



**THE CORPORATION OF THE  
TOWN OF MATTAWA**

**AGENDA**

**REGULAR MEETING OF COUNCIL  
TUESDAY, OCTOBER 11<sup>TH</sup>, 2022  
7:00 P.M.**

**DR. S. F. MONESTIME MUNICIPAL  
COUNCIL CHAMBERS  
160 WATER STREET  
MATTAWA, ONTARIO**

**TELECONFERENCE # 1-647-374-4685  
MEETING ID CODE: 879 0826 0921  
PASSCODE: 865173**

**THE CORPORATION OF THE TOWN OF MATTAWA  
A G E N D A  
DR. S. F. MONESTIME MUNICIPAL COUNCIL CHAMBERS  
AND VIA TELECONFERENCE  
160 WATER STREET  
MATTAWA, ONTARIO  
TELECONFERENCE # 1-647-374-4685  
MEETING ID CODE: 879 0826 0921  
PASSCODE: 865173  
TUESDAY, OCTOBER 11<sup>TH</sup>, 2022 @ 7:00 P.M.**

- 1. Call to Order**
- 2. Disclosure of Pecuniary Interest and Nature Thereof**
- 3. Petitions & Delegations**
- 4. Correspondence**
  - 4.1 OPP MPB Financial Services Unit – Re: 2023 Annual OPP Billing  
Finance Committee – CAO/Treasurer
  - 4.2 DNSSAB – Re: June 2022 Meeting Agenda & Minutes  
Social & Family Services Committee – CAO/Treasurer
  - 4.3 Municipality of Powassan – Re: OMAFRA Ontario Wildlife Damage Compensation  
Program Administration Fee Resolution  
Finance Committee – CAO/Treasurer
  - 4.4 Norfolk County – Re: Ontario Amber Alert Changes Resolution  
Protections to Persons & Property Committee – By-Law Enforcement Officer
  - 4.5 Municipality of Grey Highlands – Re: Increased Speeding Fines Resolution  
Protection to Persons & Property Committee – By-Law Enforcement Officer
  - 4.6 Township of Alnwick – Re: OMAFRA Ontario Wildlife Damage Compensation  
Program Administration Fee Resolution  
Finance Committee – CAO/Treasurer
  - 4.7 Township of Adjala-Tosorontio – Re: Strong Mayors, Building Homes Act Resolution  
Building Department Committee – Chief Building Official
  - 4.8 Town of Gravenhurst – Re: Strong Mayors, Building Homes Act Resolution  
Building Department Committee – Chief Building Official
  - 4.9 Municipality of Thames Centre – Re: Strong Mayors, Building Homes Act Resolution  
Building Department Committee – Chief Building Official

**Tuesday, October 11<sup>th</sup>, 2022 - Correspondence – Cont'd**

4.10 AMO – Re: Proposed Regulations Under the Strong Mayors, Building Homes Act, and Federal Cannabis Act Review  
Building Department Committee – Chief Building Official

**5. Questions/Comments (public & Council) about the Content of the Agenda**

**6. Municipal Report Number 880**

- Minutes of Previous Meeting (s)
- Presentation of By-laws/Resolutions
- Adoption of Report

**7. Committee Reports**

**Information/Action Item Reports**

7.1 Renée-Anne Paquette, Recreation & Facilities Services Manager – Re: 2022 Voyageur Days Final Report – Report # 2022-96R

**Departmental Activity Reports**

7.2 Francine Desormeau, CAO/Treasurer – Re: Update to Ongoing Activities in General Government – Report # 2022-97R

**8. Questions Period**

**9. New/Old Business**

**10. 2/3 (Special Resolutions – not previously circulated)**

**11. In Camera (Closed)**

**12. Return to Regular Session**

**13. Adjournment**

Tuesday, October 11<sup>th</sup>, 2022

Members of Council,

Attached please find Municipal Report Number 880 for consideration by Council.

Respectfully submitted

Amy Leclerc  
Clerk

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**THE CORPORATION TOWN OF MATTAWA**

**COMMITTEE: GENERAL GOVERNMENT**

**CHAIRPERSON: COUNCILLOR D. SARRAZIN**

**DEPT. HEAD: AMY LECLERC, CLERK/REVENUE SERVICES CLERK**

**TITLE: ADOPTION OF THE MINUTES**

     Draft By-Law

  X   Item

     Policy Recommendation

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**Mayor D. Backer and Members of Council:**

**BE IT RESOLVED THAT** the minutes of the Regular Meeting of Monday, September 26<sup>th</sup>, 2022 be adopted as circulated.

Respectfully submitted,

Councillor D. Sarrazin

## THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the Regular Meeting of Council held Monday, September 26<sup>th</sup>, 2022 at 7:00 p.m. in the S.F. Monestime Council Chambers. The meeting was also available via teleconference.

Council Present: Councillor D. Sarrazin (via teleconference)  
Councillor G. Thibert  
Councillor L. Mick  
Councillor L. Ross

Council Absent: Mayor D. Backer  
Councillor G. Larose  
Councillor R. Jones

Staff Present: Francine Desormeau, CAO/Treasurer  
Amy Leclerc, Clerk/Revenue Services Clerk  
Wayne Chaput, Chief Building Official/By-Law Officer  
Paul Lafreniere, Fire Chief (Interim)  
Renée-Anne Paquette, Recreation & Facilities Services Manager

Staff Absent: Barry Jackson, Public Works Supervisor

\*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

1. Meeting Called to Order at 7:00 p.m.

Resolution Number 21-82

Moved by Councillor L. Ross

Seconded by Councillor L. Mick

***BE IT RESOLVED THAT*** in the absence of Mayor Backer, Councillor G. Thibert be appointed to Chair the Regular Meeting of Monday, September 26<sup>th</sup>, 2022.

Carried

2. Disclosures of Pecuniary Interest and Nature Thereof – None
3. Petitions & Delegations – None
4. Correspondence
5. Questions/Comments about the Content of the Agenda – None
6. Municipal Report Number 879

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***BE IT RESOLVED THAT*** the minutes of the Regular Meeting of Monday, September 12<sup>th</sup>, 2022 be adopted as circulated.

Carried

Page No. 181

**BE IT RESOLVED THAT** Council of the Corporation of the Town of Mattawa adopt By-Law No. 22-34 which is a By-law to accept the new updated price list from Belanger Taxi for taxi rates and fares as set out in Schedule "A" attached to the By-law.

Carried

Page No. 182

**BE IT RESOLVED THAT** Council of the Corporation of the Town of Mattawa authorize the supply and placement of superpave asphalt on the Main Street corridor in six locations to be completed by Pioneer Construction at a price of \$62,001.80 plus HST and that this expense will be funded with Federal Gas Tax Funds.

Carried

Resolution Number 22-83

Moved by Councillor L. Mick

Seconded by Councillor L. Ross

**BE RESOLVED THAT** the Municipal Report Number 879 be adopted.

Carried

7. Committee Reports

Information/Action Item Reports

7.1 Francine Desormeau, CAO/Treasurer – Re: 2010 Ford Ranger Truck Repairs – Report # 2022-88R

7.2 Francine Desormeau, CAO/Treasurer – Re: Purchase of New Truck for the Recreation Department – Report # 2022-89R

7.3 Wayne Chaput, By-Law Enforcement Officer – Re: Naloxone Access for Public Use – Report # 2022-90R

7.4 Renée-Anne Paquette, Recreation & Facilities Services Manager – Re: Timmins Park Playground Structure – Report # 2022-91R

7.5 Renée-Anne Paquette, Recreation & Facilities Services Manager – Re: Town of Mattawa Branding & Logo Concepts – Report # 2022-92R

Departmental Activity Reports

7.6 Francine Desormeau, CAO/Treasurer – Re: Update to Ongoing Activities in General Government – Report # 2022-93R

7.7 Wayne Chaput, By-Law Enforcement Officer – Re: Activity Update in Building, By-Law, Property & Animal Control Department – Report # 2022-94R

7.8 Renée-Anne Paquette, Recreation & Facilities Services Manager – Re: Activity Update in Recreation Department – Report # 2022-95R

8. Questions from the Floor

A ratepayer requested further clarification on the paving on Main Street in upper section and further information on the truck repairs for the 2010 Ford Ranger.

9. New/Old Business

9.1 Results of Sale of Land for Tax Arrears by Public Tender

10. 2/3 (Special Resolutions – not previously circulated)

Resolution Number 22-84

Moved by Councillor L. Ross

Seconded by Councillor G. Thibert

***BE RESOLVED THAT Council of the Corporation of the Town of Mattawa authorize the necessary transmission repairs to the 2010 Ford Ranger truck from Bert's Automotive Repairs for the By-Law and Building Department at a cost of \$2,270.00 plus HST.***

Carried – Recorded vote on Resolution No. 22-84 and the vote was as follows:

For: Councillors D. Sarrazin, L. Mick

Against: Councillors G. Thiber, L. Ross

Resolution Number 22-85

Moved by Councillor L. Ross

Seconded by Councillor L. Mick

***BE RESOLVED THAT Council authorizes the financing of a new 2022 Sierra 1500 from Hopper Buick GMC for the Recreation Department for a 5 year/60 month financing period at a cost of \$54,630.59.***

Carried - Recorded vote on Resolution No. 22-85 and the vote was as follows:

For: Councillors G. Thibert, L. Mick, L. Ross

Against: Councillor D. Sarrazin

Resolution Number 22-86

Moved by Councillor L. Ross

Seconded by Councillor L. Mick

***BE RESOLVED THAT Council of the Corporation of the Town of Mattawa approve the purchase of the Timmins Park Playground Structure from Henderson Playground at a price of \$20,057.50 plus HST.***

Carried - Recorded vote on Resolution No. 22-86 and the vote was unanimous.



Resolution Number 22-87

Moved by Councillor L. Ross

Seconded by Councillor L. Mick

***BE RESOLVED THAT Council of the Corporation of the Town of Mattawa authorize the necessary transmission repairs to the 2010 Ford Ranger truck from Bert's Automotive Repairs for the By-Law and Building Department at a cost of \$5,096.13 plus HST.***

Carried - Recorded vote on Resolution No. 22-87 and the vote was as follows:

For: Councillors G. Thibert, L. Mick, L. Ross

Against: Councillor D. Sarrazin

11. In Camera (Closed) Session - None
12. Return to Regular Session
13. Adjournment

The regular meeting of Council Monday, September 26<sup>th</sup>, 2022 adjourned at 8:20 p.m.

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Mayor

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Clerk

**THE CORPORATION OF THE TOWN OF MATTAWA**

**COMMITTEE: PROTECTION TO PERSONS & PROPERTY**

**CHAIRPERSON: COUNCILLOR L. MICK**

**DEPT. HEAD: WAYNE CHAPUT, BY-LAW ENFORCEMENT OFFICER**

**TITLE: NALOXONE POLICY**

     Draft By-Law                           Item                        **X**   Policy Recommendation

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**Mayor D. Backer and Members of Council:**

At the regular meeting on Monday, September 26, 2022 Council spoke to Report # 7.3, Naloxone Access for Public Use.

Council requested staff bring forward a Naloxone Policy that will be implemented in all Municipal Buildings. Staff presented the policy and Council requested a minor change be done to make the training for all employees mandatory.

Staff completed the change and is being presented to Council for approval.

For this reason the following is recommended:

**Recommendation:**

**BE IT RESOLVED THAT** Council of the Corporation of the Town of Mattawa approve the Naloxone Policy.

Respectfully submitted,

Councillor L. Mick



<b>POLICY:</b>	<b>NALOXONE POLICY</b>
Committee:	General Government
Effective Date:	October 11, 2022
Most Recent Revision:	October 11, 2022

## SCOPE

To have each municipal department have in its possession a Naloxone Kit in order to respond to an opioid or suspected opioid overdose. And further to provide employees with the training and tools they need to prevent, recognize, and safely respond to situations of opioid or suspected opioid overdoses when on work time.

## PURPOSE

The purpose of this policy is to:

- foster a safe and healthy workplace;
- reduce occupational injuries and illness; and
- prevent opioid-related overdose deaths in the workplace.

## POLICY

This policy applies to all employees who have received the training required to respond to an opioid or suspected opioid overdose.

**Employees** trained in responding to an opioid overdose may choose to respond to an opioid or suspected opioid overdose and are responsible for:

- Being familiar with and adhering to this policy and related procedures.
- Taking part in training offered by the employer.
- Knowing where to access nasal spray naloxone.
- Being cognizant of the side effects and hazards related to giving nasal spray naloxone, including physical (i.e., violence and sharps), chemical (i.e., opioid and routes of exposure), biological (i.e., blood and bodily fluid), psychological (i.e., workplace stress and violence) and protective procedures.
- Knowing where to access PPE and using it correctly.
- Completing a workplace incident report following a suspected opioid overdose.
- Being aware of the importance of self-care activities following a response to an opioid or suspected opioid overdose, such as participating in a workplace debrief and/or accessing the Employee and Family Assistance Program (if applicable).

All employees over the age of 18 years shall be trained in providing naloxone to suspected opioid overdoses. Employees of the municipality that are seasonal workers are exempt from the required training. Implementation of this policy for current employees will be January 1, 2023 and new hires will be required to complete the training within six (6) months of the hire date.

## DEFINITIONS

**Overdose:** An overdose happens when a person takes an amount of a drug, a potent drug or combination of drugs, that is more than their body can handle. As a result, the central nervous system is not able to control basic life functions, like breathing or body temperature, and the person may lose consciousness.

**Naloxone:** A non-addictive, no psychoactive drug that temporarily reverses the effects on an opioid overdose.

**Nasal Spray Naloxone:** Also known as Narcan, this form of naloxone is given through the nostril where it is absorbed through the mucosal lining. Breathing is not required to give nasal spray naloxone.

**Opioid:** Prescription or illegal drugs that are used to treat pain or get high. Opioids belong to the class of drugs known as depressants or “downers” which slow down the central nervous system. Examples of opioids include codeine, oxycodone, hydromorphone, meperidine (Demerol), morphine, heroin, methadone, fentanyl, purp, and carfentanil.

**Opioid Overdose:** When someone overdoses on an opioid. Signs and symptoms of an opioid overdose include:

- Person cannot be woken up
- Breathing is slow, shallow or has stopped (person may be unresponsive or unconscious)
- Person is making snoring or gurgling sounds
- Fingernails and lips turn blue or purple
- Pupils are tiny or eyes are rolled back
- Limp body (person unable to walk)
- Skin becomes cold or pale
- **Note:** Brain damage can occur in as little as 5 minutes due to the lack of oxygen

**Seasonal Employee:** A seasonal employee is someone who gets hired to work a temporary job that has a pre-determined end date. Seasonal employees include all summer and winter students.

## REVISION

THE CORPORATION OF THE TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT

CHAIRPERSON: COUNCILLOR D. SARRZAIN

DEPT. HEAD: FRANCINE DESORMEAU, CAO/TREASURER

TITLE: RESOLUTION OF SUPPORT OPPOSITION TO BILL 3, STRONG MAYORS, BUILDING HOMES ACT, 2022

     Draft By-Law                        X   Item                           Policy Recommendation

**Mayor D. Backer and Members of Council:**

At the regular meeting on Monday, September 26, 2022 Council spoke to Correspondence # 4.2 opposition to Bill 3, Strong Mayors, Building Homes Act, 2022.

Council was in agreement with the support resolution provided by the Town of Kingsville and for this reason the following is recommended.

**Recommendation:**

**WHEREAS** the Government of Ontario, through the Minister of Municipal Affairs and Housing, has introduced Bill 3 which is described as “An Act to amend various statutes with respect to special powers and duties of heads of council”;

**AND WHEREAS** this Bill, if enacted, will initially apply to the City of Toronto and the City of Ottawa, but will later be expanded to include other municipalities according to ta statement made by the Premier at the 2022 AMO annual conference;

**AND WHEREAS** this Bill, if enacted, will give Mayors additional authority and powers, and correspondingly take away authority and powers from Councils and professional staff, and will include giving the Mayor the authority to propose and adopt the Municipal budget and to veto some decisions of Council;

**AND WHEREAS** this Bill, if enacted, will give authority over professional staff to the Mayor, including that of the Chief Administrative Officer;

**AND WHEREAS** these changes will result in a reduction of independence for professional staff including the CAO, who currently provide objective information to the Council and public and will now take direction from the Mayor alone when the Mayor so directs;

**AND WHEREAS** these surprising and unnecessary changes to the historical balance of power between a Mayor and Council, and which historically gave the final say in all matters to the will of the majority of the elected Council.

**AND WHEREAS** these surprising and unnecessary changes to the historical balance of power between a Mayor and Council, and which historically gave the final say in all matters to the will of the majority of the elected Council.

**THEREFORE BE IT RESOLVED THAT** Council of the Corporation of the Town of Mattawa passes this resolution to petition the Government of Ontario:

1. **THAT** these changes to the Municipal Act, 2001, are unnecessary and will negatively affect the Town of Mattawa;
2. **THAT** if the Ontario Government deems these changes necessary in large single-tier municipalities such as Toronto and Ottawa, that such changes should not be implemented in smaller municipalities;
3. **THAT** the Ontario Government should enact legislation clarifying the role of Mayor, Council and Chief Administrative Officer, similar to those recommended by the Ontario Municipal Administrator's Association and those recommended by Justice Marrocco in the Collingwood judicial inquiry of 2022; and
4. **THAT** if the stated goal of this legislation is to construct more housing in Ontario that this can be accomplished through other means including amendment of the Planning Act and funding of more affordable housing.

**AND BE IT FURTHER RESOLVED THAT** a copy of this resolution be provided to the Premier of Ontario, the Minister of Municipal Affairs and Housing, the "Standing Committee on Heritage, Infrastructure and Cultural Policy", Nipissing MP, the Association of Municipalities of Ontario and all municipalities in Ontario.

Respectfully submitted,

Councillor D. Sarrazin