



**THE CORPORATION OF THE  
TOWN OF MATTAWA**

**AGENDA**

**REGULAR MEETING OF COUNCIL  
MONDAY, FEBRUARY 14<sup>TH</sup>, 2022  
7:00 P.M.**

**DR. S. F. MONESTIME MUNICIPAL  
COUNCIL CHAMBERS  
160 WATER STREET  
MATTAWA, ONTARIO**

**TELECONFERENCE TOLL FREE # 1-833-311-4101  
ACCESS CODE: 2489 321 3258**

**THE CORPORATION OF THE TOWN OF MATTAWA**  
**A G E N D A**  
**DR. S. F. MONESTIME MUNICIPAL COUNCIL CHAMBERS**  
**AND VIA TELECONFERENCE**  
**160 WATER STREET**  
**MATTAWA, ONTARIO**  
**TELECONFERENCE TOLL FREE # 1-833-311-4101**  
**ACCESS CODE: 2489 321 3258**  
**MONDAY, FEBRUARY 14<sup>TH</sup>, 2022 @ 7:00 P.M.**

**1. Call to Order**

**2. Disclosure of Pecuniary Interest and Nature Thereof**

**3. Petitions & Delegations**

3.1 2022 Setting of Water & Wastewater Rates and User Fees Increase

*The purpose of this public meeting is to hear comments and answer any questions either in support of or in opposition of the proposed 3% increase to the 2022 Water and Wastewater rates.*

*Any person may attend the Public Meeting and/or make written or oral representation.*

**4. Correspondence**

4.1 AMO – Re: Housing Affordability Task Force Report & Call to Re-examine Hospital  
Capital Funding

General Government Committee – CAO/Treasurer

4.2 MMAH – Re: Ontario – Municipal Housing Affordability Summit

Social & Family Services Committee – CAO/Treasurer

4.3 DNSSAB – Re: Provincial Funding for Housing & Health Funding Briefing Note

Finance Committee – CAO/Treasurer

4.4 AMO/LAS – Re: Virtual Municipal Energy Symposium March 31 & April 1<sup>st</sup>, 2022

General Government Committee – Clerk

4.5 FONOM – Re Call for Debate Questions for FONOM Conference

General Government Committee – Clerk

4.6 Voyageur Curling Club – Re: Transfer of Ownership to the Municipality

Recreation, Tourism & Special Projects Committee – Recreation & Facilities  
Services Manager

4.7 MPAC – Re: E-permitting Municipal Pilot Project Opportunity Building Permits

Building Department Committee – Chief Building Official

**Monday, February 14<sup>th</sup>, 2022**

**Correspondence – Cont'd**

- 4.8 Mattawa Wellness Life Enrichment – Re: Annual Fitness Report & Funding  
Finance Committee – CAO/Treasurer
- 4.9 Town of Aurora – Re: Dissolve Ontario Land Tribunal Motion  
Planning & Development Services Committee – CAO/Treasurer
- 4.10 FONOM – Re: 2022 FONOM Conference May 9-11  
General Government Committee – Clerk
- 4.11 Municipality of East Ferris – Re: Support Cassellholme Resolution 2022-34  
Planning & Development Services Committee – CAO/Treasurer
- 4.12 OMAFRA – Re: Ontario Wildlife Damage Compensation  
Finance Committee – CAO/Treasurer
- 4.13 MECP – Re: Regulatory & Policy Proposals under the Conservation Authority Act  
Conservation Authority Committee – Clerk
- 4.14 Municipality of Calvin – Re: Support Resolution for Redevelopment of Cassellholme  
Planning & Development Services Committee – CAO/Treasurer
- 4.15 F.J. McElligott Intermediate Secondary School – Re: Invitation to Participate on Permanent  
Outdoor Learning Space Team  
General Government Committee – Clerk
- 4.16 Jp2g Consultants Inc. – Re: Preconstruction Meeting for Mattawa Museum Roof  
Re-Shingling  
Planning & Development Services Committee – CAO/Treasurer
- 4.17 AMO – Re: Firefighter Certification Model Consultation, Water Infrastructure Funding, Sub  
Watershed Planning Guide Consultant  
General Government Committee – CAO/Treasurer
- 4.18 Mr. Gerry Therrien – Re: Concerns for Homelessness  
Social & Family Services Committee – CAO/Treasurer
- 4.19 DNSSAB – Re: DNSSAB Minutes and Meeting Packages  
Social & Family Services Committee – CAO/Treasurer
- 4.20 Mattawa Voyageur Days – Re: Festival Returns for 2022  
Recreation, Tourism & Special Projects Committee – Recreation & Facilities  
Services Manager

**5. Questions/Comments (public & Council) about the Content of the Agenda**

## **6. Municipal Report Number 865**

- **Minutes of Previous Meeting (s)**
- **Presentation of By-laws/Resolutions**
- **Adoption of Report**

## **7. Committee Reports**

### **Information/Action Item Reports**

- 7.1 Amy Leclerc, Clerk/Revenue Services Clerk – Re: 2022 Joint Election Compliance Audit Committee – Report # 2022-10R
- 7.2 Francine Desormeau, CAO/Treasurer – Re: Audio Visual Integration Report for Council Chambers – Report # 2022-11R

### **Departmental Activity Reports**

- 7.3 Francine Desormeau, CAO/Treasurer – Re: Update to Ongoing Activities – Report # 2022-12R
- 7.4 Renee-Anne Paquette, Recreation & Facilities Services Manager – Re: Activity Update in Recreation Department - Report # 2021-13R

## **8. Questions Period**

## **9. New/Old Business**

## **10. 2/3 (Special Resolutions – not previously circulated)**

## **11. In Camera (Closed)**

- 11.1 Personnel Matters
- 11.2 Cassellholme Redevelopment Project
- 11.3 Voyageur Curling Club
- 11.4 Mattawa Landfill Site

## **12. Return to Regular Session**

## **13. Adjournment**

Monday, February 14<sup>th</sup> , 2022

Members of Council,

Attached please find Municipal Report Number 865 for consideration by Council.

Respectfully submitted

Amy Leclerc  
Clerk

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**THE CORPORATION TOWN OF MATTAWA**

**COMMITTEE: GENERAL GOVERNMENT**

**CHAIRPERSON: COUNCILLOR D. SARRAZIN**

**DEPT. HEAD: AMY LECLERC, CLERK/REVENUE SERVICES CLERK**

**TITLE: ADOPTION OF THE MINUTES**

**Draft By-Law**

**Item**

**Policy Recommendation**

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**Mayor D. Backer and Members of Council:**

**BE IT RESOLVED THAT** the minutes of the Regular Meeting of Monday, January 24<sup>th</sup>, 2022 and the Special Meeting of Monday, February 7<sup>th</sup>, 2022 be adopted as circulated.

Respectfully submitted,

Councillor D. Sarrazin

## THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the regular meeting of Council held Monday, January 24<sup>th</sup>, 2022 at 7:00 p.m. in the S.F. Monestime Council Chambers. The meeting was also available via video/teleconference.

Council Present: Mayor D. Backer  
Councillor G. Thibert  
Councillor L. Ross  
Councillor R. Jones

Council Absent: Councillor D. Sarrazin  
Councillor G. Larose  
Councillor L. Mick

Staff Present: Francine Desormeau, CAO/Treasurer  
Amy Leclerc, Clerk/Revenue Services Clerk  
Wayne Chaput, Chief Building Official/By-Law Officer  
Renee Paquette, Recreation & Facilities Services Manager

Staff Absent: Barry Jackson, Public Works Supervisor  
Paul Lafreniere, Fire Chief (Interim)

\*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

1. Meeting Called to Order at 7:00 p.m.
2. Disclosures of Pecuniary Interest and Nature Thereof – None
3. Petitions & Delegations – None
4. Correspondence
5. Questions/Comments about the Content of the Agenda – None
6. Municipal Report Number 864

Page No. 10

**BE IT RESOLVED THAT** the minutes of the Regular Meeting of Monday, January 10<sup>th</sup>, 2022 be adopted as circulated.

Carried

Page No. 11

**BE IT RESOLVED THAT** Council of the Corporation of the Town of Mattawa adopt By-Law No. 22-05 which is a By-Law to adopt the Terms of Reference for the Emergency Management Program Committee.

Carried

Page No. 12

**BE IT RESOLVED THAT** Council of the Corporation of the Town of Mattawa adopt By-law 22-04 to renew the Mattawa Fitness Centre lease agreement with the Voyageur Curling Club for the year 2022 in the amount of \$800.00 plus HST per month.

Carried

Page No. 13

**BE IT RESOLVED THAT** The Corporation of the Town of Mattawa permits the sale of alcoholic beverages at Explorer's Point on Friday July 22, 2022, Saturday July 23, 2022 and Sunday July 24, 2022 with the understanding that all rules and regulations will be followed as set by the Alcohol Gaming and Commission of Ontario. Further that Council of the Town of Mattawa endorses and supports the Voyageur Days Festival as an event of municipal significance.

Carried

Page No. 14

**BE IT RESOLVED THAT** Council of the Corporation of the Town of Mattawa endorses the application to the Reconnect Ontario for the Mattawa Voyageur Days Festival.

Carried

Page No. 15

**BE IT RESOLVED THAT** Council of the Corporation of the Town of Mattawa adopt By-Law Number 22-03 authorizing the 2022 interim tax levy based on 50% of the prior year's annualized taxes.

Carried

Resolution Number 22-04

Moved by Councillor R. Jones

Seconded by Councillor G. Thibert

**BE RESOLVED THAT** the Municipal Report Number 864 be adopted.

Carried

7. Committee Reports

Information/Action Item Reports

- 7.1 Wayne Chaput, By-Law Enforcement Officer – Re: Activity Update in Building, By-Law, Property & Animal Control Department – Report # 2022-03R
- 7.2 Renee-Anne Paquette, Recreation & Facilities Service Manager – Re: Mike Rodden Arena Floor– Report # 2022-04R
- 7.3 Renee-Anne Paquette, Recreation & Facilities Service Manager – Re: Voyageur Days Festival – Planning Update – Report # 2022-05R

Departmental Activity Reports

- 7.4 Francine Desormeau, CAO/Treasurer – Re: Update to Ongoing Activities in General Government – Report # 2022-06R



8. Questions from the Floor – None
9. New/Old Business
10. 2/3 (Special Resolutions – not previously circulated)

Resolution Number 22-05

Moved by Councillor L. Ross

Seconded by Councillor G. Thibert

***BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa appoint Mayor Dean Backer as the Representative for the City of North Bay's Working Group for the purpose of reviewing the School Bus Stop-Arm Enforcement Program.***

Carried

11. In Camera (Closed) Session
  - 11.1 Personnel Matters  
Deferred to the Special Meeting of Monday, February 7<sup>th</sup>, 2022
12. Return to Regular Session
13. Adjournment

The regular meeting of Council Monday, January 24<sup>th</sup>, 2022 adjourned at 7:25 p.m.

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Mayor

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Clerk

## THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the Special Meeting of Council held Monday, February 7<sup>th</sup>, 2022, at 7:00 p.m. in the Dr. S. F. Monestime Municipal Council Chambers. The meeting was also available via teleconference.

- Council Present: Mayor D. Backer  
Councillor G. Thibert  
Councillor L. Mick via teleconference  
Councillor L. Ross
- Council Absent: Councillor D. Sarrazin  
Councillor G. Larose  
Councillor R. Jones
- Staff Present: Francine Desormeau, CAO/Treasurer  
Amy Leclerc, Clerk/Revenue Services Clerk  
Barry Jackson, Public Works Supervisor  
Paul Lafreniere, Fire Chief (Interim)  
Renee-Anne Paquette, Recreation & Facilities Services Manager
- Staff Absent: Wayne Chaput, Chief Building Official/By-Law Officer

\*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

1. Meeting Called to Order at 7:00 p.m.
2. Disclosure of Pecuniary Interest and Nature Thereof – None
3. Committee Reports / Discussions
  - 3.1 Water Rates
  - 3.2 User Fees Proposed Increases
  - 3.3 Affordable Senior Housing Application Package
  - 3.4 Museum Re-shingling Project
4. Presentation of By-laws/Resolutions/2/3 Special Resolutions – None
5. In Camera (Closed Session)
  - 5.1 Personnel Matters
  - 5.2 333 Main Street

Resolution Number 22-06

Moved by Councillor L. Ross

Seconded by Councillor G. Thibert

***BE IT RESOLVED*** That this Committee proceed in Camera in order to address a matter pertaining to:

*b) personal matters about an identifiable, including municipal or local board employee; and*

*k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.*

Carried

6. Return to Regular Session

Resolution Number 22-07

Moved by Councillor L. Ross

Seconded by Councillor G. Thibert

***BE IT RESOLVED THAT*** the regular meeting of council reconvene at 7:45 p.m.

Carried

Mayor Backer stated the In-Camera Session was to discuss personnel matters and 333 Main Street.

7. Adjournment

The special meeting of Council Monday, February 7<sup>th</sup>, 2022 adjourned at 7:46 p.m.

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Mayor

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Clerk

**THE CORPORATION TOWN OF MATTAWA**

COMMITTEE: FINANCE

CHAIRPERSON: COUNCILLOR G. THIBERT

DEPT. HEAD: FRANCINE DESORMEAU, CAO/TREASURER

TITLE: RELOCATION OF 3 BELL POLES TO MUNICIPAL PROPERTY - DORION ROAD HILL RECONSTRUCTION PROJECT

Draft By-Law

Item

Policy Recommendation

**Mayor D. Backer and Members of Council:**

As part of the Dorion Road Hill Reconstruction Project, three Bell Pole lines must be relocated to municipal property on the west side of Dorion Hill. The Close Cut Clearing contract performed in December of last year prepared the new site for relocation of the poles and Bell Canada has provided their estimate for this work which is attached.

Bell work includes the removal of existing pole line and cable, replacement of the new pole line, placement of aerial strand/cable, placement of new down guys and corresponding anchors and splicing of the cable involving off hour live-fiber cutovers. The cost of this work will be recoverable under the ICIP funding for this project.

Municipal consent is required from Bell and the following is recommended:

**Recommendation:**

**BE IT RESOLVED THAT** Council of the Corporation of the Town of Mattawa authorizes Bell Canada to proceed with final design for the relocation of three existing Bell poles with four new Bell poles onto municipal property on the West side of Dorion Road Hill at an estimated cost of \$33,750.00 plus HST.

Respectfully submitted

Councillor G. Thibert

**THE CORPORATION TOWN OF MATTAWA**

**COMMITTEE:** FINANCE

**CHAIRPERSON:** COUNCILLOR G. THIBERT

**DEPT. HEAD:** FRANCINE DESORMEAU, CAO/TREASURER

**TITLE:** INSTALLATION & REMOVAL OF HYDRO POLES FOR DORION ROAD HILL RECONSTRUCTION PROJECT

Draft By-Law

Item

Policy Recommendation

**Mayor D. Backer and Members of Council:**

As part of the Dorion Road Hill Reconstruction Project two new hydro poles and the removal of one existing pole will be completed by Hydro One.

Jp2g Consultants, who are acting as the Project Management Team for this project have negotiated with Hydro One and approval has been received and the description of work to be performed is attached for your information.

The Town of Mattawa is responsible for the labour and material costs for work within the Road Authority corridor which is estimated to be \$9,741.03 plus HST and will be recoverable under the ICIP funding received for this project.

**Recommendation:**

**BE IT RESOLVED THAT** Council of the Corporation of the Town of Mattawa authorizes Hydro One to proceed with the Line Relocation work as part of the Dorion Road Hill Reconstruction project which includes the installation of two new poles, removal of one pole, transfers, framing hardware and braces at an estimated cost of \$9,741.03 plus HST.

Respectfully submitted,

Councillor G. Thibert

**THE CORPORATION TOWN OF MATTAWA**

**COMMITTEE: FINANCE**

**CHAIRPERSON: COUNCILLOR G. THIBERT**

**DEPT. HEAD: FRANCINE DESORMEAU, CAO/TREASURER**

**TITLE: FINANCIAL REPORTS FOR THE MONTHS OF OCTOBER,  
NOVEMBER & DECEMBER**

Draft By-Law

Item

Policy Recommendation

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**Mayor D. Backer and Members of Council:**

**BE IT RESOLVED THAT** the disbursements for the month of October 2021 in the amount of \$1,092,857.40, the month of November 2021 in the amount of \$710,843.49 and the month of December in the amount of \$1,017,950.61 be adopted as submitted.

Respectfully submitted,

Councillor G. Thibert

## THE CORPORATION TOWN OF MATTAWA

COMMITTEE: FINANCE

CHAIRPERSON: COUNCILLOR G. THIBERT

DEPT. HEAD: FRANCINE DESORMEAU, CAO/TREASURER

TITLE: NORTHERN ONTARIO RESOURCE DEVELOPMENT SUPPORT  
(NORDS) FUND – TRANSFER PAYMENT AGREEMENT

22-06 Draft By-Law                      \_\_\_ Item                      \_\_\_ Policy Recommendation

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### Mayor D. Backer and Members of Council:

The municipality was successful in receiving funding under the Northern Ontario Development Support (NORDS) Fund from the Ministry of Northern Development, Mines, Natural Resources and Forestry to help offset some of the impacts resource development has had on municipal infrastructure.

This infrastructure funding will be disbursed on an annual basis in the amount of \$87,689.20 for the next five years. Eligible projects must be associated with aggregate, logging, mining, roads or bridge upgrades and proven to be ‘shovel ready’.

Upon application, staff earmarked a future roads project as there are no ‘shovel ready’ or approved roads or bridge project currently allocated for this year.

A Transfer Payment Agreement has been prepared, which is attached, and the following is recommended:

### **Recommendation:**

**BE IT RESOLVED THAT** Mayor and Council of the Corporation of the Town of Mattawa adopt By-law 22-06 which will authorize the signing of the Transfer Payment Agreement with the Minister of Northern Development, Mines, Natural Resources and Forestry under the Northern Ontario Resource Development Support (NORDS) Fund which will provide infrastructure funding totalling \$438,445.99 payable in five annual installments.

Respectfully submitted,

Councillor G. Thibert

# THE CORPORATION OF THE TOWN OF MATTAWA

## BY-LAW NUMBER 22-06

**BEING** a by-law authorizing the signing of a Transfer Payment Agreement with Her Majesty the Queen in right of the Province of Ontario hereby represented by the Minister of Northern Development, Mines, Natural Resources and Forestry (“the Province”) help offset some of the impacts resource development has had on municipal infrastructure.

**WHEREAS** Section 5, subsection 3 of the Ontario Municipal Act 2001, S. O. 2001, c. 25 empowers and authorizes a municipal Council to pass by-laws enacting agreements;

**AND WHEREAS** the attached Transfer Payment Agreement, Appendix “A” outlines the funding agreement details and therefore forms part of this By-law.

**NOW THEREFORE**, the Council of the Corporation Town of Mattawa enacts as follows:

1. The Mayor and CAO/Treasurer are hereby authorized to execute the aforesaid Agreement on behalf of the Council of the Corporation of the Town of Mattawa, in accordance with the terms and conditions referred to in this agreement attached to this By-law and known as Appendix “A”.
3. That this Agreement shall be effective and shall remain in effect and force in accordance with the terms of the agreement subject to any amendments thereto or the termination of the said agreement.

READ a first and second time this 14<sup>th</sup> day of February, 2022.

READ a third time and finally passed this 14<sup>th</sup> day of February, 2022.

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Mayor

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Clerk