



**THE CORPORATION OF THE  
TOWN OF MATTAWA**

**AGENDA**

**REGULAR MEETING OF COUNCIL  
MONDAY, JANUARY 24<sup>TH</sup>, 2022  
7:00 P.M.**

**DR. S. F. MONESTIME MUNICIPAL  
COUNCIL CHAMBERS  
AND VIA VIDEOCONFERENCE  
160 WATER STREET  
MATTAWA, ONTARIO**

**TELECONFERENCE TOLL FREE # 1-833-311-4101  
ACCESS CODE: 2491 882 8372**

**THE CORPORATION OF THE TOWN OF MATTAWA**  
**A G E N D A**  
**DR. S. F. MONESTIME MUNICIPAL COUNCIL CHAMBERS**  
**AND VIA TELECONFERENCE**  
**160 WATER STREET**  
**MATTAWA, ONTARIO**  
**TELECONFERENCE TOLL FREE # 1-833-311-4101**  
**ACCESS CODE: 2491 882 8372**  
**MONDAY, JANUARY 24<sup>TH</sup>, 2022 @ 7:00 P.M.**

- 1. Call to Order**
- 2. Disclosure of Pecuniary Interest and Nature Thereof**
- 3. Petitions & Delegations**
- 4. Correspondence**
  - 4.1 The Town of Niagara-on-the-Lake – Re: Support Resolution for National Childcare Program  
General Government Committee – Clerk
  - 4.2 MECP – Re: Inspection of the Mattawa Drinking Water System  
Environmental Services Committee – CAO/Treasurer
  - 4.3 Justice of the Peace – Re: Vacancy Posting  
General Government Committee – Clerk
  - 4.4 NDMNRF – Re: Proposed Regulatory Changes under the Aggregate Resources Act  
Conservation Authority Committee – Clerk
  - 4.5 The Township of Chisholm – Re Support Resolution for Cassellholme Redevelopment Project  
Planning & Development Services Committee – CAO/Treasurer
  - 4.6 Community Living Mattawa – Re: Annual Sponsorship  
Finance Committee – CAO/Treasurer
  - 4.7 MMAH – Re: Support Resolution for People and Businesses Act, Bill 13 & Support Recovery and Competitiveness Act, Bill 276  
General Government Committee – Clerk
  - 4.8 Canadian Nuclear Safety Commission – Re: Notice of Two-Part Public Commission Hearing  
General Government Committee – CAO/Treasurer
  - 4.9 AMO – Re: Virtual Municipal Energy Symposium March 31 & April 1<sup>st</sup>, 2022  
General Government Committee – CAO/Treasurer

**5. Questions/Comments (public & Council) about the Content of the Agenda**

**6. Municipal Report Number 864**

- **Minutes of Previous Meeting (s)**
- **Presentation of By-laws/Resolutions**
- **Adoption of Report**

**7. Committee Reports**

**Information/Action Item Reports**

- 7.1 Wayne Chaput, By-Law Enforcement Officer – Re: Activity Update in Building, By-Law, Property & Animal Control Department – Report # 2022-03R
- 7.2 Renee-Anne Paquette, Recreation & Facilities Service Manager – Re: Mike Rodden Arena Floor – Report # 2022-04R
- 7.3 Renee-Anne Paquette, Recreation & Facilities Service Manager – Re: Voyageur Days Festival – Planning Update – Report # 2022-05R

**Departmental Activity Reports**

- 7.4 Francine Desormeau, CAO/Treasurer – Re: Update to Ongoing Activities – Report # 2022-06R

**8. Questions Period**

**9. New/Old Business**

**10. 2/3 (Special Resolutions – not previously circulated)**

**11. In Camera (Closed)**

- 11.1 Personnel Matter

**12. Return to Regular Session**

**13. Adjournment**

Monday, January 24<sup>th</sup>, 2022

Members of Council,

Attached please find Municipal Report Number 864 for consideration by Council.

Respectfully submitted

Amy Leclerc  
Clerk

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**THE CORPORATION TOWN OF MATTAWA**

**COMMITTEE: GENERAL GOVERNMENT**

**CHAIRPERSON: COUNCILLOR D. SARRAZIN**

**DEPT. HEAD: AMY LECLERC, CLERK/REVENUE SERVICES CLERK**

**TITLE: ADOPTION OF THE MINUTES**

Draft By-Law

Item

Policy Recommendation

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**Mayor D. Backer and Members of Council:**

**BE IT RESOLVED THAT** the minutes of the Regular Meeting of Monday, January 10<sup>th</sup>, 2022 be adopted as circulated.

Respectfully submitted,

Councillor D. Sarrazin

## THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the regular meeting of Council held Monday, January 10<sup>th</sup>, 2022 at 7:00 p.m. in the S.F. Monestime Council Chambers. The meeting was also available via video teleconference.

Council Present: Mayor D. Backer  
Councillor G. Larose  
Councillor G. Thibert  
Councillor L. Ross (via video conference)  
Councillor R. Jones

Council Absent: Councillor D. Sarrazin  
Councillor L. Mick

Staff Present: Francine Desormeau, CAO/Treasurer  
Amy Leclerc, Clerk/Revenue Services Clerk

Staff Present  
Via Teleconference: Wayne Chaput, Chief Building Official/By-Law Officer  
Paul Lafreniere, Fire Chief (Interim)  
Renee Paquette, Recreation & Facilities Services Manager

Staff Absent: Barry Jackson, Public Works Supervisor

\*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

1. Meeting Called to Order at 7:00 p.m.
2. Disclosures of Pecuniary Interest and Nature Thereof – None
3. Petitions & Delegations – None
4. Correspondence
5. Questions/Comments about the Content of the Agenda – None
6. Municipal Report Number 863

Page No. 1

**BE IT RESOLVED THAT** the minutes of the Regular Meeting of Monday, December 13<sup>th</sup>, 2021 and the Special Meeting of Monday, December 20<sup>th</sup>, 2021 be adopted as circulated.

Carried – Recorded vote on Page No. 1 and the vote was unanimous

Page No. 2

**WHEREAS** *Stop-Arm Camera Systems are a major part of creating safer school buses and safer roads for all area residents;*

**AND WHEREAS** *Bill 174 received Royal Assent on December 12<sup>th</sup>, 2017, under Schedule 4 Amendments to the Highway Traffic Act by adding a new Part providing for the use of automated school bus camera systems;*

**AND WHEREAS** *given the district courts are in North Bay, it is imperative that the City of North Bay come on board with Stop-Arm Camera Program so that other municipalities within the Nipissing District can move forward to help keep the children in the communities safe;*

**BE IT RESOLVED** *that the Municipality of Mattawa request the City of North Bay to look into the process of implementing a stop-arm camera program with BusPatrol for the City with the goal of developing a regional program to ensure coverage of all school buses within the collective municipalities;*

**AND FURTHER** *that this resolution be forwarded to FONOM, OGRA, Let's Remember Adam, Stop for School Buses, BusPatrol and municipalities that form part of the Provincial Offences Act (POA) through the City of North Bay.*

Carried – Recorded vote on Page No. 2 and the vote was unanimous

Page No. 3

**BE IT RESOLVED THAT** *Council of the Town of Mattawa adopt By-Law 22-01 to appoint Councillors Dexture Sarrazin, Garry Larose and Garry Thibert to the Committee of Adjustment for the year 2022 in accordance with Section 44(3) of the Planning Act.*

Carried – Recorded vote on Page No. 3 and the vote was unanimous

Page No. 4

**BE IT RESOLVED THAT** *Council of the Corporation of the Town of Mattawa approve By-Law #22-02 with ScotiaBank which will allow the municipality to borrow money for the current year, if necessary, until grants and taxes are received.*

Carried – Recorded vote on Page No. 4 and the vote was unanimous

Page No. 5

**BE IT RESOLVED THAT** *Council of the Corporation of the Town of Mattawa accept the bid from the John Dixon Public Library in the amount of \$1000.00 for the disposal of the Canon IR ADV C5250 photocopier sold "as is".*

Carried – Recorded vote on Page No. 5 and the vote was unanimous

Resolution Number 22-01

Moved by Councillor G. Thibert

Seconded by Councillor G. Larose

*That the Municipal Report Number 863 be adopted.*

Carried – Recorded vote on Resolution No 22-01 and the vote was unanimous

7. Committee Reports

Information/Action Item Reports

7.1 Amy Leclerc, Clerk/Revenue Services Clerk – Re: Library Board Vacancy – Report # 2022-01R

Departmental Activity Reports

7.2 Francine Desormeau, CAO/Treasurer – Re: Update to Ongoing Activities in General Government – Report # 2022-02R

8. Questions from the Floor – A ratepayer requested clarification on the museum roof tender.

9. New/Old Business – None

10. 2/3 (Special Resolutions – not previously circulated)

11. In Camera (Closed) Session

11.1 Personnel Matters

11.2 Mattawa Landfill Site

11.3 Cassellholme Matter

11.4 Dorion Road Hill Reconstruction Project

Resolution Number 22-02

Moved by Councillor R. Jones

Seconded by Councillor G. Thibert

***BE IT RESOLVED*** That this Committee proceed in Camera in order to address a matter pertaining to:

b) personal matters about an identifiable, including municipal or local board employee; and  
e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality;

Carried – Recorded vote on Resolution No 22-02 and the vote was unanimous

12. Return to Regular Session

Resolution Number 22-03

Moved by Councillor G. Larose

Seconded by Councillor G. Thibert

***BE IT RESOLVED THAT*** the regular meeting of council reconvene at 8:00 p.m.

Carried

Mayor Backer stated the In-Camera Session was to discuss personnel matters, the Mattawa Landfill Site, Cassellholme matter, and the Dorion Road Hill Reconstruction Project.



13. Adjournment

The regular meeting of Council Monday, January 10<sup>th</sup>, 2022 adjourned at 8:01 p.m.

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Mayor

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Clerk

**THE CORPORATION TOWN OF MATTAWA**

**COMMITTEE: BY-LAW DEPARTMENT**

**CHAIRPERSON: COUNCILLOR L. MICK**

**DEPT. HEAD: WAYNE CHAPUT, CEMC**

**TITLE: EMERGENCY MANAGEMENT PROGRAM COMMITTEE TERMS OF REFERENCE**

22-05 Draft By-law

\_\_\_\_\_ Item

\_\_\_\_\_ Policy Recommendation

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**Mayor D. Backer and Members of Council:**

At the regular meeting of December 13<sup>th</sup>, 2021 Council adopted By-law No. 20-35 being a By-law to adopt an Emergency Management Program and Emergency Response Plan.

In the Emergency Management Program By-law, there is a section that requires every municipality to have an Emergency Management Program Committee. The Terms of Reference for the Emergency Management Program Committee is a set of rules and procedures for the Emergency Program Committee to oversee the development, implementation and continuous improvement of the Town's Emergency Management program.

**Recommendation:**

**BE IT RESOLVED THAT** Council of the Corporation of the Town of Mattawa adopt By-Law No. 22-05 which is a By-Law to adopt the Terms of Reference for the Emergency Management Program Committee.

Respectfully submitted

Councilor L. Mick

**THE CORPORATION OF THE TOWN OF MATTAWA  
BY-LAW NUMBER 22-05**

**BEING A BY-LAW TO ADOPT THE EMERGENCY MANAGEMENT PROGRAM  
COMMITTEE TERMS OF REFERENCE**

**WHEREAS** under the *Emergency Management and Civil Protection Act*, R.S.O. 1990, c. E.9 and Ontario Regulation 380/04 (the “Act”) every municipality in the province is required to:

- Develop and implement an emergency management program, which shall consist of:
  - an emergency plan;
  - training programs and exercises for employees of the municipality and other persons with respect to the provision of necessary services and the procedures to be followed in emergency response and recovery activities;
  - public education on risks to public safety and on public preparedness for emergencies; and
  - any other elements required by the standards for emergency management set under the Act or by Emergency Management Ontario;
- Designate an employee of the municipality or a member of the council as its emergency management program coordinator;
- Establish an emergency management program committee;
- Establish an emergency control group;
- Establish an emergency operations centre to be used by the municipal emergency control group in an emergency; and
- Designate an employee of the municipality as its emergency information officer;

**AND WHEREAS** it is prudent that the emergency management program developed under the Act be in accordance with international best practices, including the five core components of emergency management; prevention, mitigation, preparedness, response and recovery;

**AND WHEREAS** the purpose of such a program is to help protect public safety, public health, the environment, critical infrastructure and property during an emergency and to promote economic stability and a disaster resilient community;

**NOW THEREFORE** the Council of the Corporation of the Town of Mattawa hereby enacts as follows:

1. **THAT** The Emergency Management Program Committee Terms of Reference which has been developed in accordance with the requirements of the Act, attached hereto as **Schedule A** is hereby adopted.

READ A FIRST and SECOND time, this 24<sup>th</sup> day of January, 2022.

READ A THIRD time and FINALLY PASSED this 24<sup>th</sup> day of January, 2022.

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Mayor

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Clerk

## THE CORPORATION OF THE TOWN OF MATTAWA

### Terms of Reference Emergency Management Program Committee

#### **Mission:**

To oversee the development, implementation and continuous improvement of the Town's Emergency Management (EM) program.

#### **Background:**

The Community Emergency Management Program Committee was established in order to achieve compliance with the *Emergency Management and Civil Protection Act*.

The growth and changing demographics of the municipality, evolving risks and hazards, and changes to requirements issued by the Province of Ontario have driven changes to the committee objectives, composition and activities since then. This Terms of Reference reflects the efforts of the committee to keep the Town of Mattawa in line with these changes while striving to continuously improve the EM program in line with best practices.

#### **Objectives:**

- Develop and continuously improve an emergency management program which conforms to legislation and includes five core components namely: prevention, mitigation preparedness, response and recovery;
- To make provisions for the extraordinary arrangements and measures that may have to be taken to reduce impacts to public safety, the environment, property and the economy of the Town of Mattawa that may occur as the result of an emergency;
- To facilitate communication between the Municipal Emergency Control Group and all support agencies; and
- To advise Council on the development and implementation of the EM Program.

#### **Membership:**

The Committee will be chaired by the Mayor.

Program Committee members shall include but not limited to:

- Mayor
- One additional member of Council, appointed by Resolution
- Community Emergency Management Coordinator (CEMC)
- Fire Chief/Alternate CEMC
- Chief Administrative Officer (CAO)
- Public Works Supervisor
- Recreation and Facilities Services Manager

- Clerk\*
- Ontario Clean Water Agency Representative\*
- Ontario Provincial Police Representative\*
- North Bay and Parry Sound District Health Unit Representative\*

The committee may call upon other subject matter experts as required to inform the development and continuous improvement of the plan.

\* Non-voting member not to count as part of quorum

**Terms of Office:**

A Councillor will be appointed by Council for each term of the Council after the Municipal Election to sit on the Committee. Each year of the four (4) year term the Mayor and the appointed Councillor will sit on the committee.

**Quorum:**

A quorum shall consist of fifty (50) percent of the voting members who are from the Town of Mattawa Council and Staff.

**Motions:**

Decisions made during Emergency Management Program Committee meetings are by making a motion, having it seconded and having it voted on and passed by the committee.

Meetings of the Committee shall be governed by the Town of Mattawa Procedural By-law No. 11-08, as amended.

**Chair:**

The Mayor is appointed the chairperson of the Emergency Management Program Committee. In the absence of the Mayor, the Committee shall appoint a chairperson for that meeting.

**Role of members:**

The members of the Emergency Management Program Committee shall:

- Attend regular meetings as scheduled and additional meetings as time permits
- Participate in discussion and planning and share in the workload of the committee
- Provide expertise in their professional area of responsibility
- Provide regrets to the chairperson if unable to attend
- Declare any conflict of interest in accordance with the Municipal Conflict of Interest Act and exclude themselves from any discussion and or voting where such a conflict exists or may exist

**Sub-Committee:**

The Emergency Management Program Committee may from time to time appoint a sub-committee from the Emergency Management Program Committee members for specific purposes. The sub-committee will report back to the Emergency Management Program Committee by a spokesperson or written summary

**Reporting to the Municipal Council:**

The Emergency Management Program Committee shall report to Council:

1. Through the minutes of the meetings; or
2. As deemed necessary by the Committee for submission

**Meetings:**

The Committee shall hold a minimum of one (1) meeting per calendar year. The meeting shall be called by the CEMC.

The Clerk shall record meeting proceedings, prepare minutes for each meeting and circulate them to the Committee members within four (4) weeks of each meeting.

**Errors/Omissions:**

The accidental omission to give notice of any meeting of the Committee to its members, or the non-receipt of any notice by any member, or any error in any notice that does not affect its substance, does not invalidate any resolution passed or any proceedings taken at the meeting. Any member of the Committee may at any time waive notice of any meeting.

**Budget:**

Funds for the Emergency Management Program are included in the budget for Emergency Planning.

Program training shall be a corporate responsibility and is to be included in the Human Resources budget.

**Activities and Responsibilities:**

1. Develop, implement and maintain an emergency plan as required by section 3 (1) of the *Emergency Management and Civil Protection Act*.
2. Provide training programs and exercises for employees of the municipality and other persons with respect to the provision of necessary service and the procedures to be followed in an emergency response and recovery activities. Training of at least four hours

and a risk-based exercise shall be delivered annually to the Municipal Emergency Control Group.

3. Provide public education on risks to public safety and on public preparedness for emergencies.
4. Conduct an annual review of the Hazard Identification and Risk Assessment (HIRA) and make recommendations for any changes.
5. Conduct an annual review of the Critical Infrastructure List, noting key infrastructure required to maintain a continuity of operations within the municipality, and make recommendations for any changes.
6. Address any other element required by the standards for emergency management programs set under section 14, 2002, c. 14, s. 7.
7. Conduct an annual review of the emergency management program and make recommendations for revisions as necessary as per regulation.





**CORPORATION OF THE TOWN OF MATTAWA**

**BY-LAW NUMBER 22-04**

**BEING** a by-law to authorize the execution of a lease agreement between the Corporation of the Town of Mattawa and the Voyageur Curling Club.

**WHEREAS** Subsection 8 of the Ontario Municipal Act 2001, S. O. 2001, c. 25 empowers and authorizes a municipality to enter into agreements to enable them to govern their affairs as they consider appropriate;

**AND WHEREAS** the municipality wishes to lease the commercial space located at 1216 John Street, lower level, for the purpose of operating the Mattawa Fitness Centre;

**AND WHEREAS** the one-year lease agreement hereto attached as Schedule A outlines the details of the lease;

**NOW THEREFORE**, the Council of the Corporation of the Town of Mattawa enacts as follows:

1. **THAT** the CAO is hereby authorized to execute the aforesaid Agreement on behalf of the Council for the Corporation of the Town of Mattawa and to affix thereto the Corporate Seal.
2. **THAT** the attached Agreement between the Corporation of the Town of Mattawa and Voyageur Curling Club, Schedule "A" shall form part of this By-law.
3. **THAT** this agreement shall be effective and shall remain in effect and force in accordance with the terms of the agreement subject to any amendments thereto or the termination of the said agreement.

READ A FIRST and SECOND time, this 24<sup>th</sup> day of January, 2022.

READ A THIRD time and FINALLY PASSED this 24<sup>th</sup> day of January, 2022.

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Mayor

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Clerk

Schedule "A" to  
By-law 22-04

**Commercial Lease**

This lease Agreement is signed on \_\_\_\_\_ and is between the

**Voyageur Curling Club**, (hereinafter referred to as the 'Landlord')

and the

**Corporation of the Town of Mattawa** (hereinafter referred to as the 'Tenant').

The parties agree as follows:

1. **LEASED PREMISES.** The Landlord leases to the Tenant the following property (hereinafter referred to as the 'Premises'):

The Premises are located at the following address:

1216 John Street  
Mattawa, ON P0H 1V0

The Premises represent an area of 1500 square feet of dedicated space (gym and office) and approximately 650 square feet of shared space (hallway and locker rooms)

2. **TERM.** The term of the lease will begin on the date of January 1, 2022 at 12:01 a.m. and will end December 31, 2022 at 23:59 p.m.

The Tenant must notify Landlord in advance of any anticipated extended absence from the Premises.

3. **RENT.** The Tenant will pay to the Landlord monthly installments of \$800.00 + HST.

The Tenant also agrees to pay a lump sum of \$500.00 for snow removal for the lease term. This will be payable with the January rent payment.

The rent will remain fixed for the entire lease term. The rent is payable on or before the 1st of each month.

Note: The landlord agrees to a rent reduction of 50% for each month that there is a CoVid lockdown causing the Gym to be unable to operate.

4. **SECURITY DEPOSIT:** The Tenant will not pay to the Landlord any security deposit at the signing of the lease.

Nonetheless, the Tenant will be liable to the Landlord at the expiration of termination of this lease for all damages for the Property, except ordinary wear and tear.

5. **PARKING.** The Tenant will be entitled to use 10 parking spaces for the parking of the Tenant's patrons' motor vehicles. The Landlord does conduct some club/community events (i.e.,

bonspiels, closing awards banquet) and would not be able to guarantee those spaces. Proper notice of each event will be given to the Tenant.

6. **LIABILITY INSURANCE.** The Tenant shall maintain liability insurance on the Premises in an amount not less than \$2,000,000 (two million dollars).
7. **MAINTENANCE.** The Landlord shall maintain the premises in good repair, at all times, during the term of this lease. The tenant agrees to clean the rented space and to supply all cleaning and hygiene products for the gym area and locker rooms.
8. **TERMINATION UPON THE SALE OF PREMISES.** Notwithstanding any other provisions in this lease, the Landlord may terminate this lease upon 90 days' written notice to the Tenant that the Premises have been sold.
9. **LANDLORD ACCESS TO PREMISES.** Subject to the Tenant's consent (which shall not be unreasonably withheld), Landlord shall have the right to enter the Premises to make inspections, provide necessary services, or show the unit to prospective buyers, lessors, or workers. As provided by law, in case of an emergency, the Landlord may enter the Premises without the Tenant's prior consent.
10. **INDEMNITY REGARDING USE OF PREMISES.** To the extent allowed by the law, the Tenant agrees to indemnify, hold harmless, and defend the Landlord from and against any and all losses, claims, liabilities, and expenses, including reasonable attorney's fees, if any, for which the Landlord may suffer or incur in connection with the Tenant's possession, use, or misuses of the Premises, except the Landlord's own act or negligence.
11. **EARLY TERMINATION.** The Tenant does have the option to terminate the lease prior to the natural end of the lease term by giving 90 days written notice to the Landlord.
12. **BINDING.** The provisions of this lease shall be binding upon and inure to the benefit of both parties and their respective legal representatives, successors and assigns.
13. **RENEGOTIATION OF LEASE.** Prior to the expiry of the lease agreement, both parties shall have the option to renew with the review of the terms and conditions and shall present their proposals prior to December 15, 2021.

**LANDLORD**

Voyageur Curling Club

By: 

Keith Dillabough, President

Date: JAN 4, 2022

**TENANT**

Corporation of the Town of Mattawa

By: \_\_\_\_\_  
Francine Desormeau, CAO/Treasurer

Date: \_\_\_\_\_

**THE CORPORATION TOWN OF MATTAWA**

**COMMITTEE: RECREATION, TOURISM & SPECIAL PROJECTS**

**CHAIRPERSON: COUNCILLOR L. ROSS**

**DEPT. HEAD: RENÉE-ANNE PAQUETTE, RECREATION & FACILITIES SERVICES MANAGER**

**TITLE: VOYAGEUR DAYS FESTIVAL – AGCO PERMIT**

Draft By-Law

Item

Policy Recommendation

**Mayor D. Backer and Members of Council:**

Mattawa Voyageur Days 23rd Annual festival will be held July 21-24, 2022.

The Mattawa Voyageur Days Committee will be making application to the AGCO for a liquor license which requires approval by the Corporation of the Town of Mattawa.

The Building Department is aware and has no objections to alcohol beverages being served under a tent at Explorer’s Point.

Council must fully endorse and support Mattawa Voyageur Days Festival as an event of municipal significance as part of the requirements from AGCO for acquiring a Special Occasion Permit.

**Recommendation:**

**BE IT RESOLVED THAT** The Corporation of the Town of Mattawa permits the sale of alcoholic beverages at Explorer’s Point on Friday July 22, 2022, Saturday July 23, 2022 and Sunday July 24, 2022 with the understanding that all rules and regulations will be followed as set by the Alcohol Gaming and Commission of Ontario. Further that Council of the Town of Mattawa endorses and supports the Voyageur Days Festival as an event of municipal significance.

Respectfully submitted,

Councillor L. Ross

**THE CORPORATION TOWN OF MATTAWA**

**COMMITTEE:** RECREATION, TOURISM & SPECIAL PROJECTS

**CHAIRPERSON:** COUNCILLOR L. ROSS

**DEPT. HEAD:** RENÉE-ANNE PAQUETTE, RECREATION & FACILITIES SERVICES MANAGER

**TITLE:** RECONNECT ONTARIO GRANT 2022-2023

Draft By-Law

Item

Policy Recommendation

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**Mayor D. Backer and Members of Council:**

The Corporation Town of Mattawa wishes to submit a funding application to Reconnect Ontario to help offset the expenses of this years Mattawa Voyageur Days Festival.

Reconnect Ontario is a funding program of the Ministry of Heritage, Sport, Tourism and Culture Industries. The program supports Festival and Event organizers to create and carry out events that bring Ontarians and tourists together, whether in person or virtually. We can only apply for 50% of total eligible expenses, to a maximum of \$250,000.

**Recommendation:**

**BE IT RESOLVED THAT** Council of the Corporation of the Town of Mattawa endorses the application to the Reconnect Ontario for the Mattawa Voyageur Days Festival.

Respectfully submitted

Councillor L. Ross

**THE CORPORATION TOWN OF MATTAWA**

**COMMITTEE: FINANCE**

**CHAIRPERSON: COUNCILLOR G. THIBERT**

**DEPT. HEAD: FRANCINE DESORMEAU, CAO/TREASURER**

**TITLE: 2022 INTERIM TAX LEVY BY-LAW**

22-03 Draft By-Law                      \_\_\_\_\_ Item                      \_\_\_\_\_ Policy Recommendation

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**Mayor D. Backer and Members of Council:**

Section 317 of the Municipal Act permits a municipality to levy on all taxable properties, an interim tax levy, prior to the adoption of the annual Operating Budget for each tax year.

The 2022 interim tax levy will represent fifty percent (50%) of the prior year's annualized taxes and be payable in two installments, being February and April.

**Recommendation:**

**BE IT RESOLVED THAT** Council of the Corporation of the Town of Mattawa adopt By-Law Number 22-03 authorizing the 2022 interim tax levy based on 50% of the prior year's annualized taxes.

Respectfully submitted,

Councillor G. Thibert

**THE CORPORATION OF THE TOWN OF MATTAWA**

**BY-LAW NUMBER 22-03**

**BEING A BY-LAW TO PROVIDE FOR AN INTERIM TAX LEVY FOR 2022**

**WHEREAS** Section 317(1) of the Municipal Act, 2001, S. O. 2001, C. 25, provides that the Council of a local municipality may, before the adoption of the annual operating budget for 2022, adopt a by-law to levy on the whole of the assessment for taxable property for local municipal purposes;

**AND WHEREAS** the Council of the Corporation of the Town of Mattawa wishes to impose an interim tax levy, as authorized by the Municipal Act, 2001, S. O. 2001, c. 25, as amended;

**AND WHEREAS** section 342 of the Municipal Act, 2001 authorizes a Council to pass by-laws for the payment of taxes by installments and the dates in the year for which taxes are imposed on which the taxes or installments are due;

**AND WHEREAS** section 345 of the Municipal Act, 2001 authorizes a local municipality to pass by-laws to impose late payment charges for the non-payment of taxes or any installment by the due date.

**NOW THEREFORE** the Council of the Corporation of the Town of Mattawa enacts as follows:

1. **THAT** the Council of the Corporation of the Town of Mattawa hereby imposes an interim tax levy for 2022 in an amount of fifty percent (50%) of the prior year's annualized taxes, according to real property in all tax classes in the last revised assessment roll:

<b><u>CLASS</u></b>	<b><u>MUN RATE</u></b>	<b><u>EDUCATION</u></b>	<b><u>TOTAL RATE</u></b>
RESIDENTIAL	0.019425834797	0.001530	0.020955834797
MULTI-RES	0.027299125640	0.001530	0.028829125640
COMM - OCCUPIED	0.031034713671	0.008800	0.039834713671
COMM - EXCESS LAND/VACANT	0.021724299570	0.008800	0.030524299570
INDUSTRIAL - OCCUPIED	0.042130750507	0.008800	0.050930750507
INDUSTRIAL - EXCESS LAND/VACANT	0.027384987830	0.008800	0.036184987830
PIPELINE	0.022852552055	0.008800	0.031652552055
RAILWAY(R-O-W) - ACRES	38.89	24.78	63.67

2. **THAT** the taxes levied for real property by this by-law shall be due and payable in equal installments as per the following schedule:

First Installment – Payable Monday February 28, 2022  
Second Installment – Payable Friday April 29, 2022

3. **THAT** a charge of one and one-quarter percent (1 ¼%) shall be imposed as a penalty for



non-payment of taxes in accordance with section 345 (2) the Municipal Act, 2001, S. O. 2001, c. 25, and shall be added to the amount of taxes due and unpaid, on the first day of default. Therefore after, in accordance with section 345(3) of the Municipal Act, 2001, S. O. 2001, c. 25, interest charges of one and one-quarter percent (1 ¼%) each month of the amount of taxes due and unpaid, shall be imposed for non-payment of taxes not accruing before the first day of default.

4. **THAT** in the event of a provincial emergency lockdown due to the COVID-19 Pandemic, Council, may by resolution, waive the imposition of a penalty for non-payment of taxes.
5. **THAT** the Finance Department of the Corporation Town of Mattawa may mail or cause the same to be mailed to the residence or place of business of such person indicated on the last revised assessment roll, a written or printed notice specifying the amount of taxes payable.
6. **THAT** the taxes be payable at the Town of Mattawa Municipal Office, P. O. Box 390, 160 Water Street, Mattawa, ON, P0H 1V0.
7. **THAT** this By-law shall take effect upon its adoption.

READ A FIRST and SECOND time, this 24<sup>th</sup> day of January, 2022.

READ A THIRD time and FINALLY PASSED this 24<sup>th</sup> day of January, 2022.

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Mayor

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Clerk