



**THE CORPORATION OF THE
TOWN OF MATTAWA**

AGENDA

**REGULAR MEETING OF COUNCIL
MONDAY, AUGUST 22ND, 2022
7:00 P.M.**

**DR. S. F. MONESTIME MUNICIPAL
COUNCIL CHAMBERS
160 WATER STREET
MATTAWA, ONTARIO**

**TELECONFERENCE # 1-647-374-4685
MEETING ID CODE: 810 6163 5977
PASSCODE: 903334**

THE CORPORATION OF THE TOWN OF MATTAWA
A G E N D A
DR. S. F. MONESTIME MUNICIPAL COUNCIL CHAMBERS
AND VIA TELECONFERENCE
160 WATER STREET
MATTAWA, ONTARIO
TELECONFERENCE # 1-647-374-4685
MEETING ID CODE: 810 6163 5977
PASSCODE: 903334
MONDAY, AUGUST 22ND, 2022 @ 7:00 P.M.

- 1. Call to Order**
- 2. Disclosure of Pecuniary Interest and Nature Thereof**
- 3. Petitions & Delegations**
 - 3.1 Shelley Belanger & Family – Re: Recognition of Ellie’s Room at Rosemount Valley Suites
 - 3.2 Ms. Kate Ness, Hands TheFamilyNetwork.ca – Re: Discussion of Increasing Access in Mattawa on Autism and Behavior Services
- 4. Correspondence**
 - 4.1 Ms. Caitlin Dobratz, NBPSHU – Re: Health Equity Training Fund
Finance Services – CAO/Treasurer
 - 4.2 VMUTS – RE: Request for Sponsorship for Fundraising Day September 17, 2022
Finance Committee – CAO/Treasurer
 - 4.3 VMUTS – Re: Support for Second Year Installment of \$15,000.00
Finance Committee – CAO/Treasurer
 - 4.4 Town of Hanover – Re: Physician Shortages of Ontario
Health Services Committee – CAO/Treasurer
 - 4.5 Affordable Senior Housing Committee – Re: Meeting Agenda of Wednesday, August 10th
Planning & Development Services Committee – CAO/Treasurer
 - 4.6 Town of South Bruce Peninsula – Re: Mandatory Firefighter Certification
Fire Department Committee – Fire Chief
 - 4.7 Township of Fauquier-Strickland – Re: Delayed Ontario One Call Locates
Environmental Services Committee – Public Works Supervisor
 - 4.8 Information & Privacy Commissioner of Ontario – Re: File and Pay for Appeals Online
General Government Committee – Clerk

Monday, August 22, 2022 - Correspondence – Cont'd

- 4.9 DNSSAB – Re: Affordable Housing Funding Update
Finance Committee – CAO/Treasurer
- 4.10 AMO – Re: AMO's 2021 Annual Report
General Government Committee – Clerk
- 4.11 NBPSDHU – Re: Audited Financial Statements, Financial Information Return &
COVID-19 Update
Finance Committee – CAO/Treasurer
- 4.12 AMO – Re: AMO Policy Update – High-Speed Internet Access Announcement
Planning & Development Services Committee – CAO/Treasurer
- 4.13 AMO – Re: Mental Health & Addictions Submission and Automated Camera-Based
Enforcement Guidance Released
Health Services Committee – CAO/Treasurer
- 4.14 OCWA – Re: Mattawa Water & Wastewater Systems Quarterly Operations Report
Environmental Services Committee – CAO/Treasurer
- 4.15 AMO – Re: Throne Speech and Budget
Finance Committee – CAO/Treasurer
- 4.16 Mr. Dave Thibault – Re: Requesting the Use of the Mike Rodden Arena to Host Indoor
Activities
Recreation, Tourism & Special Projects Committee – Recreation & Facilities Services
Manager

5. Questions/Comments (public & Council) about the Content of the Agenda

6. Municipal Report Number 877

- **Minutes of Previous Meeting (s)**
- **Presentation of By-laws/Resolutions**
- **Adoption of Report**

7. Committee Reports

Information/Action Item Reports

- 7.1 Barry Jackson, Public Works Supervisor – Re: Turcotte Park Storm Water Issue – Henry
Street – Report # 2022-79R

Departmental Activity Reports

- 7.2 Francine Desormeau, CAO/Treasurer – Re: Update to Ongoing Activities in General
Government – Report # 2022-80R
- 7.3 Wayne Chaput, By-Law Enforcement Officer – Re: Activity Update in Building, By-Law,
Property & Animal Control Department – Report # 2022-81R

7.4 Renée-Anne Paquette, Recreation & Facilities Services Manager – Re: Activity Update in Recreation Department – Report # 2022-82R

7.5 Paul Lafreniere, Interim Fire Chief – Re: Activity Update in Fire Department – Report # 2022-83R

8. Questions Period

9. New/Old Business

10. 2/3 (Special Resolutions – not previously circulated)

11. In Camera (Closed)

11.1 Legal Matter

12. Return to Regular Session

13. Adjournment

Monday, August 22nd, 2022

Members of Council,

Attached please find Municipal Report Number 877 for consideration by Council.

Respectfully submitted

Amy Leclerc
Clerk

INDEX

<u>ITEM</u>	<u>PAGE</u>
ADOPTION OF THE MINUTES	163
FINANCIAL ASSISTANCE TO MUSEUM FOR STAFFING COSTS	164
TRUCK PURCHASE IN RECREATION DEPARTMENT	165
VMUTS SPONSORSHIP	166

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT

CHAIRPERSON: COUNCILLOR D. SARRAZIN

DEPT. HEAD: AMY LECLERC, CLERK/REVENUE SERVICES CLERK

TITLE: ADOPTION OF THE MINUTES

Draft By-Law

Item

Policy Recommendation

Mayor D. Backer and Members of Council:

BE IT RESOLVED THAT the minutes of the Regular Meeting of Monday, August 8th, 2022 and the Special Meeting of Monday, August 15th, 2022 be adopted as circulated.

Respectfully submitted,

Councillor D. Sarrazin

THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the Regular Meeting of Council held Monday, August 8th, 2022 at 7:00 p.m. in the S.F. Monestime Council Chambers. The meeting was also available via teleconference.

- Council Present: Councillor D. Sarrazin
Councillor G. Thibert
Councillor L. Mick
Councillor L. Ross
Councillor R. Jones
- Council Absent: Mayor D. Backer
Councillor G. Larose
- Staff Present: Francine Desormeau, CAO/Treasurer
Amy Leclerc, Clerk/Revenue Services Clerk
Renée-Anne Paquette, Recreation & Facilities Services Manager
- Staff Absent: Wayne Chaput, Chief Building Official/By-Law Officer
Paul Lafreniere, Fire Chief (Interim)
Barry Jackson, Public Works Supervisor

*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

1. Meeting Called to Order at 7:00 p.m.

Resolution Number 21-63

Moved by Councillor G. Thibert
Seconded by Councillor R. Jones

BE IT RESOLVED THAT in the absence of Mayor Backer, Councillor D. Sarrazin be appointed to Chair the Regular Meeting of Monday, August 8th, 2022.

Carried

2. Disclosures of Pecuniary Interest and Nature Thereof
3. Petitions & Delegations
 - 3.1 Ms. Caitlin Dobratz & Mr. Chris Bowes of the NBPSDHU made a presentation to Council on Naloxone and the benefits of providing assistance to those in need.
4. Correspondence
5. Questions/Comments about the Content of the Agenda – None

6. Municipal Report Number 876

Page No. 154

BE IT RESOLVED THAT the minutes of the Regular Meeting of Monday, July 25th, 2022 be adopted as circulated.

Carried - Recorded vote on Page No. 154 and the vote was unanimous

Page No. 155

BE IT RESOLVED THAT the Council of the Corporation of the Town of Mattawa hire WSP for the structural inspection of the arena roof trusses as per the attached quote.

Carried - Recorded vote on Page No. 155 and the vote was unanimous

Page No. 156

BE IT RESOLVED THAT the disbursements for the month of June 2022 in the amount of \$1,248,753.67 be adopted as submitted.

Carried - Recorded vote on Page No. 156 and the vote was unanimous

Resolution Number 22-64

BE RESOLVED THAT the Municipal Report Number 876 be adopted.

Carried

Municipal Report Number 876 was adopted by Council who were all in favour. The motion was not moved or seconded by a member of Council.

7. Committee Reports

Information/Action Item Reports

7.1 Francine Desormeau, CAO/Treasurer – Re: Lame Duck Council Information – Report # 2022-73R

7.2 Renée-Anne Paquette, Recreation & Facilities Services Manager – Re: Purchase of Truck for Recreation Department – Report # 2022-74R

Departmental Activity Report

7.3 Francine Desormeau, CAO/Treasurer – Re: Update to Ongoing Activities in General Government – Report # 2022-75R

8. Questions from the Floor – None

9. New/Old Business

10. 2/3 (Special Resolutions – not previously circulated)

Resolution Number 22-65

Moved by Councillor L. Ross

Seconded by Councillor R. Jones

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa authorizes the Recreation and Facilities Services Manager to seek out updated quotes for the purchase of a truck for the Recreation Department and to return to Council for final approval.

Carried - Recorded vote on Resolution No. 22-65 and the vote was unanimous

11. In Camera (Closed) Session

11.1 Legal Matter

11.2 Personnel Matter

Resolution Number 22-66

Moved by Councillor L. Mick

Seconded by Councillor R. Jones

BE IT RESOLVED That this Committee proceed in Camera in order to address a matter pertaining to:

- b) personal matters about an identifiable, including municipal or local board employee; and*
- e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.*

Carried - Recorded vote on Resolution No. 22-66 and the vote was unanimous

12. Return to Regular Session

Resolution Number 22-67

Moved by Councillor D. Sarrazin

Seconded by Councillor L. Ross

BE IT RESOLVED THAT the regular meeting of council reconvene at 9:30 p.m.

Carried

Chair Sarrazin stated the In-Camera Session was to discuss a legal matter and a personnel matter.

13. Adjournment

The regular meeting of Council Monday, August 8th, 2022 adjourned at 9:31 p.m.

Mayor

Clerk

THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the Special Meeting of Council held Monday, August 15th, 2022, at 7:00 p.m. in the Dr. S. F. Monestime Municipal Council Chambers. The meeting was also available via teleconference.

Council Present:	Councillor D. Sarrazin Councillor G. Thibert Councillor L. Mick Councillor L. Ross Councillor R. Jones
Council Absent:	Mayor D. Backer Councillor G. Larose
Staff Present:	Francine Desormeau, CAO/Treasurer Amy Leclerc, Clerk/Revenue Services Clerk Renée-Anne Paquette, Recreation & Facilities Services Manager
Staff Absent:	Wayne Chaput, Chief Building Official/By-Law Officer Barry Jackson, Public Works Supervisor Paul Lafreniere, Fire Chief (Interim)

*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

1. Meeting Called to Order at 7:00 p.m.

Resolution Number 21-68

Moved by Councillor L. Ross

Seconded by Councillor L. Mick

BE IT RESOLVED THAT in the absence of Mayor Backer, Councillor D. Sarrazin be appointed to Chair the Special Meeting of Monday, August 15th, 2022.

Carried

2. Disclosure of Pecuniary Interest and Nature Thereof – None
3. Committee Reports / Discussions
 - 3.1 333 Main Street Design Build Contract Change Order
 - 3.2 1216 John Street – Acquisition of Property
 - 3.3 Communications & Digital Strategy Coordinator Position
4. Presentation of By-laws/Resolutions/2/3 Special Resolutions

4.1 333 Main Street Design Build Contract Change Order

Resolution Number 22-69

Moved by Councillor R. Jones

Seconded by Councillor G. Thibert

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa adopt By-law 22-30 which will amend the Design Build Contract with Descon Construction Ltd. (By-law 22-16) to incorporate Change Order #001 rendering the total contract for the redevelopment project at 333 Main Street to be \$1,030,550.00 plus HST.

Carried - Recorded vote on Resolution No. 22-69 and the vote was as follows:

For: Councillors Sarrazin, G. Thibert, L. Ross, R. Jones

Against: Councillor L. Mick

4.2 Sale of Land – 333 Main Street

Resolution Number 22-70

Moved by Councillor R. Jones

Seconded by Councillor G. Thibert

BE IT RESOLVED THAT Council of the Town of Mattawa declares the property known as 333 Main Street as surplus land.

AND FURTHER THAT Council of the Corporation of the Town of Mattawa adopt By-law 22-31 which authorizes the Sale of land described as Part Lot 13, N/S Valois Drive Plan 1 Village of Mattawan Part 8, 10 & 11 Plan 36R9939; T/W NB151014; Mattawa; District of Nipissing and known as 333 Main Street to Richoak Investments Inc. as per attached the Purchase and Sale Agreement.

Carried – Recorded vote on Resolution No. 22-70 and the vote was as follows:

For: Councillors D. Sarrazin, G. Thibert, L. Ross, R. Jones

Against: Councillor L. Mick

4.3 1216 John Street – Acquisition of Property

Resolution Number 22-71

Moved by Councillor L. Mick

Seconded by Councillor L. Ross

BE IT RESOLVED THAT Council of the Town of Mattawa approves By-law 22-32 which authorizes the transfer of ownership of the property known as 1216 John Street, legally described as Pt. Lot 15, Concession 14 Papineau, AS in NB60458 Except Pt. 1 NRD1679, S/T NB122270, Papineau-Cameron; District of Nipissing to the Town of Mattawa as per the Purchase and Sale Agreement attached as Schedule “A”.

Carried - Recorded vote on Resolution No. 22-71 and the vote was unanimous

4.4 Communications & Digital Strategy Coordinator Position

Resolution Number 22-72

Moved by Councillor L. Ross

Seconded by Councillor L. Mick

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa extend the Communications and Digital Strategy Coordinator position for 1 year (Sept 2022 to Aug 2023) and that the contract position be offered to Chelsey Grant.

AND BE IT FURTHER RESOLVED THAT the salary will be set \$28,600.00 or at \$22.00 per hour for 25hrs a week as well as mandatory employer costs which includes 4% vacation pay.

Carried - Recorded vote on Resolution No. 22-72 and the vote was unanimous

4.5 Delegate Authority to Chief Administrative Officer

Resolution Number 22-73

Moved by Councillor R. Jones

Seconded by Councillor L. Mick

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa adopt By-law 22-33 which delegates authority to the Chief Administrative Officer/Treasurer for Certain Acts during a "Lame Duck" Period under Section 275 of the Municipal Act, S. O. 2001, c25, as amended.

Carried - Recorded vote on Resolution No. 22-73 and the vote was as follows:

For: Councillors G. Thibert, L. Mick, L. Ross, R. Jones

Against: Councillor D. Sarrazin

5. In Camera (Closed Session) - None

6. Return to Regular Session

7. Adjournment

The special meeting of Council Monday, August 15th, 2022 adjourned at 7:34 p.m.

Mayor

Clerk

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: LIBRARY

CHAIRPERSON: COUNCILLOR L. ROSS
(Council representative on Museum Board)

DEPT. HEAD: RENEE-ANNE PAQUETTE, RECREATION AND FACILITIES
SERVICES MANGER

TITLE: FINANCIAL ASSISTANCE TO MUSEUM FOR STAFFING COSTS

Draft By-Law

Item

Policy Recommendation

Mayor D. Backer and Members of Council:

On March 14th, 2011, Council approved a request made by the Historical Society Board for financial assistance to ensure the efficiency of maintaining and promoting the Mattawa and area history.

Council has provided grant dollars to the Mattawa Museum for 2011 to 2021.

A copy of their 2021 Financial Statements have been requested and will be provided to Council as soon as received.

Recommendation:

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa provide financial assistance to the Historical Society Board with a \$15,000.00 grant for the Mattawa Museum to go towards their 2022 administrative and staffing costs. Council also strongly encourages the Board to seek other sources of revenue from various levels of Government including other area municipalities who are also part of the history on display at the Museum.

Respectfully submitted,

Councillor L. Ross

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: RECREATION, TOURISM & SPECIAL PROJECTS

CHAIRPERSON: COUNCILLOR L. ROSS

DEPT. HEAD: RENÉE-ANNE PAQUETTE, RECREATION & FACILITIES SERVICES MANAGER

TITLE: TRUCK PURCHASE IN RECREATION DEPARTMENT

 Draft By-Law X Item Policy Recommendation

Mayor D. Backer and Members of Council:

Please find below a list of the quotes received for the purchase of a new truck for the Recreation Department.

As previously discussed, we need to select a truck then provide a \$1,000.00 deposit to place the order. The current truck wait is over 6 months. Attached are the quotes for your review.

COMPANY NAME	DESCRIPTION	PRICE
True North Chevrolet	2022 Chevrolet Silverado 1500	\$49,738.00
George Stockfish Ford	2023 F150 Supercrew	\$58,800.00
Hopper Buick GMC	2022 GMC Sierra 1500	\$64,188.79

For these reasons the following is recommended:

Recommendation:

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa purchase from True North Chevrolet the 2022 Chevrolet Silverado 1500 in the amount of \$49,738.00 plus HST and authorize the CAO to put a \$1,000.00 deposit on the truck.

Respectfully submitted

Councillor L. Ross

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: RECREATION, TOURISM & SPECIAL PROJECTS

CHAIRPERSON: COUNCILLOR L. ROSS

DEPT. HEAD: RENÉE-ANNE PAQUETTE, RECREATION & FACILITIES SERVICES MANAGER

TITLE: VMUTS SPONSORSHIP

Draft By-Law Item Policy Recommendation

Mayor D. Backer and Members of Council:

The Voyageur Multi-Use Trails System is a group of volunteers who manage over 300km of trails between Papineau-Cameron and Mattawa.

Through a letter, they are seeking financial support of \$15,000.00 per year for a period of 5 years in order to continue to maintain trails, build and repair bridges, as well as assist with other operational costs. (Insurance, gas, bike maintenance...)

Council approved an annual sponsorship of \$15,000.00 to this organization for a period of five years (2021 – 2025) via Resolution Number 21-68 subject to receipt of annual financial statements.

A copy of their 2021 Financial Statements have been requested and will be provided to Council as soon as received.

Recommendation:

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa provide a sponsorship of \$15,000.00 to the VMUTS organization to support ongoing operations of their club for the year 2022.

Respectfully submitted,

Councillor L. Ross