



**REGULAR MEETING OF COUNCIL  
TUESDAY, OCTOBER 11<sup>TH</sup>, 2022  
7:00 P.M.**

**3. PETITIONS & DELEGATIONS**

**4. CORRESPONDENCE**

**DR. S. F. MONESTIME MUNICIPAL  
COUNCIL CHAMBERS  
160 WATER STREET  
MATTAWA, ONTARIO**

**Francine Desormeau**

Copy to agenda ✓  
copy to scott ✓  
copy to Budget 2023 ✓  
file  
orig to opp file ✓

**From:** OPP MPB Financial Services Unit (OPP) <OPP.MPB.Financial.Services.Unit@opp.ca>  
**Sent:** September 29, 2022 3:51 PM  
**To:** Info; Francine Desormeau  
**Subject:** 2023 OPP Annual Billing Statement - Mattawa T  
**Attachments:** 2023 Annual Billing Letter for Municipalities.pdf; Mattawa.pdf; 2023 Annual Billing Letter for Municipalities Fr.pdf; MattawaFrench.pdf

4.1

Good day,

Please find attached a letter and the 2023 OPP Annual Billing Statement package for your municipality.

This year's package contains the 2021 cost reconciliation.

We hope to hold a webinar in November to provide highlights of interest with respect to the billing package information. In the meantime, if you have any questions about the package, please contact [OPP.MPB.Financial.Services.Unit@opp.ca](mailto:OPP.MPB.Financial.Services.Unit@opp.ca).

Respectfully,

MPB Financial Services Unit Team Members

Ontario  
Provincial  
Police

Police  
provinciale  
de l'Ontario



Municipal Policing Bureau  
Bureau des services policiers des municipalités

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Orillia ON L3V 7V3

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File Reference: 612-20

September 29, 2022

Dear Mayor/Reeve/CAO/Treasurer,

Please find attached the OPP municipal policing 2023 Annual Billing Statement package.

This year's billing package includes a statement for the 2021 year-end reconciliation. The final cost adjustment calculated as a result of the 2021 annual reconciliation has been included as an adjustment to the amount being billed to the municipality during the 2023 calendar year.

The current OPPA uniform and civilian collective agreements expire on December 31, 2022. The estimated salary rates incorporated in the 2023 municipal policing annual statements are set to reduce the risk of municipalities potentially incurring larger reconciliation adjustments. A 1% general salary rate increase has been estimated.

The final reconciliation of the 2023 annual costs will be included in the 2025 Annual Billing Statement.

For more detailed information on the 2023 Annual Billing Statement package please refer to the resource material available on [opp.ca/billingmodel](http://opp.ca/billingmodel). Further, the Municipal Policing Bureau will be hosting a webinar information session in November. An email invitation will be forwarded to the municipality advising of the session date.

If you have questions about the Annual Billing Statement, please email [OPP.MPB.Financial.Services.Unit@OPP.ca](mailto:OPP.MPB.Financial.Services.Unit@OPP.ca).

Yours truly,

A handwritten signature in black ink, appearing to read "Phil Whitton", with a long horizontal flourish extending to the right.

Phil Whitton  
Superintendent  
Commander, Municipal Policing Bureau

## OPP 2023 Annual Billing Statement

Mattawa T

Estimated costs for the period January 1 to December 31, 2023

Please refer to [www.opp.ca](http://www.opp.ca) for 2023 Municipal Policing Billing General Information summary for further details.

			<u>Cost per Property \$</u>	<u>Total Cost \$</u>
<b>Base Service</b>	<b>Property Counts</b>			
	Household	1,038		
	Commercial and Industrial	<u>62</u>		
	<b>Total Properties</b>	<u><u>1,100</u></u>	165.66	182,228
<b>Calls for Service</b>	(see summaries)			
	Total all municipalities	178,576,909		
	Municipal portion	0.1603%	260.16	286,180
<b>Overtime</b>	(see notes)		26.29	28,914
<b>Prisoner Transportation</b>	(per property cost)		1.17	1,287
<b>Accommodation/Cleaning Services</b>	(per property cost)		<u>4.87</u>	<u>5,357</u>
<b>Total 2023 Estimated Cost</b>			<u><u>458.15</u></u>	<u><u>503,966</u></u>

## OPP 2023 Annual Billing Statement

Mattawa T

Estimated costs for the period January 1 to December 31, 2023

### Notes to Annual Billing Statement

- 1) **Municipal Base Services and Calls for Service Costs** - The costs allocated to municipalities are determined based on the costs assigned to detachment staff performing municipal policing activities across the province. A statistical analysis of activity in detachments is used to determine the municipal policing workload allocation of all detachment-based staff as well as the allocation of the municipal workload between base services and calls for service activity. For 2023 billing purposes the allocation of the municipal workload in detachments has been calculated to be 50.5 % Base Services and 49.5 % Calls for Service. The total 2023 Base Services and Calls for Service cost calculation is detailed on the Base Services and Calls for Service Cost Summary included in the municipal billing package.
- 2) **Base Services** - The cost to each municipality is determined by the number of properties in the municipality and the standard province-wide average cost per property of \$165.66 estimated for 2023. The number of municipal properties is determined based on MPAC data. The calculation of the standard province-wide base cost per property is detailed on Base Services and Calls for Service Cost Summary included in the municipal billing package.
- 3) **Calls for Service** - The municipality's Calls for Service cost is a proportionate share of the total cost of municipal calls for service costs calculated for the province. A municipality's proportionate share of the costs is based on weighted time standards applied to the historical billable calls for service. The municipality's total weighted time is calculated as a percentage of the total of all municipalities.
- 4) **Overtime** - Municipalities are billed for overtime resulting from occurrences in their geographic area and a portion of overtime that is not linked specifically to a municipality, such as training. Municipalities are not charged for overtime identified as a provincial responsibility. The overtime activity for the calendar years 2018, 2019, 2020 and 2021 has been analyzed and averaged to estimate the 2023 costs. The costs incorporate the estimated 2023 salary rates and a discount to reflect overtime paid as time in lieu. The overtime costs incurred in servicing detachments for shift shortages have been allocated on a per property basis based on straight time. Please be advised that these costs will be reconciled to actual 2023 hours and salary rates and included in the 2025 Annual Billing Statement.
- 5) **Court Security and Prisoner Transportation (CSPT)** - Municipalities with court security responsibilities in local courthouses are billed court security costs based on the cost of the staff required to provide designated court security activities. Prisoner transportation costs are charged to all municipalities based on the standard province-wide per property cost. The 2023 costs have been estimated based on the 2021 activity levels. These costs will be reconciled to the actual cost of service required in 2023.  
  
There was no information available about the status of 2023 Court Security Prisoner Transportation Grant Program at the time of the Annual Billing Statement preparation.
- 6) **Year-end Adjustment** - The 2021 adjustment accounts for the difference between the amount billed based on the estimated cost in the Annual Billing Statement and the reconciled cost in the Year-end Summary. The most significant year-end adjustments are resulting from the cost of actual versus estimated municipal requirements for overtime, contract enhancements and court security.

**OPP 2023 Estimated Base Services and Calls for Service Cost Summary**  
**Estimated Costs for the period January 1, 2023 to December 31, 2023**

Salaries and Benefits	Positions		Base \$/FTE	Total Base Services and Calls for Service	Base Services	Calls for Service
	FTE	%		\$	\$	\$
<b>Uniform Members</b>	<b>Note 1</b>					
Inspector .....	25.64	100.0	168,322	4,315,781	4,315,781	-
Staff Sergeant-Detachment Commander .....	9.73	100.0	150,818	1,467,464	1,467,464	-
Staff Sergeant .....	35.10	100.0	140,922	4,946,367	4,946,367	-
Sergeant .....	220.08	50.5	126,129	27,758,391	14,029,289	13,729,102
Constable .....	1,623.19	50.5	107,709	174,832,740	88,363,674	86,469,066
Part-Time Constable .....	11.74	50.5	86,136	1,011,235	510,785	500,449
<b>Total Uniform Salaries</b>	<b>1,925.48</b>			<b>214,331,978</b>	<b>113,633,360</b>	<b>100,698,618</b>
Statutory Holiday Payout .....			4,764	9,116,603	4,773,719	4,342,884
Shift Premiums .....			1,111	2,061,210	1,041,767	1,019,444
Uniform Benefits - Inspector .....			28.23%	1,218,345	1,218,345	-
Uniform Benefits - Full-Time Salaries .....			31.57%	65,982,867	34,350,305	31,632,562
Uniform Benefits - Part-Time Salaries .....			15.55%	157,247	79,427	77,820
<b>Total Uniform Salaries &amp; Benefits</b>				<b>292,868,250</b>	<b>155,096,922</b>	<b>137,771,327</b>
<b>Detachment Civilian Members</b>	<b>Note 1</b>					
Detachment Administrative Clerk .....	171.79	50.5	67,806	11,648,405	5,887,601	5,760,804
Detachment Operations Clerk .....	1.86	50.5	64,114	119,253	60,268	58,985
Detachment Clerk - Typist .....	0.32	50.5	58,491	18,717	9,359	9,359
Court Officer - Administration .....	22.43	50.5	69,141	1,550,836	784,060	766,775
Crimestoppers Co-ordinator .....	0.80	50.5	64,554	51,643	25,822	25,822
<b>Total Detachment Civilian Salaries</b>	<b>197.20</b>			<b>13,388,854</b>	<b>6,767,109</b>	<b>6,621,744</b>
Civilian Benefits - Full-Time Salaries .....			32.15%	4,304,516	2,175,626	2,128,891
<b>Total Detachment Civilian Salaries &amp; Benefits</b>				<b>17,693,370</b>	<b>8,942,735</b>	<b>8,750,635</b>
<b>Support Costs - Salaries and Benefits</b>	<b>Note 2</b>					
Communication Operators .....			6,698	12,896,865	6,751,718	6,145,147
Prisoner Guards .....			2,074	3,993,446	2,090,633	1,902,812
Operational Support .....			5,604	10,790,390	5,648,944	5,141,446
RHQ Municipal Support .....			2,713	5,223,827	2,734,758	2,489,069
Telephone Support .....			131	252,238	132,051	120,187
Office Automation Support .....			680	1,309,326	685,454	623,873
Mobile and Portable Radio Support .....			250	484,305	253,488	230,818
<b>Total Support Staff Salaries and Benefits Costs</b>				<b>34,950,397</b>	<b>18,297,046</b>	<b>16,653,352</b>
<b>Total Salaries &amp; Benefits</b>				<b>345,512,017</b>	<b>182,336,703</b>	<b>163,175,314</b>
<b>Other Direct Operating Expenses</b>	<b>Note 2</b>					
Communication Centre .....			147	283,046	148,179	134,867
Operational Support .....			991	1,908,151	998,948	909,203
RHQ Municipal Support .....			122	234,909	122,978	111,930
Telephone .....			1,496	2,880,518	1,507,998	1,372,520
Mobile Radio Equipment Repairs & Maintenance .....			56	108,484	56,781	51,703
Office Automation - Uniform .....			2,282	4,393,945	2,300,302	2,093,644
Office Automation - Civilian .....			1,490	293,828	148,508	145,320
Vehicle Usage .....			8,999	17,327,395	9,071,172	8,256,223
Detachment Supplies & Equipment .....			406	781,745	409,256	372,489
Uniform & Equipment .....			2,105	4,077,848	2,134,365	1,943,483
Uniform & Equipment - Court Officer .....			921	20,658	10,444	10,214
<b>Total Other Direct Operating Expenses</b>				<b>32,310,526</b>	<b>16,908,931</b>	<b>15,401,595</b>
<b>Total 2023 Municipal Base Services and Calls for Service Cost</b>				<b>\$ 377,822,543</b>	<b>\$ 199,245,634</b>	<b>\$ 178,576,909</b>
<b>Total OPP-Policed Municipal Properties</b>					<b>1,202,724</b>	
<b>Base Services Cost per Property</b>					<b>\$ 165.66</b>	

## OPP 2023 Estimated Base Services and Calls for Service Cost Summary

Estimated Costs for the period January 1, 2023 to December 31, 2023

### Notes:

Total Base Services and Calls for Service Costs are based on the cost of salary, benefit, support and other direct operating expenses for staff providing policing services to municipalities. Staff is measured in full-time equivalent (FTE) units and the costs per FTE are described in the notes below.

- 1) Full-time equivalents (FTEs) are based on average municipal detachment staffing levels for the years 2018 through 2021. Contract enhancements, court security, prisoner transportation and cleaning staff are excluded.

The equivalent of 88.91 FTEs with a cost of \$15,713,060 has been excluded from municipal costs to reflect the average municipal detachment FTEs required for provincially-mandated responsibilities eligible for Provincial Service Usage credit.

Salary rates are based on weighted average rates for municipal detachment staff by rank, level and classification. The 2023 salaries were estimated based on the 2022 rates set in the 2019 to 2022 OPPA Uniform and Civilian Collective Agreements with an estimated overall general salary rate increase of 1.0% for 2023 applied. The benefit rates are based on the most recent rates set by the Treasury Board Secretariat, (2022-23). Statutory Holiday Payouts, Shift Premiums, and Benefit costs are subject to reconciliation.

FTEs have been apportioned between Base Services and Calls for Service costs based on the current ratio, 50.5% Base Services : 49.5% Calls for Service.

- 2) Support Staff Costs and Other Direct Operating Expenses for uniform FTEs are calculated on a per FTE basis as per rates set in the 2022 Municipal Policing Cost-Recovery Formula.

**OPP 2023 Calls for Service Billing Summary**  
**Mattawa T**  
 Estimated costs for the period January 1 to December 31, 2023

Calls for Service Billing Workgroups	Calls for Service Count					2023 Average Time Standard	Total Weighted Time	% of Total Provincial Weighted Time	2023 Estimated Calls for Service Cost	
	2018	2019	2020	2021	Four Year Average					
					A	B	C = A * B			
	Note 1				Note 2			Note 3	Note 4	
Drug Possession	9	2	5	7	6	7.1	41	0.0023%	4,072	
Drugs	4	3	4	6	4	68.0	289	0.0161%	28,826	
Operational	216	206	240	287	237	3.8	902	0.0504%	89,923	
Operational 2	77	117	69	78	85	1.4	119	0.0067%	11,904	
Other Criminal Code Violations	14	20	16	28	20	7.5	146	0.0082%	14,587	
Property Crime Violations	58	66	61	71	64	6.4	410	0.0229%	40,854	
Statutes & Acts	39	44	58	82	56	3.4	190	0.0106%	18,906	
Traffic	23	21	20	33	24	3.7	90	0.0050%	8,949	
Violent Criminal Code	49	36	33	55	43	15.8	683	0.0382%	68,159	
<b>Total</b>	<b>489</b>	<b>515</b>	<b>506</b>	<b>647</b>	<b>539</b>		<b>2,869</b>	<b>0.1603%</b>	<b>\$286,180</b>	
<b>Provincial Totals</b>	Note 5	<b>401,534</b>	<b>441,088</b>	<b>364,415</b>	<b>373,300</b>	<b>395,084</b>		<b>1,790,383</b>	<b>100.0%</b>	<b>\$178,576,909</b>

**Notes to Calls for Service Billing Summary**

- 1) Other criminal code violations related to occurrences considered largely administrative in nature, regarding attendance to a courthouse, have been removed from our list of billable occurrences, effective the 2023 billing year.
- 2) Displayed without decimal places, exact numbers used in calculations
- 3) Displayed to four decimal places, nine decimal places used in calculations
- 4) Total costs rounded to zero decimals
- 5) Provincial Totals exclude data for dissolutions and post-2019 municipal police force amalgamations



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**OPP 2023 Calls for Service Details**  
**Mattawa T**  
**For the calendar years 2018 to 2021**

Calls for Service Billing Workgroups	Calls for Service Count				Four Year Average
	2018	2019	2020	2021	
<b>Grand Total</b>	<b>489</b>	<b>515</b>	<b>506</b>	<b>647</b>	<b>539.25</b>
Drug Possession	9	2	5	7	5.75
DRUG Operation - Master Code	0	0	0	1	0.25
Drug Related Occurrence	6	2	2	4	3.50
Possession - Cannabis	2	0	0	0	0.50
Possession - Cocaine	0	0	1	0	0.25
Possession - Heroin	0	0	1	0	0.25
Possession - Methamphetamine (Crystal Meth)	1	0	1	0	0.50
Possession - Other Controlled Drugs and Substances Act	0	0	0	2	0.50
Drugs	4	3	4	6	4.25
Trafficking - Cocaine	0	1	0	1	0.50
Trafficking - Methamphetamine (Crystal Meth)	0	0	0	4	1.00
Trafficking - Opioid (other than heroin)	0	0	1	0	0.25
Trafficking - Other Controlled Drugs and Substances Act	4	2	3	1	2.50
Operational	216	206	240	287	237.25
Alarm - Master Code	0	1	0	0	0.25
Alarm - Others	2	2	0	0	1.00
Animal - Bear Complaint	12	0	1	1	3.50
Animal - Bite	0	0	2	1	0.75
Animal - Dog Owners Liability Act	4	4	2	4	3.50
Animal - Injured	0	1	0	0	0.25
Animal - Left in Vehicle	1	0	0	0	0.25
Animal - Master Code	1	0	0	1	0.50
Animal - Other	1	0	2	1	1.00
Animal - Stray	0	0	3	7	2.50
Assist Fire Department	2	0	0	1	0.75
Assist Public	40	35	24	36	33.75
Compassionate Message	0	1	1	0	0.50
Domestic Disturbance	29	36	43	47	38.75
False Fire Alarm - Building	1	0	0	0	0.25
Family Dispute	15	21	27	29	23.00
Fire - Building	1	1	0	1	0.75
Fire - Vehicle	0	0	1	0	0.25
Found - Bicycles	0	1	1	0	0.50
Found - Machinery & Tools	1	0	0	0	0.25
Found - Others	2	2	1	0	1.25
Found - Personal Accessories	3	2	4	2	2.75
Found - Sporting Goods, Hobby Equip.	0	1	0	1	0.50
Found Property - Master Code	3	5	8	5	5.25
Insecure Condition - Building	0	0	1	0	0.25
Insecure Condition - Master Code	0	0	1	2	0.75
Lost - Computer, parts & accessories	0	1	0	0	0.25
Lost - Jewellery	1	0	0	0	0.25
Lost - Others	1	2	0	2	1.25
Lost - Personal Accessories	3	0	0	1	1.00

## OPP 2023 Calls for Service Details

### Mattawa T

For the calendar years 2018 to 2021

Calls for Service Billing Workgroups	Calls for Service Count				Four Year Average
	2018	2019	2020	2021	
Lost - Sporting Goods, Hobby Equip	0	0	1	0	0.25
Lost Property - Master Code	1	3	4	3	2.75
Medical Assistance - Other	0	0	0	2	0.50
Missing Person - Master Code	0	0	0	1	0.25
Missing Person 12 & older	2	0	2	2	1.50
Missing Person Located 12 & older	3	5	7	1	4.00
Missing Person Located Under 12	0	1	0	0	0.25
Missing Person under 12	0	0	0	1	0.25
Neighbour Dispute	13	21	13	34	20.25
Noise Complaint - Animal	0	0	1	3	1.00
Noise Complaint - Master Code	0	3	21	25	12.25
Noise Complaint - Others	2	3	2	1	2.00
Noise Complaint - Residence	17	12	1	1	7.75
Noise Complaint - Vehicle	0	1	0	0	0.25
Other Municipal By-Laws	0	0	1	0	0.25
Overdose/Suspected Overdose	0	0	1	0	0.25
Phone - Master Code	1	0	0	0	0.25
Phone - Nuisance - No Charges Laid	5	2	1	4	3.00
Phone - Other - No Charges Laid	2	1	0	0	0.75
Smoking By-Law	1	0	0	0	0.25
Sudden Death - Master Code	0	0	0	2	0.50
Sudden Death - Natural Causes	2	5	4	0	2.75
Sudden Death - Others	1	1	0	0	0.50
Suspicious Person	7	11	30	28	19.00
Suspicious vehicle	6	6	3	4	4.75
Trouble with Youth	17	6	8	7	9.50
Unwanted Persons	13	8	17	26	16.00
Vehicle Recovered - Other	0	1	0	0	0.25
Overdose/Suspected Overdose -Opioid Related	0	0	1	0	0.25
Operational 2	77	117	69	78	85.25
911 call - Dropped Cell	1	21	15	5	10.50
911 call / 911 hang up	40	43	6	16	26.25
911 hang up - Pocket Dial	4	3	0	0	1.75
False Alarm - Accidental Trip	8	13	0	1	5.50
False Alarm - Cancelled	11	9	3	6	7.25
False Alarm - Malfunction	4	3	0	0	1.75
False Alarm - Others	2	13	27	21	15.75
False Holdup Alarm - Accidental Trip	1	0	3	0	1.00
Keep the Peace	6	12	15	29	15.50
Other Criminal Code Violations	14	20	16	28	19.50
Animals - Kill or injure	0	1	0	0	0.25
Bail Violations - Fail To Comply	3	5	5	13	6.50
Bail Violations - Master Code	0	0	1	0	0.25
Bail Violations - Recognizance	0	0	0	1	0.25
Breach of Probation	5	4	1	6	4.00

**OPP 2023 Calls for Service Details**  
**Mattawa T**  
For the calendar years 2018 to 2021

Calls for Service Billing Workgroups	Calls for Service Count				Four Year Average
	2018	2019	2020	2021	
Child Pornography - Making or distributing	0	1	0	0	0.25
Disturb the Peace	3	7	5	4	4.75
Indecent acts - Other	0	0	0	1	0.25
Offensive Weapons - Careless use of firearms	0	0	0	1	0.25
Offensive Weapons - Carry concealed	0	0	1	0	0.25
Offensive Weapons - Explosives	1	0	0	0	0.25
Offensive Weapons - Other Offensive Weapons	1	0	0	1	0.50
Offensive Weapons - Possession of Weapons	0	0	1	0	0.25
Possess Firearm while prohibited	0	1	0	0	0.25
Public Morals	0	1	1	0	0.50
Trespass at Night	1	0	1	0	0.50
Offences Against the Person and Reputation (Part VIII CC)	0	0	0	1	0.25
Property Crime Violations	58	66	61	71	64.00
Arson - Others	0	0	0	1	0.25
Break & Enter	6	12	3	14	8.75
Fraud - Fraud through mails	1	1	0	0	0.50
Fraud - Master Code	1	1	2	1	1.25
Fraud - Money/property/security Over \$5,000	1	0	1	0	0.50
Fraud - Money/property/security Under \$5,000	5	0	2	0	1.75
Fraud - Other	5	2	6	3	4.00
Fraud - Steal/Forge/Poss./Use Credit Card	0	0	1	0	0.25
Interfere with lawful use, enjoyment of property	0	1	1	4	1.50
Mischief - Master Code	9	15	10	22	14.00
Mischief Graffiti - Non-Gang Related	0	0	1	1	0.50
Possession of Stolen Goods under \$5,000	0	2	1	0	0.75
Property Damage	1	1	3	0	1.25
Theft from Motor Vehicles Under \$5,000	4	2	4	3	3.25
Theft of - All Terrain Vehicles	0	1	0	1	0.50
Theft of - Motorcycles	0	1	0	0	0.25
Theft of - Trucks	0	1	0	0	0.25
Theft of Motor Vehicle	0	0	0	2	0.50
Theft Over \$5,000 - Mail	0	0	1	0	0.25
Theft Over \$5,000 - Master Code	0	1	0	0	0.25
Theft Under \$5,000 - Bicycles	0	0	2	1	0.75
Theft Under \$5,000 - Boat (Vessel)	0	0	0	1	0.25
Theft Under \$5,000 - Building	0	1	2	1	1.00
Theft Under \$5,000 - Construction Site	1	0	0	0	0.25
Theft Under \$5,000 - Gasoline Drive-off	7	8	3	5	5.75
Theft Under \$5,000 - Master Code	3	2	3	3	2.75
Theft Under \$5,000 - Other Theft	9	9	10	6	8.50
Theft Under \$5,000 - Persons	0	1	1	1	0.75
Theft Under \$5,000 - Trailers	0	1	1	0	0.50
Theft Under \$5,000 Shoplifting	5	3	3	0	2.75
Unlawful in a dwelling house	0	0	0	1	0.25
Statutes & Acts	39	44	58	82	55.75

**OPP 2023 Calls for Service Details**  
**Mattawa T**  
For the calendar years 2018 to 2021

Calls for Service Billing Workgroups	Calls for Service Count				Four Year Average
	2018	2019	2020	2021	
Landlord / Tenant	8	9	10	23	12.50
Mental Health Act	6	11	24	20	15.25
Mental Health Act - Attempt Suicide	4	2	2	4	3.00
Mental Health Act - No contact with Police	0	2	0	2	1.00
Mental Health Act - Placed on Form	1	4	1	4	2.50
Mental Health Act - Threat of Suicide	4	11	7	4	6.50
Mental Health Act - Voluntary Transport	2	0	4	5	2.75
Trespass To Property Act	14	5	10	14	10.75
Mental Health Act - Apprehension	0	0	0	6	1.50
Traffic	23	21	20	33	24.25
MVC - Fatal (Motor Vehicle Collision)	0	0	0	1	0.25
MVC - Pers. Inj. Failed to Remain (Motor Vehicle Collision)	0	0	0	1	0.25
MVC - Personal Injury (Motor Vehicle Collision)	2	0	2	2	1.50
MVC - Prop. Dam. Failed to Remain (Motor Vehicle Collision)	4	2	7	3	4.00
MVC - Prop. Dam. Non Reportable (Motor Vehicle Collision)	10	12	6	11	9.75
MVC - Prop. Dam. Reportable (Motor Vehicle Collision)	7	7	5	15	8.50
Violent Criminal Code	49	36	33	55	43.25
Aggravated Assault - Level 3	0	0	0	1	0.25
Assault - Level 1	10	7	13	18	12.00
Assault With Weapon or Causing Bodily Harm - Level 2	0	3	2	5	2.50
Criminal Harassment	13	6	7	7	8.25
Criminal Harassment - Offender Unknown	1	0	1	0	0.50
Extortion	1	0	0	1	0.50
Indecent / Harassing Communications	4	2	0	1	1.75
Invitation to Sexual Touching	0	0	0	1	0.25
Mischief - Cause Danger to Life	0	0	1	0	0.25
Non-Consensual Distribution of Intimate Images	2	2	0	0	1.00
Robbery - Other	1	0	0	1	0.50
Sexual Assault	5	4	1	5	3.75
Sexual Exploitation	0	1	0	0	0.25
Sexual Interference	0	2	1	0	0.75
Utter Threats - Master Code	2	0	1	1	1.00
Utter Threats to Person	10	9	6	14	9.75

**OPP 2021 Reconciled Year-End Summary**  
**Mattawa T**  
**Reconciled cost for the period January 1 to December 31, 2021**

			<u>Cost per Property \$</u>	<u>Total Cost \$</u>
<b>Base Service</b>	<b>Property Counts</b>			
	Household	1,045		
	Commercial and Industrial	<u>62</u>		
	<b>Total Properties</b>	<u><u>1,107</u></u>	179.62	198,838
<b>Calls for Service</b>	<b>Total all municipalities</b>	170,324,197		
	<b>Municipal portion</b>	0.1672%	257.26	284,784
<b>Overtime</b>			20.86	23,091
<b>Prisoner Transportation</b>	(per property cost)		1.18	1,306
<b>Accommodation/Cleaning Services</b>	(per property cost)		<u>4.75</u>	<u>5,258</u>
<b>Total 2021 Reconciled Costs</b>			<u><u>463.66</u></u>	<u><u>513,277</u></u>

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## OPP 2023 Annual Billing Statement

### Mattawa Group of Four

Estimated costs for the period January 1 to December 31, 2023

Please refer to [www.opp.ca](http://www.opp.ca) for 2023 Municipal Policing Billing General Information summary for further details.

			<u>Cost per Property \$</u>	<u>Total Cost \$</u>
<b>Base Service</b>	<b>Property Counts</b>			
	Household	1,999		
	Commercial and Industrial	<u>122</u>		
	<b>Total Properties</b>	<u><u>2,121</u></u>	165.66	351,369
<b>Calls for Service</b>	(see summaries)			
	Total all municipalities	178,576,909		
	Municipal portion	0.2307%	194.25	412,005
<b>Overtime</b>	(see notes)		19.85	42,095
<b>Prisoner Transportation</b>	(per property cost)		1.17	2,482
<b>Accommodation/Cleaning Services</b>	(per property cost)		<u>4.87</u>	<u>10,329</u>
<b>Total 2023 Estimated Cost</b>			<u><u>385.80</u></u>	<u>818,280</u>
<b>2021 Year-End Adjustment</b>	(see summary)			(1,978)
<b>Grand Total Billing for 2023</b>				<u><u>816,303</u></u>
<b>2023 Monthly Billing Amount</b>				68,025



**OPP 2023 Calls for Service Billing Summary**  
**Mattawa Group of Four**  
**Estimated costs for the period January 1 to December 31, 2023**

Calls for Service Billing Workgroups	Calls for Service Count					2023 Average Time Standard	Total Weighted Time	% of Total Provincial Weighted Time	2023 Estimated Calls for Service Cost
	2018	2019	2020	2021	Four Year Average				
					A	B	C = A * B		
	Note 1				Note 2		Note 3	Note 4	
Drug Possession	15	2	8	8	8	7.1	59	0.0033%	5,842
Drugs	8	3	5	6	6	68.0	374	0.0209%	37,304
Operational	301	289	355	406	338	3.8	1,283	0.0717%	128,014
Operational 2	110	185	97	120	128	1.4	179	0.0100%	17,874
Other Criminal Code Violations	23	25	26	44	30	7.5	221	0.0124%	22,068
Property Crime Violations	85	94	87	117	96	6.4	613	0.0342%	61,122
Statutes & Acts	53	62	76	118	77	3.4	263	0.0147%	26,197
Traffic	37	31	37	50	39	3.7	143	0.0080%	14,301
Violent Criminal Code	70	51	53	78	63	15.8	995	0.0556%	99,283
<b>Total</b>	<b>702</b>	<b>742</b>	<b>744</b>	<b>947</b>	<b>784</b>		<b>4,131</b>	<b>0.2307%</b>	<b>\$412,005</b>
<b>Provincial Totals</b>	Note 5	<b>401,534</b>	<b>441,088</b>	<b>364,415</b>	<b>373,300</b>	<b>395,084</b>	<b>1,790,383</b>	<b>100.0%</b>	<b>\$178,576,909</b>

**Notes to Calls for Service Billing Summary**

- 1) Other criminal code violations related to occurrences considered largely administrative in nature, regarding attendance to a courthouse, have been removed from our list of billable occurrences, effective the 2023 billing year.
- 2) Displayed without decimal places, exact numbers used in calculations
- 3) Displayed to four decimal places, nine decimal places used in calculations
- 4) Total costs rounded to zero decimals
- 5) Provincial Totals exclude data for dissolutions and post-2019 municipal police force amalgamations

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**OPP 2023 Calls for Service Details**  
**Mattawa Group of Four**  
For the calendar years 2018 to 2021

Calls for Service Billing Workgroups	Calls for Service Count				Four Year Average
	2018	2019	2020	2021	
<b>Grand Total</b>	<b>702</b>	<b>742</b>	<b>744</b>	<b>947</b>	<b>783.75</b>
Drug Possession	15	2	8	8	8.25
DRUG Operation - Master Code	0	0	0	1	0.25
Drug Related Occurrence	7	2	3	5	4.25
Possession - Cannabis	6	0	0	0	1.50
Possession - Cocaine	0	0	1	0	0.25
Possession - Heroin	0	0	1	0	0.25
Possession - Methamphetamine (Crystal Meth)	2	0	1	0	0.75
Possession - Opioid (other than heroin)	0	0	1	0	0.25
Possession - Other Controlled Drugs and Substances Act	0	0	1	2	0.75
Drugs	8	3	5	6	5.50
Trafficking - Cocaine	3	1	0	1	1.25
Trafficking - Methamphetamine (Crystal Meth)	0	0	1	4	1.25
Trafficking - Opioid (other than heroin)	0	0	1	0	0.25
Trafficking - Other Controlled Drugs and Substances Act	5	2	3	1	2.75
Operational	301	289	355	406	337.75
Accident - Non-MVC - Others	1	0	0	0	0.25
Alarm - Master Code	0	1	0	0	0.25
Alarm - Others	2	2	0	0	1.00
Animal - Bear Complaint	16	0	1	1	4.50
Animal - Bite	1	0	3	2	1.50
Animal - Dog Owners Liability Act	5	5	3	4	4.25
Animal - Injured	0	1	1	0	0.50
Animal - Left in Vehicle	1	0	0	0	0.25
Animal - Master Code	1	0	0	1	0.50
Animal - Other	1	1	6	1	2.25
Animal - Stray	0	4	7	10	5.25
Assist Fire Department	3	0	1	2	1.50
Assist Public	56	56	31	48	47.75
Compassionate Message	0	1	1	0	0.50
Distressed / Overdue Motorist	0	0	0	1	0.25
Domestic Disturbance	41	59	57	66	55.75
False Fire Alarm - Building	1	0	0	0	0.25
Family Dispute	27	28	49	48	38.00
Fire - Building	4	5	2	5	4.00
Fire - Other	2	1	1	2	1.50
Fire - Vehicle	2	3	4	5	3.50
Found - Bicycles	0	1	1	0	0.50
Found - Machinery & Tools	1	0	0	0	0.25
Found - Others	3	2	1	0	1.50
Found - Personal Accessories	3	2	4	4	3.25
Found - Sporting Goods, Hobby Equip.	1	1	0	1	0.75
Found Property - Master Code	3	6	9	7	6.25
Insecure Condition - Building	0	1	1	0	0.50
Insecure Condition - Master Code	0	0	2	2	1.00

**OPP 2023 Calls for Service Details**  
**Mattawa Group of Four**  
**For the calendar years 2018 to 2021**

Calls for Service Billing Workgroups	Calls for Service Count				Four Year Average
	2018	2019	2020	2021	
Lost - Computer, parts & accessories	0	1	0	0	0.25
Lost - Jewellery	1	0	0	0	0.25
Lost - Others	1	2	1	2	1.50
Lost - Personal Accessories	3	0	0	1	1.00
Lost - Sporting Goods, Hobby Equip.	0	0	1	0	0.25
Lost Property - Master Code	2	4	5	3	3.50
Medical Assistance - Other	0	0	0	2	0.50
Missing Person - Master Code	0	0	0	1	0.25
Missing Person 12 & older	2	0	3	2	1.75
Missing Person Located 12 & older	6	5	8	1	5.00
Missing Person Located Under 12	0	1	0	0	0.25
Missing Person under 12	0	0	0	1	0.25
Neighbour Dispute	14	23	23	50	27.50
Noise Complaint - Animal	0	0	1	3	1.00
Noise Complaint - Master Code	0	3	23	26	13.00
Noise Complaint - Others	2	3	3	2	2.50
Noise Complaint - Residence	18	12	1	1	8.00
Noise Complaint - Vehicle	0	1	0	0	0.25
Other Municipal By-Laws	0	0	1	0	0.25
Overdose/Suspected Overdose	0	0	1	0	0.25
Phone - Master Code	1	0	0	0	0.25
Phone - Nuisance - No Charges Laid	7	4	3	4	4.50
Phone - Other - No Charges Laid	2	1	0	0	0.75
Smoking By-Law	1	0	0	0	0.25
Sudden Death - Master Code	0	0	0	2	0.50
Sudden Death - Natural Causes	7	6	10	4	6.75
Sudden Death - Others	1	2	0	1	1.00
Sudden Death - Suicide	0	1	0	0	0.25
Suspicious Person	12	12	40	36	25.00
Suspicious vehicle	9	8	12	10	9.75
Trouble with Youth	19	7	12	12	12.50
Unwanted Persons	17	12	19	32	20.00
Vehicle Recovered - Master Code	0	0	1	0	0.25
Vehicle Recovered - Other	1	1	0	0	0.50
Vehicle Recovered - Snow Vehicles	0	0	1	0	0.25
Overdose/Suspected Overdose -Opioid Related	0	0	1	0	0.25
Operational 2	110	185	97	120	128.00
911 call - Dropped Cell	2	38	23	8	17.75
911 call / 911 hang up	62	76	8	22	42.00
911 hang up - Pocket Dial	8	8	0	0	4.00
False Alarm - Accidental Trip	9	13	1	1	6.00
False Alarm - Cancelled	11	10	4	8	8.25
False Alarm - Malfunction	5	5	0	0	2.50
False Alarm - Others	2	16	32	39	22.25
False Holdup Alarm - Accidental Trip	1	0	5	0	1.50

**OPP 2023 Calls for Service Details**  
**Mattawa Group of Four**  
For the calendar years 2018 to 2021

Calls for Service Billing Workgroups	Calls for Service Count				Four Year Average
	2018	2019	2020	2021	
Keep the Peace	10	19	24	42	23.75
Other Criminal Code Violations	23	25	26	44	29.50
Animals - Kill or injure	0	1	0	0	0.25
Bail Violations - Fail To Comply	8	8	8	20	11.00
Bail Violations - Master Code	0	0	1	0	0.25
Bail Violations - Others	0	0	0	1	0.25
Bail Violations - Recognizance	0	0	0	2	0.50
Breach of Firearms regulation - Unsafe Storage	1	0	0	0	0.25
Breach of Probation	6	4	1	7	4.50
Child Pornography - Making or distributing	0	1	0	0	0.25
Disobey court order / Misconduct executing process	0	0	2	0	0.50
Disturb the Peace	4	7	6	5	5.50
Indecent acts - Other	0	0	0	2	0.50
Obstruct Public Peace Officer	0	0	0	1	0.25
Offensive Weapons - Careless use of firearms	0	1	2	1	1.00
Offensive Weapons - Carry concealed	0	0	1	0	0.25
Offensive Weapons - Explosives	1	0	0	0	0.25
Offensive Weapons - Other Offensive Weapons	2	0	0	1	0.75
Offensive Weapons - Possession of Weapons	0	0	3	1	1.00
Possess Firearm while prohibited	0	2	0	0	0.50
Public Morals	0	1	1	0	0.50
Trespass at Night	1	0	1	2	1.00
Offences Against the Person and Reputation (Part VIII CC)	0	0	0	1	0.25
Property Crime Violations	85	94	87	117	95.75
Arson - Others	0	0	0	1	0.25
Break & Enter	16	19	8	25	17.00
Break & Enter - Firearms	0	0	0	3	0.75
Fraud - False Pretence Under \$5,000	0	0	0	1	0.25
Fraud - Fraud through mails	1	1	0	0	0.50
Fraud - Master Code	1	1	2	1	1.25
Fraud - Money/property/security Over \$5,000	2	0	1	0	0.75
Fraud - Money/property/security Under \$5,000	6	0	5	2	3.25
Fraud - Other	7	3	9	6	6.25
Fraud - Steal/Forge/Poss./Use Credit Card	0	0	1	0	0.25
Interfere with lawful use, enjoyment of property	0	1	1	5	1.75
Mischief - Master Code	12	19	13	25	17.25
Mischief Graffiti - Non-Gang Related	0	0	1	1	0.50
Possession of Stolen Goods over \$5,000	0	0	1	0	0.25
Possession of Stolen Goods under \$5,000	0	2	1	1	1.00
Property Damage	1	3	4	3	2.75
Theft from Motor Vehicles Under \$5,000	4	2	4	9	4.75
Theft of - All Terrain Vehicles	0	4	0	2	1.50
Theft of - Automobile	0	0	0	2	0.50
Theft of - Motorcycles	0	1	0	0	0.25
Theft of - Snow Vehicles	0	1	1	1	0.75

**OPP 2023 Calls for Service Details**  
**Mattawa Group of Four**  
For the calendar years 2018 to 2021

Calls for Service Billing Workgroups	Calls for Service Count				Four Year Average
	2018	2019	2020	2021	
Theft of - Trucks	1	1	0	1	0.75
Theft of Motor Vehicle	0	1	0	3	1.00
Theft Over \$5,000 - Building	0	0	1	0	0.25
Theft Over \$5,000 - Mail	0	0	1	0	0.25
Theft Over \$5,000 - Master Code	0	1	1	0	0.50
Theft Over \$5,000 - Other Theft	1	0	0	0	0.25
Theft Over \$5,000 - Trailers	0	0	1	1	0.50
Theft Under \$5,000 - Bicycles	0	0	3	2	1.25
Theft Under \$5,000 - Boat (Vessel)	0	1	0	3	1.00
Theft Under \$5,000 - Building	0	2	2	1	1.25
Theft Under \$5,000 - Construction Site	1	0	0	0	0.25
Theft Under \$5,000 - Gasoline Drive-off	7	8	3	5	5.75
Theft Under \$5,000 - Master Code	4	2	4	4	3.50
Theft Under \$5,000 - Other Theft	16	16	14	7	13.25
Theft Under \$5,000 - Persons	0	1	1	1	0.75
Theft Under \$5,000 - Trailers	0	1	1	0	0.50
Theft Under \$5,000 Shoplifting	5	3	3	0	2.75
Unlawful in a dwelling house	0	0	0	1	0.25
Statutes & Acts	53	62	76	118	77.25
Children's Law Reform Act	1	0	0	0	0.25
Family Law Act - Custody/Access order	0	0	1	0	0.25
Landlord / Tenant	9	11	14	29	15.75
Mental Health Act	6	16	25	28	18.75
Mental Health Act - Attempt Suicide	6	2	2	5	3.75
Mental Health Act - No contact with Police	0	2	0	2	1.00
Mental Health Act - Placed on Form	1	4	1	4	2.50
Mental Health Act - Threat of Suicide	8	15	8	8	9.75
Mental Health Act - Voluntary Transport	2	1	4	7	3.50
Trespass To Property Act	20	11	20	27	19.50
Mental Health Act - Apprehension	0	0	1	8	2.25
Traffic	37	31	37	50	38.75
MVC - Fatal (Motor Vehicle Collision)	0	0	0	1	0.25
MVC - Others (Motor Vehicle Collision)	0	1	1	0	0.50
MVC - Pers. Inj. Failed to Remain (Motor Vehicle Collision)	0	0	0	1	0.25
MVC - Personal Injury (Motor Vehicle Collision)	2	2	4	2	2.50
MVC - Prop. Dam. Failed to Remain (Motor Vehicle Collision)	4	2	8	4	4.50
MVC - Prop. Dam. Non Reportable (Motor Vehicle Collision)	13	13	10	16	13.00
MVC - Prop. Dam. Reportable (Motor Vehicle Collision)	18	13	14	26	17.75
Violent Criminal Code	70	51	53	78	63.00
Aggravated Assault - Level 3	0	0	0	2	0.50
Assault - Level 1	14	14	16	27	17.75
Assault Peace Officer	1	0	0	0	0.25
Assault Peace Officer with weapon OR cause bodily harm	0	0	1	0	0.25
Assault With Weapon or Causing Bodily Harm - Level 2	2	3	3	7	3.75
Criminal Harassment	18	8	11	10	11.75

**OPP 2023 Calls for Service Details**  
**Mattawa Group of Four**  
**For the calendar years 2018 to 2021**

Calls for Service Billing Workgroups	Calls for Service Count				Four Year Average
	2018	2019	2020	2021	
Criminal Harassment - Offender Unknown	2	0	1	0	0.75
Extortion	1	0	0	1	0.50
Indecent / Harassing Communications	6	3	0	2	2.75
Invitation to Sexual Touching	0	0	0	1	0.25
Mischief - Cause Danger to Life	1	0	1	0	0.50
Non-Consensual Distribution of Intimate Images	2	2	0	0	1.00
Robbery - Other	1	0	0	1	0.50
Sexual Assault	6	5	4	7	5.50
Sexual Exploitation	0	1	0	0	0.25
Sexual Interference	2	2	2	3	2.25
Utter Threats - Master Code	3	0	5	1	2.25
Utter Threats to Person	11	13	9	16	12.25

**OPP 2021 Reconciled Year-End Summary**  
**Mattawa Group of Four**  
**Reconciled cost for the period January 1 to December 31, 2021**

			<b>Cost per Property \$</b>	<b>Total Cost \$</b>
<b>Base Service</b>	<b>Property Counts</b>			
	Household	2,003		
	Commercial and Industrial	<u>122</u>		
	<b>Total Properties</b>	<u><u>2,125</u></u>	179.62	381,689
<b>Calls for Service</b>	<b>Total all municipalities</b>	170,324,197		
	<b>Municipal portion</b>	0.2388%	191.41	406,752
<b>Overtime</b>			18.62	39,564
<b>Prisoner Transportation</b>	(per property cost)		1.18	2,508
<b>Accommodation/Cleaning Services</b>	(per property cost)		<u>4.75</u>	<u>10,094</u>
<b>Total 2021 Reconciled Costs</b>			<u><u>395.58</u></u>	<u>840,606</u>
<b>2021 Billed Amount</b>				<u>842,584</u>
<b>2021 Year-End-Adjustment</b>				<u><u>(1,978)</u></u>

**Note**

The Year-End Adjustment above is included as an adjustment on the 2023 Billing Statement. This amount is incorporated into the monthly invoice amount for 2023.



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**Info**

*Copy of meeting minutes to agenda + media release*

**From:** Marianne Zadra <Marianne.Zadra@dnssab.ca>  
**Sent:** October 3, 2022 1:24 PM  
**To:** Admin@mattawan.ca; Alisa Craddock, Dir of Corp Services/Treasurer; Andree Gagne; Beverley Hillier; Brent Kalinowski; Brian Walker; Bryan Martin CAO Clerk/Treasurer; Calvin Township - Lynda Kovacs - Clerk Treasurer; Craig.D; David Euler; Francine Desormeau; Ian Kilgour; Info; Jason McMartin Clerk Treasurer; Jason Trottier CAO; Jenny Leblond; West Nipissing Municipality - Jean Pierre Barbeau - CAO  
**Subject:** DNSSAB Meting packages and minutes  
**Attachments:** 28-09-2022 F amd A Committee Package.pdf; 28-09-2022 DNSSAB Board Package.pdf; NDHC 28-09-2022 Meeting Package.pdf; 2022 - DNSSAB - CSC Committee Meeting - 22-June-2022 - Minutes .pdf; 2022 - DNSSAB - Regular Board Meeting - 22-June-2022 - Minutes .pdf; Media Release - NDHC SELLING PROPERTY TO RAISE FUNDS FOR MORE AFFORDABLE HOUSING.pdf

*41.2*

*(Full agenda package available in Clerk's office)*

Hi everyone

I've attached the meeting packages from our committee and Board meetings last week. Also attached are the approved minutes from the previous meeting in June. We also issued a media release, which I have included in the attachments.

Wishing you a good week,  
Marianne



**Marianne Zadra**  
 Communications & Executive Coordinator | Communications et Coordinatrice exécutive  
 District of Nipissing Social Services Administration Board (DNSSAB) |  
 Conseil d'administration des services sociaux du district de Nipissing (CASSDN)  
 Healthy, Sustainable Communities | Des communautés saines et durables

200 McIntyre Street East, | 200, rue McIntyre Est | North Bay, ON, P1B 8V6  
 Phone | Téléphone: (705) 474-2151 x. 63127  
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Nipissing District Housing Corporation  
Société de logement du district de Nipissing

## **NIPISSING DISTRICT HOUSING CORPORATION BOARD MEETING**

**MINUTES OF PROCEEDINGS**

**6/22/2022 at 2:00:00 PM**

**IN PERSON IN DNSSAB BOARDROOM OR VIRTUALLY VIA ZOOM (AS PER INSTRUCTION BELOW)**

### **MEMBERS PRESENT:**

CHRIS MAYNE (North Bay)  
MARK KING (North Bay)  
**DAVE MENDICINO (North Bay) - Chair**  
DAN ROVEDA (West Nipissing)  
DEAN BACKER (East Nipissing)  
JANE DUMAS (South Algonquin)  
AMANDA SMITH (Unincorporated)

*CATHERINE MATHESON (CEO)-Secretary*

### **REGRETS**

SCOTT ROBERTSON (North Bay) – Vice-Chair

### **STAFF ATTENDANCE:**

Melanie Shaye, Director of Corporate Services  
Michelle Glabb, Director of Social Services and Employment  
Lynn Demore-Pitre, Director Children's Services  
Stacey Cyopeck, Director, Housing Programs  
Tracy Bethune, Manager, Housing Operations  
Robert Smith, EMS Chief  
Dawn Carlyle, Project Manager  
David Plumstead, Manager Planning, Outcomes & Analytics  
Donna Mayer, Manager of Project Development

### **MEDIA:**

Stu Campaigne (Bay Today)

#### **1.1 Call Meeting to Order**

*Chair called the meeting to order at 2:36 P.M. and roll call was taken.*

#### **1.2 Declarations of Conflict & Pecuniary Interest**

*There were no declarations*

#### **1.3 Opening Remarks by Chair**

Chair welcomed members and guests. Chair noted the progress being made on local housing development at both the 1040 Brooke St location and the newly approved 120 units at the former J.W. Trusler school property coming onto the market.

**2.0 Adoption of Agenda**

**CARRIED**

**RESOLUTION #2022-32**  
MOVED BY: MAC BAIN  
SECONDED BY: CHRIS MAYNE

BE IT RESOLVED that the Agenda for the NDHC Board meeting for June 22, 2022 be adopted as presented.

**3.0 Meeting Minutes (May 25, 2022)**

**CARRIED**

**RESOLUTION #2022-33**  
MOVED BY: AMANDA SMITH  
SECONDED BY: JANE DUMAS

BE IT RESOLVED, that the minutes of the Board meeting held; Wednesday, May 25, 2022, be approved, as presented.

**4.1 DELEGATIONS**

*None at this time*

**5.0 CONSENT AGENDA**

**CARRIED**

**RESOLUTION #2022-34**  
MOVED BY: MARK KING  
SECONDED BY: DEAN BACKER

RESOLVED THAT the Board receives for approval Consent Agenda item 5.1

**Item 5.1 – B13-22 Lame Duck Period**

Whereas Section D 17 of the District of Nipissing Social Services Administration Board (DNSSAB) Procedural By-law restricts the actions of the Board if the Board meets the "lame duck" threshold; and

Whereas the By-Law states that nothing is preventing any person or body from exercising authority delegated by the Board;

And whereas when the Nipissing District Housing Corporation (NDHC) Bylaws are silent, the Board has historically followed the DNSSAB's By-laws; and

That the restricted acts listed in the By-law be delegated to the Chief Executive Officer (CEO), as described in this report; and

That the delegation of authority would be effective the date the Board is confirmed to be in lame duck and would continue to the day after election day or end of the Board's term, depending on the outcome of the election.

**6.0 MANAGERS REPORTS**

**6.1 Move In-Camera**

**CARRIED**

**RESOLUTION #2022-35**  
MOVED BY: DAN ROVEDA  
SECONDED BY: AMANDA SMITH

BE IT RESOLVED, THAT the Nipissing District Housing Corporation (NDHC) Board move in-camera at 2:56 PM to discuss a matter of negotiation.

**6.2 Adjourn In-Camera**

**CARRIED**

**RESOLUTION #2022-36**  
MOVED BY: MARK KING  
SECONDED BY: AMANDA SMITH

BE IT RESOLVED, THAT the Nipissing District Housing Corporation (NDHC) Board adjourns in-camera at 3:15 PM.

**6.3 Approve In-Camera**

**CARRIED**

**RESOLUTION #2022-37**  
MOVED BY: CHRIS MAYNE  
SECONDED BY: MARK KING

BE IT RESOLVED, THAT the Nipissing District Housing Corporation (NDHC) Board approves the direction/action agreed to in the in-camera session.

**7.0 New Business**

*There was no new business.*

**8.0 Next Meeting Date and Adjournment**

**CARRIED**

**RESOLUTION #2022-38**  
MOVED BY: AMANDA SMITH  
SECONDED BY: JANE DUMAS

BE IT RESOLVED, that the meeting of the NDHC Board be adjourned at; 3:16 PM and that the next meeting will be held at a yet to be determined date.

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**DAVE MENDICINO**  
Chair

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**CATHERINE MATHESON**  
Secretary

**Minutes of Proceedings Recorder**  
Matthew Campbell, Contract and Purchasing Specialist



# DISTRICT OF NIPISSING SOCIAL SERVICES ADMINISTRATION BOARD MEETING

## MINUTES OF PROCEEDINGS

6/22/2022 at 1:00:00 PM

IN PERSON IN DNSSAB BOARDROOM OR VIRTUALLY VIA ZOOM

### MEMBERS PRESENT:

BILL VREBOSCH (North Bay)  
CHRIS MAYNE (North Bay)  
**MARK KING (North Bay) - Chair**  
MAC BAIN (North Bay)  
DAVE MENDICINO (North Bay)  
SCOTT ROBERTSON (North Bay)  
**DAN ROVEDA (West Nipissing) – Vice-Chair**  
DEAN BACKER (East Nipissing)  
JANE DUMAS (South Algonquin)  
TERRY KELLY (East Ferris)  
AMANDA SMITH (Unincorporated)

CATHERINE MATHESON (CAO)

### REGRETS

DAN O'MARA (Temagami)

### STAFF ATTENDANCE:

Melanie Shaye, Director of Corporate Services  
Michelle Glabb, Director of Social Services and Employment  
Lynn Demore-Pitre, Director Children's Services  
Stacey Cyopeck, Director, Housing Programs  
Tracy Bethune, Manager, Housing Operations  
Robert Smith, EMS Chief  
Dawn Carlyle, Project Manager  
David Plumstead, Manager Planning, Outcomes & Analytics  
Donna Mayer, Manager of Project Development

### MEDIA:

Stu Campaigne (Bay Today)

#### 1.1 Call to Order

**CARRIED**

##### **RESOLUTION #2022-51**

MOVED BY: MAC BAIN  
SECONDED BY: AMANDA SMITH

RESOLVED THAT the Board of Directors accepts the Roll Call as read by the Recording Secretary for the Regular Board meeting of June 22, 2022 at 1:06 PM.

#### 1.2 Declaration of Conflict of Interest

*COUNCILLOR MAC BAIN declared a conflict of interest with Item SSE07-22 Funeral Policy Review as his*

business receives funding under the program.

## 2.0 Opening remarks by the Chair

Chair welcomed members, staff and guests. Chair reminded the board that there will be a summer recess, therefore, there will be no board meetings for July and August and the board will reconvene again in September 2022. In the opening remarks, Chair emphasized the work that DNSSAB is doing to ensure equal access and opportunity to its services and programs to all residents within the district. From access to child care, social assistance support, geared to income housing, paramedic services, and homelessness prevention programming, DNSSAB is taking a district-wide approach to ensure residents receive the help they need when they need it. The Chair highlighted the work that Housing Services, through its Service Provider Crisis Centre of North Bay, as well as community agencies that are part of the CAB, are doing to work together to make sure that location is not a deterrent to shelter, support or programming for the District's most vulnerable citizens. On behalf of the Board, the Chair thanked the services and agencies who are reaching out to persons where they are and helping them address their crisis.

## 3.0 Approval of Agenda for June 22, 2022

CARRIED

### RESOLUTION #2022-52

MOVED BY: DAN ROVEDA

SECONDED BY: DAVE MENDICINO

RESOLVED THAT Board members accept the Agenda as presented

## 4.0 Approval of Minutes (May 25, 2022)

### 4.1 Approval of Minutes (Regular Board)

CARRIED

### RESOLUTION #2022-53-A

MOVED BY: JANE DUMAS

SECONDED BY: SCOTT ROBERTSON

RESOLVED THAT the Board adopt the minutes of the proceedings of the Regular Board meeting of May 25, 2022.

### 4.2 Approval of Minutes (Finance and Administration Committee)

CARRIED

### RESOLUTION #2022-53-B

MOVED BY: TERRY KELLY

SECONDED BY: CHRIS MAYNE

RESOLVED THAT the Board adopt the minutes of the proceedings of the Finance and Administration Committee meeting of May 25, 2022.

## 5.0 Delegations (David Plumstead on Census 2021 Age and Sex)

David Plumstead presented to the Board the 2021 Census Data on Age and Sex (April 27, 2022) which looked at the age structure for Ontario and Nipissing District and the general age groups for Nipissing municipalities and areas.

The Board discussed the presentation and noted that as the population decreases, the District may have excess (or demand taper off) services (i.e., child care and schools) and housing on hand which will need to be addressed; it is possible that the Board may have to address this within 10 years. Board discussed the impacts that immigration will have on boosting population numbers however David confirmed that the District is experiencing a higher death-to-birth ratio so as deaths outnumber births, immigration is needed to achieve population growth.

*The Board also discussed the impacts of the population information on employment prospects and noted that inflation may be impacting the choices of the baby boomer generation to work longer - however David noted that the census data presented was not correlated to inflation and its impact on the longevity of employment. David confirmed that the data is a point-in-time snapshot of the District and therefore is not predictive but informative.*

**6.1 CAO VERBAL UPDATE**

**CARRIED**

**RESOLUTION #2022-54**

MOVED BY: BILL VREBOSCH  
SECONDED BY: DAN ROVEDA

RESOLVED THAT the District of Nipissing Social Services Administration Board (DNSSAB) receives the CAO Verbal Report for June 22, 2022.

*CAO updated the Board on the Paramedic Services transition and that as of July 9, 2022 the Paramedic Services management team will be DNSSAB employees. Northern Pines - Phase I second floor has opened with eight (8) rooms available. Phase II is scheduled to open later in the summer of 2022 and Phase III in 2023. For Children Services, applications for child care licenses are due September 1, 2022. Staff are promoting the application and offering assistance to service providers.*

**7.0 CONSENT AGENDA**

**CARRIED**

**RESOLUTION #2022-55**

MOVED BY: JANE DUMAS  
SECONDED BY: AMANDA SMITH

RESOLVED THAT the Committee receives for approval, Consent Agenda items 7.1 and 7.2.

**7.1 B12-22 Lame Duck Restrictions**

WHEREAS Section D 17 of the District of Nipissing Social Services Administration Board (DNSSAB) Procedural By-law restricts the actions of the Board if the Board meets the "lame duck" threshold; and

WHEREAS the By-Law states that nothing is preventing any person or body from exercising authority delegated by the Board;

THAT the restricted acts listed in the By-law be delegated to the Chief Administrative Officer (CAO), as described in this report; and

THAT the delegation of authority would be effective the date the Board is confirmed to be in lame duck and would continue to the day after election day or end of the Board's term, depending on the outcome of the election.

**7.2 B16-22 Revisions to the Travel, Meal, and Hospitality Policy**

THAT the District of Nipissing Social Services Administration Board approve the changes to the Travel, Meal, and Hospitality Policy as presented.

*Board asked for confirmation if the B12-22-Lame Duck Restriction follows the Municipal Act and/or DNSSAB Act. Department confirmed that the Lame Duck Restrictions were created consistent with the Municipal Act due to the language within the Nipissing By-Law.*

*Board directed Department to strengthen language in the Travel, Meal, and Hospitality Policy so that it clearly restricts claims for mileage for attendance at regularly scheduled meetings and/or meetings that are within the city limits of the attendee.*

**8.0 MANAGERS REPORTS**



**8.1 HS30-22 Reaching Home Allocation RFP**

**CARRIED**

**RESOLUTION #2022-56**  
MOVED BY: CHRIS MAYNE  
SECONDED BY: DAVE MENDICINO

RESOLVED THAT the District of Nipissing Social Services Administration Board (DNSSAB) receive and approve Report HS30-22, regarding the outcome of Request for Proposals RFP 2022-18: Reaching Home – Homelessness Services and authorizing the CAO to consider such recommendations from the Community Advisory Board (CAB), and enter into negotiations and subsequent contracts with the successful proponents.

Furthermore, that the District of Nipissing Social Services Administration Board authorizes staff to reallocate funds throughout the 2022/23 fiscal year to qualifying initiatives, up to the CAO delegated authority based on emerging priorities in the district.

**8.2 HS31-22 Overflow Policy**

**CARRIED**

**RESOLUTION #2022-57**  
MOVED BY: SCOTT ROBERTSON  
SECONDED BY: DAN ROVEDA

RESOLVED THAT the District of Nipissing Social Services Administration Board receive, for approval, the Emergency Shelter Overflow Policy attached as Appendix A, and set out in report HS31-22.

**8.3 HS27-22 Social Housing Regulation Changes**

**CARRIED**

**RESOLUTION #2022-58**  
MOVED BY: AMANDA SMITH  
SECONDED BY: DAN ROVEDA

RESOLVED THAT the District of Nipissing Social Services Administration Board (DNSSAB) receive for approval report HS27-22 regarding the Housing Services Act Regulatory Changes and the recommended updates to Local Housing Income Policy 2020-02 and Local Housing Asset Policy 2020-07.

*Board requests confirmation if the changes will add more people to the service level count. Department expects that this will add more persons to the service level count however staff have sent a clarifying question to the ministry and will report back to the Board once received.*

**8.4 CS07-22 Children's Services Policies**

**CARRIED**

**RESOLUTION #2022-59**  
MOVED BY: AMANDA SMITH  
SECONDED BY: JANE DUMAS

RESOLVED THAT the District of Nipissing Social Services Administrative Board (DNSSAB) accepts and endorses the following policies as described in briefing note CS07-22:

- 1) Policy 5CS-ADM-13 Canada-Wide Early Learning and Child Care System (Appendix A)
- 2) Policy 5CS-ADM-14 Child Care Maximum Profits, Surpluses and Reserves (Appendix B)

**8.5 SSE07-22 Funeral Policy Review**

**CARRIED**

**RESOLUTION #2022-60**  
MOVED BY: AMANDA SMITH  
SECONDED BY: TERRY KELLY

RESOLVED THAT the District of Nipissing Social Services Administration Board (DNSSAB) receive report SSE07-22 on the Ontario Works local funeral policy review, recommending Option 3, for approval.

**8.6 Move-in Camera** **CARRIED**

**RESOLUTION #2022-61**  
MOVED BY: DEAN BACKER  
SECONDED BY: DAVE MENDICINO

RESOLVED THAT the Board move in-camera at 2:20 PM to discuss a matter of negotiation.

**8.7 Adjourn in Camera** **CARRIED**

**RESOLUTION #2022-62**  
MOVED BY: TERRY KELLY  
SECONDED BY: MAC BAIN

RESOLVED THAT the Board adjourn in-camera at 2:39 PM.

**8.8 Approve in Camera** **CARRIED**

**RESOLUTION #2022-63**  
MOVED BY: DAVE MENDICINO  
SECONDED BY: JANE DUMAS

RESOLVED THAT the Board approves the direction/action agreed to in the in-camera session.

**9.0 OTHER/NEW BUSINESS**

There was no new business.

**10.0 NEXT MEETING DATE**

Wednesday, September 28, 2022

**11.0 ADJOURNMENT** **CARRIED**

**RESOLUTION #2022-64**  
MOVED BY: TERRY KELLY  
SECONDED BY: BILL VREBOSCH

RESOLVED THAT the Board meeting be adjourned at 2:41 PM.

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MARK KING  
Chair

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CATHERINE MATHESON  
Secretary

**Minutes of Proceedings Recorder**  
Matthew Campbell, Contract and Purchasing Specialist



## COMMUNITY SERVICES COMMITTEE MEETING

### MINUTES OF PROCEEDINGS

**6/22/2022 at 12:00:00 PM**

**IN PERSON IN DNSSAB BOARDROOM OR VIRTUALLY VIA ZOOM (AS PER INSTRUCTION BELOW)**

#### **MEMBERS PRESENT:**

BILL VREBOSCH (North Bay)  
CHRIS MAYNE (North Bay)  
MARK KING (North Bay)  
MAC BAIN (North Bay)  
**DAVE MENDICINO (North Bay) – Vice-Chair**  
SCOTT ROBERTSON (North Bay)  
**DAN ROVEDA (West Nipissing) - Chair**  
DEAN BACKER (East Nipissing)  
JANE DUMAS (South Algonquin)  
AMANDA SMITH (Unincorporated)

CATHERINE MATHESON (CAO)

#### **REGRETS**

DAN O'MARA (Temagami)  
TERRY KELLY (East Ferris)

#### **STAFF ATTENDANCE:**

Melanie Shaye, Director of Corporate Services  
Michelle Glabb, Director of Social Services and Employment  
Lynn Demore-Pitre, Director Children's Services  
Stacey Cyopeck, Director, Housing Programs  
Tracy Bethune, Manager, Housing Operations  
Robert Smith, EMS Chief  
Dawn Carlyle, Project Manager  
David Plumstead, Manager Planning, Outcomes & Analytics  
Donna Mayer, Manager of Project Development

#### **GUESTS:**

Bryce Gartner (Community Paramedicine)

#### **MEDIA:**

Stu Campaigne (Bay Today)

#### **1.1 Call to Order - Roll Call**

*The Community Services Committee was called to order at 12:04 PM*

#### **1.2 Declaration of Conflict of Interest**

None were declared

## 2.0 Opening remarks by the Chair

*Chair Dan Roveda welcomed members and guests and informed the committee that today's meeting will be the last before the summer break.*

## 3.0 Approval of the Agenda for June 22, 2022

**CARRIED**

**RESOLUTION #CSC22-2022**

MOVED BY: MARK KING

SECONDED BY: DAVE MENDICINO

RESOLVED THAT the Community Services Committee accepts the Agenda as presented.

## 4.0 DELEGATIONS (Rob Smith and Commander Bryce Gartner on Community Paramedicine)

*Commander Bryce Gartner presented to the committee details about the Community Paramedicine program which began in 2014 with one paramedic to current four full-time positions and one commander. The original mandate of diverting frequent 911 calls has since been expanded to address the increasing long-term care home waitlist and to provide remote patient monitoring care with a 300 patient roster and 250 visits each month. He outlined some future trends and opportunities for the program, including new provincial funding opportunities that may enhance programming, new collaboration with Ontario Health, expansion of remote patient monitoring and on-going collaboration with community partners (North Bay Police Services, City of North Bay Wellness Coordinator, nurse practitioner and Northern Pines).*

*After the presentation, Commander Gartner addressed questions from the committee, explaining the referral process and bilingual service delivery.*

## 5.0 CONSENT AGENDA

**CARRIED**

**RESOLUTION #CSC23-22**

MOVED BY: DEAN BACKER

SECONDED BY: SCOTT ROBERTSON

RESOLVED THAT the Committee receives for information, Consent Agenda items 5.1 to 5.4.

*Items 5.2, 5.3 and 5.4 in the consent agenda were pulled for discussion and all items were voted on collectively.*

### 5.1 SSE05-22 Modernization Update - an update on the Ministry of Children, Community and Social Services (MCCSS) modernization initiatives.

### 5.2 CS05-22 Licensed Child Care Services & Services for Children with Exceptional Needs

*In response to a Board request in May about daycare services for children aged 12 and over who have exceptional needs. Children's Services provided a report, confirming that the children's needs can be met through current legislation and through local services providers and community agencies. Children's Services indicated staff will continue to coordinate support and services for families in need when referrals are received.*

### 5.3 HS26-22 Homelessness Action Plan Quarterly Update

*Department provided a verbal summary of progress made in the plan to date detailing the Community Homelessness Prevention Initiative (CHPI) and Social Service Relief Fund (SSRF) Phase 3 and 4 – 2021-22 Year End as outlined in Briefing Note HS26-22.*

**5.4 HS29-22 CHPI/SSRF Final Report**

*Department provided a verbal summary of Briefing Note HS29-22.*

*In response to a committee member's question, Department confirmed that the full \$7.3M was provincial funding.*

**6.0 MANAGERS REPORTS**

**6.1 CS06-22 Children's Services Policies**

**CARRIED**

**RESOLUTION #CSC25-22**

MOVED BY: DAVE MENDICINO  
SECONDED BY: MARK KING

RESOLVED THAT the Community Services Committee accept and endorse the updated policies as listed below and described in briefing note CS06-22:

- 1) Policy: Wage Enhancement Grant and Home Child Care Enhancement Grant (Appendix A)
- 2) Policy: Fee Subsidy Waitlist Management (Appendix B)

*Children's Services provided a verbal summary of Briefing Note CS06-22..*

**6.2 SSE06-22 Ontario Works Caseload Infographic (for information) - an infographic that highlights a selection of Ontario Works caseload data by community in Nipissing District.**

*An infographic on the Ontario Works caseload was presented, providing key information and demographic data on the local caseload grouped into four catchment areas and informing decision-making.*

**6.3 HS28-22 Annual Update to 10-Year Housing and Homelessness Plan (for information) - outlines the annual report on the 2021 implementation of "A Place to Call Home: Nipissing District 10-Year Housing and Homelessness Plan 2014-2024" and attached Appendix A "2021 Annual Report Implementation Update", and is for information purposes.**

*Committee requested confirmation as to the amount of one-time funding received; to which the department confirmed it was 47%.*

**7.0 OTHER BUSINESS**

*There was no other business*

**8.0 NEXT MEETING DATE**

Wednesday, September 28, 2022

**9.0 ADJOURNMENT**

**CARRIED**

**RESOLUTION #CSC24-22**

MOVED BY: MAC BAIN  
SECONDED BY: AMANDA SMITH

RESOLVED THAT the Community Services Committee meeting be adjourned at 12:51 PM.

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**DAN ROVEDA**  
Chair

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**CATHERINE MATHESON**  
Secretary

**Minutes of Proceedings Recorder**  
Matthew Campbell, Contract and Purchasing Specialist

# DISTRICT OF NIPISSING SOCIAL SERVICES ADMINISTRATION BOARD MEETING

## MINUTES OF PROCEEDINGS

6/22/2022 at 1:00:00 PM

IN PERSON IN DNSSAB BOARDROOM OR VIRTUALLY VIA ZOOM

### MEMBERS PRESENT:

BILL VREBOSCH (North Bay)

CHRIS MAYNE (North Bay)

**MARK KING (North Bay) - Chair**

MAC BAIN (North Bay)

DAVE MENDICINO (North Bay)

SCOTT ROBERTSON (North Bay)

**DAN ROVEDA (West Nipissing) – Vice-Chair**

DEAN BACKER (East Nipissing)

JANE DUMAS (South Algonquin)

TERRY KELLY (East Ferris)

AMANDA SMITH (Unincorporated)

CATHERINE MATHESON (CAO)

### REGRETS

DAN O'MARA (Temagami)

### STAFF ATTENDANCE:

Melanie Shaye, Director of Corporate Services

Michelle Glabb, Director of Social Services and Employment

Lynn Demore-Pitre, Director Children's Services

Stacey Cyopeck, Director, Housing Programs

Tracy Bethune, Manager, Housing Operations

Robert Smith, EMS Chief

Dawn Carlyle, Project Manager

David Plumstead, Manager Planning, Outcomes & Analytics

Donna Mayer, Manager of Project Development

### MEDIA:

Stu Campaigne (Bay Today)

#### 1.1 Call to Order

**CARRIED**

**RESOLUTION #2022-51**

MOVED BY: MAC BAIN

SECONDED BY: AMANDA SMITH

RESOLVED THAT the Board of Directors accepts the Roll Call as read by the Recording Secretary for the Regular Board meeting of June 22, 2022 at 1:06 PM.

#### 1.2 Declaration of Conflict of Interest

COUNCILLOR MAC BAIN declared a conflict of interest with Item SSE07-22 Funeral Policy Review as his

business receives funding under the program.

## 2.0 Opening remarks by the Chair

Chair welcomed members, staff and guests. Chair reminded the board that there will be a summer recess, therefore, there will be no board meetings for July and August and the board will reconvene again in September 2022. In the opening remarks, Chair emphasized the work that DNSSAB is doing to ensure equal access and opportunity to its services and programs to all residents within the district. From access to child care, social assistance support, geared to income housing, paramedic services, and homelessness prevention programming, DNSSAB is taking a district-wide approach to ensure residents receive the help they need when they need it. The Chair highlighted the work that Housing Services, through its Service Provider Crisis Centre of North Bay, as well as community agencies that are part of the CAB, are doing to work together to make sure that location is not a deterrent to shelter, support or programming for the District's most vulnerable citizens. On behalf of the Board, the Chair thanked the services and agencies who are reaching out to persons where they are and helping them address their crisis.

## 3.0 Approval of Agenda for June 22, 2022

CARRIED

**RESOLUTION #2022-52**  
MOVED BY: DAN ROVEDA  
SECONDED BY: DAVE MENDICINO

RESOLVED THAT Board members accept the Agenda as presented

## 4.0 Approval of Minutes (May 25, 2022)

### 4.1 Approval of Minutes (Regular Board)

CARRIED

**RESOLUTION #2022-53-A**  
MOVED BY: JANE DUMAS  
SECONDED BY: SCOTT ROBERTSON

RESOLVED THAT the Board adopt the minutes of the proceedings of the Regular Board meeting of May 25, 2022.

### 4.2 Approval of Minutes (Finance and Administration Committee)

CARRIED

**RESOLUTION #2022-53-B**  
MOVED BY: TERRY KELLY  
SECONDED BY: CHRIS MAYNE

RESOLVED THAT the Board adopt the minutes of the proceedings of the Finance and Administration Committee meeting of May 25, 2022.

## 5.0 Delegations (David Plumstead on Census 2021 Age and Sex)

David Plumstead presented to the Board the 2021 Census Data on Age and Sex (April 27, 2022) which looked at the age structure for Ontario and Nipissing District and the general age groups for Nipissing municipalities and areas.

The Board discussed the presentation and noted that as the population decreases, the District may have excess (or demand taper off) services (i.e., child care and schools) and housing on hand which will need to be addressed; it is possible that the Board may have to address this within 10 years. Board discussed the impacts that immigration will have on boosting population numbers however David confirmed that the District is experiencing a higher death-to-birth ratio so as deaths outnumber births, immigration is needed to achieve population growth.



The Board also discussed the impacts of the population information on employment prospects and noted that inflation may be impacting the choices of the baby boomer generation to work longer - however David noted that the census data presented was not correlated to inflation and its impact on the longevity of employment. David confirmed that the data is a point-in-time snapshot of the District and therefore is not predictive but informative.

## 6.1 CAO VERBAL UPDATE

CARRIED

### RESOLUTION #2022-54

MOVED BY: BILL VREBOSCH

SECONDED BY: DAN ROVEDA

RESOLVED THAT the District of Nipissing Social Services Administration Board (DNSSAB) receives the CAO Verbal Report for June 22, 2022.

CAO updated the Board on the Paramedic Services transition and that as of July 9, 2022 the Paramedic Services management team will be DNSSAB employees. Northern Pines - Phase I second floor has opened with eight (8) rooms available. Phase II is scheduled to open later in the summer of 2022 and Phase III in 2023. For Children Services, applications for child care licenses are due September 1, 2022. Staff are promoting the application and offering assistance to service providers.

## 7.0 CONSENT AGENDA

CARRIED

### RESOLUTION #2022-55

MOVED BY: JANE DUMAS

SECONDED BY: AMANDA SMITH

RESOLVED THAT the Committee receives for approval, Consent Agenda items 7.1 and 7.2.

#### 7.1 B12-22 Lame Duck Restrictions

WHEREAS Section D 17 of the District of Nipissing Social Services Administration Board (DNSSAB) Procedural By-law restricts the actions of the Board if the Board meets the "lame duck" threshold; and

WHEREAS the By-Law states that nothing is preventing any person or body from exercising authority delegated by the Board;

THAT the restricted acts listed in the By-law be delegated to the Chief Administrative Officer (CAO), as described in this report; and

THAT the delegation of authority would be effective the date the Board is confirmed to be in lame duck and would continue to the day after election day or end of the Board's term, depending on the outcome of the election.

#### 7.2 B16-22 Revisions to the Travel, Meal, and Hospitality Policy

THAT the District of Nipissing Social Services Administration Board approve the changes to the Travel, Meal, and Hospitality Policy as presented.

Board asked for confirmation if the B12-22-Lame Duck Restriction follows the Municipal Act and/or DNSSAB Act. Department confirmed that the Lame Duck Restrictions were created consistent with the Municipal Act due to the language within the Nipissing By-Law.

Board directed Department to strengthen language in the Travel, Meal, and Hospitality Policy so that it clearly restricts claims for mileage for attendance at regularly scheduled meetings and/or meetings that are within the city limits of the attendee.

## 8.0 MANAGERS REPORTS

**8.1 HS30-22 Reaching Home Allocation RFP**

**CARRIED**

**RESOLUTION #2022-56**  
MOVED BY: CHRIS MAYNE  
SECONDED BY: DAVE MENDICINO

RESOLVED THAT the District of Nipissing Social Services Administration Board (DNSSAB) receive and approve Report HS30-22, regarding the outcome of Request for Proposals RFP 2022-18: Reaching Home – Homelessness Services and authorizing the CAO to consider such recommendations from the Community Advisory Board (CAB), and enter into negotiations and subsequent contracts with the successful proponents.

Furthermore, that the District of Nipissing Social Services Administration Board authorizes staff to reallocate funds throughout the 2022/23 fiscal year to qualifying initiatives, up to the CAO delegated authority based on emerging priorities in the district.

**8.2 HS31-22 Overflow Policy**

**CARRIED**

**RESOLUTION #2022-57**  
MOVED BY: SCOTT ROBERTSON  
SECONDED BY: DAN ROVEDA

RESOLVED THAT the District of Nipissing Social Services Administration Board receive, for approval, the Emergency Shelter Overflow Policy attached as Appendix A, and set out in report HS31-22.

**8.3 HS27-22 Social Housing Regulation Changes**

**CARRIED**

**RESOLUTION #2022-58**  
MOVED BY: AMANDA SMITH  
SECONDED BY: DAN ROVEDA

RESOLVED THAT the District of Nipissing Social Services Administration Board (DNSSAB) receive for approval report HS27-22 regarding the Housing Services Act Regulatory Changes and the recommended updates to Local Housing Income Policy 2020-02 and Local Housing Asset Policy 2020-07.

*Board requests confirmation if the changes will add more people to the service level count. Department expects that this will add more persons to the service level count however staff have sent a clarifying question to the ministry and will report back to the Board once received.*

**8.4 CS07-22 Children's Services Policies**

**CARRIED**

**RESOLUTION #2022-59**  
MOVED BY: AMANDA SMITH  
SECONDED BY: JANE DUMAS

RESOLVED THAT the District of Nipissing Social Services Administrative Board (DNSSAB) accepts and endorses the following policies as described in briefing note CS07-22:

- 1) Policy 5CS-ADM-13 Canada-Wide Early Learning and Child Care System (Appendix A)
- 2) Policy 5CS-ADM-14 Child Care Maximum Profits, Surpluses and Reserves (Appendix B)

**8.5 SSE07-22 Funeral Policy Review**

**CARRIED**

**RESOLUTION #2022-60**  
MOVED BY: AMANDA SMITH  
SECONDED BY: TERRY KELLY

RESOLVED THAT the District of Nipissing Social Services Administration Board (DNSSAB) receive report SSE07-22 on the Ontario Works local funeral policy review, recommending Option 3, for approval.

**8.6 Move-in Camera**

**CARRIED**

**RESOLUTION #2022-61**  
MOVED BY: DEAN BACKER  
SECONDED BY: DAVE MENDICINO

RESOLVED THAT the Board move in-camera at 2:20 PM to discuss a matter of negotiation.

**8.7 Adjourn in Camera**

**CARRIED**

**RESOLUTION #2022-62**  
MOVED BY: TERRY KELLY  
SECONDED BY: MAC BAIN

RESOLVED THAT the Board adjourn in-camera at 2:39 PM.

**8.8 Approve in Camera**

**CARRIED**

**RESOLUTION #2022-63**  
MOVED BY: DAVE MENDICINO  
SECONDED BY: JANE DUMAS

RESOLVED THAT the Board approves the direction/action agreed to in the in-camera session.

**9.0 OTHER/NEW BUSINESS**

There was no new business.

**10.0 NEXT MEETING DATE**

Wednesday, September 28, 2022

**11.0 ADJOURNMENT**

**CARRIED**

**RESOLUTION #2022-64**  
MOVED BY: TERRY KELLY  
SECONDED BY: BILL VREBOSCH

RESOLVED THAT the Board meeting be adjourned at 2:41 PM.

---

MARK KING  
Chair

---

CATHERINE MATHESON  
Secretary

**Minutes of Proceedings Recorder**  
Matthew Campbell, Contract and Purchasing Specialist

# COMMUNITY SERVICES COMMITTEE MEETING

## MINUTES OF PROCEEDINGS

6/22/2022 at 12:00:00 PM

IN PERSON IN DNSSAB BOARDROOM OR VIRTUALLY VIA ZOOM (AS PER INSTRUCTION BELOW)

### MEMBERS PRESENT:

BILL VREBOSCH (North Bay)

CHRIS MAYNE (North Bay)

MARK KING (North Bay)

MAC BAIN (North Bay)

**DAVE MENDICINO (North Bay) – Vice-Chair**

SCOTT ROBERTSON (North Bay)

**DAN ROVEDA (West Nipissing) - Chair**

DEAN BACKER (East Nipissing)

JANE DUMAS (South Algonquin)

AMANDA SMITH (Unincorporated)

CATHERINE MATHESON (CAO)

### REGRETS

DAN O'MARA (Temagami)

TERRY KELLY (East Ferris)

### STAFF ATTENDANCE:

Melanie Shaye, Director of Corporate Services

Michelle Glabb, Director of Social Services and Employment

Lynn Demore-Pitre, Director Children's Services

Stacey Cyopeck, Director, Housing Programs

Tracy Bethune, Manager, Housing Operations

Robert Smith, EMS Chief

Dawn Carlyle, Project Manager

David Plumstead, Manager Planning, Outcomes & Analytics

Donna Mayer, Manager of Project Development

### GUESTS:

Bryce Gartner (Community Paramedicine)

### MEDIA:

Stu Campaigne (Bay Today)

#### 1.1 Call to Order - Roll Call

*The Community Services Committee was called to order at 12:04 PM*

#### 1.2 Declaration of Conflict of Interest

None were declared

## 2.0 Opening remarks by the Chair

Chair Dan Roveda welcomed members and guests and informed the committee that today's meeting will be the last before the summer break.

## 3.0 Approval of the Agenda for June 22, 2022

CARRIED

**RESOLUTION #CSC22-2022**

MOVED BY: MARK KING

SECONDED BY: DAVE MENDICINO

RESOLVED THAT the Community Services Committee accepts the Agenda as presented.

## 4.0 DELEGATIONS (Rob Smith and Commander Bryce Gartner on Community Paramedicine)

Commander Bryce Gartner presented to the committee details about the Community Paramedicine program which began in 2014 with one paramedic to current four full-time positions and one commander. The original mandate of diverting frequent 911 calls has since been expanded to address the increasing long-term care home waitlist and to provide remote patient monitoring care with a 300 patient roster and 250 visits each month. He outlined some future trends and opportunities for the program, including new provincial funding opportunities that may enhance programming, new collaboration with Ontario Health, expansion of remote patient monitoring and on-going collaboration with community partners (North Bay Police Services, City of North Bay Wellness Coordinator, nurse practitioner and Northern Pines).

After the presentation, Commander Gartner addressed questions from the committee, explaining the referral process and bilingual service delivery.

## 5.0 CONSENT AGENDA

CARRIED

**RESOLUTION #CSC23-22**

MOVED BY: DEAN BACKER

SECONDED BY: SCOTT ROBERTSON

RESOLVED THAT the Committee receives for information, Consent Agenda items 5.1 to 5.4.

Items 5.2, 5.3 and 5.4 in the consent agenda were pulled for discussion and all items were voted on collectively.

### 5.1 SSE05-22 Modernization Update - an update on the Ministry of Children, Community and Social Services (MCCSS) modernization initiatives.

### 5.2 CS05-22 Licensed Child Care Services & Services for Children with Exceptional Needs

In response to a Board request in May about daycare services for children aged 12 and over who have exceptional needs. Children's Services provided a report, confirming that the children's needs can be met through current legislation and through local services providers and community agencies. Children's Services indicated staff will continue to coordinate support and services for families in need when referrals are received.

### 5.3 HS26-22 Homelessness Action Plan Quarterly Update

Department provided a verbal summary of progress made in the plan to date detailing the Community Homelessness Prevention Initiative (CHPI) and Social Service Relief Fund (SSRF) Phase 3 and 4 – 2021-22 Year End as outlined in Briefing Note HS26-22.

**5.4 HS29-22 CHPI/SSRF Final Report**

*Department provided a verbal summary of Briefing Note HS29-22.*

*In response to a committee member's question, Department confirmed that the full \$7.3M was provincial funding.*

**6.0 MANAGERS REPORTS**

**6.1 CS06-22 Children's Services Policies**

**CARRIED**

**RESOLUTION #CSC25-22**

MOVED BY: DAVE MENDICINO

SECONDED BY: MARK KING

RESOLVED THAT the Community Services Committee accept and endorse the updated policies as listed below and described in briefing note CS06-22:

- 1) Policy: Wage Enhancement Grant and Home Child Care Enhancement Grant (Appendix A)
- 2) Policy: Fee Subsidy Waitlist Management (Appendix B)

*Children's Services provided a verbal summary of Briefing Note CS06-22..*

**6.2 SSE06-22 Ontario Works Caseload Infographic (for information) - an infographic that highlights a selection of Ontario Works caseload data by community in Nipissing District.**

*An infographic on the Ontario Works caseload was presented, providing key information and demographic data on the local caseload grouped into four catchment areas and informing decision-making.*

**6.3 HS28-22 Annual Update to 10-Year Housing and Homelessness Plan (for information) - outlines the annual report on the 2021 implementation of "A Place to Call Home: Nipissing District 10-Year Housing and Homelessness Plan 2014-2024" and attached Appendix A "2021 Annual Report Implementation Update", and is for information purposes.**

*Committee requested confirmation as to the amount of one-time funding received; to which the department confirmed it was 47%.*

**7.0 OTHER BUSINESS**

*There was no other business*

**8.0 NEXT MEETING DATE**

Wednesday, September 28, 2022

**9.0 ADJOURNMENT**

**CARRIED**

**RESOLUTION #CSC24-22**

MOVED BY: MAC BAIN

SECONDED BY: AMANDA SMITH

RESOLVED THAT the Community Services Committee meeting be adjourned at 12:51 PM.

---

DAN ROVEDA  
Chair

---

CATHERINE MATHESON  
Secretary

**Minutes of Proceedings Recorder**  
Matthew Campbell, Contract and Purchasing Specialist



FOR IMMEDIATE RELEASE

September 28, 2022

## NDHC SELLING PROPERTY TO RAISE FUNDS FOR MORE AFFORDABLE HOUSING

**North Bay, ON:** The Nipissing District Housing Corporation (NDHC) has put the former Dr. McDougall School property at 1040 Brookes Street up for sale. Proceeds of the sale will go towards further affordable housing development in Nipissing District. The sale of the property will not affect the current operations of the North Bay Indigenous Hub as they have a 15 year lease to operate in the building. The North Bay Indigenous Hub provides early years and child care services and Indigenous primary health care services.

A rezoning and severance application for this site was granted by the City of North Bay earlier this year, and consent was obtained from the Ministry of Education to sell the property this summer. The rezoning resulted in the creation of two separate properties, being the Indigenous Hub site and a vacant site suitable for affordable housing development.

“A key strategy of the NDHC Board for the past four years has been to create additional affordable housing in the District. The sale of this property allows NDHC to free up capital funds to invest into this goal. The NDHC works hand in hand with the DNSSAB to develop affordable housing” says NDHC Board Chair, Dave Mendicino.

Mark King, Chair of the District of Nipissing Social Services Administration Board (DNSSAB) Board, adds that both DNSSAB and NDHC Boards have been working diligently to reach this common goal, “Year by year, both Boards have been prepared to support and leverage the development of affordable housing with our partners in the community.”

Approval for the sale is contingent on the purchaser assuming the existing lease for the services of the North Bay Indigenous Hub for the duration of the 15 year term.

The current estimated valuation of the property is \$3.4M.

Interested parties can contact the [Broker of Record](#) for more information.

-30-

Media Contact: [Marianne.Zadra@dnssab.ca](mailto:Marianne.Zadra@dnssab.ca)



**Info**

Copy to agenda

**From:** Allison Quinn <aquinn@powassan.net>  
**Sent:** September 27, 2022 5:17 PM  
**To:** resolutions@amo.on.ca; minister.omafra@ontario.ca  
**Subject:** Support of Resolution - OMAFRA Ontario Wildlife Damage Compensation Program Administration Fee  
**Attachments:** Letter to AMO and all Ontario Municipalities - OMAFRA Ontario wildlife Damage Compensation Program Admin Fee.pdf

4.3

Please find attached a letter of support, including the Municipality of Powassan's resolution, regarding the fees paid to municipalities for the Ontario Wildlife Damage Compensation Program.

Allison

Allison Quinn  
Acting Deputy Clerk  
705-724-2813 ext 224  
[www.powassan.net](http://www.powassan.net)



September 26, 2022

Ministry of Agriculture, Food and Rural Affairs  
1 Stone Road West  
Guelph, ON N1G 2Y1

Re: **Support for the Municipality of Tweed's Resolution #22-18-22 regarding Ontario wildlife Damage Compensation Program Administrative Fee's**

At the Corporation of the Municipality of Powassan's regular meeting of Council on September 20, 2022, resolution #2022-300 was considered and adopted, as follows:

*"That the correspondence regarding Ontario Wildlife Damage Compensation Program, be received,*

**AND**

*WHEREAS the Ontario Ministry of Agriculture, Food and Rural Affairs (OMAFRA) administers the Ontario Wildlife Damage Compensation Program to provide compensation to farm producers for livestock killed by wildlife;*

*AND WHEREAS Ontario Municipalities administer the Program on behalf of OMAFRA by appointing Livestock Investigators and staff to work on wildlife damage claims;*

*AND WHEREAS the costs associated with wildlife damage claims exceed the administration fee of \$50.00 per claim as provided to the Municipality by OMAFRA;*

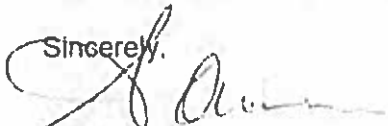
*NEW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Powassan request the Ministry of Agriculture, Food and Rural Affairs review the administration fee provided to Municipalities for the administration of the Ontario Wildlife Compensation Program;*

*AND FURTHER THAT this resolution be circulated to the Association of Municipalities of Ontario and all Ontario Municipalities for their consideration and support".*

**CARRIED**

Copies of the letters that were sent, bringing this to Council's attention, are included. We support the Municipality of Tweed's request that the Ministry consider increasing the administration fee on wildlife claims to help offset the costs associated with Livestock Investigation.

Sincerely,



Allison Quinn  
Deputy Clerk

Cc: Association of Municipalities of Ontario (AMO) and Ontario Municipalities



**TOWNSHIP OF**  
**ASHFIELD-COLBORNE-WAWANOSH**

82133 Council Line, R.R. #5  
Goderich, Ontario N7A 3Y2  
PHONE: 519-524-4669  
FAX: 519-524-1951  
E-MAIL: [clerk@acwtownship.ca](mailto:clerk@acwtownship.ca)

September 2, 2022

Ministry of Agriculture, Food and Rural Affairs  
1 Stone Road West  
Guelph, ON N1G 2Y1

Re: Ontario Wildlife Damage Compensation Program

Dear Minister,

Please be advised that at the August 23<sup>rd</sup> meeting, the Council of the Corporation of the Township of Ashfield-Colborne-Wawanosh considered and adopted the following resolution.

Moved by Roger Watt  
Seconded by Jennifer Miltenburg

WHEREAS the Ontario Ministry of Agriculture, Food and Rural Affairs (OMAFRA) administers the Ontario Wildlife Damage Compensation Program to provide compensation to farm producers for livestock killed by wildlife;

AND WHEREAS Ontario Municipalities administer the Program on behalf of OMAFRA by appointing Livestock Investigators and staff to work on wildlife damage claims;

AND WHEREAS the costs associated with wildlife damage claims exceed the administration fee of \$50.00 per claim as provided to the Municipality by OMAFRA;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Township of Ashfield-Colborne-Wawanosh request the Ministry of Agriculture, Food and Rural Affairs review the administration fee provided to Municipalities for the administration of the Ontario Wildlife Compensation Program;

AND FURTHER THAT this resolution be circulated to the Association of Municipalities of Ontario and all Ontario Municipalities for their consideration and support.

Carried

I also enclose the letter and resolution that brought the issue to Council's agenda. If you require any clarification or further information, please do not hesitate to contact me.

Sincerely,

  
Florence Witherspoon  
Municipal Clerk

The Corporation of the  
**MUNICIPALITY OF TWEED**

255 Metcalf St., Postal Bag 729  
Tweed, ON K0K 3J0  
Tel.: (613) 478-2535  
Fax: (613) 478-6457



Email: [info@tweed.ca](mailto:info@tweed.ca)  
Website: [www.tweed.ca](http://www.tweed.ca)  
[facebook.com/tweedontario](https://facebook.com/tweedontario)

July 4, 2022

Ministry of Agriculture, Food and Rural Affairs  
1 Stone Road West  
Guelph, ON N1G 4Y2

Dear Minister:

Re: Ontario Wildlife Damage Compensation Program

We are writing to you today on behalf of our municipality regarding the administration fees related to wildlife damage claims. This program is necessary to protect our farm producers from the devastating losses incurred when they lose livestock to predators.

At the June 28, 2022 Regular Council Meeting the attached Resolution was passed by Council.

Our Council's concern is the administration fee paid to municipalities to administer the program on the Ministry's behalf which was recently increased from \$30.00 per claim to \$50.00 per claim.

We have recently contracted for a new Livestock Investigator resulting in the following costs directly related to wildlife claims:

Hourly Rate: \$25.00/hour

Mileage Rate: .50/km

On the most recent invoice for this service there were three wildlife claims with costs as follows:

1. April 28, 2022 – 3 hours + mileage = \$95.00
2. May 5, 2022 – 2.5 hours + mileage = \$75.00
3. May 8, 2022 – 3.5 hours + mileage = \$120.00

There is also time spent by municipal staff in preparing the wildlife claims for submission and monitoring the claims for payment to the livestock owner.

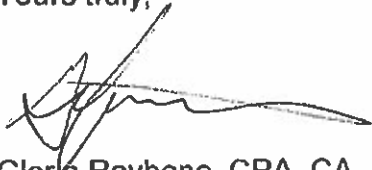
This results in a loss on each wildlife claim for our taxpayers to bear to be able to provide this necessary service to our farm producers.

Ministry of Agriculture, Food and Rural Affairs  
Page 2  
July 4, 2022

We respectfully request that the Ministry consider increasing the administration fee on wildlife claims to help offset the increasing costs associated with Livestock Investigation.

We look forward to hearing from you about this matter at your earliest convenience.

Yours truly,

A handwritten signature in black ink, appearing to read 'Gloria Raybone', written over a horizontal line.

Gloria Raybone, CPA, CA  
CAO/Treasurer

Encl.

cc. Association of Municipalities of Ontario  
Ontario Municipalities

Municipality of Tweed Council Meeting  
Council Meeting



Resolution No.

412.

Title:

Ministry of Agriculture, Food and Rural Affairs

Date:

Tuesday, June 28, 2022

---

Moved by

Brian Treanor

Seconded by

Jacob Palmateer

WHEREAS the Ontario Ministry of Agriculture, Food and Rural Affairs administers the Ontario Wildlife Damage Compensation Program to provide compensation to farm producers for livestock killed by wildlife;

AND WHEREAS Ontario Municipalities administer the Program on behalf of OMAFRA by appointing a Livestock Investigator and staff to work on wildlife damage claims;

AND WHEREAS the costs associated with wildlife damage claims typically exceed the administration fee of \$50.00 per claim as provided to the Municipality by OMAFRA;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Tweed request the Ministry of Agriculture, Food and Rural Affairs to review the administration fee provided to

Municipalities for the administration of the Ontario Wildlife Damage Compensation Program:

AND FURTHER, that this Resolution be circulated to the Association of Municipalities of Ontario (AMO) and all Ontario Municipalities for their consideration and support.

Carried

Mayor

A handwritten signature in cursive script, appearing to read "J. Albert", is written over a horizontal line.



# Clerks and Bylaw

4.4

*copy to agenda*

September 26, 2022

SENT VIA E-MAIL TO:

The Honourable Doug Ford  
Premier of the Province of Ontario  
[doug.fordco@pc.ola.org](mailto:doug.fordco@pc.ola.org)

Dear Premier Ford:

Re: Draven Alert

---

On behalf of the Council of the Corporation of Norfolk County, please be advised that Council passed the following resolution at the September 20, 2022 Council meeting:

**Resolution No. 2**

**Moved By:** Councillor Rabbits

**Seconded By:** Councillor Vandendriessche

THAT the Information Memo regarding the Draven Alert be received as information;

AND THAT Council approve forwarding the following resolution to the Premier, the Solicitor General, the Commissioner of Ontario Provincial Police, the local MPP and the Association of Municipalities of Ontario:

AND THAT the Council of the Corporation of Norfolk County directs staff to circulate a letter to the Minister of the Solicitor General, the Commissioner of the Ontario Provincial Police and the Premier's Office, to request necessary changes be made to the Amber Alert system and / or the creation of a new alert called the Draven Alert, which will protect vulnerable persons who have not been abducted but are at high risk of danger, injury or death and alert the public that they are missing;

AND FURTHER THAT this motion be sent to all municipalities across Ontario and the Association of the Municipalities of Ontario (AMO) for endorsement.

**Carried.**

○ Council  
Services  
Department

Office of the Chief Administrative Officer  
50 Colborne St., S. · Simcoe ON N3Y 4H3 · T: 519.426.5870 · F: 519.426.8573 ·  
norfolkcounty.ca

Should you have any questions regarding this matter or should you require additional information, please contact the Office of the County Clerk at 519-426-5870 x. 1261, or email: [Clerks@norfolkcounty.ca](mailto:Clerks@norfolkcounty.ca).

Sincerely,

Teresa Olsen  
County Clerk  
Norfolk County

CC:

- Honourable Michael Kerzner, Solicitor General  
[Michael.Kerzner@pc.ola.org](mailto:Michael.Kerzner@pc.ola.org)
- Thomas Carrique, Commissioner, Ontario Provincial Police  
[Thomas.Carrique@opp.ca](mailto:Thomas.Carrique@opp.ca)
- Bobbi Ann Brady, M.P.P., Haldimand-Norfolk  
[BABrady-CO@ola.org](mailto:BABrady-CO@ola.org)
- All Ontario municipalities
- Association of Ontario Municipalities  
[resolutions@amo.on.ca](mailto:resolutions@amo.on.ca)



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4.5

September 26, 2022

Ministry of the Solicitor General  
Hon. Michael Kerzner  
25 Grosvenor Street  
Toronto, ON M7A 1Y6

Sent via email: Michael.kerzner@ontario.ca

Hon. Minister Kerzner:

Re: Grey Highlands Municipal Resolution 2022-571 re: Increased Speeding Fines

Please be advised that the following resolution was passed at the September 7, 2022 meeting of the Council of the Municipality of Grey Highlands.

**2022-571**

**Dane Nielsen, Danielle Valiquette**

**Whereas speeding has become a growing concern on our residential streets;  
and**

**Whereas the culture of driver's is that 20 km/h over the speed limit is  
considered normal; and**

**Whereas the fines for street racing have increased significantly and we have  
seen a reduction in number of charges laid; and**

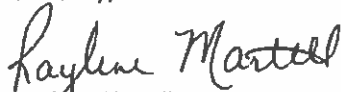
**Whereas the fines for other speed infractions have remained unchanged; now  
Therefore be it resolved that the municipality of Grey Highlands lobby the  
Ministry of the Solicitor General to increase the fines for all levels of speeding;  
and**

**That this motion be sent to AMO, ROMA, and all municipalities of Ontario to  
garner support.**

**CARRIED.**

If you require anything further, please contact this office.

Sincerely,



Raylene Martell  
Director of Legislative Services/Municipal Clerk  
Municipality of Grey Highlands

Cc: Association of Municipalities of Ontario  
Rural Ontario Municipalities  
All Ontario Municipalities



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4.6

September 23, 2022

Association of Municipalities of Ontario (AMO)  
200 University Avenue, Suite 801  
Toronto, ON M5H 3C6  
[resolutions@amo.on.ca](mailto:resolutions@amo.on.ca)

**Re: Support of Resolution – OMAFRA Ontario Wildlife Damage Compensation Program Administrative Fee**

At the Township of Alnwick/Haldimand's Regular Council Meeting held on September 15, 2022, Council received the resolution sent by Tay Valley Township regarding a request to the Ministry of Agriculture, Food and Rural Affairs to review the administrative fee provided to municipalities for the administration of the Ontario Wildlife Damage Compensation Program. Council of the Township of Alnwick/ Haldimand supported and passed the following resolution:

**R-336-2022**

Moved by Deputy Mayor Sherry Gibson, seconded by Councillor Jim Hogg;

*"Be it resolved that the correspondence from Tay Valley Township dated August 31, 2022, RE: Support of Resolution - OMAFRA Ontario Wildlife Damage Compensation Program Administrative Fee, be received; and*

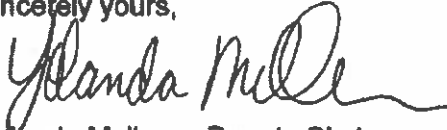
*Further that Council of the Township of Alnwick/Haldimand supports the resolution from Tay Valley Township to request the Ministry of Agriculture, Food and Rural Affairs to review the administrative fee provided to the Municipalities for the administration of the Ontario Wildlife Damage Compensation Program; and*

*Further that this resolution be circulated to the Association of Municipalities of Ontario (AMO) and all Ontario Municipalities for their consideration and support.*

**CARRIED**

A copy of the above noted resolution from Tay Valley Township is attached for your reference.

Sincerely yours,

A handwritten signature in black ink, appearing to read "Yolanda Melburn". The signature is fluid and cursive, with a long horizontal flourish extending to the right.

Yolanda Melburn, Deputy Clerk  
Township of Alnwick/Haldimand  
905-349-2822 ext. 32  
[ymelburn@ahwp.ca](mailto:ymelburn@ahwp.ca)

cc: Ontario Ministry of Agriculture, Food and Rural Affairs ([minister.omafra@ontario.ca](mailto:minister.omafra@ontario.ca))  
All Ontario Municipalities, MPP David Piccini ([david.piccinico@pc.ola.org](mailto:david.piccinico@pc.ola.org))



August 31, 2022

Association of Municipalities of Ontario (AMO)  
200 University Ave., Suite 801  
Toronto, ON M5H 3C6  
Sent via email: [resolutions@amo.on.ca](mailto:resolutions@amo.on.ca)

**RE: RESOLUTION – OMAFRA Ontario Wildlife Damage Compensation Program  
Administrative Fee**

The Council of the Corporation of Tay Valley Township at its Council meeting on August 23<sup>rd</sup>, 2022 adopted the following resolution:

**RESOLUTION #C-2022-08-42**

**“WHEREAS**, the Ontario Ministry of Agriculture, Food and Rural Affairs (OMAFRA) administers the Ontario Wildlife Damage Compensation Program to provide compensation to farm producers for livestock killed by wildlife;

**AND WHEREAS**, Ontario Municipalities administer the Program on behalf of OMAFRA by appointing a Livestock Investigator and staff to work on wildlife damage claims;

**AND WHEREAS**, the costs associated with wildlife damage claims typically exceed the administration fee of \$50.00 per claim as provided to the Municipality from OMAFRA;

**NOW THEREFORE BE IT RESOLVED THAT**, the Council of Tay Valley Township request the Ministry of Agriculture, Food and Rural Affairs to review the administrative fee provided to Municipalities for the administration of the Ontario Wildlife Damage Compensation Program;

**AND FURTHER THAT**, this resolution be circulated to the Association of Municipalities of Ontario (AMO) and all Ontario Municipalities for their consideration and support.”

**ADOPTED**



If you require any further information, please do not hesitate to contact the undersigned at (613) 267-5353 ext. 130 or [deputyclerk@tayvalleytwp.ca](mailto:deputyclerk@tayvalleytwp.ca).

Sincerely,

A handwritten signature in black ink that reads "Janie Laidlaw". The signature is written in a cursive, flowing style.

Janie Laidlaw, Deputy Clerk

cc: All Municipalities of Ontario



7855 Sideroad 30  
Alliston, ON L9R 1V1  
P.: 705-434-5055  
F.: 705-434-5051

September 23, 2022

*Copy to agenda*

Sent Via Email: [minister.mah@ontario.ca](mailto:minister.mah@ontario.ca)

The Honorable Steve Clark  
Minister of Municipal Affairs and Housing  
777 Bay Street  
17<sup>th</sup> Floor  
Toronto ON  
M7A 2J3

4.7

Dear Minister Clark:

RE: Support Resolution re: Strong Mayors, Building Homes Act, Town of Wasaga Beach

---

Council at its Regular Meeting held on September 14, 2022, passed the following resolution.

**RES-403-2022**

**Resolved** That Council support the Town of Wasaga Beach resolution regarding Strong Mayors, Building Homes Act;

*And further that a letter be sent to the Minister of Municipal Affairs and Housing outlining these proposed powers are not appropriate and to outline other ways for the province to institute housing and other matters, and that the motion be circulated to all Ontario municipalities.*

I trust you will find this satisfactory.

Best Regards,

*Fiona Smith*

Fiona Smith  
Deputy Clerk

Enc.

Cc: All Ontario Municipalities

[www.aditos.ca](http://www.aditos.ca)





30 LEWIS STREET  
WASAGA BEACH, ONTARIO  
CANADA L9Z 1A1  
www.wasagabeach.com

August 19, 2022

The Honourable Steve Clark  
Minister of Municipal Affairs and Housing  
777 Bay Street  
17<sup>th</sup> Floor  
Toronto ON  
M7A 2J3

Dear Minister Clark:

**Re: Strong Mayors, Building Homes Act**

Please be advised that the Council of the Town of Wasaga Beach, during their August 18, 2022 Council meeting adopted the following resolution:

"That Council receive the letter dated August 10, 2022 from the Ministry of Municipal Affairs and Housing pertaining to Strong Mayors, Building Homes Act, for information;

And further that a letter be sent to the Minister of Municipal Affairs and Housing outlining these proposed powers are not appropriate and to outline other ways for the province to institute housing and other matters, and that the motion be circulated to all Ontario municipalities."

The Town of Wasaga Beach Council does not support the Strong Mayors, Building Housing Act as the proposed changes will not demonstratively speed up the construction of housing and will erode the democratic process at the local level where members of Council have to work together to achieve priorities. What is needed to speed up construction of housing is greater authority for local municipalities to approve development without final clearances from outside agencies after they have been given reasonable time to provide such clearances.

Your favourable consideration of this matter is appreciated.

Should you have any questions, please contact me at [mayor@wasagabeach.com](mailto:mayor@wasagabeach.com) or (705) 429-3844 Ext. 2222.

Yours sincerely,

Nina Bifolchi  
Mayor

c. Members of Council  
All Ontario Municipalities

Administration: (705) 429-3844  
Fax: 429-6732  
Planning: 429-3847

Building: 429-1120  
By-Law: 429-2511  
Parks & Rec: 429-3321

Arena: 429-0412  
Public Works: 429-2540  
Fire Department: 429-5281

**Ministry of  
Municipal Affairs  
and Housing**

Office of the Minister

777 Bay Street, 17<sup>th</sup> Floor  
Toronto ON M7A 2J3  
Tel.: 416 585-7000

**Ministère des  
Affaires municipales  
et du Logement**

Bureau du ministre

777, rue Bay, 17<sup>e</sup> étage  
Toronto ON M7A 2J3  
Tél. : 416 585-7000



234-2022-3540

August 10, 2022

Dear Head of Council:

As Ontarians face the rising cost of living and a shortage of homes, our government was re-elected with a strong mandate to help more Ontarians find a home that meets their needs.

Our government also made an election promise to build 1.5 million new homes for the people of Ontario over the next 10 years to address the housing supply crisis.

I am pleased to inform you that our government introduced the proposed Strong Mayors, Building Homes Act on August 10, 2022, that, if passed, would make changes to the *Municipal Act, 2001*, *City of Toronto Act, 2006*, and the *Municipal Conflict of Interest Act*. These amendments would empower mayors in the City of Toronto and City of Ottawa to deliver on shared provincial-municipal priorities and get more homes built faster.

If passed, the proposed changes impacting the City of Toronto and City of Ottawa are intended to take effect on November 15, 2022, which is the start of the new municipal council term. Other growing municipalities could follow at a later date.

If you have any comments or feedback regarding these proposed changes, you may submit them to the Ministry of Municipal Affairs and Housing at:

[StrongMayors@ontario.ca](mailto:StrongMayors@ontario.ca).

Sincerely,

A handwritten signature in blue ink that reads "Steve Clark".

Steve Clark  
Minister





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4.8

*Sent via Email*

September 23, 2022

**RE: TOWN OF GRAVENHURST RESOLUTION – STRONG MAYORS**

At the Town of Gravenhurst Committee of the Whole meeting held on September 20, 2022, the following resolution was passed:

**BE IT RESOLVED THAT** the Correspondence from the Town of Wasaga Beach regarding Strong Mayors be received for information.

**AND THAT** a letter be sent to the Minister of Municipal Affairs and Housing outlining these proposed powers are not appropriate and to outline other ways for the province to institute housing and others matters.

**AND FINALLY THAT** this motion be circulated to all Ontario municipalities.

Sincerely,

*J. G.*

Jacob Galvao  
Administrative Clerk II – Legislative Services  
Town of Gravenhurst



Copy to agenda

Together we grow. 4.9

Corporation of the Municipality of Thames Centre  
4305 Hamilton Road, Dorchester, Ontario N0L 1G3 – Phone 519-268-7334 – Fax 519-268-3928 – www.thamescentre.on.ca – inquiries@thamescentre.on.ca

October 5<sup>th</sup>, 2022

Township of Lucan Biddulph  
270 Main Street  
PO Box 190  
Lucan, ON N0M 2J0

BY EMAIL

**RE: STRONG MAYORS BUILDING HOMES ACT**

Please be advised that at the Regular Council Meeting held on October 3<sup>rd</sup>, 2022, the Council of the Municipality of Thames Centre passed the following motion, supporting the resolutions from the Councils of the Township of Lucan Biddulph, Town of Kingsville and Town of Wasaga Beach regarding the *Strong Mayors, Building Homes Act*:

**Resolution: 253-2022**

**Moved by: K. Elliott**

**Seconded by: C. Patterson**

THAT Council of the Municipality of Thames Centre support the following resolutions regarding opposition to Bill 3, Strong Mayors, Building Homes Act, 2022:

- Township of Lucan Biddulph, dated September 14, 2022
- Town of Kingsville, dated September 1, 2022
- Towns of Wasaga Beach, dated August 19, 2022

AND THAT a copy of this resolution be forwarded to Steve Clark, Minister of Municipal Affairs and Housing of Ontario, Rob Flack, MPP for Elgin-Middlesex-London, the Association of Municipalities of Ontario (AMO) and all Ontario municipalities.

**Carried.**

Municipality of Thames Centre  
October 5, 2022  
Page 2

Should you have any questions regarding the above, please advise.

Sincerely,

A handwritten signature in black ink that reads "Sara Henshaw". The signature is written in a cursive, slightly slanted style.

Sara Henshaw  
Deputy Clerk

cc: The Honourable Steve Clark, Minister of Municipal Affairs and Housing  
Rob Flack, MPP - Elgin–Middlesex–London  
Association of Municipalities of Ontario (AMO)  
All Ontario Municipalities



# Township of Lucan Biddulph

270 Main Street  
P.O. Box 190, Lucan, Ontario N0M 2J0  
Phone (519) 227-4491, Fax (519) 227-4998; E-mail ([info@lucanbiddulph.on.ca](mailto:info@lucanbiddulph.on.ca))

September 14, 2022

Town of Wasaga Beach  
30 Lewis Street  
Wasaga Beach, ON  
L9Z 1A1  
[eamc@wasagabeach.com](mailto:eamc@wasagabeach.com)

AND TO:

Town of Kingsville  
2021 Division Road North  
Kingsville, ON  
N9Y 2Y9  
[jsettington@kingsville.ca](mailto:jsettington@kingsville.ca)

## **RE: STRONG MAYORS BUILDING HOMES ACT**

Please be advised that at the Regular Council Meeting on September 6, 2022, the Township of Lucan Biddulph Council passed the following motion, supporting the resolutions from the Council of the Town of Wasaga Beach and Town of Kingsville regarding *Strong Mayors, Building Homes Act*.

### **Resolution No. 2022 - 203**

***Moved by D. Regan***

***Seconded by D. Manders***

***That Council of the Township of Lucan Biddulph supports the following resolutions regarding opposition to Bill 3, Strong Mayors, Building Homes Act, 2022:***

- *Town of Kingsville dated September 1, 2022*
- *Town of Wasaga Beach dated August 19, 2022*

Should you have any questions regarding the above motion, please do not hesitate to contact our office.

Sincerely,

  
Tina Merner  
Deputy Clerk

cc: The Honourable Steve Clark, Minister of Municipal Affairs and Housing ([Steve.Clark@pc.ola.org](mailto:Steve.Clark@pc.ola.org))  
Monte McNaughton, MPP – Lambton, Kent, Middlesex ([Monte.McNaughtonco@pc.ola.org](mailto:Monte.McNaughtonco@pc.ola.org))  
Association of Municipalities of Ontario (AMO) ([amo@amo.on.ca](mailto:amo@amo.on.ca))  
All Ontario Municipalities



2021 Division Road North  
Kingsville, Ontario N9Y 2Y9  
Phone: (519) 733-2305  
www.kingsville.ca  
kingsvilleworks@kingsville.ca

COPY VIA EMAIL ([Premier@ontario.ca](mailto:Premier@ontario.ca))

September 1, 2022

The Hon. Doug Ford, Premier of Ontario  
Legislative Building  
1 Queen's Park  
Toronto, ON M7A 1A1

Dear Premier Ford:

**RE: Town of Kingsville Council Resolution #336-08292022 in opposition to  
Bill 3, Strong Mayors, Building Homes Act, 2022**

---

At its Special Meeting held August 29, 2022 Council of The Corporation of the Town of Kingsville passed a Resolution against Bill 3 as follows:

**Resolution #336-08292022**

Moved by Councillor Kimberly DeYong  
Seconded by Councillor Laura Lucier

**"WHEREAS** the Government of Ontario, through the Minister of Municipal Affairs and Housing, has introduced Bill 3 which is described as "An Act to amend various statutes with respect to special powers and duties of heads of council";

**AND WHEREAS** this Bill, if enacted, will initially apply to the City of Toronto and City of Ottawa, but will later be expanded to include other municipalities according to a statement made by the Premier at the 2022 AMO annual conference;

**AND WHEREAS** this Bill, if enacted, will give Mayors additional authority and powers, and correspondingly take away authority and powers from Councils and professional staff, and will include giving the Mayor the authority to propose and adopt the Municipal budget and to veto some decisions of Council;

**AND WHEREAS** this Bill, if enacted, will give authority over professional staff to the Mayor, including that of the Chief Administrative Officer;

**AND WHEREAS** these changes will result in a reduction of independence for professional staff including the CAO, who currently provide objective information to the Council and public and will now take direction from the Mayor alone when the Mayor so directs;

**AND WHEREAS** these are surprising and unnecessary changes to the historical balance of power between a Mayor and Council, and which historically gave the final say in all matters to the will of the majority of the elected Council.

**THEREFORE**, this Council of the Town of Kingsville, passes this resolution to petition the Government of Ontario that:

1. These changes to the *Municipal Act, 2001*, are unnecessary and will negatively affect the Town of Kingsville;
2. That if the Ontario Government deems these changes necessary in large single-tier municipalities such as Toronto and Ottawa, that such changes should not be implemented in smaller municipalities;
3. That the Ontario Government should enact legislation clarifying the role of Mayor, Council and Chief Administrative Officer, similar to those recommended by the Ontario Municipal Administrator's Association and those recommended by Justice Marrocco in the Collingwood judicial inquiry of 2020; and
4. That if the stated goal of this legislation is to construct more housing in Ontario that this can be accomplished through other means including amendment of the *Planning Act* and funding of more affordable housing.

Council further directs the Clerk to ensure that a copy of this resolution be provided to the Premier of Ontario, the Minister of Municipal Affairs and Housing, the "Standing Committee on Heritage, Infrastructure and Cultural Policy", Kingsville's MPP, the Association of Municipalities of Ontario, and other Municipalities in Ontario."

RECORDED VOTE – Carried Unanimously

	YEA	NAY
Deputy Mayor Gord Queen	X	
Councillor Kimberly DeYong	X	
Councillor Tony Gaffan	X	
Councillor Laura Lucier	X	
Councillor Thomas Neufeld	X	
Councillor Larry Patterson	X	
Results	6	0

If you have any questions or comments please contact Paula Parker at [pparker@kingsville.ca](mailto:pparker@kingsville.ca).

Yours very truly,



Paula Parker  
Town Clerk, on behalf of Kingsville Council

cc: The Honourable Steve Clark, Minister of Municipal Affairs and Housing  
([Steve.Clark@pc.ola.org](mailto:Steve.Clark@pc.ola.org))  
Standing Committee on Heritage, Infrastructure and Cultural Policy; Attn.: Committee Clerk  
Isalah Thorning ([schicp@ola.org](mailto:schicp@ola.org))  
Anthony Leardi, MPP – Essex ([Anthony.Leardi@pc.ola.org](mailto:Anthony.Leardi@pc.ola.org))  
Association of Municipalities of Ontario (AMO) ([amo@amo.on.ca](mailto:amo@amo.on.ca))  
All Ontario Municipalities





30 LEWIS STREET  
WASAGA BEACH, ONTARIO  
CANADA L9Z 1A1  
[www.wasagabeach.com](http://www.wasagabeach.com)

August 19, 2022

The Honourable Steve Clark  
Minister of Municipal Affairs and Housing  
777 Bay Street  
17<sup>th</sup> Floor  
Toronto ON  
M7A 2J3

Dear Minister Clark:

**Re: Strong Mayors, Building Homes Act**

Please be advised that the Council of the Town of Wasaga Beach, during their August 18, 2022 Council meeting adopted the following resolution:

"That Council receive the letter dated August 10, 2022 from the Ministry of Municipal Affairs and Housing pertaining to Strong Mayors, Building Homes Act, for information;

And further that a letter be sent to the Minister of Municipal Affairs and Housing outlining these proposed powers are not appropriate and to outline other ways for the province to institute housing and other matters, and that the motion be circulated to all Ontario municipalities."

The Town of Wasaga Beach Council does not support the Strong Mayors, Building Housing Act as the proposed changes will not demonstratively speed up the construction of housing and will erode the democratic process at the local level where members of Council have to work together to achieve priorities. What is needed to speed up construction of housing is greater authority for local municipalities to approve development without final clearances from outside agencies after they have been given reasonable time to provide such clearances.

Your favourable consideration of this matter is appreciated.

Should you have any questions, please contact me at [mayor@wasagabeach.com](mailto:mayor@wasagabeach.com) or (705) 429-3844 Ext. 2222.

Yours sincerely,

Nina Bifolchi  
Mayor

c. Members of Council  
All Ontario Municipalities

Administration: (705) 429-3844  
Fax: 429-6732  
Planning: 429-3847

Building: 429-1120  
By-Law: 429-2511  
Parks & Rec: 429-3321

Arena: 429-0412  
Public Works: 429-2540  
Fire Department: 429-5281

Ministry of  
Municipal Affairs  
and Housing

Office of the Minister

777 Bay Street, 17<sup>th</sup> Floor  
Toronto ON M7A 2J3  
Tel.: 416 585-7000

Ministère des  
Affaires municipales  
et du Logement

Bureau du ministre

777, rue Bay, 17<sup>e</sup> étage  
Toronto ON M7A 2J3  
Tel. : 416 585-7000



234-2022-3540

August 10, 2022

Dear Head of Council:

As Ontarians face the rising cost of living and a shortage of homes, our government was re-elected with a strong mandate to help more Ontarians find a home that meets their needs.

Our government also made an election promise to build 1.5 million new homes for the people of Ontario over the next 10 years to address the housing supply crisis.

I am pleased to inform you that our government introduced the proposed Strong Mayors, Building Homes Act on August 10, 2022, that, if passed, would make changes to the *Municipal Act, 2001*, *City of Toronto Act, 2006*, and the *Municipal Conflict of Interest Act*. These amendments would empower mayors in the City of Toronto and City of Ottawa to deliver on shared provincial-municipal priorities and get more homes built faster.

If passed, the proposed changes impacting the City of Toronto and City of Ottawa are intended to take effect on November 15, 2022, which is the start of the new municipal council term. Other growing municipalities could follow at a later date.

If you have any comments or feedback regarding these proposed changes, you may submit them to the Ministry of Municipal Affairs and Housing at: [StrongMayors@ontario.ca](mailto:StrongMayors@ontario.ca).

Sincerely,

A handwritten signature in blue ink that reads "Steve Clark".

Steve Clark  
Minister

## Info

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**From:** AMO Communications <Communicate@amo.on.ca>  
**Sent:** October 4, 2022 2:33 PM  
**To:** Info  
**Subject:** AMO Policy Update - Proposed Regulations under The Strong Mayors, Building Homes Act and Federal Cannabis Act Review

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## POLICY UPDATE

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October 4, 2022

### **AMO Policy Update – Proposed Regulations Under The Strong Mayors, Building Homes Act, and Federal Cannabis Act Review**

#### **Proposed Regulations Under The Strong Mayors, Building Homes Act**

The Ministry of Municipal Affairs and Housing has released regulatory proposals under the *Strong Mayors, Building Homes Act, 2022*. The legislation, given Royal Assent on September 8<sup>th</sup>, 2022, provides new authorities to the Mayors of Toronto and Ottawa, including the ability to appoint Council Committee Chairs and Vice Chairs, set Budgets, veto council bylaws if they conflict with designated provincial priorities, direct, hire and fire certain staff. Comments are due by October 13, 2022 and the regulations are proposed to be in effect by November 15, 2022.

The regulatory proposals released this week outlined the province's proposed areas of provincial priority and outline other requirements for exercising the new Head of Council powers included in the Act. The proposed [provincial priorities](#) are:

1. Building 1.5 million new residential units by 2031
2. The construction and maintenance of infrastructure to support accelerated supply and availability of housing including, but not limited to, transit, roads, utilities, and servicing

An accompanying [Minister's Regulation](#) proposal sets out many of the requirements for exercising the new Head of Council powers included in the Act. The proposed regulations require:

- that a Head of Council veto of a council decision and direction to staff must be provided in writing to the Clerk and CAO;
- that powers related to municipal organization and hiring and firing division heads can only be delegated to Council and the CAO;
- that the Head of Council propose a Budget by February 2 of each year,
  - allowing council 30 days to propose by-laws to amend the proposed Budget,
  - after which the Head of Council would have 10 days from the Council review period to veto Council amendments, and
  - Council would then have 15 days to overturn a veto with a 2/3 majority.

The Minister's Regulation proposal also extends the Head of Council's veto power to Council by-laws made under Section 2 of the *Development Charges Act, 1997*.

The AMO Board of Directors was unable to gauge support for nor evaluate the merits of the *Strong Mayors, Building Homes Act, 2022* at its August 2022 board meeting, and has not taken a position on the new legislation. However, the Board did come to consensus in urging strong consultation with municipal political and professional organizations and the public before the powers in the legislation are extended to municipalities beyond the City of Toronto and the City of Ottawa.

AMO also urged the government to consider carefully the powers related to hiring and firing the CAO and to remove from the Bill the ability of a Head of Council to hire and fire department heads. You can read AMO's feedback on the legislation [here](#). AMO also notes that the decision to use any of the powers contained in the *Strong Mayors, Building Homes Act, 2022* by the Head of Council is discretionary.

AMO members are encouraged to review the regulatory proposals on the [Ontario Regulatory Registry](#). AMO will review the regulatory proposals and AMO's Board will discuss any necessary actions related to the legislation and regulations.

## **Federal Cannabis Act Review**

The federal government has [announced](#) a review of the Canadian *Cannabis Act*, as required by the legislation. An independent Expert Panel will provide advice to the federal Ministers of Health and Mental Health and Addictions on progress made towards achieving the Act's objectives and will help identify priority areas for improving the functioning of the legislation. The Panel's focus is broader than what is outlined in the Act and includes considerations of economic impacts and access to cannabis for medical purposes, among others.

As an initial step in the legislative review, an online engagement process has been launched. This includes a [discussion paper](#) and associated [questionnaire](#) for all Canadians, and a specific [discussion paper and feedback process](#) for First Nations, Inuit, and Métis peoples. Both consultations are open until November 21, 2022. AMO

will continue our advocacy on cannabis throughout this 18-month process and will share further consultation opportunities with members as they arise.

\*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.



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Association of Municipalities of Ontario  
200 University Ave. Suite 801, Toronto ON Canada M5H 3C6  
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