



**THE CORPORATION OF THE
TOWN OF MATTAWA**

AGENDA

**REGULAR MEETING OF COUNCIL
MONDAY, MARCH 14TH, 2022
7:00 P.M.**

**DR. S. F. MONESTIME MUNICIPAL
COUNCIL CHAMBERS
160 WATER STREET
MATTAWA, ONTARIO**

**TELECONFERENCE TOLL FREE # 1-833-311-4101
ACCESS CODE: 2489 199 1683**

THE CORPORATION OF THE TOWN OF MATTAWA
A G E N D A
DR. S. F. MONESTIME MUNICIPAL COUNCIL CHAMBERS
AND VIA TELECONFERENCE
160 WATER STREET
MATTAWA, ONTARIO
TELECONFERENCE TOLL FREE # 1-833-311-4101
ACCESS CODE: 2489 199 1683
MONDAY, MARCH 14TH, 2022 @ 7:00 P.M.

- 1. Call to Order**
- 2. Disclosure of Pecuniary Interest and Nature Thereof**
- 3. Petitions & Delegations**
- 4. Correspondence**
 - 4.1 Mr. Vic Fedeli, MPP – Re: Applications Open for the Resilient Community Fund
Finance Committee – CAO/Treasurer
 - 4.2 Minister of Infrastructure – Re: Introduction of Getting Ontario Connected Act, 2022
General Government Committee – Clerk
 - 4.3 Cassellholme – Re: Sod Turning Ceremony for Redevelopment on March 11, 2022
Planning & Development Services Committee – CAO/Treasurer
 - 4.4 FONOM – Re: 2022 FONOM Conference Update
General Government Committee – Clerk
 - 4.5 FONOM – Re: Northern Ontario Transportation Task Force
General Government Committee – Clerk
 - 4.6 NDMNRF – Re: Floating Accommodations on Waterways Over Ontario’s Public Lands
Environmental Services Committee – CAO/Treasurer
 - 4.7 OGRA – Re: 2022 Good Roads Conference – Early Bird Registration Ends March 4
General Government Committee – Clerk
 - 4.8 DNSSAB – Re: Support Resolution for Provincial Funding for Housing & Health Funding
Finance Committee – CAO/Treasurer
 - 4.9 NDMNRF – Re: Upper River Committee Meeting Minutes of March 1, 2022
Environmental Services Committee – CAO/Treasurer
 - 4.10 AMO – Re: AMO’s Guide to Running for Municipal Elections
General Government Committee – Clerk

Monday, March 14th, 2022

Correspondence – Cont'd

- 4.11 Municipality of Mattawan – Re: Support Resolution for Cassellholme Redevelopment
Board of Management
Planning & Development Services Committee – CAO/Treasurer
 - 4.12 SOLGEN – Re: 2022 Annual Flood & Wildland Fire Evacuation Hosting Request
Conservation Authority Committee – CAO/Treasurer
 - 4.13 OCWA – Re: Mattawa Water & Wastewater Systems Quarterly Operations Report
Environmental Services Committee – CAO/Treasurer
 - 4.14 VS Municipal Solutions – Re: Phase 2 Final Report for Municipal Shared Services in
Nipissing/Parry Sound
Planning & Development Services Committee – CAO/Treasurer
 - 4.15 Municipality of East Ferris – Re: Support Resolution for North Bay, French River
Algonquins
General Government Committee – Clerk
 - 4.16 Ontario Farmland Trust – Re: 2022 Ontario Farmland Forum March 24, 2022
General Government Committee – Clerk
 - 4.17 The Town of Bracebridge – Re: Support Resolution for Hospital Capital Funding
Finance Committee – CAO/Treasurer
 - 4.18 Mattawa/North Bay Algonquin First Nation – Re: Gabegendaadowin Mattawa Training
General Government Committee – Clerk
 - 4.19 FONOM – Re: FONOM Learning Morning Presentations
General Government Committee – Clerk
 - 4.20 North Bay-Mattawa Conservation Authority – Re: Programs & Services Inventory
Conservation Authority Committee – Clerk
 - 4.21 Town of Plympton-Wyoming – Re: Support Resolution for Request to Dissolve Ontario
Land Tribunal
Planning & Development Services Committee – CAO/Treasurer
 - 4.22 Township of Limerick – Re: Support Resolution for Gypsy Moth Spraying
Environmental Services Committee – CAO/Treasurer
 - 4.23 Blue Sky Economic Growth Corporation – Re Building Broadband Faster Survey Results
General Government Committee – Clerk
- 5. Questions/Comments (public & Council) about the Content of the Agenda**
- 6. Municipal Report Number 867**

- **Minutes of Previous Meeting (s)**
- **Presentation of By-laws/Resolutions**
- **Adoption of Report**

7. Committee Reports

Information/Action Item Reports

- 7.1 Francine Desormeau, CAO/Treasurer – Re: 2021 Statement of Council Remuneration & Expenses – Report # 2022-19R
- 7.2 Francine Desormeau, CAO/Treasurer – Re: Rosemount Valley Suites – Property Management Agreement – Report # 2022-20R
- 7.3 Francine Desormeau, CAO/Treasurer – Re: 2021 Annual Sewage Report – Report # 2022-21

Departmental Activity Reports

- 7.4 Francine Desormeau, CAO/Treasurer – Re: Update to Ongoing Activities – Report # 2022-22
- 7.5 Renee-Anne Paquette, Recreation & Facilities Services Manager – Re: Activity Update in Recreation Department – Report # 2022-23R

8. Questions Period

9. New/Old Business

10. 2/3 (Special Resolutions – not previously circulated)

11. In Camera (Closed)

12. Return to Regular Session

13. Adjournment

Monday, March 14th, 2022

Members of Council,

Attached please find Municipal Report Number 867 for consideration by Council.

Respectfully submitted

Amy Leclerc
Clerk

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THE CORPORATION TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT

CHAIRPERSON: COUNCILLOR D. SARRAZIN

DEPT. HEAD: AMY LECLERC, CLERK/REVENUE SERVICES CLERK

TITLE: ADOPTION OF THE MINUTES

Draft By-Law

Item

Policy Recommendation

Mayor D. Backer and Members of Council:

BE IT RESOLVED THAT the minutes of the Regular Meeting of Monday, February 28th, 2022 be adopted as circulated.

Respectfully submitted,

Councillor D. Sarrazin

THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the regular meeting of Council held Monday, February 28th, 2022 at 7:00 p.m. in the S.F. Monestime Council Chambers. The meeting was also available via video/teleconference.

- Council Present: Mayor D. Backer
Councillor G. Larose
Councillor G. Thibert (via videoconference)
Councillor L. Mick (via teleconference)
Councillor L. Ross
Councillor R. Jones
- Council Absent: Councillor D. Sarrazin
- Staff Present: Francine Desormeau, CAO/Treasurer (via videoconference)
Amy Leclerc, Clerk/Revenue Services Clerk
Wayne Chaput, Chief Building Official/By-Law Officer (via teleconference)
Renee Paquette, Recreation & Facilities Services Manager
Barry Jackson, Public Works Supervisor
Paul Lafreniere, Fire Chief (Interim)
- Staff Absent: None

*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

1. Meeting Called to Order at 7:00 p.m.
Mayor Backer requested a moment of silence for the events in Ukraine.
2. Disclosures of Pecuniary Interest and Nature Thereof – None
3. Petitions & Delegations
 - 3.1 Public Meeting for Proposed Unopened Road Allowance Purchase
 - 3.2 Mr. James Hunton of Jp2g Consultants Inc made a presentation to Council on the Mattawan Street Reconstruction Project.
4. Correspondence
5. Questions/Comments about the Content of the Agenda
A ratepayer requested further information on Page No. 34 Ontario Infrastructure & Lands Corporation Guarantee & Postponement of Claims Agreement if there would be any additional costs.
6. Municipal Report Number 866

Page No. 30

BE IT RESOLVED THAT *the minutes of the Regular Meeting of Monday, February 14th, 2022 be adopted as circulated.*

Carried

Page No. 31

BE IT RESOLVED THAT *Council of the Corporation of the Town of Mattawa adopt By-Law 22-07 to set the Water and Wastewater Rates for flat and metered water billings for the year 2022 which represents a 3% percent rate increase on all water rates.*

Carried – Recorded vote on Page No. 31 and the vote was unanimous

Page No. 32

BE IT RESOLVED THAT *Council of the Corporation of the Town of Mattawa adopt By-law 22-08 to amend the Consolidated Fees and Charges By-law 18-08 for goods and services rendered by the municipality.*

Carried

Page No. 33

BE IT RESOLVED THAT *the disbursements for the month of January 2022 in the amount of \$687,601.26 be adopted as submitted.*

Carried

Page No. 34

BE IT RESOLVED THAT *Council of the Corporation of the Town of Mattawa adopts By-law 22-09 which will authorize the CAO/Treasurer to sign the Guarantee & Postponement of Claims Agreement with Ontario Infrastructure and Lands Corporation for the Cassellholme Redevelopment Project.*

Carried – Recorded vote on Page No. 34 and the vote was unanimous

Councillor G. Thibert left the meeting before the reading of Page No. 35

Page No. 35

BE IT RESOLVED THAT *Council of the Corporation of the Town of Mattawa adopt By-law 22-10 to establish a Joint Election Compliance Audit Committee for the 2022 Municipal Elections.*

Carried

Page No. 36

BE IT RESOLVED THAT *Council of the Corporation of the Town of Mattawa adopts By-law 22-11 which will authorize the signing of the conditional contribution agreement with NOHFC for the Mattawa museum roof repair and new stage.*

Carried

Page No. 37

BE IT RESOLVED THAT *Council of the Corporation of the Town of Mattawa authorizes OCWA to proceed with the infrastructure upgrades to the SCADA system, PLC hardware and UV equipment to the Water Treatment Plant at an estimated cost of \$365,000.00.*

Carried

Page No. 38

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa endorses the application to the NOHFC Community Events Stream for the Mattawa Voyageur Days Festival.

Carried

Resolution Number 22-11

Moved by Councillor R. Jones

Seconded by Councillor G. Larose

BE RESOLVED THAT the Municipal Report Number 866 be adopted.

Carried

7. Committee Reports

Information/Action Item Reports

7.1 Amy Leclerc, Clerk/Revenue Services Clerk – Re: Additional Policies as Per Bill 68 – Report # 2022-14R

7.2 Renee-Anne Paquette, Recreation & Facilities Services Manager – Re: Redevelopment of Annie’s Park – Report # 2022-15R

Departmental Activity Reports

7.3 Renee-Anne Paquette, Recreation & Facilities Services Manager – Re: Activity Update in Recreation Department – Report # 2022-16R

7.4 Wayne Chaput, By-Law Enforcement Officer – Re: Activity Update in Building, By-Law, Property & Animal Control Department – Report # 2022-17R

7.5 Barry Jackson, Public Works Supervisor – Re: Monthly Progress Update in Public Works Department – Report # 2022-18R

8. Questions from the Floor

A ratepayer requested information on the Mattawan Street Project costs to taxpayer and Dorion Road-Light Industrial Park Project.

9. New/Old Business

9.1 Audio Visual Integration for Council Chambers

10. 2/3 (Special Resolutions – not previously circulated) – None

11. In Camera (Closed) Session

11.1 Legal Matter

11.2 Personnel Matters

Resolution Number 22-12

Moved by Councillor L. Ross

Seconded by Councillor G. Larose

BE IT RESOLVED That this Committee proceed in Camera in order to address a matter pertaining to:

- b) personal matters about an identifiable, including municipal or local board employee; and*
- e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.*

Carried

12. Return to Regular Session

Resolution Number 22-13

Moved by Councillor L. Ross

Seconded by Councillor G. Larose

BE IT RESOLVED THAT the regular meeting of council reconvene at 8:45 p.m.

Carried

Mayor Backer stated the In-Camera Session was to discuss a legal matter and personnel matters.

13. Adjournment

The regular meeting of Council Monday, February 28th, 2022 adjourned at 8:46 p.m.

Mayor

Clerk

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: FINANCE

CHAIRPERSON: COUNCILLOR G. THIBERT

DEPT. HEAD: FRANCINE DESORMEAU, CAO/TREASURER

TITLE: FINANCIAL REPORT FOR THE MONTH OF FEBRUARY 2022

Draft By-Law

Item

Policy Recommendation

Mayor D. Backer and Members of Council:

BE IT RESOLVED THAT the disbursements for the month of February 2022 in the amount of \$323,894.48 be adopted as submitted.

Respectfully submitted,

Councillor G. Thibert

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT

CHAIRPERSON: COUNCILLOR D. SARRAZIN

DEPT. HEAD: AMY LECLERC, CLERK/REVENUE SERVICES CLERK

TITLE: BILL 68 ADDITIONAL COUNCIL POLICIES

 Draft By-Law Item X Policy Recommendation

Mayor D. Backer and Members of Council:

At the regular meeting of council on Monday, February 28th, 2022 Council was provided with Report # 22-14, Additional Policies as per Bill 68.

Bill 68, Modernizing Ontario’s Municipal Legislation Act was passed in 2019 which brought on several changes to the Municipal Act. As part of those changes Council’s were directed to adopt the Council-Staff Relations Policy and the Pregnancy and Parental Leave Policy.

Council discussed both policies and no revisions were requested to either one.

For these reasons the following is recommended:

Recommendation:

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa approve the Council-Staff Relations Policy and the Pregnancy and Parental Leave Policy.

Respectfully submitted,

Councillor D. Sarrazin

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: BY-LAW DEPARTMENT

CHAIRPERSON: COUNCILLOR L. MICK

DEPT. HEAD: WAYNE CHAPUT, BY-LAW ENFORCEMENT OFFICER

TITLE: AMENDMENT TO CLEAN YARDS BY-LAW NO. 21-12

22-12 Draft By-law _____ Item _____ Policy Recommendation

Mayor D. Backer and Members of Council:

After the final passing of Clean Yards By-law No. 21-12, a copy was sent to Ms. Devyani Anandjit, who works at the Ministry of the Attorney General, Crown Law Office in Toronto.

Ms. Anandjit reviews draft bylaws and set fine schedules and recommends changes before final approval. The Clean Yards By-law was recently reviewed by Ms. Anandjit and there were a few recommendations to Sections 8 and 11 as well as the Set Fines Schedule.

For these reasons the following is recommended:

Recommendation:

BE IT RESOLVED THAT Council of the Town of Mattawa adopt By-Law No. 22-12, being a By-law to amend Clean Yards By-Law No. 21-12, Section 8, Section 11.2 and Schedule “A” the Set Fine Schedule.

Respectfully submitted,

Councillor L. Mick

**THE CORPORATION OF THE TOWN OF MATTAWA
BY-LAW NUMBER 22-12**

BEING a By-Law to amend By-Law No 21-12, being a by-law of the Town of Mattawa to provide for the maintenance of land in a clean and clear condition (Clean Yards By-law).

WHEREAS subsection 11(2) of the *Municipal Act, 2001, S.O. 2001, c 25*, as amended provides, inter alia, that a municipality may pass by-laws respecting the environmental well-being of the municipality, the health, safety and well being of persons and the protection of persons and property;

AND WHEREAS Section 127 of the *Municipal Act, 2001 S.O. 2001, c 25* as amended, provides that a local municipality may require the owner or occupant of land to clean and clear land, not including buildings, or to clear refuse or debris from the land, not including buildings; regulate when and how cleaning and clearing shall be done; and prohibit the depositing of refuse or debris on land without the consent of the owner or occupant of the land;

AND WHEREAS section 128 of the *Municipal Act, 2001 S.O. 2001, c. 25* as amended provides that a municipality may prohibit and regulate with respect to public nuisances, including matters that, in the opinion of Council, are or could become or cause public nuisances;

AND WHEREAS section 131 of the *Municipal Act, 2001, S.O. 2001, c 25* as amended provides that a local municipality may prohibit and regulate the use of any land for the storage of used motor vehicles for the purpose of wrecking or dismantling them or salvaging parts from them for sale or other disposition;

AND WHEREAS section 391 of the *Municipal Act, 2001, S.O. 2001, c 25*, as amended provides that a municipality may impose fees or charges on any persons for services or activities provided or done by or on behalf of it;

AND WHEREAS section 446 of the *Municipal Act, 2001, S.O. 2001, c 25*, as amended authorizes the municipality that, in default of it being done by the person directed or required to do it, the matter or thing shall be done at the person's expense, Section 446(2) provides that a municipality may enter upon land at any reasonable time and Section 446(3) provides that the municipality may recover the costs of doing a matter or thing from the person directed or required to do it by action or by adding the costs to the tax roll and collecting them in the same manner as property taxes;

AND WHEREAS Part XIV of the *Municipal Act, 2001, S.O. 2001, c. 25* as amended provides for the enforcement of municipality by-laws;

NOW THEREFORE the Council of the Corporation of the Town of Mattawa enacts as follows:

THAT By-Law No. 21-12 be amended as follows:

1. **THAT** Section 11.2 is hereby deleted in its entirety and replaced with the following:

11.2 Every *person* who contravenes any provision of this By-Law is guilty of an offence and upon conviction is liable to a fine (the amount as set out in Schedule “A” of this By-law) as provided for in the *Provincial Offences Act, R.S.O. 1990, c. P. 33*, as amended.

2. **THAT** Section 8 Enforcement be amended by adding sections 8.2 and 8.3 attached hereto:

8.2 No person shall provide false information or give a false statement to an officer, employee and/or agent of the Municipality in the lawful exercise of a power or duty under this by-law

8.3 Every person shall comply with any Order or Notice issued under the authority of this bylaw.

3. **THAT** Schedule “A “Set Fine Schedule is hereby deleted its entirety and replaced with the following Schedule “A” attached hereto.

4. **THIS** By-Law shall come into force and effect upon being passed.

READ A FIRST and SECOND time, this 14th day of March, 2022.

READ A THIRD time and FINALLY PASSED this 14th day of March, 2022.

Mayor

Clerk

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: ENVIRONMENTAL SERVICES

CHAIRPERSON: COUNCILLOR G. THIBERT

DEPT. HEAD: FRANCINE DESORMEAU, CAO/TREASURER

TITLE: 2021 ANNUAL/SUMMARY REPORT FOR THE MATTAWA
DRINKING WATER SYSTEM

Draft By-Law

Item

Policy Recommendation

Mayor D. Backer and Members of Council:

The Ontario Clean Water Agency (OCWA) has recently completed the following annual reports on behalf of the Corporation of the Town of Mattawa:

1. Drinking Water Systems Regulation O. Reg. 170/03 - Section 11 Annual Report which is due on February 28th of each year.
2. Summary Report for Municipalities O. Reg. 170/03 - Schedule 22 Mattawa Drinking Water System which is due on March 31st of each year.

Copies of both reports are available for viewing by the public at the Mattawa Municipal Office. Both water reports will also be posted on the Town of Mattawa Website (www.mattawa.ca).

As part of the regulations both reports must be passed by Council Resolution with a copy of such submitted to Ontario Clean Water Agency for auditing and inspection purposes.

For these reasons the following is recommended:

Recommendation:

BE IT RESOLVED THAT Council formally accept the following reports for the Mattawa Drinking Water System as submitted by the Ontario Clean Water Agency to the Corporation of the Town of Mattawa:

- O. Reg. 170/03, Section 11 Annual Report
- O. Reg. 170/03, Schedule 22 Summary Report

Respectfully submitted,

Councillor G. Thibert