



AFFORDABLE SENIOR HOUSING COMMITTEE

MEETING AGENDA

DATE: WEDNESDAY, APRIL 6TH, 2022

TIME: 4:00 P.M.

LOCATION: S. F. Monestime Municipal Council Chambers
Teleconference Number: 1-647-374-4685
Meeting ID: 481 061 4072
Passcode: 879124

1. Call to Order
2. Adoption of Minutes
3. Tribute from Chair Thibert for Ms. Eleanor Humphrey
4. Update from Descon Construction
5. New Business
 - 5.1 Ribbon Cutting Ceremony – Friday May 6th or Friday May 13th
 - 5.2 Donation to Common Room
6. Next Steps
7. Adjourn Meeting (Next Meeting Date Wednesday, May 4th, 2022)



AFFORDABLE SENIOR HOUSING COMMITTEE

The minutes of the committee meeting of the Affordable Senior Housing Committee held Wednesday, March 16th, 2022 at 4:00 p.m. The meeting was held in Dr. S. F. Monestime Council Chambers also available via teleconference, and via videoconference due to the COVID-19 pandemic.

Members Present: Francine Desormeau, CAO/Clerk/Deputy-Treasurer
Garry Thibert, Chair, Councillor of Town of Mattawa
Laura Ross, Councillor of Town of Mattawa
Vala Monestime Belter, Member at Large
Noella Burke, Member at Large
Kevin Bittner, Member at Large

Development Team: John Demeis, Descon Construction Ltd
David Butler, Descon Construction Ltd

Support Staff: Brittany Belanger, Executive Assistant

Members Absent: Loren Mick, Councillor of Town of Mattawa

1. Call to Order

Chair Thibert called the meeting to order at 4:00 p.m. and welcomed everyone to the meeting.

2. Adoption of Minutes

Resolution Number ASH22-05

Moved by Noella Burke

Seconded by Vala Belter

BE IT RESOLVED THAT the minutes of the Affordable Senior Housing Meeting of Wednesday, February 2nd, 2022 be adopted as circulated as amended.

Carried

3. Construction Update

Mr. Demeis provided the Committee with updated photos and reviewed the progress with the construction up to date.

Delivery of materials for units is still in progress. There have been some manufacturing delays with some materials arriving mid-month. Most windows have been received and a small quantity backordered for some of the South units. Appliances are expected to arrive at the end of March. Mailboxes are also on backorder and the manufacturer is not providing a timeline for delivery due to aluminum shortages and significant backlogs. Discussions are

ongoing with the local post office.

The North, East, and West wing units are nearing completion. Drywall in the South wing close to completion. Flooring has started and will continue for the next few weeks. Kitchen cabinets have been installed. The carpet for the main corridor is reserved for late March early April to prevent damage.

Work is expected to push into mid-April due to COVID material delays experienced in late 2021 early 2022 and rolling in manpower shortages due to Omicron. A phased occupancy has been reviewed and is an optional approach for April.

In late February and March extreme freeze/thaw conditions and heavy rain caused leaks to develop on the roof in certain trouble areas. Further repairs were preformed and significant snow/ice are preventing a more thorough investigation and repair until spring.

4. Rosemount Valley Suites Property Management

The Municipality provided the Descon Management team with a list of potential 119 applicants. Out of that list, there has been 20 applications that have been full processed/approved, 2 applicants have backed out, 7 applications are pending approval, 6 have been declined, and 3 applications have recently been received and not yet processed. Additional applications anticipated to be submitted in the next few weeks due to advertisements and word of mouth.

5. New Business

The Committee will arrange a ribbon cutting ceremony for the public. The date will be discussed and finalized.

6. Next Steps

Descon Group to get the Leases and Tenant Handbooks out to the accepted applicants.

Descon Group to begin collection of last month's rent deposits.

Descon Group to create a move in schedule for all the selected applicants as a staggered move in is best.

7. Adjourn Meeting (Next Meeting Date Wednesday, May 4th, 2022)

Resolution Number ASH22-06

Moved by Kevin Bittner

Seconded by Councillor Laura Ross

BE IT RESOLVED THAT the Affordable Senior Housing Committee adjourn the meeting at 5:25 p.m.

Carried

Chair