



AFFORDABLE SENIOR HOUSING COMMITTEE

The minutes of the committee meeting of the Affordable Senior Housing Committee held Wednesday, June 1st, 2022 at 4:00 p.m. The meeting was held in Dr. S. F. Monestime Council Chambers also available via teleconference, and via videoconference due to the COVID-19 pandemic.

Members Present: Garry Thibert, Chair, Councillor of Town of Mattawa
Loren Mick, Councillor of Town of Mattawa
Laura Ross, Councillor of Town of Mattawa
Vala Monestime Belter, Member at Large
Noella Burke, Member at Large
Kevin Bittner, Member at Large
Francine Desormeau, CAO/Treasurer

Development Team: John Demeis, Descon Construction Ltd
David Butler, Descon Construction Ltd
Keith Harriman, Descon Construction Ltd

Support Staff: Amy Leclerc, Clerk/Revenue Services Clerk
Brittany Belanger, Executive Assistant

Members Absent: None

1. Call to Order

Chair Thibert called the meeting to order at 4:06 p.m. and welcomed everyone to the meeting.

2. Adoption of Minutes

Resolution Number ASH22-09

Moved by Councillor Laura Ross

Seconded by Noella Burke

BE IT RESOLVED THAT the minutes of the Affordable Senior Housing Meeting of Wednesday, May 4th, 2022 be adopted as circulated.

Carried

3. Construction Update

Mr. Demeis provided the Committee with a brief update, not much to report on now that construction has been completed. Touch ups to be completed outside. Delivery of mailboxes is expected by the end of June. Adjustments were made to the boiler settings to turn off heating system earlier for warmer weather conditions.

This has been a great project with a wonderful team. As of May 31st, 2022, a total of 66 applications have been received of which 30 tenants have been selected and the Descon Management Group continues to receive applications.

The status of the received applications to date is as follows:

- Vacant Units – none, all 30 units are fully leased.
- 24 suites are occupied
- 6 remaining tenants are expected to be moved in by June 6th
- 24 people currently on the waitlist which have submitted applications. 7 of those applications have been processed and approved, an additional 17 applications are on hold for processing pending unit availability or determination of second phase.
- Rental inquiries continue to occur each week with inquiries coming from as far as Alberta. Most inquiries have some form of past tie to Mattawa (e.g. family, friends or past resident).

4. Financial Reporting

The reports are uploaded and accessible on the Portal App with attached cash flow sheets. The monthly report will be submitted to the CAO/Treasurer.

5. Frequency of Meetings

The Committee will meet every two months instead of monthly due to construction being completed.

6. New Business

The Descon Management Team has hired a Maintenance man and a Janitor for the building. The Mattawa Museum would like to donate some of Ms. Eleanor Humphrey's painting for the new building.

7. Next Steps

Conversations on the possibility having a Phase Two in the future.

8. Adjourn Meeting (Next Meeting Date Wednesday, August 10th, 2022)

Resolution Number ASH22-10

Moved by Kevin Bittner

Seconded by Vala Monestime Belter

BE IT RESOLVED THAT the Affordable Senior Housing Committee adjourn the meeting at 5:05 p.m.

Carried



Chair