



**THE CORPORATION OF THE  
TOWN OF MATTAWA**

**AGENDA**

**REGULAR MEETING OF COUNCIL  
MONDAY, NOVEMBER 8<sup>TH</sup>, 2021  
7:00 P.M.**

**DR. S. F. MONESTIME MUNICIPAL  
COUNCIL CHAMBERS  
160 WATER STREET  
MATTAWA, ONTARIO**

**TELECONFERENCE TOLL FREE # 1-833-311-4101  
ACCESS CODE: 2487 115 7712**

**THE CORPORATION OF THE TOWN OF MATTAWA**  
**A G E N D A**  
**DR. S. F. MONESTIME MUNICIPAL COUNCIL CHAMBERS**  
**160 WATER STREET**  
**MATTAWA, ONTARIO**  
**TELECONFERENCE TOLL FREE # 1-833-311-4101**  
**ACCESS CODE: 2487 115 7712**  
**MONDAY, NOVEMBER 8<sup>TH</sup>, 2021 @ 7:00 P.M.**

- 1. Call to Order**
- 2. Disclosure of Pecuniary Interest and Nature Thereof**
- 3. Petitions & Delegations**
- 4. Correspondence**
  - 4.1 Mr. Richard Gould – Re: Petition for Cassellholme Redevelopment Project  
Planning & Development Services Committee – CAO
  - 4.2 Citizen Alert – Re: Park Street Road Recommendation  
Transportation Services Committee – Public Works Supervisor
  - 4.3 Ministry of Finance – Re: 2022 Ontario Municipal Partnership Fund  
Finance Committee – Treasurer
  - 4.4 City of North Bay – Re: Cassellholme Redevelopment Project  
Planning & Development Services Committee – CAO
  - 4.5 Municipality of Mattawan – Re: LTC Development Agreement – Cassellholme  
Redevelopment Project  
Planning & Development Services Committee – CAO
  - 4.6 Township of Papineau-Cameron – Re: LTD Development Agreement – Cassellholme  
Redevelopment Project  
Planning & Development Services Committee – CAO
  - 4.7 Township of South Algonquin – Re: Cassellholme Redevelopment Project  
Planning & Development Services Committee – CAO
  - 4.8 CUPE – Re: OMERS Performance Review  
General Government Committee – Clerk
  - 4.9 Municipality of East Ferris – Re: LTC Development Agreement – Cassellholme  
Redevelopment Project  
Planning & Development Services Committee – CAO

**Monday, November 8<sup>th</sup>, 2021**

**Correspondence – Cont'd**

- 4.10 The Town of Mattawa – Re: LTC Development Agreement – Cassellholme Redevelopment Project  
Planning & Development Services Committee – CAO
- 4.11 City of North Bay – Re: Cassellholme Redevelopment Project  
Planning & Development Services Committee – CAO
- 4.12 AMO – Re: New Long-Term Legislation, Additional Personal Support Workers' Wage Enhancements  
Health Services Committee – Clerk
- 4.13 Municipality of Calvin – Re: Cassellholme Redevelopment Project Petition  
Planning & Development Services Committee – CAO
- 4.14 AMO – Re: Community Paramedicine Expansion, Broadband Internet Expansion, Launch of LTC Inspections Program  
General Government Committee – Clerk
- 4.15 Municipality of Leamington – Re: Resolution of Support for Eye Care in Ontario  
Health Services Committee – Clerk
- 4.16 AMO – Re: OMPF Allocations & LTC Development Call  
General Government Committee – Clerk
- 4.17 Ms. Cindy Honen – Re: Resignation Letter from the John Dixon Library Board  
Library Committee – Clerk
- 4.18 Affordable Senior Housing Committee – Re: Meeting Agenda of Wednesday, November 3<sup>rd</sup>  
Planning & Development Services Committee – CAO
- 4.19 Mattawa Voyageur Days Committee – Re: Meeting Agenda for Thursday November 4<sup>th</sup>  
Recreation, Tourism & Special Projects Committee – Recreation & Facilities Services Manager
- 4.20 Cassellholme – Re: Representative to Sit on the Cassellholme Board  
Health Services Committee – CAO
- 4.21 DNSSAB – Re: September 22, 2021 Regular Minutes & Finance Minutes  
Social & Family Services Committee – Clerk
- 4.22 Mr. Danny Moore – Re: 2019 Flood Event McKenzie Street Location  
Planning & Development Services Committee – CAO
- 4.23 Mr. Pierre Ranger, Lets Remember Adam Committee – Re: Fill the Bus Food & Toy Drive  
Recreation, Tourism & Special Projects Committee – Recreation & Facilities Services Manager
- 4.24 Ms. Vala Monestime Belter – Re: Request to Honour Dr. Mark Wilkins  
Health Services Committee – Clerk

**Monday, November 8<sup>th</sup>, 2021**

**Correspondence – Cont'd**

4.25 Mattawa Museum – Re: Honorary Naming of Town Streets  
Planning & Development Services Committee – CAO

**5. Questions/Comments (public & Council) about the Content of the Agenda**

**6. Municipal Report Number 860**

- Minutes of Previous Meeting (s)
- Presentation of By-laws/Resolutions
- Adoption of Report

**7. Committee Reports**

**Information/Action Item Reports**

7.1 Francine Desormeau, CAO/Treasurer – Re: Dorion Road Hill Reconstruction Update  
– Report # 2021-124R

7.2 Francine Desormeau, CAO/Treasurer – Re: Caren Gange – Request to Council  
– Report # 2021-125R

7.3 Barry Jackson, Public Works Supervisor – Re: Landfill Fees Revision Amendment By-Law  
– Report # 2021-126R

7.4 Francine Desormeau, CAO/Treasurer – Re: Sale of Municipal Property – Report  
# 2021-127R

**Departmental Activity Reports**

7.5 Renee-Anne Paquette, Recreation & Facilities Services Manager – Re: Activity Update  
in Recreation Department - Report # 2021-128R

**8. Questions Period**

**9. New/Old Business**

9.1 Temporary Full Time Caretaker Position

**10. 2/3 (Special Resolutions – not previously circulated)**

10.1 Temporary Full Time Caretaker Position

**11. In Camera (Closed)**

11.1 Personnel Matters

11.2 Litigation Matter

**12. Return to Regular Session**

**13. Adjournment**

Monday, November 8<sup>th</sup>, 2021

Members of Council,

Attached please find Municipal Report Number 860 for consideration by Council.

Respectfully submitted

Amy Leclerc  
Clerk

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**THE CORPORATION TOWN OF MATTAWA**

**COMMITTEE: GENERAL GOVERNMENT**

**CHAIRPERSON: COUNCILLOR D. SARRAZIN**

**DEPT. HEAD: AMY LECLERC, CLERK/REVENUE SERVICES CLERK**

**TITLE: ADOPTION OF THE MINUTES**

     Draft By-Law                        X   Item                           Policy Recommendation

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**Mayor D. Backer and Members of Council:**

**BE IT RESOLVED THAT** the minutes of the Regular Meeting of Monday, October 25<sup>th</sup>, 2021, the Closed Meeting of Monday, October 25<sup>th</sup>, 2021, the Special Meeting of Tuesday, October 26<sup>th</sup>, 2021 and the Closed Meeting of Tuesday, October 26<sup>th</sup>, 2021 be adopted as circulated.

Respectfully submitted,

Councillor D. Sarrazin

## THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the Regular Meeting of Council held Monday, October 25<sup>th</sup>, 2021, at 6:00 p.m. in the Dr. S. F. Monestime Municipal Council Chambers. The meeting was also available via teleconference.

Council Present: Mayor Backer  
Councillor D. Sarrazin  
Councillor G. Larose\*\*  
Councillor G. Thibert\*\*  
Councillor L. Mick  
Councillor L. Ross\*\*  
Councillor R. Jones

Council Absent: None

Staff Present: Francine Desormeau, CAO/Treasurer  
Wayne Chaput, Chief Building Official/By-Law Officer  
Amy Leclerc, Clerk/Revenue Services Clerk  
Renee Paquette, Recreation & Facilities Services Manager  
Paul Lafreniere, Interim Fire Chief

Staff Absent: Barry Jackson, Public Works Supervisor

\*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

1. Meeting Called to Order at 6:00 p.m.
2. Disclosures of Pecuniary Interest and Nature Thereof – None
3. Petitions & Delegations
  - 3.1 Mr. James Hunton of Jp2g Consultants Inc. made a presentation to Council with updates on the Dorion Road Hill Reconstruction Project.
    - \* Councillor G. Thibert arrived at 6:08 p.m. during the 3.1 Delegation presentation.
    - \* Councillor G. Larose arrived at 6:10 p.m. during the 3.1 Delegation presentation.
    - \* Councillor L. Ross arrived at 6:50 p.m. during the 3.1 Delegation presentation.
4. Correspondence
5. Questions/Comments about the Content of the Agenda – None
6. Municipal Report Number 859

Page No. 227

**BE IT RESOLVED THAT** the minutes of the Regular Meeting of Monday, October 12<sup>th</sup>, 2021 and the Closed Meeting of Monday, October 12<sup>th</sup>, 2021 be adopted as circulated.

Carried

Page No. 228

**BE IT RESOLVED THAT** the Corporation of the Town of Mattawa enter into a Participation Agreement with the Township of Papineau-Cameron and the Municipality of Mattawan for the operating costs of the Mattawa Landfill Site and By-law 21-25 be adopted which will authorize the Mayor and CAO/Treasurer to sign the shared participation agreement.

Carried

Page No. 229

**BE IT RESOLVED THAT** the disbursements for the month of September 2021 in the amount of \$855,281.29 be adopted as submitted.

Carried

Page No. 230

**BE IT RESOLVED THAT** Council of the Corporation of the Town of Mattawa approve a financial commitment of \$13,769.54 for the year 2021-22 to the Mattawa Physician Recruitment Fund Initiative.

Carried

Page No. 231

**WHEREAS** routine eye care is critical in early detection of eye diseases like glaucoma, cataracts, and macular degeneration, and the health of eyes is critical to overall health and quality of life;

**AND WHEREAS** conditions that may be detected with an annual eye exam include Diabetes mellitus, Glaucoma, Cataract, Retinal disease, Amblyopia (lazy eye), Visual field defects (loss of part of the usual field of vision), Corneal disease, Strabismus (crosses eyes), Recurrent uveitis (an inflammation of the uvea, the middle layer of the eye that consists of the iris, ciliary body and choroid), Optic pathway disease;

**AND WHEREAS** payments from OHIP have only increased 9% over the last 30 years, which has not come close to matching inflation of costs (which include rent, staff, utilities, equipment, taxes and supplies);

**AND WHEREAS** the lack of funding makes it difficult to invest in modern technology, and newer technology means earlier detection of eye disease;

**AND WHEREAS** the Provincial government's refusal to formally negotiate with Optometrists for more than 30 years has forced the Optometrists to absorb approximately 173 Million dollars annually in the cost to deliver eye care to Ontarians;



**AND WHEREAS** the 2021 Ontario Budget did not address OHIP- insured eye care, Ontario Optometrists took action and voted to withdraw OHIP services starting September 1, 2021, unless the government agrees to legally binding negotiations to fund these services at least to the cost of delivery;

**AND WHEREAS** this job action will jeopardize good eyecare for those who need the care of an optometrist the most and will have the greatest impact on the most vulnerable groups. Children, who's lifetime ability to learn and develop depends on good vision and to the elderly, who are at the greatest risk for vision-threatening ocular diseases.

**NOW THEREFORE BE IT RESOLVED** that the Corporation of the Town of Mattawa requests that the Provincial government recognize the value that access to quality eye care brings to all Ontarians and act now to protect it;

**AND FURTHER RESOLVED THAT** the Provincial government address the OHIP-insured eye care immediately and enter into legally-binding negotiations with Ontario Optometrists to fund these services at least to the cost of delivery, prior to any job action taking place;

**AND FURTHER RESOLVED THAT** a copy of this resolution be forwarded to Premier Ford, Ontario Minister of Health Christine Elliott, MPP Taras Natyshak, and to the Ontario Association of Optometrists.

Carried

Resolution Number 21-84

Moved by Councillor R. Jones

Seconded by Councillor L. Mick

**BE IT RESOLVED THAT** the Municipal Report Number 859 be adopted.

Carried

7. Committee Reports

Information/Action Item Reports

7.1 Francine Desormeau, CAO/Treasurer – Re: Conferencing System and Live Streaming of Council Meetings – Report # 2021-117R

7.2 Barry Jackson, Public Works Supervisor – Re: Landfill Fees Revision – Report # 2021-118R

Departmental Activity Reports

7.3 Francine Desormeau, CAO/Treasurer – Re: Update to Ongoing Activities in General Government – Report # 2021-119R

7.4 Paul Lafreniere, Interim Fire Chief – Re: Update on Activities – Report # 2021-120R

8. Questions from the Floor – None

9. New/Old Business

9.1 Live Streaming of Council Meetings

10. 2/3 (Special Resolutions – not previously circulated) – None

11. In Camera (Closed) Session

11.1 Expression of Interest – 333 Main Street

Resolution Number 21-85

Moved by Councillor L. Ross

Seconded by Councillor G. Thibert

***BE IT RESOLVED*** that this Committee proceed in Camera in order to address a matter pertaining to:

- i) *a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization.*

Carried

12. Return to Regular Session

Resolution Number 21-86

Moved by Councillor G. Larose

Seconded by Councillor D. Sarrazin

***BE IT RESOLVED THAT*** the regular meeting of council reconvene at 8:40 p.m.

Carried

Mayor Backer stated the In Camera session was to discuss the Expression of Interest for 333 Main Street.

13. Adjournment

The regular meeting of Council Monday, October 25<sup>th</sup>, 2021, adjourned at 8:41 p.m.

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Mayor

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Clerk

## **THE CORPORATION OF THE TOWN OF MATTAWA**

The minutes of the Closed Meeting session of Council held Monday, October 25<sup>th</sup>, 2021 at 8:30 p.m. in Dr. S. F. Monestime Municipal Council Chambers.

Council Present: Mayor D. Backer  
Councillors D. Sarrazin, G. Larose, G. Thibert, L. Mick, L. Ross, R. Jones

Council Absent: None

Staff Present: Francine Desormeau, CAO/Treasurer  
Amy Leclerc, Clerk/Revenue Services Clerk

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The meeting was held under the Municipal Act, 2001, S.O. 2001, c.25 Section 239 (2)(i).

Topics for discussion:

1. Under Section 239 (2) of the Municipal Act – i) a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization.

- See Regular Meeting Resolution: 21-85 and 21-86

The closed meeting session adjourned at 8:41 p.m.

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Mayor

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Clerk

## THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the Special Meeting of Council held Tuesday, October 26<sup>th</sup>, 2021, at 7:00 p.m. in the Dr. S. F. Monestime Municipal Council Chambers. The meeting was also available via teleconference.

Council Present: Mayor D. Backer  
Councillor D. Sarrazin  
Councillor G. Larose  
Councillor G. Thibert  
Councillor L. Mick  
Councillor L. Ross

Council Absent: Councillor R. Jones

Staff Present: Francine Desormeau, CAO/Treasurer  
Amy Leclerc, Clerk/Revenue Services Clerk

Staff Absent: Wayne Chaput, Chief Building Official/By-Law Officer  
Barry Jackson, Public Works Supervisor  
Paul Lafreniere, Fire Chief (Interim)  
Renee-Anne Paquette, Recreation & Facilities Services Manager

\*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

1. Meeting Called to Order at 7:00 p.m.
2. Disclosure of Pecuniary Interest and Nature Thereof – None
3. Committee Reports / Discussions
  - 3.1 NOHFC Mattawa Museum & Stage Project Application
  - 3.2 Mattawa Lagoon UV System Replacement
4. Presentation of By-laws/Resolutions/2/3 Special Resolutions
  - 4.1 NOHFC Mattawa Museum & Stage Project Application

Resolution Number 21-87

Moved by Councillor L. Ross

Seconded by Councillor G. Larose

***BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa will provide a cash contribution to the Mattawa Museum Roof project and the Mattawa stage and pergola project of \$139,143.00 and will be responsible for any cost overruns once the NOHFC grant is approved.***

Carried

4.2 Mattawa Lagoon UV System Replacement

Resolution Number 21-88

Moved by Councillor G. Larose

Seconded by Councillor D. Sarrazin

***BE IT RESOLVED THAT*** Council of the Corporation of the Town of Mattawa authorizes OCWA to purchase the Mattawa Lagoon UV System Replacement from H2Flow Equipment Inc. in the quoted amount of \$54,152.86 plus HST.

Carried

5. In Camera (Closed Session)

5.1 333 Main Street – Expression of Interest Presentations to Council

Resolution Number 21-89

Moved by Councillor L. Mick

Seconded by Councillor D. Sarrazin

***BE IT RESOLVED THAT*** this Committee proceed in Camera in order to address a matter pertaining to:

*i) a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization.*

Carried

6. Return to Regular Session

Resolution Number 21-90

Moved by Councillor D. Sarrazin

Seconded by Councillor L. Ross

***BE IT RESOLVED THAT*** the special session reconvenes at 8:15 p.m.

Carried

Mayor Backer stated the In Camera session was to discuss the Expressions of Interest for 333 Main Street.

7. Adjournment

The special meeting of Council Tuesday, October 26<sup>th</sup>, 2021 adjourned at 8:25 p.m.

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Mayor

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Clerk

## THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the Closed Meeting session of Council held Tuesday, October 26<sup>th</sup>, 2021 at 7:18 p.m. in Dr. S. F. Monestime Municipal Council Chambers.

Council Present: Mayor D. Backer  
Councillors D. Sarrazin, G. Larose, G. Thibert, L. Mick, L. Ross, R. Jones

Council Absent: None

Staff Present: Francine Desormeau, CAO/Treasurer  
Amy Leclerc, Clerk/Revenue Services Clerk

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The meeting was held under the Municipal Act, 2001, S.O. 2001, c.25 Section 239 (2)(i).

Topics for discussion:

2. Under Section 239 (2) of the Municipal Act – i) a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization.

- See Regular Meeting Resolution: 21-89 and 21-90

The closed meeting session adjourned at 8:15 p.m.

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Mayor

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Clerk

**THE CORPORATION OF THE TOWN OF MATTAWA**

**COMMITTEE: TRANSPORTATION SERVICES**

**CHAIRPERSON: COUNCILLOR G. LAROSE**

**DEPT. HEAD: FRANCINE DESORMEAU, CAO/TREASURER**

**TITLE: MTO/CONNECTING LINKS APPLICATION**

    Draft By-Law                        X   Item                             Policy Recommendation

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**Mayor D. Backer and Members of Council:**

At the October 12<sup>th</sup> regular meeting of Council, Page 222 was approved engaging the services of our Engineers of Record, Jp2g Consultants Inc. to assist staff in completing an application to the Ministry of Transportation Connecting Links program.

This application, if successful, will assist the municipality in addressing the long-term rehabilitation needs of the Pont Mauril Belanger Bridge. The scope of work applied for will include:

- Detailed Structural Review
- Scoped Environmental Assessment
- Improvements to existing pedestrian walkway on bridge
- Replacement of deficient south side railing and guardrails north and south of bridge deck
- Resurfacing of bridge deck and approaches
- Flood protection, erosion control, ice protection for existing abutments

Applications are due Friday November 19<sup>th</sup>, 2021 and a resolution of Council is required therefore the following is recommended:

**Recommendation:**

**BE IT RESOLVED THAT** Council of the Corporation of the Town of Mattawa support and authorize staff to submit an application under the Ministry of Transportation (MTO) Connecting Links Program 2022-23 to address the long-term rehabilitation to the Pont Mauril Bélanger (Mattawa River) Bridge.

**BE IT FURTHER RESOLVED THAT** Council confirms that capital funding is available for the municipality’s share of the municipal contribution component and that if successful, the Corporation of the Town of Mattawa will proceed with the project in accordance with the timelines specified in the application.

Respectfully submitted,

Councillor G. Larose

**THE CORPORATION TOWN OF MATTAWA**

**COMMITTEE: FIRE DEPARTMENT**

**CHAIRPERSON: COUNCILLOR G. LAROSE**

**DEPT. HEAD: PAUL LAFRENIERE, INTERIM FIRE CHIEF**

**TITLE: HIRING OF FIREFIGHTERS**

     Draft By-Law

  X   Item

     Policy Recommendation

**Mayor D. Backer and Members of Council:**

The Town of Mattawa has been advertising on an ongoing basis seeking firefighters to fill the vacancies within the department.

To date a total of four applications were received. Two of the applicants, Ms. Jessica Knowlton and Ms. Renee Hughes expressed a keen interest in becoming a firefighter and both are suitable candidates.

The advertisement seeking firefighters will continue to be posted until the Fire Department has a full complement on staff.

All recruits shall be on probation for one year, in which time a class DZ license and a physical examination are acquired in order to advance from probationary status and continue employment with the Mattawa Fire Department.

It is therefore recommended:

**Recommendation:**

**BE IT RESOLVED THAT** the Town of Mattawa authorize the Mattawa Fire Department to hire Ms. Jessica Knowlton and Ms. Renee Hughes as Firefighters on a one year probationary period subject to acquiring a DZ licence and successfully completing a physical examination from a primary care provider.

Respectfully submitted,

Councillor G. Larose



**THE CORPORATION OF THE TOWN OF MATTAWA**

**COMMITTEE: GENERAL GOVERNMENT**

**CHAIRPERSON: COUNCILLOR D. SARRAZIN**

**DEPT. HEAD: FRANCINE DESORMEAU, CAO/TREASURER**

**TITLE: UPGRADE TO EQUIPMENT IN COUNCIL CHAMBERS  
CONSULTATION**

     Draft By-Law

  X   Item

     Policy Recommendation

**Mayor D. Backer and Members of Council:**

At the previous Council meeting of Monday, October 25<sup>th</sup>, 2021 Council spoke of the continuation of live streaming Council meetings.

Council expressed their interest in continuing lives streaming once a new system can be implemented to create a seamless streaming of the meetings which will include the proper set up of equipment in the Dr. S. F. Monestime Council Chambers.

Staff has reached out to Acclaim Sound and Lighting for their expertise and guidance and they are willing to do a site visit to analyze which equipment we currently have and provide a new and improved configuration and return to us with a recommendation which will include a design that will be tailored to our needs. This document can be used for an RFP at a later date, if so desired.

The fee for Acclaim Sound and Lighting to provide this consultation would be approximately \$1,000.00 plus \$75.00 in mileage fees. This fee which is \$95.00/hour includes two hours of travel, 2 hours onsite consultation and 4-6 hours to complete consultation report.

For this reason the following is recommended:

**Recommendation:**

**BE IT RESOLVED THAT** Council of the Corporation of the Town of Mattawa authorize staff to obtain a consultation from Acclaim Sound and Lighting for the upgrade of Council Chambers Quoted at approximately \$1,000.00 plus HST plus an additional \$75.00 in mileage fees.

Respectfully submitted

Councillor D. Sarrazin

**THE CORPORATION TOWN OF MATTAWA**

**COMMITTEE: GENERAL GOVERNMENT**

**CHAIRPERSON: COUNCILLOR D. SARRAZIN**

**DEPT. HEAD: AMY LECLERC, CLERK/REVENUE SERVICES CLERK**

**TITLE: DISPOSAL OF SURPLUS EQUIPMENT (PHOTOCOPIER)**

Draft By-Law

Item

Policy Recommendation

**Mayor D. Backer and Members of Council:**

In July of this year Council approved the purchase of a new photocopier for the municipal office. The previous Canon IR ADV C5250 photocopier was purchased outright at the end of the contract and has remained unused in the municipal office.

Since staff does not require the use of the previous photocopier in any other department it is recommended that it be deemed surplus and an ad be placed in the Mattawa Recorder and on the municipal website calling for bids.

It is proposed that this bid be for “best offer” for this unit and included as such in the advertisement.

For these reasons the following is recommended:

**Recommendation:**

**BE IT RESOLVED THAT** Council authorize staff to place an advertisement in the Mattawa Recorder and on the municipal website calling for bids for the disposal of the Canon IR ADV C5250 photocopier with a minimum bid of “best offer” and return to Council with the results for consideration.

Respectfully submitted,  
Councillor D. Sarrazin

**THE CORPORATION TOWN OF MATTAWA**

**COMMITTEE: BY-LAW DEPARTMENT**

**CHAIRPERSON: COUNCILLOR L. MICK**

**DEPT. HEAD: WAYNE CHAPUT, BY-LAW ENFORCEMENT OFFICER**

**TITLE: ACCESSIBILITY POLICIES FOR EMPLOYMENT STANDARDS**

21-26 Draft By-Law                      \_\_\_\_\_ Item                      \_\_\_\_\_ Policy Recommendation

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**Mayor D. Backer and Members of Council:**

At the October 12<sup>th</sup> regular meeting of Council, a draft Returning to Work policy and a Medically Necessary Work Accommodation Policy was presented to Council with Report #2021-112R.

Integrated Accessibility Standards under the Accessibility for Ontarians with Disabilities Act, 2005 requires organizations to create written policies. The Employment Standard is part of the Integrated Accessibility Standards Regulation (IASR) and the Returning to Work from a Disability policy and the Medically Necessary Work Accommodation Policy is part of the Employment Standard.

It is therefore recommended:

**Recommendation:**

**BE IT RESOLVED THAT** Council of the Corporation of the Town of Mattawa adopt By-Law No 21-26 which is a By-law to adopt the Returning to Work from a Disability Policy and the Medically Necessary Work Accommodation Policy.

Respectfully submitted,

Councillor L. Mick

**CORPORATION OF THE TOWN OF MATTAWA**

**BY-LAW NUMBER 21-26**

**BEING** a by-law to establish policies and procedures for Integrated Accessibility Standards for the Town of Mattawa.

**WHEREAS** section 5 (3) of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, states that the powers of a municipality shall be exercised by by-law;

**AND WHEREAS** the Accessibility for Ontarians with Disabilities Act, 2005 (AODA) is working to make the province fully accessible to people with disabilities by 2025;

**AND WHEREAS** the Integrated Accessibility Standards, in the areas of Employment, Information and Communication and Transportation in accordance with Ontario Regulation 191/11, and 413/12 permit the Council of a municipality to establish policies and procedures for Integrated Accessibility Standards;

**NOW THEREFORE** the council of the Corporation of the Town of Mattawa enacts as follows:

1. That Council of the Corporation of the Town of Mattawa adopts the Returning to Work from a Disability policy as per Schedule “A” attached hereto and the Medically Necessary Work Accommodation Policy as per Schedule “B” attached hereto and forming part of this by-law.
2. This by-law shall come into force and take effect on the date of passing.

READ A FIRST and SECOND time, this 8<sup>th</sup> day of November, 2021.

READ A THIRD time and FINALLY PASSED this 8<sup>th</sup> day of November, 2021.

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Mayor

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Clerk