

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: BY-LAW DEPARTMENT

CHAIRPERSON: COUNCILLOR L. MICK

DEPT. HEAD: WAYNE CHAPUT, CEMC

**TITLE: EMERGENCY MANAGEMENT PROGRAM COMMITTEE
TERMS OF REFERENCE**

22-05 Draft By-law _____ Item _____ Policy Recommendation

Mayor D. Backer and Members of Council:

At the regular meeting of December 13th, Council adopted By-law No. 20-35 being a By-law to adopt an Emergency Management Program and Emergency Response Plan.

In the Emergency Management Program By-law, there is a section that requires every municipality to have an Emergency Management Program Committee. The Terms of Reference for the Emergency Management Program Committee is a set of rules or procedures for the Emergency Program Committee to oversee the development, implementation and continuous improvement of the Town's Emergency Management program.

Recommendation:

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa adopt By-Law No. 22-05 which is a By-Law to adopt the Terms of Reference for the Emergency Management Program Committee.

Respectfully submitted

Councilor L. Mick

**THE CORPORATION OF THE TOWN OF MATTAWA
BY-LAW NUMBER 22-05**

**BEING A BY-LAW TO ADOPT THE EMERGENCY MANAGEMENT PROGRAM
COMMITTEE TERMS OF REFERENCE**

WHEREAS under the *Emergency Management and Civil Protection Act*, R.S.O. 1990, c. E.9 and Ontario Regulation 380/04 (the "Act") every municipality in the province is required to:

- Develop and implement an emergency management program, which shall consist of:
 - an emergency plan;
 - training programs and exercises for employees of the municipality and other persons with respect to the provision of necessary services and the procedures to be followed in emergency response and recovery activities;
 - public education on risks to public safety and on public preparedness for emergencies; and
 - any other elements required by the standards for emergency management set under the Act or by Emergency Management Ontario;
- Designate an employee of the municipality or a member of the council as its emergency management program coordinator;
- Establish an emergency management program committee;
- Establish an emergency control group;
- Establish an emergency operations centre to be used by the municipal emergency control group in an emergency; and
- Designate an employee of the municipality as its emergency information officer;

AND WHEREAS it is prudent that the emergency management program developed under the Act be in accordance with international best practices, including the five core components of emergency management; prevention, mitigation, preparedness, response and recovery;

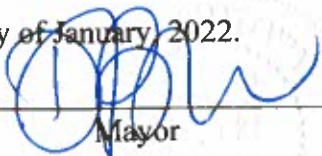
AND WHEREAS the purpose of such a program is to help protect public safety, public health, the environment, critical infrastructure and property during an emergency and to promote economic stability and a disaster resilient community;

NOW THEREFORE the Council of the Corporation of the Town of Mattawa hereby enacts as follows:


1. **THAT** The Emergency Management Program Committee Terms of Reference which has been developed in accordance with the requirements of the Act, attached hereto as **Schedule A** is hereby adopted.

READ A FIRST and SECOND time, this 24th day of January, 2022.

READ A THIRD time and FINALLY PASSED this 24th day of January, 2022.



Mayor



Clerk