



# AFFORDABLE SENIOR HOUSING COMMITTEE

The minutes of the committee meeting of the Affordable Senior Housing Committee held Wednesday, May 4<sup>th</sup>, 2022 at 4:00 p.m. The meeting was held in Dr. S. F. Monestime Council Chambers also available via teleconference, and via videoconference due to the COVID-19 pandemic.

Members Present: Francine Desormeau, CAO/Clerk/Deputy-Treasurer  
Garry Thibert, Chair, Councillor of Town of Mattawa  
Loren Mick, Councillor of Town of Mattawa  
Vala Monestime Belter, Member at Large  
Noella Burke, Member at Large

Development Team: John Demeis, Descon Construction Ltd  
David Butler, Descon Construction Ltd  
Keith Harriman, Descon Construction Ltd

Support Staff: Amy Leclerc, Clerk/Revenue Services Clerk  
Brittany Belanger, Executive Assistant

Members Absent: Laura Ross, Councillor of Town of Mattawa  
Kevin Bittner, Member at Large

1. Call to Order

Chair Thibert called the meeting to order at 4:05 p.m. and welcomed everyone to the meeting.

2. Adoption of Minutes

Resolution Number ASH22-07

Moved by Councillor Loren Mick

Seconded by Noella Burke

***BE IT RESOLVED THAT the minutes of the Affordable Senior Housing Meeting of Wednesday, March 16, 2022 be adopted as circulated.***

Carried

3. Construction Update

Mr. Demeis provided the Committee with updated photos and reviewed the progress with the construction up to date. Construction has been completed with the exception of a minimal amount of last-minute finishes. Delivery of mailboxes are backordered until June. Picnic tables for Pavilion will arrive the week of May 16<sup>th</sup>.

The interior of the units along with the furnishings and decoration for the community room has been completed. The washers and dryers in the laundry room has been installed and are available for tenant use. All roofing repairs have been completed. The Affordable Senior Housing Project construction portion has now been completed. The Descon Construction Team have demobilized, utilities have been transferred and final warranty paperwork will be issued.

As of May 4, 2022, a total of 52 applications have been received and the Descon Management Group continue to receive applications.

The status of the received applications to date is as follows:

- 50 applications have been fully processed.
- 5 people have backed out of applying
- 2 applications need to be provided more information
- 8 applications are rejected
- 7 are waitlisted for 2 bedrooms or 1 bedroom plus den
- 1 application have recently been received and not yet processed

4. Update on Rosemount Valley Suites Grand Opening Event

A site meeting has been scheduled for Friday, May 6<sup>th</sup>, 2022 to finalize set up for the event. Guest speakers have all been arranged and Chair Thibert will speak on behalf of the committee and of Ms. Ellie Humphrey.

The committee reviewed the event agenda and luncheon menu. Wright's Bakery is donating the cake for the event.

Members of the Descon Construction Team will provide site tours from 12:00 p.m. to 2:00 p.m. for members of the community.

5. New Business – None

6. Next Steps

Discuss the frequency of meetings moving forward.  
Discuss Phase 2 of housing project.

7. Adjourn Meeting (Next Meeting Date Wednesday, June 1<sup>st</sup>, 2022)

Resolution Number ASH22-08

Moved by Vala Belter

Seconded by Councillor Loren Mick

***BE IT RESOLVED THAT the Affordable Senior Housing Committee adjourn the meeting at 5:20 p.m.***

Carried

  
\_\_\_\_\_  
Chair