



AFFORDABLE SENIOR HOUSING COMMITTEE

MEETING AGENDA

DATE: WEDNESDAY, DECEMBER 1ST, 2021

TIME: 4:00 P.M.

**LOCATION: S. F. Monestime Municipal Council Chambers
Teleconference Number: 1-833-311-4101
Access code: 2489 316 1545**

1. Call to Order
2. Adoption of Minutes
3. Update from Descon Construction
4. Tenant Policy Handbook
5. New Business
6. Next Steps
7. Adjourn Meeting (Next Meeting Date Wednesday, January 5th, 2022)



AFFORDABLE SENIOR HOUSING COMMITTEE

The minutes of the committee meeting of the Affordable Senior Housing Committee held Wednesday, November 3rd, 2021 at 4:00 p.m. in the Dr. S. F. Monestime Council Chambers. The meeting was also available via teleconference.

Members Present: Francine Desormeau, CAO/Treasurer
Garry Thibert, Chair, Councillor of Town of Mattawa
Loren Mick, Councillor of Town of Mattawa
Vala Monestime Belter, Member at Large
Noella Burke, Member at Large
Brittany Belanger, Executive Assistant

Development Team: John Demeis, Descon Construction Ltd
David Butler, Descon Construction Ltd
Keith Harriman, Descon Construction Ltd

Members Absent: Laura Ross, Councillor of Town of Mattawa
Kevin Bittner, Member at Large
Amy Leclerc, Clerk/Revenue Services Clerk

1. Site Visit – 231 Tenth Street

The Affordable Senior Housing Committee along with Mayor Backer attended the site visit at 231 Tenth Street beginning at 4:00 p.m. Members of the Descon Construction Team provided a tour of the facility showing the progress in the construction of the units. The committee returned to Dr. S. F. Monestime Council Chambers for the remainder of the meeting.

2. Call to Order

Chair Thibert called the meeting to order at 4:53 p.m.

3. Adoption of Minutes

Resolution Number ASH21-23
Moved by Councillor Loren Mick
Seconded by Noella Burke

BE IT RESOLVED THAT the minutes of the Affordable Senior Housing Meeting of Wednesday, October 6th, 2021 be adopted as circulated.
Carried

4. Update from Descon Construction

Mr. Demeis of Descon Construction provided the committee with an update on the

construction to date. Interior framing nearing completion, drywall is underway, heating system and high efficiency boiler plant installation is nearing completion.

Plumbing is currently in the works for the shower inserts. The showers will also all be wheelchair accessible for the units that are considered accessibility units.

The Committee was provided samples of paint colours, flooring, and cabinets & counter tops. The Descon Construction Team had already reached out to the manufacture with the order.

Resolution Number ASH21-24

Moved by Noella Burke

Seconded by Councillor Loren Mick

BE IT RESOLVED THAT the Committee authorizes Descon Construction to select paint colours, flooring, cabinets and countertops and provide committee with selections.

Carried

Signage was provided to the committee for review. Changes will be made by the Team and will be provided to the committee for final review.

5. Tenant Listing Spreadsheet

A tenant listing spreadsheet was provided to the committee with entries included to date. A third party will handle all application as decided by the committee. Would like to see more entries on the listing.

6. Tenant Policy Handbook – Postponed Until November 17th.

7. Brochure/Advertising

Postcards will be created and provided to all residents located in the “POH” area code for more awareness of the project. A rendering of the postcards were provided to the committee for comment and will be updates as required.

An open house will be held at a future date. Applications will be available during that time for interested parties. Booths can be set up for individuals with further questions to provide one on one responses.

8. New Business

The on-site C-can still contains hospital beds for sale. Provide information to other parties if they require these.

9. Next Steps

The committee will be provided the changes to the postcards then mail outs can begin.

The Tenant Policy Handbook will be reviewed and changes will be provided to the committee.

Planning for an open house in near future.

10. Adjourn Meeting (Next Meeting Date Wednesday, December 1st, 2021)

Resolution Number ASH21-25

Moved by Vala Monestime Belter

Seconded by Noella Burke

BE IT RESOLVED THAT the Affordable Senior Housing Committee adjourn the meeting at 6:03 p.m.

Carried

Chair