



**THE CORPORATION OF THE  
TOWN OF MATTAWA**

**AGENDA**

**REGULAR MEETING OF COUNCIL  
MONDAY, FEBRUARY 27<sup>TH</sup>, 2023  
7:00 P.M.**

**DR. S. F. MONESTIME MUNICIPAL COUNCIL  
CHAMBERS  
160 WATER STREET  
MATTAWA, ONTARIO**

**TELECONFERENCE # 1-647-374-4685  
MEETING ID CODE: 848 3072 8664  
PASSCODE: 114811**

**THE CORPORATION OF THE TOWN OF MATTAWA  
A G E N D A  
DR. S. F. MONESTIME MUNICIPAL COUNCIL CHAMBERS  
AND VIA TELECONFERENCE  
160 WATER STREET  
MATTAWA, ONTARIO  
TELECONFERENCE # 1-647-374-4685  
MEETING ID CODE: 848 3072 8664  
PASSCODE: 114811  
MONDAY, FEBRUARY 27<sup>TH</sup>, 2023 @ 7:00 P.M.**

- 1. Call to Order**
- 2. Disclosure of Pecuniary Interest and Nature Thereof**
- 3. Petitions & Delegations**
- 4. Correspondence**
  - 4.1 FONOM – Re: Northern Task Force Created
  - 4.2 Cassellholme – Re: 2023 Municipal Operating Levy
  - 4.3 AMO – Re: AMO Land Use Planning Training for Elected Officials
  - 4.4 Various Municipalities – Re: Ontario School Board Elections Resolutions
  - 4.5 City of North Bay – Re: Support Resolution for Cassellholme Funding
  - 4.6 AMO – Re: Release Plan for Connected and Convenient Care, Phase II Regulations for Fixing Long Term Care Act & Provincial Emergency Management Plan
  - 4.7 Community Living Mattawa – Re: 2023 Corporate Sponsorship Request
  - 4.8 AMO – Re: Pre-Budget Submission & Call to Action on Housing & Homelessness
  - 4.9 NBPSDHU – Re: 2023 Municipal Levy Package
  - 4.10 NBPSDHU – Re: Notice of Upcoming Board of Health Meeting
- 5. Questions/Comments (public & Council) about the Content of the Agenda**
- 6. Municipal Report Number 885**
  - **Minutes of Previous Meeting (s)**
  - **Presentation of By-laws/Resolutions**
  - **Adoption of Report**

**7. Committee Reports**

- 7.1 Barry Jackson, Public Works Supervisor – Re: Personal Vehicle Reimbursement – Report # 2023-25R
- 7.2 Wayne Chaput, By-Law Enforcement Officer – Re: Clean Yards By-Law Amendment – Report # 2023-18R
- 7.3 Wayne Chaput, By-Law Enforcement Officer – Re: Accessibility Advisory Committee – Report # 2023-21R
- 7.4 Wayne Chaput, By-Law Enforcement Officer – Re: Property Standards Committee Members – Report # 2023-23R
- 7.5 Amy Leclerc, Clerk/Revenue Services Clerk – Re: Proposed Procedure By-Law – Report # 2023-26R

**8. Questions Period**

**9. New/Old Business**

**10. 2/3 (Special Resolutions – not previously circulated)**

**11. In Camera (Closed)**

**12. Return to Regular Session**

**13. Adjournment**

Monday, February 27<sup>th</sup>, 2023

Members of Council,

Attached please find Municipal Report Number 885 for consideration by Council.

Respectfully submitted

Amy Leclerc  
Clerk

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**THE CORPORATION TOWN OF MATTAWA**

MOVED BY: COUNCILLOR \_\_\_\_\_

SECONDED BY: COUNCILLOR \_\_\_\_\_

**BE IT RESOLVED THAT** the minutes of the Regular Meeting of Monday, February 13<sup>th</sup>, 2023 and the Special Meeting of Tuesday, February 21<sup>st</sup>, 2023 be adopted as circulated.

Recorded Vote – Yes \_\_\_\_ No \_\_\_\_

Recorded Vote Requested by:

	Yea	Nay
Mayor Bélanger	_____	_____
Councillor Gardiner	_____	_____
Councillor Sarrazin	_____	_____
Councillor Levesque	_____	_____
Councillor Mick	_____	_____
Councillor Ross	_____	_____
Councillor Thibert	_____	_____

\_\_\_\_\_  
**MAYOR**

Deferred \_\_\_\_ Tabled \_\_\_\_ Lost \_\_\_\_ Carried \_\_\_\_

Declaration of Pecuniary Interest:

Disclosed his/her/their interest(s), vacated he/her/their seat(s), abstained from discussion and did not vote

## THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the Regular Meeting of Council held Monday, February 13<sup>th</sup>, 2023 at 7:00 p.m. in the S.F. Monestime Council Chambers.

Council Present: Mayor Raymond A. Bélanger  
Councillor Mathew Gardiner  
Councillor Dexture Sarrazin  
Councillor Fern Levesque  
Councillor Loren Mick  
Councillor Laura Ross  
Councillor Garry Thibert

Council Absent: None

Staff Present: Francine Desormeau, CAO/Treasurer (via Teleconference)  
Amy Leclerc, Clerk/Revenue Services Clerk  
Barry Jackson, Public Works Supervisor  
Paul Lafreniere, Fire Chief (Interim)

Staff Absent: Wayne Chaput, Chief Building Official/By-Law Officer

\*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

1. Meeting Called to Order by Mayor Bélanger at 7:00 p.m.

Resolution Number 23-37

Moved by Councillor Ross

Seconded by Councillor Thibert

***BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa temporarily suspend the rules of the procedural by-law for the regular meeting of Monday, February 13<sup>th</sup>, 2023.***

**CARRIED** – unanimous

2. Disclosures of Pecuniary Interest and Nature Thereof
3. Petitions & Delegations
  - 3.1 Setting of Water/Wastewater Rates Public Input
  - 3.2 Mr. David Wolfe, Mr. William Ferguson and Mr. Theo Margaritis of TWG Communications made a presentation to Council for the Mattawa Logo & Branding.
4. Correspondence
5. Questions/Comments about the Content of the Agenda
6. Municipal Report Number 884

Page No. 35

Moved by Councillor Levesque  
Seconded by Councillor Gardiner

**BE IT RESOLVED THAT** *the minutes of the Special Meeting of Thursday, January 19<sup>th</sup>, 2023, the Regular Meeting of Monday, January 23<sup>rd</sup>, 2023, the Special Meeting of Monday, January 30<sup>th</sup>, 2023 and the Committee of the Whole Meeting of Monday, February 6<sup>th</sup>, 2023 be adopted as circulated and as amended.*

**CARRIED** – unanimous

Page No. 36

Moved by Councillor Ross  
Seconded by Councillor Gardiner

**BE IT RESOLVED THAT** *Council of the Corporation of the Town of Mattawa adopt By-law 23-06 to establish the Standing Committees of Council as amended.*

**CARRIED** – Recorded vote and the vote was as follows:

For: Mayor Bélanger, Councillors Gardiner, Sarrazin, Levesque, Ross, Thibert

Against: Councillor Mick

Page No. 37

Moved by Councillor Levesque  
Seconded by Councillor Sarrazin

**BE IT RESOLVED THAT** *Council appoints the following Councillors to the Standing Committees of Council:*

**Corporate Services Committee**

*Councillors Mathew Gardiner, Dexture Sarrazin, Fern Levesque and Garry Thibert*

**Public Services Committee**

*Councillors Dexture Sarrazin, Fern Levesque, Loren Mick and Laura Ross*

**Community Services Committee**

*Councillors Mathew Gardiner, Loren Mick, Laura Ross and Garry Thibert*

**CARRIED** – Recorded vote and the vote was unanimous

Page No. 38

Moved by Councillor Sarrazin  
Seconded by Councillor Thibert

**BE IT RESOLVED THAT** Council authorize Mayor Bélanger and Councillor Loren Mick to attend the FONOM Conference in the Town of Parry Sound from May 8<sup>th</sup> to 10<sup>th</sup>, 2023 at a total estimated cost of \$2600.00 plus travel expenses.

**AND FURTHER THAT** Council authorize Mayor Bélanger and Councillor Loren Mick to attend the AMO Conference in the City of London from August 20<sup>th</sup> to 23<sup>rd</sup>, 2023 at a total estimated cost of \$3600.00 plus travel expenses.

**CARRIED** – Recorded vote and the vote was unanimous

Page No. 39

Moved by Councillor Mick  
Seconded by Councillor Thibert

**BE IT RESOLVED THAT** Council authorize the Special Meeting of Monday, March 6<sup>th</sup>, 2023 to begin at 5:00 p.m.

**CARRIED** – unanimous

Resolution Number 23-38

Moved by Councillor Ross  
Seconded by Councillor Sarrazin

**BE RESOLVED THAT** the Municipal Report Number 884 be adopted as amended.

**CARRIED** – unanimous

7. Committee Reports

7.1 Wayne Chaput, By-Law Enforcement Officer – Re: Clean Yards By-Law Amendment – Report # 2023-18R

\*Deferred to next Regular Meeting

7.2 Councillor Loren Mick – Re: ROMA Conference – Report # 2023-19R

Resolution Number 23-39

Moved by Councillor Mick  
Seconded by Councillor Ross

**BE IT RESOLVED THAT** Council of the Corporation of the Town of Mattawa receives Report # 2023-19R titled ROMA Conference.

**CARRIED** – unanimous

7.3 Amy Leclerc, Clerk/Revenue Services Clerk – Re: Accessibility Report for 2022 Municipal Elections – Report # 2023-20R

Resolution Number 23-40

Moved by Councillor Levesque  
Seconded by Councillor Thibert

**BE IT RESOLVED THAT** Council of the Corporation of the Town of Mattawa receives Report # 2023-20R titled Accessibility Report for 2022 Municipal Elections.

**CARRIED** – unanimous

7.4 Wayne Chaput, By-Law Enforcement Officer – Re: Accessibility Advisory Committee – Report # 2023-21R

\* Deferred to next Regular Meeting



- 7.5 Amy Leclerc, Clerk/Revenue Services Clerk – Re: Integrity Commissioner – Report # 2023-22R

Resolution Number 23-41

Moved by Councillor Ross

Seconded by Councillor Levesque

***BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa receives Report # 2023-22R titled Integrity Commissioner.***

***AND FURTHER THAT Council directs the Clerk to invite the proposed Integrity Commissioners to discuss their proposals further.***

**CARRIED** – Voting for – 6, voting against – 1

- 7.6 Wayne Chaput, By-Law Enforcement Officer – Re: Property Standards Committee Members – Report # 2023-23R

\*Deferred to next Regular Meeting

- 7.7 Amy Leclerc, Clerk/Revenue Services Clerk – Re: AMP Working Group – Report # 2023-24R

Resolution Number 23-42

Moved by Councillor Sarrazin

Seconded by Councillor Levesque

***BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa receives Report # 2023-24R titled AMP Working Group.***

***AND FURTHER THAT Council appoints Councillors Mathew Gardiner and Garry Thibert to the Asset Management Working Group for the Asset Management Plan Non-Core Assets.***

**CARRIED** – unanimous

8. Questions from the Floor

9. New/Old Business

9.1 Appointment of Deputy-Mayor

Resolution Number 23-43

Moved by Councillor Mick

Seconded by Councillor Levesque

**BE IT RESOLVED THAT** Council implements a Deputy Mayor within the Town of Mattawa Council and the position be given to the Councillor with the most votes in the municipal election.

**AND FURTHER THAT** Council appoints Councillor Mathew Gardiner as Deputy Mayor for the remainder of the term of Council.

**CARRIED** – Recorded vote and the vote was unanimous

9.2 Change in Board Appointments for NBMCA & Mattawa and District Museum

10. 2/3 (Special Resolutions – not previously circulated)

10.1 Change in Board Appointments for NBMCA & Mattawa and District Museum

Resolution Number 23-44

Moved by Councillor Levesque

Seconded by Councillor Thibert

**BE IT RESOLVED THAT** Council of the Corporation of the Town of Mattawa appoints Councillor Loren Mick to the North Bay Mattawa Conservation Authority Board and is hereby removed from the Mattawa and District Museum Board.

**AND FURTHER THAT** Councillor Laura Ross be appointed to the Mattawa and District Museum Board and is hereby removed from the North Bay Mattawa Conservation Authority Board.

**CARRIED** – unanimous

11. In Camera (Closed) Session

11.1 2023 Mattawa Voyageur Days Festival

Resolution Number 23-45

Moved by Councillor Mick

Seconded by Councillor Thibert

**BE IT RESOLVED** That this Committee proceed in Camera in order to address a matter pertaining to:

b) personal matters about an identifiable, including municipal or local board employee.

**CARRIED** – unanimous

\*Councillor Ross left the meeting at 9:45 p.m. before the In Camera (Closed) Session began.

12. Return to Regular Session

Resolution Number 23-46

Moved by Councillor Mick

Seconded by Councillor Thibert

**BE IT RESOLVED THAT** *the Regular Meeting of Council reconvene at 10:45 p.m.*

**CARRIED** – unanimous

Resolution Number 23-47

Moved by Councillor Mick

Seconded by Councillor Thibert

**BE IT RESOLVED THAT** Council appoints Ginette Dupuis, Frank Salesio and Glenn Walker to the 2023 Mattawa Voyageur Days Committee.

**CARRIED** – Voting for – 6, voting against – 1.

13. Adjournment

The Regular Meeting of Council Monday, February 13<sup>th</sup>, 2023 adjourned at 10:48 p.m.

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Mayor

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Clerk

## THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the Special Meeting of Council held Tuesday, February 21<sup>st</sup>, 2023, at 6:00 p.m. in the Dr. S. F. Monestime Municipal Council Chambers.

Council Present: Mayor Raymond A. Bélanger  
Councillor Mathew Gardiner  
Councillor Dexture Sarrazin  
Councillor Fern Levesque  
Councillor Loren Mick\*\*  
Councillor Laura Ross  
Councillor Garry Thibert

Council Absent: None

Staff Present: Amy Leclerc, Clerk/Revenue Services Clerk

Staff Absent: Francine Desormeau, CAO/Treasurer  
Wayne Chaput, Chief Building Official/By-Law Officer  
Paul Lafreniere, Fire Chief (Interim)  
Barry Jackson, Public Works Supervisor

\*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

1. Meeting Called to Order by Mayor Bélanger at 6:00 p.m.

Resolution Number 23-48  
Moved by Councillor Gardiner  
Seconded by Councillor Thibert

***BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa temporarily suspend the rules of the procedural by-law for the special meeting of Tuesday, February 21<sup>st</sup>, 2023.***

**CARRIED** – unanimous

2. Disclosure of Pecuniary Interest and Nature Thereof
3. Committee Reports / Discussions
4. Presentation of By-laws/Resolutions/2/3 Special Resolutions
5. In Camera (Closed Session)
  - 5.1 Mattawa Landfill Site

Resolution Number 23-49

Moved by Councillor Levesque  
Seconded by Councillor Sarrazin

***BE IT RESOLVED*** That this Committee proceed in Camera in order to address a matter pertaining to:

*f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose; and*

*j) a trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value.*

**CARRIED** – Recorded vote and the vote was unanimous

\*\*Councillor Mick arrived for the meeting at 6:06 p.m. during the In Camera (Closed) Session.

6. Return to Regular Session

Resolution Number 23-50

Moved by Councillor Sarrazin  
Seconded by Councillor Gardiner

***BE IT RESOLVED THAT*** the Special Meeting of Council reconvene at 8:15 p.m.

**CARRIED** – unanimous

Mayor Bélanger stated the In Camera session was to discuss the Mattawa Landfill Site.

7. Adjournment

The Special Meeting of Council Tuesday, February 21<sup>st</sup>, 2023 adjourned at 8:16 p.m.

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Mayor

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Clerk

## THE CORPORATION TOWN OF MATTAWA

MOVED BY: COUNCILLOR \_\_\_\_\_

SECONDED BY: COUNCILLOR \_\_\_\_\_

**BE IT RESOLVED THAT** Council of the Corporation of the Town of Mattawa adopt By-Law 23-07 to set the Water and Wastewater Rates for flat and metered water billings for the year 2023 which represents a 3% percent rate increase on all water rates.

Recorded Vote – Yes \_\_\_\_ No \_\_\_\_

Recorded Vote Requested by:

	Yea	Nay
Mayor Bélanger	_____	_____
Councillor Gardiner	_____	_____
Councillor Sarrazin	_____	_____
Councillor Levesque	_____	_____
Councillor Mick	_____	_____
Councillor Ross	_____	_____
Councillor Thibert	_____	_____

\_\_\_\_\_  
**MAYOR**

Deferred \_\_\_\_ Tabled \_\_\_\_ Lost \_\_\_\_ Carried

2 Declaration of Pecuniary Interest:

\_\_\_\_\_  
Disclosed his/her/their interest(s), vacated he/her/their seat(s), abstained from discussion and did not vote

## THE CORPORATION TOWN OF MATTAWA

MOVED BY: COUNCILLOR \_\_\_\_\_

SECONDED BY: COUNCILLOR \_\_\_\_\_

**BE IT RESOLVED THAT** Council authorizes Mayor Bélanger to attend the 2023 Ontario Small Urban Municipalities Conference (OSUM) in the County of Brant, Paris Ontario from April 26<sup>th</sup> – 28<sup>th</sup>, 2023 at a total estimated cost of \$1,100.00 plus travel expenses.

Recorded Vote – Yes \_\_\_\_ No \_\_\_\_

Recorded Vote Requested by:

	Yea	Nay
Mayor Bélanger	_____	_____
Councillor Gardiner	_____	_____
Councillor Sarrazin	_____	_____
Councillor Levesque	_____	_____
Councillor Mick	_____	_____
Councillor Ross	_____	_____
Councillor Thibert	_____	_____

\_\_\_\_\_  
**MAYOR**

Deferred \_\_\_\_ Tabled \_\_\_\_ Lost \_\_\_\_ Carried

Declaration of Pecuniary Interest:

\_\_\_\_\_  
Disclosed his/her/their interest(s), vacated he/her/their seat(s), abstained from discussion and did not vote

**THE CORPORATION TOWN OF MATTAWA**

MOVED BY: COUNCILLOR \_\_\_\_\_

SECONDED BY: COUNCILLOR \_\_\_\_\_

**BE IT RESOLVED THAT** Council appoints Mayor Bélanger to the Physician Recruitment Committee for the remainder of the term of Council.

Recorded Vote – Yes \_\_\_\_ No \_\_\_\_

Recorded Vote Requested by:

	Yea	Nay
Mayor Bélanger	____	____
Councillor Gardiner	____	____
Councillor Sarrazin	____	____
Councillor Levesque	____	____
Councillor Mick	____	____
Councillor Ross	____	____
Councillor Thibert	____	____

\_\_\_\_\_  
**MAYOR**

Deferred \_\_\_\_ Tabled \_\_\_\_ Lost \_\_\_\_ Carried

Declaration of Pecuniary Interest:

\_\_\_\_\_  
Disclosed his/her/their interest(s), vacated he/her/their seat(s), abstained from discussion and did not vote