mr. Lee Robidas of Mavin IT Consulting on a two year contract.

AND FURTHER THAT Council directs staff to bring forward the By-law for formal adoption at the next regular meeting.

CARRIED – Recorded vote and the vote was unanimous

7.5 Amy Leclerc, Clerk/Revenue Services Clerk – Re: Draft Procedure By-Law – Report # 2023-31R

Resolution Number 23-69

Moved by Councillor Laura Ross Seconded by Councillor Fern Levesque

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa receives Report # 2023-31R titled Proposed Procedure By-Law.

AND FURTHER THAT the Clerk return with an updated Procedure By-Law with the changes requested by Council.

CARRIED – Recorded vote and the vote was unanimous

- 8. Questions from the Floor
- 9. New/Old Business
- 10. 2/3 (Special Resolutions not previously circulated)
- 11. In Camera (Closed) Session
- 12. Return to Regular Session
- 13. Adjournment

| Mayor | Clerk |
|-------|-------|

The minutes of the Special Meeting of Council held Thursday, March 16th, 2023, at 3:00 p.m. in the Dr. S. F. Monestime Municipal Council Chambers.

Council Present: Mayor Raymond A. Bélanger

Deputy-Mayor Mathew Gardiner Councillor Dexture Sarrazin Councillor Fern Levesque

Councillor Loren Mick (via teleconference)

Councillor Laura Ross Councillor Garry Thibert

Council Absent: None

Staff Present: Amy Leclerc, Clerk/Revenue Services Clerk

Sabrina Poullas, Front Counter Clerk

Staff Absent: Francine Desormeau, CAO/Treasurer

Wayne Chaput, Chief Building Official/By-Law Officer

Paul Lafreniere, Fire Chief (Interim)
Barry Jackson, Public Works Supervisor

*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

1. Meeting Called to Order by Mayor Bélanger at 3:00 p.m.

Resolution Number 23-70

Moved by Councillor Fern Levesque Seconded by Councillor Garry Thibert

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa temporarily suspend the rules of the procedural by-law for the special meeting of Thursday, March 16th, 2023.

CARRIED – unanimous

- 2. Disclosure of Pecuniary Interest and Nature Thereof
- 3. Committee Reports / Discussions
 - 3.1 2023 Mattawa Voyageur Days Festival

4. Presentation of By-laws/Resolutions/2/3 Special Resolutions

^{**}Councillor Mick arrived at 3:03 p.m. through teleconference during Item 3.1

^{**}Councillor Mick left the meeting at 3:22 p.m.

^{**}Councillor Mick arrived at 3:29 p.m.

Resolution Number 23-71

Moved by Councillor Laura Ross Seconded by Councillor Garry Thibert

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa receives Report # 2023-32R titled 2023 Mattawa Voyageur Days Festival.

AND FURTHER THAT Council approves a budget for the festival in the amount of \$300,000.00

CARRIED – Recorded vote and the vote was as follows:

For: Mayor Bélanger, Deputy-Mayor Gardiner, Councillors Mick, Ross, Thibert Against: Councillors Sarrazin, Levesque

- 5. In Camera (Closed Session)
- 6. Return to Regular Session
- 7. Adjournment

The Special Meeting of Thursday, March 16th, 2023 adjourned at 3:46 p.m.

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| _ | Mayor |
| | |
| - | Clerk |

The minutes of the Committee of the Whole Meeting held Monday, March 20th, 2023 at 6:00 p.m. in the Dr. S.F. Monestime Council Chambers.

Council Present: Mayor Raymond A. Bélanger

Deputy Mayor Mathew Gardiner Councillor Dexture Sarrazin Councillor Fern Levesque Councillor Loren Mick Councillor Laura Ross Councillor Garry Thibert

Council Absent: None

Staff Present: Amy Leclerc, Clerk/Revenue Services Clerk

Brittany Belanger, Executive Assistant

Staff Absent: Francine Desormeau, CAO/Treasurer

Wayne Chaput, Chief Building Official/By-Law Officer

Paul Lafreniere, Fire Chief (Interim)
Barry Jackson, Public Works Supervisor

*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

- 1. Meeting Called to Order by Mayor Bélanger at 6:00 p.m.
- 2. Disclosure of Pecuniary Interest and Nature Thereof
 - Mayor Bélanger declared a conflict of interest during the In Camera (Closed)
 Session.
- 3. Committee Reports
- 3.1 Integrity Commissioner Presentation by Patrice Cormier of Julien & Cornier Professional Corporation
- 3.2 Integrity Commissioner Presentation by Guy Giorno of Fasken Martineau DuMoulin LLP Barristers & Solicitors

Resolution Number 23-72

Moved by Councillor Fern Levesque Seconded by Councillor Laura Ross

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa temporarily suspend the rules of the procedural by-law for the Committee of the Whole Meeting of Monday, March 20th, 2023.

3.3 2022 Annual Water Report by OCWA – Report # 2023-33R

Resolution Number 23-73

Moved by Councillor Dexture Sarrazin Seconded by Councillor Garry Thibert

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa receives Report # 2023-33R titled Annual Drinking Water System Reports from OCWA.

AND FURTHER THAT Council formally accept the following reports for the Mattawa Drinking Water System as submitted by the Ontario Clean Water Agency to the Corporation of the Town of Mattawa:

- O. Reg. 170/03, Section 11 Annual Report
- O. Reg. 170/03, Schedule 22 Summary Report CARRIED – unanimous
- 4. Presentation of By-Laws/Resolutions/2/3 Special Resolutions
- 5. In Camera (Closed) Session

Resolution Number 23-74

Moved by Deputy Mayor Mathew Gardiner Seconded by Councillor Loren Mick

BE IT RESOLVED That this Committee proceed in Camera in order to address a matter pertaining to:

b) personal matters about an identifiable, including municipal or local board employee

CARRIED – unanimous

- ** Mayor Bélanger declared a conflict of interest in the Closed Session on a personnel matter and removed himself from Council Chambers at 7:59 p.m.
- ** Mayor Bélanger returned to Council Chambers at 8:11 p.m.
- 6. Return to Regular Session

Resolution Number 23-75

Moved by Councillor Laura Ross Seconded by Councillor Fern Levesque

BE IT RESOLVED THAT the Committee of the Whole Meeting of Council reconvene at 8:12 p.m.

Resolution Number 23-76

Moved by Councillor Dexture Sarrazin Seconded by Councillor Laura Ross

BE IT RESOLVED THAT Council approve a temporary increase of salary for the Front Counter Clerk in the amount to \$58,240.00 annually retroactive to February 28, 2023.

AND FURTHER THAT the salary increase remain in effect until such time that Council removes it by resolution.

CARRIED – Recorded vote and the vote was unanimous

7. Adjournment

The Committee of the Whole Meeting of Monday, March 20th, 2023 adjourned at 8:13 p.m.

| Mayor |
|-------|
| Clerk |

Page No: 79 Date: MONDAY, MARCH 27TH, 2023

THE CORPORATION TOWN OF MATTAWA

| MOVED BY: COUNCILLOR | | |
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| SECONDED BY: COUNCILLOR | | |
| Law Number 23-10 which is a by-la | of the Corporation of the Town of Mattawa adopt By- aw authorizing the extension of an agreement with Lee for the municipality's information technology services for April 1, 2023 until March 31, 2025. | |
| Recorded Vote – Yes No | MAYOR | |
| recorded vote requested by. | Deferred Tabled Lost Carried | |
| Yea Nay Mayor Bélanger Councillor Gardiner Councillor Sarrazin | Declaration of Pecuniary Interest: | |
| Councillor Levesque Councillor Mick Councillor Ross | Disclosed his/her/their interest(s), vacated he/her/their seat(s), abstained from discussion and did not vote | |

Councillor Ross Councillor Thibert

Page No: **80** Date: MONDAY, MARCH 27TH, 2023

THE CORPORATION TOWN OF MATTAWA

| MOVED BY: COUNCILLOR | | |
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| Recorded Vote – Yes No | | |
| Recorded Vote Requested by: MAYOR | | |
| Yea Nay Mayor Bélanger Councillor Gardiner Councillor Sarrazin | Deferred Tabled Lost Carried Declaration of Pecuniary Interest: | |
| Councillor Sarrazin Councillor Levesque Councillor Mick Councillor Ross Councillor Thibert | Disclosed his/her/their interest(s), vacated he/her/their seat(s), abstained from discussion and did not vote | |

Page No: **81** Date: MONDAY, MARCH 27TH, 2023

| THE CORPORA | ATION TOWN | N OF MAII | AWA | |
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| MOVED BY: COUNCILLOR | | | | |
| SECONDED BY: COUNCILLOR | | | | |
| BE IT RESOLVED THAT Council of Law Number 23-12 which is a by-latthe Ministry of Fisheries and Oceans | aw authorizing the | e signing of the | | · · |
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| Recorded Vote – Yes No | | MAY | ∩P | |
| Recorded Vote Requested by: | | | | |
| Yea Nay | Deferred | Tabled | Lost | Carried |
| Mayor Bélanger Councillor Gardiner Councillor Sarrazin | Declaration of | Pecuniary Inte | erest: | |
| Councillor Levesque Councillor Mick | D: 1 11: / | . /0 : : (| | 11 // // : |

Councillor Ross

Councillor Thibert

Disclosed his/her/their interest(s), vacated he/her/their

seat(s), abstained from discussion and did not vote

Date: MONDAY, MARCH 27TH, 2023 Page No: **82**

THE CORPORATION TOWN OF MATTAWA

| MOVED BY: COUNCILLOR | | |
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| SECONDED BY: COUNCILLOR | | |
| | of the Corporation of the Town of Mattawa adopt By- aw to appoint Councillors to the Accessibility Advisory erence. | |
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| Recorded Vote – Yes No | | |
| Recorded Vote Requested by: | MAYOR | |
| Van Nau | Deferred Tabled Lost Carried | |
| Yea Nay Mayor Bélanger Councillor Gardiner Councillor Sarrazin | Declaration of Pecuniary Interest: | |
| Councillor Levesque Councillor Mick Councillor Ross | Disclosed his/her/their interest(s), vacated he/her/their | |

Councillor Thibert

seat(s), abstained from discussion and did not vote

Page No: 83 Date: MONDAY, MARCH 27TH, 2023

THE CORPORATION TOWN OF MATTAWA

| MOVED BY: COUNCILLOR | | |
|---|---|--|
| SECONDED BY: COUNCILLOR | | |
| | emoves CAO/Treasurer Francine Desormeau from the | |
| | newal of the Collective Agreement and appoints Leclerc to the Bargaining Committee. | |
| | | |
| Recorded Vote – Yes No | | |
| Recorded Vote Requested by: | MAYOR | |
| Yea Nay | Deferred Tabled Lost Carried | |
| Mayor Bélanger Councillor Gardiner Councillor Sarrazin Councillor Levesque Councillor Mick Councillor Ross Councillor Thibert | Declaration of Pecuniary Interest: Disclosed his/her/their interest(s), vacated he/her/their seat(s), abstained from discussion and did not vote | |

Councillor Thibert