



**THE CORPORATION OF THE
TOWN OF MATTAWA**

AGENDA

**REGULAR MEETING OF COUNCIL
MONDAY, MARCH 13TH, 2023
7:00 P.M.**

**DR. S. F. MONESTIME MUNICIPAL
COUNCIL CHAMBERS
160 WATER STREET
MATTAWA, ONTARIO**

**TELECONFERENCE # 1-647-374-4685
MEETING ID CODE: 872 4549 4690
PASSCODE: 830422**

THE CORPORATION OF THE TOWN OF MATTAWA
A G E N D A
DR. S. F. MONESTIME MUNICIPAL COUNCIL CHAMBERS
AND VIA TELECONFERENCE
160 WATER STREET
MATTAWA, ONTARIO
TELECONFERENCE # 1-647-374-4685
MEETING ID CODE: 872 4549 4690
PASSCODE: 830422
MONDAY, MARCH 13TH, 2023 @ 7:00 P.M.

- 1. Call to Order**
- 2. Disclosure of Pecuniary Interest and Nature Thereof**
- 3. Petitions & Delegations**
- 4. Correspondence**
 - 4.1 Conseil Scolaire Catholique Franco-Nord – Re: L’Ecole Catholique Celebrates 25 Years of Smiles
 - 4.2 ROMA – Update from ROMA Zone 9 Representative
 - 4.3 Outland North Bay – Sponsorship Opportunities for Outloud North Bay
 - 4.4 Municipality of Chatham-Kent – Re: Support Resolution Reducing Municipal Insurance Cost
 - 4.5 Drive Back Home Production Inc. – Re: Filming Crew in Mattawa on March 20-25, 2023
 - 4.6 FONOM – Re: FONOM Executive Award Letter Request
 - 4.7 The Town of Cobourgh – Re: Support Resolution for Homeless & Unsheltered Persons
 - 4.8 City of Huron – Re: Call to Action for Review of the Cannabis Act
 - 4.9 MNRF – Re: Agenda for February 24, 2023 Upper Ottawa River Committee Pre-Freshet Meeting
 - 4.10 Lucille Zeus – Re: Clean Yards By-law Letter
 - 4.11 Municipality of Powassan – Re: Request for Donation for 2023 Golf Tournament
 - 4.12 Niagara Region – Re: Support Resolution for Declarations of Emergency for Homelessness, Mental Health & Opioid Addiction
 - 4.13 DNSSAB – Re: 2023 Budget Levy Package & March Levy Invoice

Monday, March 13th, 2023 - Correspondence – Cont'd

4.14 Township of Ashfield-Colborne-Wawanosh – Re: Support Resolution for Future Accuracy of the Permanent Register of Electors

4.15 City of North Bay – Re: Cassellholme Funding

4.16 Bonfield Township – Re: Support Resolution for Review of Transition of Cassellholme to City Owned

5. Questions/Comments (public & Council) about the Content of the Agenda

6. Municipal Report Number 886

- **Minutes of Previous Meeting (s)**
- **Presentation of By-laws/Resolutions**
- **Adoption of Report**

7. Committee Reports

7.1 Wayne Chaput, By-Law Enforcement Officer – Re: Accessibility Advisory Committee – Report # 2023-27R

7.2 Amy Leclerc, Clerk/Revenue Services Clerk – Re: Municipal Office Cleaning Contract – Report # 2023-28R

7.3 Amy Leclerc, Clerk/Revenue Services Clerk – Re: Mattawa Voyageur Days Festival Grants – Report # 2023-29R

7.4 Amy Leclerc, Clerk/Revenue Services Clerk – Re: Information Technology Services Contract – Report # 2023-30R

7.5 Amy Leclerc, Clerk/Revenue Services Clerk – Re: Draft Procedure By-Law – Report # 2023-31R

8. Questions Period

9. New/Old Business

10. 2/3 (Special Resolutions – not previously circulated)

11. In Camera (Closed)

12. Return to Regular Session

13. Adjournment

Monday, March 13th, 2023

Members of Council,

Attached please find Municipal Report Number 886 for consideration by Council.

Respectfully submitted

Amy Leclerc
Clerk

INDEX

<u>ITEM</u>	<u>PAGE</u>
ADOPTION OF THE MINUTES	61
BY-LAW TO ADOPT CLEAN YARDS SCHEDULE OF FEES	62
SMALL CRAFT HARBOUR FACILITIES MEMORANDUM OF AGREEMENT	63
CORPORATE SPONSORSHIP FOR COMMUNITY LIVING	64
APPROVAL FOR COMMUNITY LIVING BBQ	65
PHYSICIAN RECRUITMENT FINANCIAL CONTRIBUTION	66
SUPPORT RESOLUTIONS FOR ONTARIO SCHOOL BOARD ELECTIONS	67

THE CORPORATION TOWN OF MATTAWA

MOVED BY: COUNCILLOR _____

SECONDED BY: COUNCILLOR _____

BE IT RESOLVED THAT the minutes of the Special Meeting of Monday, February 27th, 2023, the Regular Meeting of Monday, February 27th, 2023 and the Special Meeting of Monday, March 6th, 2023 be adopted as circulated.

Recorded Vote – Yes ____ No ____

Recorded Vote Requested by:

	Yea	Nay
Mayor Bélanger	_____	_____
Councillor Gardiner	_____	_____
Councillor Sarrazin	_____	_____
Councillor Levesque	_____	_____
Councillor Mick	_____	_____
Councillor Ross	_____	_____
Councillor Thibert	_____	_____

MAYOR

Deferred ____ Tabled ____ Lost ____ Carried ____

Declaration of Pecuniary Interest:

Disclosed his/her/their interest(s), vacated he/her/their seat(s), abstained from discussion and did not vote

THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the Special Meeting of Council held Monday, February 27th, 2023, at 5:00 p.m. in the Dr. S. F. Monestime Municipal Council Chambers.

Council Present: Mayor Raymond A. Bélanger
Councillor Mathew Gardiner
Councillor Dexture Sarrazin
Councillor Fern Levesque
Councillor Loren Mick**
Councillor Laura Ross
Councillor Garry Thibert

Council Absent: None

Staff Present: Amy Leclerc, Clerk/Revenue Services Clerk

Staff Absent: Francine Desormeau, CAO/Treasurer
Wayne Chaput, Chief Building Official/By-Law Officer
Paul Lafreniere, Fire Chief (Interim)
Barry Jackson, Public Works Supervisor

*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

1. Meeting Called to Order by Mayor Bélanger at 5:00 p.m.

Resolution Number 23-51

Moved by Councillor Levesque

Seconded by Councillor Gardiner

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa temporarily suspend the rules of the procedural by-law for the special meeting of Monday, February 27th, 2023.

CARRIED – unanimous

2. Disclosure of Pecuniary Interest and Nature Thereof
3. Committee Reports / Discussions
4. Presentation of By-laws/Resolutions/2/3 Special Resolutions
5. In Camera (Closed Session)
 - 5.1 Personnel Matter

Resolution Number 23-52
Moved by Councillor Ross
Seconded by Councillor Gardiner

BE IT RESOLVED That this Committee proceed in Camera in order to address a matter pertaining to:
b) personal matters about an identifiable individual, including municipal or local board employees.

CARRIED – unanimous

**Councillor Mick arrived for the meeting at 5:04 p.m. during the In Camera (Closed) Session.

6. Return to Regular Session

Resolution Number 23-53
Moved by Councillor Levesque
Seconded by Councillor Gardiner

BE IT RESOLVED THAT the Special Meeting of Council reconvene at 6:23 p.m.

CARRIED – unanimous

Mayor Bélanger stated the In Camera session was to discuss a personnel matter.

Resolution Number 23-54
Moved by Councillor Sarrazin
Seconded by Councillor Levesque

BE IT RESOLVED THAT Council approve the salary increase for the Clerk/Revenue Services Clerk, Front Counter Clerk and Executive Assistant at 50% of the difference between their current salary and the salary of the position they will assume temporarily.

AND FURTHER THAT the salary increases remain in effect until such time that Council remove them by resolution.

AND FURTHER THAT the Mayor contact the Municipal HR Representative for support with our current leaves of absence.

CARRIED – Recorded vote and the vote was unanimous

7. Adjournment

The Special Meeting of Council of Tuesday, February 21st, 2023 adjourned at 8:16 p.m.

Mayor

Clerk

THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the Regular Meeting of Council held Monday, February 27th, 2023 at 7:00 p.m. in the Dr. S.F. Monestime Council Chambers.

Council Present: Mayor Raymond A. Bélanger
Councillor Mathew Gardiner
Councillor Dexture Sarrazin
Councillor Fern Levesque
Councillor Loren Mick
Councillor Laura Ross
Councillor Garry Thibert

Council Absent: None

Staff Present: Amy Leclerc, Clerk/Revenue Services Clerk
Brittany Belanger, Executive Assistant
Wayne Chaput, Chief Building Official/By-Law Officer
Barry Jackson, Public Works Supervisor
Paul Lafreniere, Fire Chief (Interim)

Staff Absent: Francine Desormeau, CAO/Treasurer

*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

1. Meeting Called to Order by Mayor Bélanger at 6:59 p.m.

Resolution Number 23-55

Moved by Councillor Thibert

Seconded by Councillor Mick

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa temporarily suspend the rules of the procedural by-law for the regular meeting of Monday, February 27th, 2023.

CARRIED – unanimous

2. Disclosures of Pecuniary Interest and Nature Thereof
3. Petitions & Delegations
4. Correspondence
5. Questions/Comments about the Content of the Agenda
6. Municipal Report Number 885

Page No. 48

Moved by Councillor Levesque
Seconded by Councillor Gardiner

BE IT RESOLVED THAT the minutes of the Regular Meeting of Monday, February 13th, 2023 and the Special Meeting of Tuesday, February 21st, 2023 be adopted as circulated.

CARRIED – unanimous

Page No. 49

Moved by Councillor Levesque
Seconded by Councillor Mick

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa adopt By-Law 23-07 to set the Water and Wastewater Rates for flat and metered water billings for the year 2023 which represents a 3% percent rate increase on all water rates as amended.

CARRIED – Recorded vote and the vote was unanimous

Page No. 50

Moved by Councillor Sarrazin
Seconded by Councillor Mick

BE IT RESOLVED THAT Council authorizes Mayor Bélanger to attend the 2023 Ontario Small Urban Municipalities Conference (OSUM) in the County of Brant, Paris Ontario from April 26th – 28th, 2023 at a total estimated cost of \$1,100.00 plus travel expenses.

CARRIED – unanimous

Page No. 51

Moved by Councillor Gardiner
Seconded by Councillor Sarrazin

BE IT RESOLVED THAT Council appoints Mayor Bélanger to the Physician Recruitment Committee for the remainder of the term of Council.

CARRIED – unanimous

Resolution Number 23-56

Moved by Councillor Ross
Seconded by Councillor Mick

BE RESOLVED THAT the Municipal Report Number 885 be adopted as amended.

CARRIED – unanimous

7. Committee Reports

- 7.1 Barry Jackson, Public Works Supervisor – Re: Personal Vehicle Reimbursement – Report # 2023-25R

Resolution Number 23-57

Moved by Councillor Levesque

Seconded by Councillor Ross

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa receives Report # 2023-25R titled Personal Vehicle Expense Reimbursement.

AND FURTHER THAT Council send this report to the Corporate Services Committee for further discussion and analysis at their first meeting of Wednesday, March 22, 2023.

CARRIED – Recorded vote and the vote was unanimous

- 7.2 Wayne Chaput, By-Law Enforcement Officer – Re: Clean Yards By-Law Amendment – Report # 2023-18R

Resolution Number 23-58

Moved by Councillor Gardiner

Seconded by Councillor Thibert

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa receives Report # 2023-18R titled Clean Yards By-Law Amendment.

AND FURTHER THAT Council directs staff to bring forward the By-Law for formal adoption at the next regular meeting.

CARRIED – unanimous

- 7.3 Wayne Chaput, By-Law Enforcement Officer – Re: Accessibility Advisory Committee – Report # 2023-21R

Resolution Number 23-59

Moved by Councillor Thibert

Seconded by Councillor Sarrazin

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa receives Report # 2023-21R titled Accessibility Advisory Committee.

AND FURTHER THAT this draft By-law and Terms of Reference be reviewed by staff and resubmitted to Council at the next regular meeting for approval.

CARRIED – unanimous

- 7.4 Wayne Chaput, By-Law Enforcement Officer – Re: Property Standards Committee Members – Report # 2023-23R

Resolution Number 23-60

Moved by Councillor Levesque

Seconded by Councillor Ross

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa receives Report # 2023-23R titled Property Standards Committee.

AND FURTHER THAT this draft By-law and Terms of Reference be reviewed by staff and resubmitted to Council at the next regular meeting for approval.

CARRIED – unanimous

- 7.5 Amy Leclerc, Clerk/Revenue Services Clerk – Re: Proposed Procedure By-Law – Report # 2023-26R

Resolution Number 23-61

Moved by Councillor Levesque

Seconded by Councillor Gardiner

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa receives Report # 2023-26R titled Proposed Procedure By-Law.

AND FURTHER THAT Council is requested to provide the Clerk with any changes they would like implemented, by email, no later than Wednesday, March 8, 2023.

AND FURTHER THAT the Clerk return with an updated Procedure By-Law with the changes requested by Council at the next regular meeting.

CARRIED – unanimous

8. Questions from the Floor

A ratepayer requested information from Council if MTO was contacted for the corner of John & McConnell Street. A candidate for the Recreation & Facilities Services Manager Position requested information on the decision for the position.

9. New/Old Business

10. 2/3 (Special Resolutions – not previously circulated)

11. In Camera (Closed) Session

12. Return to Regular Session

13. Adjournment

The Regular Meeting of Council Monday, February 27th, 2023 adjourned at 8:38 p.m.

Mayor

Clerk

THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the Special Meeting of Council held Monday, March 6th, 2023, at 5:00 p.m. in the Dr. S. F. Monestime Municipal Council Chambers.

Council Present:	Mayor Raymond A. Bélanger Councillor Mathew Gardiner Councillor Dexture Sarrazin Councillor Fern Levesque Councillor Laura Ross Councillor Garry Thibert
Council Absent:	Councillor Loren Mick
Staff Present:	Amy Leclerc, Clerk/Revenue Services Clerk Brittany Belanger, Executive Assistant
Staff Absent:	Francine Desormeau, CAO/Treasurer Wayne Chaput, Chief Building Official/By-Law Officer Paul Lafreniere, Fire Chief (Interim) Barry Jackson, Public Works Supervisor

*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

2. Meeting Called to Order by Mayor Bélanger at 5:00 p.m.

Resolution Number 23-62

Moved by Councillor Levesque

Seconded by Councillor Gardiner

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa temporarily suspend the rules of the procedural by-law for the special meeting of Monday, March 6th, 2023.

CARRIED – unanimous

2. Disclosure of Pecuniary Interest and Nature Thereof
3. Committee Reports / Discussions
4. Presentation of By-laws/Resolutions/2/3 Special Resolutions
5. In Camera (Closed Session)

5.1 Water and Wastewater Plant

The purpose of this Special Council Meeting will be an education and training session for Members of Council with respect to Council Orientation and will be closed to the public, pursuant to Section 239(3.1).

*Councillors Ross and Thibert left the education & training session at 6:58 p.m.

6. Return to Regular Session

7. Adjournment

The Special Meeting (Regular Portion) of Monday, March 6th, 2023 adjourned at 6:10 p.m.

The Education & Training Session of Monday, March 6th, 2023 adjourned at 7:35 p.m.

Mayor

Clerk

THE CORPORATION TOWN OF MATTAWA

MOVED BY: COUNCILLOR _____

SECONDED BY: COUNCILLOR _____

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa adopt By-Law Number 23-08 which is a by-law to amend the Clean Yards By-Law, Schedule of Fees.

Recorded Vote – Yes ____ No ____

Recorded Vote Requested by:

	Yea	Nay
Mayor Bélanger	_____	_____
Councillor Gardiner	_____	_____
Councillor Sarrazin	_____	_____
Councillor Levesque	_____	_____
Councillor Mick	_____	_____
Councillor Ross	_____	_____
Councillor Thibert	_____	_____

MAYOR

Deferred ____ Tabled ____ Lost ____ Carried

Declaration of Pecuniary Interest:

Disclosed his/her/their interest(s), vacated he/her/their seat(s), abstained from discussion and did not vote

THE CORPORATION TOWN OF MATTAWA

MOVED BY: COUNCILLOR _____

SECONDED BY: COUNCILLOR _____

BE IT RESOLVED THAT Council adopts By-Law 23-09 which is a by-law to authorize the signing of the Memorandum of Agreement with the Algonquins of Ontario for the Waterfront Divestiture.

Recorded Vote – Yes ____ No ____

Recorded Vote Requested by:

	Yea	Nay
Mayor Bélanger	_____	_____
Councillor Gardiner	_____	_____
Councillor Sarrazin	_____	_____
Councillor Levesque	_____	_____
Councillor Mick	_____	_____
Councillor Ross	_____	_____
Councillor Thibert	_____	_____

MAYOR

Deferred ____ Tabled ____ Lost ____ Carried

Declaration of Pecuniary Interest:

Disclosed his/her/their interest(s), vacated he/her/their seat(s), abstained from discussion and did not vote

THE CORPORATION TOWN OF MATTAWA

MOVED BY: COUNCILLOR _____

SECONDED BY: COUNCILLOR _____

BE IT RESOLVED THAT Council approves the Annual Corporate Membership to Community Living Mattawa in the amount of \$50.00.

AND FURTHER THAT Council directs staff to issue the membership payment on Council's behalf.

Recorded Vote – Yes ____ No ____

Recorded Vote Requested by:

	Yea	Nay
Mayor Bélanger	____	____
Councillor Gardiner	____	____
Councillor Sarrazin	____	____
Councillor Levesque	____	____
Councillor Mick	____	____
Councillor Ross	____	____
Councillor Thibert	____	____

MAYOR

Deferred ____ Tabled ____ Lost ____ Carried

Declaration of Pecuniary Interest:

Disclosed his/her/their interest(s), vacated he/her/their seat(s), abstained from discussion and did not vote

THE CORPORATION TOWN OF MATTAWA

MOVED BY: COUNCILLOR _____

SECONDED BY: COUNCILLOR _____

BE IT RESOLVED THAT Council authorizes Community Living Mattawa to conduct barbecues on the sidewalk in front of Foodland on Friday, May 26, 2023 from 10:00 a.m. to 3:00 p.m. and on Friday, August 25, 2023 from 10:00 a.m. to 3:00 p.m. in order to raise money for a variety of Community Living Mattawa activities.

Recorded Vote – Yes ____ No ____

Recorded Vote Requested by:

	Yea	Nay
Mayor Bélanger	____	____
Councillor Gardiner	____	____
Councillor Sarrazin	____	____
Councillor Levesque	____	____
Councillor Mick	____	____
Councillor Ross	____	____
Councillor Thibert	____	____

MAYOR

Deferred ____ Tabled ____ Lost ____ Carried

Declaration of Pecuniary Interest:

Disclosed his/her/their interest(s), vacated he/her/their seat(s), abstained from discussion and did not vote

THE CORPORATION TOWN OF MATTAWA

MOVED BY: COUNCILLOR _____

SECONDED BY: COUNCILLOR _____

BE IT RESOLVED THAT the Council of the Corporation of the Town of Mattawa approve a five year annual financial commitment of \$13,769.54 per year for the Mattawa Physician Recruitment Initiative.

AND FURTHER THAT the annual contribution will begin in 2024 until the final payment in 2028 payable in January of each year.

Recorded Vote – Yes ____ No ____

Recorded Vote Requested by:

	Yea	Nay
Mayor Bélanger	____	____
Councillor Gardiner	____	____
Councillor Sarrazin	____	____
Councillor Levesque	____	____
Councillor Mick	____	____
Councillor Ross	____	____
Councillor Thibert	____	____

MAYOR

Deferred ____ Tabled ____ Lost ____ Carried

Declaration of Pecuniary Interest:

Disclosed his/her/their interest(s), vacated he/her/their seat(s), abstained from discussion and did not vote

THE CORPORATION TOWN OF MATTAWA

MOVED BY: COUNCILLOR _____

SECONDED BY: COUNCILLOR _____

WHEREAS in the Province of Ontario, municipalities are responsible to conduct the election process on behalf of the school boards;

AND WHEREAS an extensive amount of resources, time and management to advertise, co-ordinate and complete these trustee elections is placed on the municipality;

AND WHEREAS municipalities do not receive any compensation or re-imburement for the implementation of the school board trustee elections;

AND WHEREAS municipalities receive education taxes on residential property tax on behalf of School Boards and are obligated to submit all of the education portion of the property taxes to each School Board with no compensation.

THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Town of Mattawa request that School Boards become responsible for conducting their own Trustee elections, or at a minimum, municipalities be compensated by the School Boards for overseeing such Trustee elections;

AND FURTHER THAT Council forward this motion to the Hon. Stephen Leece, Minister of Education and to all Ontario Municipal Council.

Recorded Vote – Yes ____ No ____

Recorded Vote Requested by:

	Yea	Nay
Mayor Bélanger	_____	_____
Councillor Gardiner	_____	_____
Councillor Sarrazin	_____	_____
Councillor Levesque	_____	_____
Councillor Mick	_____	_____
Councillor Ross	_____	_____
Councillor Thibert	_____	_____

MAYOR

Deferred ____ Tabled ____ Lost ____ Carried

Declaration of Pecuniary Interest:

Disclosed his/her/their interest(s), vacated he/her/their seat(s), abstained from discussion and did not vote