TENDER FOR TOWN OF MATTAWA
FENCE BUILD AND INSTALL AT ANNIE'S PARK

PROJECT No. 2022-02

Sealed tenders plainly marked **"Tender Enclosed / Town of Mattawa, Fence Build and Install at Annie's Park, Project No. 2022-02"** will be received by the Town of Mattawa until:

Friday May 06, 2022 at 3:00 p.m.

All material needed for this project will be supplied by the Town of Mattawa and will be at the site.

Complete tender documents will be available at the Town of Mattawa Municipal Office, 160 Water Street and on our website at www.mattawa.ca

Tenders will be opened at the Corporation of the Town of Mattawa Municipal Office, 160 Water Street Mattawa, Ontario on **Friday May 06, 2022 at 3:00 p.m.**

The lowest or any tender shall not necessarily be accepted.

Town of Mattawa
c/o Francine Desormeau
Chief Administrative Officer / Treasurer
160 Water Street
Mattawa, Ontario P0H 1V0
Telephone: (705) 744-5611
Fascimile: (705) 744-0140

Corporation of the Town of Mattawa

By-Law Enforcement & Property Standards Department
Telephone: (705) 744-5611 ● Fax: (705) 744-0104
160 Water Street - P.O. Box 390
MATTAWA, ONTARIO P0H 1V0

FENCE BUILD TENDER

Project No. 2022-02

Date Prepared: April 26, 2022

Prepared By: Renée Paquette

Property Location: 330 Main Street, Plan 1 Pt Lot 4 Range C, Mattawa, Ontario

Work Required:

Build and install approximately 166' of wood fencing in 8' sections (Heritage Design -
Diagram # 1) on the east side of the property of 330 Main Street known as Annie's Park.
Dig post holes for 4x4 posts, install posts and fill with concrete. Install two 2x4x8's per
section between each 4x4 post with supplied brackets. Install fence boards to each section
as per fence diagram (see attached pictures, Diagram # 2).
All material needed for this project will be supplied by the Town of Mattawa
See attached list of materials.

All proposals to be submitted to 160 Water Street, Mattawa, Ontario P0H 1V0; Att: Francine Desormeau, Chief Administrative Officer		
No Later Than:	**Time: 3:00 p.m.**	**Date: May 6, 2022**

All times will be determined by the reception's computer clock located in Town Hall

OFFICE USE ONLY	
Contractor Quote No.:	
Date Submitted:	Time Submitted:
Declined:	Accepted:
Date Notified:	
Comments:	

Contractor Information

Business Name	
Business Owner	
Address	
City, Postal Code	
Telephone 1	
Telephone 2	
Facsimile	
Email	
WSIB #	
A valid Clearance Certificate with WSIB is required.	

Subcontractors

Note: If there is more than one subcontractor, please list them on a separate page

Business Name	
Business Owner	
Address	
City, Postal Code	
Telephone 1	
Telephone 2	
Facsimile	
Email	
WSIB #	
A valid Clearance Certificate with WSIB is required.	

Questionnaire

1. What equipment will be used on the job site?

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2. How much time is required to complete the work?

Quote

Description	Amount
Build and install approximately 166’ of wood fencing in 8’ sections (Heritage Design - Diagram 1 & 2) on the east side of the property of 330 Main Street known as Annie’s Park. Dig post holes for 4x4 posts, install posts and fill with concrete. Install two 2x4x8’s per section between each 4x4 post with supplied brackets. Install fence boards to each section as per fence diagram (see attached pictures, Diagram # 2). All materials supplied by the Town of Mattawa. See materials list attached.	
Total Contract Price plus HST.	

PLEASE ENSURE QUOTES ARE SUBMITTED WITHIN THE TIMEFRAME SPECIFIED ON PAGE 1

THE LOWEST OR ANY TENDER SHALL NOT NECESSARILY BE ACCEPTED.

CONTRACT

BETWEEN

THE CORPORATION OF THE TOWN OF MATTAWA

AND_____ (Contractor)

CONTRACT

1. The Contractor agrees to perform the work required by the Request for Proposal and the contract upon the terms and conditions set out herein.

DISPOSAL OF MATERIALS

2. The Contractor shall be responsible for the removal of all garbage and debris generated during the work. All remaining garbage and debris are to be removed from the work site no later than the last day of work. The site shall be verified by the Town of Mattawa prior to payment of the Contractor's invoice.

HEALTH AND SAFETY

3. A worker who is not covered under Workplace Safety and Insurance Board (WSIB) shall not be allowed on site.

4. A valid WSIB firm number must be provided at the time of quotation and a current clearance certificate provided before the start of work on the contract. Renewal clearance certificates must be provided prior to the expiry of an existing one.

5. Contractors are responsible for ensuring that all workers and subcontractors under their full control understand and comply with the *Occupational Health and Safety Act* and applicable regulations.

6. At the request of the Town of Mattawa, the Contractor shall provide a detailed health and safety program outlining safe operating procedures, hazard awareness, safety rules, reporting of deviants and to whom, and personal protective equipment requirements.

7. The Contractor shall provide all safety devices, guarding, traffic control, supervision etc. Special attention must be paid towards the overall safety to the public and Town of Mattawa employees.

APPLICABLE LAW

8. The Contractor must provide proof of compliance with the provincial retail sales tax requirements.

9. All trades people shall be licenced in accordance with the applicable laws.

INSURANCE

10. The Contractor agrees that it shall, at its own expense, during the performance of the contract cause to be maintained comprehensive general liability, in an amount not less than $2,000,000.00, and automobile insurance in an amount not less than $1,000,000.

    Such coverage shall include

    (a) Town of Mattawa as an additional insured, and

    (b) a cross liability/severability of interest clause.

    The Contractor further agrees that the coverage provided by the policies specified in this paragraph will not be changed, amended, or cancelled until thirty (30) days after written notice of such intended change, amendment or cancellation has been personally delivered to Town of Mattawa and such change or amendment has been approved by it.

    The Contractor shall provide a certificate of insurance confirming the above-noted coverage and a valid clearance Certificate from WSIB if applicable, to the Town of Mattawa within two (2) business days of notification by the Town of Mattawa of the award of the contract.

INDEMNITY

11. The Contractor hereby agrees that it will, from time to time, and at all times hereafter, well and truly save, keep harmless and fully indemnify Town of Mattawa, its elected officials, officers, employees, contractors and agents and their successors and assigns, from and against all actions, claims and demands whatsoever which may be brought against or made upon Town of Mattawa and against all loss, liability, judgments, claims, costs, demands or expenses which The Town of Mattawa may sustain, suffer or be put to resulting from or arising out of the Contractor's failure to exercise reasonable care, skill or diligence in the performance or rendering of any work or service required hereunder to be performed or rendered by the Contractor, its agents, servants, employees or subcontractors or any of them.

EXAMINATION

12. The Contractor shall carefully examine the place of the work prior to agreeing to enter into this contract in order to obtain a clear and comprehensive knowledge of the surface and subsurface physical conditions of the place of work. The Contractor agrees that under no circumstances whatsoever will it make a claim for reimbursement on account of work or difficulties encountered as a result of any surface and subsurface physical conditions of the place of work which were visible, knowable or reasonably inferable, prior to the date of entering into this contract (hereinafter collectively referred to as the "Existing Conditions"). The Contractor shall accept sole responsibility for any error or neglect in the determination of the Existing Conditions. **The Town of Mattawa will not accept a proposal from any Contractor who has not examined the place of work.**

TERMINATION

13. The Town of Mattawa is not responsible for any costs incurred by the Contractor when the contract is cancelled within 24 hours prior to the clean-up date.

14. Where the Contractor fails to comply with the provisions of this contract, the Town of Mattawa shall provide instructions to the Contractor in writing to correct the default within two (2) business days or within any other reasonable time. Upon receipt of such written notice, the Contractor shall immediately take all reasonable steps to correct the default. If the Contractor fails to correct the default within the time specified, the Town of Mattawa may terminate the contract and withhold further payment to the Contractor.

WARRANTY

15. The warranty period for this contract is three (3) months from the date of the completion of the contract. The Contractor shall correct promptly at the Contractor's expense any defects or deficiencies in the work which appear prior to or during the warranty period.

DATED at the Town of Mattawa this _____ day of _____20___

_____
Contractor

_____ _____
Authorized Representative (signature) Witness (signature)
I HAVE THE AUTHORITY TO BIND THE
CORPORATION Date: _____

Material List

PROJECT No. 2022-02

Quantity	Description
22	PT Sienna 4x4x10’
44	PT Sienna, Ultimate 2x4x8’
44	Concrete Mix 30kg
88	Fence Bracket 2x4
4	Roof Nails 2x10
1	Deck Screws
365	PT Sienna 1x6x6’

Diagram # 1
Wood Fencing for Annie's Park
Heritage Design
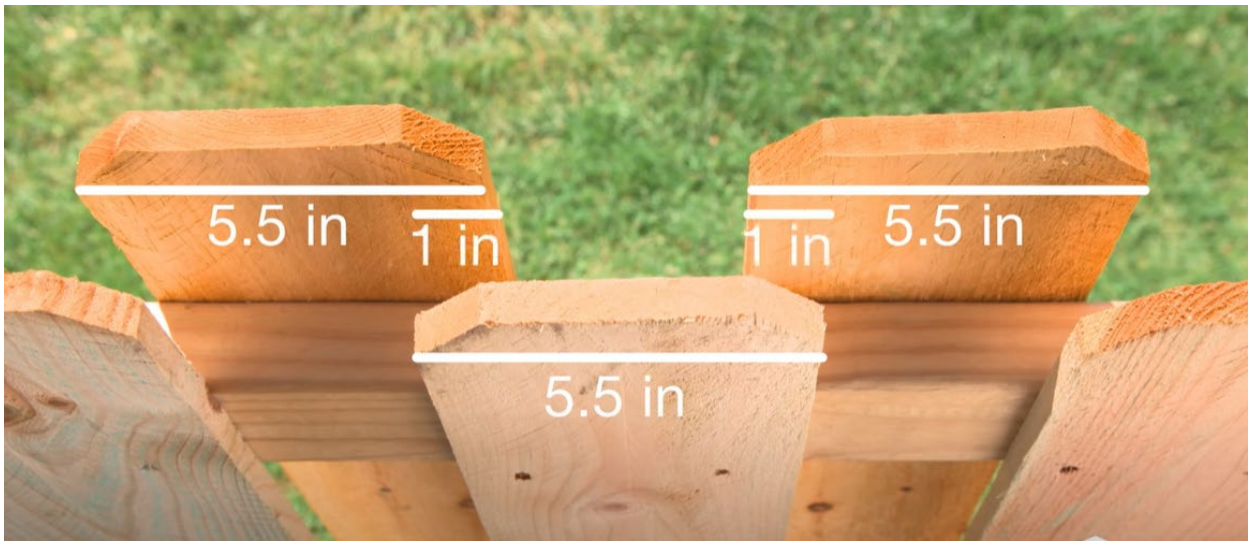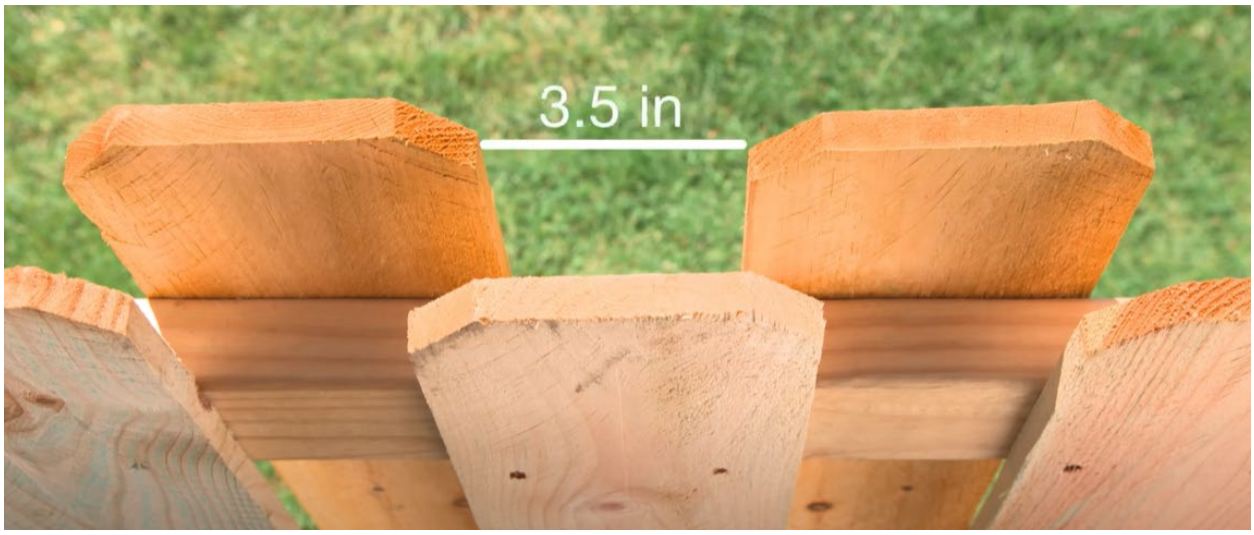
Diagram # 2
Wood Fencing for Annie's Park
Spacing of fence boards