

## THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the Regular Meeting of Council held Monday, January 9<sup>th</sup>, 2023 at 7:00 p.m. in the S.F. Monestime Council Chambers. The meeting was also available via teleconference.

Council Present: Mayor Raymond A. Bélanger  
Councillor Mathew Gardiner  
Councillor Dexture Sarrazin  
Councillor Fern Levesque  
Councillor Loren Mick  
Councillor Laura Ross  
Councillor Garry Thibert

Council Absent: None

Staff Present: Amy Leclerc, Clerk/Revenue Services Clerk  
Wayne Chaput, Chief Building Official/By-Law Officer  
Sabrina Poullas, Front Office Clerk

Staff Absent: Francine Desormeau, CAO/Treasurer  
Barry Jackson, Public Works Supervisor  
Paul Lafreniere, Fire Chief (Interim)

\*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

1. Meeting Called to Order by Mayor Bélanger at 6:59 p.m.
2. Disclosures of Pecuniary Interest and Nature Thereof – None
3. Petitions & Delegations
  - 3.1 Mr. Denis Lavigne made a presentation to Council on ongoing water issues on Champlain Street
4. Correspondence
5. Questions/Comments about the Content of the Agenda

A member of the audience had further questions concerning the presentation by Mr. Lavigne on the ongoing water issues on Champlain Street.
6. Municipal Report Number 882

Resolution Number 23-01

Moved by Councillor Sarrazin

Seconded by Councillor Gardiner

***BE IT RESOLVED THAT*** Council of the Corporation of the Town of Mattawa temporarily suspend the rules of the procedural by-law for the regular meeting of Monday, January 9<sup>th</sup>, 2023.

**CARRIED** – Recorded vote and the vote was unanimous

Page No. 1

Moved by Councillor Gardiner

Seconded by Councillor Sarrazin

***BE IT RESOLVED THAT*** the minutes of the Special Meeting of Monday, December 12<sup>th</sup>, 2022, the Regular Meeting of Monday, December 12<sup>th</sup>, 2022 and the Committee of the Whole Meeting of Monday, December 19<sup>th</sup>, 2022 be adopted as circulated.

**CARRIED** - Recorded vote and the vote was unanimous

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Moved by Councillor Levesque

Seconded by Councillor Thibert

***BE IT RESOLVED THAT*** Council authorize the Special Meeting of Monday, January 16<sup>th</sup>, 2023 to begin at 6:00 p.m.

**CARRIED** - Recorded vote and the vote was unanimous

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Moved by Councillor Thibert

Seconded by Councillor Levesque

***BE IT RESOLVED THAT*** Council of the Corporation of the Town of Mattawa hereby endorses the nomination of Councillor Terry Kelly from the Municipality of East Ferris, to continue as the FONOM Board Representative for the Nipissing District for the 2023-2026 term.

**CARRIED** - Recorded vote and the vote was unanimous

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Moved by Councillor Ross

Seconded by Councillor Mick

***BE IT RESOLVED THAT*** Council of the Corporation of the Town of Mattawa formally receives Report No. #2022-103R titled "Municipal Financial Software";

***THAT*** Council approves the Munisoft Software Proposal at a total cost of \$55,249 payable at \$921/month from the annual Operating Budget over a period of five years;

***AND THAT*** Council approves the Munisoft Software Proposal of a one-time data conversion fee at a total cost of \$14,500 payable from the 2023 Operating Budget;

***AND THAT*** Council approves an annual allocation to the Water and Wastewater Budget which represents 33.33% of the monthly cost for the software costs totalling \$3,683.64 and a one-time cost of \$4,832.85 for data conversion fee from the 2023 Water and Wastewater Budget.

**CARRIED** - Recorded vote and the vote was unanimous

Resolution Number 23-02

Moved by Councillor Mick

Seconded by Councillor Ross

***BE RESOLVED THAT*** the Municipal Report Number 882 be adopted.

**CARRIED** - Recorded vote and the vote was unanimous

## 7. Committee Reports

### Information/Action Item Reports

- 7.1 Francine Desormeau, CAO/Treasurer – Re: Green and Inclusive Community Buildings Program Funding – Report # 2023-01R
- 7.2 Amy Leclerc, Clerk/Revenue Services Clerk – Re: Committee of Adjustment Members – Report # 2023-02R
- 7.3 Amy Leclerc, Clerk/Revenue Services Clerk – Re: Committees of Council & Standing Committees – Report # 2023-03R
- 7.4 Francine Desormeau, CAO/Treasurer – Re: Voyageur Days Festival – Terms of Reference – Report # 2023-04R
- 7.5 Wayne Chaput, By-Law Enforcement Officer – Re: Building & By-Law Department Monthly Update – Report #2023-05R
- 7.6 Francine Desormeau, CAO/Treasurer – Re: Municipal Financial Software – Report # 2022-103R (Previously brought forward at the December 12<sup>th</sup>, 2022 Meeting)
- 7.7 Francine Desormeau, CAO/Treasurer – Re: Council Chambers Broadband Connectivity Upgrades – Report # 2023-06R

8. Questions from the Floor

A member of the audience requested further information and clarification on the water lines at Ottawa Street and Champlain Street.

9. New/Old Business

9.1 Recreation & Facilities Services Manager Hiring Committee

10. 2/3 (Special Resolutions – not previously circulated)

Resolution Number 23-03

Moved by Councillor Sarrazin

Seconded by Councillor Thibert

***BE IT RESOLVED THAT*** Council of the Corporation of the Town of Mattawa receives Report No. 2023-01R titled "Green and Inclusive Community Buildings Program Funding".

***THAT*** Council directs staff to submit an application under the Green and Inclusive Community Buildings Program Funding and authorizes the CAO to engage the services of Jp2g Consultants Inc. to assist with the application at a cost of \$15,000 plus HST.

**CARRIED** - Recorded vote and the vote was unanimous

Resolution Number 23-04

Moved by Councillor Sarrazin

Seconded by Councillor Thibert

***BE IT RESOLVED THAT*** Council of the Corporation of the Town of Mattawa receives Report # 2023-02R titled Committee of Adjustment Members.

***AND FURTHER THAT*** Council appoints Councillors Sarrazin, Gardiner and Levesque which will be formally adopted by By-law at the next regular meeting of Monday, January 23, 2023.

***AND FURTHER THAT*** Council directs staff to issue the notice to the Mattawa Recorder, Municipal website, Mattawa App and Town of Mattawa Facebook page seeking a Member-at-Large for the Committee of Adjustment.

***AND FURTHER THAT*** staff will return to Council with the Letters of Interest received for final decision on the Member-at-Large.

**CARRIED** - Recorded vote and the vote was unanimous

Resolution Number 23-05

Moved by Councillor Gardiner

Seconded by Councillor Levesque

***BE IT RESOLVED THAT*** Council of the Corporation of the Town of Mattawa receives Report # 2023-03R titled *Committees of Council & Standing Committees*.

***AND FURTHER THAT*** staff return to Council at the next regular meeting of Monday, January 23<sup>rd</sup>, 2023 with a draft Terms of Reference for the Standing Committees.

**CARRIED** - Recorded vote and the vote was unanimous

Resolution Number 23-06

Moved by Councillor Levesque

Seconded by Councillor Gardiner

***BE IT RESOLVED THAT*** Council of the Corporation of the Town of Mattawa receives Report # 2023-04R titled "*Voyageur Days Festival Planning and Terms of Reference for Ad Hoc Committee*".

***AND FURTHER THAT*** Council approves the Terms of Reference for the Voyageur Days Festival Committee, Advertisement and Application for Members at Large for the Committee and authorizes staff to release the application to the public on the municipal website, festival website, Mattawa Recorder, Mattawa App and social media pages and return to Council with applications for consideration.

***AND FURTHER THAT*** Councillors Thibert, Mick, Ross be appointed as members of the Voyageur Days Festival Committee.

**CARRIED** - Recorded vote and the vote was unanimous

Resolution Number 23-07

Moved by Councillor Ross

Seconded by Councillor Mick

***BE IT RESOLVED THAT*** Council of the Corporation of the Town of Mattawa receives Report # 2023-05R titled *Building & By-Law Department Monthly Update*.

**CARRIED** - Recorded vote and the vote was unanimous

Resolution Number 23-08

Moved by Councillor Mick

Seconded by Councillor Ross

**BE IT RESOLVED THAT** Council of the Corporation of the Town of Mattawa formally receives Report No. #2023-06R titled "Council Chambers Broadband Connectivity Upgrades".

**THAT** Council approves the EWEE Inc. Proposal (National Bell Canada Certified Partner) at a total cost of \$55,500.00 payable at a fixed monthly cost of \$925.00/month from the annual Operating Budget over a period of 5 years and directs the CAO/Treasurer to return to Council with a formal contract by way of a By-law.

**AND FURTHER THAT** Council approves the EWEE Inc. (National Bell Canada Certified Partner) Proposal of a one-time construction cost fee at a total cost of \$20,000 payable with CCBF Funding.

**CARRIED** - Recorded vote and the vote was unanimous

Resolution Number 23-09

Moved by Councillor Sarrazin

Seconded by Councillor Levesque

**BE IT RESOLVED THAT** Council appoints Mayor Bélanger, Councillors Gardiner, Mick, Ross and Thibert for the Hiring Committee for the Recreation and Facilities Services Manager Position.

**CARRIED** - Recorded vote and the vote was unanimous

11. In Camera (Closed) Session – None
12. Return to Regular Session
13. Adjournment

The regular meeting of Council Monday, January 9<sup>th</sup>, 2023 adjourned at 10:05 p.m.

  
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Mayor

  
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Clerk