



**THE CORPORATION OF THE  
TOWN OF MATTAWA**

**AGENDA**

**REGULAR MEETING OF COUNCIL  
MONDAY, MAY 9<sup>TH</sup>, 2022  
7:00 P.M.**

**DR. S. F. MONESTIME MUNICIPAL  
COUNCIL CHAMBERS  
160 WATER STREET  
MATTAWA, ONTARIO**

**TELECONFERENCE # 1-647-374-4685  
MEETING ID CODE: 481 061 4072  
PASSCODE: 150612**

**THE CORPORATION OF THE TOWN OF MATTAWA**  
**A G E N D A**  
**DR. S. F. MONESTIME MUNICIPAL COUNCIL CHAMBERS**  
**AND VIA TELECONFERENCE**  
**160 WATER STREET**  
**MATTAWA, ONTARIO**  
**TELECONFERENCE # 1-647-374-4685**  
**MEETING ID CODE: 481 061 4072**  
**PASSCODE: 150612**  
**MONDAY, MAY 9<sup>TH</sup>, 2022 @ 7:00 P.M.**

- 1. Call to Order**
- 2. Disclosure of Pecuniary Interest and Nature Thereof**
- 3. Petitions & Delegations**
- 4. Correspondence**
  - 4.1 Affordable Senior Housing Committee – Re: Meeting Agenda of Wednesday, May 4<sup>th</sup>  
Planning & Development Services Committee – CAO/Treasurer
  - 4.2 FONOM – Re: Annual General Meeting Agenda, May 11, 2022  
General Government Committee – Clerk
  - 4.3 NDMNRF – Re: Decision Notice – Proposed Regulation Changes under the Aggregate  
Resources Act  
Environmental Services Committee – CAO/Treasurer
  - 4.4 AMO – Re: More Homes for Everyone Act, Employment Services Transformation  
& Updates  
General Government Committee – Clerk
  - 4.5 Participation Grant – Re: Community Better Challenge Grant Approval  
Recreation, Tourism & Special Projects Committee – Recreation & Facilities Services  
Manager
  - 4.6 Community Living Mattawa – Re: 2022 Fundraising Calendar & Annual General  
Meeting Update  
General Government Committee – Clerk
  - 4.7 Ministry of Energy – Re: Phase 3 of the Natural Gas Expansion Program  
Environmental Services Committee – CAO/Treasurer
  - 4.8 Township of Cramahe – Re: Support Resolution for More Homes for Everyone Act, 2022  
General Government Committee – Clerk

**Monday, May 9<sup>th</sup>, 2022**  
**Correspondence – Cont'd**

- 4.9 Ontario Clean Air Alliance – Re: IESO to Bypass Off-Ramp for High-Cost Bruce Nuclear Re-Build  
Environmental Services Committee – CAO/Treasurer
- 4.10 Township of West Lincoln – Re: Support Resolution for Funeral, Burial and Cremation Services  
General Government Committee – Clerk
- 4.11 Township of Alnwick/Haldimand – Re: Support Resolution Plan of Action to Address Joint & Several Liability  
General Government Committee – Clerk
- 4.12 Office of Hon. Anthony Rota, MP – Re: Improved Access to High-Speed Internet Planning & Development Services Committee – CAO/Treasurer
- 4.13 MECP – Re: Regulations and Policy under the Conservation Authorities Act  
Environmental Services Committee – CAO/Treasurer
- 4.14 Multi-Municipal Wind Turbine Working Group – Re: Support Resolution for Setback Recommendation  
Environmental Services Committee – CAO/Treasurer
- 4.15 Solicitor General – Re: Provincial Animal Welfare Services Act Review  
Protection to Persons & Property Committee – By-Law Enforcement Officer
- 4.16 Town of South Bruce Peninsula – Re: Support Resolution for New Home Tax Rebate Program  
Finance Committee – CAO/Treasurer
- 4.17 NECO – Re: Two Years of Pandemic Investments Statistics & Board Recruitment  
General Government Committee – Clerk
- 4.18 Municipality of Cochrane – Re: Support Resolution for Year of the Garden Proclamation  
Recreation, Tourism & Special Projects Committee – Recreation & Facilities Services Manager
- 4.19 Ecole Secondaire Catholique Elisabeth-Bruyere – Re: Request for 2022 Graduating Class Bursary  
Recreation, Tourism & Special Projects Committee – Recreation & Facilities Services Manager
- 4.20 St. Victor School – Re: Request for 2022 Graduating Class Bursary  
Recreation, Tourism & Special Projects Committee – Recreation & Facilities Services Manager

**Monday, May 9<sup>th</sup>, 2022**  
**Correspondence – Cont'd**

- 4.21 City of Thorold – Re: Support for Russian Sanctions  
General Government Committee – Clerk
- 4.22 Township of Tay Valley – Support Resolution for Firefighter Certification  
Fire Department Committee – Fire Chief
- 4.23 NDMNRF – Re: Clean Energy Grant Information Sheet  
Finance Committee – CAO/Treasurer
- 4.24 MMAH – Re: Technical Overview for Bill 109, More Homes for Everyone Act, 2022  
Planning & Development Services Committee – CAO/Treasurer

**5. Questions/Comments (public & Council) about the Content of the Agenda**

**6. Municipal Report Number 870**

- **Minutes of Previous Meeting (s)**
- **Presentation of By-laws/Resolutions**
- **Adoption of Report**

**7. Committee Reports**

**Information/Action Item Reports**

- 7.1 Amy Leclerc, Clerk/Revenue Services Clerk – Re: Records Retention Policy – Report # 2022-43R
- 7.2 Wayne Chaput, By-Law Enforcement Officer – Re: Taxi Services in Town of Mattawa – Report # 2022-44R
- 7.3 Renee-Anne Paquette, Recreation & Facilities Services Manager – Re: Annie's Park RFP – Report # 2022-45R

**Departmental Activity Reports**

- 7.4 Francine Desormeau, CAO/Treasurer – Re: Update to Ongoing Activities – Report # 2022-46R
- 7.5 Wayne Chaput, By-Law Enforcement Officer – Re: Activity Update in Building, By-Law, Property & Animal Control – Report # 2022-47R
- 7.6 Renee-Anne Paquette, Recreation & Facilities Services Manager – Re: Activity Update in Recreation Department – Report # 2022-48R

**8. Questions Period**

**9. New/Old Business**

**10. 2/3 (Special Resolutions – not previously circulated)**

- 11. In Camera (Closed)**
- 12. Return to Regular Session**
- 13. Adjournment**

Monday, May 9<sup>th</sup>, 2022

Members of Council,

Attached please find Municipal Report Number 870 for consideration by Council.

Respectfully submitted

Amy Leclerc  
Clerk

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**THE CORPORATION TOWN OF MATTAWA**

**COMMITTEE: GENERAL GOVERNMENT**

**CHAIRPERSON: COUNCILLOR D. SARRAZIN**

**DEPT. HEAD: AMY LECLERC, CLERK/REVENUE SERVICES CLERK**

**TITLE: ADOPTION OF THE MINUTES**

Draft By-Law

Item

Policy Recommendation

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**Mayor D. Backer and Members of Council:**

**BE IT RESOLVED THAT** the minutes of the Regular Meeting of Monday, April 25<sup>th</sup>, 2022 and the Special Meeting of Monday, May 2<sup>nd</sup>, 2022 be adopted as circulated.

Respectfully submitted,

Councillor D. Sarrazin

## THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the regular meeting of Council held Monday, April 25<sup>th</sup>, 2022 at 7:00 p.m. in the S.F. Monestime Council Chambers. The meeting was also available via teleconference.

Council Present: Mayor D. Backer  
Councillor D. Sarrazin  
Councillor G. Larose  
Councillor G. Thibert  
Councillor L. Mick  
Councillor R. Jones

Council Absent: Councillor L. Ross

Staff Present: Francine Desormeau, CAO/Treasurer  
Sabrina Poullas, Front Office Clerk  
Wayne Chaput, Chief Building Official/By-Law Officer  
Renee Paquette, Recreation & Facilities Services Manager  
Barry Jackson, Public Works Supervisor  
Paul Lafreniere, Fire Chief (Interim)

Staff Absent: Amy Leclerc, Clerk/Revenue Services Clerk

<p>*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.</p>
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1. Meeting Called to Order at 7:00 p.m.
2. Disclosures of Pecuniary Interest and Nature Thereof – None
3. Petitions & Delegations – None
4. Correspondence
5. Questions/Comments about the Content of the Agenda
6. Municipal Report Number 869

Page No. 76

**BE IT RESOLVED THAT** the minutes of the Regular Meeting of Monday, April 11<sup>th</sup>, 2022 be adopted as circulated.

Carried



Page No. 77

**BE IT RESOLVED THAT** the disbursements for the month of March 2022 in the amount of \$2,071,524.51 be adopted as submitted.

Carried

Page No. 78

**BE IT RESOLVED THAT** Council of the Town of Mattawa authorize Mayor Backer to attend the 2022 AMO Conference in the City of Ottawa, August 14<sup>th</sup> to 17<sup>th</sup>, 2022 at a total estimated cost of \$2,500.00.

Carried

Page No. 79

**BE IT RESOLVED THAT** the Town of Mattawa authorizes Community Living Mattawa to conduct barbecues on the sidewalk in front of Foodland on Friday, May 20<sup>th</sup>, 2022 from 10:00 a.m. to 3:00 p.m. and on Thursday, August 25<sup>th</sup>, 2022 from 10:00 a.m. to 3:00 p.m. in order to raise money for a variety of Community Living Mattawa activities that fall outside of their Ministry funding.

Carried

Resolution Number 22-26

Moved by Councillor G. Thibert

Seconded by Councillor D. Sarrazin

**BE RESOLVED THAT** the Municipal Report Number 869 be adopted.

Carried

7. Committee Reports

Information/Action Item Reports

7.1 Francine Desormeau, CAO/Treasurer – Re: Fire Certification Regulations – Report # 2022-37R

7.2 Amy Leclerc, Clerk/Revenue Services Clerk – Re: Hybrid Meetings – Report # 2022-38R

7.3 Wayne Chaput, By-Law Enforcement Officer – Re: Naloxone Access For Public Use – Report # 2022-39R

Departmental Activity Reports

7.4 Francine Desormeau, CAO/Treasurer – Re: Update to Ongoing Activities – Report # 2022-40R

8. Questions from the Floor – None

9. New/Old Business

10. 2/3 (Special Resolutions – not previously circulated)

Resolution Number 22-27

Moved by Councillor G. Larose

Seconded by Councillor D. Sarrazin

***BE IT RESOLVED THAT*** Council authorizes Jp2g Consultants Inc. to proceed with engaging geotechnical services from Golder Associates Ltd. in the amount of \$11,200 plus HST and CCTV surveys from 9828745 Canada Inc. for \$12,700 plus HST in order to finalize the engineering design and construction administration for the Mattawan Street Flood Reconstruction Project.

Carried

11. In Camera (Closed) Session

11.1 Legal Matter

11.2 Personnel Matter

11.3 333 Main Street Project Development

Resolution Number 22-28

Moved by Councillor R. Jones

Seconded by Councillor L. Mick

***BE IT RESOLVED*** That this Committee proceed in Camera in order to address a matter pertaining to:

a) security of the property of the municipality or local board;

b) personal matters about an identifiable individual, including municipal or local board employees;

d) labour relations or employee negotiations.

Carried

12. Return to Regular Session

Resolution Number 22-29

Moved by Councillor G. Thibert

Seconded by Councillor D. Sarrazin

***BE IT RESOLVED THAT*** the regular meeting of council reconvene at 8:46 p.m.

Carried

Mayor Backer stated the In Camera Session was to discuss a legal matter, personnel matter and the 333 Main Street Redevelopment Project.

13. Adjournment

The regular meeting of Council Monday, April 25<sup>th</sup>, 2022 adjourned at 8:47 p.m.

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Mayor

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Clerk

## THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the Special Meeting of Council held Monday, May 2<sup>nd</sup>, 2022, at 7:00 p.m. in the Dr. S. F. Monestime Municipal Council Chambers. The meeting was also available via teleconference.

Council Present: Mayor D. Backer  
Councillor G. Larose  
Councillor G. Thibert  
Councillor L. Mick\*\*  
Councillor L. Ross  
Councillor R. Jones

Council Absent: Councillor D. Sarrazin

Staff Present: Francine Desormeau, CAO/Treasurer  
Amy Leclerc, Clerk/Revenue Services Clerk  
Paul Lafreniere, Fire Chief (Interim)  
Renee-Anne Paquette, Recreation & Facilities Services Manager

Staff Absent: Wayne Chaput, Chief Building Official/By-Law Officer  
Barry Jackson, Public Works Supervisor

\*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

1. Meeting Called to Order at 7:00 p.m.
  2. Disclosure of Pecuniary Interest and Nature Thereof – None
  3. Committee Reports / Discussions
    - 3.1 Sewage Pump Emergency Repair
    - 3.2 Annie's Park Redevelopment Budget Approval
- \* Councillor Mick arrived at 7:02 p.m. during the discussion of Item # 3.2 Annie's Park Redevelopment Budget Approval
- 3.3 333 Main Street Redevelopment Project
  - 3.4 Volvo Loader Repair

4. Presentation of By-laws/Resolutions/2/3 Special Resolutions

4.1 Sewage Pump Emergency Repair

Resolution Number 22-30

Moved by Councillor G. Larose

Seconded by Councillor G. Thibert

**BE IT RESOLVED THAT** Council authorize OCWA to proceed with the emergency sewage pump repair at a cost of \$10,224.00 including installation.

Carried

4.2 Annie’s Park Redevelopment Budget Approval

Resolution Number 22-31

Moved by Councillor L. Ross

Seconded by Councillor L. Mick

**BE IT RESOLVED THAT** Council of the Corporation of the Town of Mattawa approve the Annie’s Park Redevelopment budget for \$30,000.00.

Carried

4.3 333 Main Street Redevelopment Contract By-Law

Resolution Number 22-31

Moved by Councillor L. Ross

Seconded by Councillor L. Mick

**BE IT RESOLVED THAT** Council of the Corporation of the Town of Mattawa adopt By-law 22-16 which will authorize the signing of the Design Build Contract with Descon Construction Ltd. for the 333 Main Street Development Project which will see the conversion of the existing building into shell condition ready for potential future tenants at a total cost of \$653,100 plus HST.

**AND FURTHER THAT** the costs of the redevelopment project will be financed by Caisse Alliance Ltée and that the financing terms will be brought to Council for approval.

Carried – Recorded Vote on Resolution No. 22-31 and the vote was unanimous

5. In Camera (Closed Session) – None

6. Return to Regular Session

7. Adjournment

The special meeting of Council Monday, May 2<sup>nd</sup>, 2022 adjourned at 7:25 p.m.

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Mayor

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Clerk

**THE CORPORATION OF THE TOWN OF MATTAWA**

**COMMITTEE: GENERAL GOVERNMENT**

**CHAIRPERSON: COUNCILLOR D. SARRAZIN**

**DEPT. HEAD: AMY LECLERC, CLERK/REVENUE SERVICES CLERK**

**TITLE: CHANGE OF START TIME FOR REGULAR MEETING OF TUESDAY, MAY 24<sup>TH</sup>, 2022**

     Draft By-Law

  X   Item

     Policy Recommendation

**Mayor D. Backer and Members of Council:**

The municipal audit firm Baker Tilly SNT has performed the 2021 audit with assistance from staff.

The financial report has been prepared and representatives from Baker Tilly SNT will present their findings to Council during the regular meeting scheduled for Tuesday, May 24<sup>th</sup>, 2022.

Due to the presentation staff has requested an earlier start date to the meeting.

Procedure By-law 11-08 states in Section 7 that meetings of Council are normally to start at 7:00 p.m. and in order to change the time a resolution of Council is required.

For these reasons the following is recommended:

**Recommendation:**

**BE IT RESOLVED THAT** Council authorizes the start of the Regular Meeting of Council on Tuesday, May 24<sup>th</sup>, 2022 to begin at 6:00 p.m.

Respectfully recommended,

Councillor D. Sarrazin

**THE CORPORATION TOWN OF MATTAWA**

**COMMITTEE: RECREATION, TOURISM & SPECIAL PROJECTS**

**CHAIRPERSON: COUNCILLOR L. ROSS**

**DEPT. HEAD: RENÉE-ANNE PAQUETTE, RECREATION & FACILITIES SERVICES MANAGER**

**TITLE: FIREWORKS AND LASER SHOW UPDATE**

Draft By-Law

Item

Policy Recommendation

**Mayor D. Backer and Members of Council:**

Staff would like to propose a change to the Voyageur Days closing ritual which has been fireworks for the past 20 plus years.

This change is being proposed as the current location where the fireworks have been launched is no longer a viable location due to the fall out zone.

Many other companies were sought out to compare regulations and all have confirmed that a minimum space of 600 feet is required all around. This has an impact on the Canada Day fireworks show as well due to the use of the space.

Staff is recommending that a laser show company be hired that can put on something spectacular which would include sponsor logos in the sky and the price is very similar with no environmental impact. This would be new and could attract some new festival goers.

Staff also recommends that the firework show take place at the Conversation Island for Canada Day as people could watch from across the river on Mattawan Street. All necessary licensing will be adhered too when working with the Conservation Authority (they are already aware).

For these reasons the following is recommended:

**Recommendation:**

**BE IT RESOLVED THAT** Council of the Corporation of the Town of Mattawa approves the hiring of a laser show for the Voyageur Days Festival and a fireworks show for Canada Day.

Respectfully submitted,

Councillor L. Ross

**THE CORPORATION TOWN OF MATTAWA**

**COMMITTEE: RECREATION, TOURISM & SPECIAL PROJECTS**

**CHAIRPERSON: COUNCILLOR L. ROSS**

**DEPT. HEAD: RENÉE-ANNE PAQUETTE, RECREATION & FACILITIES SERVICES MANAGER**

**TITLE: FACTOR GRANT APPLICATION**

Draft By-Law

Item

Policy Recommendation

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**Mayor D. Backer and Members of Council:**

Staff are requesting to submit a funding application to the FACTOR Music Festival Reopening Fund 2022 for the Mattawa Voyageur Days.

This fund supports the recovery of music festivals as well as supports Canadian Artist fees.

For this reason the following is recommended:

**Recommendation:**

**BE IT RESOLVED THAT** Council of the Corporation of the Town of Mattawa endorses the application to the FACTOR Music Festival Reopening Fund for Mattawa Voyageur Days Festival.

Respectfully submitted,

Councillor L. Ross