



**THE CORPORATION OF THE  
TOWN OF MATTAWA**

**AGENDA**

**REGULAR MEETING OF COUNCIL  
MONDAY, JUNE 27<sup>TH</sup>, 2022  
7:00 P.M.**

**DR. S. F. MONESTIME MUNICIPAL  
COUNCIL CHAMBERS  
160 WATER STREET  
MATTAWA, ONTARIO**

**TELECONFERENCE # 1-647-374-4685  
MEETING ID CODE: 981 1935 9634  
PASSCODE: 713840**

**THE CORPORATION OF THE TOWN OF MATTAWA**  
**A G E N D A**  
**DR. S. F. MONESTIME MUNICIPAL COUNCIL CHAMBERS**  
**AND VIA TELECONFERENCE**  
**160 WATER STREET**  
**MATTAWA, ONTARIO**  
**TELECONFERENCE # 1-647-374-4685**  
**MEETING ID CODE: 981 1935 9634**  
**PASSCODE: 713840**  
**MONDAY, JUNE 27<sup>TH</sup>, 2022 @ 7:00 P.M.**

- 1. Call to Order**
- 2. Disclosure of Pecuniary Interest and Nature Thereof**
- 3. Petitions & Delegations**
- 4. Correspondence**
  - 4.1 Community Living Mattawa – Re: 2021-2022 Annual Report  
Social & Family Services Committee – Clerk
  - 4.2 FONOM – Re: August 4<sup>th</sup> Learning Morning Session  
General Government Committee – Clerk
  - 4.3 AMO – Re: Annual Conference Registration for Delegations  
General Government Committee – Clerk
  - 4.4 Mr. Dave Thibault – Re: Request to Host a Canada Day Parade & Car Show  
Recreation, Tourism & Special Projects Committee – Recreation & Facilities Services  
Manager
  - 4.5 City of Orillia – Re: Support Resolution for Voluntary Russian Sanction  
General Government Committee – Clerk
  - 4.6 Town of East Gwillimbury – Re: Support Resolution for Provincial Bill 109  
Planning & Development Services Committee – CAO/Treasurer
  - 4.7 Landfill Management Committee – Re: Agenda Package for June 15<sup>th</sup>, 2022  
Environmental Services Committee – CAO/Treasurer
  - 4.8 Mr. Bharti Hasham – Re: Restricting Back Property Laneway Access  
General Government Committee – CAO/Treasurer
  - 4.9 Mr. Clermont Duval & Mr. Gaetan Duval – Re: Restricting Back Property Laneway Access  
General Government Committee – CAO/Treasurer

**Monday, June 27<sup>th</sup>, 2022**  
**Correspondence – Cont'd**

- 4.10 ROMA Communications – Re: June 2022 Board Meeting Highlights  
General Government Committee – Clerk
  - 4.11 Mr. Bill Steer, Canadian Ecology Centre – Re: CEC Matters June 13<sup>th</sup>, 2022  
Recreation, Tourism & Special Projects Committee – Recreation & Facilities Services  
Manager
  - 4.12 AMO – Re: Meeting Ontario’s New Cabinet  
General Government Committee – Clerk
  - 4.13 Municipality of Killarney – Re: Support Resolution for Voluntary Russian Sanction  
General Government Committee – Clerk
  - 4.14 Ms. Meaghan Gauthier – Re: Tourist Info Booth Employee Compliments  
Recreation, Tourism & Special Projects Committee – Recreation & Facilities Services  
Manager
  - 4.15 Central Union of Postal Workers – Re: Delivering Community Power Campaign  
General Government Committee – Clerk
  - 4.16 Mr. Mark Duchesne – Re: Request to Increase the Height of the Retaining Wall  
Planning & Development Services Committee – CAO/Treasurer
  - 4.17 City of North Bay – Re: Provincial Offences – Distribution of Net Revenue  
Finance Committee – CAO/Treasurer
  - 4.18 IESO – Re: Discussion Session for Municipalities in July  
Environmental Services Committee – CAO/Treasurer
  - 4.19 Township of Lucan Biddulph – Re: Support Resolution for Voluntary Russian Sanction  
General Government Committee – Clerk
  - 4.20 Expertise for Municipalities – Re: Municipal Elections 2022 – Candidate Training Session  
General Government Committee – Clerk
- 5. Questions/Comments (public & Council) about the Content of the Agenda**
- 6. Municipal Report Number 873**
- **Minutes of Previous Meeting (s)**
  - **Presentation of By-laws/Resolutions**
  - **Adoption of Report**

## **7. Committee Reports**

### **Information/Action Item Reports**

- 7.1 Francine Desormeau, CAO/Treasurer – Re: Small Craft Harbours – Mattawa Marina – Engineering Report– Report # 2022-64R
- 7.2 Francine Desormeau, CAO/Treasurer – Re: Request to Purchase Unopened Road Allowance – Report # 2022-65R
- 7.3 Francine Desormeau, CAO/Treasurer – Re: Policy for the Supply, Installation and Maintenance of a Driveway Culvert – Report # 2022-66R
- 7.4 Amy Leclerc, Clerk/Revenue Services Clerk – Re: Pronoun Policy – Report # 2022-67R

### **Departmental Activity Reports**

- 7.5 Renée-Anne Paquette, Recreations & Facilities Services Manager – Re: Update to Ongoing Activities – Report # 2022-68R

## **8. Questions Period**

### **9. New/Old Business**

- 9.1 Hiring of Temporary Caretaker II

### **10. 2/3 (Special Resolutions – not previously circulated)**

- 10.1 Road Allowance Surplus

### **11. In Camera (Closed)**

- 11.1 Personnel Matter
- 11.2 Legal Matter
- 11.3 Voyageur Curling Club
- 11.4 333 Main Street

## **12. Return to Regular Session**

## **13. Adjournment**

Monday, June 27<sup>th</sup>, 2022

Members of Council,

Attached please find Municipal Report Number 873 for consideration by Council.

Respectfully submitted

Amy Leclerc  
Clerk

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Date: MONDAY, JUNE 27<sup>TH</sup>, 2022

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**THE CORPORATION TOWN OF MATTAWA**

**COMMITTEE: GENERAL GOVERNMENT**

**CHAIRPERSON: COUNCILLOR D. SARRAZIN**

**DEPT. HEAD: AMY LECLERC, CLERK/REVENUE SERVICES CLERK**

**TITLE: ADOPTION OF THE MINUTES**

     Draft By-Law

  X   Item

     Policy Recommendation

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**Mayor D. Backer and Members of Council:**

**BE IT RESOLVED THAT** the minutes of the Regular Meeting of Monday, June 13<sup>th</sup>, 2022, and the Special Meeting of Monday, June 20<sup>th</sup>, 2022 be adopted as circulated.

Respectfully submitted,

Councillor D. Sarrazin

## THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the Regular Meeting of Council held Monday, June 13<sup>th</sup>, 2022 at 7:00 p.m. in the S.F. Monestime Council Chambers. The meeting was also available via teleconference.

|                  |  |
|------------------|--|
| Council Present: | Mayor D. Backer<br>Councillor D. Sarrazin<br>Councillor G. Larose<br>Councillor G. Thibert**<br>Councillor L. Mick<br>Councillor L. Ross   |
| Council Absent:  | Councillor R. Jones  |
| Staff Present:   | Francine Desormeau, CAO/Treasurer<br>Amy Leclerc, Clerk/Revenue Services Clerk<br>Paul Lafreniere, Fire Chief (Interim)<br>Wayne Chaput, Chief Building Official/By-Law Officer<br>Renee-Anne Paquette, Recreation & Facilities Services Manager<br>Barry Jackson, Public Works Supervisor |
| Staff Absent:    | None   |

\*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

1. Meeting Called to Order at 7:00 p.m.
2. Disclosures of Pecuniary Interest and Nature Thereof – None
3. Petitions & Delegations – None
4. Correspondence
5. Questions/Comments about the Content of the Agenda – None
6. Municipal Report Number 872

Page No. 109

**BE IT RESOLVED THAT** the minutes of the Regular Meeting of Monday, May 24<sup>th</sup>, 2022, the Special Meeting of Monday, June 6<sup>th</sup>, 2022 and the Special Meeting of Tuesday, June 7<sup>th</sup>, 2022 be adopted as circulated.

Carried

Page No. 110

**BE IT RESOLVED THAT** Council of the Corporation of the Town of Mattawa adopt By-Law 22-18 for the implementation of the Reserve and Reserve Funds Policy.

Carried

Page No. 111

**BE IT RESOLVED THAT** Council of the Corporation of the Town of Mattawa adopt By-Law 22-17 for the implementation of the records retention policy.

Carried

Resolution Number 22-45

Moved by Councillor L. Ross

Seconded by Councillor D. Sarrazin

**BE RESOLVED THAT** the Municipal Report Number 872 be adopted.

Carried

7. Committee Reports

\* Councillor Thibert arrived at 7:05 p.m. during the Committee Reports Section.

Information/Action Item Reports

7.1 Wayne Chaput, By-Law Enforcement Officer – Re: Accessibility Committee Terms of Reference – Report # 2022-57R

7.2 Renée-Anne Paquette, Recreation & Facilities Services Manager – Re: Near North District School Board Use of Facilities Agreement – Report # 2022-58R

7.3 Wayne Chaput, By-Law Enforcement Officer – Re: By-Law to Regulate Smoking and/or Vaping of Tobacco or Vapour Products in Public Places and Workplaces – Report # 2022-59R

7.4 Barry Jackson, Public Works Supervisor – Re: Mattawa Landfill – Relocation of Wood/Fibre Grinding Piles – Report # 2022-60R

Departmental Activity Reports

7.5 Francine Desormeau, CAO/Treasurer – Re: Update to Ongoing Activities – Report # 2022-61R

7.6 Wayne Chaput, By-Law Enforcement Officer – Re: Activity Update in Building, By-Law, Property & Animal Control Department – Report # 2022-62R

7.7 Renée-Anne Paquette, Recreation & Facilities Services Manager – Re: Activity Update in Recreation Department – Report # 2022-63R

8. Questions from the Floor – None

9. New/Old Business

9.1 Budget Deliberations

10. 2/3 (Special Resolutions – not previously circulated) - None



11. In Camera (Closed) Session

11.1 Personnel Matters

Resolution Number 22-46

Moved by Councillor L. Mick

Seconded by Councillor G. Larose

***BE IT RESOLVED*** That this Committee proceed in Camera in order to address a matter pertaining to:

*b) personal matters about an identifiable, including municipal or local board employee.*

Carried

12. Return to Regular Session

Resolution Number 22-47

Moved by Councillor D. Sarrazin

Seconded by Councillor L. Ross

***BE IT RESOLVED THAT*** the regular meeting of council reconvene at 9:25 p.m.

Carried

Mayor Backer stated the In-Camera Session was to discuss personnel matters.

13. Adjournment

The regular meeting of Council Monday, June 13<sup>th</sup>, 2022 adjourned at 9:26 p.m.

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Mayor

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Clerk

**THE CORPORATION OF THE TOWN OF MATTAWA**

The minutes of the Special Meeting of Council held Monday, June 20<sup>th</sup>, 2022, at 6:00 p.m. in the Dr. S. F. Monestime Municipal Council Chambers. The meeting was also available via teleconference.

Council Present: Mayor D. Backer  
 Councillor D. Sarrazin  
 Councillor G. Thibert  
 Councillor G. Larose\*\*  
 Councillor L. Ross  
 Councillor L. Mick  
 Councillor R. Jones

Council Absent: None

Staff Present: Francine Desormeau, CAO/Treasurer  
 Amy Leclerc, Clerk/Revenue Services Clerk  
 Renee-Anne Paquette, Recreation & Facilities Services Manager

Staff Absent: Wayne Chaput, Chief Building Official/By-Law Officer  
 Barry Jackson, Public Works Supervisor  
 Paul Lafreniere, Fire Chief (Interim)

\*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

1. Mayor Backer called the meeting to order at 6:00 p.m.
2. Disclosure of Pecuniary Interest and Nature Thereof – None
3. Committee Reports / Discussions
  - 3.1 Public Meeting for the Purpose of Presenting the 2022 Draft Operating Budget

\*Councillor Larose arrived at 6:26 p.m. during the Committee Report Item #3.2.

- 3.2 Mike Rodden Arena & Community Centre Rebuild Funding Application Results
  - 3.3 Museum Steel Bandshell Structure – RFP Results
4. Presentation of By-laws/Resolutions/2/3 Special Resolutions

Resolution Number 22-48  
 Moved by Councillor G. Thibert  
 Seconded by Councillor L. Mick

***BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa awards the Museum Steel Bandshell Structure Tender to William Sons at a cost of \$272,452.00 plus HST.***

Carried

5. In Camera (Closed Session)

5.1 Mattawa Branding, Logo, and Website Design Company Presentations

5.2 333 Main Street Offers to Purchase

5.3 Legal Matter

Resolution Number 22-49

Moved by Councillor D. Sarrazin

Seconded by Councillor L. Ross

***BE IT RESOLVED*** That this Committee proceed in Camera in order to address a matter pertaining to:

*c) a proposed or pending acquisition or disposition of land by the municipality or local board; and*

*e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; and*

*i) a trade secret or scientific, technical, commercial, financial, or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization.*

Carried

6. Return to Regular Session

Resolution Number 22-50

Moved by Councillor R. Jones

Seconded by Councillor G. Thibert

***BE IT RESOLVED THAT*** the special meeting of council reconvene at 8:55 p.m.

Carried

Mayor Backer stated the In Camera Session was to hold Mattawa Branding, Logo, and Website Design presentations, to discuss offers to purchase 333 Main Street and a Legal Matter.

7. Adjournment

The special meeting of Council Monday, June 20<sup>th</sup>, 2022 adjourned at 8:56 p.m.

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Mayor

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Clerk

**THE CORPORATION OF THE TOWN OF MATTAWA**

**COMMITTEE: ENVIRONMENTAL SERVICES**

**CHAIRPERSON: COUNCILLOR G. THIBERT**

**DEPT. HEAD: FRANCINE DESORMEAU, CAO/TREASURER**

**TITLE: ASSET MANAGEMENT PLAN – PHASE 2 CORE ASSETS**

     Draft By-Law                        X   Item                           Policy Recommendation

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**Mayor D. Backer and Members of Council:**

The Asset Management Plan Phase 2 – Core Assets is due to the Ministry by Friday, July 1, 2022.

A Working Group for the Asset Management Plan was created in May of this year which consists of two Members of Council, two members of staff and Mr. James Hunton of Jp2g Consultants Inc. The Working Group have met four times since May and have been reviewing the current Asset Management Plan in order to have it completed by the due date.

The final draft is attached for Council’s review and consideration and the following is recommended.

**Recommendation:**

**BE IT RESOLVED THAT** Council of the Corporation of the Town of Mattawa authorizes the posting of the Town of Mattawa Asset Management Plan Phase 2 Core Assets prepared by J2pg Consultants Inc. dated July 1, 2022 produced in compliance with O. Reg. 588/17 under the Infrastructure for Jobs and Prosperity Act RSO 2015 on the Town of Mattawa website.

**AND BE IT FURTHER RESOLVED THAT** the Asset Management Plan Phase 2 Core Assets will be subject to review and update as per the Town of Mattawa Strategic Asset Policy Document previously filed May 8, 2019.

Respectfully submitted,

Councillor G. Thibert

**THE CORPORATION TOWN OF MATTAWA**

**COMMITTEE: FIRE DEPARTMENT**

**CHAIRPERSON: COUNCILLOR G. LAROSE**

**DEPT. HEAD: PAUL LAFRENIERE, INTERIM FIRE CHIEF**

**TITLE: HIRING OF FIREFIGHTERS**

     Draft By-Law

  X   Item

     Policy Recommendation

**Mayor D. Backer and Members of Council:**

The Corporation of the Town of Mattawa advertised in the June 10<sup>th</sup> and June 17<sup>th</sup> editions of the Mattawa Recorder as well as on social media and the municipal website to recruit new firefighters.

The Fire department also held an open house on June 11<sup>th</sup>, 2022 and has since received 3 applications for firefighters. Interviews were held on June 22<sup>nd</sup> in accordance with the hiring policy.

Mr. Colton Hiltz, Mr. Scott Marcotte and Mr. Dalton Doucette all expressed a keen interest in becoming a firefighter for the Town of Mattawa and they have all been deemed suitable candidates.

All recruits shall be on probation for one year, in which time a class DZ license and a physical examination are acquired in order to advance from probationary status and continue employment with the Mattawa Fire Department.

It is therefore recommended:

**Recommendation:**

**BE IT RESOLVED THAT** the Town of Mattawa authorize the Mattawa Fire Department to hire Mr. Colton Hiltz, Mr. Scott Marcotte and Mr. Dalton Doucette as Firefighters on a one year probationary period subject to acquiring a DZ licence and successfully completing a physical examination from a primary care provider.

Respectfully submitted,

Councillor G. Larose

**THE CORPORATION TOWN OF MATTAWA**

**COMMITTEE: FINANCE**

**CHAIRPERSON: COUNCILLOR G. THIBERT**

**DEPT. HEAD: FRANCINE DESORMEAU, CAO/TREASURER**

**TITLE: BY-LAW TO ADOPT 2022 OPERATING BUDGET**

22-19 Draft By-Law                      \_\_\_\_\_ Item                      \_\_\_\_\_ Policy Recommendation

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**Mayor D. Backer and Members of Council:**

The Budget deliberations process for this year has been completed. Special meetings were held June 6<sup>th</sup> and 7<sup>th</sup> where Department Heads presented their respective budgetary requirements to Council. A public meeting was also held Monday, June 20<sup>th</sup> with no members of the public in attendance.

Approximately Three Million Dollars is also being allocated to this year’s capital projects needs which are identified as:

- Completion of Log Restoration Project at the Tourism Information Centre
- Mattawan Street Reconstruction Project - Flood Restoration
- Dorion Road Hill Reconstruction Project
- Water Treatment Plant SCADA System, PLC Hardware & UV Equipment Project
- Mattawa Museum Roof Repairs & New Upper Level Windows
- Explorer’s Point New Stage and Electrical Upgrades
- Annie’s Park Revitalization Project
- Fitness Centre Equipment
- Timmins Park Toddler Play Structure

Overall revenues budgeted for this year are \$7,027,627.00 and total budgeted expenses of \$9,300,702.65 resulting in an amount of \$2,273,075.65 required to be raised from taxation.

**Recommendation:**

**BE IT RESOLVED THAT** Council of the Corporation of the Town of Mattawa adopt By-law 22-19 to approve the 2022 Operating Budget as per the attached Schedule “A”, 2022 Budget Worksheet and Schedule “B” Budget Summary.

Respectfully recommended

Councillor G. Thibert

**THE CORPORATION OF THE TOWN OF MATTAWA**

**BY-LAW NUMBER 22-19**

**BEING A BY-LAW TO ADOPT THE  
2022 MUNICIPAL OPERATING BUDGET**

**WHEREAS** Subsection 289 (1) of the Municipal Act, S. O. 2001, Chapter 25. as amended, requires that a municipality shall in each year prepare and adopt a budget;

**AND WHEREAS** the Council of the Corporation of the Town of Mattawa wishes to adopt its 2022 Operating Budget.

**NOW THEREFORE** the Council of the Town of Mattawa enacts as follows:

1. **THAT** the 2022 Operating Budget as set out in Schedule “A”, 2022 Budget Worksheet, Schedule “B” 2022 Budget Summary by Department and Schedule “C” 2022 Budget Department Summary, be and hereby are adopted.
2. **THAT** this By-law shall come into force on the day upon which it is passed.

READ A FIRST and SECOND time, this 27<sup>th</sup> day of June, 2022.

READ A THIRD time and FINALLY PASSED this 27<sup>th</sup> day of June, 2022.

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Mayor

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Clerk

**THE CORPORATION TOWN OF MATTAWA**

**COMMITTEE: FINANCE**

**CHAIRPERSON: COUNCILLOR G. THIBERT**

**DEPT. HEAD: FRANCINE DESORMEAU, CAO/TREASURER**

**TITLE: ESTABLISH TAX RATIOS FOR 2022**

**22-20 Draft By-Law                      \_\_\_\_\_ Item                      \_\_\_\_\_ Policy Recommendation**

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**Mayor D. Backer and Members of Council:**

The Municipal Act requires municipalities to adopt tax ratio by-laws each year. The setting of these tax ratios permit the municipality to adjust the relative tax burden borne by different classes of properties. The tax ratios remain the same as previous years due to the fact that these ratios are the fairest for all tax classes.

**Recommendation:**

**BE IT RESOLVED THAT** By-law 22-20 be adopted which will establish tax ratios for the Town of Mattawa for 2022.

Respectfully recommended

Councillor G. Thibert



**THE CORPORATION OF THE TOWN OF MATTAWA  
BY-LAW 22-20**

**BEING** a by-law for establishing tax ratios for the current taxation year

**WHEREAS** pursuant to Section 308(1) of the Municipal Act, S. O. 2001, c. 25, as amended, the Council of the municipality shall pass a by-law establishing the tax ratios for the year for the municipality.

**NOW THEREFORE** the Council of the Corporation of the Town of Mattawa enacts as follows:

The tax ratios for the municipality are as follows for 2022:

|                          |        |
|--------------------------|--------|
| Residential/Farm         | 1.0000 |
| New Multi-Residential    | 1.1000 |
| Multi-Residential        | 1.4053 |
| Commercial - Occupied    | 1.5976 |
| Commercial – Excess Land | 1.1183 |
| Commercial – Vacant Land | 1.1183 |
| Industrial - Occupied    | 2.1688 |
| Industrial – Excess Land | 1.4097 |
| Industrial – Vacant Land | 1.4097 |
| Pipelines                | 1.1764 |

READ A FIRST and SECOND time, this 27<sup>th</sup> day of June, 2022.

READ A THIRD time and FINALLY PASSED this 27<sup>th</sup> day of June, 2022.

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Mayor

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Clerk

**THE CORPORATION TOWN OF MATTAWA**

COMMITTEE: FINANCE

CHAIRPERSON: COUNCILLOR G. THIBERT

DEPT. HEAD: FRANCINE DESORMEAU, CAO/TREASURER

TITLE: RATE OF TAXATION FOR 2022

22-21 Draft By-Law                      \_\_\_\_ Item                      \_\_\_\_ Policy Recommendation

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**Mayor D. Backer and Members of Council:**

Following the budget deliberation process, the proposed 2022 municipal operating budget requires collection of taxes for the general purposes of the municipality in the amount of \$2,273,075.65. This amount results in an overall decrease of -0.24% for all tax classes.

The total levy revenue required for this year has increased by \$10,989.10 compared to last year’s budgetary requirements. This year’s education rates have remained the same as last year

The municipality will levy and forward to the four district School Boards a total of \$254,996.03.

**Recommendation:**

**BE IT RESOLVED THAT** Council of the Town of Mattawa approve By-law 22-21 which will strike the rate of taxation for the Corporation of the Town of Mattawa for the year 2022 which represents an overall decrease 0.24% in municipal taxes.

Respectfully recommended

Councillor G. Thibert

**THE CORPORATION OF THE TOWN OF MATTAWA  
BY-LAW NUMBER 22-21**

**BEING** a by-law to fix the tax rates and to provide for the levy and collection of municipal and education taxes for the year 2022.

**WHEREAS** it is deemed necessary to set the tax rates for the year 2022, and to provide accordingly for the levy and collection of the taxes required for the general purposes of the municipality in the amount of \$2,273,075.65

**AND WHEREAS** it is deemed necessary to set the tax rates for year 2022, and to provide accordingly for the levy and collection of the taxes required for Provincial/Educational purposes in the amount of \$254,996.03.

**AND WHEREAS** the whole of the assessment on real property, business and ROW (Acres) in the Town of Mattawa, according to the 2021 assessment roll as returned and revised pursuant to the provisions of the Assessment Act, is in the amount of \$107,553,225.00 assessment and 25.17 Acres (ROW) upon which the rate of taxation for Municipal and Education purposes for the year 2022 shall be fixed and levied pursuant to the provisions of the Municipal Act, S.O. 2001, c. 25, Part VIII.

**THEREFORE** the Council of the Corporation of the Town of Mattawa enacts as follows:

1. There shall be levied and collected upon the whole of the assessment of real property, business and ROW (Acres) in the Town of Mattawa according to the 2021 assessment roll, as returned and revised, upon which the taxes for the year 2022 shall be levied, and upon all ratable property upon which taxes for such year may be levied, taxes in the amount of \$2,528,071.68 which amount shall be levied upon the assessments of the real property in each of the following classes at the rates shown below:

| <b><u>CLASS</u></b>             | <b><u>MUN RATE</u></b> | <b><u>EDUCATION</u></b> | <b><u>TOTAL RATE</u></b> |
|---------------------------------|------------------------|-------------------------|--------------------------|
| RESIDENTIAL                     | 0.019379536528         | 0.001530                | 0.020909536528           |
| MULTI-RES                       | 0.027234062683         | 0.001530                | 0.028764062683           |
| NEW MULTI-RES                   | 0.021317490181         | 0.001530                | 0.022847490181           |
| COMM - OCCUPIED                 | 0.030960747557         | 0.008800                | 0.039760747557           |
| COMM - EXCESS LAND/VACANT       | 0.021672523290         | 0.008800                | 0.030472523290           |
| INDUSTRIAL - OCCUPIED           | 0.042030338822         | 0.008800                | 0.050830338822           |
| INDUSTRIAL - EXCESS LAND/VACANT | 0.027319720235         | 0.008800                | 0.036119720235           |
| PIPELINE                        | 0.022798086772         | 0.008800                | 0.031598086772           |
| RAILWAY(R-O-W) - ACRES          | 38.89                  | 24.78                   | 63.67                    |

2. That all taxes levied respectively as aforesaid and other rates payable as taxes, shall be payable into the hands of the Treasurer in accordance with the provisions of this by-law.
3. a) That all property taxes and all rates and charges, payable as taxes, included in the tax roll for the year 2022 shall be payable upon the following dates:

50% thereof on the 29<sup>th</sup> day of July, 2022  
50% thereof on the 30<sup>th</sup> day of September, 2022

- b) That there shall be imposed on all installments of taxes payable and remaining unpaid on the dates specified in subsection (a), one and one quarter per cent (1.25%) per month on the first day of each calendar month which such default continues, pursuant to Section 345 Subsections 1, 2, and 3 of the Municipal Act, S. O. c. 25, as amended.
4. That the Treasurer is hereby authorized to accept part payment from time to time on account of taxes due, and to give a receipt of such part payment, provided that acceptance of any such part payment shall not affect the collection of any percentage charge imposed and collectable under sections 4(b) in respect of non-payment of any taxes or any class of taxes or any installment thereof.
5. That the Treasurer may mail or cause to be mailed to the address of the residence or place of business of each person taxed, a notice specifying the amount of taxes payable by such person and be given authority to solely use discretion in unforeseen circumstances and may allow on the full installment of taxes, a period of grace if warranted without additional penalty, on payment received after due date as mentioned in paragraph 4.
6. Notwithstanding the provisions of this by-law providing for payment of taxes or installments thereof without an additional percentage charge on or before the dates hereinbefore set forth, all taxes for the year 2022, including other rates payable as taxes, shall be deemed to have been imposed and to be due on and from the first day of January, 2022.
7. That nothing herein contained shall prevent the Treasurer from proceeding at any time with the collection of any rate, tax or assessment, or any part thereof, in accordance with the provisions of the statutes and by-laws governing the collection of taxes.
8. In the event of conflict between the provisions of this by-law and any other by-law, the provisions of this by-law shall prevail.
9. This by-law shall come into force and take effect on the day of the final passing thereof.

READ A FIRST and SECOND time, this 27<sup>th</sup> day of June, 2022.

READ A THIRD time and FINALLY PASSED this 27<sup>th</sup> day of June, 2022.

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Mayor

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Clerk

**THE CORPORATION TOWN OF MATTAWA**

COMMITTEE: FINANCE

CHAIRPERSON: COUNCILLOR G. THIBERT

DEPT. HEAD: FRANCINE DESORMEAU, CAO/TREASURER

TITLE: FINANCIAL REPORT FOR THE MONTH OF MAY 2022

Draft By-Law

Item

Policy Recommendation

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**Mayor D. Backer and Members of Council:**

**BE IT RESOLVED THAT** the disbursements for the month of May 2022 in the amount of \$870,627.24 be adopted as submitted.

Respectfully submitted,

Councillor G. Thibert

**THE CORPORATION OF THE TOWN OF MATTAWA**

**COMMITTEE: BY-LAW DEPARTMENT**

**CHAIRPERSON: COUNCILLOR L. MICK**

**DEPT. HEAD: WAYNE CHAPUT, BY-LAW ENFORCEMENT OFFICER**

**TITLE: BY-LAW TO REGULATE SMOKING AND/OR VAPING OF TOBACCO AND CANNABIS IN PUBLIC PLACES AND WORKPLACES**

22-22 Draft By-Law                      \_\_\_\_\_ Item                      \_\_\_\_\_ Policy Recommendation

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**Mayor D. Backer and Members of Council:**

At the Regular Meeting of Council on June 13<sup>th</sup> a draft By-Law to Regulate Smoking and/or Vaping of Tobacco and Cannabis in Public Places and Workplaces in the Town of Mattawa was provided to Council in the Reports Section for Council review and comments.

Council requested the By-Law Enforcement Officer amend the draft by-law by changing certain wording in the document.

The proposed By-law to Regulate Smoking and/or Vaping of Tobacco and Cannabis in Public Places and Workplaces in the Town of Mattawa is provided for Council approval to be adopted and passed.

For these reasons the following is recommended.

**Recommendation:**

**BE IT RESOLVED THAT** Council of the Corporation of the Town of Mattawa adopt By-Law No.22-22 which is a By-law to Regulate Smoking and/or Vaping of Tobacco and Cannabis in Public Places and Workplaces in the Town of Mattawa.

Respectfully submitted,

Councillor L. Mick

**THE CORPORATION OF THE TOWN OF MATTAWA**

**COMMITTEE: BY-LAW DEPARTMENT**

**CHAIRPERSON: COUNCILLOR L. MICK**

**DEPT. HEAD: WAYNE CHAPUT, BY-LAW ENFORCEMENT OFFICER**

**TITLE: ACCESSIBILITY COMMITTEE TERMS OF REFERENCE**

**22-23 Draft By-Law                      \_\_\_\_\_ Item                      \_\_\_\_\_ Policy Recommendation**

**Mayor D. Backer and Members of Council:**

At the Regular Meeting of Council on Monday, June 13<sup>th</sup>, 2022, Report # 7.1 Accessibility Committee Terms of Reference was included for Council review and comments.

Council was favourable in the creation of an Accessible Committee for the Town of Mattawa as it is a benefit to the community.

The Accessibility Committee will be composed of six to twelve members as set out in the Terms of Reference. Two Members of Council and two staff Members have been requested to sit on the committee and an advertisement will be placed seeking Members at Large.

The Terms of Reference for the Committee have been prepared for Council approval.

For these reasons the following is recommended.

**Recommendation:**

**BE IT RESOLVED THAT** Council of the Corporation of the Town of Mattawa adopt By-Law 22-23 to adopt the Terms of Reference for the committee.

**AND FURTHER THAT** Council appoint Councillors Garry Thibert and Loren Mick to the Accessibility Committee for the remainder of the term of Council.

Respectfully submitted,

Councillor L. Mick

**THE CORPORATION OF THE TOWN OF MATTAWA**

**BY-LAW NUMBER 22-23**

**BEING** a by-law to appoint members to the Accessibility Committee and to establish its Terms of Reference for the Town of Mattawa.

**WHEREAS** Section 10(2) 5. Of the Municipal Act, 2001, as amended, permits municipalities to pass by-laws for the economic, social and environmental well-being of the municipality.

**AND WHEREAS** the Accessibility for Ontarians with Disabilities Act, 2005 S.O. 2005, CHAPTER 11, Part VII Section 29(2) Small municipalities states: The council of every municipality having a population of less than 10,000 may establish an accessibility advisory committee or continue any such committee that was established before the day this section comes into force. 2005, c. 11, s. 29 (2).

**AND WHEREAS** the Council of the Corporation of the Town of Mattawa has determined that it is desirable and in the public interest to establish an Accessibility Committee.

**AND WHEREAS** the Council of the Corporation of the Town of Mattawa deems it advisable to provide for the appointment of members thereto, and to delegate to said Committee the authority of Council with respect to overseeing the development of identifying, preventing, and eliminating barriers to people with disabilities to help make public services and facilities accessible to everyone, and to advise about the requirements they must follow under AODA standards.

**NOW THEREFORE** the Council of the Corporation of the Town of Mattawa enacts as follows:

1. **THAT** Councillors Garry Thibert, and Loren Mick be appointed to the Accessibility Committee; and
2. **THAT** the term of office for the members of the Accessibility Committee remain in force and effect until such time as it is dissolved by Council and/or that the objectives of the Committee have been realized; and
3. **THAT** the Terms of Reference of the Accessibility Committee as set out on "Schedule A" attached to and forming part of this By-Law are hereby approved; and
4. **THAT** this By-law shall come into effect on the day of the final passing thereof.

READ A FIRST and SECOND time, this 27<sup>th</sup> day of June, 2022.

READ A THIRD time and FINALLY PASSED this 27<sup>th</sup> day of June, 2022.

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Mayor

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Clerk



**THE CORPORATION TOWN OF MATTAWA**

**COMMITTEE: RECREATION, TOURISM & SPECIAL PROJECTS**

**CHAIRPERSON: COUNCILLOR L. ROSS**

**DEPT. HEAD: RENÉE-ANNE PAQUETTE, RECREATION & FACILITIES SERVICES MANAGER**

**TITLE: JOINT USE AGREEMENT WITH NEAR NORTH DISTRICT SCHOOL BOARD**

22-24 Draft By-Law                      X Item                      \_\_\_\_\_ Policy Recommendation

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**Mayor D. Backer and Members of Council:**

At the Regular Meeting of Council on Monday, June 13<sup>th</sup>, 2022 staff brought forward Report #7.2 Memorandum of Understanding with the Near North District School Board.

Staff has recommend that Council enter into the proposed Memorandum of Understanding.

For this reason the following is recommended.

**Recommendation:**

**BE IT RESOLVED THAT** Council of the Corporation of the Town of Mattawa adopt By-Law 22-24 which will enter into a Memorandum of Understanding with the Near North District School Board Joint Use Agreement.

Respectfully submitted

Councillor L. Ross