



**THE CORPORATION OF THE  
TOWN OF MATTAWA**

**MATTAWA VOYAGEUR DAYS  
FESTIVAL COMMITTEE  
AGENDA**

**TUESDAY, MARCH 14<sup>TH</sup>, 2023  
3:00 P.M.**

**DR. S. F. MONESTIME MUNICIPAL  
COUNCIL CHAMBERS  
160 WATER STREET  
MATTAWA, ONTARIO**

**TELECONFERENCE #: 1-647-374-4685  
MEETING ID: 883 2448 5277  
PASSCODE: 822745**

**THE CORPORATION OF THE TOWN OF MATTAWA  
MATTAWA VOYAGEUR DAYS FESTIVAL COMMITTEE  
MEETING AGENDA  
DR. S. F. MONESTIME MUNICIPAL COUNCIL CHAMBERS  
160 WATER STREET, MATTAWA, ONTARIO  
TELECONFERENCE #: 1-647-374-4685  
MEETING ID: 883 2448 5277  
PASSCODE: 822745  
TUESDAY, MARCH 14<sup>TH</sup>, 2023 @ 3:00 P.M.**

1. Call to Order
2. Disclosure of Pecuniary Interest and Nature Thereof
3. Adoption of Minutes of Previous Meeting
4. Committee Reports / Discussions
  - 4.1 Sponsorships
  - 4.2 Wristbands
  - 4.3 Band Update
  - 4.4 Budget Update
5. Presentation of By-laws/Resolutions/2/3 Special Resolutions
6. In Camera (Closed) Session
7. Return to Regular Session
8. Adjournment

**THE CORPORATION OF THE TOWN OF MATTAWA  
VOYAGEUR DAYS FESTIVAL COMMITTEE**

The minutes of the Mattawa Voyageur Days Festival Committee held Tuesday, February 28<sup>th</sup>, 2023 at 4:00 p.m. in the Dr. S. F. Monestime Municipal Council Chambers.

Members Present: Mayor Raymond A. Bélanger, Ex-Officio  
Councillor Loren Mick, Chair  
Councillor Laura Ross  
Councillor Garry Thibert  
Frank Salsio, Committee Member at Large

Members Absent: Ginette Dupuis, Committee Member at Large  
Glenn Walker, Committee Member at Large

Support Staff: Amy Leclerc, Clerk/Revenue Services Clerk  
Brittany Belanger, Executive Assistant

\*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Members present and noted above voted in favour unless otherwise indicated.

1. Meeting Called to Order at 5:01 p.m. by the Chair.
2. No Disclosure of Pecuniary Interest and Nature Thereof – None
3. Adoption of Minutes of Previous Meeting

Resolution Number 23-VD04

Moved by Councillor Laura Ross  
Seconded by Frank Salsio

***BE IT RESOLVED THAT the minute of the Mattawa Voyageur Days Festival Committee Meeting of Tuesday, February 28<sup>th</sup>, 2023, be adopted as circulated.***

**CARRIED – unanimous**

4. Committee Reports / Discussion
  - 4.1 Presentation from Dan Sigouin – Re: Voyageur Days Suggested Format  
- No presentation was held due to a cancellation from Dan Sigouin.
  - 4.2 Booking Agent Information
  - 4.3 Bands/Theme Nights
  - 4.4 Budget
  - 4.5 Festival Organizer Discussion
  - 4.6 SWOT & Target Market

4.7 Sponsorships

4.8 Marketing/Media Release/Website

5. Presentation of By-laws/Resolution/2/3 Special Resolution

Resolution Number 23-VD05

Moved by Councillor Garry Thibert

Seconded by Councillor Laura Ross

***BE IT RESOLVED THAT*** *The Committee direct the Chair of the Mattawa Voyageur Days Festival Committee to request a budget of \$300,000.00 to the Council of the Corporation of the Town of Mattawa for the 2023 Mattawa Voyageur Days Festival.*

***AND FURTHER THAT*** *the Chair provide Council with a breakdown of the costs for the festival events.*

**CARRIED** – unanimous

Resolution Number 23-VD06

Moved by Councillor Laura Ross

Seconded by Councillor Garry Thibert

***BE IT RESOLVED THAT*** *the Committee authorize the Mattawa Voyageur Days Festival Committee Meeting of Tuesday, March 14<sup>th</sup>, 2023 begin at 3:00 p.m.*

**CARRIED** – unanimous

6. In Camera (Closed Session)

6.1 Hiring of Festival Organizer

Resolution Number 23-VD07

Moved by Councillor Laura Ross

Seconded by Frank Salsio

***BE IT RESOLVED THAT*** *this Committee proceed in Camera in order to address a matter pertaining to:*

*b) personal matters about an identifiable individual, including municipal or local board employees.*

**CARRIED** – unanimous

7. Return to Regular Session

Resolution Number 23-VD08

Moved by Councillor Laura Ross

Seconded by Frank Salsio

***BE IT RESOLVED THAT the Mattawa Voyageur Days Festival Committee meeting reconvene at 6:29 p.m.***

**CARRIED – unanimous**

The Chair stated the In Camera session was to discuss a personal matters about an identifiable individual, including municipal or local board employees.

8. Adjournment

The Mattawa Voyageur Days Festival Committee meeting of Thursday, March 9<sup>th</sup>, 2023 adjourned at 6:30 p.m.

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Chair

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Clerk