



**REGULAR MEETING OF COUNCIL
MONDAY, MARCH 28TH, 2022
7:00 P.M.**

- 3. PETITIONS & DELEGATIONS**
- 4. CORRESPONDENCE**

**DR. S. F. MONESTIME MUNICIPAL
COUNCIL CHAMBERS
160 WATER STREET
MATTAWA, ONTARIO**

CITY OF QUINTE WEST

*Office of the Mayor
Jim Harrison*



P.O. Box 490
Trenton, Ontario, K8V 5R6

TEL: (613) 392-2841
FAX: (613) 392-5608

copy to agenda

4.1

March 22, 2022

The Honourable Doug Ford
Premier of Ontario
Premier's Office, Room 281
Legislative Building
Queen's Park, Toronto, ON M7A 1A1

RE: Resolutions – “Renovictions” Support Request

Dear Premier Ford:

This letter will serve to advise that at a meeting of City of Quinte West Council held on March 21, 2022 Council passed the following resolution:

Motion No. 22-079 – Notice of Motion - Councillor Cassidy - Support Resolutions regarding “Renovictions” and “Dissolve The Ontario Land Tribunal”

Moved by Kuntze
Seconded by O’Neil

That the City of Quinte West request the Ontario Government will both take immediate additional steps to address the ever-increasing problem of “Renovictions” and other bad faith evictions and extend rent control to all tenancies including those first occupied after November 2018 which are currently exempt from rent control restrictions; and

Further that the City of Quinte West request the Ontario Government to dissolve the Ontario Land Tribunal thereby eliminating one of the most significant sources of red tape delaying the development of more attainable housing in Ontario; and

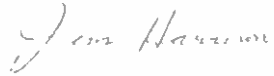
Further that a copy of these separate Motions be sent to the Premier of Ontario, the Minister of Municipal Affairs and Housing, the Leader of the Official Opposition, the Leaders of the Liberal and Green Parties, and to all members of AMO. **Carried**

Please find attached a copy of the said resolution from the County of Prince Edward.

We trust that you will give favourable consideration to this request.

Sincerely,

CITY OF QUINTE WEST

A handwritten signature in cursive script that reads "Jim Harrison".

Jim Harrison
Mayor

cc: Hon. Steve Clark, Minister of Municipal Affairs and Housing
Ms. Andrea Horwath, Leader, Official Opposition
Mr. Steven Del Duca, Leader, Ontario Liberal Party
Mr. Mike Schreiner, Leader, Ontario Green Party
Mr. Jamie McGarvey, President, Association of Municipalities of Ontario
All Municipalities in Ontario

February 23, 2023

Please be advised that during the regular Council meeting of February 22, 2022 the following motion regarding request for action related to "Renovictions" and other bad faith evictions was carried:

RESOLUTION NO. CW-41-2022

DATE: February 10, 2022

MOVED BY: Councillor MacNaughton

SECONDED BY: Councillor Hirsch

WHEREAS tenants in Prince Edward County and throughout Ontario need stable homes and predicable rents;

WHEREAS the Covid-19 pandemic has had a profound destabilizing effect on both the job market and the rental housing market;

AND WHEREAS Citizens and communities are hurt by unscrupulous practices such as bad faith "Renovictions" and false "personal use" evictions which can, and do directly impact the affordable housing crisis, as well as inflict damage (both financial and mental) particularly on our most vulnerable citizens;

THEREFORE BE IT RESOLVED THAT the Corporation of the County of Prince Edward requests that the Government of Ontario:

1. take additional and meaningful steps to address the ever-increasing problem of "Renovictions" and other bad-faith evictions;
2. extend rent control to all tenancies including those first occupied after November 2018 which are currently exempt from rent control restrictions; and

THAT this resolution be circulated to Hon. Doug Ford, Premier of Ontario, MPP Todd Smith, and the Hon. Steve Clark, Minister of Municipal Affairs & Housing, all Ontario Municipalities, and AMO.

CARRIED AS AMENDED

Yours truly,

Catalina Blumenberg, CLERK

CITY OF QUINTE WEST

*Office of the Mayor
Jim Harrison*



**P.O. Box 490
Trenton, Ontario, K8V 5R6**

**TEL: (613) 392-2841
FAX: (613) 392-5608**

March 22, 2022

The Honourable Doug Ford
Premier of Ontario
Premier's Office, Room 281
Legislative Building
Queen's Park, Toronto, ON M7A 1A1

RE: Resolutions – “Dissolve Ontario Land Tribunal” Support Request

Dear Premier Ford:

This letter will serve to advise that at a meeting of City of Quinte West Council held on March 21, 2022 Council passed the following resolution:

Motion No. 22-079 – Notice of Motion - Councillor Cassidy - Support Resolutions regarding "Renovictions" and "Dissolve The Ontario Land Tribunal"

Moved by Kuntze
Seconded by O'Neil

That the City of Quinte West request the Ontario Government will both take immediate additional steps to address the ever-increasing problem of "Renovictions" and other bad faith evictions and extend rent control to all tenancies including those first occupied after November 2018 which are currently exempt from rent control restrictions; and

Further that the City of Quinte West request the Ontario Government to dissolve the Ontario Land Tribunal thereby eliminating one of the most significant sources of red tape delaying the development of more attainable housing in Ontario; and

Further that a copy of these separate Motions be sent to the Premier of Ontario, the Minister of Municipal Affairs and Housing, the Leader of the Official Opposition, the Leaders of the Liberal and Green Parties, and to all members of AMO. **Carried**

Please find attached a copy of the said resolution from the Town of Kingsville.

We trust that you will give favourable consideration to this request.

Sincerely,

CITY OF QUINTE WEST



Jim Harrison
Mayor

cc: Hon. Steve Clark, Minister of Municipal Affairs and Housing
Ms. Andrea Horwath, Leader, Official Opposition
Mr. Steven Del Duca, Leader, Ontario Liberal Party
Mr. Mike Schreiner, Leader, Ontario Green Party
Mr. Jamie McGarvey, President, Association of Municipalities of Ontario
All Municipalities in Ontario



2021 Division Road North
Kingsville, Ontario N9Y 2Y9
Phone: (519) 733-2305
www.kingsville.ca
kingsvilleworks@kingsville.ca

VIA EMAIL (premier@ontario.ca)

February 22, 2022

Hon. Doug Ford, Premier of Ontario
Premier's Office
Room 281
Legislative Building, Queen's Park
Toronto, Ontario M7A 2J3

Dear Premier Ford:

RE: RESOLUTION OF THE ONTARIO LAND TRIBUNAL

At its Regular Meeting held Monday, February 14, 2022 the Council of The Corporation of the Town of Kingsville passed the following motion in support of the Town of Aurora, Request for Support for Government of Ontario to dissolve the Ontario Land Tribunal. (copy enclosed).

"138-02142022

Moved By Deputy Mayor Gord Queen

Seconded By Councillor Kim DeYong

Whereas Municipalities across this province collectively spend millions of dollars of taxpayer money and municipal resources developing Official Plans that meet current Provincial Planning Policy; and

Whereas an Official Plan is developed through months of public consultation to ensure that future planning and development will meet the specific needs of our community; and

Whereas our Official Plan includes provisions that encourage development of the "missing middle" or "gentle density" to meet the need for attainable housing in our community; and

Whereas our Official Plan is ultimately approved by the province; and

Whereas it is within the legislative purview of Municipal Council to approve Official Plan amendments or Zoning By-law changes that better the community or

fit within the vision of The Corporation of the Town of Kingsville's Official Plan;
and

Whereas it is also within the legislative purview of Municipal Council to deny Official Plan amendments or Zoning By-law changes that do not better the community or do not fit within the vision of The Corporation of the Town of Kingsville's Official Plan; and

Whereas municipal planning decisions may be appealed to the Ontario Land Tribunal (OLT; formerly the Ontario Municipal Board or "OMB"), an unelected, appointed body that is not accountable to the residents of The Corporation of the Town of Kingsville; and

Whereas the OLT has the authority to make a final decision on planning matters based on a "best planning outcome" and not whether the proposed development is in compliance with municipal Official Plans; and

Whereas all decisions—save planning decisions—made by Municipal Council are only subject to appeal by judicial review and such appeals are limited to questions of law and or process; and

Whereas Ontario is the only province in Canada that empowers a separate adjudicative tribunal to review and overrule local decisions applying provincially approved plans; and

Whereas towns and cities across this Province are repeatedly forced to spend millions of dollars defending Official Plans that have already been approved by the province in expensive, time consuming and ultimately futile OLT hearings; and

Whereas lengthy, costly OLT hearings add years to the development approval process and act as a barrier to the development of attainable housing.

Now Therefore Be It Hereby Resolved That The Corporation of the Town of Kingsville requests the Government of Ontario to dissolve the OLT immediately thereby eliminating one of the most significant sources of red tape delaying the development of more attainable housing in Ontario; and

Be It Further Resolved That a copy of this Motion be sent to the Honourable Doug Ford, Premier of Ontario, the Minister of Municipal Affairs and Housing, the Leader of the Opposition, the Leaders of the Liberal and Green Party, all MPPs in the Province of Ontario; the Large Urban Mayors' Caucus of Ontario, the Small Urban GTHA Mayors and Regional Chairs of Ontario; and

Be It Further Resolved That a copy of this Motion be sent to the Association of Municipalities of Ontario (AMO) and all Ontario municipalities for their consideration.

CARRIED"

Please contact the undersigned if you should require any further information.

Yours very truly,



Paula Parker
Town Clerk
Legislative Services Department
pparker@kingsville.ca

cc:

Hon. Steve Clark, Minister of Municipal Affairs and Housing steve.clark@pc.ola.org
Andrea Horwath, Leader of the Official Opposition horwatha-qp@ndp.on.ca
Mike Schreiner, Leader of the Ontario Green Party mschreiner-co@ola.org
Steven Del Duca, Leader of the Ontario Liberal Party info.leader@ontarioliberal.ca
Ontario Members of Provincial Parliament
Large Urban Mayor's Caucus of Ontario info@ontariobigcitymayors.ca
Small Urban GTHA Mayors of Ontario, Chair Tom Mrakas tmrakas@aurora.ca
Mayors Regional Chairs of Ontario, Chair Karen Redman chair@regionofwaterloo.ca
Association of Municipalities of Ontario (AMO) amopresident@amo.on.ca
All Ontario Municipalities

Info

copy to agenda

From: FONOM Office/ Bureau de FONOM <fonom.info@gmail.com>
Sent: March 20, 2022 6:47 PM
Subject: SEVEN Weeks until the start of the FONOM Conference in North Bay

4.2

Good morning

Please share this email with your Council, Senior Staff and colleagues.

“BIG DATA Means BIG IDEAS”.

2022 FONOM Conference

Hosted by the City of North Bay, May 9-11, 2022

Best Western, 700 Lakeshore Drive, North Bay, ON (705) 474-5800

Don't miss out! This year's **in-person** Conference will be an informative event for municipal representatives on issues relevant to Northern municipalities.

This year's Keynote speaker is Doug Griffiths. Doug is the author of **13 Ways to Kill Your Community**. He will provide a lively, full of personality, conversational, breezy, concise, and fun session. One can imagine seeking out information on boosting their local community, sighing dutifully as they seek out material, and then being relieved and delighted when what they find turns out to be as entertaining as it is informative.

During the FONOM Conference Hosted by the City of North Bay in May, FONOM will be hosting a **Northern Leaders Debate**, with three of the four Leaders confirmed. The FONOM Board would like to solicit our members for debate questions they would like to have asked during the debate. We would ask that the question be submitted **by Friday, April 29**. The FONOM Executive Committee will review the questions for consideration. Please ensure the question is of regional importance.

Entire Conference Schedule will be released later this week!

Other planned Agenda Items for the 2022 FONOM Conference are; Cultural Mindfulness, NWMO Safety Transportation plan, ONTC Shop Tour, Reception at Gateway Casino, MPAC Update, Insurance pricing explained, Banquet, AGM, a path forward for Mental Health, Homelessness and Addiction, and an update from FedNor.

Talk soon, Mac

Mac Bain
Executive Director
The Federation of Northern Ontario Municipalities
615 Hardy Street North Bay, ON, P1B 8S2
Ph. 705-498-9510

“BIG DATA Means BIG IDEAS”.

2022 FONOM Conference

Hosted by the City of North Bay, May 9-11, 2022

Best Western, 700 Lakeshore Drive, North Bay, ON (705) 474-5800

Copy to agenda



4.3

WATERSHED CONDITIONS STATEMENT – FLOOD OUTLOOK

Date: March 18, 2022
From: NBMCA Duty Officer, Kurtis Romanchuk
Time: 4:00 PM
Message No: 1

WATERSHED CONDITIONS STATEMENT – Flood Outlook gives early notice of the potential for flooding based on weather forecasts calling for heavy rain, snow melt, high wind or other conditions that could lead to possible high runoff, riverine flooding, ice jams, lakeshore flooding, or erosion.

Current Conditions:

Water levels on watercourses within NBMCA jurisdiction are generally at average levels for this time of year. Weather forecasts for the next few days include an estimated 7mm of rainfall this (Friday) evening, and a further 7mm tomorrow (Saturday), with higher amounts possible in localized areas, and a clear forecast thereafter. High temperatures will be around 6 degrees Celsius, with the low tonight 2 degrees above zero, with lows dropping to around 2 degrees below zero for Saturday and Sunday.

While significant snowpack still remains across NBMCA jurisdiction (average snow-water equivalence of 95mm at NBMCA snow survey sites as of March 15th), with the warm temperatures and resulting melt over the last few days the snowpack is now “ripe” and any rainfall is likely to result in runoff to area watercourses and waterbodies. It is anticipated that urbanized watercourses within NBMCA jurisdiction, such as Chippewa Creek, will rise Saturday with the rainfall and warm temperatures. Rural watercourses will have a delayed response as rural watersheds take more time to accumulate runoff, but they are likely to rise later on Saturday and may continue to rise on Sunday.

Risk:

Localized flooding from area watercourses is possible if substantial rainfall and snowmelt occurs, and water is likely to accumulate on roadways, parking lots, and flat or low-lying areas. Serious flooding is not anticipated at this time.

All residents, especially those in low-lying areas, are encouraged to monitor the conditions that are developing. Municipalities are encouraged to monitor shorelines and water crossings, and respond to high water levels as necessary.

Banks adjacent to rivers and creeks become very slippery with precipitation, and when combined with open and/or fast-moving water can pose a serious hazard. The warm temperatures and rainfall is also

likely to degrade ice conditions on lakes and other waterbodies, and appropriate caution is advised. Parents are encouraged to keep their children and pets away from watercourses and water bodies.

A close watch on local conditions and updated forecasts and warnings from Environment Canada is also recommended. Staff at the North Bay-Mattawa Conservation Authority will continue to monitor weather and watershed conditions and provide updates if conditions change.

The general public is advised of these messages through the www.nbmca.ca website with the flood status icon and a link to information about current conditions. NBMCA also circulates these messages to local media and social media, posting on Twitter (@theNBMCA), Instagram (nbmcainfo), and Facebook (theNBMCA).

The public is invited to share photos of watershed conditions on social media using #NBMCAFlood.


This message will be in effect until (or updated before) Tuesday, March 22, 4:00pm.

Terminology: Notification Levels

 **WATERSHED CONDITIONS STATEMENT:** general notice of potential flooding or other conditions that pose a safety risk. There are two kinds of statements:

- **Water Safety** indicates that high flows, unsafe banks, melting ice or other factors could be dangerous for users such as anglers, boaters, swimmers, children or pets. Flooding is not expected.
- **Flood Outlook** gives early notice of the potential for flooding based on weather forecasts calling for heavy rain, snow melt, high wind or other conditions that could lead to high runoff, cause ice jams, lakeshore flooding or erosion.

 **FLOOD WATCH** notifies that the potential for flooding exists within specific watercourses and municipalities. Municipalities, emergency services and individual landowners in flood-prone areas should prepare.

 **FLOOD WARNING:** Flooding is imminent or already occurring in specific watercourses or municipalities. Municipalities and individuals should take action to deal with flood conditions. This may include road closures and evacuations.



4.4

March 17, 2022

File: C00

The Honourable Doug Ford, MPP
Premier of Ontario
Premier's Office, 1 Queen's Park
Legislative Building, Room 281
Toronto ON M7A 1A1
premier@ontario.ca

Dear Premier Ford:

Re: REQUEST TO THE PROVINCE OF ONTARIO FOR A PLAN OF ACTION TO ADDRESS JOINT AND SEVERAL LIABILITY

On behalf of the Council of The Corporation of the City of Barrie, I wish to advise that on March 7, 2022, City Council adopted the following resolution regarding a Plan of Action to Address Joint and Several Liability:

22-G-064 REQUEST TO THE PROVINCE OF ONTARIO FOR A PLAN OF ACTION TO ADDRESS JOINT AND SEVERAL LIABILITY

WHEREAS the cost of municipal insurance in the Province of Ontario has continued to increase with especially large increases going into 2022; and

WHEREAS Joint and Several Liability continues to ask property taxpayers to carry the lion's share of a damage award when a municipality is found at minimum fault; and

WHEREAS these increases are unsustainable and unfair and eat at critical municipal services; and

WHEREAS the Association of Municipalities of Ontario outlined seven recommendations to address insurance issues including:

1. That the Provincial Government adopt a model of full proportionate liability to replace joint and several liability.
2. Implement enhancements to the existing limitations period including the continued applicability of the existing 10-day rule on slip and fall cases given recent judicial interpretations and whether a 1-year limitation period may be beneficial.
3. Implement a cap for economic loss awards.
4. Increase the catastrophic impairment default benefit limit to \$2 million and increase the third-party liability coverage to \$2 million in government regulated automobile insurance plans.

5. Assess and implement additional measures which would support lower premiums or alternatives to the provision of insurance services by other entities such as non-profit insurance reciprocals.
6. Compel the insurance industry to supply all necessary financial evidence including premiums, claims and deductible limit changes which support its own and municipal arguments as to the fiscal impact of joint and several liability.
7. Establish a provincial and municipal working group to consider the above and put forward recommendations to the Attorney General.

NOW THEREFORE BE IT RESOLVED that the Council for the Corporation of the City of Barrie call on the Province of Ontario to immediately review these recommendations despite COVID-19 delays, as insurance premiums will soon be out of reach for many communities and

BE IT FURTHER RESOLVED that this motion be provided to the Honourable Doug Ford, Premier of Ontario, the Honourable Peter Bethlenfalvy, Minister of Finance, the Honourable Doug Downey, Attorney General of Ontario and MPP for Barrie-Springwater, the Honourable Andrea Khanjin, MPP for Barrie-Innisfil, and all Ontario municipalities.

If you have any questions, please do not hesitate to contact the undersigned, wendy.cooke@barrie.ca or (705) 739.4220, Ext. 4560.

Yours truly,



Wendy Cooke
City Clerk/Director of Legislative and Court Services

WC/bt

Cc:

- The Honourable Peter Bethlenfalvy, Minister of Finance
- The Honourable Doug Downey, Attorney General and MPP for Barrie-Springwater
- The Honourable Andrea Khanjin, MPP for Barrie-Innisfil
- All Ontario municipalities

RECEIVED

MAR 17 2022

Copy to agenda
Orig to CAO ✓

4.5

The Turcottes

331 4th Street
Mattawa On P O Box 754
POH 1V0

March 17th 2020

Hello Mattawa Mayor and Council

We just wanted to send a letter and start the discussion about where our little chipstand can be located this upcoming summer for our 78th year running as a family business on beautiful main street Mattawa.

As you most know we are without a location for this upcoming season....

Turcotte's Chipstand loves being part of this community and we are really hoping we can find a solution to keep this family business running in down town Mattawa.

We are hoping for help with a municipal location on our beautiful main street where we have been located for the last 77 years and we are really hoping we could work out a solution with our town to keep this Mattawa tradition going strong.

We are open to any discussion or any opinions you may have and are looking forward to hearing from you.

The Turcottes
Danny, Tamra, Dali and Celine.

Francine Desormeau

- Copy to agenda
- Orig to Water Dept
file

From: Josh Gravelle <JGravelle@ocwa.com>
Sent: March 17, 2022 10:36 AM
To: April Swanson; Elizabeth Chopp; Eric Nielson; Ilona Bruneau; Josh Gravelle; Rebecca Marshall; Ted Smider; Terry Bender; Yvan Rondeau
Cc: Paul Dyrda; Josh DeWaal; Tim Fraser; Curtis Green; Francine Desormeau
Subject: FW: 2021-2022 Mattawa DWS Inspection Report
Attachments: 2021_2022_Mattawa_DWS_Inspection_Report_FINAL_20220316.pdf; Mattawa WTP MECP Inspection QEMS Procedure - Analysis and Action Plan - Template (2022-03-16) In Progress.docx

4.6

Good morning,

Please see attached MECP inspection report and AAP for recent inspection that took place in the Mattawa DWS. One non-compliance and one best management practice (BMP) identified. The non-compliance is resolved and the BMP is ongoing.

Thanks,

Joshua Gravelle
Process and Compliance Technician
North Eastern Ontario Hub
Ontario Clean Water Agency
Fax: 705-567-7974
Cell: 705-568-7000
Email: jgravelle@ocwa.com

From: Alimpic, Vesna (MECP) <Vesna.Alimpic@ontario.ca>
Sent: March-16-22 11:09 AM
To: francine.desormeau@mattawa.ca
Cc: Paul Dyrda <PDyrda@ocwa.com>; Yvan Rondeau <YRondeau@ocwa.com>; Josh Gravelle <JGravelle@ocwa.com>; Josh DeWaal <JDeWaal@ocwa.com>; Robert A-Muhong <robert.a-muhong@healthunit.ca>; David Ellingwood <David.Ellingwood@nbmca.ca>; Ilersich, Sherry (MECP) <Sherry.ilersich@ontario.ca>
Subject: 2021-2022 Mattawa DWS Inspection Report

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good morning,

On January 19, 2022 I conducted the annual inspection of the Mattawa Drinking Water System. The inspection included a physical inspection of the Mattawa Water Treatment Plant, an interview with Mr. Tim Fraser, Overall Responsible Operator, Ontario Clean Water Agency (OCWA), follow up virtual meeting with Mr. Josh DeWaal, ORO, OCWA and Joshua Gravelle, Process Compliance Technician,

OCWA on February 1, 2022, and a document review for the period from November 17, 2020 to January 18, 2022. The resulting inspection report is attached.

Please note that section "Non-compliance/Non-conformance items" contains "Required Actions" that are linked to incidents of non-compliance with regulatory requirements contained within an Act, a Regulation or site-specific approvals, licenses, permits, orders, or instructions. Such violations could result in the issuance of mandatory abatement instruments including Orders, tickets, penalties, or referrals to the Ministry's Investigations and Enforcement Branch.

Section "Non-compliance/Non-conformance items" also suggests "Recommended Actions" the owner and the operating authority should consider implementing in order to advance efforts already in place to address issues of source protection and emergency preparedness. Items which appear as "recommended actions" do not, in themselves, constitute violations. Recommendations can also be found in the "Observation" fields of some of the questions of the inspection report with suggestions for better management practices.

Attached in Appendix A is a document entitled "DWS Components Information" and in Appendix B is a document titled "Key Reference and Guidance Material for Municipal Residential Drinking Water Systems".

Section 19 of the Safe Drinking Water Act, 2002 (Standard of Care) creates a number of obligations for individuals who exercise decision-making authority over municipal drinking water systems. Please be aware that the Ministry has encouraged such individuals, particularly municipal councilors, to take steps to be better informed about the drinking water systems over which they have decision making authority. These steps could include asking for a copy of this inspection report and review of its findings. Further information about Section 19 can be found in "Taking Care of Your Drinking Water: A Guide for Members of Municipal Councils" found at <https://www.ontario.ca/page/drinking-water>.

To measure the individual inspection results, the Ministry has established an inspection compliance risk framework based on the principles of the Inspection, Investigation and Enforcement Secretariat and the advice of internal and external risk experts.

Please note that due to a change in IT systems, the Inspection Rating Report (IRR) cannot be generated at the same time as the inspection report. The IRR will be sent separately and prior to any public release (typically within 1-2 month of the completion of the inspection)".

IRR ratings are published (for the previous inspection year) in the Ministry's Chief Drinking Water Inspector's Annual Report. If you have any questions or concerns regarding the rating, please contact Sherry Ilersich, Water Compliance Supervisor at (705) 845-1544.

Electronic copies of this inspection report have been sent to the North Bay Parry Sound Health Unit and the North Bay-Mattawa Conservation Authority in accordance with the Ministry's Municipal Drinking Water Inspection Protocol.

Thank you for your co-operation. If you have any questions about this inspection report, please contact me.

Kind regards,

Vesna Alimpic
Water Inspector

Provincial Officer Badge No. 1882
North Bay Office
Drinking Water and Environmental Compliance Division

Ministry of the Environment, Conservation and Parks
191 Booth Road Unit 16 & 17
North Bay, ON P1A 4K3
Tel: 705 491-2781 Fax: 705 497-6866

We want to hear from you. How was my service? You can provide feedback at 1-888-745-8888 or ontario.ca/inspectionfeedback

Ministry of the Environment, Conservation and Parks **Ministère de l'Environnement, de la Protection de la nature et des Parcs**
Timmins District District de Timmins
North Bay Area Office Bureau du Secteur de North Bay
191 Booth Road 191, rue Booth
Unit 16 & 17 Unité 16 et 17
North Bay ON P1A 4K3 North Bay (Ontario) P1A 4K3
Phone: 705 497-6865 Tél: 705 497-6865
Fax: 705 497-6866 Téléc: 705 497-6866

March 16, 2022

by email to: francine.desormeau@mattawa.ca

Francine Desormeau
Chief Administrative Officer/Treasurer
The Corporation of the Town of Mattawa
160 Water St,
Mattawa, ON
P0H 1V0

**RE: 2021-2022 Inspection Report for the Mattawa Drinking Water System
Drinking Water System no. 210001905
Inspection Report No. 1-64164922**

On January 19, 2022 I conducted the annual inspection of the Mattawa Drinking Water System. The inspection included a physical inspection of the Mattawa Water Treatment Plant, an interview with Mr. Tim Fraser, Overall Responsible Operator, Ontario Clean Water Agency (OCWA), follow up virtual meeting with Mr. Josh DeWaal, ORO, OCWA and Joshua Gravelle, Process Compliance Technician, OCWA on February 1, 2022, and a document review for the period from November 17, 2020 to January 18, 2022. The resulting inspection report is attached.

Please note that section "Non-compliance/Non-conformance items" contains "Required Actions" that are linked to incidents of non-compliance with regulatory requirements contained within an Act, a Regulation or site-specific approvals, licenses, permits, orders, or instructions. Such violations could result in the issuance of mandatory abatement instruments including Orders, tickets, penalties, or referrals to the Ministry's Investigations and Enforcement Branch.

Section "Non-compliance/Non-conformance items" also suggests "Recommended Actions" the owner and the operating authority should consider implementing in order to advance efforts already in place to address issues of source protection and emergency preparedness. Items which appear as "recommended actions" do not, in themselves, constitute violations. Recommendations can also be found in the "Observation" fields of some of the questions of the inspection report with suggestions for better management practices.

Attached in Appendix A is a document entitled "DWS Components Information" and in Appendix B is a document titled "Key Reference and Guidance Material for Municipal Residential Drinking Water Systems".

Section 19 of the Safe Drinking Water Act, 2002 (Standard of Care) creates a number of obligations for individuals who exercise decision-making authority over municipal drinking water systems. Please be aware that the Ministry has encouraged such individuals, particularly

municipal councilors, to take steps to be better informed about the drinking water systems over which they have decision making authority. These steps could include asking for a copy of this inspection report and review of its findings. Further information about Section 19 can be found in "Taking Care of Your Drinking Water: A Guide for Members of Municipal Councils" found at <https://www.ontario.ca/page/drinking-water>.

To measure the individual inspection results, the Ministry has established an inspection compliance risk framework based on the principles of the Inspection, Investigation and Enforcement Secretariat and the advice of internal and external risk experts.

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IRR ratings are published (for the previous inspection year) in the Ministry's Chief Drinking Water Inspector's Annual Report. If you have any questions or concerns regarding the rating, please contact Sherry Ilersich, Water Compliance Supervisor at (705) 845-1544.

Electronic copies of this inspection report have been sent to the North Bay Parry Sound Health Unit and the North Bay-Mattawa Conservation Authority in accordance with the Ministry's Municipal Drinking Water Inspection Protocol.

Thank you for your co-operation. If you have any questions about this inspection report, please contact me at (705) 491-2781 or by email at vesna.alimpic@ontario.ca.

Sincerely,



Vesna Alimpic
Water Inspector/Provincial Officer
Drinking, Water and Environmental Compliance Division
Ministry of the Environment, Conservation and Parks
North Bay Office

- c: Paul Dyrda, Senior Operations Manager, Near North Cluster, Ontario Clean Water Agency (OCWA)
Yvan Rondeau, Safety, Process and Compliance Manager, North Eastern Ontario Hub, OCWA
Joshua Gravelle, Process and Compliance Technician, North Eastern Ontario Hub, OCWA
Josh DeWaal, Operator with Overall Responsibility, North Eastern Ontario Hub, OCWA
Robert A-Muhong, Manager, Environmental Health Programs, North Bay Parry Sound District Health Unit
David Ellingwood, Supervisor, Source Water Protection, North Bay-Mattawa Conservation Authority
Sherry Ilersich, Water Compliance Supervisor, Timmins/North Bay, Northern Region, Drinking Water and Environmental Compliance Division, Ministry of the Environment, Conservation and Parks



MATTAWA DRINKING WATER SYSTEM
400 BISSETT ST, MATTAWA, ON,
Inspection Report

System Number: 210001905
Inspection Start Date: 01/19/2022
Inspection End Date: 03/01/2022
Inspected By: Vesna Alimpic
Badge #: 1882

A handwritten signature in black ink that reads "VAlimpic".

(signature)

NON-COMPLIANCE/NON-CONFORMANCE ITEMS

The following item(s) have been identified as non-compliance/non-conformance, based on a "No" response captured for a legislative or best management practice (BMP) question (s), respectively.

Question Group: Other Inspection Findings

Question ID	MRDW1116000	
Question	Question Type	Legislative Requirement
Were the inspection questions sufficient to address other identified best practice issues?	BMP	Not Applicable
Observation/Corrective Action(s)		
<p>The following issues were also noted during the inspection:</p> <p>Mattawa DWS is a groundwater system that uses ultraviolet (UV) irradiation for primary disinfection and chlorination for secondary disinfection. The system was designed with two UV units to provide redundancy.</p> <p>One of Mattawa's UV units has not been functioning since July 26, 2021. The operating authority has put in significant efforts to repair the unit, but due to the aging UV units and system control and data acquisition (SCADA) system the attempts did not succeed as planned. Based on the information provided by the operating authority, it appears that the solution to this problem is an upgrade of the both UV units and SCADA system.</p> <p>It is recommended that municipality should upgrade the UV system as soon as possible to provide the UV redundancy.</p>		

Question Group: Treatment Processes

Question ID	MRDW1039000	
Question	Question Type	Legislative Requirement
If primary disinfection equipment that does not use chlorination or chloramination is provided, has the owner and operating authority ensured that the equipment has a recording device that continuously records the performance of the disinfection equipment?	Legislative	SDWA O. Reg. 170/03 1-6 (3)
Observation/Corrective Action(s)		
<p>The owner and operating authority did not ensure that the primary disinfection equipment had a recording device that continuously recorded the performance of the disinfection equipment.</p> <p>Subsection 1-6(3) of Schedule 1 to O. Reg. 170/03 specifies that if primary disinfection equipment that does not use chlorination or chloramination is provided by a large municipal residential system, the</p>		

owner of the system and the operating authority for the system must ensure that the disinfection equipment has a recording device that continuously records the performance of the disinfection equipment.

Condition 1.6.2 of Schedule C to the MDWL specifies that for Mattawa Water Treatment Plant while directing water to the distribution system and in addition to any other sampling, analysis and recording that may be required, the ultraviolet light disinfection equipment must test for calculated UV dose, flow rate; UV transmittance, UV lamp status at a testing frequency of once every five (5) minutes or less and record the test data at a recording frequency of once every four (4) hours or less.

Performance of the disinfection equipment is continuously monitored and recorded using a supervisory control and data acquisition (SCADA) control system and a chart recorder. According to the information provided, SCADA performs tests for the test parameters every 12 seconds and the chart recorder tests every 5 seconds. SCADA records the calculated UV dose and flow rate continuously. SCADA also monitors and records the UV lamp status by recording of flow rate – when there is flow and the UV lamp is active. UV transmittance (UVT) is tested by an on-line UVT analyzer and the test results are communicated to SCADA and Wonderware, which is software for recording and analysis of the required data used by the operators to review trends. On-line UVT analyzer is calibrated every three months.

Based on the information provided by the operating authority, Wonderware did not continuously record the required parameters in the period between November 11, 2021 to December 1, 2021. During this period, there was continuous recording of UV dose, flow rate and UV lamp status on SCADA, which was confirmed by a review of the trends during the physical inspection on January 19, 2022. During this period the time, SCADA was not programmed to record UVT test data, however programmable logic controller in the water treatment plant was providing records of minimum, maximum and average daily UVT confirming that testing was taking place. The operating authority took several actions to recover the UVT test data from Wonderware, but the data remained unrecoverable for the above period.

Additionally, there were two events when continuous recording showed missing or flat-lined UV transmittance data for periods longer than 5 minutes: on December 31, 2021 for 27 minutes and March 12, 2021 for 17 minutes.

On February 23, 2022, the operating authority provided a written notification to the inspecting officer that SCADA computer has been updated to include trends for UVT tests performed every 5 minutes. This provides back-up recording of UVT tests and provides easier review of UVT trends while in the water treatment plant.

The operators examining the continuous monitoring test results are reminded to examine the results on the level of minimum frequency specified by Condition 1.6.2 of Schedule C to the MDW and to ensure that data are being recorded with this frequency and in the required format.

Failure to ensure that the disinfection equipment has a recording device that continuously records the performance of the disinfection equipment, if primary disinfection equipment that does not use chlorination or chloramination is provided by a large municipal residential system, is a violation of Subsection 1-6(3) of Schedule 1 to O. Reg. 170/03.

Required action:

The operating authority has taken the appropriate action to address the non-compliance.

No further action required.

INSPECTION DETAILS

This section includes all questions that were assessed during the inspection.

Ministry Program: Regulated Activity: DRINKING WATER : DW Municipal Residential

Question ID	MRDW1001000	
Question	Question Type	Legislative Requirement
What was the scope of this inspection?	Information	Not Applicable
Observation		
<p>The primary focus of this inspection is to confirm compliance with Ministry of the Environment, Conservation and Parks (MECP) legislation as well as evaluating conformance with ministry drinking water policies and guidelines during the inspection period. The ministry utilizes a comprehensive, multi-barrier approach in the inspection of water systems that focuses on the source, treatment, and distribution components as well as management practices.</p> <p>This drinking water system is subject to the legislative requirements of the Safe Drinking Water Act, 2002 (SDWA) and regulations made therein, including Ontario Regulation 170/03, "Drinking Water Systems" (O.Reg. 170/03). This inspection has been conducted pursuant to Section 81 of the SDWA.</p> <p>This inspection report does not suggest that all applicable legislation and regulations were evaluated. It remains the responsibility of the owner to ensure compliance with all applicable legislative and regulatory requirements.</p> <p>On January 19, 2022 Ministry of the Environment, Conservation and Parks Water Inspector and Provincial Officer Vesna Alimpic conducted an announced focused inspection of the Mattawa Drinking Water System (DWS) with assistance from Tim Fraser, Overall Responsible Operator (ORO) with Ontario Clean Water Agency (OCWA). The data requested for the inspection was provided by Mr. Joshua DeWaal, ORO, OCWA and Joshua Gravelle, Process Compliance Technician (PCT), OCWA in a follow up virtual meeting on February 1, 2022 and email correspondence.</p> <p>The Corporation of the Town of Mattawa is the owner of the system. The accredited operating authority for the Mattawa DWS is OCWA.</p> <p>The inspection included a tour and physical review of the components of the drinking water system and a review of the system documents for the period from the last inspection completed on November 17, 2020 to the date of the current inspection. This period is referred to as the "inspection period" in this report. Specifically, this included a review and assessment of operating practices in relation to the following documents:</p> <ul style="list-style-type: none"> - Drinking Water Systems Regulation O. Reg. 170/03 - Certification of Drinking Water Systems Operators Regulation O. Reg. 128/04 - Permit to Take Water (PTTW) No. 1546-9GHPLM issued on February 27, 2014 - Municipal Drinking Water Licence (MDWL) No. 195-101, Issue No. 4 dated December 3, 2021 		

- Drinking Water Works Permit (DWWP) No. 195-201, Issue No. 3 dated December 3, 2021 and
- Previous ministry inspection report dated November 17, 2020.

Question ID	MRDW1000000	
Question	Question Type	Legislative Requirement
Does this drinking water system provide primary disinfection?	Information	Not Applicable
Observation		
This Drinking Water System provides for both primary and secondary disinfection and distribution of water.		

Question ID	MRDW1007000	
Question	Question Type	Legislative Requirement
Is the owner maintaining the production well(s) in a manner sufficient to prevent entry into the well of surface water and other foreign materials?	Legislative	SDWA O. Reg. 170/03 1-2 (1)
Observation		
The owner was maintaining the production well(s) in a manner sufficient to prevent entry into the well of surface water and other foreign materials.		
A visual inspection of the above ground section of the production wells showed no evidence of entry of surface water and other foreign materials into the wells.		

Question ID	MRDW1009000	
Question	Question Type	Legislative Requirement
Are measures in place to protect the groundwater and/or GUDI source in accordance with any MDWL and DWWP issued under Part V of the SDWA?	Legislative	SDWA 31 (1)
Observation		
Measures were in place to protect the groundwater and/or GUDI source in accordance with any the Municipal Drinking Water Licence and Drinking Water Works Permit issued under Part V of the SDWA.		
Condition 16.2.8 of Schedule B of MDWL requires there to be an inspection schedule for all wells associated with the drinking water system, including all protection wells, standby wells, test wells and monitoring wells. Condition 16.2.9 of the MDWL requires that there are well inspection and maintenance procedures for the entire well structure of each well including all above and below grade well components. Condition 16.2.10 requires that remedial action plans are developed for situations where an inspection indicates non-compliance with respect to regulatory requirements and/or risk to raw well water quality.		

Visual inspections of the above ground sections of the production wells are done annually and findings are recorded in a report.

Question ID	MRDW1014000	
Question	Question Type	Legislative Requirement
Is there sufficient monitoring of flow as required by the MDWL or DWWP issued under Part V of the SDWA?	Legislative	SDWA 31 (1)
Observation		
There was sufficient monitoring of flow as required by the Municipal Drinking Water Licence or Drinking Water Works Permit issued under Part V of the SDWA.		
As per DWWP, there are magnetic flow meters installed on the discharge of well # 2 and on the treated water discharge from the well house to the distribution system. The production from well # 1 is calculated as the difference in flow between the treated water and raw water readings.		
A review of flow records confirmed that the flow meters were in service at all times during the inspection period.		

Question ID	MRDW1016000	
Question	Question Type	Legislative Requirement
Is the owner in compliance with the conditions associated with maximum flow rate or the rated capacity conditions in the MDWL issued under Part V of the SDWA?	Legislative	SDWA 31 (1)
Observation		
The owner was in compliance with the conditions associated with maximum flow rate or the rated capacity conditions in the Municipal Drinking Water Licence issued under Part V of the SDWA.		
Rated capacity identified in the MDWL is 6,540 m ³ /day. Review of daily water takings provided by the operating authority has shown that maximum daily takings were below the rated capacity. Maximum water taking was recorded on July 6, 2021 with 2,057.35 m ³ taken on that day, which is 31% of the rated capacity.		

Question ID	MRDW1033000	
Question	Question Type	Legislative Requirement
Is the secondary disinfectant residual measured as required for the large municipal residential distribution system?	Legislative	SDWA O. Reg. 170/03 7-2 (3), SDWA O. Reg. 170/03 7-2 (4)
Observation		
The secondary disinfectant residual was measured as required for the distribution system.		

Subsection 7-2(3) of Schedule 7 of O. Reg. 170/03 requires that the owner of a large municipal residential system that provides secondary disinfection and the operating authority for the system must ensure that at least seven distribution samples are taken each week and are tested immediately for free chlorine residual. Unless at least one sample is taken on each day of the week, at least four of the samples must be taken on one day of the week, at least 48 hours after the last sample was taken in the previous week. At least three of the samples must be taken on a second day of the week, at least 48 hours after the last sample was taken. When more than one sample is taken on the same day of the week under paragraph 1 or 2, each sample must be taken from a different location.

A review of sampling data confirmed that during the inspection period the operating authority sampled for free chlorine residuals twice a week, taking four samples on one day of the week and three samples on a second day of the week with at least 48 hours between the samples.

Question ID	MRDW1039000	
Question	Question Type	Legislative Requirement
If primary disinfection equipment that does not use chlorination or chloramination is provided, has the owner and operating authority ensured that the equipment has a recording device that continuously records the performance of the disinfection equipment?	Legislative	SDWA O. Reg. 170/03 1-6 (3)
Observation		
The owner and operating authority did not ensure that the primary disinfection equipment had a recording device that continuously recorded the performance of the disinfection equipment.		
Subsection 1-6(3) of Schedule 1 to O. Reg. 170/03 specifies that if primary disinfection equipment that does not use chlorination or chloramination is provided by a large municipal residential system, the owner of the system and the operating authority for the system must ensure that the disinfection equipment has a recording device that continuously records the performance of the disinfection equipment.		
Condition 1.6.2 of Schedule C to the MDWL specifies that for Mattawa Water Treatment Plant while directing water to the distribution system and in addition to any other sampling, analysis and recording that may be required, the ultraviolet light disinfection equipment must test for calculated UV dose, flow rate; UV transmittance, UV lamp status at a testing frequency of once every five (5) minutes or less and record the test data at a recording frequency of once every four (4) hours or less.		
Performance of the disinfection equipment is continuously monitored and recorded using a supervisory control and data acquisition (SCADA) control system and a chart recorder. According to the information provided, SCADA performs tests for the test parameters every 12 seconds and the chart recorder tests every 5 seconds. SCADA records the calculated UV dose and flow rate continuously. SCADA also monitors and records the UV lamp status by recording of flow rate – when there is flow and the UV lamp is active. UV transmittance (UVT) is tested by an on-line UVT analyzer and the test results are communicated to SCADA and Wonderware, which is		

software for recording and analysis of the required data used by the operators to review trends. On-line UVT analyzer is calibrated every three months.

Based on the information provided by the operating authority, Wonderware did not continuously record the required parameters in the period between November 11, 2021 to December 1, 2021. During this period, there was continuous recording of UV dose, flow rate and UV lamp status on SCADA, which was confirmed by a review of the trends during the physical inspection on January 19, 2022. During this period the time, SCADA was not programmed to record UVT test data, however programmable logic controller in the water treatment plant was providing records of minimum, maximum and average daily UVT confirming that testing was taking place. The operating authority took several actions to recover the UVT test data from Wonderware, but the data remained unrecoverable for the above period.

Additionally, there were two events when continuous recording showed missing or flat-lined UV transmittance data for periods longer than 5 minutes: on December 31, 2021 for 27 minutes and March 12, 2021 for 17 minutes.

On February 23, 2022, the operating authority provided a written notification to the inspecting officer that SCADA computer has been updated to include trends for UVT tests performed every 5 minutes. This provides back-up recording of UVT tests and provides easier review of UVT trends while in the water treatment plant.

The operators examining the continuous monitoring test results are reminded to examine the results on the level of minimum frequency specified by Condition 1.6.2 of Schedule C to the MDW and to ensure that data are being recorded with this frequency and in the required format.

Failure to ensure that the disinfection equipment has a recording device that continuously records the performance of the disinfection equipment, if primary disinfection equipment that does not use chlorination or chloramination is provided by a large municipal residential system, is a violation of Subsection 1-6(3) of Schedule 1 to O. Reg. 170/03.

Required action:

The operating authority has taken the appropriate action to address the non-compliance.

No further action required.

Question ID	MRDW1042000		
Question	Question Type	Legislative Requirement	
If UV disinfection is used were duty sensors and reference UV sensors checked and calibrated as per the requirements of Schedule E of the MDWL or at a frequency as otherwise recommended by the UV equipment manufacturer?	Legislative	SDWA 31 (1)	
Observation			
All UV sensors were checked and calibrated as required.			

The MDWL specifies the following requirements for Duty UV Sensor Checks and Calibration:

1. Duty UV sensors shall be checked on at least a monthly basis against a reference UV sensor or at a frequency as otherwise recommended by the UV equipment manufacturer;
2. When comparing a duty UV sensor to a reference UV sensor, the calibration ratio (intensity measured with the duty UV sensor/intensity measured with the reference UV sensor) shall be less than or equal to 1.2;
3. If the calibration ratio is greater than 1.2, the duty UV sensor shall be replaced with a calibrated UV sensor or a UV sensor correction factor shall be applied while the problem with the UV sensor is being resolved; and
4. Reference UV sensors shall be checked against a Master Reference Assembly at a minimum frequency of once every three years or on a more frequent basis depending upon the recommendations of the equipment manufacturer.

Based on the review of available data and information provided by the operating authority, the following has been noted:

1. During the inspection period, duty UV sensors were checked on monthly basis against a reference UV sensor.
2. and 3. During the inspection period, the calibration ratio was less than or equal to 1.2; and
4. There are currently two reference sensors on site. One reference sensor was calibrated by the manufacturer in August 2019. The second reference sensor was delivered on site in January 2020. The operating authority plans to have both reference sensors calibrated in March 2022.

Question ID	MRDW1109000	
Question	Question Type	Legislative Requirement
If the system uses equipment for primary disinfection other than chlorination or chloramination and the equipment has malfunctioned, lost power or ceased to provide the appropriate level of disinfection, causing an alarm or an automatic shut-off, did a qualified person respond in a timely manner and take appropriate actions?	Legislative	SDWA O. Reg. 170/03 1-6 (1)
Observation		
When the primary disinfection equipment, other than that used for chlorination or chloramination, has failed causing an alarm to sound or an automatic shut-off to occur, a certified operator responded in a timely manner and took appropriate actions.		

Question ID	MRDW1018000	
Question	Question Type	Legislative Requirement
Has the owner ensured that all equipment is installed in accordance with Schedule A and Schedule C of the Drinking Water Works Permit?	Legislative	SDWA 31 (1)
Observation		
The owner had ensured that all equipment was installed in accordance with Schedule A and Schedule C of the Drinking Water Works Permit.		

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Question ID	MRDW1023000	
Question	Question Type	Legislative Requirement
Do records indicate that the treatment equipment was operated in a manner that achieved the design capabilities required under Ontario Regulation 170/03 or a DWWP and/or MDWL issued under Part V of the SDWA at all times that water was being supplied to consumers?	Legislative	SDWA O. Reg. 170/03 1-2 (2)
Observation		
<p>Records indicated that the treatment equipment was operated in a manner that achieved the design capabilities required under Ontario Regulation 170/03 or a Drinking Water Works Permit and/or Municipal Drinking Water Licence issued under Part V of the SDWA at all times that water was being supplied to consumers. Section 1-2(2) of Schedule 1 of O. eg. 170/03 requires that the owner of a drinking water system and the operating authority for the system must ensure that the treatment equipment required by Section 1-3 is operated in a manner that achieves the design capabilities it is required to have under this section.</p> <p>Section 1-3 of Schedule 1 of O. Reg. 170/03 requires that the owner of a drinking water system that uses water from a raw water supply that is ground water must ensure that the water treatment equipment provided is designed to be capable of achieving, at all times, primary disinfection in accordance with the Ministry's Procedure for Disinfection of Drinking Water in Ontario, including at least 99 per cent (2 log) removal or inactivation of viruses by the time water enters the distribution system.</p> <p>Schedule E to the MDWL assigns 2 log removal/inactivation credits for viruses to the existing UV disinfection system operating at UV dosage of 40 mJ/cm², as well as 2 log removal/inactivation for Cryptosporidium oocysts and 3 log removal/inactivation for Giardia cysts. Log removal/inactivation credit assignment is based on each treatment process being fully operational and the applicable log removal/inactivation credit assignment criteria being met.</p> <p>In order to achieve the assigned removal credits for primary disinfection, the UV system must be operated within the validated limits for flow rate, calculated UV dosage, UV Transmittance, and UV lamp status in accordance with MDWL. A UV reactor is operating off specification when it operates outside of the validated range. The MDWL specifies the following operational requirements for the achievement of assigned log removal/inactivation credits for the process of UV disinfection at Mattawa DWS:</p> <ul style="list-style-type: none"> - Ultraviolet light disinfection equipment shall have a feature that ensures that no water is directed to users of water treated by the equipment or that causes an alarm to sound in the event that the equipment malfunctions, loses power or ceases to provide the appropriate level of disinfection; - Water shall not flow through a UV reactor when the reactor's UV lights are off or not fully energized; - UV lamp status shall indicate whether each UV lamp is on or off; - All UV sensors shall operate within their calibration range or corrective measures shall be taken; and - Installed or replaced UV equipment components shall be equal or better than the components used during validation testing unless the UV equipment was revalidated. 		

A review of the provided UV dosage and flow records confirmed that the treatment equipment was operated in a manner that achieved the required design capabilities during the inspection period.

Question ID	MRDW1024000	
Question	Question Type	Legislative Requirement
Do records confirm that the water treatment equipment which provides chlorination or chloramination for secondary disinfection purposes was operated so that at all times and all locations in the distribution system the chlorine residual was never less than 0.05 mg/l free or 0.25 mg/l combined?	Legislative	SDWA O. Reg. 170/03 1-2 (2)
Observation		
Records confirmed that the water treatment equipment which provides chlorination or chloramination for secondary disinfection purposes was operated so that at all times and all locations in the distribution system the chlorine residual was never less than 0.05 mg/l free or 0.25 mg/l combined.		
A review of distribution system chlorine residuals confirmed that the free chlorine residual was never less than 0.05 mg/L. The free chlorine residual measured in the distribution system ranged from 0.21 mg/L to 1.91 mg/L during the inspection period.		

Question ID	MRDW1026000	
Question	Question Type	Legislative Requirement
If primary disinfection equipment that does not use chlorination or chloramination is provided, is the equipment equipped with alarms or shut-off mechanisms that satisfy the standards described in Section 1-6 (1) of Schedule 1 of Ontario Regulation 170/03?	Legislative	SDWA O. Reg. 170/03 1-6 (1)
Observation		
The primary disinfection equipment was equipped with alarms or shut-off mechanisms that satisfied the standards described in Section 1-6 (1) of Schedule 1 of Ontario Regulation 170/03. Section 1-6(1) of Schedule 1 of O. Reg. 170/03 states that the owner must ensure that the disinfection equipment is designed and operated so that, if the disinfection equipment malfunctions, loses power or ceases to provide the appropriate level of disinfection, no water is directed to users and a certified operator takes appropriate action at the location where the equipment is installed before water is again directed to users.		
The UV reactors are equipped with alarms and shut off mechanisms. The alarm set point for the UV dosage is set at 48 mJ/cm ² . If the UV dosage falls below 48 mJ/cm ² , the duty UV reactor (UVR) will alarm and shut down both the UVR unit and the duty well pump. The standby UVR is then brought online and the duty pump restarted when the UVR unit completes its required start-up protocols. In case of an alarm on the stand-by UVR unit, the unit would alarm and shut off the UVR unit and the duty well pump. In this case, an operator intervention is required to resolve the		

issue and continue with water treatment. The UVR will shut off after 60 seconds cumulative time with dosage below 48 mJ/cm². Based on consultation with the ministry's Municipal Water & Wastewater Permissions and Water Program Services, this alarm strategy as an acceptable practice and is considered as an "equivalent" to using the "alarm/shutdown option". The operating authority may wish to add a second alarm at 40 mJ/cm² which would shut down the water immediately (or the shortest amount of time necessary to avoid nuisance alarms).

The facility also has a shut off mechanism for events when the UV transmittance analyzer reads less than 95% or the instrument loses power or malfunctions.

Question ID	MRDW1062000		
Question	Question Type	Legislative Requirement	
Do records or other record keeping mechanisms confirm that operational testing not performed by continuous monitoring equipment is being done by a certified operator, water quality analyst, or person who meets the requirements of O. Reg. 170/03 7-5?	Legislative	SDWA O. Reg. 170/03 7-5	
Observation			
Records or other record keeping mechanisms confirmed that operational testing not performed by continuous monitoring equipment was being done by a certified operator, water quality analyst, or person who suffices the requirements of O. Reg. 170/03 7-5.			

Question ID	MRDW1060000		
Question	Question Type	Legislative Requirement	
Do the operations and maintenance manuals meet the requirements of the DWWP and MDWL issued under Part V of the SDWA?	Legislative	SDWA 31 (1)	
Observation			
The operations and maintenance manuals met the requirements of the Drinking Water Works Permit and Municipal Drinking Water Licence issued under Part V of the SDWA.			

Question ID	MRDW1071000		
Question	Question Type	Legislative Requirement	
Has the owner provided security measures to protect components of the drinking water system?	BMP	Not Applicable	
Observation			
The owner had provided security measures to protect components of the drinking water system.			
The facility is equipped with an intrusion alarm system, security fencing and lighting. Operators visit the treatment plant on work days or more frequently when required.			

The in-ground reservoir is located within a secured fenced compound. The reservoir's control and monitoring systems are contained within a locked building equipped with entry alarms.

Question ID	MRDW1073000		
Question	Question Type	Legislative Requirement	
Has the overall responsible operator been designated for all subsystems which comprise the drinking water system?	Legislative	SDWA O. Reg. 128/04 23 (1)	
Observation			
The overall responsible operator has been designated for each subsystem.			
OCWA is the operating authority for the Mattawa Drinking Water System. For the Mattawa WTP and Distribution System, the ORO alternates on a weekly basis between operators Tim Fraser and Joshua DeWaal each serving as backup ORO to each other. Alternate operators that may function as backup ORO are Don Michaud and Gerald Duguay.			

Question ID	MRDW1074000		
Question	Question Type	Legislative Requirement	
Have operators in charge been designated for all subsystems for which comprise the drinking water system?	Legislative	SDWA O. Reg. 128/04 25 (1)	
Observation			
Operators-in-charge had been designated for all subsystems which comprised the drinking water system.			
In November 2021, the operating authority developed an SOP designating operators in charge (OIC) for the facilities operated by Near North Cluster of OCWA. There are three regular designated operators for Mattawa WTP, however all OCWA operators from the cluster can function as OIC for all facilities depending on staff availability.			

Question ID	MRDW1075000		
Question	Question Type	Legislative Requirement	
Do all operators possess the required certification?	Legislative	SDWA O. Reg. 128/04 22	
Observation			
All operators possessed the required certification.			

Question ID	MRDW1076000		
Question	Question Type	Legislative Requirement	
Do only certified operators make adjustments to the treatment equipment?	Legislative	SDWA O. Reg. 170/03 1-2 (2)	

Observation
Only certified operators made adjustments to the treatment equipment.

Question ID	MRDW1099000		
Question	Question Type	Legislative Requirement	
Do records show that all water sample results taken during the inspection review period did not exceed the values of tables 1, 2 and 3 of the Ontario Drinking Water Quality Standards (O. Reg.. 169/03)?	Information	Not Applicable	
Observation			
Records showed that all water sample results taken during the inspection review period did not exceed the values of tables 1, 2 and 3 of the Ontario Drinking Water Quality Standards (O.Reg. 169/03).			

Question ID	MRDW1096000		
Question	Question Type	Legislative Requirement	
Do records confirm that chlorine residual tests are being conducted at the same time and at the same location that microbiological samples are obtained?	Legislative	SDWA O. Reg. 170/03 6-3 (1)	
Observation			
Records confirmed that chlorine residual tests were being conducted at the same time and at the same location that microbiological samples were obtained.			

Question ID	MRDW1081000		
Question	Question Type	Legislative Requirement	
Are all microbiological water quality monitoring requirements for distribution samples being met?	Legislative	SDWA O. Reg. 170/03 10-2 (1),SDWA O. Reg. 170/03 10-2 (2),SDWA O. Reg. 170/03 10-2 (3)	
Observation			
All microbiological water quality monitoring requirements for distribution samples were being met.			
Section 10-2 of Schedule 10 of O. Reg. 170/03 requires that the owner of a drinking-water system and the operating authority for the system must ensure that at least ten distribution samples are taken every month, with at least one of the samples being taken in each week. The owner of the drinking-water system and the operating authority for the system must ensure that each of the samples is tested for Escherichia coli and total coliforms and that at least 25 per cent of the			

samples required to be taken are tested for general bacteria population expressed as colony counts on a heterotrophic plate count (HPC).

A review of the sampling records confirmed that samples from distribution were collected weekly and tested for E. coli and total coliforms, resulting in 12 to 15 monthly samples during the inspection period. Three distribution samples were tested for HPC monthly, satisfying the requirement that at least 25 per cent of the 10 required monthly distribution samples are tested for HPC.

Question ID	MRDW1083000	
Question	Question Type	Legislative Requirement
Are all microbiological water quality monitoring requirements for treated samples being met?	Legislative	SDWA O. Reg. 170/03 10-3
Observation		
All microbiological water quality monitoring requirements for treated samples were being met.		
Section 10-3 of Schedule 10 of O. Reg. 170/03 requires the owner of a drinking-water system and the operating authority for the system must ensure that a treated water sample is taken at least once every week and tested for Escherichia coli, total coliforms and general bacteria population expressed as colony counts on a heterotrophic plate count (HPC).		
A review of the sampling records confirmed that samples of treated water were collected weekly and tested for Escherichia coli, total coliforms and HPC during the inspection period.		

Question ID	MRDW1084000	
Question	Question Type	Legislative Requirement
Are all inorganic water quality monitoring requirements prescribed by legislation conducted within the required frequency?	Legislative	SDWA O. Reg. 170/03 13-2
Observation		
All inorganic water quality monitoring requirements prescribed by legislation were conducted within the required frequency.		
Section 13-2 of Schedule 13 of O. Reg. 170/03 requires that the owner of a large municipal residential system and the operating authority for the system must ensure that at least one treated water sample is taken every 36 months, if the system obtains water from a raw water supply that is ground water. The owner of a large municipal residential system and the operating authority for the system must ensure that each of the samples is tested for every parameter set out in Schedule 23 (Inorganics).		
Sampling for the purpose of testing for Schedule 23 parameters was conducted on September 8, 2021.		

Question ID	MRDW1085000	
Question	Question Type	Legislative Requirement
Are all organic water quality monitoring requirements prescribed by legislation conducted within the required frequency?	Legislative	SDWA O. Reg. 170/03 13-4 (1),SDWA O. Reg. 170/03 13-4 (2),SDWA O. Reg. 170/03 13-4 (3)
Observation		
<p>All organic water quality monitoring requirements prescribed by legislation were conducted within the required frequency.</p> <p>Section 13-4 of Schedule 13 of O. Reg. 170/03 requires that the owner of a large municipal residential system and the operating authority for the system must ensure that at least one treated water sample is taken every 36 months, if the system obtains water from a raw water supply that is ground water. The owner of a large municipal residential system and the operating authority for the system must ensure that each of the samples is tested for every parameter set out in Schedule 24 (Organics).</p> <p>Sampling for the purpose of testing for Schedule 24 parameters was conducted on September 8, 2021.</p>		

Question ID	MRDW1086000	
Question	Question Type	Legislative Requirement
Are all haloacetic acid water quality monitoring requirements prescribed by legislation conducted within the required frequency and at the required location?	Legislative	SDWA O. Reg. 170/03 13-6.1 (1),SDWA O. Reg. 170/03 13-6.1 (2),SDWA O. Reg. 170/03 13-6.1 (3), SDWA O. Reg. 170/03 13-6.1 (4),SDWA O. Reg. 170/03 13-6.1 (5),SDWA O. Reg. 170/03 13-6.1 (6)
Observation		
All haloacetic acid water quality monitoring requirements prescribed by legislation are being conducted within the required frequency and at the required location.		

Section 13-6.1 of Schedule 13 of O. Reg. 170/03 requires that the owner of a drinking water system that provides chlorination and the operating authority for the system must ensure that at least one distribution sample is taken in each calendar quarter, from a point in the drinking water systems distribution system, or plumbing that is connected to the drinking water system, that is likely to have an elevated potential for the formation of haloacetic acids and tested for haloacetic acids (HAA).

On January 1, 2020, Ontario Drinking Water Quality Standards Regulation, O. Reg. 169/03 standard for HAA (80 µg/L) came into effect and is expressed as a RAA, where RAA is defined as "the running annual average of quarterly results" for HAA for a drinking water system.

A review of sampling data confirmed that the samples for HAA were collected quarterly during the inspection period. Concentrations of HAAs for the inspection period have been reported to be under the lab's Method Detection Limit (MDL), which is 2 µg/L for Near North Laboratories that analyses the Mattawa DWS HAA samples. If the MDL is used for the calculation of RAA, the RAA for HAAs is 2 µg/L as of October 13, 2021.

Question ID	MRDW1087000	
Question	Question Type	Legislative Requirement
Have all trihalomethane water quality monitoring requirements prescribed by legislation been conducted within the required frequency and at the required location?	Legislative	SDWA O. Reg. 170/03 13-6 (1)
Observation		
All trihalomethane water quality monitoring requirements prescribed by legislation were conducted within the required frequency and at the required location.		
Subsection 13-6 of Schedule 13 of O. Reg. 170/03 requires the owner of a drinking water system that provides chlorination and the operating authority for the system must ensure that at least one distribution sample is taken in each calendar quarter, from a point in the drinking water system's distribution system that is likely to have an elevated potential for the formation of trihalomethanes and tested for trihalomethanes (THMs).		
Ontario Drinking Water Quality Standards Regulation, O. Reg. 169/03 sets the standard for THMs is 0.100 mg/L (100 µg/L) expressed as a RAA, where RAA is defined as "the running annual average of quarterly results" for THMs for a drinking water system. O. Reg. 170/03 defines the "calendar quarter" as the three-month period that begins on January 1, April 1, July 1 or October 1.		
A review of sampling data confirmed that the samples for THMs were collected quarterly during the inspection period. The RAA for THMs was 2.9 µg/L as of October 13, 2021.		

Question ID	MRDW1088000	
Question	Question	Legislative

	Type	Requirement
Are all nitrate/nitrite water quality monitoring requirements prescribed by legislation conducted within the required frequency for the DWS?	Legislative	SDWA O. Reg. 170/03 13-7
Observation		
All nitrate/nitrite water quality monitoring requirements prescribed by legislation were conducted within the required frequency for the DWS.		
Section 13-7 of Schedule 13 of O. Reg. 170/03 requires that the owner of a drinking water system and the operating authority for the system must ensure that at least one water sample is taken every three months and tested for nitrate and nitrite.		
A review of the sampling records confirmed that during the inspection period samples of treated water were collected every three months.		

Question ID	MRDW1089000		
Question	Question Type	Legislative Requirement	
Are all sodium water quality monitoring requirements prescribed by legislation conducted within the required frequency?	Legislative	SDWA O. Reg. 170/03 13-8	
Observation			
All sodium water quality monitoring requirements prescribed by legislation were conducted within the required frequency.			
Section 13-8 of Schedule 13 requires that the owner of a drinking water system and the operating authority for the system must ensure that at least one treated water sample is taken every 60 months and tested for sodium.			
The most recent sodium sample was collected on January 16, 2018.			

Question ID	MRDW1090000		
Question	Question Type	Legislative Requirement	
Where fluoridation is not practiced, are all fluoride water quality monitoring requirements prescribed by legislation conducted within the required frequency?	Legislative	SDWA O. Reg. 170/03 13-9	
Observation			
All fluoride water quality monitoring requirements prescribed by legislation were conducted within the required frequency.			
Section 13-9 of Schedule 13 requires that the owner of a drinking water system and the operating authority for the system must ensure that at least one treated water sample is taken every 60 months and tested for fluoride.			

The most recent fluoride sample was collected on January 16, 2018.

Question ID	MRDW110000	
Question	Question Type	Legislative Requirement
Did any reportable adverse/exceedance conditions occur during the inspection period?	Information	Not Applicable
Observation		
There were no reportable adverse/exceedances during the inspection period.		

Question ID	MRDW1116000	
Question	Question Type	Legislative Requirement
Were the inspection questions sufficient to address other identified best practice issues?	BMP	Not Applicable
Observation		
The following issues were also noted during the inspection:		
<p>Mattawa DWS is a groundwater system that uses ultraviolet (UV) irradiation for primary disinfection and chlorination for secondary disinfection. The system was designed with two UV units to provide redundancy.</p> <p>One of Mattawa's UV units has not been functioning since July 26, 2021. The operating authority has put in significant efforts to repair the unit, but due to the aging UV units and system control and data acquisition (SCADA) system the attempts did not succeed as planned. Based on the information provided by the operating authority, it appears that the solution to this problem is an upgrade of the both UV units and SCADA system.</p> <p>It is recommended that municipality should upgrade the UV system as soon as possible to provide the UV redundancy.</p>		

Question ID	MRDW1117000	
Question	Question Type	Legislative Requirement
Are there any other DWS related items that should be recognized in this report?	Information	Not Applicable
Observation		
The following items are noted as being relevant to the Drinking Water System:		
<p>Mattawa DWS provides water to the southern part of town by a 15" watermain pipe that crosses Mattawa River. During spring flood in 2019, the watermain lost some of its concrete ballasts and was floating under the water surface. In January 2020, a visual inspection of the pipe was performed by divers, which identified the displacement of concrete collars and a gouge in the pipe. In January 2020, the operating authority in cooperation with Jp2g Consultants Inc. and</p>		

municipal authorities organized sinking of the pipe with new concrete ballasts.

Due to a concern that the potential leaks on the pipe may compromise the water supply, the ministry requested that the operating authority and the consultant provide a confirmation that the pipe integrity has not been compromised and an action plan to address any potential leaks in the pipe. The consultants proposed the following measures in the action plan: a follow up survey of the pipe, monitoring of pressure at the WTP or reservoir and monitoring of flows.

Upon discussing the proposed action plan and measures in place in a teleconference with the owner, operating authority and consultants, it was agreed that the operating authority and the consultant would prepare a proposal for a pressure monitoring station. A pressure monitoring gauge was installed on a distribution line in the water treatment plant to monitor for changes in pressure in the 15" watermain and the distribution pressure has been alarmed in the WTP SCADA. The operating authority provided pressure monitoring trends to demonstrate that a change in pressure on a pipe served by the 15" watermain would show in the pressure trends recorded by SCADA. The operating authority informed the ministry that a second dive was conducted to inspect the pipe with satisfactory results in November 2020; the report and the video of the inspection are to be provided to ministry staff when available.

During the inspection on January 19, 2022, the operating authority indicated that there have been no alarms for loss of pressure in the distribution system caused by change of pressure in the 15' watermain.

The ministry will continue to work closely with the owner, operating authority and the consultants to ensure that Mattawa DWS is supplying safe drinking water to users.

Question ID	MRDW1059000		
Question	Question Type	Legislative Requirement	
Do the operations and maintenance manuals contain plans, drawings and process descriptions sufficient for the safe and efficient operation of the system?	Legislative	SDWA O. Reg. 128/04 28	
Observation			
The operations and maintenance manuals contained plans, drawings and process descriptions sufficient for the safe and efficient operation of the system.			

Question ID	MRDW1061000		
Question	Question Type	Legislative Requirement	
Are logbooks properly maintained and contain the required information?	Legislative	SDWA O. Reg. 128/04 27 (1), SDWA O. Reg. 128/04 27 (2), SDWA O. Reg. 128/04 27 (3),	

		SDWA O. Reg. 128/04 27 (4), SDWA O. Reg. 128/04 27 (5), SDWA O. Reg. 128/04 27 (6), SDWA O. Reg. 128/04 27 (7)
Observation		
Logbooks were properly maintained and contained the required information.		

APPENDIX A
DRINKING WATER SYSTEM COMPONENTS

DWS Component Information Report for 210001905

as of 14-MAR-2022

Drinking Water System Profile Information

DWS #	210001905
MOE Assigned Name	Mattawa Drinking Water System
Category	LMRS
Regulation	O.REG 170/03
DWS Type	Well Supply
Source Type	Ground Water
Address	400 Bissett Street, Mattawa, Ontario, P0H 1V0, Canada
Region	Northern Region
District	North Bay Area Office
Municipality	Mattawa
Public Health Unit	North Bay Parry Sound District Health Unit

LWIS Component Name	LWIS Component Type	LWIS Component Sub-Type	Component Address	Comments
Reservoir	Other	Reservoir		The in-ground reservoir has an operating capacity of 795 cubic metres and is located 700 metres to the northwest of the well house. The normal high operating water level in the reservoir is approximately 70 metres of elevation above the well house. The reservoir is located within a fenced compound and is equipped with two access hatches, two vent pipes and an overflow pipe. Monitoring of the reservoir level is used to control the operation of the well pumps at the pumphouse.
Pumphouse	Treated Water Poe	Pumphouse	400 Bissett, Unit: Street,	<p>The pumphouse is located at 400 Bissett Street. Raw water flows from the wells into a common 200 mm discharge header within the pump house. Primary disinfection is achieved using two ultraviolet reactors. Each unit is capable of providing a minimum ultraviolet dosage of 40 mJ/cm² at a peak flow rate of 75.7 L/s and raw water ultraviolet transmittance of 95%.</p> <p>Secondary disinfection with 12% sodium hypochlorite is completed in the common discharge header prior to entry to the distribution system. The hypochlorite system consists of one 200 L storage tank, with spill containment, and two chemical metering pumps (one duty and one standby) with discharge lines into the common discharge header. The chemical metering pumps are equipped with an automatic switch-over device and controls which provide for flow proportional dosing. If both dosing pumps fail an alarm to the pager is initiated and the raw water pumps automatically shut down. A sample line is installed on the 150 mm discharge header so that continuous on-line monitoring for free chlorine residual can be achieved. There is a pipe that leads treated water from the point of entry to the distribution system that is used for cooling of the diesel generator and the UV reactors during their warm up cycle and for water lubrication of the pump for Well # 1.</p> <p>A supervisory control and data acquisition (SCADA) system was put in place in 2011 to enhance the automated control of the water production and treatment components and to produce the required performance and monitoring reports. Backup power is supplied by a 300 kW diesel generator equipped with an automatic transfer switch and a 2,200 L capacity above ground fuel</p>

DWS Component Information Report for 210001905

as of 14-MAR-2022

LWIS Component Name	LWIS Component Type	LWIS Component Sub-Type	Component Address	Comments
				tank. This system can run the entire pumphouse, as well as a nearby sewage lift station. Other meters and appurtenances are contained within the pumphouse in accordance with the requirements of system's recently issued Municipal Drinking Water Licence and Drinking Water Works Permit.
Distribution	Other	Other		The population of Mattawa is approximately 2,150. The distribution system is fed from the well house when the pumps are operating, with excess water being directed to the elevated in ground reservoir. When the well pumps are off the distribution is gravity fed from the reservoir. The system has approximately 1,050 service connections to residential and commercial consumers. There is approximately 20,000 metres of various sized cast iron, ductile iron and polyvinyl chloride piping. There are 107 fire hydrants and 239 valves in the distribution system.
Well 1 Raw	Source	Ground	400 Bissett, Unit: Street,	Well # 1 was constructed in 1958 per well record 4300581. It is the larger of the two wells located within the well house at 400 Bissett Street. It is a gravel wall type of construction and had a total depth of 26.5 m. A 660 mm diameter steel outer casing extends from grade to a depth of 19.1 m. A 400 mm diameter inner casing extends from grade to 22.1 m and a 400 mm diameter stainless steel screen extends from 22.1 m to 26.7 m. Well # 1 is equipped with a 100 Hp vertical turbine pump and is rated at 53 L/s at a 105.8 m TDH. The pump is set at approximately 21.9 m below grade. The well head is approximately 30 cm above the pumphouse floor. Well # 1 is generally operated as the duty well from 6 a.m. to midnight to meet higher water demand period. The switchover of well pumps is controlled by a timer within the system's programmable logic controller.
Well 2 Raw	Source	Ground	400 Bissett, Unit: Street,	Well # 2 was constructed in 1949 per well record 4300579. It is the smaller of the two wells located within the well house at 400 Bissett Street. It is a gravel wall type well construction and has a total depth of 23.8 m. A 560 mm diameter steel outer casing extends from grade to a depth of 18.6 m. A 300 mm diameter inner casing extends from grade to 20.6 m and a 300 mm diameter #6 stainless steel screen extends from 20.6 m to 23.6 m. Well # 2 is equipped with a 40 Hp vertical turbine pump and is rated at 22.7 L/s at a 91.5 m TDH. The pump is set at approximately 17.3 m below grade. The well head is approximately 15 cm above the pumphouse floor. Well # 2 is generally operated as the duty well from midnight to 6 a.m. for energy conservation purposes.

APPENDIX B
STAKEHOLDER APPENDIX

Key Reference and Guidance Material for Municipal Residential Drinking Water Systems

Many useful materials are available to help you operate your drinking water system. Below is a list of key materials owners and operators of municipal residential drinking water systems frequently use.

To access these materials online click on their titles in the table below or use your web browser to search for their titles. Contact the Ministry if you need assistance or have questions at 1-866-793-2588 or waterforms@ontario.ca.

For more information on Ontario's drinking water visit www.ontario.ca/drinkingwater



PUBLICATION TITLE	PUBLICATION NUMBER
FORMS: Drinking Water System Profile Information Laboratory Services Notification Adverse Test Result Notification	012-2149E 012-2148E 012-4444E
Taking Care of Your Drinking Water: A Guide for Members of Municipal Councils	Website
Procedure for Disinfection of Drinking Water in Ontario	Website
Strategies for Minimizing the Disinfection Products Trihalomethanes and Haloacetic Acids	Website
Filtration Processes Technical Bulletin	Website
Ultraviolet Disinfection Technical Bulletin	Website
Guide for Applying for Drinking Water Works Permit Amendments, & License Amendments	Website
Certification Guide for Operators and Water Quality Analysts	Website
Guide to Drinking Water Operator Training Requirements	9802E
Community Sampling and Testing for Lead: Standard and Reduced Sampling and Eligibility for Exemption	Website
Drinking Water System Contact List	7128E01
Ontario's Drinking Water Quality Management Standard - Pocket Guide	Website
Watermain Disinfection Procedure	Website
List of Licensed Laboratories	Website

Principaux guides et documents de référence sur les réseaux résidentiels municipaux d'eau potable

De nombreux documents utiles peuvent vous aider à exploiter votre réseau d'eau potable. Vous trouverez ci-après une liste de documents que les propriétaires et exploitants de réseaux résidentiels municipaux d'eau potable utilisent fréquemment. Pour accéder à ces documents en ligne, cliquez sur leur titre dans le tableau ci-dessous ou faites une recherche à l'aide de votre navigateur Web. Communiquez avec le ministère au 1-866-793-2588, ou encore à waterforms@ontario.ca si vous avez des questions ou besoin d'aide.



Pour plus de renseignements sur l'eau potable en Ontario, consultez le site www.ontario.ca/eaupotable

TITRE DE LA PUBLICATION	NUMÉRO DE PUBLICATION
Renseignements sur le profil du réseau d'eau potable	012-2149F
Avis de demande de services de laboratoire	012-2148F
Avis de résultats d'analyse insatisfaisants et de règlement des problèmes	012-4444F
Prendre soin de votre eau potable - Un guide destiné aux membres des conseils municipaux	Site Web
Marche à suivre pour désinfecter l'eau potable en Ontario	Site Web
Stratégies pour minimiser les trihalométhanes et les acides haloacétiques de sous-produits de désinfection	Site Web
Filtration Processes Technical Bulletin (en anglais seulement)	Site Web
Ultraviolet Disinfection Technical Bulletin (en anglais seulement)	Site Web
Guide de présentation d'une demande de modification du permis d'aménagement de station de production d'eau potable	Site Web
Guide sur l'accréditation des exploitants de réseaux d'eau potable et des analystes de la qualité de l'eau de réseaux d'eau potable	Site Web
Guide sur les exigences relatives à la formation des exploitants de réseaux d'eau potable	9802F
Échantillonnage et analyse du plomb dans les collectivités : échantillonnage normalisé ou réduit et admissibilité à l'exemption	Site Web
Liste des personnes-ressources du réseau d'eau potable	Site Web
L'eau potable en Ontario - Norme de gestion de la qualité - Guide de poche	Site Web
Procédure de désinfection des conduites principales	Site Web
Laboratoires autorisés	Site Web



Ontario Clean Water Agency

ANALYSIS & ACTION PLAN FORM

Issued: 2018-04-03
 Rev.#: 3
 Pages: 1 of 3

Reviewed by: Corporate Compliance

Approved by: Safety, Process & Compliance Advisory Group

Refer to "Instructions for Completing the Analysis Action Plan Table"

Specify Regulatory/Inspecting Body:

(e.g. MECP, MOL, OTHERS (TSSA, ESA, TC))

Please indicate if this Action Plan is new or updated by placing an "X" in the appropriate box. For updates, please also indicate the date of the update

New
 Updated
 Date Updated:

Cluster: Facility Name: ID #/Org Unit:

Date Inspection Started (yyyy/mm/dd)	<input type="text" value="January 19, 2022"/>	Order #	<input type="text" value="N/A"/>
Date of Inspection Report (yyyy/mm/dd)	<input type="text" value="March 16, 2022"/>	Date of Order (yyyy/mm/dd)	<input type="text" value="N/A"/>
Inspector/Officer's Name	<input type="text" value="Vesna Alimpic"/>	Order Issued To (OCWA, Client, or Joint):	<input type="text" value="N/A"/>
Inspection Rating (%) – if applicable	<input type="text"/>	Date Order Received (yyyy/mm/dd)	<input type="text" value="N/A"/>

Item # (RA, REC)	Type	Issue Identified in Report/Order	Required Action or Recommendation Identified in Report/Order	Comply by Date as per the Report/Order (yyyy/mm/dd)	Responsibility for Action Item? (Client, OCWA, Joint)	Issue Analysis	Status (Complete or In Progress)
1	RA	The owner and operating authority did not ensure that the primary disinfection equipment had a recording device that continuously recorded the performance of the disinfection equipment. Subsection 1-6(3) of Schedule 1 to O. Reg. 170/03 specifies that if primary disinfection equipment that	Based on the information provided by the operating authority, Wonderware did not continuously record the required parameters in the period between November 11, 2021 to December 1, 2021. During this period, there was continuous recording of UV dose, flow rate and UV lamp status on SCADA, which		OCWA	Required action: The operating authority has taken the appropriate action to address the non-compliance. No further action required. The SCADA computer trending was updated to include the instantaneous trending of UVT on the same screen as UV intensity.	Complete

Type (RA, REC)	Item #	Issue Identified in Report/Order	Required Action or Recommendation Identified in Report/Order	Comply by Date as per the Report/Order (yyyy/mm/dd)	Responsibility for Action Item? (Client, OCWA, Joint)	Issue Analysis	Status (Complete or In Progress)
		<p>every 12 seconds and the chart recorder tests every 5 seconds. SCADA records the calculated UV dose and flow rate continuously. SCADA also monitors and records the UV lamp status by recording of flow rate – when there is flow and the UV lamp is active. UV transmittance (UVT) is tested by an on-line UVT analyzer and the test results are communicated to SCADA and Wonderware, which is software for recording and analysis of the required data used by the operators to review trends. On-line UVT analyzer is calibrated every three months.</p>	<p>frequency specified by Condition 1.6.2 of Schedule C to the MDW and to ensure that data are being recorded with this frequency and in the required format. Failure to ensure that the disinfection equipment has a recording device that continuously records the performance of the disinfection equipment, if primary disinfection equipment that does not use chlorination or chloramination is provided by a large municipal residential system, is a violation of Subsection 1-6(3) of Schedule 1 to O. Reg. 170/03.</p>				
REC	1	<p>The following issues were also noted during the inspection: Mattawa DWS is a groundwater system that uses ultraviolet (UV) irradiation for primary disinfection and chlorination for secondary disinfection. The system was designed with two UV units to provide redundancy. One of Mattawa's UV units has not been functioning since July 26, 2021. The operating authority has put in significant efforts to repair the unit, but due to the aging UV units and system control and data acquisition (SCADA) system the</p>	<p>attempts did not succeed as planned. Based on the information provided by the operating authority, it appears that the solution to this problem is an upgrade of the both UV units and SCADA system. It is recommended that municipality should upgrade the UV system as soon as possible to provide the UV redundancy.</p>		Joint	<p>OCWA has been working with TrojanUV and SCADA programmers to repair and replace the existing systems; while the Town is able to allocate funds to replace the UV equipment, PLCs and SCADA systems. The SCADA, PLC and UV systems are expensive and complex, requiring significant time and effort to resolve.</p>	In Progress

To add new rows to the table above, click into last cell (bottom, right) then press "Tab" key

copy to aguda

Ministry of Energy

Ministère de l'Énergie

Office of the Minister

Bureau du ministre

77 Grenville Street, 10th Floor
Toronto ON M7A 2C1
Tel.: 416-327-6758

77, rue Grenville, 10^e étage
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4.7

March 17, 2022

Dear Head of Council:

With an expected increase in economic development and electrification in the years ahead, our government is taking steps to launch a significant provincewide competitive process to procure new electricity resources through the Independent Electricity System Operator (IESO).

As you likely know, our government's *Green Energy Repeal Act* in 2018 restored municipal authority over siting renewable energy projects and made municipalities full partners in the future of Ontario's electricity system. No matter the method or type of energy creation, we will work with you. Gone are the days of forcing power plants and wind turbines in your neighbours' backyards.

While I am keen to share with you details on the road ahead, I write to ensure you are aware that as a municipal council your support is not only key but critical for any energy development in your community, and to inform you that both the IESO and our government are encouraging all potential developers to engage with municipal councils early and often.

In December 2021, the IESO released its 2021 Annual Planning Outlook, which forecasted an emerging electricity need starting in 2025-2026 and continuing through the next two decades. In response, I reiterated the government's commitment to procuring electricity resources in a competitive, transparent and cost-effective manner that ensures the long-term viability of the system while keeping ratepayers' bills stable.

Finally, in January 2022, I directed the IESO to proceed with designing and undertaking:

- Multiple procurement mechanisms designed to re-contract a number of existing electricity resources as well as contract an innovative grid-scale battery storage project; and
- A Long-term Request for Proposals (LT RFP) to competitively procure new energy resources by providing longer-term certainty to incent capital investment, while continuing to balance risk between ratepayers and electricity resource suppliers. The LT RFP will seek resources that can be in service between 2026 and 2028.

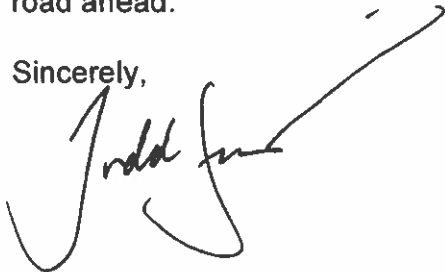
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As you are likely aware, a diverse combination of energy solutions can provide greater flexibility, transparency and reliability for Ontario consumers. Our government continues to be interested in new technologies and business models that drive efficiencies and create new opportunities for consumers – especially solutions that will bring down electricity system costs.

As a starting point, the IESO has released a [stakeholder engagement plan](#) for the LT RFP. The IESO will be reaching out to all municipalities with more information about this engagement, and I encourage you to participate. While I expect the IESO to report back to me with a draft LT RFP in November 2022, I also expect that potential energy infrastructure investors will spend the year ahead preparing project proposals, which will mean securing a host community and seeking municipal support.

As always, your input is important to us, as our local partners are a crucial part of the road ahead.

Sincerely,

A handwritten signature in black ink, appearing to read "Todd Smith", with a long, sweeping horizontal stroke extending to the right.

Todd Smith
Minister

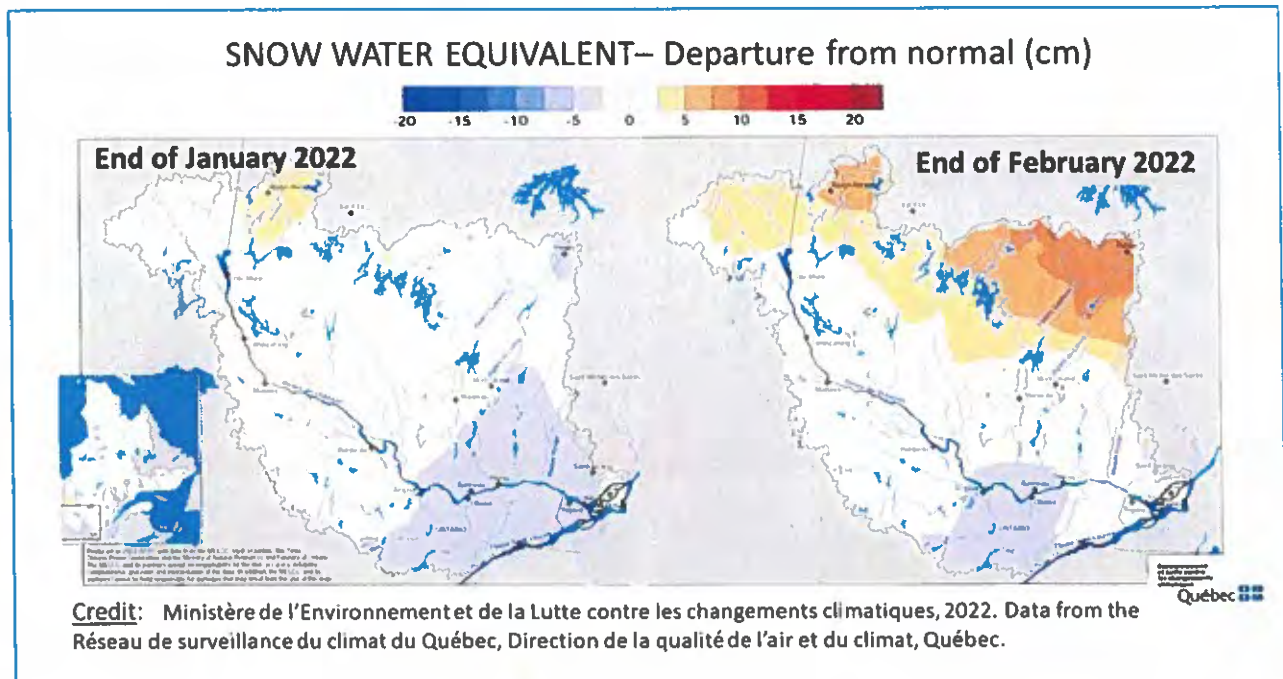


Early Spring Conditions Overview in the Ottawa River Basin

OTTAWA/GATINEAU, Wednesday March 16, 2022 — The Ottawa River Regulating Committee monitors the Ottawa River basin closely in preparation for the spring freshet. Overall, weather conditions this winter have been close to normal in most locations of the basin. With above seasonal temperatures forecast for this week and rainfall over the southern portion of the basin later this week, levels and flows are expected to start increasing in the lower Ottawa River. This Early Spring Conditions Overview is a summary of current conditions in the Ottawa River basin prior to the onset of the freshet. Sometime over the next few weeks, as flows and water levels begin to rise in the Ottawa River, the Regulating Committee will publish a Press Release announcing the onset of freshet.

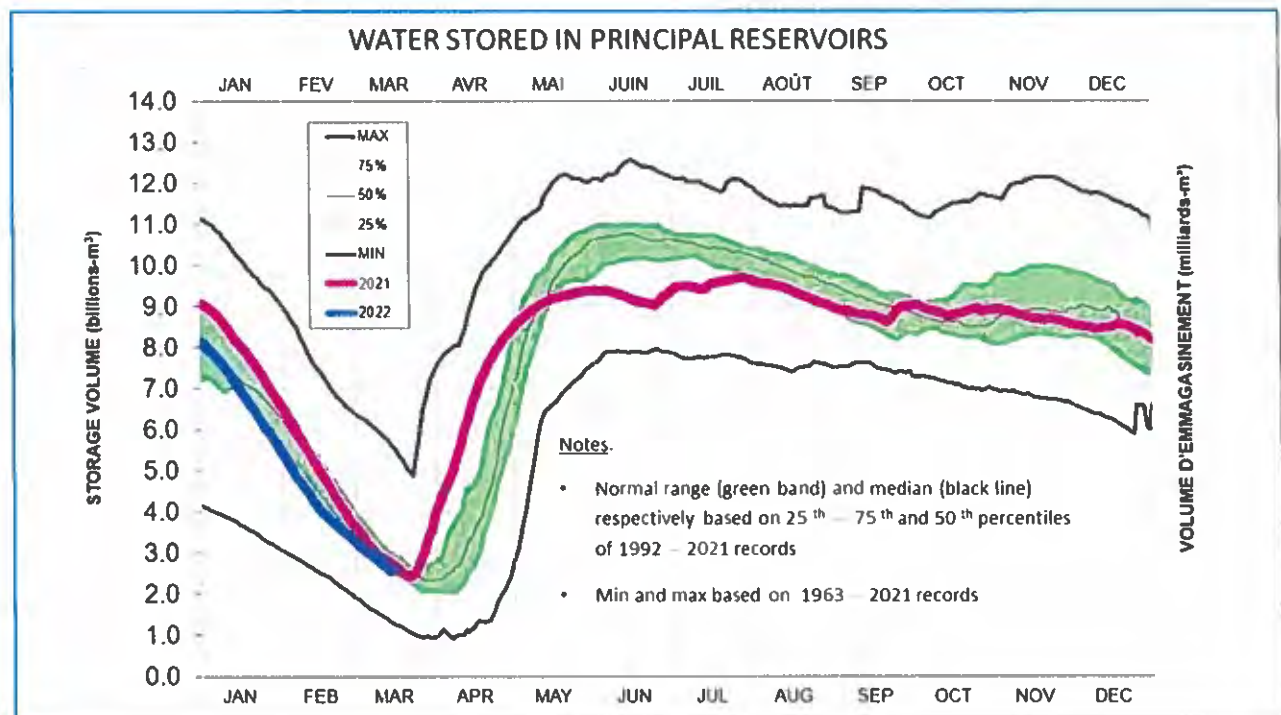
Current Snowpack Conditions:

- December was characterized by below average precipitation and mild weather, while temperatures in January were colder than normal with above average precipitation in the central and southern parts of the basin and below average precipitation in the southeastern part. Thus, at the end of January (figure to the left below), the snow water content, or the quantity of water held in the snowpack, was close to normal in most locations, except in the southeastern portion where it was below average. February brought close to normal temperatures and precipitation with snow-water quantities increasing from south to north.
- Above zero temperatures combined with rain occurred on two occasions in February, but these milder weather conditions were too short lived to result in a substantial thaw. As a result, the snow cover still contained close to normal water content over a large part of the basin at the end of February (figure to the right below). Below and above average water content was observed in the southern and northern parts of the basin respectively at that time.



Reservoir Regulation Strategy / Current Level and Flow Conditions:

- The principal reservoirs located in the northern part of the Ottawa River basin are essentially empty as shown in the figure below and are ready to retain spring runoff once the freshet begins in those upstream areas.
- The levels and flows on the main stem of the river from Lake Timiskaming down to the Montreal area have been below normal in most locations over the last few weeks due to below average baseflow (which is groundwater discharging back to the stream system) and the absence of a substantive thaw this winter. With warm weather forecasted in the short term and rainfall forecasted for March 19 over a portion of the basin, levels and flows are expected to increase slightly over the next few days. Flows and levels are expected to remain close to normal for this time of the year over the coming week, based on the current short-term weather forecast.



Longer-term Overview:

- While there is higher than average water content in the snow pack in the northern headwater areas of the Ottawa, Gatineau and Lièvre rivers, these areas drain into large reservoirs where it is possible to retain a large portion of the runoff.
- It is too early to forecast peak river conditions, including the timing of the start of the spring freshet and the magnitude of the peak. At this time, there are no indicators of concern; the snow over a large part of the basin has near-average water content, and flows and levels in several locations along the main stem of the river are below average. Additionally, the weather forecast calls for a return to seasonally cooler weather in the coming week, which is a positive indicator for a slow start to the freshet season.

- However, it is not possible to completely rule out the occurrence of a large spring freshet, as many weather factors over the coming weeks and months will influence the strength of the freshet. Often, these weather factors only become certain a few days in advance.

The Ottawa River Regulating Committee will continue to monitor basin conditions and report conditions to residents on its website ottawariver.ca.

Ottawa River Regulating Committee



AFFORDABLE SENIOR HOUSING COMMITTEE

4.9
Copy to agenda

MEETING AGENDA

DATE: WEDNESDAY, MARCH 16TH, 2022
TIME: 4:00 P.M.
LOCATION: S. F. Monestime Municipal Council Chambers
Teleconference Number: 1-833-311-4101
Access code: 2487 543 5675

1. Call to Order
2. Adoption of Minutes
3. Update from Descon Construction
4. Rosemount Valley Suites Property Management
 - 4.1 Property Management Review
 - 4.2 Property Management Contract
5. New Business
 - 5.1 Ribbon Cutting Ceremony
6. Next Steps
7. Adjourn Meeting (Next Meeting Date Wednesday, April 6th, 2022)



AFFORDABLE SENIOR HOUSING COMMITTEE

The minutes of the committee meeting of the Affordable Senior Housing Committee held Wednesday, February 2nd, 2022 at 4:15 p.m. The meeting was held in Dr. S. F. Monestime Council Chambers also available via teleconference, and via videoconference due to the COVID-19 pandemic.

Members Present: Francine Desormeau, CAO/Clerk/Deputy-Treasurer
Garry Thibert, Chair, Councillor of Town of Mattawa
Laura Ross, Councillor of Town of Mattawa
Vala Monestime Belter, Member at Large
Noella Burke, Member at Large
Kevin Bittner, Member at Large

Development Team: John Demeis, Descon Construction Ltd
David Butler, Descon Construction Ltd
Keith Harriman, Descon Construction Ltd

Support Staff: Amy Leclerc, Clerk/Revenue Services Clerk
Brittany Belanger, Executive Assistant

Members Absent: Loren Mick, Councillor of Town of Mattawa

1. Call to Order

Chair Thibert called the meeting to order at 4:00 p.m. and welcomed everyone to the meeting.

2. Adoption of Minutes

Resolution Number ASH22-03

Moved by Laura Ross

Seconded by Noella Burke

BE IT RESOLVED THAT the minutes of the Affordable Senior Housing Meeting of Wednesday, January 5th, 2022 be adopted as circulated as amended.

Carried

3. Construction Update

Mr. Demeis provided the Committee with updated photos and reviewed the progress with the construction up to date.

Delivery of materials for units is still in progress. There has been some manufacturing delays, with some materials arriving mid-month. Windows have been delivered and installed in the East and West wings.

The framing and drywall in the North, East, and West walls are complete. The South wing walls and ceiling are in process of being completed.

ESA inspections for rough-in electrical have been completed for most South wing units. The heating system in the South wing nearly completed. Electrical finishings such as plugs and lights in the North, East and West wings have begun the 1st week of February.

Flooring has been installed in many suites in the East and West wings and work is ongoing. Floor grinding, leveling, and skimming underway in the community room. The first coat of paint is completed for the North, East, and West units.

Kitchen cabinets have been installed in most units in the East, West, and North wings. The South unit cabinets are scheduled to arrive in the 3rd week of February.

4. Application Package

Mr. Demeis provided the Committee with the Application Guide, Suite Layout Package, Rental Application Form and Question & Answers Sheet.

The committee requested some changes to the application with regards to question on residency. All completed applications will be sent directly to the management team. The application process is 7-10 days, depending how long it takes for all necessary information to be verified.

Applications can be sent out as of Tuesday, February 8th, 2022. The management team will start reviewing applications on Monday, February 14th, 2022.

5. Open House Information Session

Due to COVID-19 restrictions and the number of positive cases in the community, the Committee has agreed that the information session be cancelled indefinitely.

6. New Business

Phase 2 of the housing project was not successful in obtaining funding through the Rapid Housing Funding. Will speak of phase 2 at a later date.

7. Next Steps

Staff will contact MPAC to review the assessment on the property.

A review of the cash flow for the 1st six months of building and will be completed by the CAO/Treasurer and the Descon Construction team.

A Property Management contract will be created and circulated to the committee.

8. Adjourn Meeting (Next Meeting Date Wednesday, March 2nd, 2022)

Resolution Number ASH22-04

Moved by Kevin Bittner

Seconded by Vala Belter

BE IT RESOLVED THAT the Affordable Senior Housing Committee adjourn the meeting at 6:10 p.m.

Carried

Chair

DATE: March 16, 2022
PROJECT: 20054 Mattawa Seniors Affordable Housing
LOCATION: 231 Tenth Street, Mattawa, Ontario

CONSTRUCTION PROGRESS UPDATE

MATERIAL DELIVERIES & SUPPLY CHAIN

- Most windows received, small quantity backordered for the some South units.
- Certain locking hardware for suite doors backordered and expected to arrive late March.
- Appliances anticipated to arrive last week in March.
- Mailboxes backorder and manufacturer Riopel not providing any timelines for delivery due to aluminum shortages and significant backlogs. Discussions happening with local post office.

FINISHING WORK

- Units in the North, East and West wings are nearing completion of all finishing work.
- Drywall in South wing nearing completion, finishing work ongoing.
- Most doors, door hardware and closet shelving to be installed in South.
- Flooring installed some suites in South wing but will continue over next few weeks.
- Main corridor carpet reserved for late March/early April to prevent damage.
- Kitchen Cabinets have been installed in some South wing units.
- Painting 1st coat is completed for a portion of the South wing units and awaiting drywall in others.

SCHEDULE

- Work is expected to push into mid-April due to COVID material delays experienced in late 2021 /early 2022 and rolling manpower shortages due to Omicron. A phased occupancy has been reviewed and is an optional approach for April.

ROOF UPDATE

- All previously identified mechanical equipment removals on the roof and related patches, as well as repairs of any discovered pre-existing defects were completed in late fall 2021. Potential for discovery of further defects was noted in prior roofing report due age/condition of roof sections.
- The roof was watertight throughout November, December, January and most of February.
- In late February/early March extreme freeze/thaw conditions and heavy rain caused leaks to develop in certain trouble areas. Further repairs were performed, however, significant snow cover and ice are preventing a more thorough investigation and repair until spring.
- Periodic roof leaks/repairs are not uncommon in older buildings, however, depending on age of the membrane, certain portions are easily repaired while others may become more problematic due to loss of plasticity of membrane material and inability to expand/contract with changing temperature and weather conditions.
- Roof plan attached identifies areas of recent concern with colored sections illustrating recommended repair/early replacement of certain sections.

PROGRESS PHOTOS

- Suite interior and entry doors are installed in North, East, and West wings.



- Bathrooms fixtures and HRV units are installed in the North, East, West wings.

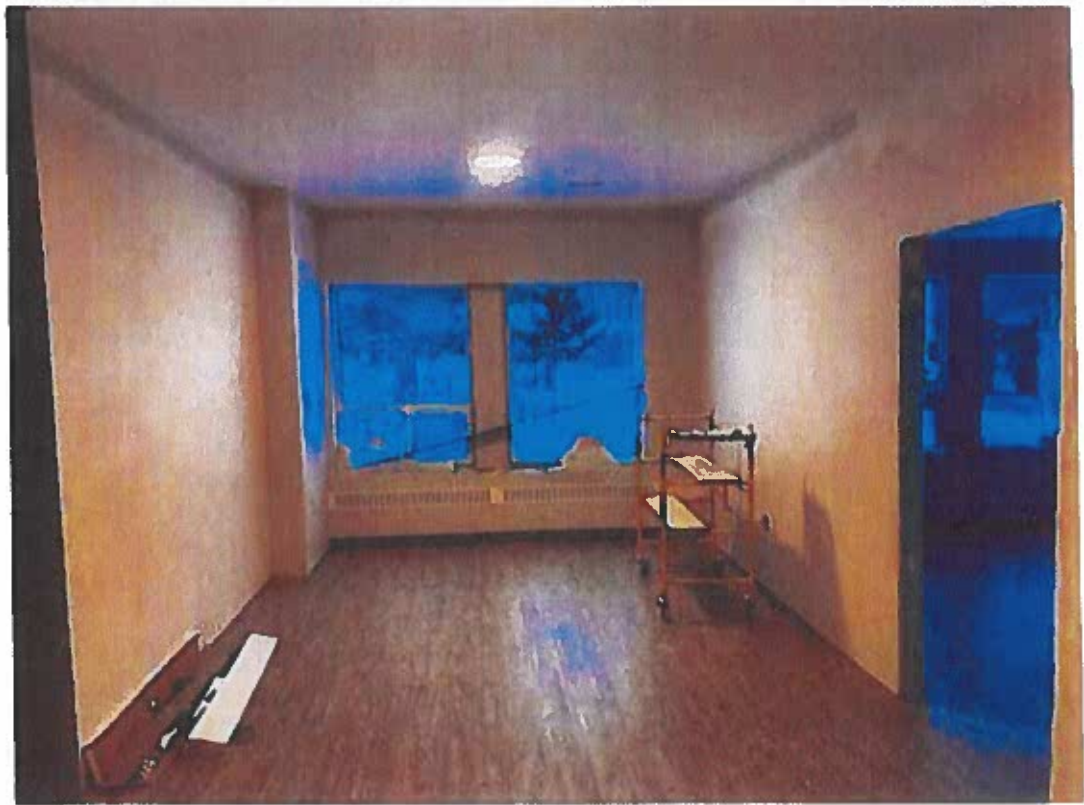
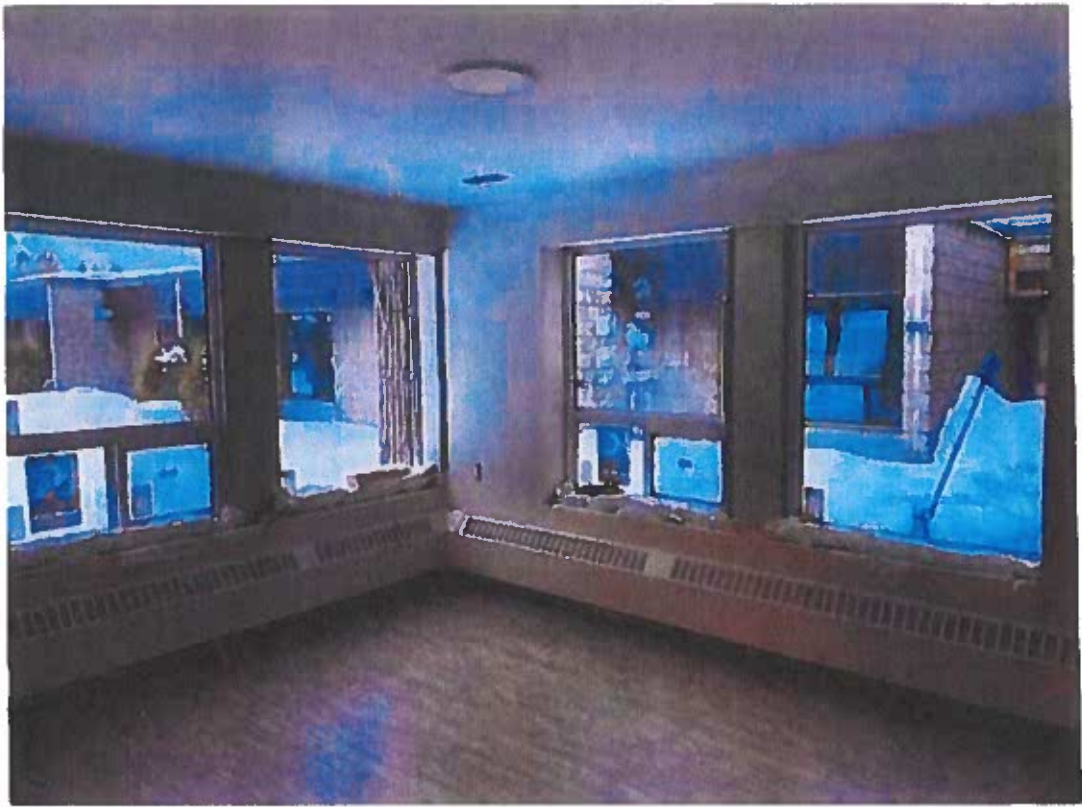


- Barrier Free Showers are being tiled in the South Wing.



- Drywall is being installed in the remaining South Wing Suites.





- Community room drywall is being completed.



- Laundry room drywall is being completed.



- Two units were waiting on ESA. drywall install to be completed after inspection. (Suite 109 & 107)



- Main Corridor makeup air units have been installed.



- Kitchens have been installed in certain South wing units



- Main Corridor T-bar ceiling is being installed, ceiling tiles and lighting to follow.



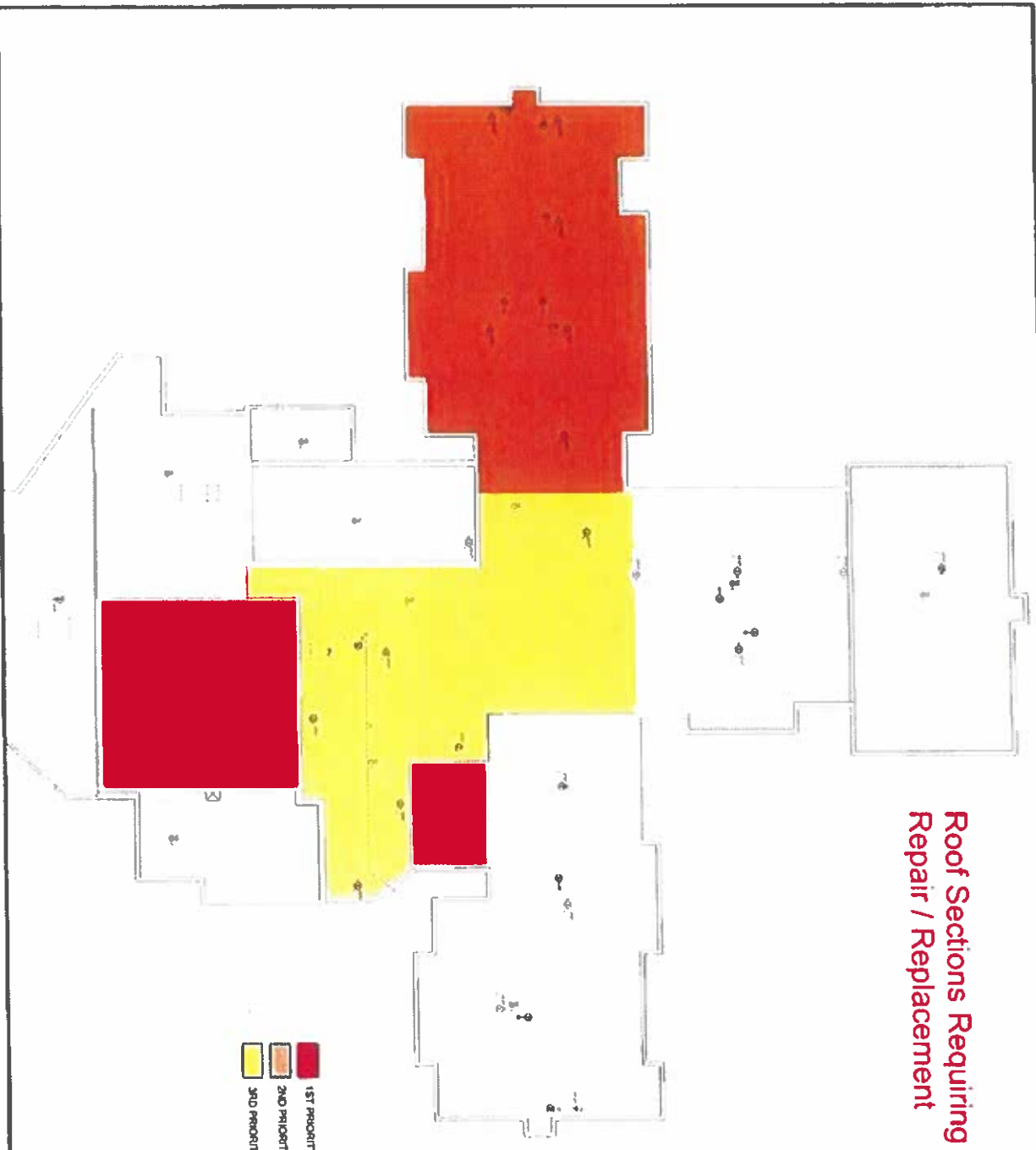
- Final Suite painting & base board are being installed.







Roof Sections Requiring Repair / Replacement



1ST PRIORITY
 2ND PRIORITY
 3RD PRIORITY

- Standard Notes:**
1. All work shall be in accordance with the applicable building codes and specifications.
 2. The contractor shall be responsible for obtaining all necessary permits and licenses.
 3. The contractor shall provide a detailed schedule of work and progress reports.
 4. The contractor shall maintain safety at all times and shall be responsible for any accidents or injuries.
 5. The contractor shall protect all existing work and shall be responsible for any damage to existing work.
 6. The contractor shall provide a list of subcontractors and vendors.
 7. The contractor shall provide a list of materials and equipment.
 8. The contractor shall provide a list of laborers and their qualifications.
 9. The contractor shall provide a list of safety equipment and training.
 10. The contractor shall provide a list of quality control procedures.
 11. The contractor shall provide a list of communication protocols.
 12. The contractor shall provide a list of emergency procedures.
 13. The contractor shall provide a list of site cleanup procedures.
 14. The contractor shall provide a list of record keeping procedures.
 15. The contractor shall provide a list of final inspection procedures.

	PROJECT NO. _____ SHEET NO. _____
	DATE: _____
DRAWN BY: _____ CHECKED BY: _____ APPROVED BY: _____	PROJECT NAME: _____ PROJECT ADDRESS: _____ PROJECT CITY: _____
CLIENT: _____ CONTACT: _____ PHONE: _____ EMAIL: _____	PROJECT MANAGER: _____ PROJECT SUPERVISOR: _____ PROJECT ASSISTANT: _____

PREPARED BY
NOT FOR CONSTRUCTION

DESIGN GROUP
 245 TYNDEN DRIVE AFFORDABLE HOUSING
 SUITE 100
 CHINA, VA

PROJECT NO. _____
 SHEET NO. _____
 DATE: _____
 DRAWN BY: _____
 CHECKED BY: _____
 APPROVED BY: _____

PROPERTY MANAGEMENT RENTAL REPORT



PROPERTY LOCATION:

231 Tenth Street, Mattawa, ON

PROPERTY OWNER:

Corporation of the town of Mattawa

DATE OF REPORT:

March 16th, 2022.

PREPARED BY:

Descon Management Group Ltd.

COMMENCEMENT OF LEASING ACTIVITIES

The receipt of applications for the rental of 30 suites in the newly constructed building at 231 Tenth St Mattawa, began on Feb 8th, 2022. The results of those applications as well as the tentative list of approved applications for new tenants are as follows:

POTENTIAL APPLICANTS:

A list was provided by the municipality for 119 potential applicants. From that list:

- 19 people said they have changed their mind and wish not to apply.
- 41 People said they would be providing an application.
- 59 Remaining people were contacted and left messages, with no response.

CURRENT RECIEVED APPLICATIONS:

As of March 14, 2022, a total of 38 applications have been received and more continue to be submitted. The status of the received to date is as follows:

- 20 Applications have been fully processed/approved.
- 2 People have backed out of applying.
- 7 Applications are pending approval.
- 6 Applications are declined.
- 3 applications have recently been received and not yet processed.

General phone call-in's from word of mouth or advertising has resulted in additional applications anticipated to be submitted in the next few weeks.

SUITES CURRENTLY RENTED PENDING LEASE SIGNING:

We are currently assigning the suites to the approved applicants. We have attached a diagram of the building and the suites assigned with the Move in dates requested.

- 20 tenants have been tentatively approved and awaiting unit assignment and copy of a lease.

NEXT STEPS IN PROCESS:

- Leases and tenant handbooks to be issued.
- Collection of full Last Month Rent Deposit
- Develop move-in schedule

Property Management Review – Tabled at Committee Meeting March 2nd, 2022

Background

The Descon Group, through an Expression of Interest was the successful proponent assigned to implement the Development of a Seniors Affordable Housing Complex in Mattawa, now known as *Rosemount Valley Suites*.

The Project fundamentally called for the conversion of the current, outdated and out-of-code Algonquin Nursing home to a modern, independent Seniors Affordable Living Center.

In addition, the spirit of the project was to bring about truly affordable housing for the citizens of the Mattawa Community, while maintaining, at least a revenue neutral business model for the complex.

As part of the Descon proposal, there was a solution put forth for dealing with the property management and tenant placements aspects of the completed project. The Town wanted to remain independent from the tenant selection, by having a third party administer this process, while having this function remain a fixed percentage of the success of the operation.

The original projected Financial Performance Statement accounted for an industry standard rate for managing a similar sized facility. The Descon Group, also owns and operates a Property Management Division, which undertook to assist with the function of Full Scope Property Management and Bookkeeping of the revenue and expenses.

Descon Property Management, agreed to perform the Property Management function at a slightly less than industry rates.

The original Financial Projected Performance Statement accounted for:

1. A fixed rate of 6% of gross rental revenues for the day-to-day management:
 - a) Procure and Manage trades to service the building,
 - b) Deal with Property Maintenance issues,
 - c) Collect Rents and Prepare Accounting of the same,
 - d) Manage Tenant Inquiries.

2. And a one time fee of 25% of the one (1) monthly rate to perform:
 - a) Application Processing & Screening,
 - b) Credit & Reference Checks,
 - c) Lease Drafting & Handbook distribution,
 - d) Move-In Inspections for each Tenant,
 - e) Building Orientation and Key Disbursement,
 - f) Lobby Directory and Communication Set-Up,

The attached statement identifies the financial breakdown of the Property Management component and the monetary impact to the project. All costs for PM have been accounted for in the plan for executing this function.

Mattawa Affordable Seniors Housing Complex

Rental Rate Comparison Statement - Revised Feb 28/2022

Statement Assumptions

Option #1 - High Affordability

Number of Utilized Suites & Sizes

Studio Units - Affordable	4
One Bedroom Units - Affordable	19
One Bedroom Units + Den - Affordable	4
Two Bedroom Units - Affordable	3
Totals	30

Interest Only Payments

Full Mortgage

Year 1 Financial Year	Year 2 Financial Year	Year 3 Financial Year	Year 4 Financial Year	Year 5 Financial Year
4	4	4	4	4
19	19	19	19	19
4	4	4	4	4
3	3	3	3	3
Totals	30	30	30	30

Rental Rates (Monthly) increased by 1.6%

Rate Assumption

Utility Recovery

Studio Units - Affordable	498	100
One Bedroom Units - Affordable	651	115
One Bedroom Units + Den - Affordable	701	130
Two Bedroom Units - Affordable	806	140
Average	806	121.25

Rates Shown are at 60% of the Nipissing Av Market Rates	498	100
	651	115
	701	130
	806	140
Average	806	121.25

Starting Rents	Subsequent Years			
598	609	620	631	642
766	780	794	808	823
831	846	861	877	892
946	963	980	998	1,016
100%	100%	100%	100%	100%

Assumed Occupancy Rate - discounted under expense item

Estimated Income and Expenses

Revenue

Studio Units - Market Affordable	28,704	29,221	29,747	30,282	30,827
One Bedroom Units - Market Affordable	174,848	177,792	180,992	184,250	187,566
One Bedroom Units + Den - Market Affordable	39,888	40,808	41,337	42,081	42,838
Two Bedroom Units - Market Affordable	34,056	34,669	35,293	35,928	36,575
Laundry Space (coin operation) number of suites x \$35 / mth x 12	12,900	12,900	12,900	12,900	12,900
Community / Common Spaces	2,000	2,000	2,000	2,000	2,000
Total Revenue	291,896	296,887	301,968	307,141	312,487

Expenses - Variable

Vacancy Allowance - 3% of Revenue any unused portion will go to reserve	-	8,907	9,059	9,214	9,372
Year 1 Absorption Rate 12% - (ramping up occupancy)	35,028	-	-	-	-
Life-Cycle Reserve Allocation 4% of Revenue	10,216	10,391	10,569	10,750	10,934
Total Variable	45,244	19,298	19,628	19,964	20,306

Average % of Revenue
16% 7% 7% 7% 7%

Expenses - Fixed (increased by 2% every year)

Full Scope Property Management & NP Bookkeeping @ 5% of revenue	19,516	17,813	18,118	18,428	18,744
Liability and Property Insurance	11,000	11,198	11,400	11,605	11,814
Maintenance - Life & Safety System Inspection	1,500	1,527	1,554	1,582	1,611
Maintenance - Common Areas Cleaning	5,200	5,294	5,389	5,486	5,585
Maintenance - Window Cleaning & HVAC Filter Changes	2,000	2,036	2,073	2,110	2,148
Maintenance - Snow Removal & Grass Cutting	5,800	-	-	-	-
Utilities - Estimated Cost for Suites Heat & Hydro (av of \$55 / suite - month)	19,800	-	-	-	-
Utilities - Estimated Cost for common areas Heat & Hydro @ 20% of suite cost	3,900	-	-	-	-
Utilities - Estimated Water & Sewer (based on previous av charges \$30/mth/suite)	11,000	-	-	-	-
Utilities - Garbage Collection - (included with taxes figure is for miscellaneous)	1,500	-	-	-	-
Miscellaneous Legal & Accounting	3,500	-	-	-	-
Municipal Tax Estimate (taxes not normally levied on Municipally owned properties inserted for evaluation purposes)	84,700	-	-	-	-
Total Fixed	84,700	11,198	11,400	11,605	11,814

Average % of Revenue
29% 4% 4% 4% 4%

Property Management by Descon - Year 1 Fee Breakdown
Gross Rental Revenue: \$277,296 x 6% = \$16,638 Base Fee
Less Vacancy Factor of 12% absorption rate \$2,102 Deduction
Owing = \$14,536 Net

Add Tenant Set-Up Fees: 25% of one month rental = \$4,980
(based on average rental rate of \$664/mth above)

therefore first year PM Fees estimate = \$19,516

Total All Expenses
Average % of Revenue

45% 35% 35% 35% 35%

Operating Surplus / (Deficit) (after reserve fund)

Average % of Revenue
85% 85% 85% 85% 85%

Debt Servicing & Capital

Estimated Fix-Price Capital Project Cost (includes land construction soft, hard costs & allowances)

Contribution by Municipality - Purchase of the Land

Estimated Project Capital Amount to be Financed by conventional bank

Debt Servicing

Mortgage Interest Payment Only @ 2.95% on capital draw
Mortgage Principle Payment after 3 years (full payment @ 2.09% over 35 years)

Total Payment of Mortgage

Annual Reserve for Life-Cycle Costs after Debt Servicing and Operating Expenses

Annual Net Surplus as Percentage of Revenue

Accumulated Reserve for Life-Cycle Costs after Debt Servicing and Operating Expenses

****Disclaimer**** the figures provided herein are hypothetical and only estimates based on available data and Owner information. The Owner shall satisfy itself and perform its own due diligence to ensure consistency for their specific circumstances including specific locality and building.

PROPERTY MANAGEMENT AGREEMENT (ONTARIO)

THIS AGREEMENT made effective as of the 1st day of February, 2022.

BETWEEN:

DESCON MANAGEMENT GROUP LTD.

an Ontario corporation with a head office in the City of North Bay, Ontario
(the "Manager")

- and -

CORPORATION OF THE TOWN OF MATTAWA

an Ontario corporation with a head office in Mattawa, Ontario
(the "Landlord")

THIS AGREEMENT WITNESSES that in consideration of the mutual covenants and agreements contained in this Agreement, the parties hereby agree as follows:

1. **Engagement and Grant of Authority.** The Landlord hereby retains the Manager on an exclusive basis, and the Manager accepts the retainer to rent, lease, maintain and otherwise manage the residential property located at:

231 Tenth Street, Mattawa, Ontario, P0H 1V0, and legally described as: the "Property")

as more particularly described as a 30 unit seniors apartment complex. The Landlord grants the Manager the authority and power to perform its duties and responsibilities under this Agreement, and the Landlord shall pay the Manager's expenses and Management Fees in connection with such performance.

2. **Term and Termination.** The term of the Agreement shall be for a period of 1 year, commencing on the 1st day of February 2022 and terminating on the 30th day of March, 2023, and continuing thereafter on a monthly basis until terminated by either party upon thirty (30) days' written notice to the other party.

3. **Management Fees.** For finding and screening qualified tenants, preparing the rental agreements, and establishing new tenant records, the Landlord shall pay the Manager a new tenant processing fee of 25% of the first month's gross collections from the tenant. For all other ongoing management services rendered, a management fee of 6% of the monthly gross rental income will be paid, commencing the second month and continuing each month of the tenancy thereafter. If the Landlord rents the Property to a tenant procured by the Manager, then the Manager shall be entitled to the management fee for such rental for the term of the rental contract. The Landlord shall pay to the Manager monthly, on the first day of each and every month, for its managerial services hereunder during the term of this agreement. HST is in addition to all fees and billings.

4. **Additional Fees.**

(a) Contractor invoices arranging and overseeing repairs, alterations, renovations and/or property improvements may be billed back to the Landlord on a net basis for projects up to \$1,500.00.

- (b) For projects over \$1,500.00, for which the Landlord requires multiple quotes and/or tendering to a number of contractors and suppliers and overseeing of the project, a surcharge of 10% is added to the total cost.
- (c) Legal actions are invoiced at 10% of billings. In the case of Landlord Tenant Board applications and hearings, an additional fee of \$75.00 per hour is charged for time spent, plus reimbursement for all related costs and application fees.

5. ***Duties and Responsibilities of Manager.*** At all times during the term of this Agreement, the Manager shall:

- (a) diligently perform its obligations hereunder;
- (b) collect monthly rents, key deposits and other charges from tenants with respect to the Property, and deposit surplus funds into the Landlord's account, and issue receipts as required;
- (c) to maintain an operating account in trust for the Landlord ("Operating Account") and accumulate/maintain an operating reserve of \$30,000.00 or 3 months of average disbursements, whichever is greater, or such other amount as the parties may agree is required to pay expenses involved in the operation of the Property (hereafter "Operating Reserve"). For greater certainty, the Operating Reserve is only to be used for emergency expenses, mortgage payments, utilities and other essential costs which may from time-to-time result in an excess of expenditures over receipts, and which would be required to maintain the minimum operation of the Property. The Manager shall notify the Landlord if the Operating Reserve drops below the agreed-upon amount. The Manager shall not be required to perform any act or duty hereunder involving the expenditure of funds unless there are sufficient funds in the Operating Account for such expenditure. The Manager may advance sums as necessary but is not obligated to do so. In any such case Landlord agrees to reimburse Manager for such advances promptly upon receipt of notice thereof;
- (d) to maintain a capital reserve in the Operating Account for the Landlord equal to 4% of all monthly rental revenue (Hereafter "Capital Reserve").
- (e) sign, renew or cancel leases and rental contracts for the Property;
- (f) conduct or arrange for inspections of the Property prior to a tenant moving in and again when a tenant moves out;
- (g) conduct or arrange for inspections of the Property for fire safety as and when required.
- (h) advertise the availability of the Property for rent or lease;
- (i) perform reference background checks on prospective tenants, including employment, financial, and prior rental history checks;
- (j) approve all tenants, assignees and sub-tenants;
- (k) terminate tenancies, evict tenants, and sign and serve in the name of the Landlord such notices as deemed appropriate by Manager, in accordance with the Residential Tenancies Act;

- (l) when expedient, and with the Landlord's consent, settle, compromise and release actions or suits against tenants, and/or reinstate tenancies which have been terminated;
- (m) make or cause to be made any repairs to the Property including purchasing materials/supplies and arranging regular servicing of equipment for heating, ventilation and air conditioning;
- (n) provide 24-hour, 365-day emergency answering service for tenants and the Landlord;
- (o) make contracts for utilities and maintenance services to the Property as the Manager shall deem advisable including but not limited to window cleaning, general cleaning, annual and monthly fire safety inspections, or like services except for those services performed directly by the Landlord. The Landlord agrees to assume the obligation of any such contract at the termination of this Agreement;
- (p) promptly pay as and when due all expenses with respect to operating and maintaining the Property out of the Rents and other revenues received, including without limitation, utilities, mortgage payments, bank fees, contractor fees, management fees, supplies, property taxes, special assessments and levies, and insurance. The Manager shall not be liable for late fees assessed unless due to the Manager's negligence. The Manager agrees to secure the prior written approval of the Landlord on all expenditures in excess of \$1,500.00 for any one item except for:
 - (i) monthly or recurring operating charges,
 - (ii) emergency repairs if, in the opinion of the Manager, such repairs are necessary to prevent damage and to protect the Property, the occupants, the Landlord and/or the Manager,
 - (iii) charges which must be paid to avoid suspension of services or the assessment of penalties or fines,
 - (iv) turn-over maintenance expenses to prepare the Property for move-in of tenants;
- (q) keep full and detailed records covering the management of the Property, and upon providing reasonable notice, the Landlord shall at all reasonable times have access to such records in connection with the operation, maintenance and management of the Property, and the Landlord's accountants shall have the right to audit such books and records and take copies therefrom;
- (r) remit net rents to the Landlord by the 20th day of the month for all receipts less disbursements of the preceding month and provide monthly statement of receipts and disbursements for the period. Each monthly statement shall be accompanied by a list of all rental arrears and vacancies;
- (s) within 90 days after the end of each calendar year, prepare and submit to the Landlord a complete report of receipts and disbursements relating to the Property for the preceding year;
- (t) arrange, pay for and supervise labour and employees required for the maintenance of the Property, including maintenance and janitorial staff, and an on-site superintendent as may be required. The Manager shall have the right to perform any of its duties through its representatives, agents or employees, and shall not be responsible for the acts, defaults or negligence of such parties if reasonable care has been exercised in their appointment and retention.

6. ***Duties and Responsibilities of Landlord.*** At all times during the term of this Agreement, the Landlord shall:

- (a) indemnify and save the Manager and its officers, directors, agents and employees harmless, during and after the termination of this Agreement, from and against any and all actions, causes of action, suits, claims, costs, penalties, fines, expenses, legal fees, liabilities or damages, including but not limited to those arising out of any injury or death to any person or persons or damage to any property of any kind whatsoever and to whomsoever belonging, including the Landlord, which is in any way related to the management of the Property by the Manager or the performance or exercise of any of the duties, obligations, powers or authorities herein or hereafter granted to the Manager. The Landlord agrees that Manager will not be held liable for any error of judgment or mistake of law or fact or for any loss caused by the Manager's negligence except when the loss is caused by the Manager's willful misconduct or gross negligence. The Landlord further agrees the Manager shall not be held liable for loss of rent by vacancies or through default of the tenant to pay the rent, nor for the damages to or destruction of the premises or Property leased or to the contents thereof nor for the removal of articles by the tenant or others, or for misappropriation or theft in any such circumstances.
- (b) at its sole expense, diligently defend the Manager in respect to any such claims, legal proceedings, and court actions and during and after the termination of this Agreement, if the Manager becomes involved in any proceedings of litigation by reason of having been the Landlord's agent, such provisions shall apply as if this Agreement were still in effect.
- (c) provide complete and accurate information to the Manager, including disclosure of all known facts that materially affect the value of the Property. The Landlord acknowledges that the Manager will rely on Landlord's representations regarding the Property when dealing with prospective tenants, and the Landlord will indemnify and save the Manager and its officers, directors, agents and employees harmless from and against any and all actions, causes of action, suits, claims, costs, expenses, legal fees, liabilities or damages, and from liability to any person, to the extent based on the Landlord's misstatement, negligence, action, inaction, or failure to perform the obligations of this Agreement or any lease or agreement with a vendor, or the existence of undisclosed material facts about the Property;
- (d) establish a competitive rental rate for the Property in accordance with existing market conditions, and change the rental rate as necessary with the objective of maintaining the Landlord's Operating Reserve and Capital Reserve;
- (e) approve any capital improvements the Manager deems necessary;
- (f) upon demand from the Manager, promptly deposit in the Operating Account, or pay to the Manager as the case may be, the amount of any excess of expenditures over receipts including amounts required to maintain the operating reserve. In the event that all or any portion of such an excess remains unpaid 15 days following the presentation of a statement from the Manager showing the amount of the excess, and in the event the Manager has advanced such funds (but not obligated to do so), the Manager shall be at liberty to charge a service charge equal to Two percent (2%) of the amount of the excess that remains unpaid each month;
- (g) inform the Manager before listing the Property for sale;
- (h) upon termination of this Agreement, assume obligations of all contracts that the Manager entered into on the Landlord's behalf;

- (i) obtain and maintain rental property insurance on the Property;
- (j) carry, at the Landlord's sole cost and expense, public liability and property damage insurance in the minimum amount of \$5,000,000.00 per occurrence to protect the interests of the Manager and the Landlord. Such insurance will name both the Landlord and the Manager as insured parties. Manager may request from time-to-time that the Landlord provide copy of said insurance policy which the Landlord shall furnish to Manager within 5 business days upon each request. Landlord shall keep said policy in effect at all times and not cancel or allow such insurance policy to lapse, and it shall notify Manager of any such events or renewals.
- (k) provide to Manager an initial deposit to establish the Operating Reserve in the Operating Account and provide additional funds as and when may be required to maintain the Operating Reserve at all times.
- (l) Provide snow removal and groundskeeping services for the Property, and perform any other services that the Landlord and Manager agree in writing that the Landlord is to provide for the Property.

7. ***Property Inspections.*** Inspections of the Property conducted by the Manager's employees prior to move-in and following move-out of a tenant are for the sole purpose of determining the condition of the Property, and the Landlord acknowledges and understands that such employees are not licensed contractors and cannot give opinions or estimates with respect to costs of repairs or replacements.

8. ***Fiduciary Relationships.*** The Manager may engage or use any person, firm or company associated, affiliated or otherwise connected with it. Including a parent or subsidiary company to perform any work or services for the Property within the scope of the Manager's duties under the provisions of this Agreement, without being in breach of any fiduciary relationship with the Property.

9. ***Compliance with Laws.*** The Property will be rented in compliance with the provisions of the Residential Tenancies Act, including but not limited to provisions prohibiting discrimination on the basis of ethnic background, religious preference or sexual orientation.

10. ***Notices.*** All notices required or permitted to be given pursuant to this Agreement shall be delivered by hand to the party for which it is intended, or sent by regular mail, fax, electronic email or other form of transmitted or electronic message or sent by prepaid courier directly to such party at the following addresses, respectively:

If to the Manager:

Descon Management Group Ltd
321-101 Worthington St. E,
North Bay, ON, P1B1G5
Fax: 705-472-6214
Email: john@descongroup.com
Attention: John Demels

If to the Landlord:
CORPORATION OF THE TOWN OF MATTAWA
160 Water St, Box 390
Mattawa, Ontario P0H 1V0
francine.desormeau@mattawa.ca

or at such other address as either party may stipulate by notice to the other. Any notice delivered by hand or prepaid courier or sent by facsimile or electronic email shall be deemed to be received on the date of actual delivery thereof. Any notice sent by mail shall be deemed to be received on the third (3rd) day following the date that the notice was mailed.

11. ***Binding Effect.*** This Agreement shall be binding upon the parties hereto and their respective heirs, administrators, executors, successors and assigns.

12. ***Assignment.*** Neither party may assign its rights, duties or obligations under this Agreement without the prior written consent of the other party.

13. ***Entire Agreement.*** This Agreement, the Addendum and any schedules attached hereto constitute the entire agreement between the parties to this Agreement pertaining to the subject matter hereof and supersede all prior and contemporaneous agreements, understandings, negotiations and discussions, whether oral or written, of the parties and there are no warranties, representations or other agreements between the parties in connection with the subject matter of this Agreement except as specifically set forth herein. No variance or modification hereof shall be valid or enforceable, except by supplemental agreement in writing between the parties. The Manager shall have no other implied duties except as set forth herein.

14. ***Governing Law.*** This Agreement shall be governed by and construed in accordance with the laws of the Province of Ontario and the laws of Canada applicable therein. Any legal actions, claims or demands shall be handled in a court of competent jurisdiction within such province.

15. ***Dispute Resolution.*** Any controversy or claim arising out of or relating to this Agreement, with the exception of injunctive relief sought by either party, shall be submitted to arbitration before an arbitrator agreed upon by the parties, or if the parties cannot agree upon an arbitrator within thirty (30) days, to an arbitrator selected by the ADR Institute of Canada, Inc. The arbitration shall be conducted under the rules then prevailing of the ADR Institute of Canada, Inc. The arbitrators may award legal fees and costs as part of the award. The award of the arbitrators shall be binding and may be entered as a judgment in any court of competent jurisdiction.

IN WITNESS WHEREOF the parties hereto have executed this Agreement on the date first above written.

DESCON MANAGEMENT GROUP LTD

**CORPORATION OF THE TOWN OF
MATTAWA**

By: _____

By: _____

John Demeis, President

NAME & TITLE

By: _____

NAME & TITLE

Witness: _____

Witness: _____

Print Name

Print Name

FILE

Mattawa Historical Society

Inc. 1976
Operating

Société Historique de Mattawa

MATTAWA AND DISTRICT MUSEUM

285 First Street, P.O. Box 9, Mattawa, Ontario POH 1V0
1-705-744-5495

copy to
agenda
orig. to Museum
file

Meeting of Mattawa Museum Board Thursday Nov 18, 2021 10am
MINUTES at Mattawa Legion 254

4.10

Attendance :

Ginette Dupuis, Treasurer Kim Duchesne Diane Gallupe, alternate
Diane Donley, Secretary Jim Burton

Regrets:

John Pineau, Tom Gibson, Garry Thibert, Bernie MacDonald, Laura Ross, Town Liaison
Chaired by: Jim Burton

Acceptance of Agenda
moved by Ginette Dupuis, seconded by Jim Burton

Acceptance of Minutes of Oct 21, 2021 meeting
moved by Diane Gallupe seconded by Jim Burton

MOTION 2021-11-01

Financial Report dated Nov 17, 2021 attached
moved by Jim Burton seconded by Diane Gallupe

MOTION 2021-11-02

Treasurer, Ginette Dupuis
Plan to end contract with Ceridian payroll by Dec 31, 2021

Curator's Report X

Strategic Way Ahead
in progress

Health & Safety Committee
Cabinet has been ordered at Home Hardware for hazardous chemicals and paints.
Jim Burton will submit report for upgraded AC

Grants
Applied Oct 19, 2021 for 2021 Museum Assistance Program MAP \$5,000.
Oct 29, 8:30am John Pineau, Judy Toupin and Diane Donley met re The Last Build.. canoe project.
Announcement of Trillium Foudation \$26,000 grant was Oct 14, 2021.

Town Liaison

Website

Correspondence

Oct 14, Roof repair job is up for tender. RFQ by Dec 1.

Phishing emails are to be deleted as junk mail.

Mattawa Hospital Tree of Lights

" That We will donate to Mattawa Hospital for Tree of Lights"

Moved by: Jim Burton, seconded by Ginette Dupuis

MOTION 2021-11-03

Advertising / Promotions X

Gift Shop Committee / Merchandise

online sales are being advertised for Christmas Sales

Train Committee / Display X

Events / Fundraisers

Nov 13/14 at Legion w tees and books \$55. for 2 tables for 2 days.

250\$ sales on the square, \$200 cash sales. Was well received.

Mia Skelling, our bilingual summer employee helped greatly and was paid

\$100 cash for 10 hours' work.

Constitution Committee

constitution draft including 2003, 2010 and 2015 amendments were handed out for discussion / approval at next meeting.

Should be amended every 2 years.

Old Business

Office computer. We are watching for sales at Staples and Walmart

Bicycle Rack

New Security System setup. Diane D to follow up with Mike Guay by end of 2021.

New Business

NEXT MEETING: Dec 16, 2021 @10am, at Mattawa Legion 254

Adjourn: 11:25am <>

Reminder for regular Board meetings. 10 am at Mattawa Legion 254

attachments: Agenda, Motions, Financial

recorded by: DDonley

chair:  date: 24 FEB 2022 <>

Mattawa Historical Society - Société Historique de Mattawa

Mattawa and District Museum
285 First Street, P.O. Box 9, Mattawa, Ontario P0H 1V0
1-705-744-5495

Meeting of the Mattawa Historical Society
Thursday Feb 24, 2022 10am at Mattawa Legion 254
Chaired by: Tom Gibson

MINUTES *draft*

Attendance: Tom Gibson, Pres,
Ginette Dupuis, Treasurer
Diane Donley, Secretary
Kim Duchesne
Jim Burton
Bernie MacDonald
Diane Gallupe, alternate
Laura Ross, Town Liaison (phone in)

Regrets: John Pineau,
Garry Thibert, Vice-Pres

Acceptance of Agenda: moved by Ginette Dupuis, seconded by Kim Duchesne

Acceptance of Minutes of Nov 18, 2021 Meeting:

MOTION 2022-02-01: moved by Jim Burton, seconded by Diane Gallupe

Financial Report: dated Feb 16, 2022 – D. Donley

MOTION 2022-02-02: moved by Jim Burton, seconded by Kim Duchesne

Treasurer: Ginette Dupuis

MOTION 2022-02-03: "Cash register & square to be updated to make all items sold itemized and clearly identifiable by May 1, 2022 and training will be completed for all staff in gift shop" moved by Jim Burton, seconded by Bernie MacDonald

Curator's Report- *attached*

Strategic Way Ahead recap of Jim Burton's Feb 14th meeting with Renee Paquette, Mattawa's facilities manager. Points of interest: The Mattawa Historical Society requires more volunteers; future discussion on how to achieve this requirement. Two long term goals are to focus on the museum being revenue neutral and research the possibility of remaining open year round.

Health & Safety Committee: The Mattawa Historical Society purchased a metal cabinet for paints and solvents. Tom Gibson and Jim Burton will load the cabinet and dispose of the excess chemicals and paints.

Mattawa Historical Society - Société Historique de Mattawa

Mattawa and District Museum
285 First Street, P.O. Box 9, Mattawa, Ontario P0H 1V0
1-705-744-5495

Grants all grants applied for so far are listed in Curator's report.

Town Liaison: phoned in with a message from Renee Paquette that Batallion has fencing, 8Ft high by 120 ft long, for rent \$132/month. Plans for the roof to be done between March 1 and May 6.

Website: nothing to report

Correspondence: 2 emails of interest.

1. From Gabrielle Lehaie at Mattawa Public Library inviting us to participate in opening of the Time Capsule.
2. Events at the Point 2022. Diane D emailed to Jess Knowlton asking of any plans for Vendor days and July 1 at the Point. *(Jess is away for a week)*

Advertising / Promotions: All members of the board are to present/discuss during the next meeting ideas for next meeting.

Gift Shop Committee / Merchandise: some new items for gift shop. Plans for more merchandise for the Museum Gift Shop and other sails to be discussed at the next meeting.

Train Committee / Display: Nothing to report

Events / Fundraisers: Any new fundraising ideas are welcome for next meeting

1. Apr 2/3 Spring vendor tables at Legion. Diane D has booked to sell tees / hoodies / books and have handouts about the season's plans (can take square), Kim Duchesne will assist.
2. June 21 Indigenous day Kim Duchesne will contact Cindy at Madajewan to to plan with them and keep Judy and Board informed.
3. Time Capsule opening w Library Gabrielle Lehaie invited us to partner. Tom will and keep Judy and board informed.
4. Lottery 50/50 with early bird draw to help with book printing. Price \$10 ea or \$25/3. Selling tickets online and in house when Covid restrictions allow.
 - a. Start date: March 15, 2022 Draw dates: Early bird: May 18, 2022, prize: Museum Hoodie and T shirt, value \$80.
 - b. Main draw date: July 1, ticket selection by random draw program.
5. Catch the Ace tickets, we have asked to sell Catch the Ace tickets. We plan to be open daily from May 18 to end of September. We can begin selling tickets as museum opens.
6. Diane Gallupe is offering a quilt for a new lottery beginning July 1, 2022.
7. Reprinting some out of print local publications. More next month.

Mattawa Historical Society - Société Historique de Mattawa

Mattawa and District Museum
285 First Street, P.O. Box 9, Mattawa, Ontario P0H 1V0
1-705-744-5495

Constitution Committee Draft of the new constitution is complete and being reviewed.
To be updated by next meeting

Old Business

1. Office computer. Works better since Bell fixed the lines across the road. (We do not need a new desk top computer at this time)
2. Bicycle Rack Diane G will order one
3. Camera Security System DD / Mike Guay (Mikey PC) set up the system before Christmas.

NEXT MEETING: March 17, 2022, 10am

Adjourn: 11:50am

Reminder for regular Board meetings are conducted on the third Thursday of each month at 10 am at Mattawa Legion 254.

Attachments: Agenda, Motions, Financial, Curator's report
recorded by: DDonley

chair:

date: _____

February 2022

Curator's Report

This is a brief outline of details that I have been working on, with assistance from various Board members during the off-season.

Special Note: a budget has been made to apply for Grant Applications. If grants are not received, then the bare minimum we will need for this canoe build are the security gates and security cameras.

Grant Applications:

- North Bay and Area Community Foundation – December 2021

This application for a grant to help with costs associated with the Canoe Build such as tents, security gates, security cameras, the reprinting of a book, etc. This wasn't an application for a specific amount, as they not only decide who will receive a grant, but also how much that organization will receive. We had to attach a copy of the budget for this event. We have not heard back from them yet.
- Canada Summer Jobs: CSJ 2022

This is the Federal grant program to hire staff for the summer. The application was for 2 summer staff. We did receive 2 positions last season. We usually hear in mid-March if we've been successful
- Summer Experience Program – SEP 2022

This is the Provincial grant program for summer staff. The application was also for 2 staff. We did not receive this grant last season
- Reconnect Ontario 2022

This is a Provincial grant program directed toward the Tourism, Cultural and Heritage sectors of the province. It is specifically for organizations such as the museum to help fund special events to help increase attendance/admissions. The amount that we were eligible for, based on the budget presented was \$106,000. If received this would go towards security items, the construction of an indoor exhibit, billboard signage, marketing and advertising for the event, hiring of specific staff member to assist curator with organization of opening events, etc. We do not have a specific date that we would be notified if we have been successful.
- Heritage Organization Development Grant: HODG 2022

This is also a provincial grant available to museums that goes towards operational activities. We did receive \$1545 last season. Applications for this should open soon as deadline will be June 2022

Meetings with Marcel and Joanne Labelle

There are ongoing meetings as we begin to get things organized for the beginning of the build in mid-May. The tentative launch date will be September.

Marcel will be erecting the cradle stand that will hold the canoe as it is being built. He has already harvested the cedar that will be used. We are planning a soft opening on May 18th. He will do a special smudging ceremony, then 4 days later – Saturday he will begin building the area he needs for the canoe.

Marcel will be joined by his two grandsons, ages 14 and 16 for this build. There is also a group from Nipissing University Indigenous Studies group who will participate in the gathering of some of the roots needed.

I have been in touch with F.J.'s Multimedia teacher, Derek Larose. He has a class who is interested in doing a project about this build.

Joanne Labelle is getting organized to conduct mini canoe building workshops. These will be workshops that people will register and pay for. Am in contact with our local Metis office and they would like to support us by offsetting costs for these workshops.

Applications for funding will assist with security fencing, security cameras, billboard signage, indoor exhibit, filming, advertising.

The basics needed to begin the build will be Security Fencing and security cameras. Marcel will supply everything else he needs to get started.

On a personal curator's note:

This Canoe Build is a big deal. It may not seem so in our smaller world of community, but in the bigger world community, it is a big event and as I receive more emails and Marcel receives many many emails and phone calls, I know I've come to realize just how big this event is. It is a Live History Exhibit. It is unique and it will draw a diverse demographic of people to it and, thus, to our museum. This is important.

As well, we are getting our new roof! That should be a cause for celebration for all of us, but it also means a great deal of work. The prep before the construction starts is moving 20 exhibits on the upper level. Everything must be catalogued and recorded. I will take pictures and sort and label things so that when it is time to put things back together, it will not be too complicated. We will not have a lot of time between the end of construction and the museum opening. I will meet with Alex

and we will have a plan in place, so if we have volunteers to help, it will run as smoothly as possible.

Judy Toupin, Curator

These are the must have items for the Canoe Build. We will need 6 of them.

Safety Barricade Gate - 20 x 6'



[More Images](#)

MOBILE

Heavy-duty barrier prevents access to restricted areas in warehouses or wholesale clubs.

- Extends to a full 20' length. Folds down to a compact 25".
- Yellow powder-coat finish. 16-gauge steel webbing with 14-gauge frame.
- Six 5" swivel casters. Four lock to secure gate position.
- Two end handles for easy mobility.
- Optional safety sign.
- Security chains secure gate to wall or racking.
- Optional Safety Sign sold separately. Hardware included.

MODEL NO.	DESCRIPTION	EXTENDED		FOLDED		WT. (LBS.)	PRICE EACH		IN STOCK SHIPS TODAY
		WIDTH	HEIGHT	WIDTH	HEIGHT		1	2+	
H-9141	Gate	20'	6'	25"	7"	165	\$665	\$638	1 <input type="button" value="ADD"/>

SHIPS VIA MOTOR FREIGHT

Info

From: FONOM Office/ Bureau de FONOM <fonom.info@gmail.com>
Sent: March 16, 2022 12:19 PM
Subject: Letter to FONOM from the NOSM
Attachments: 2022 03 16 NOSM Ltr to FONOM Dr Verma-signed.pdf

copy to agenda
4.11

Good afternoon

The FONOM Executive wanted to share the Attached Letter with the Municipalities of the Northeast. The Board also wanted to thank the Membership for their assistance. The Province of Ontario government added 30 more undergraduate and 41 additional postgraduate positions to our complement to roll out over the next five years.

Talk soon, Mac

Mac Bain
Executive Director
The Federation of Northern Ontario Municipalities
615 Hardy Street North Bay, ON, P1B 8S2
Ph. 705-498-9510

“BIG DATA Means BIG IDEAS”.

2022 FONOM Conference

Hosted by the City of North Bay, May 9-11, 2022

Best Western, 700 Lakeshore Drive, North Bay, ON (705) 474-5800



Northern Ontario
School of Medicine
École de médecine
du Nord de l'Ontario
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March 16, 2022

Danny Whalen, President
Federation of Northern Ontario Municipalities
Email: dwhalen@temiskamingshores.ca

RE: NOSM Expansion Announcement

Dear Danny,

I write with deep humility and appreciation for your efforts and advocacy for medical education expansion for NOSM. Your voices were heard loud and clear and yesterday the Ontario government added 30 more undergraduate and 41 additional postgraduate positions to our complement to roll out over the next 5 years. The [government press](#) release and the [NOSM media release](#) are attached.

I would be so grateful if you could send this message to the Mayors, Councillors and City Councils on my behalf to say: Thank you, Merci, Marsi, Miigwetch.

Collectively you helped us take a valued and important step in transforming the health-care system in Northern Ontario. With these increases we will eliminate the gaps in health human resources and create equitable access to care in northern Ontario. Now, NOSM will be Canada's first independent medical university and with your ongoing support we will continue to be one of the greatest education and physician workforce strategy success stories of Northern Ontario.

Please accept my sincere gratitude for everything you all did and have done for NOSM. I look forward to speaking at NOMA's annual meeting in April and at the FONOM meeting in May.

With warm regards,

Sarita Verma BA, LLB, MD, CCFP, FCFP
Dean, President, and CEO
Northern Ontario School of Medicine

cc: Mac Bain fonom.info@gmail.com

NEWS RELEASE

Ontario Training More Doctors as it Builds a More Resilient Health Care System

Province Launching Largest Expansion of Medical School Education in Over 10 Years

March 15, 2022

[Office of the Premier](#)

BRAMPTON — The Ontario government is expanding medical school education as it continues to build a stronger, more resilient health care system, especially in growing and underserved communities. Ontario is adding 160 undergraduate seats and 295 postgraduate positions over the next five years, the largest expansion of undergraduate and postgraduate education in over 10 years.

“As our province grows, our government has a plan to build a stronger, more resilient health care system,” said Premier Doug Ford. “We’ve already shored up domestic production of critical supplies like PPE and have added thousands more hospital beds. Now, building on our work to recruit and retain nurses and personal support workers, we’re launching the largest expansion of medical education in ten years.”

This expansion will support all six medical schools across Ontario, including the University of Toronto’s new Scarborough Academy of Medicine and Integrated Health, the Queen’s-Lakeridge Health Campus, the Northern Ontario School of Medicine, Western University, McMaster University and the University of Ottawa. Medical seats will also be allotted to the new Ryerson School of Medicine in Brampton when it becomes operational.

“Ontario’s health care professionals are some of the finest practitioners in the world and that is a testament to the education they receive through Ontario’s universities and colleges,” said Jill Dunlop, Minister of Colleges and Universities. “This expansion will increase access to family and specialty physicians and other health care professionals in every corner of the province to ensure that Ontarians can access the health care they need, when they need it, wherever they may live.”

Expanded undergraduate and postgraduate medical school positions will be allocated as follows:

- Ryerson University will receive 80 undergraduate seats and 95 postgraduate positions
- University of Toronto will receive 30 undergraduate seats and 45 postgraduate positions
- Northern Ontario School of Medicine will receive 30 undergraduate seats, and 41 postgraduate positions
- Queen’s University will receive 20 undergraduate seats and 30 postgraduate positions
- Western University, McMaster University and University of Ottawa will each receive 28 postgraduate positions.

“Ontario’s doctors are key partners of a strong and sustainable health care system,” said Christine Elliott, Deputy Premier and Minister of Health. “Supporting more students to become physicians is a key part of our plan to build up our health care workforce and ensure patients can access the care they need no matter where they live.”

Quick Facts

- The University of Toronto’s new Scarborough Academy of Medicine and Integrated Health will also receive funding for enrolment in life sciences and physical therapy programs.
 - To strengthen the health and long-term care workforce, [Ontario is investing \\$342 million](#), beginning in 2021-22, to add over 5,000 new and upskilled registered nurses and registered practical nurses as well as 8,000 personal support workers. In addition, Ontario is investing \$57.6 million, beginning in 2022-23, to hire 225 nurse practitioners in the long-term care sector.
-

Quotes

"As a growing city with pressing healthcare needs, I'm proud of the fact that the first new medical school in Ontario in over 30 years is being built right here in Brampton. After years of chronic staffing shortages, budget cuts, and neglect from previous governments, our community is finally getting our fair share. Brampton's new medical school will give the eager students of today the opportunity to become the skilled doctors serving our community tomorrow — improving access and quality of care for all Bramptonians."

- Hon. Prabmeet Singh Sarkaria
MPP for Brampton South

"Ryerson University will offer a new approach to medical education in Ontario — one that draws on the university's commitment to community, diversity and inclusion, and innovation to address the changing needs for healthcare delivery and practice. We are encouraged and grateful for this announcement of long-term investment by the government of Ontario and we look forward to shaping the future of healthcare with our partners in Brampton and Peel region."

- Mohamed Lachemi
President & Vice-Chancellor, Ryerson University

Additional Resources

- [Ontario Training More Health Care Workers at Indigenous Institutes](#)
- [Ontario is investing \\$35 million to increase enrolment in nursing education programs in publicly-assisted colleges and universities across the province](#)
- [Ontario is investing over \\$115 million to train up to 8,200 new PSWs at publicly assisted colleges](#)
- [Ontario is providing \\$86 million to help train up to 8,000 PSWs through private career colleges and district school boards](#)
- [Ontario Enhancing Personal Support Worker Training](#)
- [Ontario Establishes New Independent Universities in Northern Ontario](#)

Related Topics

Government

Learn about the government services available to you and how government works. [Learn more](#)

Health and Wellness

Get help navigating Ontario's health care system and connecting with the programs or services you're looking for. [Learn more](#)

Media Contacts

Ivana Yelich
Premier's Office
Ivana.Yelich@ontario.ca

Bethany Osborne
Minister Dunlop's Office
Bethany.Osborne2@ontario.ca

NOSM University expansion to aid with Northern Ontario physician shortage

Posted on March 15, 2022



Additional spots for MD and residency will contribute to long-term sustainability of physician workforce

On March 15, 2022 the Government of Ontario announced medical school expansion across the province. With this announcement, NOSM University will see an added 30 medical degree and 41 residency spots over the next five years.

“Thank you to Premier Doug Ford, Minister of Health Christine Elliott and Minister of Colleges and Universities Jill Dunlop for making changes that will impact the health of our Northern communities,” says Dr. Sarita Verma, Dean, President and CEO of NOSM. “They have supported the creation of Canada’s first independent medical university effective April 1 and now, with this expansion, are providing new physician spots for the North. It is an exciting time for NOSM University.”

According to NOSM’s estimates, more than 300 physicians are needed in the North and that number does not factor retirements that may take place over the next five years.

“As part of our promise to deliver high quality health care to all parts of Ontario, we are ensuring that the doctors of tomorrow have access to the world-class training that Ontario’s medical schools provide,” says Premier Doug Ford. “This is the largest expansion of medical education in 10 years and is a key element to building a stronger and more resilient province for generations to come.”

NOSM’s latest strategic plan, *The NOSM Challenge 2025*, will move forward with addressing the urgent physician workforce shortage, innovate health professions education and strengthen research capacity while embedding social accountability throughout.

“This is another important step in transforming the health-care system in Northern Ontario to eliminate the gaps in health human resources and create equitable access to care,” says Dr. Verma. “We cannot underestimate the impact that Northern Ontarians make when they pull together and advocate for change. I want to particularly acknowledge the Ontario Medical Association, the Federation of Northern Ontario Municipalities and the Northwestern Ontario Municipal Association and their members. Municipalities, big, small and all, have had loud voices heard at Queen’s Park.”

NOSM currently enrolls 64 MD students and 60 first-year residents per year.

– 30 –

NOSM University is Canada’s first independent medical university and one of the greatest education and physician workforce strategy success stories of Northern Ontario. More than just a medical university, it was purpose built to address the health needs of the region. While advocating for equitable access to care, the University contributes to the economic development of Northern Ontario. NOSM University relies on the commitment and expertise of the peoples of Northern Ontario to educate health-care professionals to practise in Indigenous, Francophone, rural, remote and underserved communities. With a focus on diversity, inclusion and advocacy, NOSM University is an award-winning, socially accountable organization renowned for its innovative model of distributed, community-engaged education and research.

Through evidence-based strategies and health-care service models, NOSM University advocates for sustainable solutions for health human resources in Northern Ontario. By preparing, attracting and retaining health-care professionals, the University will improve access to equitable, high-quality health care in the North with an aim to eliminate the gaps.

For further information about NOSM, please contact:

Kimberley Larkin
Manager, Communications
Northern Ontario School of Medicine
Phone: 705-669-7943
Email: klarkin@nosm.ca

Info

Copy to agenda

4.12

From: Pamela Kenwell <eamc@wasagabeach.com>
Sent: March 16, 2022 12:10 PM
Subject: FW: County of Simcoe Regional Government Review Service Delivery Task Force - Fire Services
Attachments: J. Daly - March 11, 2022.pdf

Please find attached a letter from George Vadeboncoeur, Chief Administrative Officer regarding the County of Simcoe Regional Government Review Service Delivery Task Force - Fire Services.

Thank you for your attention to this matter.

Pam Kenwell
Executive Assistant to Mayor, Council and
Chief Administrative Officer
Town of Wasaga Beach
30 Lewis Street
Wasaga Beach, ON
L9Z 1A1
Tel: 705-429-3844 Ext. 2246
Fax: 705-429-6732
E-mail: eamc@wasagabeach.com
Web: www.wasagabeach.com

Town facilities are OPEN to the public from 8:30 a.m. to 4:30 p.m., Monday to Friday. Masks must be worn inside in public areas and in offices and meeting rooms when physical distancing is not possible. Thank you for your cooperation. For updates visit www.wasagabeach.com and our [COVID-19 Information Page](#).

This email message and any attachments are intended only for the named recipient(s) above and may contain information that is privileged, confidential and/or exempt from disclosure under the Municipal Freedom of Information and Protection of Privacy Act. If you have received this message in error, please notify the sender immediately and delete this email message from your computer.

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March 11, 2022

Mr. John Daly
Director of Legislative Services/Clerk
County of Simcoe
1110 Highway 26,
Midhurst, ON
L9Z 1N6

BY EMAIL ONLY

Dear Mr. Daly:

Re: County of Simcoe Regional Government Review Service Delivery Task Force - Fire
Services

Please be advised that the Town of Wasaga Beach Coordinated Committee, during its March 10, 2022 meeting, adopted the following resolution:

"That the Community Services Section of Coordinated Committee receive the Chief Administrative Officer's report on the County of Simcoe Regional Government Review Service Delivery Task Force Fire Services Review for information;

Further that the Community Services Section of Coordinated Committee authorize the Chief Administrative Officer to inform the County of Simcoe that the Town of Wasaga Beach supports recommendations nine and ten of the Fire Service Review report;

And Further, that the Community Services Section of Coordinated Committee authorizes the CAO to request that County Council, through the Regional Government Review, formally request the Province to further review the interest arbitration system, as the changes introduced in 2018 have not impacted wage increases awarded to the fire services sector, often exceeding negotiated settlements for other municipal employee groups, continuing to place a financial strain on municipalities, and creating wage compression with Fire Department leadership;

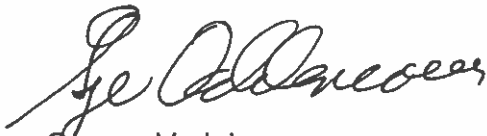
And Further, that as part of the review, the Province confirm that it is the employer's responsibility to define the hours of work that best fits their circumstance rather than an arbitrator awarding a change;

And that this motion be circulated to all municipalities in the Province."

Attached is a copy of the report dated March 10, 2022. Your favourable consideration of this matter is appreciated.

Should you have any questions, please contact me at cao@wasagabeach.com or (705) 429-3844 Ext. 2222.

Sincerely,



George Vadeboncoeur
Chief Administrative Officer

/pk

- c. Wasaga Beach Town Council Members
Association of Municipalities of Ontario
All Municipalities in Ontario

STAFF REPORT

TO: Community Services Section of Coordinated Committee
FROM: George Vadeboncoeur, Chief Administrative Officer
SUBJECT: County of Simcoe Regional Government Review
Service Delivery Task Force - Fire Services Report
DATE: March 10, 2022



RECOMMENDATION

THAT the Community Services Section of Coordinated Committee receive the Chief Administrative Officer's report on the County of Simcoe Regional Government Review Service Delivery Task Force Fire Services Review for information;

FURTHER that the Community Services Section of Coordinated Committee authorize the Chief Administrative Officer to inform the County of Simcoe that the Town of Wasaga Beach supports recommendations nine and ten of the Fire Service Review report.

BACKGROUND

The County of Simcoe established a Service Delivery Task Force Committee of County Council members to undertake reviews of the following services to determine if efficiencies could be found leading to improved services to tax payers. The services being reviewed are:

- Conservation Authority Services
- Fire Services
- Land Use Planning Services
- Library Services
- Transit Services
- Water and Waste Water Services
- Storm Water Management Services – completed, no further action required
- Legal Services – completed, no further action required

The subject of this report is the review of Fire Services.

The County engaged a third-party consultant to conduct a comprehensive review of Fire Services in the County of Simcoe, identifying possible efficiencies and preferred Service Delivery models including regional and sub-regional service models.

Through an RFP process, Pomax Consulting Inc. (Pomax) was selected by the County to complete the review. The Pomax team commenced the project and municipal engagement in May 2021.

On December 6, 2021 the County of Simcoe Regional Government Review Service Delivery Task Force received the final report and passed a resolution requesting that the report be sent to individual municipal Councils for review and comment.

The ten recommendations tabled with the Task Force are as follows:

1. "Share fire chiefs wherever possible. Examples of this include Innisfil and Bradford-West Gwillimbury, and Penetanguishene and Midland. There is an expectation that the number of responses will decline in the next few years as the province implements Medical Priority Dispatch System (MPDS). An advantage of sharing fire chiefs may be that the joint chief will find realistic ways to rationalize training, prevention, public education, and stations. Essa Township has an opportunity to share a fire chief with a neighbouring community or even amalgamating.
2. Share recruitment, intake, selection, training, and equipment in the same manner as takes place in North Simcoe. Duplication of these processes can be expensive. Sharing also supports consistency so that when the time comes that firefighters from different departments have to work together at mutual aid or other major incidents, they are familiar with common practices.
3. Share public education and prevention resources. This may not save money but may accomplish consistency in neighbouring communities and may enhance some communities that have inadequate resources.
4. Where possible consolidate fire services. This is not a minor step but it is one that has been accomplished before when municipalities amalgamate or a decision is made that shared services is best for a community <https://lincoln.ca/news/2021/06/media-releasetowns-lincoln-and-grimsby-embark-shared-fire-service-pilot-project>.
5. Several fire departments, during interviews, discussed establishing training centres – some with the perspective of providing services for a fee to other fire departments. Prior to taking those steps, partnerships should be discussed to defray costs and to determine the best location for training centres. Training centres that are established with the objective of defraying costs by renting to other fire departments do not have a history of success.

6. Prior to considering building a new fire station, undertake a needs analysis including response modelling and incident type. Fires may be an impetus for establishing a new or additional fire station but sometimes medical incidents are held out as part of the justification. Fires are on a downward trend. It is possible medical responses will also trend downwards. Schedule 1 RGR 2021-357 Page 28 Simcoe County Fire Services Review Final Report Part 1 Page | 27
7. Where possible, consider contracting services with a neighbouring municipality. Ramara Station 2's response area is a possible opportunity as are responses to areas that border other full time fire departments.
8. Employ the precept of closest or quickest vehicle responds. Although some form of cost per call may have to be worked out using the closest fire resource delivers service sooner.
9. Obtaining and understanding fire department data and information, particularly outcome information to answer the question "Why are we doing what we are doing?" should be the primary objective of all municipalities. It does not exist now notwithstanding the efforts of some departments who are attempting to secure information. This is a major undertaking that is not realistic for individual departments but could be provided by the county on a cost recovery basis. We recommend that municipalities work with the county to obtain that service, or the county should establish the service and offer it to those municipalities who see it as an advantage. During our interviews several CAOs envisioned the county as being the data and information centre.
10. We recommend that representatives of Simcoe County and the municipalities form a committee to further explore these recommendations, particularly the provision of a data service by the county as noted in recommendation 9."

On February 1, 2022 staff received a letter from the County of Simcoe Clerk's Department on behalf of the Service Delivery Task Force asking for feedback on the report.

At the February 10, 2022 Community Services Section of Coordinated Committee the Fire Chief provided a report requesting that if Council members had comments concerning the proposed efficiencies, service delivery models and recommendations outlined in the review, that they provide such comments to the Chief Administrative Officer.

DISCUSSION

Based on the feedback from individual Council members, it is felt two of the ten recommendations found within the Pomax report warrant additional exploration.

Recommendation number nine supports the County providing data collection and analysis services due to challenges for smaller municipalities undertaking the same

exercise. While conducting interviews with municipalities, Pomax received comments from several Chief Administrative Officers indicating that the County could assist as a data and information centre. This would ensure that the data required to make decisions is collected and what is collected is standardized across the County. One area identified is outcome information, similar to the data collected by other emergency services. With automation, training and building on data already collected for other purposes, this should be fairly easy to implement.

Recommendation number ten supports the creation of a committee comprised of municipalities and representatives of the County to further explore all of the recommendations, in particular the provision of a data service by the County as noted in recommendation nine. Some areas of interest include, sharing in the recruiting of volunteer Fire Fighters, Fire Prevention and Training. It was noted that a "...significant level of cooperation and sharing in Simcoe was identified..." as already occurring.

Although it was not considered as part of the review or a recommendation, some Council members feel the disproportionate escalation of firefighter wages and benefits, supported by the Arbitration system, is an issue that deserves attention and resources. It is acknowledged that this is beyond a local issue and should be addressed by the province as a priority as it impacts all fire services.

In discussing the recommendations with the Fire Chief, he is committed to reviewing all aspects of his administration and operations to identify areas to improve efficiencies and service delivery in the spirit outlined in the Promax Report.

Respectfully Submitted,

George Vadeboncoeur
Chief Administrative Officer

From: ROMA Communications <romacommunicate@roma.on.ca>
Sent: March 16, 2022 4:21 PM
To: Info
Subject: ROMA Board - March Highlights

4.13

ROMA Update not displaying correctly? [View the online version](#)
 Add Communicate@amo.on.ca to your safe list



UPDATE

March 16, 2022

Highlights from ROMA's March Board Meeting

The ROMA Board met on March 11. Here are some of the highlights:

- **Focus on Rural Post-COVID Recovery:** Rural Ontario has been changing for some time and the COVID-19 pandemic has accelerated that change. At the meeting, the Board discussed next steps on their action plan, **Opportunities for Rural Ontario in a Post-COVID World**. The plan, launched at the 2022 ROMA Conference in January, looks at how to re-think rural Ontario's role in the economic and social vitality of the province. Its five key themes include digital connectivity, housing, access to service, workforce development and growth opportunities. Stay tuned for ROMA Zone-based sessions to present the plan and gather your insights and ideas on how we can bring it to life.
- **ROMA's launches Housing Committee:** As an immediate priority, the Board approved creating a Housing Committee to inform ROMA's advocacy on affordable and attainable housing in rural Ontario. The committee will include municipal staff and other housing experts, as well as ROMA Board members. It emphasizes the unique needs and capacities of rural Ontario, while aligning its work with the municipal sector. To that end, the Board also received a presentation of **AMO's Blueprint for Action: An Integrated Approach to Address the Ontario Housing Crisis**.
- **Approval of 2022 Strategic Objectives:** The Board also approved its strategic objectives for 2022. ROMA will strive to advance rural municipal priorities, with a focus on the ROMA Action Plan to support the prosperity and essential role of rural communities to the pandemic recovery. ROMA will also maintain strong partnerships across Ontario to ensure a strong and unified municipal sector heading in to the provincial election.

[Learn more from ROMA Chair Robin Jones.](#)

Francine Desormeau

copy to agenda
orig. to CAO. ✓
4.14

From: William Sons <info@williamsonz.ca>
Sent: March 15, 2022 12:19 PM
To: Eschulz
Cc: William Sons; Francine Desormeau
Subject: Mattawa Museum Revised Schedule
Attachments: Mattawa Museum Shingles & Windows.pdf

Hi Ed

Attached is the revised schedule..... Roofers are ready to go on April 11. We will come in the week of the 28th and remove the windows, put the blocking in to accommodate the new shingle installation.

Is the museum committee OK with having plywood over the windows? We will mobilize back as soon as the window order comes in to install and finish the works.

Separate email will come with the drip edge colour.

Thanks

Nik Lubimiv

613-401-4993

--



SAFETY INTEGRITY INNOVATION

williamsonz.ca
info@williamsonz.ca

613 312 9329

Mattawa Museum Shingles & Windows

Name	Assigned to	Start	Finish	% Complete	Mar 20	Mar 27	Apr 3	Apr 10
1 Mobilize		3/28/2022	3/28/2022	0				
2 Removals of Wooden Beams		3/29/2022	3/31/2022	0				
3 Removal of Window, Blocking & Secure Openign W/ Plywood		3/29/2022	4/1/2022	0				
4 Shingle Removal/ Installation		4/11/2022	4/15/2022	0				
5 Window Installation (Pending Arrival)		6/13/2022	6/15/2022	0				
6 Dormer Siding Installation/ Flashing		6/16/2022	6/21/2022	0				
7 Drywall/ Painting		6/13/2022	6/21/2022	0				
8 Demobilize/ Site Clean Up		6/22/2022	6/24/2022	0				



Mattawa Museum Shingles & Windows

Apr 17 Apr 24 May 1 May 8 May 15

Name
1 Mobilize
2 Removals of Wooden Beams
3 Removal of Window, Blocking & Secure Openign W/ Plywood
4 Shingle Removal/ Installation
5 Window Installation (Pending Arrival)
6 Dormer Siding Installation/ Flashing
7 Drywall/ Painting
8 Demobilize/ Site Clean Up

Mattawa Museum Shingles & Windows

Name	May 22	May 29	Jun 5	Jun 12
1 Mobilize				
2 Removals of Wooden Beams				
3 Removal of Window, Blocking & Secure Openign W/ Plywood				
4 Shingle Removal/ Installation				
5 Window Installation (Pending Arrival)				
6 Dormer Siding Installation/ Flashing				
7 Drywall/ Painting				
8 Demobilize/ Site Clean Up				



Mattawa Museum Shingles & Windows

Name	Jun 19	Jun 26	Jul 3	Jul 10	Jul 17
1 Mobilize					
2 Removals of Wooden Beams					
3 Removal of Window, Blocking & Secure Openign W/ Plywood					
4 Shingle Removal/ Installation					
5 Window Installation (Pending Arrival)					
6 Dormer Siding Installation/ Flashing					
7 Drywall/ Painting					
8 Demobilize/ Site Clean Up					



Ministry of Northern Development, Mines,
Natural Resources & Forestry

Ministère du Développement du Nord, des
Mines, des Richesses naturelles et des Forêts

North Bay District Office
875 Gormanville Road
North Bay, ON P1B 8G3
Tel : 705-475-5551
Fax : 705-475-5500

District de North Bay
875 chemin Gormanville
North Bay, ON P1B 8G3
Tél. : 705-475-5551
Télééc. : 705-475-5500



copy to agenda

4.15

March 15, 2022

To whom it may concern,

Please find attached a copy of both the English and French versions of the "Inspection of 2022-2023 Annual Work Schedule for the Nipissing Forest" for your review. The AWS describes forest operations such as road construction, maintenance, and decommissioning, forestry aggregate pits, harvest, site preparation, tree planting, and tending that are scheduled during the year (April 1, 2022 – March 31, 2023).

All future Nipissing Forest Annual Work Schedule notices can be sent electronically to clients who request that format.

If you would like future notices sent to you by electronic mail, please send an email from your preferred email address along with your name/business name and current mailing address to MNRF.NorthBay@ontario.ca In the subject line, please include "Annual Work Schedule Nipissing Forest".

Should you have any questions regarding your communication preferences or have any updates to your mailing or email address, please feel free to send your updates by email to MNRF.NorthBay@ontario.ca or by telephone at (705) 475-5550.

Sincerely,

A handwritten signature in blue ink, appearing to read "Francisco M. Murphy".

Francisco M. Murphy, R.P.F.
Management Forester – Nipissing Forest
Ministry of Northern Development, Mines, Natural Resources and Forestry
875 Gormanville Road, North Bay, Ontario P1B8G3

Enclosure

INSPECTION

Inspection of 2022-2023 Annual Work Schedule for Nipissing Forest

The April 1, 2022 – March 31, 2023 Annual Work Schedule (AWS) for the Nipissing Forest is available electronically for public viewing by contacting the Nipissing Forest Resource Management Inc., during normal business hours and on the Natural Resources Information Portal at <https://nrp.mnr.gov.on.ca/s/fmp-online> beginning March 17, 2022 and for the one-year duration of the AWS.

Scheduled Forest Management Operations

The AWS describes forest operations such as road construction, maintenance and decommissioning, forestry aggregate pits, harvest, site preparation, tree planting and tending that are scheduled to occur during the year.

Tree Planting and Fuelwood

Nipissing Forest Resource Management Inc. is responsible for tree planting on the Nipissing Forest. Please contact the Forest Company listed below for information regarding tree planting job opportunities.

For information on the locations and license requirements for obtaining fuelwood for personal use, please contact the NDMNRF staff listed below. For commercial fuelwood opportunities, please contact the Forest Company listed below.

More Information

For more information on the AWS, to arrange a remote meeting with NDMNRF staff to discuss the AWS or to request AWS summary information, please contact the NDMNRF contact below:

Francisco M. Murphy, R.P.F.
Management Forester
Ministry of Northern Development,
Mines, Natural Resources & Forestry
North Bay District Office
875 Gormanville Road
North Bay, ON P1B 8G3
tel: 705-491-5875 fax: 705-475-5500
e-mail: francisco.murphy@ontario.ca
Office hours: Monday to Friday,
8:00 a.m. to 4:30 p.m.

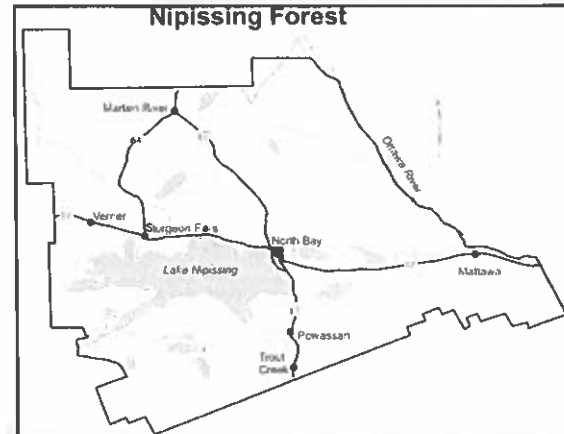
Ric Hansel, R.P.F.
Operations Planning Forester or
Scott McPherson, R.P.F.
Planning Forester
Nipissing Forest Resource Management Inc.
P.O. Box 179, 128 Lansdowne Street East
Callander, ON P0H 1H0
tel: 705-752-5430 fax: 705-752-5736
e-mail: smcpherson@nipissingforest.com
Office hours: Monday to Friday,
8:00 a.m. to 4:30 p.m.

Stay Involved


Further information on how to get involved in forest management planning and to better understand the stages of public consultation please visit:

<https://www.ontario.ca/document/participate-forest-management-ontario/how-get-involved-forest-management>

Renseignements en français : MNRF.NorthBay@ontario.ca



Ontario 

	Job#:	Q82-NEN-191.indd	Version: 1a
	Date:	January 20, 2022 12:00 PM	Operator: khim
	Size:	6.133 " X 8.9078 in	Lines: 125

Info

copy to agenda

From: Rebecca Morrow <Rebecca.Morrow@nbmca.ca>
Sent: March 15, 2022 10:32 AM
Subject: NBMCA January 26, 2022 Approved minutes

4.16

Hello,

The minutes for the NBMCA meeting held on January 26, 2022 have now been posted to our website, and can be found here:

[Members Meetings & Minutes | NBMCA](#)

Kind regards,

Rebecca Morrow
Administrative Assistant
North Bay-Mattawa Conservation Authority
15 Janey Avenue
North Bay, Ontario P1C 1N1
(705) 474-5420 office
(705) 303-8434 cell
rebecca.morrow@nbmca.ca



**North Bay-Mattawa Conservation Authority
ANNUAL GENERAL MEETING – January 26, 2022 5:30pm
VIA ZOOM**

AGENDA

Procedural Matters

1. Acknowledgement of Indigenous Traditional and Treaty Lands
2. Welcome & Introductions and Comments from the Chair
3. Approval of the Agenda
4. Delegation(s)
5. Declaration of Pecuniary Interest
6. Appointment of CAO, Secretary Treasurer as Chair

Election of Officers:

- Chair of the Board
- Vice Chair of the Board
- Executive Committee

7. Adoption of Previous Minutes from December 15, 2021
8. Appointment of Solicitor
9. Appointment of Auditor
10. 2022 Banking & Borrowing Resolution

Written Reports

11. 2022 Board Meeting Schedule (**Appendix #1**)
12. Section 28 Approvals Report and Year End Summary on Reporting on Timelines (**Appendix #2**)
13. Closed Session of the Committee of the Whole

Other Business

14. Conservation Authority Act update
15. New Business
16. Adjournment

**NORTH BAY-MATTAWA CONSERVATION AUTHORITY
MINUTES
of the**

FIRST meeting of the North Bay-Mattawa Conservation Authority held at 5:30 p.m. on January 26, 2022 as an electronic meeting via Zoom.

MEMBERS PRESENT:

Bonfield, Township of	-	Jane Lagassie	(5:35pm – 6:49pm)
Callander, Municipality of	-	Irene Smit	(5:35pm – 6:49pm)
Calvin, Township of	-	Sandy Cross	(5:35pm – 6:49pm)
Chisholm, Township of	-	Nunzio Scarfone	(5:35pm – 6:49pm)
East Ferris, Municipality of	-	Rick Champagne	(5:35pm – 6:49pm)
Mattawan, Municipality of	-	Michelle Lahaye	(6:19pm – 6:49pm)
North Bay, City of	-	Dave Mendicino	(5:35pm – 6:49pm)
North Bay, City of	-	Chris Mayne	(5:35pm – 6:49pm)
North Bay, City of	-	Ed Valenti	(5:35pm – 6:49pm)
Papineau –Cameron, Township of	-	Shelley Belanger	(5:35pm – 6:49pm)
Powassan, Municipality of	-	Dave Britton	(5:35pm – 6:49pm)

MEMBER(S) ABSENT:

Mattawa, Town of	-	Loren Mick
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ALSO PRESENT:

Ann Convery, Accounts payable Clerk
Brian Tayler, CAO, Secretary-Treasurer
David Ellingwood, Manager, Source Water Protection
Helen Cunningham, Manager, Finance & Human Resources
Paula Loranger, Community Relations coordinator
Paula Scott, Director, Planning & Development/Deputy CAO
Rebecca Morrow, Administrative Assistant
Sue Buckle, Manager, Communications and Outreach
Teri Brandt, NBMSPA Member, Village of South River
Valerie Murphy, Regulations Officer

1. Acknowledgement of Indigenous Traditional and Treaty Lands

The Chair read a statement acknowledging Indigenous and Treaty Lands

2. Welcome

The Chair welcomed everyone to the meeting. The Chair reminded members of the changes to the

Conservation Authorities Act and as a result he is stepping down as Chair. Dave highlighted the accomplishments in 2021 including the Improvements to Laurentian Ski Hill and Snowboarding Club. Dave thanked Brian Tayler, Vice Chair Dave Britton and staff for their hard work and dedication.

3. Approval of the Agenda

After discussion the following resolution was presented:

Resolution No. 01-22, Smit-Lagassie

THAT the agenda be approved as presented.

Carried Unanimously

4. Delegations

No delegations.

5. Declaration of Pecuniary Interest

None declared.

6. Appointment of the CAO, Secretary Treasurer as Chair

After Discussion, the following resolutions were presented:

Resolution No. 02-22, Champagne-Belanger

THAT the Chief Administrative Officer be appointed as Chair for the purpose of conducting the election of Conservation Authority Officers and Executive Committee.

Carried Unanimously

Resolution No. 03-22, Smit-Scarfone

THAT Sue Buckle and Paula Scott be appointed as scrutineers for the election of Officers and Executive Committee.

Carried Unanimously

Election of Officers

The Acting Chair discussed some changes that to the Conservation Authorities Act as they relate to

Conservation Authority Members. After discussion, the members thanked Brian for the update and a call for nominations for the position of Chair was held.

Chris Mayne nominated Dave Britton

After a second and third call for nominations with no response the acting Chair asked Dave Britton if he was willing to accept their respective nomination. Dave accepted the position, and the following resolution was presented:

Resolution No. 04-22, Lagassie-Valenti

THAT nominations for the position of Chair are closed.

Carried Unanimously

The Acting Chair then called for nominations for the position of Vice Chair.

Jane Lagassie nominated Chris Mayne
Shelley Belanger nominated Dave Mendicino

After a second and third call for nominations with no response the acting Chair asked Chris Mayne and Dave Mendicino if they were willing to accept their respective nominations. They both accepted. The Chair invited both Chris and Dave to address the Board. They both addressed the Board, and an electronic vote was cast. After the votes were counted, Dave Mendicino was declared as the Vice-Chair. Dave accepted the position, and the following resolution was presented:

Resolution No. 05-22, Smit- Valenti

THAT nominations for the position of Vice-Chair are closed.

The Acting Chair then called for nominations for the Executive Committee. He reminded members that the Chair and Vice Chair are automatically appointed as members to the Executive Committee, and that four more members were required. After a call for members, the following members were acclaimed to the Executive Committee and the following resolution was presented:

Resolution No. 06-22, Champagne-Smit

THAT

Ed Valenti
Chris Mayne
Shelley Belanger
Nunzio Scarfone

Are appointed to the Executive Committee for the year 2022 or until the next AGM, and further;

THAT the Draft 2022 Budget be reviewed by the Executive Committee for a recommendation to the Full Authority Board, and;

That the next Executive Committee meeting be held at 5:40 pm on February 17th, 2022.

Carried Unanimously

At this point in the meeting the Chief Administrative Officer turned the meeting over to the newly elected Chair. The Chair congratulated everyone on their new appointments. After discussion, the following resolution was presented:

Resolution No. 07-22, Lagassie-Valenti

THAT all electronic ballots and voting records pertaining to elections be destroyed.

Carried Unanimously

7. Adoption of Previous Minutes of December 15, 2021

After discussion the following resolution was presented:

Resolution No. 08-22, Lagassie-Champagne

THAT the minutes of the meeting held December 15, 2021 are adopted as written.

Carried Unanimously

8. Appointment of Solicitor

After discussion the following resolution was presented:

Resolution No. 09-22, Lagassie-Valenti

THAT Russell Christie LLP is appointed as solicitor for the Conservation Authority for the year 2022.

Carried Unanimously

9. Appointment of Auditor

After discussion the following resolution was presented:

Resolution No. 10-22, Mayne-Scarfone

THAT BDO be appointed as auditors for the Conservation Authority for the year 2022.

Carried Unanimously

10. 2022 Banking and Borrowing Resolution

After discussion the following resolution was presented:

Resolution No. 11-22, Mendicino-Champagne

THAT TD Bank be appointed to provide banking services for the Conservation Authority for the year 2022 and,

THAT staff are authorized to borrow from TD Bank up to \$300,000.00 for the year 2022 for cash flow purposes.

Carried Unanimously

11. 2022 Board Meeting Schedule

After discussion the following resolution was presented:

Resolution No. 12-22, Smit-Cross

THAT the Board of Directors sets the Board Meeting schedule for 2022 and that staff are directed

to make necessary arrangements to accommodate the agreed upon dates and times;

AND THAT the report from the Administrative Assistant dated January 19, 2022 be received and appended to the minutes of this meeting.

Carried Unanimously

12. Section 28 Approvals and Year End Summary on Reporting Timelines

The members reviewed the report. After discussion, the following resolution was presented:

Resolution No. 13-22, Scarfone-Cross

THAT the Development, Interference with Wetlands and Alterations to Shorelines and Watercourses January 20, 2022 members Report and the Annual Reporting on Timelines Year-End Report be received and appended to the minutes of this meeting.

Carried Unanimously

13. Closed Session of the Committee of the Whole

After discussion, the following resolutions were presented:

Resolution No. 14-22, Valenti-Champagne

THAT the meeting move into a closed session of “Committee of the Whole” to discuss legal matters.

Carried Unanimously

Ed Valenti declared a Conflict of interest, and did not participate in the Closed session of Committee of the Whole

Resolution No. 15-22, Smit-Lahaye

THAT the meeting move out of a closed session of “Committee of the Whole” and back into an open meeting.

14. Conservation Authorities Act Update

Brian Tayler updated members on the Conservation Authorities Act. After discussion, the members

requested that a link to Conservation Ontario's press release pertaining to municipal levies be sent to the members, afterwards the members thanked Brian for the update.

15. New Business

None declared.

16. Adjournment (6:49 p.m.)

As there was no new business, the following resolution was presented:

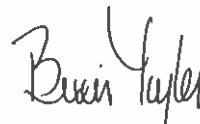
Resolution No. 16-22, Champagne-Lahaye

THAT the meeting be adjourned, and the next meeting be held at 5:30 pm Wednesday February 23, 2022 in a format to be decided or at the call of the Chair.

Carried Unanimously



Dave Britton, Chair



Brian Tayler, Chief Administrative Officer, Secretary Treasurer

**APPENDIX #1
(01-26-22)**

TO: The Chairman and Members
of the Board of Directors,
North Bay-Mattawa Conservation Authority

ORIGIN: Rebecca Morrow, Administrative Assistant

DATE: January 19, 2022

SUBJECT: 2022 Members Meeting schedule

Background:

The North Bay Mattawa Conservation Authority (NBMCA) Members meeting dates for the upcoming year are typically set at during the first meeting of the year. The NBMCA Members set the dates and times of the meetings. The Chair of the NBMCA may call additional meetings, change and/or cancel meetings dates and locations at their call.

The typical pattern for the NBMCA Members meeting has been at 5:30 pm every 4th Wednesday of the month, with exception to July (there is no meeting in July), August (typically meeting on the 3rd Wednesday of August) and December to accommodate Christmas. If this pattern is to continue for the year 2022 the dates would be the following:

- Wednesday February 23, 2022
- Wednesday March 23, 2022
- Wednesday April 27, 2022
- Wednesday May 25, 2022
- Wednesday June 22, 2022
- July – No meeting
- Wednesday August 17, 2022
- Wednesday September 28, 2022
- Wednesday October 26, 2022
- Wednesday November 23, 2022
- Wednesday December 21, 2022

The above dates are a recommendation of the dates using the past Members meeting pattern. The Members reserve the discretion to set the Board meeting schedule as they see fit in order to accommodate the best interest of all members' ability to attend meetings and taking into consideration the various other committees, Boards and obligations that members are also committed to.

Analysis

Members of the Board of Directors shall set a Board meeting schedule for the year 2022.

RECOMMENDED RESOLUTION:

That the NBMCA Members set the meeting schedule for 2022 and that Staff are directed to make the necessary arrangements to accommodate the agreed upon dates and times.

And that this Board Report is received and appended to the minutes of this meeting.



Rebecca Morrow, Administrative Assistant



Brian Tayler, CAO/Secretary-Treasurer

TO: The Chairman and Members
of the Board of Directors,
North Bay-Mattawa Conservation Authority

ORIGIN: Valerie Murphy, Regulations Officer

DATE: January 20, 2022

SUBJECT: Report on Development, Interference with Wetlands, and Alterations to Shorelines and Watercourses Permits and the North Bay-Mattawa Conservation Authority Annual Reporting on Timelines Year-End Report January 1 to December 9, 2021 for the members information

Background:

Section 28 of the *Conservation Authorities Act*, and subsequently Ontario Regulation 97/04 empowers each Conservation Authority to establish their own regulation to prevent the loss of life and property due to flooding and erosion, and to conserve and enhance natural resources. On May 4, 2006 the North Bay-Mattawa Conservation Authority (NBMCA) received its regulation entitled the Development, Interference with Wetlands, and Alterations to Shorelines and Watercourse Regulation (Ontario Regulation 177/06). This regulation will continue to be used as the tool by which the NBMCA manages issues related to development in natural hazard areas including areas with floodplains, wetlands and steep slopes. Within this regulation, a permit may be given by an Authority for development applications within the Authority's jurisdiction for:

28(1)(b) prohibiting, regulating or requiring permission of the authority for straightening, changing, diverting or interfering in any way with the existing channel of a river, creek, stream or watercourse, or for changing or interfering in any way with a wetland;

28(1)(c) prohibiting, regulating or requiring the permission of the authority for development if, in the opinion of the authority, the control of flooding, erosion, dynamic beaches or pollution or the conservation of land may be affected by the development.(Conservation Authorities Act, R.S.O. 1990, Chapter C.27).

On February 8, 2013, the amended Ontario Regulation 177/06 came into effect. These amendments were approved by the NBMCA Board of Directors on December 19, 2012. One of the amendments that was included, and which was approved by the NBMCA Board of Directors, included the delegation of approvals of permit applications to the following designated employees:

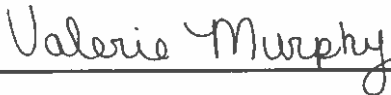
- Chief Administrative Officer, Secretary-Treasurer
- Director, Planning & Development

As such, this Board Report is being presented to the NBMCA Board of Directors for information purposes.

Analysis:

Two new permits have been issued by the Conservation Authority since the previously approved minutes as per the policies, procedures, and guidelines of the NBMCA under Development, Interference with Wetlands and Alterations to Shorelines and Watercourses Regulation. A table summarizing the details of these permits is attached to this report.

Of the newly issued permits one was issued for the site preparation and construction of a new single-family dwelling. The other was issued under the updated Memorandum of Understanding between Conservation Ontario and Hydro One Networks for routine maintenance and wood pole replacement on Hydro One right of way.



Valerie Murphy, Regulations Officer



Brian Tayler, CAO-Secretary Treasurer

DEVELOPMENT, INTERFERENCE WITH WETLANDS AND ALTERATIONS TO SHORELINES AND WATERCOURSES

FOR NBMCA BOARD INFORMATION ON: January 18, 2022 PERMIT YEAR: 2022

File No.	Name of Applicant	Municipality	Legal Description/ Address	Name of Regulated Feature	Nature of Work	Date Complete Application Received	Development, Interference with Wetlands and Alterations to Shorelines and Watercourses	
							Permit No./Date of Issuance	
RNB-21-92	Hydro One Networks Inc.	North Bay	Hydro One ROW north of Highway 17 West	Duchesnay Creek and wetland areas	Wood pole replacement project	December 8, 2021	#130-21 December 13, 2021	
RNB-21-93	Isaac Fehr	North Bay	452 Surrey Drive	Escarpment	Grading and new single-family dwelling	December 15, 2021	#131-21 December 16, 2021	

North Bay-Mattawa Conservation Authority Annual Reporting on Timelines Year-End Report January 1, 2021 to December 31, 2021

The following is a summary of the permits issued within North Bay-Mattawa Conservation Authority (NBMCA) area of jurisdiction and the project category they fall under. This year end report covers the permits issued in the 2021 permitting year from January 1 to December 31 and how they fit into the previous Policy and Procedure Timelines and the new Conservation Ontario (CO) Guideline Timelines.

NBMCA considers projects under one of four categories of projects. The categories take into account the size, scope and impacts of the proposal on natural hazards and the landscape. They are: Major, Large, Standard and Small Projects.

Major Projects – Includes activities such as multiple residential units or blocks, institutional and commercial buildings, new infrastructure, major fill activity (greater than 2000m³) and channelization alterations greater than 500m.

Large Projects – New single residential development, replacement infrastructure, foundation reconstructions, fill activity between 500-2000m³.

Standard Projects – Additions, auxiliary buildings or structures less than 1000ft², fill activities 100-500m³, boathouses.

Small Projects - Auxiliary structures less than 20m², fill activity less than 100m³, docks.

For consistency, NBMCA has reviewed the permit categories as outlined in section 2.2 of the Annual Reporting on Timelines Template document and determined how NBMCA categories fit with those in the reporting template.

Generally Major and Large Projects involve significant staff involvement and require more complex technical reviews and supporting reports, such as engineering reports or environmental impact studies. This would fall under the Annual Reporting on Timelines Major applications category.

NBMCA's standard project category generally covers projects with a lower level of risk, not typically within the hazard but within the allowance and impacts to the hazard are small. This would fall under the Annual Reporting on Timelines Minor applications category.

The Small Project category covers activities that are very minor in nature and would have limited impact on the hazard. This would fall under the Annual Reporting on Timelines Routine category.

January 1 to December 31, 2021

Summary of all Section 28 Permits in Area of Jurisdiction of North Bay-Mattawa Conservation Authority

The following table summarizes all Section 28 permits issued since January 1, 2021 through to December 31, 2021.

Conservation Authority	Number of Permits Issued Within Policy and Procedure Timeline		Number of Permits Issued Outside of Policy and Procedure Timeline		Reason for Variance from Policy and Procedure (Optional)				
	Major	Minor	Major	Minor	Major	Minor			
North Bay-Mattawa Conservation Authority	26	105							
	Number of Permits Issued Within CO Guideline timeline			Number of Permits Issued Outside of CO Guideline timeline			Reasons for Variance from Guidelines (Optional)		
	Major	Minor	Routine	Major	Minor	Routine	Major	Minor	Routine
	26	21	84						

A total of 131 permits have been issued since January 1 up to and including December 31, 2021. All permits have been issued within the timelines required by the CO Guidelines.

Recommended CO Timelines for High Growth CAs

Follow-up from pre-consultation meeting:

Major permit applications: within 14 days of pre-consultation meeting.

Minor permit applications: within 7 days of the pre-consultation meeting.

This will include confirmation of whether the application is considered major or minor, if the application is complete.

Confirmation that the application has been received and deemed complete of incomplete:

Major permit applications: within 21 days of the application being received.

Minor permit applications: within 14 days of the application being received.

Routine permit applications: within 10 days of the application being received.

Completed review and issuance of DIA permit:

Major permit applications: within 28 days of receiving completed application.

Minor permit applications: within 21 days of receiving completed application.

Routine permit applications: within 14 days of receiving completed application.

March 14, 2022

Mayor Dean Backer
Town of Mattawa
160 Water Street, P.O. Box 390
Mattawa, Ontario
POH IV0

Dear Mayor Backer:

As we approach another spring season, I would like to provide you with an update on Ontario Power Generation's (OPG) ongoing outreach regarding freshet. Before I go into that, despite the COVID-19 related challenges we continue to face, the safe and reliable operation of our facilities remains a top priority.

Similar to 2020 and 2021, we hosted invite-only education sessions for community representatives. Those sessions were held in early March. We hope your community was able to participate in these sessions and found them to be informative and insightful. Should you have any feedback or suggestions for how we can improve sessions, please do not hesitate to contact us.

Outside of general outreach, I would like to remind you that in the event that flood messaging is required, the Ministry of Northern Development, Mines, Natural Resources and Forestry, along with local Conservation Authorities, are responsible for disseminating the messages to the public.

Finally, in addition to reviewing our Emergency Preparedness and Response Plans, OPG collaborates with governmental agencies and other emergency management professionals to forecast and monitor conditions to ensure we are prepared for any event Mother Nature may send our way.

Copy to Mayor ✓
Copy to agenda
4.17

Should you have any questions, please do not hesitate to contact me or Jennifer Gardiner, Stakeholder Relations, at 613-601-0654 or by email at jennifer.gardiner@opg.com. For your convenience, I have also included a list of helpful links regarding water management that may interest you.

Sincerely,

A handwritten signature in black ink, appearing to read 'SHAUN HINDS', written in a cursive style.

Shaun Hinds

Ontario Power Generation

Director, Plant Operations, Southeast Operations, Eastern Region

Useful links:

www.opg.com/water

www.opg.com/river

www.ottawariver.ca

Info

copy to agenda

From: Good Roads <info@ogra.org>
Sent: March 11, 2022 9:10 AM
To: Info
Subject: 2022 Good Roads Conference – The Student Forum Returns

4.18

Problems Viewing this Email? [Click Here](#)

Everything roads
since 1894.



Good Roads

2022 Good Roads Conference – The Student Forum Returns

After a one-year hiatus, the Good Roads Student Forum makes a return. Hear from a panel of seasoned municipal transportation & infrastructure experts who will provide their insights into what skills, knowledge, and experience are needed to succeed in this sector. The forum will provide a great opportunity to network with municipal officials and learn about a career in the sector.

Please note that registration to this event grants access to the entire 2022 Good Roads Conference. A valid student ID is required for registration.

Local levels of government offer steady employment that make positive impacts to communities that you live, work and play in. Good Roads student forum will offer an opportunity to network with fellow like-minded post-secondary

professionals and municipal officials to discuss what the sector is currently doing to offer the next generation an opportunity to succeed in this space and what it could do to improve upon. Hear from the industry's influencers and discuss future directions municipal employers could take to attract and retain top talent and improve the life of its residents.

Click below for the full agenda.

[Conference Registration](#)

[Agenda](#)



G



R

ONTARIO GOOD ROADS ASSOCIATION 1525 CORNWALL ROAD, UNIT 22, OAKVILLE, ONTARIO, L6J 0B2, CANADA

[Manage Email Preferences](#) | [Unsubscribe from All Email](#).

RECEIVED

MAR 10 2022

Copy to cigud

4.19

Town of Mattawa,

Thank you so much
for the donation in
honour of Deus. Your
thoughtfulness was much
appreciated.

Marg & family



Info

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From: AMO Events <events@amo.on.ca>
Sent: March 10, 2022 4:01 PM
To: Info
Subject: Municipal Energy Symposium - Register Now

4.20

AMO Update not displaying correctly? [View the online version](#)
Add Communicate@amo.on.ca to your safe list



March 10, 2022



Municipal Energy Symposium

March 31 - April 1, 2022

Program Released

The Association of Municipalities of Ontario (AMO) and Local Authority Services (LAS) are excited to present the only event focused on opportunities for the municipal sector to address climate change and energy consumption through innovations in municipal services.

The Symposium will be scheduled over the mornings of March 31 and April 1. The following is the year's program. For detailed information on panelists and topics, please click [here](#).

Thursday, March 31

9:00am Opening Remarks

9:05am Keynote Speaker on Climate Change: Dr. Sarah Burch, University of Waterloo

9:30am Session 1: Ontario's Energy Transition – The Role of Businesses & Communities
10:15am Session 2: Planning for Climate Change at the Local Level
11:00am Break
11:30am Session 3: Natural Gas DSM and Municipalities
12:15pm Session 4: Energy Efficiency in Your Community
2:25pm Closing Remarks

Friday, April 1, 2022

9:00am Opening Remarks
9:05am Session 1: Low Carbon and NETZero Buildings
10:00am Session 2: Meeting Municipal Clean Energy Needs
10:20am Session 3: London Hybrid Heating Pilot Project
11:00am Break
11:55am Session 4: Working with Senior Levels of Government on Climate Change
12:15pm Session 5: WR Community Energy: Investing in Waterloo Region's Energy Future
1:45am Session 6: Energy Transformation – Perspectives in the North
2:25pm Closing Remarks

Participants will also hear from Dr. Sarah Burch, Associate Professor in the Department of Geography and Environmental Management at the University of Waterloo and Executive Director of the University's Interdisciplinary Centre on Climate Change (IC3). Dr. Burch will examine what COP26 means to municipal governments, providing examples of strategies and innovations some municipalities are undertaking to address climate change.

Register Today

To register, click [here](#). If you have questions, please send them to events@amo.on.ca

Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.

Info

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From: NOSM Dean, President and CEO <dean@nosm.ca>
Sent: March 8, 2022 1:25 PM
To: Info
Subject: Northern Routes | Routes du nord

4.21

Share Tweet Share Forward



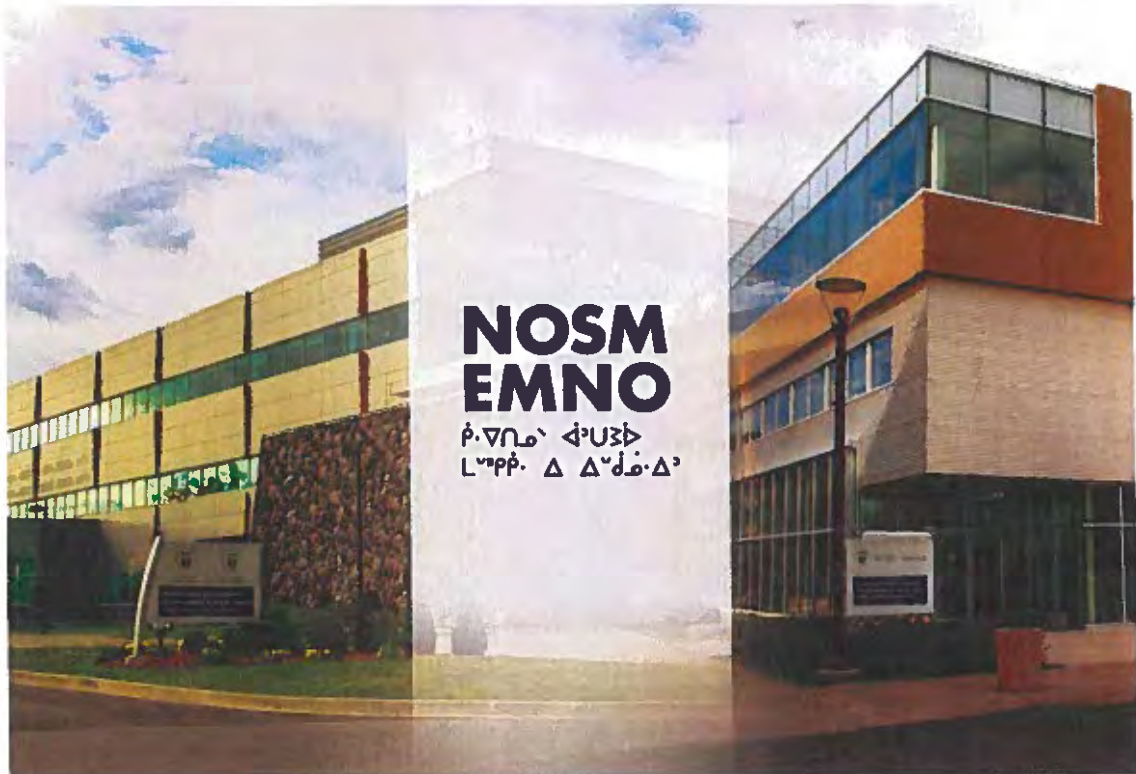
Northern Routes

Dr. Sarita Verma, Dean, President and CEO
Northern Ontario School of Medicine

Veillez noter : [Le texte en français](#) suit la version en anglais.

It's official!

NOSM University is Canada's first independent
medical university



Aanin, Boozhoo, Tanshi, Kwe Kwe, Bonjour, Hello,

With the final dash of a pen at Queen's Park in Toronto, the Northern Ontario School of Medicine (NOSM) has become the first independent medical university in Canada: [NOSM University](#).

This is a profound and historic moment for the NOSM community. I will take this opportunity to reiterate our gratitude to Jill Dunlop, Minister of Colleges and Universities and the Ford government for this incredible commitment to health education in the North and our renewed focus on health equity across our vast region.

NOSM has blazed trails since its establishment in 2002. The unique, distributed, community-engaged learning model has grown into something extraordinary. This model requires strong ties with remote, rural, Indigenous and Francophone communities. NOSM University will continue its partnerships with more than 500 organizations, in 90+ communities, and more than 1,800

faculty across all of Northern Ontario.

NOSM University is our new, purpose-built path.

And now, with the green light, we can leap forward with our plans: renew curricula, establish new programming, expand on our strategic directions, and more, all with the autonomy to achieve what we desire. We can go in the direction that makes the most sense for the betterment of health equity in Northern Ontario.

Collectively, so many people have been involved with NOSM along the way. I want to thank you all. We are truly a village of movers and shakers! Those who came before us with this incredible vision created the successful foundation of NOSM some 20 years ago. Thank you to everyone who has helped build upon the legacy of that vision, which has led to today and to this incredible moment.

The recent announcement is invigorating for all of us. Personally, it's a renewed source of energy and a sense of endless possibility. Leading with self, moving away from fear, and focusing on what can be done in the present is what really matters in times like these.

Reports from Ukraine over the past weeks are disturbing. President Volodymyr Zelenskyy of Ukraine has captured the hearts of the world as he exudes his own unique form of leadership—his leadership style has been called the real deal and he has been called a hero for the ages.

As I said in my statement on Ukraine last week, I am deeply concerned about those who are personally affected. Ukrainians have a deeply rooted history in Northern Ontario and we stand in support of everyone who may be struggling. There are supports available to the NOSM community.

It's time to "draw a line in the sand." I'm borrowing that line from Dr. Homer Tien, trauma surgeon and Ornge President and CEO, a keynote speaker at Northern Lights, NOSM's annual leadership gathering. He was referring to respecting Indigenous guiding principles—the fundamental principles that must be respected when you're an outsider in someone else's community. Respecting the priorities and values of a community is paramount. It is not a grey area, nor up for debate. That "line in the sand" must not be crossed, even under the most challenging circumstances.

This has been our approach to NOSM University and our ongoing approach to addressing the health-care needs of the North through our strategic plan, The NOSM Challenge. Our core mission remains: *To improve the health of Northern Ontarians by being socially accountable in our education and research programs and advocating for health equity.* And we're coming at it from our own unique perspectives.

Northern Lights speaker Dr. Nel Wieman Canada's first female Indigenous psychiatrist spoke about 'two-eyed seeing.' That is a term coined by Mi'kmaw Elder Albert Marshall in 2004 that speaks to those who walk in two worlds, and the advantage that comes from having two parallel, equally valuable perspectives or lived experiences that are gained from the teachings of both worlds. There is great beauty in diverse perspectives—it drives innovation.

At Northern Lights, health leadership coach Amanda Bjorn shared advice and encouragement for keeping our heads held high in the face of challenges. "You only have influence over yourself and how *YOU* want to be in this world... your personal climate can either draw people in or push them away. Be aware of your climate, shift to the coaching approach of collaborative, caring compassionate leadership," says Amanda. Strong leaders are skilled at listening with determined, full attentiveness.

I was *inspired* by the 'Aspire Mindset' of Dr. Zaki Ahmed. He shared that leadership is about action, not just your job title. Successful leaders are appreciative, strength-based, possibility-orientated, open and curious, non-judgmental, responsive and generous. Leaders—regardless of their role—shine through in their values and compassionate service. Every individual can be inspired to lead and reflect NOSM's values.

Without a doubt, these are highly tense times in the world. What are your contributions? Are you fueling the fire or amplifying the tension? Are you asking deeper questions? Offering calm pathways forward? We all have a role in combating stress, anxiety, and burnout so we emerge with our team's personal health—AND our own—intact.

Today is International Women's Day—a day to celebrate achievements, raise awareness against bias and take action for equality. NOSM is so very fortunate to have a rich group of women trailblazers in all areas of the school—from new learners to women in leadership and mentorship roles—collectively championing diversity, equity and inclusion.

Let's continue our important work. Keep an eye out for more announcements and celebrations as NOSM University gains momentum.

Miigwetch, thank you, marsi, merci,

Dr. Sarita Verma
Dean, President and CEO
Northern Ontario School of Medicine

If you have any feedback or comments, please reach out at dean@nosm.ca and follow me on Twitter @dds3.

Subscribe to Northern Routes

Northern Lights – A big success

Thank you to Dr. James Goertzen and his incredible CEPD team for coordinating this year's exceptional lineup of leaders. More than 66 people participated virtually each day. A special thank you to all of the speakers who inspired a greater awareness of oneself as a leader in a time when we need leaders the most. Leadership matters, now more than ever, at NOSM University. Join us as we chart a new course.



Northern Health Research Conference

The call for abstracts is now open for the 17th annual Northern Health Research Conference (NHRC) to be held on Friday, June 24, 2022. Deadline for abstract submission is Friday, March 18, 2022.



THE TOWNSHIP OF
WOOLWICH

BOX 158, 24 CHURCH ST. W
ELMIRA, ONTARIO N3B 2Z6
TEL. 519-669-1647 / 1-877-969-0094
COUNCIL/CAO/CLERKS FAX 519-669-1820
PLANNING/ENGINEERING/BUILDING FAX 519-669-4669
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4.22

March 8, 2022

Prime Minister of Canada
Hon. Justin Trudeau
Office of the Prime Minister
80 Wellington Street
Ottawa, ON
K1A 0A2

Premier of Ontario
Hon. Doug Ford
Legislative Building
Queen's Park
Toronto, ON
M7A 1A1

Honorable Prime Minister Trudeau and Premier Ford:

RE: Resolution Passed by Woolwich Township Council – Mental Health Supports

This letter is to inform you that the Council of the Township of Woolwich endorsed the following resolution at their meeting held on March 7, 2022:

WHEREAS the Council of the Township of Woolwich (the "Township") has been an annual funding partner of Woolwich Counselling Centre to support local mental health counselling; and

WHEREAS Woolwich Counselling Centre is part of the broader Counselling Collaborative of Waterloo Region, a community-based partnership between six community counselling service providers within Waterloo Region; and

WHEREAS the COVID-19 pandemic has had a significant impact on individuals and families, both globally and locally, including immediate and ongoing mental health concerns; and

WHEREAS the Township is aware that there has been an average 39% increase in total client referrals, which includes a 71% increase in child and youth referrals, for government funded programs in 2021 across member organizations of the Counselling Collaborative of Waterloo Region, which has led to difficulty for the member organizations to keep up with the demand in terms of bringing on new qualified staff to support the substantial increase in local client needs; and

WHEREAS the Township believes local needs for mental health supports and difficulties in responding to this increased need is indicative of a broader issue across Ontario and is expected to continue in the future; and

WHEREAS the current provincial funding model for mental health support is fragmented across several ministries and programs;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Township of Woolwich requests that the Government of Canada ensure appropriate and sustained funding is transferred to provinces for mental health purposes in their 2022 budget; and

THAT the Council of the Township of Woolwich requests the Government of Ontario to provide stable, reliable and predictable funding for mental health organizations in their 2022 budget; and

THAT this resolution be forwarded to the Prime Minister, the Federal Minister of Finance, the local Member of Parliament, the Federation of Canadian Municipalities (FCM), the Premier of Ontario, the Ontario Minister of Finance, the local Member of Provincial Parliament, the Association of Municipalities of Ontario (AMO) and other municipalities in Ontario.

Should you have any questions, please contact Alex Smyth, by email at asmith@woolwich.ca or by phone at 519-669-6004.

Yours truly,



Jeff Smith
Municipal Clerk
Corporate Services
Township of Woolwich

- cc. Chrystia Freeland, Deputy Prime Minister and Minister of Finance
Tim Louis, MP Kitchener-Conestogo
Federation of Canadian Municipalities
Peter Bethlenfalvy, Ontario Minister of Finance
Mike Harris, MPP Kitchener-Conestogo
Association of Municipalities in Ontario (AMO)
Municipalities in Ontario

"Proudly remembering our past; Confidently embracing our future."



Enbridge Gas Inc
500 Consumers Road
North York, Ontario M2J 1P8
Canada

March 8th, 2022

Dean Backer
Mayor
160 Water St, Mattawa, Ontario

Copy to Mayor ✓
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4.23

Mayor Backer,

On March 1, 2022, I assumed the role of Senior Vice President & President, Gas Distribution and Storage for Enbridge, which includes Enbridge Gas in Ontario, and Gazifère in Québec.

I am excited to lead two strong companies whose core purpose is to deliver the energy that enhances peoples quality of life. Our distribution service area generates 40 percent of Canada's GDP, and the energy we provide for 3.9 million residential, business and industrial customers, helps keep this country's economic engine humming. Our unique Storage and Transmission business provides shippers with direct access to North America's major natural gas supply basins. This business includes one of the largest integrated underground natural gas storage facilities in North America, that ensures Ontario, Québec and markets further east have access to a reliable and secure energy source, when they need it most.

I intend to build upon this solid foundation and the outstanding leadership of Cynthia Hansen, who is now Executive Vice President and President of Gas Transmission for Enbridge Inc., and brings to her role a deep understanding of Enbridge Gas, Gazifère and their respective markets.

You can expect a seamless transition. Over the course of my 25 year career in energy, most recently in my previous role as Senior Vice President and Chief Operations Officer, Gas Transmission and Midstream at Enbridge, my focus has been to deliver best-in-class safety, environmental and operationally excellent performance. Under my leadership, we will remain laser focused on providing a safe, reliable and competitive energy choice for our customers. In addition, we will expand our efforts to advance Ontario and Québec's environmental objectives through investments and partnerships in zero and low-carbon energy initiatives and technologies, and we will continue to deliver on our business and financial objectives for our shareholders.

Over the coming weeks I will be making the rounds, meeting with employees, government officials, Indigenous and community leaders, business partners and others, to further my understanding of the business and the needs of those we serve. I have an open door policy and want to solicit your thoughts on what we are doing well, and what we could do better so that we may build upon our strengths.

Sincerely,

Michele Harradence
Senior Vice President & President, Gas Distribution and Storage, Enbridge



4.24

Township of Georgian Bay – Office of the CAO

copy to agude

March 7, 2022

The Honourable Doug Ford
Premier of Ontario
Legislative Building
Queen's Park
Toronto, ON M7A 1A1

Dear Premier,

RE: Dissolve Ontario Land Tribunal

At its meeting held on February 14, 2022, Township of Georgian Bay Council adopted the following resolution with respect to the Ontario Land Tribunal:

WHEREAS Municipalities across this Province collectively spend millions of dollars of taxpayer money and municipal resources developing Official Plans that meet current Provincial Planning Policy; and

WHEREAS an Official Plan is developed through months of public consultation to ensure, "that future planning and development will meet the specific needs of our community"; and

WHEREAS our Official Plan includes zoning provisions that encourage development of the "missing middle" or "gentle density" to meet the need for attainable housing in our community; and

WHEREAS our Official Plan is ultimately approved by the Province; and

WHEREAS it is within the legislative purview of Municipal Council to approve Official Plan amendments or Zoning By-law changes that better the community or fit within the vision of Township of Georgian Bay Official Plan; and

WHEREAS it is also within the legislative purview of Municipal Council to deny Official Plan amendments or Zoning By-law changes that do not better the community or do not fit within the vision of the Township of Georgian Bay Official Plan; and

WHEREAS municipal planning decisions may be appealed to the Ontario Land Tribunal (OLT - formerly the Ontario Municipal Board or "OMB"), an unelected, appointed body that is not accountable to the residents of Township of Georgian Bay; and

WHEREAS the OLT has the authority to make a final decision on planning matters based on a "best planning outcome" and not whether the proposed development is in compliance with municipal Official Plans and Provincial Planning Policy; and

WHEREAS all decisions—save planning decisions—made by Municipal Council are only subject to appeal by judicial review and such appeals are limited to questions of law and or process; and

WHEREAS Ontario is the only province in Canada that empowers a separate adjudicative tribunal to review and overrule local decisions applying provincially approved plans; and

WHEREAS towns and cities across this Province are repeatedly forced to spend millions of dollars defending Official Plans that have already been approved by the province in expensive, time consuming, and ultimately futile OLT hearings; and

WHEREAS lengthy, costly OLT hearings act as a barrier to the development of attainable housing;

1. NOW THEREFORE BE IT HEREBY RESOLVED THAT Township of Georgian Bay requests the Government of Ontario to dissolve the OLT immediately thereby eliminating one of the most significant sources of red tape delaying the development of more attainable housing in Ontario; and

2. BE IT FURTHER RESOLVED THAT a copy of this Motion be sent to the Honourable Doug Ford, Premier of Ontario, the Minister of Municipal Affairs and Housing, the Leader of the Opposition, the Leaders of the Liberal and Green Party, all MPPs in the Province of Ontario; the Large Urban Mayors' Caucus of Ontario, the Small Urban GTHA Mayors and Regional Chairs of Ontario; and

3. BE IT FURTHER RESOLVED THAT a copy of this Motion be sent to the Association of Municipalities of Ontario (AMO) and all Ontario municipalities for their consideration.

Your favorable consideration of this request is respectfully requested.

Sincerely,



Julie Bouthillette, CPA, CGA
Acting Chief Administrative Officer
Township of Georgian Bay

cc: Minister of Municipal Affairs and Housing; Leader of the Opposition; Leaders of the Liberal and Green Party; MPPs in the Province of Ontario; Large Urban Mayors' Caucus of Ontario, Small Urban GTHA Mayors and Regional Chairs of Ontario; AMO and All Ontario Municipalities

99 Lone Pine Road, Port Severn, Ontario L0K 1S0

Direct: 705-538-2337 x 242

jbouthillette@gbtownship.ca

1-800-567-0187 www.gbtownship.ca

Francine Desormeau

copy to agenda

From: Robert Corriveau <mayorbob@hotmail.com>
Sent: March 6, 2022 3:07 PM
To: clerk@calvintownship.ca; clerk@southAlgonquin.ca; Francine Desormeau
Subject: Re: Cassellholme update

orig. to
Cassellholme
file

4.25

The year end finished with a small surplus.

A section of the home flooded, evacuated some residents. everything well under control. (This occurred in Jan.)

Some covid 19 flare-ups, again under control.

New construction starting, sod turning event Mar.11-22

We are told that Cassellholme staff cooperating with city of North Bay on feasibility study for possible take-over by city.

There should be an important announcement from Cassellholme very shortly.

Please contact me if you have any concerns about Cassellholme issues.

Best regards,

Mayor Bob



TOWNSHIP OF ADELAIDE METCALFE

2340 Egremont Drive, Strathroy, ON N7G 3H6
T: 519-247-3687 F: 519-247-3411
www.adelaidemetcalfe.on.ca

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4.26.

February 15, 2022

The Corporation of the City of Gravenhurst
Kayla Thibeault
Director of Legislative Services/Clerk
3 – 5 Pineridge Gate
Gravenhurst, ON
P1P 1Z3

RE: SUPPORT OF RESOLUTION – DISSOLUTION OF THE ONTARIO LAND TRIBUNAL

Please be advised that the Council of the Township of Adelaide Metcalfe, at the regular meeting of March 7, 2022, supported your resolution and the following was passed.

MOVED by Deputy Mayor Hendrikx
SECONDED by Councillor MacKinnon

THAT Council support the resolution by the Town of Gravenhurst regarding the Dissolution of the Ontario Land Tribunal. CARRIED.

WHEREAS Municipalities across this province collectively spend millions of dollars of taxpayer money and municipal resources developing Official Plans that meet current Provincial Planning Policy;

AND WHEREAS an Official Plan is developed through months of public consultation to ensure, “that future planning and development will meet the specific needs of (our) community”;

AND WHEREAS our Official Plan includes provisions that encourage developments to meet the need for attainable housing in our community;

AND WHEREAS our Official Plan includes provisions that encourage developments to meet certain environmental standards which are voided by the Provincial Policy Statement;

AND WHEREAS our Official Plan is ultimately approved by the District of Muskoka, as delegated from the Province, in accordance with the Planning Act;



TOWNSHIP OF ADELAIDE METCALFE

2340 Egremont Drive, Strathroy, ON N7G 3H6

T: 519-247-3687 F: 519-247-3411

www.adelaidemetcalfe.on.ca

AND WHEREAS it is within the legislative purview of Municipal Council to adopt Official Plan amendments or approve Zoning By-law changes that better the community or fit within the vision of the Towns of Gravenhurst Official Plan;

AND WHEREAS it is also within the legislative purview of Municipal Council to deny Official Plan amendments or Zoning By-law changes that do not better the community or do not fit within the vision of the Town of Gravenhurst Official Plan;

AND WHEREAS municipal planning decisions may be appealed to the Ontario Land Tribunal (OLT; formerly the Ontario Municipal Board or "OMB"), an unelected, appointed body that is not accountable to the residents of the Town of Gravenhurst;

AND WHEREAS the OLT has the authority to make a final decision on planning matters based on the "best planning outcome" and not whether the proposed development is in conformity with municipal Official Plans and consistent with Provincial Planning Policy;

AND WHEREAS all decisions – save planning decisions – made by Municipal Councils are only subject to appeal by judicial review and such appeals are limited to questions of law and or process;

AND WHEREAS Ontario is the only province in Canada that empowers a separate adjudicative tribunal to review and overrule local decisions applying provincially approved plans;

AND WHEREAS municipalities across this Province are repeatedly forced to spend millions of dollars defending Official Plans that have already been approved by the province or their designate in expensive, time consuming and ultimately futile OLT hearings;

AND WHEREAS lengthy, costly OLT hearings act as a barrier to the development of attainable housing;

AND WHEREAS the existence of the OLT acts as a barrier that restricts municipalities from protecting the environment from development that is uncharacteristic of its community;

NOW THEREFORE BE IT RESOLVED:

1. The Town of Gravenhurst requests the Government of Ontario dissolve the OLT immediately thereby eliminating one of the most significant sources of red tape delaying the development of more attainable housing, and restricting a municipality's ability to enforce self-determined environmentally-friendly development policies in Ontario;



TOWNSHIP OF ADELAIDE METCALFE

2340 Egremont Drive, Strathroy, ON N7G 3H6

T: 519-247-3687 F: 519-247-3411

www.adelaidemetcalfe.on.ca

2. A copy of this Motion be sent to the Honourable Doug Ford, Premier of Ontario, the Minister of Municipal Affairs and Housing, the Leader of the Opposition, the Leaders of the Liberal and Green Party, all MPPs in the Province of Ontario; the Large Urban Mayors' Caucus of Ontario, the Small Urban GTHA Mayors and Regional Chairs of Ontario; and,
3. A copy of this Motion be sent to the Association of Municipalities of Ontario (AMO) and all Ontario municipalities for their consideration;
4. A suitable alternative appeal process be investigated by the Province utilizing an elected board of appeal.

CARRIED.

Kind regards,

Mike Barnier
Legislative Services Manager/Clerk

cc.

Hon. Steve Clark, Minister of Municipal Affairs and Housing steve.clark@pc.ola.org

Andrea Horwath, Leader of the Official Opposition horwatha-qp@ndp.on.ca

Mike Schreiner, Leader of the Ontario Green Party Mschreiner@ola.org

Steven Del Duca, Leader of the Ontario Liberal Party info.leader@ontarioliberal.ca

Ontario Members of Provincial Parliament

Large Urban Mayor's Caucus of Ontario info@ontariobigcitymayors.ca

Small Urban GTHA Mayors of Ontario

Regional Chairs of Ontario

Association of Municipalities of Ontario (AMO) resolutions@amo.on.ca

All Ontario Municipalities