



**REGULAR MEETING OF COUNCIL  
MONDAY, NOVEMBER 22<sup>ND</sup>, 2021  
7:00 P.M.**

**3. PETITIONS & DELEGATIONS**

- 3.1 PUBLIC COMMENTS ON PROPOSED LANDFILL SITE FEE INCREASE**
- 3.2 MS. GABRIELLE LAHAIE, CEO OF JOHN DIXON LIBRARY PUBLIC RE: LIBRARY UPDATE**

**4. CORRESPONDENCE**

**DR. S. F. MONESTIME MUNICIPAL  
COUNCIL CHAMBERS  
160 WATER STREET  
MATTAWA, ONTARIO**

3.1



**PUBLIC MEETING NOTICE**  
**Mattawa Landfill Site Fees**  
**November 22, 2021 7:00 pm**

Notice is hereby given that new Landfill fees are being proposed for 2022, as the Town of Mattawa prepares to amend its current fees and charges by-law.

This By-law amendment will be brought forward for its first and second reading at the November 22<sup>nd</sup> regular meeting of Council and third and final reading December 13<sup>th</sup>, 2021.

Persons wishing to address Council with respect to this matter should register with the Clerk before 5:00 p.m. Wednesday, November 17<sup>th</sup>, 2021.

Any questions regarding proposed changes can be directed to the attention of:

Francine Desormeau, CAO/Treasurer  
Town of Mattawa  
160 Water Street, PO Box 390  
Mattawa, ON P0H 1V0  
705-744-5611 ext. 205  
Email: [francine.desormeau@mattawa.ca](mailto:francine.desormeau@mattawa.ca)



**Schedule "J" to By-law 21-28**

**Landfill Department**

<b>Residential Refuse:</b>	<b>Current Fee</b>	<b>Proposed Fee</b>
Garbage Bags (per bag)	\$1.00 each	\$2.00 each
Pick-Up (Household)	\$15.00 load	\$10.00 cubic yard
Trailer Household	\$20.00-30.00 load	\$10.00 cubic yard
Freon Appliances (Service Fee – Cost Recovery System)	\$35.00*	\$35.00*/appliance
Mattresses/Carpets/Sofas	\$5.00 each	\$10.00 each
Shingles/Drywall	\$5.00 cubic yard	\$10.00 cubic yard
Wood/Brush	N/A	\$10.00 cubic yard
Boats	N/A	\$50.00 each
<b>Service Calls (Tuesday/Thursday)</b>	\$30.00	\$45.00/hour
<b>Commercial Refuse:</b>		
Regular	\$20.00 mixed/cubic yard	\$40.00 cubic yard
Concrete Only	N/A	\$40.00 cubic yard
Shingles Only	N/A	\$20.00 cubic yard
Wood Only	\$5.00 cubic yard	\$20.00 cubic yard
<b>Regulated Loads</b>		
Bulk Asbestos (max. 30 cu.yd.)	\$40/cubic yard	\$1500.00 load
Labor & Machine handling/burial - minimum	\$100.00/hour	N/A

**Notes:**

- \* A cost recovery system is in place for items brought to the site that requires the removal of Freon (ie: air conditioner units, refrigerators, freezers, ice makers, dehumidifiers, water coolers, etc.). This cost recovery system is based on the "actual cost of Freon removal services".

**Operation Hours**

The Landfill is open to Residents only on Saturdays from 9:00 a.m. to 12:00 p.m. with applicable fees. Commercial Refuse is not permitted on Saturdays.

Contractors may access the Landfill Site by **Appointment Only (with 24hrs notice)** on Tuesdays and Thursdays from 8:00 a.m. to 11:45 a.m. and 1:15 p.m. to 3:45 p.m. with applicable fees and a \$45.00/hr. surcharge.

The Landfill may be opened under extenuating circumstances during off hours with applicable fees and a \$100.00/hr. surcharge.



## **Mattawa Public Library Supplies Needed to be Fully Operational**

The Mattawa Public Library is in a new era of rebuilding and growth. We are back and ready to serve our community to our fullest extent. As the new acting CEO, I am reviewing the current needs of our library. I want to make improvements that can meet and exceed the needs of our town. Our library has lots of spirit, but there is absolutely room for improvement.

The world is changing fast and technology is changing with it. To remain literate in today's society we must remain technologically literate as well. Our plan going forward is to have an emphasis on working with the technology we do have and the technology we have requested. We want to keep our seniors connected and our kids up to date with the world around them.

Libraries across northern Ontario have felt the impacts of budget cuts from the provincial administration. We no longer have access to Inter-Library Loans. This was the program that would allow us to request books from neighbouring libraries. As a result, patrons must make do with the collection we have, which is not as extensive as it could be. Our proposed changes and purchases outlined in the budget below would help fill the void that these budget cuts have made.

The Mattawa Public Library is ready to rebuild and fulfill the needs of our patrons, and our community. We are asking for \$36,000 in order to make these changes and be the community hub our town deserves. Below I have outlined how the funds would be allocated. We hope that you take time to read our proposed budget for the remainder of the 2021 calendar year and agree that changes need to be made.

Thank you,  
Gabrielle Lahaie  
CEO of the Mattawa Public Library

Below is a list of items that we desperately need to purchase in order to be successful in our operations.

Item	Price	Reason
<b>JASI- Joint Automated Server Initiative</b>	<b>Start up fee of \$650</b>  <b>Annual fee- \$624.13 (changes to price based on population)</b>	We are one of the last Public Libraries in Ontario to not be using this system. It is an internal library system that catalogues the books and allows patrons and employees to check the status on books. It is modern, it is user friendly, and it would allow us to do curbside. This would make us more inclusive to the community. Our current ILS is older than I am and needs to be updated immediately.
<b>Quickbooks- Accounting Software</b>	<b>\$374.19</b> this is an annual subscription	We need to be able to keep track of our expenses. This is a user-friendly way that would allow us to create invoices, t-4's, and do payroll.  Keeping our finances in order is a major priority. Most small businesses are using Quickbooks.
<b>Internet</b>	<b>Monthly cost</b>  <b>\$150</b>	I have contacted Vianet and they are coming this week to set up internet. The community needs access to internet and we need to give it to them it will be \$145 a month plus additional fees that were not paid from past administrations. (150 x 3 + 520)
<b>Cell Phone</b>	<b>\$100</b>	There is an activation fee of \$75 and then there will be a monthly fee of \$100. This includes talk and texting as well as 5GB's of data. We need a working phone and it does not make sense to purchase a business line.
<b>Printer</b>	<b>\$600</b>	We need a printer that can scan, photocopy, fax, and print in order to remain operational. We will need something that will be cost efficient when we need to replace the toner and ink. I recommend a

		Cannon or an Epson printer. They are reliable and have reasonably priced ink cartridges.
<b>Office Equipment</b>	<b>\$100</b>	We need paper that is not legal size, staplers, pens, stickers for labels, a door stopper (we are currently using a rock) and stampers to organize received bills and invoices.
<b>Microsoft Office on all of our computers</b>	<b>\$100 per computer (\$400)</b>	Our current windows office is from 2008. It is outdated and non-functional.
<b>Minimum of 2 new computers for public use.</b>	<b>\$3000</b>	<p>All of our technology is outdated and slow. The computers need to be addressed. We need new computers so that our community can stay connected as well as be able to complete necessary documents. Ideally, I would like to see 3 computers updated for the public. We have 4 computers for public use right now. One is new and the other 3 are less than ideal.</p> <p>With new computers and the JASI server I would have the resources to teach coding classes to youth. We could promote technological literacy as well as reading literacy at the Mattawa Public Library.</p>
<b>Books</b>	<b>\$5000</b>	Our collection should slowly be updated. It has come to my attention that literacy in the youth is a serious problem. We need more enticing titles and graphic novels to get them excited about reading.
<b>Kids Corner</b>	<b>\$1000</b>	Our kids' corner is uninviting to say the least. The chairs are made of steel and are difficult for children to lift. The floor is grey cement and is unappealing. Foam pads from Walmart could be placed on the floor to make it brighter and new seating could be purchased
<b>Rent</b>	<b>\$1000 a month</b>	Standard operational costs. (October, November, December 1000 x3)

<b>Gaming System</b>	<b>\$1000</b>	A complaint I hear a lot is that the kids do not have anywhere to go or hangout with their friends. The Wii was a success when it was first introduced and I guarantee an Xbox would do just as well.
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Total amount for the remainder of the 2021 calendar year: 17,093.32

Wages : 9,794.64

Previously Owing Bills: 9,112.04

**Below is a list of outstanding bills and their balances owing:**

**Outstanding Bills & Balances**

<b>Bill</b>	<b>Amount</b>	<b>Due</b>	<b>Notes</b>	<b>Date Paid</b>
Bell: Phone	\$860.99	PAST DUE: as of May		
Bell: Internet	\$599.38	PAST DUE: September	Router shipped back this month, this balance should be reduced slightly.	
Ministry of Finance	\$745.38	PAST DUE: as of April 23, 2021		
Greater Sudbury Public Library	\$44.99	PAST DUE: July 8 <sup>th</sup> 2021	Books that were not returned  <i>The Pear Sister: Cece's Story : \$36.00</i>  <i>Keys to Parenting Your Anxious Child: \$8.99</i>	
Proquest	\$271.62 USD  Roughly	PAST DUE: August 31 2021	Invoice Date: March 27 2021. I believe it is a one-time yearly payment.	

	\$343.75 CAD as of September 24			
WSIB	\$929.97	PAST DUE: August 12, 2021		
PIER SUMMARY – CRA	\$23.26	PAST DUE: Jan 27, 2021		
CPP Deduction difference	\$808.00	November 3, 2021	<b>Miscalculation of forms from last administration</b>	
<b>Insurance</b>	<b>\$4,756.32</b>			





# Mattawa Public Library Report on Insurance Claim

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November 22, 2021

This report seeks to show what transpired with the insurance claim regarding the 2018 fire in the Mattawa Public Library. The insurance claim was completed by previous management. Detailed logs consisting of descriptions and photographs were submitted to the insurance company. The insurance company requested that any technological item that was in good visible condition be professionally examined to ensure there was no internal smoke/water damage; this was also completed by previous management.

Major ticket items that had water and smoke damage include: a Sony 55' TV, an MSI Kids computer, a Canon Printer, Logoed library welcome mat, 2 Cybertron desktop computers, and the majority of our kid's corner section. The kid's corner consisted of books (both in English and French), toys, craft supplies, and seating.

On June 25, 2019 we received a deposit of \$26,560.24 from our insurance provider. The library used a portion of this money to purchase painting supplies and paint were purchased to clean up the kid's area, and replacement toys were purchased.

Just as the library was able to reopen and begin repurchasing necessary items, COVID-19 forced the library to shut down. The Mattawa Public Library remained closed until October 25, 2021. While the library was not available for public use, we still had bills and expenses that needed to be paid. As we were not receiving funding from the municipality at that point, we were relying on the money from the insurance to pay for our expenses.

We are asking for money from the municipality to cover our expenses so that we can be fully operational, and use our insurance money to purchase the items we claimed on our report, not for operating expenses.

Gabrielle Lahaie CEO  
Mattawa Board of Directors  
November 22, 2021



*Inspiring Possibilities*



*Inspirant des possibilités*

250 Tenth Street P.O. Box 550 / 250 rue Dixième, C.P. 550  
Mattawa Ontario, P0H 1V0 (705)744 2979

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November 17, 2021

Dear Mayor and Council,

Community Living Mattawa is a non-profit organization that has been supporting adults and youth with developmental disabilities to live independently in the Town of Mattawa for over 50 years. We currently support over 40 people (adults, youth, and children) with developmental disabilities to participate fully in our community.

Since the beginning of the pandemic, Community Living Mattawa has been unable to hold community fundraising events. We are planning our first event, a Spring Fling Fundraiser, on Saturday, May 14, 2022. We have reserved the use of the upstairs rental space at Mike Rodden Arena for our event.

The funds raised at the fundraising event will be used to support the agency's Vehicle Fund, which puts money toward the purchase of a new vehicle. Vehicles are not covered by our Ministry funding and are a key part in allowing us to assist people to access our community. In addition, the vehicles are used to provide accessible transportation to members of the community-at-large.

I am submitting a request to Council for the Town of Mattawa to wave the fee for the use of the hall, or for any financial assistance the Council is able to provide.

It is through the generous support of the people of the Town of Mattawa and the Council itself, that we are able to continue to provide services and supports to our clientele in the community.

I thank you for your consideration of our request. If you have any questions or require any further information, please contact me at (705) 744-3030 or at [david@communitylivingmattawa.org](mailto:david@communitylivingmattawa.org).

Sincerely,

A handwritten signature in black ink that reads "David Spencer".

David Spencer  
Executive Director  
Community Living Mattawa



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NOV 17 2021  
RECEIVED

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November 15, 2021

**RE: Tree of Lights Campaign**

The Tree of Lights Campaign has been a tradition since 1989, founded by the Mattawa Hospital Auxiliary. The Mattawa Hospital and Algonquin Nursing Home continue to join together to carry on this initiative and help ensure the 2021 Tree of Lights Campaign is as successful as previous years.

Since its' inception, the Tree of Lights campaign has been focused on raising much needed funds for capital equipment. We hope that the community will continue to realize the importance of such a fundraising campaign has in regards to supporting the Mattawa Hospital and Algonquin Nursing Home in providing care to patients and residents using the most state-of-the-art equipment available.

This year's Tree of Lights Campaign will run from November 17<sup>th</sup> to December 22<sup>nd</sup>. On behalf of the Mattawa Hospital and Algonquin Nursing Home, I would like to gratefully acknowledge your previous generosity and would like to encourage your organization to make a donation to this year's Tree of Lights Campaign. **Donations can be mailed and payable directly to the Mattawa Hospital, P.O. Box 70, Mattawa, Ontario, P0H 1V0.** As the Mattawa Hospital is a registered charitable organization, all donations are tax deductible and will be receipted.

**Due to the ongoing COVID-19 pandemic, we are unable to have a public gathering for the official Lighting of the Tree. However, the Residents of the Algonquin Nursing Home would be honoured to carry on the legacy of this tradition; lighting the tree on our behalf.**

For further information, please contact Lyse Côté at 705-744-5511.

Thank you, in advance, for your support of the 2021 Tree of Lights campaign.

Sincerely,

Pierre Noel  
President & CEO





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November 15, 2021

Honourable Caroline Mulroney  
Minister of Transportation and Minister of Francophone Affairs  
Ministry of Transportation of Ontario  
[caroline.mulroneyco@pc.ola.org](mailto:caroline.mulroneyco@pc.ola.org)

Dear Honourable Caroline Mulroney:

**Re: Support of Resolution – Endorsing National Teen Driver Safety Week and Requesting the Ministry of Transportation to Review Measures Impacting Newly Licensed Drivers**

At the Township of Alwicks/Haldimand's Regular Council Meeting held on November 4, 2021, Council received the resolution sent by the City of Vaughan on October 19, 2021 in regards to endorsing National Teen Driver Safety Week and requesting the Ministry of Transportation to review measures impacting newly licensed drivers. Council of the Township of Alwicks/Haldimand supported and passed the following resolution:

Moved by Deputy Mayor Sherry Gibson, seconded by Councillor Jim Hogg;

*"Whereas, correspondence from the City of Vaughan, RE: Resolution Endorsing National Teen Driver Safety Week and Requesting the Ministry of Transportation to Review Measures Impacting Newly Licensed Drivers has been received; and*

*Whereas, the Province of Ontario has legislative authority over driver licensing, highways, automobile insurance, and the enforcement and prosecution of the federal criminal law; and*

*Whereas, the Ontario Ministry of Transportation administers the Highway Traffic Act, R.S.O. 1990, c. H.8; and*

*Whereas, the Ontario Ministry of Transportation published the "Ontario Road Safety Annual Report 2018", being the most recent report issued, containing statistics that demonstrate that the percentage of young licensed drivers, ages 17 to 20, that were involved in vehicle collisions is higher than any other age group; and*

*Whereas, the Canadian Council of Motor Transport Administrators published "Canada's Road Safety Strategy 2025" and identifies drivers that are either under the age of 25 or have less than two years of driving experience as a 'risk group' based on several contributing factors, some including distracted driving, impaired driving, speeding, passive safety, and road infrastructure; and*

*Whereas, the Council of the Township of Alnwick/Haldimand wishes to see change effected to Ontario's driving laws under the Highway Traffic Act, R.S.O. 1990, c. H.8, with respect to newly licensed drivers;*

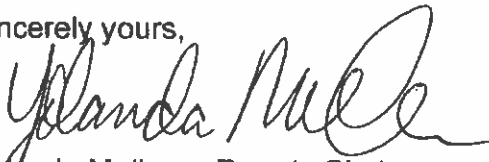
*Now Therefore Be It Resolved That, Council of the Township of Alnwick/Haldimand support the correspondence regarding this issue; and*

*Further That Council direct staff to forward a copy of this resolution to the City of Vaughan, the Ministry of Transportation, the Honourable Doug Ford, Premier of Ontario, the Ontario Provincial Police, the Northumberland Police Services Board and all municipalities in Ontario.*

**CARRIED.**

Thank you for your consideration in this matter.

Sincerely yours,



Yolanda Melburn, Deputy Clerk  
Township of Alnwick/Haldimand  
905-349-2822 ext. 32  
[ymelburn@ahtwp.ca](mailto:ymelburn@ahtwp.ca)

Cc: Todd Coles, City Clerk, City of Vaughan ([clerks@vaughan.ca](mailto:clerks@vaughan.ca))  
Honourable Doug Ford, Premier of Ontario ([premier@ontario.ca](mailto:premier@ontario.ca))  
OPP (Lincoln M. Alexander Bldg., 777 Memorial Ave., Orillia, ON L3V 7V3)  
Northumberland Police Services Board  
All municipalities of Ontario

## CITY OF VAUGHAN

### EXTRACT FROM COUNCIL MEETING MINUTES OF SEPTEMBER 27, 2021

Item 32, Report No.39, of the Committee of the Whole, which was adopted without amendment by the Council of the City of Vaughan on September 27, 2021.

**32. ENDORISING NATIONAL TEEN DRIVER SAFETY WEEK AND REQUESTING THE MINISTRY OF TRANSPORTATION TO REVIEW MEASURES IMPACTING NEWLY LICENSED DRIVERS**

**The Committee of the Whole recommends approval of the recommendations contained in the resolution of Councillor Yeung Racco and Regional Councillor Rosati dated September 14, 2021.**

**Member's Resolution**

**Submitted by Councillor Yeung Racco and Regional Councillor Rosati**

**Whereas**, City of Vaughan Council is concerned about the continued occurrence of serious motor vehicle collisions involving newly licensed drivers and drivers under the age of 18; and

**Whereas**, a shocking and tragic collision involving a 16-year old driver occurred on May 16th, 2021 on Athabasca Avenue in the City of Vaughan, resulting in the fatality of two young children; and

**Whereas**, City of Vaughan Council deferred the Resolution titled "Raising the Legal Age for a Licensed Driver from 16 to 18" on June 1, 2021 to a September Committee of the Whole meeting for further review and research; and

**Whereas**, the Province of Ontario has legislative authority over driver licensing, highways, automobile insurance, and the enforcement and prosecution of the federal criminal law; and

**Whereas**, the Ontario Ministry of Transportation administers the Highway Traffic Act, R.S.O. 1990, c. H.8; and

**Whereas**, the Ontario Ministry of Transportation published the "Ontario Road Safety Annual Report 2018", being the most recent report issued, containing statistics that demonstrate that the percentage of young, licensed drivers, ages 17 to 20, that were involved in vehicle collisions is higher than any other age group; and

**Whereas**, York Region published "2020 Traveller Safety Report" which provided that, based on collision data from the York Regional Police motor vehicle accident reports, drivers below the age of 25 have a higher at-fault collision rate and higher fatality rate in collisions than any other age group; and

## CITY OF VAUGHAN

### EXTRACT FROM COUNCIL MEETING MINUTES OF SEPTEMBER 27, 2021

#### Item 32, CW Report 39 – Page 2

**Whereas**, the Canadian Council of Motor Transport Administrators published “Canada’s Road Safety Strategy 2025” and identifies drivers that are either under the age of 25 or have less than two years of driving experience as a ‘risk group’ based on several contributing factors, some including distracted driving, impaired driving, speeding, passive safety, and road infrastructure; and

**Whereas**, City of Vaughan Council wishes to see change effected to Ontario’s driving laws under the Highway Traffic Act, R.S.O. 1990, c. H.8, with respect to newly licensed drivers; and

**Whereas**, Parachute, a Canadian charity, has launched a national awareness campaign to help educate Canadians on road safety and increase awareness on preventing serious and fatal injuries caused by motor vehicle accidents; and

**Whereas**, National Teen Driver Safety Week, hosted by Parachute and supported by many other Canadian jurisdictions, is a week dedicated to educating the youth about road safety and raise awareness of risks associated with driving to help prevent youth fatalities on the road across Canada.

**It is therefore recommended:**

1. That City of Vaughan Council request for the Ministry of Transportation of Ontario to undertake a review of the Highway Traffic Act, R.S.O. 1990, c. H.8 with respect to measures impacting newly licensed drivers, such as implementing additional training and penalty provisions, to achieve greater education, and awareness of road safety and increase accountability and responsibility of new and young drivers through the legislative framework; and
2. That City of Vaughan Council unanimously endorse National Teen Driver Safety Week, to be held October 17 to 23, 2021; and
3. That the City Clerk forward a copy of this resolution to the Premier, the Minister of Transportation, the Minister of Municipal Affairs and Housing, all municipalities in Ontario, the York Regional Police, the Ontario Safety League, the Ontario Association of Chiefs of Police, and Parachute.

## **MEMBER'S RESOLUTION**

### **Committee of the Whole (1) Report**

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**DATE:** Tuesday, September 14, 2021

**TITLE: ENDORSING NATIONAL TEEN DRIVER SAFETY WEEK AND  
REQUESTING THE MINISTRY OF TRANSPORTATION TO  
REVIEW MEASURES IMPACTING NEWLY LICENSED DRIVERS**

**FROM:**

Councillor Sandra Yeung Racco  
Regional Councillor Gino Rosati

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***Whereas***, City of Vaughan Council is concerned about the continued occurrence of serious motor vehicle collisions involving newly licensed drivers and drivers under the age of 18; and

***Whereas***, a shocking and tragic collision involving a 16-year old driver occurred on May 16, 2021 on Athabasca Avenue in the City of Vaughan, resulting in the fatality of two young children; and

***Whereas***, City of Vaughan Council deferred the Resolution titled "Raising the Legal Age for a Licensed Driver from 16 to 18" on June 1, 2021 to a September Committee of the Whole meeting for further review and research; and

***Whereas***, the Province of Ontario has legislative authority over driver licensing, highways, automobile insurance, and the enforcement and prosecution of the federal criminal law; and

***Whereas***, the Ontario Ministry of Transportation administers the *Highway Traffic Act*, R.S.O. 1990, c. H.8; and

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demonstrate that the percentage of young, licensed drivers, aged 17 to 20, that were involved in vehicle collisions is higher than any other age group; and

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**Whereas**, the Canadian Council of Motor Transport Administrators published “Canada’s Road Safety Strategy 2025” and identifies drivers that are either under the age of 25 or have less than two years of driving experience as a ‘risk group’ based on several contributing factors, some including distracted driving, impaired driving, speeding, passive safety, and road infrastructure; and

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2. That City of Vaughan Council unanimously endorse National Teen Driver Safety Week, to be held October 17 to 23, 2021; and
3. That the City Clerk forward a copy of this resolution to the Premier, the Minister of Transportation, the Minister of Municipal Affairs and Housing, all municipalities in Ontario, York Regional Police, Ontario Safety League, Ontario Association of Chiefs of Police, and Parachute.

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**THE CORPORATION OF THE MUNICIPALITY OF MATTAWAN**

DATE November 11, 2021 Resolution No. 2021 - 739

MOVED BY Councillor McNabb

SECONDED BY Councillor LEMAIRE

BE IT RESOLVED that the Municipality of Mattawan increase the illegal dumping fine from \$500.00 to \$2500.00 and replace signage accordingly.

CARRIED Mayor Murphy 

DIVISION VOTE

NAME OF MEMBER OF COUNCIL	YEAS	NAYS
<u>Councillor Bell</u>	_____	_____
<u>Councillor McNabb</u>	_____	_____
<u>Councillor Lemaire</u>	_____	_____
<u>Councillor Lahaye</u>	_____	_____

November 10, 2021

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The Honourable Doug Ford,  
[premier@ontario.ca](mailto:premier@ontario.ca)

**Support Resolution from the Council of Kitchener passed October 18<sup>th</sup>  
re: Vaccine Passport Program**

Please be advised the Council of the Municipality of Chatham-Kent at its regular meeting held on November 8, 2021 supported the following resolution:

"WHEREAS the Covid-19 pandemic has been both a health crisis and an economic crisis; and,

WHEREAS lockdown and physical distancing measures have caused significant hardship to businesses, particularly those dependent on in-person delivery or experience (ex: retail, restaurant, hospitality, personal service, etc.); and,

WHEREAS vaccinations have proven to be an effective means of keeping Ontarians safe and can enable businesses to safely remain open without compromising the health of their customers and employees; and,

WHEREAS the Province of Ontario and the Regional Municipality of Waterloo are the primary authorities governing public health in the city of Kitchener;

WHEREAS the Economic Development Advisory Committee expressed concerns about financial supports for businesses and the City's ability to support, maintain and grow the economy;

THEREFORE BE IT RESOLVED that the City of Kitchener thank the Province of Ontario for developing the vaccine passport program, but urge the Province to provide financial supports for businesses to cover capital and human resource costs necessary to execute the program; and,

THEREFORE BE IT FINALLY RESOLVED that a copy of this resolution be forwarded to the Honourable Premier of Ontario, the Minister of Municipal Affairs and Housing, the Association of Municipalities of Ontario; and, all other Ontario municipalities.”

If you have any questions or comments, please contact Judy Smith at [judys@chatham-kent.ca](mailto:judys@chatham-kent.ca)

Sincerely,



Judy Smith, CMO  
Director Municipal Governance  
Clerk /Freedom of Information Coordinator

C  
Minister of Municipal Affairs and Housing  
AMO  
Local MP & MPP  
Ontario Municipalities

4.6

November 10, 2021

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The Right Honourable Justin Trudeau,  
Prime Minister  
[Justin.trudeau@parl.gc.ca](mailto:Justin.trudeau@parl.gc.ca)

The Honourable Doug Ford,  
Premier of Ontario  
[premier@ontario.ca](mailto:premier@ontario.ca)

Honourable and Dear Sirs:

**Support Resolution from the Council of Huron County passed October 20<sup>th</sup>  
re: Homelessness Task Force**

Please be advised the Council of the Municipality of Chatham-Kent at its regular meeting held on November 8, 2021 supported the following resolution:

"WHEREAS the County of Huron has established a "Huron County Homelessness Task Force" to address the rapidly increasing issue of homelessness in the County.

THAT the County of Huron, due to the substantial increase in chronic homelessness not only in Huron County but across Ontario and Canada, requests the Province of Ontario and the Government of Canada to identify Homelessness a "Provincial" and "National Crisis" across the Province of Ontario and Canada.

AND FURTHER THAT the Province of Ontario and Government of Canada acknowledge that lack of resources to support addiction and mental health programs to be a leading cause of homelessness.

AND FURTHER THAT the County of Huron requests the Province of Ontario and Government of Canada to provide further financial support for housing and homelessness programs as well as increase funding to mental health and addiction services."

If you have any questions or comments, please contact Judy Smith at [judys@chatham-kent.ca](mailto:judys@chatham-kent.ca)

Sincerely,



Judy Smith, CMO  
Director Municipal Governance  
Clerk /Freedom of Information Coordinator

4.7

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November 10, 2021

The Honourable Doug Ford,  
[premier@ontario.ca](mailto:premier@ontario.ca)

**Support Resolution from the Council of Kitchener passed October 18<sup>th</sup>  
re: Renovictions**

Please be advised the Council of the Municipality of Chatham-Kent at its regular meeting held on November 8, 2021 supported the following resolution:

“WHEREAS safe and adequate housing is recognized as a fundamental human right by the Federal Government, whose effect as a major social determinant of health and wellbeing goes well beyond a basic requirement for shelter; and,

WHEREAS Kitchener’s housing situation has dramatically shifted since 2016, a Housing Needs Assessment demonstrating the average price for a house increased by 104% between 2009 to 2019, with the greatest increase since 2016, and rents increased by an average of 41%; and,

WHEREAS the City is experiencing a gap in the provision of housing, in particular the need for 450 units of supportive housing, over 5,000 units of community housing and 9,300 units of affordable rental housing to address the gaps in the existing supply; and,

WHEREAS the City of Kitchener has adopted “Housing for All – The City of Kitchener’s Housing Strategy” demonstrating a commitment to realizing the right to housing locally and addressing the housing crisis within the municipality; and,

WHEREAS landlords and investors are adding to the strain on the housing supply through the unscrupulous act of “Renovictions” by claiming they are completing major renovations and evicting and displacing existing tenants, and subsequently raising rents which affects those generally identified as lower income earners and their ability to find safe, adequate and affordable housing; and,

WHEREAS citizens and communities are hurt by these practices which can and does directly impact the housing and homelessness crisis, as well as inflict damage and trauma (both financially and mentally) particularly on our most vulnerable citizens;

THEREFORE IT BE RESOLVED that the City of Kitchener lobby the Province of Ontario to take additional and meaningful steps to address the ever-increasing problem of “Renovictions”;

THEREFORE IT FURTHER BE RESOLVED that the City of Kitchener urge all levels of government to collaborate in data sharing and collection related to renovations, specifically the impacts of renovations on tenancy;

THAT IT FINALLY BE RESOLVED that a copy of this motion be sent to the Association of Municipalities of Ontario, the Premier of Ontario, the Ministry of Municipal Affairs and housing, the Region of Waterloo and other Municipalities in Ontario for their consideration and possible endorsement."

If you have any questions or comments, please contact Judy Smith at [judys@chatham-kent.ca](mailto:judys@chatham-kent.ca)

Sincerely,



Judy Smith, CMO  
Director Municipal Governance  
Clerk /Freedom of Information Coordinator

C  
Minister of Municipal Affairs and Housing  
AMO  
Local MP & MPP  
Ontario Municipalities



4.8

copy to agenda

**RESOLUTION NO. 21-247**

Moved by: Marc Dupuis  
Seconded by: Steve Brousseau

WHEREAS the government of Ontario recently announced the continued postponement of the province-wide assessment update for the 2022 and 2023 taxation years, and;

WHEREAS this means that property values will continue to be based on the January 1, 2016 valuation date until at least 2024, and;

WHEREAS the Municipality of Mattice – Val Côté is aware of the important increase in property values throughout the province and within its own jurisdiction and;

WHEREAS the continued postponement of property valuation translates into a significant loss of taxation revenue for Municipalities;

NOW THEREFORE BE IT RESOLVED THAT Council for the Municipality of Mattice – Val Côté urges the government of Ontario to reconsider its decision and to direct MPAC to proceed with a province-wide assessment update in order for Ontario Municipalities to be able to collect property taxes based upon actual property values, and;

BE IT FURTHER RESOLVED THAT a copy of this resolution be forwarded to the Premier of Ontario, to MPAC, to AMO, to all Ontario municipalities and to our federal and provincial government representatives, Carol Hughes and Guy Bourgouin.

- CARRIED -

I, Guylaine Coulombe, CAO/Clerk of the Municipality of Mattice – Val Côté, do hereby certify this to be a true and complete copy of Resolution 21-247, passed by the Council of the Municipality of Mattice – Val Côté at its meeting held the 8th day of November 2021.

DATED at Mattice, Ontario  
This 10th day of November 2021

Guylaine Coulombe



**Francine Desormeau**

4.9  
Copy to agenda  
orig to Dorian Road  
Hill Reconstruction  
Project

**From:** Taslema Khan <taslema.khan@infc.gc.ca>  
**Sent:** November 9, 2021 9:58 AM  
**To:** Francine Desormeau  
**Cc:** JHunton@jp2g.com; Meng Koh; Luke Maybury; Caroline Legault; Miguel Iriondo; ICIPRural@ontario.ca; Jillian.Soule@ontario.ca; Mary.Wyga@ontario.ca; jane.adair@ontario.ca; POB Ontario / Ontario DGOP (INFC)  
**Subject:** REQUIREMENTS MET - Indigenous Consultation and Environmental Assessment Obligations for the Reconstruction of Dorian Hill Project (ICIP 54584)

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Good morning Francine,

Please be advised that Infrastructure Canada has received consultation related documents for the proposed Dorian Road Hill Reconstruction Project (ICIP 54584). Upon review, INFC is satisfied with the Indigenous engagement completed by the Corporation of the Town of Mattawa and confirms that Infrastructure Canada's Indigenous Consultation obligations for the proposed project have been met, as they were outlined in the letter dated April 30, 2020.

Should the Corporation of the Town of Mattawa consider future changes to the nature, design, location, start or end date of the Project, please immediately notify INFC so we may re-evaluate our legislative requirements.

Notification to INFC is also required if any concerns are raised by Indigenous groups throughout the life of the project. Should this happen, INFC requests that the Corporation of the Town of Mattawa endeavour to work collaboratively with the Indigenous groups to address these concerns to a level of satisfaction acceptable to the Indigenous groups

Please do not hesitate to contact me should you have any questions or concerns with the above.

Kind regards,

**Taslema Khan**  
Environmental Reviews and Approvals Analyst

Aboriginal Consultation and Environmental Services  
Infrastructure Canada/Government of Canada  
[taslema.khan@infc.gc.ca](mailto:taslema.khan@infc.gc.ca) / (343) 551-0416

Consultation autochtone et services environnementaux  
Infrastructure Canada/ Gouvernement du Canada  
[taslema.khan@infc.gc.ca](mailto:taslema.khan@infc.gc.ca) / (343) 551-0416

**Canada**

**From:** Meng Koh <meng.koh@infc.gc.ca>  
**Sent:** November 8, 2021 4:52 PM  
**To:** Francine Desormeau <francine.desormeau@mattawa.ca>

Cc: James Hunton <JHunton@jp2g.com>; Taslema Khan <taslema.khan@infc.gc.ca>

Subject: RE: Aboriginal Consultation - Engagement Tracker

Thank you kindly Francine,

INFC will review and be in touch shortly.

Best,

**Meng Koh (he/him/il/lui)**

Infrastructure Canada

[meng.koh@infc.gc.ca](mailto:meng.koh@infc.gc.ca)

Tel: / Tél. : 343-551-0418

From: Francine Desormeau <[francine.desormeau@mattawa.ca](mailto:francine.desormeau@mattawa.ca)>

Sent: November 8, 2021 2:33 PM

To: Meng Koh <[meng.koh@infc.gc.ca](mailto:meng.koh@infc.gc.ca)>

Cc: James Hunton <[JHunton@jp2g.com](mailto:JHunton@jp2g.com)>

Subject: Aboriginal Consultation - Engagement Tracker

Good afternoon,

Further to our telephone conversation of this morning please find below an engagement tracker with respect to the Aboriginal Consultation process for the ICIP Rural and Northern Communities Funding Stream Program for the Dorion Road Hill Reconstruction Project. A copy of each correspondence item is attached for your information.

Date	Recipient	Subject	Notes
July 5, 2019	ICIP – Infrastructure Canada	AC-EC Smart Form	Completed & submitted by former CAO Mr. R. Belanger
July 5, 2019	ICIP – Infrastructure Canada	Letter from Mattawa/North Bay Algonquin First Nation office	Confirmation of Municipal Support for funding application
August 14, 2020	Mattawa/North Bay Algonquin First Nation	Letter from Town of Mattawa advising success with funding application	
July 12, 2021	Algonquins of Ontario	Request for Letter of Non-Objection	2013 Stage 1 Archaeological Study – Environmental Assessment
July 12, 2021	Antoine Algonquin First Nation	Confirmation of Knowledge of Project and Request for Letter of Non-Objection	2013 Stage 1 Archaeological Study – Environmental Assessment
July 12, 2021	Mattawa North Bay Algonquin First Nation	Confirmation of Knowledge of Project and Request for Letter of Non-Objection	2013 Stage 1 Archaeological Study – Environmental Assessment
July 12, 2021	Metis Nation of Ontario	Confirmation of Knowledge of Project and Request for Letter of Non-Objection	2013 Stage 1 Archaeological Study – Environmental Assessment

September 15, 2021	Municipality/Ip2g Consultants Inc.	Response to July 12 <sup>th</sup> letter	No objection to proceeding – subject to Stage 2 assessment at a later date
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Trusting this is acceptable. Please advise if you require further information.

*Francine Desormeau*

Corporation of the Town of Mattawa  
Chief Administrative Officer/Treasurer  
160 Water Street, P. O. Box 390  
Mattawa, ON  
POH 1V0  
Bus. 705-744-5611  
Fax. 705-744-0104  
Cell. 249-358-0470  
[www.mattawa.ca](http://www.mattawa.ca)

*"The more we do, the more we can do."*

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4.10

CORPORATION OF THE MUNICIPALITY OF CALVIN

**Resolution**

DATE November 9, 2021

NO. 2021-268

MOVED BY Sandy Cross

SECONDED BY Christine Shippam

WHEREAS the Province of Ontario has reduced and/or withdrawn funding over the past 10+ years to municipalities and their associated boards, and continues to do so;

WHEREAS because of the reduced funding all parties are and will be required to reduce or cut spending for hiring, salaries, administrative overhead, planned projects, and supplied services, and;

WHEREAS the District of Nipissing Social Services Administration Board (DNSSAB) in a meeting on October 13<sup>th</sup>, 2021 with the member municipalities has indicated that there will be a levy increase of approximately 4.5% in the upcoming 2022 year, and;

WHEREAS the operation levy and proportion of the capital rebuild costs for Cassellholme are steadily increasing as well, and;

WHEREAS the Government of Canada is trying to eliminate or significantly reduce the use of carbon based industries by the year 2030 which could potentially mean the elimination of the pipeline running through the Municipality of Calvin;

NOW THEREFORE BE IT HEREBY RESOLVED THAT the Council of the Municipality of Calvin requests that the levies and capital rebuild costs be calculated using Population and/or Current Value Assessment, in order to make the Municipality of Calvin's portion more accurately reflect our community's benefit from both DNSSAB and Cassellholme services. Currently, the levy is being calculated by DNSSAB and Cassellholme using Weighted Assessment which provides a skewed representation and the Municipality may not have this source of revenue over the next 25 years for the Cassellholme capital rebuild project.

Be IT FURTHER RESOLVED THAT a Copy of this Motion be sent to the Honourable Vic Fedeli, MPP(Nipissing), the Honourable John Yakabuski, MPP (Renfrew – Nipissing – Pembroke) and our neighbouring municipalities of the Town of Mattawa, the Municipality of East Ferris, Municipality of Mattawan, Township of Papineau-Cameron, Township of Bonfield for their consideration; and further that a copy of this Motion be sent to the District of Nipissing Social Services Administration Board and the Cassellholme for the Aged Board.



CARRIED \_\_\_\_\_

DIVISION VOTE

<u>NAME OF MEMBER OF COUNCIL</u>	<u>YEA</u>	<u>NAY</u>
<u>Coun Cross</u>	<u>X</u>	<u>      </u>
<u>Coun</u>	<u>      </u>	<u>      </u>
<u>Coun</u>	<u>      </u>	<u>      </u>
<u>Coun Shippam</u>	<u>X</u>	<u>      </u>
<u>Mayor Pennell</u>	<u>X</u>	<u>      </u>

4.11

The Corporation of the Town of Bracebridge



**BRACEBRIDGE**  
The Heart of Muskoka

copy to agenda

November 8, 2021

**Re: Item for Discussion – Request for Action Related to “Renovictions” (Councillor, C. Wilson)**

At its meeting of October 20, 2021, the Council of the Corporation of the Town of Bracebridge ratified motion 21-GC-251, regarding Request for Action Related to “Renovictions”, as follows:

“WHEREAS “Renovictions” happen when a landlord evicts a tenant by claiming they will complete major renovations (or demolish the unit or convert it to commercial use);

AND WHEREAS Citizens and communities are hurt by these unscrupulous practices which can and does directly impact the affordable housing crisis, as well as inflict damage (both financially and mentally) particularly on our most vulnerable citizens;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Town of Bracebridge request that the Government of Ontario take additional and meaningful steps to address the ever-increasing problem of “Renovictions” in The Province of Ontario;

AND FURTHER THAT this resolution be sent to other Municipalities in Ontario for their consideration and endorsement.”

In accordance with Council’s direction, I am forwarding you a copy of the resolution for you reference.

Please do not hesitate to contact me if I can provide any additional clarification in this regard.

Yours truly,

Lori McDonald  
Director of Corporate Services/Clerk

1000 Taylor Court  
Bracebridge, ON  
P1L 1R6 Canada

telephone: (705) 645-5264  
corporate services and finance fax: (705) 645-1262  
public works fax: (705) 645-7525  
planning & development fax: (705) 645-4209



NORTH BAY-MATTAWA  
CONSERVATION  
AUTHORITY

4.12

Sent Via Email to CAO/Clerks of:

Municipality of Callander  
Township of Bonfield  
Township of Calvin  
Township of Chisholm  
Township of East Ferris

Town of Mattawa  
Township of Mattawan  
City of North Bay  
Township of Papineau-Cameron  
Municipality of Powassan

copy to agenda  
copy to Francine

**Re: Conservation Authority Act Regulations**

November 5, 2021

Dear CAO/Clerks:

In June 2019, the Government of Ontario introduced changes to the *Conservation Authorities Act* through the *More Homes, More Choice Act, 2019* (Bill 108). On December 8, 2020, Bill 229 *Protect, Support and Recover from COVID-19 Act* received Royal Assent and included further legislative changes to the *Conservation Authorities Act*.

These changes define the four areas of "core mandatory" programs and services that the province requires Conservation Authorities to deliver. The Act also allows for Conservation Authorities to deliver other programs and services outside of the four core areas to meet local watershed needs either by way of an agreement with Municipalities or at the CA board members' discretion. The legislation also clarified the municipal membership appointments, as well as specifying the terms of the chair and vice chair, and lays out the requirement for Conservation Authorities to develop a transition plan by December 31, 2021 for implementing the changes.

**Note: The regulations now give Conservation Authorities until January 1, 2024, to complete a new budgetary framework with their member municipalities. There will be no change in the CA/Municipal levy process considered until the 2024 budget cycle.**

This letter, as well as the attached information and presentation, will provide you with additional information about the changes. If you have any questions, please feel free to contact our CAO, Brian Tayler.

Dave Mendicino, Chair  
North Bay-Mattawa Conservation Authority

cc. NBMCA Members  
B. Tayler, CAO

## CA Act Regulations Finalized by the Province

To implement the province's proposed legislative changes, the province is planning a series of regulations, delivered in 3 phases. Phase 1 was released in October and includes the following three regulations:

- **Ontario Regulation 686/21: Mandatory Programs and Services.** This regulation prescribes the mandatory programs and services CAs would be required to provide, including core watershed-based resource management strategies. This regulation will come into effect on January 1, 2022. A program inventory (identifying Category 1: Mandatory Programs and Services, Category 2: Municipally Negotiated Programs and Services, and Category 3: Other Programs and Services) must be completed by NBMCA by February 28, 2022.
- **Ontario Regulation 687/21: Transition Plans and Agreements for Programs and Services Under Section 21.1.2 of the Act.** This regulation requires each CA to have a 'transition plan' that would outline the steps to be taken to develop an inventory of programs and services and to enter into agreements with participating municipalities to fund Category 2 and 3 programs and services through a municipal levy. It also establishes the transition period to enter into those agreements. This regulation came into effect on October 1, 2021. The transition plan must be completed by December 31, 2021 and will be shared with the municipalities in January 2022.
- **Ontario Regulation 688/21: Rules of Conduct in Conservation Areas.** This regulation consolidates the current individual CA 'Conservation Area' regulations made under Section 29 of the *Conservation Authorities Act* into one Minister's regulation that regulates the public use of CA owned land. This regulation will come into effect when the unproclaimed provisions of Part VI and VII of the *Conservation Authorities Act* that deal with development permissions come into effect.

The regulations were finalized with assistance from the provincially appointed multi-stakeholder Conservation Authorities Working Group, which includes Conservation Ontario and a number of conservation authorities (CAs) as well as representatives from the municipal, agricultural, and development sectors.

The Working Group has been meeting regularly with the Province since early this year to identify ways to effectively implement the proposed regulations. NBMCA CAO Brian Tayler participated in this process at the invitation of the Minister.

This timeline provides sufficient time for NBMCA to prepare a transition plan, finalize an inventory of programs and services, and enter into Memorandums of Understanding and/or Agreements with participating municipalities.

The province will release additional regulations in the coming months which will address, among other things, the Municipal Levy as well as Development, Interference with Wetlands and Alterations to Shorelines and Watercourses (DIA) regulations - pursuant to Section 28 of the Conservation Authorities Act.



## Timeline for Implementation of Phase 1 Regulations



Figure 1. Key Components and deadlines for Transition Plan and Agreements Regulation (O.Reg. 687/21). There are four key elements that will need to be addressed during/for the transition period.

**1. Transition Plan. To be completed by December 31, 2021.** The transition plan includes a timeline/workplan to meet the requirements for the first and second phases of the transition period. A copy of the transition plan must be sent to each participating municipality, to the Ministry of Environment, Conservation and Parks and be published onto NBMCA's website or made available to the public by other means.

**2. Inventory of Programs and Services. To be completed by February 28, 2022.** The inventory should list all the programs and services that the authority is providing as of February 28, 2022. The inventory should include information about the sources of funding for the program or service and should categorize it based on the following: 1 – mandatory programs and services; 2 – municipally negotiated programs and services; and 3 – other programs and services.

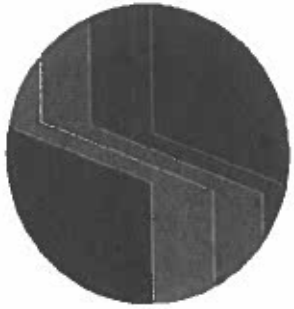
**3. Consultation on Programs and Cost Apportioning Agreements/Memoranda of Understanding. To be completed by January 1, 2024.** This is the second phase of the transition period. The conservation authorities will consult with participating municipalities on the inventory of programs and services.

**4. Progress Reports and Final Report. Six Quarterly Progress Reports from NBMCA to MECP due July 1, 2022, October 1, 2022, January 1, 2023, April 1, 2023, July 1, 2023 and October 1, 2023.** The progress reports will include any comments received/changes to the inventory, an update on the progress of negotiations of cost apportioning agreements, and any difficulties that the authority is experiencing with concluding the requirements prior to the end of the Transition Period. A final report is to be submitted to MECP and each participating municipality by January 31, 2024 including the final version of the Inventory of Programs and Services and confirmation that the authority has entered into all necessary cost apportioning agreements.

Attached you will find a Presentation which provides further detail and information on the regulations and the process that NBMCA will undertake to implement the transition.

NBMCA will provide municipalities with the Transition Plan in January 2022 which will describe in more detail how we will proceed with implementing the changes. NBMCA will be updating Municipalities further as the transition unfolds.

Again, be assured, there will be no change in the CA/Municipal levy process until the 2024 budget cycle.



**NORTH BAY-MATTAWA  
CONSERVATION  
AUTHORITY**

[www.nbmca.ca](http://www.nbmca.ca)



**Conservation  
ONTARIO**  
*Natural Champions*

# **Overview**

## ***Conservation Authorities Act***

### **Phase 1 Regulations and Next Steps**

**October 27, 2021**  
**NBMCA Members' Meeting**



## **Phase 1 Regulations Include:**

- i) Mandatory Programs and Services  
Regulation (O.Reg. 686/21)***
- ii) Transition Plan and Agreements  
Regulation (O.Reg. 687/21)***
- iii) Rules of Conduct in Conservation  
Areas Regulation (O.Reg. 688/21)***

# Phase 1 Regulations did not include: **X** ~~i) Community Advisory Board Regulation~~

## **MECP Decision Posting:**

- many CAs across Ontario already have a diverse range of advisory boards
- CAs can continue to include additional members, including from Indigenous communities
- where there is not an existing advisory board, CAs will continue to have the ability to establish one



## i) Mandatory Programs and Services Regulation

- Mandatory Programs and Services under each of these categories:
  - Natural Hazards,
  - Conservation Lands (including passive recreation!),
  - Source Protection,
  - Lake Simcoe,
  - Other Legislation – NBMCA and the Ontario Building Code Act
  - Prescribed in Regulation – Core Watershed-based Resource Management Strategy, Provincial Water Quality and Quantity Monitoring



## i) Mandatory Programs and Services Regulation

- Six mandatory deliverables are to be completed by **December 31, 2024** to enable more time, where necessary, to complete them, including:
  - ice management plans(s)\* Section 4,
  - natural hazard infrastructure operational management plan(s),
  - natural hazard infrastructure asset management plan(s),
  - a conservation area strategy\* Section 10,
  - a conservation land inventory\* Section 11, and,
  - a watershed-based resource management strategy\* Section 12(4)-(9).

\*Some prescribed details

- All other mandatory programs and services are expected to be in place by January 1, 2024.

## i) Mandatory Programs and Services Regulation – Key Considerations

- Category 1 programs and services are **required to be delivered** and are eligible for municipal levy
- Anything not included as a mandatory program and service could be delivered as **municipal** (category 2) or as **other** (category 3) programs & services
- Additional budget pressure where mandatory programs and services are not currently delivered
- Need for ongoing provincial funding (e.g. hazards, source protection)



## ii) Transition Plan & Agreements Regulation

Prescribed Dates	Key Deliverables
December 31, 2021	Transition Plan
February 28, 2022	Inventory of Programs & Services
July 1, 2022 to October 1, 2023	Quarterly Progress Reports: status of inventory & agreement negotiations
October 1, 2023	Requests for Extension
January 1, 2024	Transition Date: All required MOUs/Agreements to be completed
January 31, 2024	Final Report: final inventory & stmt of compliance re: agreements



## ii) Transition Plan & Agreements Regulation

Key Deliverables	Summary of Requirements; including Transparency & Accountability
<p>Transition Plan  (by December 31, 2021)  Sect. 3 &amp; 4 for Plan details</p>	<p>A timeline/workplan to prepare an Inventory and to reach necessary Agreements</p> <p>A copy must be sent to each participating municipality, to MECP, and be published onto the authority's website or made available to the public by other means.</p>



## ii) Transition Plan & Agreements Regulation

<b>Key Deliverables</b>	<b>Summary of Requirements; including Transparency &amp; Accountability</b>
Inventory of Programs & Services  (by February 28, 2022)	A list of all Category 1 Mandatory, Category 2 Municipal, & Category 3 Other Programs & Services the authority is providing and intends to provide; including estimates of total annual cost for delivery & sources of funding & where agreements are necessary
Sect. 5 & 6 for Inventory details	Circulate the inventory to all participating municipalities and to MECP (including record of circulation to each municipality)



## ii) Transition Plan & Agreements Regulation

<b>Key Deliverables</b>	<b>Summary of Requirements; including Transparency &amp; Accountability</b>
Quarterly Progress Reports (starting July 1, 2022 to October 1, 2023*) Sect 7 for Progress Report Details	Quarterly reports on any comments received & any changes made to the Inventory, an update on the progress of negotiations of cost apportioning agreements, and any difficulties that the authority is experiencing with concluding the requirements prior to the end of the Transition Period Submit to MEC <i>*Oct 1, 2023 could include an extension request</i>

## ii) Transition Plan & Agreements Regulation

Key Deliverables	Summary of Requirements; including Transparency & Accountability
<p>Cost Apportioning Agreements (Category 3)</p> <p>(by January 1, 2024)</p> <p>Sect 8 for Agreement Details</p>	<p>Agreements required for Category 2 &amp; 3 programs and services. Limited details are prescribed.</p> <p>Category 2 MOUs/Agreements available to public as determined in them [CAA S.21.1.1(2)]. Category 3 agreements to be posted on the authority’s website or made available to the public by other means.</p>

## ii) Transition Plan & Agreements Regulation

Key Deliverables	Summary of Requirements; including Transparency & Accountability
<p>Final Report (by January 31, 2024)</p> <p>Sect 9 for Final Report details</p>	<p>To include the final version of the Inventory of Programs and Services and confirmation that the authority has entered into all necessary cost apportioning agreements (Category 3)</p>
<p>Submitted to MECP and each participating municipality</p>	



## ii) Transition Plan & Agreements Regulation – Some Key Considerations

- local budget processes and timelines
- local municipal expectations and relationships
- coordination with neighbouring CAs (shared municipal partners)
- record keeping and website maintenance



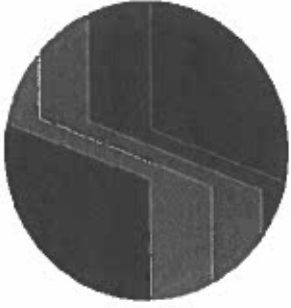
### iii) Rules of Conduct in Conservation Areas Regulation

- Creation of one consolidated Minister's regulation
- Business as usual with no significant updates (i.e. no modernization of compliance tools) and not currently in effect

## Next Steps for Implementation

- General Managers (Oct 12) and Chairs Meetings (Oct 14 & 18) to discuss Phase 1 regulations
- Finalization & circulation ASAP of the CO Draft Guidance (July 2021) incorporating additional details further to the regulations
- CO General Managers' (and senior staff) Meetings (TBC - Oct 18: Transition Plans, Nov 1: Inventory, Nov 15: Agreements)
- Regional CA meetings (ongoing)
- Sharing CA Samples (CO Member pages @ Advocacy & Priorities/CAA/Implementation Resources)
- MECP webinars for CAs and other stakeholders (TBC) – Qs&As
- Continue to engage with Province on Phase 2 Regulations – levy regulations





**NORTH BAY-MATTAWA  
CONSERVATION  
AUTHORITY**

[www.nbmca.ca](http://www.nbmca.ca)

## Questions?

Brian Tayler,  
CAO Secretary-Treasurer  
[brian.tayler@nbmca.ca](mailto:brian.tayler@nbmca.ca)

## Info

**From:** Nicole McNeill <Nicole.Mcneill@mpac.ca>  
**Sent:** Thursday, November 04, 2021 5:43 PM  
**To:** Info  
**Subject:** MPAC: Municipal Assessment Postponed

copy to agenda  
copy to Francine



**MUNICIPAL  
PROPERTY  
ASSESSMENT  
CORPORATION**

Good afternoon Mayor Backer,

Today, as part of the *Ontario Economic Outlook and Fiscal Review: Build Ontario* the government announced the continued postponement of the province-wide assessment update.

This means that property taxes for the 2022 and 2023 taxation years will continue to be based on the January 1, 2016 valuation date. Property assessments will remain the same as they were for the 2021 tax year, unless there have been changes to the property.

This announcement does not change the work we do to maintain the assessment roll, including the addition of new assessment. We understand the importance of revenue generated from ongoing construction and renovation projects, and we will continue to capture the value of these changes throughout the year.

We will also continue our work to provide you with market analysis and insights to support you in managing your assessment base and planning for the future.

In addition to the postponement, other relevant highlights from today's *Fall Economic Statement* include:

- Temporary suspension of the five per cent cap on the payments in lieu of property tax (PILT) to municipalities until passenger volumes return to pre-pandemic levels for each airport.
- Simplifying the legislative requirements with respect to the assessment of pipeline properties, including the designation of pipelines by owners.
- Several farm property-related measures: Changes to small-scale on-farm business subclass, extending the farm property tax treatment that currently applies to the processing of maple sap to include all edible tree saps and increasing the current limit on the property tax exemption for farm woodlots from 20 to a proposed 30 acres.
- Streamlining and simplifying application processes for the Farm Property Class Tax Rate Program.

- Our work to develop an annual performance report beginning in 2022, which will contain many elements from our Service Level Agreement and is one of the ways we will demonstrate accountability and transparency in our work.

Over the coming weeks we will be meeting with our municipal partners to talk about how we will continue to work in partnership with you to support efforts to modernize the sector, and ensure we are in the best possible position to deliver the next assessment update.

We thank you for your partnership and we are here to continue to support you. If you have any questions or concerns, please feel free to reach out to your local account manager.

Sincerely,

Nicole

Nicole McNeill  
President and Chief Administrative Officer

Municipal Property Assessment Corporation (MPAC)  
1340 Pickering Parkway, Suite 101  
Pickering, ON L1V 0C4



**Francine Desormeau**

Copy to agenda ✓  
Copy to Audit Firm ✓  
Orig to MMAH ✓  
file  
4.14

**From:** Searle, Bryan (MMAH) <Bryan.Searle@ontario.ca>  
**Sent:** November 3, 2021 2:35 PM  
**To:** Francine Desormeau  
**Subject:** 2021 FITs and Municipal Profile  
**Attachments:** FITC21\_Mattawa T.pdf; MFP21\_Mattawa T.pdf

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Good afternoon;

The Ministry of Municipal Affairs and Housing reviews each municipality's financial health through the use of key financial indicators in relation to established provincial thresholds. Please find attached the financial indicator template that has been calculated using your 2020 Financial Information Return data.

The Ministry reviews the indicators from time-to-time, to make sure they provide useful information. This year we have not made any changes to the indicators.

The formulas (SLC references and calculations) are included in the report for all indicators to provide you with the FIR schedule, line and column that we have drawn the data from.

For each Financial Indicator, medians and averages have been calculated for comparator groupings relevant to the municipality.

Although Financial Indicators may provide important information about a municipality's fiscal health, it is important to remember that they only provide a financial snapshot at a particular moment in time and should never be used in isolation but should be supported with other information and local knowledge.

Also enclosed with the FITs template is the Municipal Financial Profile for your Municipality. The profile spreadsheet contains data points from the Financial Information Returns (FIR), as well as a variety of calculations based on the FIR information. Other information comes from sources such as, the Municipal Property Assessment Corporation (MPAC), Statistics Canada and the On-Line Property Tax Analysis (OPTA) system. Municipalities are required on an annual basis to complete a Financial Information Return (FIR) based mainly on the information from their audited financial statements.

For 2020, Mattawa had two (2) indicators that were within the "moderate" level of risk: Cash Ration (0.33:1 – low threshold is 0.5:1) and Closing Amortization (57.8% - low threshold is 50%) and one (1) indicator that was within the "high" level of risk: Taxes Receivable (20.9% - moderate threshold is 15% and low threshold is 10%)

Please let me know when would be a good time to review your indicators.

Bryan Searle  
Municipal Advisor  
Municipal Services Office - North (Sudbury)  
Ministry of Municipal Affairs

# FINANCIAL INDICATOR REVIEW

(Based on 2020 Financial Information Return)

Mattawa T

Date Prepared:	20-Oct-21
MISO Office:	Northeast
Prepared By:	Bryan Searle
Tier:	5T

2020 Households:	1,053
2020 Population:	1,993
2021 MFC Index:	10.0

Median Household Income:	45,696
Taxable Residential Assessment as a % of Total Taxable Assessment:	76.0%
Own Purpose Taxation:	2,372,337

## SUSTAINABILITY INDICATORS

Indicator	Ranges	Actuals	North - Population > 1000 <= 2500		Level of Risk	
			Median	Average		
Total Taxes Receivable less Allowance for Uncollectibles as a % of Total Taxes Levied	Low: < 10% Mod: 10% to 15% High: > 15%	2016	28.8%	12.8%	14.2%	HIGH
		2017	28.6%	11.3%	13.0%	HIGH
		2018	21.8%	11.7%	12.5%	HIGH
		2019	19.0%	11.2%	12.4%	HIGH
		2020	20.9%	10.0%	12.1%	HIGH
		Net Financial Assets or Net Debt as % of Own Source Revenues	Low: > -50% Mod: -50% to -100% High: < -100%	2016	19.1%	30.5%
2017	29.6%			32.3%	42.0%	LOW
2018	23.6%			44.7%	44.4%	LOW
2019	14.0%			57.6%	59.9%	LOW
2020	23.6%			50.1%	55.5%	LOW
Total Reserves and Discretionary Reserve Funds as a % of Municipal Expenses	Low: > 20% Mod: 10% to 20% High: < 10%			2016	57.7%	42.7%
		2017	57.8%	44.6%	52.9%	LOW
		2018	47.0%	48.5%	54.4%	LOW
		2019	37.7%	50.6%	59.8%	LOW
		2020	40.0%	52.8%	59.0%	LOW
		Cash Ratio (Total Cash and Cash Equivalents as a % of Current Liabilities)	Low: > 0.5:1 Mod: 0.5:1 to 0.25:1 High: < 0.25:1	2016	13.5:1	2.89:1
2017	11.46:1			3.99:1	5.48:1	LOW
2018	9.07:1			4.03:1	5.23:1	LOW
2019	5.81:1			5.13:1	6.48:1	LOW
2020	0.33:1			6.15:1	8.01:1	MODERATE

## FLEXIBILITY INDICATORS

Debt Servicing Cost as a % of Total Revenues (Less Donated TCAs)	Low: < 5% Mod: 5% to 10% High: > 10%	2016	2.8%	2.6%	2.7%	LOW
		2017	2.9%	2.8%	2.9%	LOW
		2018	2.7%	2.7%	2.6%	LOW
		2019	3.9%	2.5%	2.3%	LOW
		2020	3.2%	1.9%	2.8%	LOW
		Closing Amortization Balance as a % of Total Cost of Capital Assets (Asset Consumption Ratio)	Low: < 50% Mod: 50% to 75% High: > 75%	2016	54.6%	46.1%
2017	55.1%			47.5%	49.8%	MODERATE
2018	55.6%			47.7%	50.4%	MODERATE
2019	56.3%			49.0%	50.7%	MODERATE
2020	57.8%			53.5%	53.1%	MODERATE
Annual Surplus / (Deficit) as a % of Own Source Revenues	Low: > -1% Mod: -1% to -30% High: < -30%			2016	1.6%	6.9%
		2017	20.2%	8.4%	14.2%	LOW
		2018	7.4%	12.7%	19.3%	LOW
		2019	-6.5%	25.9%	29.3%	MODERATE
		2020	56.9%	18.2%	16.8%	LOW

The data and information contained in this document is for informational purposes only. It is not an opinion about a municipality and is not intended to be used on its own - it should be used in conjunction with other financial information and resources available. It may be used, for example, to support a variety of strategic and policy discussions.



# FINANCIAL INDICATOR REVIEW

(Based on 2020 Financial Information Return)

Mattawa T

## NOTES

*Financial Information Returns ("FIRs") are a standard set of year-end reports submitted by municipalities to the Province which capture certain financial information. On an annual basis, Ministry staff prepare certain financial indicators for each municipality, based on the information contained in the FIRs. It is important to remember that these financial indicators provide a snapshot at a particular moment in time and should not be considered in isolation, but supported with other relevant information sources. In keeping with our Financial Information Return review process and follow-up, Ministry staff may routinely contact and discuss this information with municipal officials.*

### Supplementary Indicators of Sustainability and Flexibility

The following is a summary, adapted from the Chartered Professional Accountants of Canada Statement of Recommended Practice (SORP) 4.

- A government (including a municipality) may choose to report supplementary information on financial condition, to expand on and help explain the government's financial statements.
- Supplementary assessment of a government's financial condition needs to consider the elements of sustainability and flexibility.
- Sustainability in this context may be seen as the degree to which a municipality can maintain its existing financial obligations both in respect of its service commitments to the public and financial commitments to creditors, employees and others without inappropriately increasing the debt or tax burden relative to the economy within which it operates.
- Sustainability is an important element to include in an assessment of financial condition because it may help to describe a government's ability to manage its financial and service commitments and debt burden. It may also help to describe the impact that the level of debt could have on service provision.
- Flexibility is the degree to which a government can change its debt or tax level on the economy within which it operates to meet its existing financial obligations both in respect of its service commitments to the public and financial commitments to creditors, employees and others.
- Flexibility provides insights into how a government manages its finances. Increasing taxation or user fees may reduce a municipality's flexibility to respond when adverse circumstances develop if the municipality approaches the limit that citizens and businesses are willing to bear.  
A municipality may temporarily use current borrowing, subject to the requirements set out in the Municipal Act to meet expenses and certain other amounts required in the year, until taxes are collected and other revenues are received. Municipal current borrowing cannot be carried over the long term or converted to long term borrowing except in very limited circumstances.
- For each element of financial condition, the report on indicators of financial condition should include municipality-specific indicators and municipality-related indicators. It may be useful to also include economy-wide information when discussing financial condition.

### Additional Notes on what Financial Indicators may indicate:

**Total Taxes Receivable less Allowance for Uncollectibles as a % of Total Taxes Levied** - Shows how much of the taxes billed are not collected.

**Net Financial Assets or Net Debt as % of Own Source Revenues** - Indicates how much property tax and user fee revenue is servicing debt.

**Reserves and Reserve Funds as a % of Municipal Expenses** - Indicates how much money is set aside for future needs and contingencies.

**Cash Ratio (Total Cash and Cash Equivalents as a % of Current Liabilities)** - Indicates how much cash and liquid investments could be available to cover current obligations.

**Debt Servicing Cost as a % of Total Revenues (Less Donated TCAs)** - Indicates how much of each dollar raised in revenue is spent on paying down existing debt.

**Closing Amortization Balance as a % of Total Cost of Capital Assets (Asset Consumption Ratio)** - Indicates how much of the assets' life expectancy has been consumed.

**Annual Surplus / (Deficit) (Less Donated TCAs) as a % of Own Source Revenues** - Indicates the municipality's ability to cover its operational costs and have funds available for other purposes (e.g. reserves, debt repayment, etc.)

**The Northern and Rural Municipal Fiscal Circumstances Index (MFCI)** is used by the Ministry of Finance to calculate the "Northern and Rural Fiscal Circumstances Grant" aimed at northern as well as single and lower-tier rural municipalities. The Index measures a municipality's fiscal circumstances. The MFCI is determined by six indicators: Weighted Assessment per Household, Median Household Income, Average Annual Change in Assessment (New Construction), Employment Rate, Ratio of Working Age to Dependent Population, and Per Cent of Population Above Low-Income Threshold. A lower MFCI corresponds to relatively positive fiscal circumstances, whereas a higher MFCI corresponds to more challenging fiscal circumstances. (Note: the MFCI Index is only available for northern and rural municipalities)

# FINANCIAL INDICATOR REVIEW

(Based on 2020 Financial Information Return)

Mattawa T

## CALCULATIONS

Total Taxes Rec. less Allowance for Uncollectibles as % of Total Taxes Levied

$SLC\ 70\ 0699\ 01 / (SLC\ 26\ 9199\ 03 - SLC\ 72\ 2899\ 09)$

Net Financial Assets or Net Debt as % of Own Source Revenues

$SLC\ 70\ 9945\ 01 / (SLC\ 10\ 9910\ 01 - SLC\ 10\ 0699\ 01 - SLC\ 10\ 0899\ 01 - SLC\ 10\ 1098\ 01 - SLC\ 10\ 1099\ 01 - SLC\ 10\ 1811\ 01 - SLC\ 10\ 1812\ 01 - SLC\ 10\ 1813\ 01 - SLC\ 10\ 1814\ 01 - SLC\ 10\ 1830\ 01 - SLC\ 10\ 1831\ 01 - SLC\ 12\ 1850\ 04)$

Total Reserves and Reserve Funds as a % of Municipal Expenses

$(SLC\ 60\ 2099\ 02 + SLC\ 60\ 2099\ 03) / (SLC\ 40\ 9910\ 11 - SLC\ 12\ 9910\ 03 - SLC\ 12\ 9910\ 07)$

Cash Ratio (Total Cash and Cash Equivalents as a % of Current Liabilities)

$SLC\ 70\ 0299\ 01 / (SLC\ 70\ 2099\ 01 + SLC\ 70\ 2299\ 01)$

Debt Servicing Cost as a % of Total Revenues (Less Donated TCAs)

$(SLC\ 74\ 3099\ 01 + SLC\ 74\ 3099\ 02) / (SLC\ 10\ 9910\ 01 - SLC\ 10\ 1831\ 01)$

Closing Amortization Balance as a % of Total Cost of Capital Assets (Asset Consumption Ratio)

$SLC\ 51\ 9910\ 10 / SLC\ 51\ 9910\ 06$

Annual Surplus / (Deficit) (Less Donated TCAs) as a % of Own Source Revenues

$(SLC\ 10\ 2099\ 01 - SLC\ 10\ 1831\ 01) / (SLC\ 10\ 9910\ 01 - SLC\ 10\ 0699\ 01 - SLC\ 10\ 0899\ 01 - SLC\ 10\ 1098\ 01 - SLC\ 10\ 1099\ 01 - SLC\ 10\ 1811\ 01 - SLC\ 10\ 1812\ 01 - SLC\ 10\ 1813\ 01 - SLC\ 10\ 1814\ 01 - SLC\ 10\ 1830\ 01 - SLC\ 10\ 1831\ 01 - SLC\ 12\ 1850\ 04)$

# MUNICIPAL FINANCIAL PROFILES

(Based on 2020 Financial Information Return)

## Mattawa T

Date Prepared:	2020 F/R Load Status:	2020 Households:	Median Household Income (2016):
MSO Office:	Last Updated:	2020 Population:	7021 Annual Repayment Limit
Prepared By:	Updated Under Review:	2021 MFCI Index:	Borrowing Capacity, 7% over 10 yrs.
	September 24, 2021	10.0	45,696
	NorthEast		694,642
			4,878,873

### STATISTICAL INFORMATION

	2020 AVERAGES FOR					2020 AVERAGES FOR				
	MATTAWA T					PROVINCE				
	2016	2017	2018	2019	2020	North - Population -1000 to 2500	2019 %	19/19 %	18/17 %	17/16 %
Population *	2,033	1,993	2,114	2,114	1,993	1,487	39.25%	0.0%	6.1%	-2.0%
Households *	1,063	891	1,063	1,063	1,063	1,040	15.83%	0.0%	19.3%	-16.2%
Municipal Expenses **	\$ 5,670,932	\$ 4,776,982	\$ 5,705,327	\$ 6,157,574	\$ 5,810,732	\$ 4,622,176	\$ 124,956,573	-5.6%	7.9%	19.4%
Own Source Revenues	\$ 3,511,648	\$ 3,628,737	\$ 3,957,452	\$ 3,897,723	\$ 3,668,141	\$ 3,504,756	\$ 102,149,446	-5.9%	-1.5%	9.1%
Own Source Revenue as a % of Total Revenues (Less Debated TCAs)	\$ 3,304	\$ 4,073	\$ 1,723	\$ 3,667	\$ 3,484	\$ 3,577	\$ 3,626	-29.4%	0.1%	7.7%
Annual Repayment Limit	60.3%	64.9%	64.9%	64.9%	45.8%	67.9%	73.3%	31.3%	-1.6%	9.2%
Own Purpose Taxation	\$ 5,826,236	\$ 5,588,921	\$ 6,102,276	\$ 6,004,766	\$ 8,005,876	\$ 5,359,884	\$ 150,110,454	11.0%	6.6%	6.4%
Direct Water Billings as % of Gross Water Expenditures	\$ 898,482	\$ 809,699	\$ 757,639	\$ 807,731	\$ 896,372	\$ 1,188,617	\$ 20,793,485	1.6%	1.3%	-4.2%
Taxable Prop. Assessment as a % of Total Taxable Assessment	\$ 2,334,285	\$ 2,405,778	\$ 2,304,305	\$ 2,334,764	\$ 2,372,337	\$ 2,649,829	\$ 60,210,576	76.0%	76.1%	78.9%
	71.1%	86.9%	104.1%	77.8%	75.7%	49.2%	64.5%			
	76.9%	76.2%	76.1%	76.1%	76.0%	84.4%	78.9%			

### DISCOUNTED WEIGHTED ASSESSMENT (Source: Financial Information Return)

	2016			2017			2018			2019			2020		
	MATTAWA T			PROVINCE			MATTAWA T			PROVINCE			MATTAWA T		
	2016	2017	2018	2019	2020	North - Population -1000 to 2500	2019 %	19/19 %	18/17 %	17/16 %					
Taxable	113,431,425	110,543,890	113,014,420	114,521,461	116,207,758	250,942,387	8,914,212,976								
PL	988,413	986,466	986,841	983,382	983,757	2,865,363	117,574,306								
Total	114,419,838	111,530,356	114,001,261	115,504,842	117,191,515	253,807,751	9,031,787,282								



# MUNICIPAL FINANCIAL PROFILES

(Based on 2020 Financial Information Return)  
Mattawa T

Date Prepared:	2020 FIR Last Status:	2020 Households:	1,053	Median Household Income (2016):	45,696
MISO Office:	Updated Under Review:	2020 Population:	1,993	2021 Annual Repayment Limit:	694,842
Prepared By:	September 24, 2021	2021 PFC Index:	18.0	Borrowing Capacity 7 over 10 yrs:	4,078,873

## RESIDENTIAL TAXES

	2016		2017		2018		2019		2020		2020 AVERAGES FOR:					
	Rate	as % of Median Household Income (Tax Effort)	Rate	as % of Median Household Income (Tax Effort)	Rate	as % of Median Household Income (Tax Effort)	Rate	as % of Median Household Income (Tax Effort)	Rate	as % of Median Household Income (Tax Effort)	North - Population /1000 - \$500	Province	2019 %	19/18 %	18/17 %	17/16 %
# of Residential Households	892		889		881		879		879		1,039		0.0%	-0.2%	-0.9%	-0.3%
Avg Municipal Property Taxes Per Avg Residential Household	\$ 1,750		\$ 1,807		\$ 1,797		\$ 1,841		\$ 1,866		\$ 1,981		1.4%	2.4%	-0.5%	3.1%
Avg Total Property Taxes per Avg Residential Household	\$ 1,925		\$ 1,971		\$ 1,957		\$ 1,995		\$ 2,015		\$ 2,234		1.0%	2.0%	-0.6%	2.3%
Avg Total Property Taxes per Avg Residential Household as a % of Median Household Income (Tax Effort)	4.2%		4.3%		4.3%		4.4%		4.4%		3.5%		0.0%	-0.2%	-0.9%	-0.2%
# of Residential Households Excluding Recreational Properties (Excl. RDUs)	889		887		879		877		877		752		0.0%	-0.2%	-0.9%	-0.2%
Avg Municipal Property Taxes Per Avg Residential Household (Excl. RDUs)	\$ 1,753		\$ 1,807		\$ 1,799		\$ 1,843		\$ 1,868		\$ 1,958		1.4%	2.4%	-0.5%	3.1%
Avg Total Property Taxes per Avg Residential Household (Excl. RDUs)	\$ 1,928		\$ 1,971		\$ 1,959		\$ 1,998		\$ 2,017		\$ 2,203		1.0%	2.0%	-0.6%	2.2%
Avg Total Property Taxes per Avg Residential Household (Excl. RDUs) as a % of Median Household Income (Tax Effort)	4.2%		4.3%		4.3%		4.4%		4.4%		3.5%		0.0%	-0.2%	-0.9%	-0.2%

## RESIDENTIAL TAX RATES (Source: Financial Information Return)

	2016	2017	2018	2019	2020
Lower / Single-Tier General Rate	0.0188104	0.0197797	0.0191153	0.0191940	0.0191613
Upper-Tier General Rate	0.0018600	0.0017900	0.0017000	0.0016100	0.0015300
Education Rate					

## TAXES RECEIVABLE

	2016	2017	2018	2019	2020	2020 AVERAGES FOR:						
	Rate	as % of Median Household Income (Tax Effort)	Rate	as % of Median Household Income (Tax Effort)	Rate	as % of Median Household Income (Tax Effort)	North - Population /1000 - \$500	Province	2019 %	19/18 %	18/17 %	17/16 %
Total Taxes Receivable less Allowance for Uncollectibles	\$ 761,507		\$ 773,704		\$ 563,084		\$ 550,720		10.9%	-12.0%	-27.1%	1.5%
Total Taxes Rec. less Allowance for Uncollectibles as % of Total Taxes Levied	28.0%		28.6%		21.8%		12.1%		0.0%	0.4%	-3.4%	5.2%
Current Year Taxes Receivable as % of Total Taxes Receivable	28.0%		31.1%		29.5%		56.3%		0.0%	0.0%	0.0%	0.0%
Working & Contingency Reserves and Discretionary Reserve Funds as % of Current Yr Taxes Rec.	856.4%		574.6%		864.9%		463.9%		-5.0%	-5.3%	-5.0%	-4.8%
Previous and Prior Years Taxes Receivable as % of Total Taxes Receivable	71.4%		68.9%		72.0%		35.1%		16.9%	-12.0%	-27.1%	1.5%

# MUNICIPAL FINANCIAL PROFILES

(Based on 2020 Financial Information Return)

## Mattawa T

Date Prepared: **Northwest**  
 MSO Officer:  
 Prepared By:

2020 FIR Load Status: **Updated Under Review**  
 Last Updated: **September 24, 2021**

2020 Households: **1,053**  
 2020 Population: **1,993**  
 2021 MFC Index: **10.0**

Median Household Income (2016): **45,496**  
 2021 Annual Repayment Limit: **694,642**  
 Borrowing Capacity 7 over 10 yrs: **4,878,873**

### GRANTS

	2020 AVERAGES FOR					PROVINCE
	2016	2017	2018	2019	2020	
Total Unconditional Grants	\$ 1,213,400	\$ 1,213,400	\$ 1,315,600	\$ 1,330,600	\$ 1,436,600	\$ 6,708,017
Ontario Municipal Partnership Fund	\$ 1,213,400	\$ 1,213,400	\$ 1,315,600	\$ 1,315,600	\$ 1,315,600	\$ 6,708,017
As a % of Municipal Expenses	21.4%	25.4%	23.1%	21.4%	22.6%	18.4%
Other	\$ -	\$ -	\$ -	\$ 15,000	\$ 121,000	\$ 5,500,443
Total Ontario Conditional Grants	\$ 576,575	\$ 437,979	\$ 246,703	\$ 432,855	\$ 2,706,325	\$ 23,733,008
As a % of Municipal Expenses	10.2%	9.2%	4.3%	7.0%	46.6%	10.3%
Total Ontario Conditional and Unconditional Grants	\$ 1,789,975	\$ 1,651,379	\$ 1,562,303	\$ 1,763,455	\$ 4,142,925	\$ 29,436,015
As a % of Municipal Expenses	31.6%	34.6%	27.4%	28.8%	71.3%	24.4%

### TOTAL DEBT BURDEN

	2020 AVERAGES FOR					PROVINCE
	2016	2017	2018	2019	2020	
Total Debt Burden	\$ 1,174,871	\$ 1,044,086	\$ 1,209,918	\$ 1,344,130	\$ 1,117,350	\$ 65,607,991
Per Household	\$ 1,109	\$ 1,172	\$ 1,138	\$ 1,264	\$ 1,061	\$ 1,370
Debt Servicing Cost	\$ 163,427	\$ 163,262	\$ 163,225	\$ 236,245	\$ 255,532	\$ 6,439,670
Per Household	\$ 154	\$ 183	\$ 154	\$ 222	\$ 243	\$ 182
As a % of Municipal Expenses	2.9%	3.4%	2.9%	3.8%	4.4%	4.0%
As a % of Own Purpose Taxation	7.0%	6.8%	7.1%	10.1%	10.8%	7.4%
As a % of Total Revenue (Less Donated TCAs)	4.7%	4.5%	4.1%	6.1%	7.0%	4.7%
As a % of Total Revenue (Less Donated TCAs)	2.6%	2.9%	2.7%	3.9%	3.2%	3.4%
Debt Service Coverage Ratio (Target Ratio >= 2)	4	9	6	2	11	50

# MUNICIPAL FINANCIAL PROFILES

(Based on 2020 Financial Information Return)

## Mattawa T

Date Prepared:	2020 FIR Load Status:	Municipal Household Income (2015):
WSD Office:	Updated Under Review:	2021 Annual Requirement Limit:
Prepared By:	Last Updated:	Borrowing Capacity 7 & over 10 yrs:
	September 24, 2021	
		1,093
		1,993
		10.0
		45,698
		694,642
		4,078,873

### LIABILITIES (Including Post-Employment Benefits)

	2020 AVERAGES FOR:				
	2016	2017	2018	2019	2020
Temp. Loans for Current Purposes as % of Municipal Expenses	0.0%	0.0%	0.0%	0.0%	0.0%
Post-Employment Benefits	\$ 293,333	\$ 272,636	\$ 160,782	\$ 179,709	\$ 141,067
Total Reserves and Reserve Funds for Post-Employment Benefits	\$ 134,130	\$ 159,131	\$ 21,695	\$ 17,539	\$ 32,539
					\$ 26,136
					\$ 4,646,802
					0.1%
					21.5%
					85.5%
					12.1%
					19.2%
					-86.4%
					18.6%
					18.17%
					17.16%

### RESERVES AND RESERVE FUNDS

	2020 AVERAGES FOR:				
	2016	2017	2018	2019	2020
Total Reserves	\$ 3,273,764	\$ 2,799,735	\$ 2,602,351	\$ 2,320,251	\$ 2,321,773
Total Discretionary Reserve Funds	\$ -	\$ -	\$ -	\$ -	\$ -
Total Reserves and Discretionary Reserve Funds	\$ 3,273,764	\$ 2,799,735	\$ 2,602,351	\$ 2,320,251	\$ 2,321,773
Per Household	\$ 3,000	\$ 3,097	\$ 2,523	\$ 2,103	\$ 2,205
As a % of Total Taxes Receivable	47.7%	356.7%	475.7%	406.0%	371.1%
As a % of Municipal Expenses	57.7%	57.8%	47.0%	37.7%	40.0%
As a % of Own Purpose Taxation	140.2%	114.7%	116.4%	99.4%	97.9%
					823.9%
					1073.3%
					72.0%
					125.7%
					31,982,452
					41,603,623
					71,586,076
					2,960
					1.0%
					-13.5%
					-18.5%
					0.6%
					18.17%
					17.16%

### FINANCIAL ASSETS

	2020 AVERAGES FOR:				
	2016	2017	2018	2019	2020
Net Financial Assets or Net Debt as a % of Total Revenues (Less Donated TCAs)	11.5%	19.2%	15.3%	9.1%	10.8%
Net Financial Assets or Net Debt as a % of Own Source Revenues	19.1%	29.6%	23.6%	14.0%	21.6%
Net Working Capital as a % of Municipal Expenses	55.0%	45.3%	47.5%	47.6%	44.8%
Net Book Value of Capital Assets as a % of Cost of Capital Assets	48.3%	47.9%	47.5%	46.1%	51.1%
Asset Sustainability Ratio (Target: > 90%)	124.7%	141.8%	155.2%	116.1%	66.8%
Clothing Amortization Balance as a % of Total Cost of Capital Assets (Asset Consumption Ratio)	54.6%	55.1%	55.6%	56.3%	57.6%
					38.6%
					41.1%
					56.3%
					73.8%
					53.6%
					157.0%
					46.9%
					38.6%
					55.5%
					67.9%
					46.6%
					136.4%
					53.1%

# MUNICIPAL FINANCIAL PROFILES

(Based on 2020 Financial Information Return)

## Mattawa T

Date Prepared	MSO Office	Prepared By	2020 FIR Load Status	Updated Under Review	2020 Households	2021 MFCI Index	2021 Annual Repayment Limit	Medium Household Income (2016)
			Last Updated	September 24, 2021	1,053	10.0	694,642	45,696
					1,993		4,878,873	
							Borrowing Capacity 7% over 10 yrs	

### SURPLUS / DEFICIT

	2016	2017	2018	2019	2020	2020 Averages For:
Annual Surplus / (Deficit) (Less Donated TCAs)	\$ 54,758	\$ 732,974	\$ 293,934	\$ 251,666	\$ 2,088,443	North - Population -1000 = 2500
Annual Surplus / (Deficit) (Less Donated TCAs) Adjusted for Ontario Budget Reg. 284(09)	\$ 553,836	\$ 483,692	\$ 777,325	\$ 300,482	\$ 2,507,805	Province
Annual Surplus / (Deficit) (Less Donated TCAs) as a % of Own Source Revenues	1.6%	20.2%	7.6%	-6.5%	56.9%	
Current Ratio (Target: >= 100%)	2158.5%	1962.8%	1290.1%	973.5%	323.4%	
						2019 %
						18/18 %
						18/17 %
						17/16 %
						185.6%
						59.9%
						1238.6%
						-12.7%
						60.7%
						683.6%

### OTHER INDICATORS

	2016	2017	2018	2019	2020	2020 Averages For:
Rates Coverage Ratio (Target: >=60%)	56.2%	68.4%	57.8%	53.8%	57.9%	North - Population -1000 = 2500
Cash Ratio (Total Cash and Cash Equivalents as a % of Current Liabilities)	13.5%	11.46%:1	9.07:1	5.81:1	0.33:1	Province
Operating Balance as a % of Total Revenues (Less Donated TCAs) <sup>1</sup>	0.9%	13.1%	4.8%	-4.2%	26.1%	
Commutative Annual Growth Rate <sup>2</sup>	0.1%	3.8%	-4.3%	-1.7%	5.9%	
Interest Payments as a % of Total Revenues (Less Donated TCAs)	0.6%	0.6%	0.5%	0.6%	0.4%	
						2019
						69.2%
						76.0%
						5.07:1
						14.0%
						1.7%
						0.8%



# MUNICIPAL FINANCIAL PROFILES

(Based on 2020 Financial Information Return)

Mattawa T

Date Prepared:   
MSO Office:   
Prepared By:

2020 FIR Lead Status:   
Last Updated:

2020 Households:   
2020 Population:   
2021 MFCI Index:

Median Household Income (2016):   
2021 Annual Repayment Limit:   
Borrowing Capacity % over 10 yrs:

## VULNERABILITY MEASURES

2020 AVERAGES FOR:	
North - Population -1,000 to -1,500	PROVINCE
67.9%	73.3%
1,577 \$	1,826 \$
1,981 \$	2,477 \$
3.5%	4.3%

Own Source Revenue as a % of Total Revenues (Less Donated TCAs)  
Own Source Revenue per Household  
Avg Municipal Property Taxes Per Avg Residential Household  
as a % of Median Household Income (Tax Effort)

	2016	2017	2018	2019	2020
Own Source Revenue as a % of Total Revenues (Less Donated TCAs)	60.3%	64.9%	64.9%	64.9%	45.8%
Own Source Revenue per Household	\$ 3,304	\$ 4,073	\$ 3,723	\$ 3,667	\$ 3,484
Avg Municipal Property Taxes Per Avg Residential Household	\$ 1,750	\$ 1,805	\$ 1,797	\$ 1,841	\$ 1,866
as a % of Median Household Income (Tax Effort)	4.2%	4.3%	4.3%	4.4%	4.4%

## SUPPLEMENTARY INDICATORS OF SUSTAINABILITY, FLEXIBILITY AND VULNERABILITY

The following is a summary, adapted from the Chartered Professional Accountants of Canada Statement of Recommended Practice (SORP) 4:

- A government (including a municipality) may choose to report supplementary information on financial condition, to expand on and help explain the government's financial statements.
- Supplementary assessment of a government's financial condition needs to consider, at a minimum, the elements of sustainability, flexibility and vulnerability.
- Vulnerability in this context may be seen as the degree to which a municipality is dependent on sources of funding outside its control or influence or is exposed to risks that could impair its ability to meet its existing financial obligations both in respect of its service commitments to the public and financial commitments to creditors, employees and others.
- Vulnerability is an important element of financial condition because it provides insights into a municipality's reliance on funding sources outside its direct control or influence and its exposure to risks.
- A municipality whose vulnerability is relatively low has greater control over its financial condition.
- For each element of financial condition, the report on indicators of financial condition should include municipality-specific indicators and municipality-related indicators.
- It may be useful to also include economy-wide information when discussing financial condition.

### ADDITIONAL NOTES ON WHAT FINANCIAL MEASURES MAY INDICATE:

- **Own Source Revenue as a % of Total Revenues (Less TCAs)**  
Indicates the extent to which a municipality has a high proportion of revenues for its own sources, reducing its impact to a change in transfers from other levels of government.
- **Own Source Revenue per Household**  
Indicates the demand for resources and the municipality's ability and willingness to provide resources.
- **Average Municipal Property Taxes per Average Residential Household**  
Indicates the level of taxes on residential households for municipal purposes.
- **Average Municipal Property Taxes per Ratepayer's Income used to pay municipal property taxes.**  
Indicates the portion of a ratepayer's income used to pay municipal property taxes.

# MUNICIPAL FINANCIAL PROFILES

(Based on 2020 Financial Information Return)

Mattawa T

Date Prepared:  
WFO Office:  
Prepared By:

Northwest

2020 FIR Load Status:  
Last Updated:

Updated Under Review  
September 24, 2021

2020 Households:  
2020 Population:  
2021 MFICI Index: <sup>1</sup>

1,053  
1,993  
10.0

Median Household Income (2016) <sup>2</sup>  
2021 Annual Repayment Limit:  
Borrowing Capacity % over 10 yrs

45,696  
694,642  
4,878,873

The data and information contained in this document is for informational purposes only. Any use of the data and information in this document should be done by qualified individuals. This information is not intended to be used in conjunction with other financial information and resources available.

## NOTES

- 1\* 2016 assessment use phase-in assessment based on 2012 property values. 2017, 2018, 2019 and 2020 assessment uses phase-in assessment based on 2016 property values.
- 2\* Average tax rates are calculated where necessary when amalgamations occur.
- 3\* Household and Population data are as reported by the municipality on Schedule 02 of the FIR.
- 4\* Median Household Income - Source: Statistics Canada - 2016 Census - File: 98-402-X2016006-11-CSD-ENG.
- 5\* Total Revenues include revenues from other municipalities.
- 6\* The Cumulative Annual Growth Rate has been measured over a three year period. Infrastructure Ontario uses a five year period.
- 7\* Total Municipal Expenses exclude amounts for other municipalities.
- 8\* MFICI Index - Source: Ministry of Finance. This index is available for northern and rural municipalities only.

## NUMBER OF MUNICIPALITIES IN COMPARISON GROUPS

	North - Population -1000 to 2,500	Province
2016	40	444
2017	40	444
2018	40	444
2019	39	438
2020	28	357

# MUNICIPAL FINANCIAL PROFILES

(Based on 2020 Financial Information Return)

Mattawa T

Date Prepared:   
 WSO Office:   
 Prepared By:

2020 FIR Load Status:   
 Last Updated:

Updated Under Review  
 September 24, 2021

2020 Households:   
 2020 Population:   
 2021 WCI Index:

Median Household Income (2016):   
 2021 Annual Repayment Limit:   
 Borrowing Capacity 7% over 10 yrs:

## CALCULATIONS

### STATISTICAL INFORMATION

Population <sup>1)</sup>   
 Households <sup>2)</sup>   
 Municipal Expenses <sup>3)</sup>   
 Own Source Revenues   
 Own Source Revenue per Household   
 Total Revenues   
 Annual Repayment Limit   
 Own Purpose Taxation   
 Direct Water Billing as % of Gross Water Expenditures   
 Taxable Res. Assessment as a % of Total Taxable Assessment

S/LC 02 0041 01  
 S/LC 02 0040 01  
 S/LC 40 9910 11 - S/LC 12 9910 03 - S/LC 12 9910 07  
 S/LC 10 9910 01 - S/LC 10 0499 01 - S/LC 10 1098 01 - S/LC 10 1811 01 - S/LC 10 1812 01 - S/LC 10 1813 01  
 - S/LC 10 1814 01 - S/LC 10 1820 01 - S/LC 10 1831 01 - S/LC 12 1850 04  
 Own Source Revenues / S/LC 02 0040 01  
 Own Source Revenues / (S/LC 10 9910 01 - S/LC 10 1831 01)  
 S/LC 10 9910 01  
 The annual repayment limit is calculated annually as per Ontario regulation 403/02. To view the full calculation of the annual repayment limit, please go to the FIR website.  
<https://files.ing.ca.gov/CA/CA/Municipal.html>  
 ARs for all municipalities (except the City of Toronto) are posted here as they are made available.  
 S/LC 10 0299 01  
 S/LC 12 0831 04 - S/LC 12 0832 04 / (S/LC 40 0831 11 + S/LC 40 0832 11)  
 S/LC 28 0810 17 / S/LC 26 9199 17

### DISCOUNTED WEIGHTED ASSESSMENT <sup>4)</sup> (Source: Financial Information Return)

S/LC 28 9199 17  
 S/LC 28 9299 17  
 S/LC 28 9199 17 + S/LC 26 9299 17

### RESIDENTIAL TAXES

Residential CVA and corresponding household counts are provided by OPFA (excludes the City of Toronto). Residential assessment includes: Single Family, 2 - 6 Units, Farm Residential and Recreational (where included). Note: does not include vacant land.  
 If labeled (Excl. RDUs) Recreational units are excluded.  
 An average household assessment is calculated by taking the sum of the CVA for these residential groups divided by the corresponding households.  
 An estimated tax rate for each tier (i.e. lower tier, upper tier and school) is applied to the average household assessment to calculate the average taxes per household by tier (the estimated tax rates are provided by OPFA).

# of Residential Households   
 Avg Municipal Property Taxes Per Avg Residential Household   
 Avg Total Property Taxes per Avg Residential Household   
 Avg Total Property Taxes per Avg Residential Household as a % of Median Household Income (Tax Effort)   
 # of Residential Households Excluding Recreational Properties (Excl. RDUs)   
 Avg Municipal Property Taxes Per Avg Residential Household (Excl. RDUs)   
 Avg Total Property Taxes per Avg Residential Household (Excl. RDUs)   
 Avg Total Property Taxes per Avg Residential Household (Excl. RDUs) as a % of Median Household Income (Tax Effort)



# MUNICIPAL FINANCIAL PROFILES

(Based on 2020 Financial Information Return)

## Mattawa

2020 FIR Load Status:	Updated Under Review	2020 Households:	45,696
Last Updated:	September 24, 2021	2020 Population:	694,642
		2021 WFCI Index:	10.0
		Mention Household Income (2016):	4,878,873
		2021 Annual Repayment Limit:	
		Borrowing Capacity / % over 10 yrs:	

### RESIDENTIAL TAX RATES (Source: Financial Information Return)

Lower / Single-Tier General Rate	S/LC 22 0010 12 / S/LC 22 0010 16
Upper-Tier General Rate	S/LC 22 0010 13 / S/LC 22 0010 16
Education Rate	S/LC 22 0010 14 / S/LC 22 0010 16

Total Taxes Receivable less Allowance for Uncollectibles  
 Total Taxes Rec. less Allowance for Uncollectibles as % of Total Taxes Levied  
 Current Year Taxes Receivable as % of Total Taxes Receivable  
 Working Fund Reserves & Contingency Funds as % of Current Yr. Taxes Rec.  
 Previous and Prior Years Taxes Receivable as % of Total Taxes Receivable

### TAXES RECEIVABLE

S/LC 70 0499 01	S/LC 70 0499 01 / (S/LC 24 9199 03 - S/LC 72 2899 09)
S/LC 70 0610 01	S/LC 70 0610 01 / (S/LC 70 0690 01 - S/LC 70 0499 01)
S/LC 60 5010 02	(S/LC 60 5010 02 + S/LC 60 5020 03) / (S/LC 70 0610 01)
S/LC 70 0420 03	(S/LC 70 0420 03 + S/LC 70 0430 01) / (S/LC 70 0499 01 + S/LC 70 0450 01)

### GRANTS

S/LC 10 0699 01	S/LC 10 0699 01 + S/LC 10 0810 01 + S/LC 10 0815 01 / (S/LC 40 9910 11 - S/LC 12 9910 03 - S/LC 12 9910 07)
S/LC 10 0620 02	S/LC 10 0620 01 / (S/LC 40 9910 11 - S/LC 12 9910 03 - S/LC 12 9910 07)
S/LC 10 0499 01	S/LC 10 0499 01 - S/LC 10 0620 01
S/LC 10 0810 01	S/LC 10 0810 01 / (S/LC 40 9910 11 - S/LC 12 9910 03 - S/LC 12 9910 07)
S/LC 10 0810 01	(S/LC 10 0810 01 + S/LC 10 0815 01) / (S/LC 40 9910 11 - S/LC 12 9910 03 - S/LC 12 9910 07)

### TOTAL DEBT BURDEN

S/LC 74 9910 01	S/LC 74 9910 01 / S/LC 02 0040 01
S/LC 74 3099 01	S/LC 74 3099 01 + S/LC 74 3099 02
(S/LC 74 3099 01 + S/LC 74 3099 02) / S/LC 02 0040 01	(S/LC 74 3099 01 + S/LC 74 3099 02) / (S/LC 40 9910 11 - S/LC 12 9910 03 - S/LC 12 9910 07)
(S/LC 74 3099 01 + S/LC 74 3099 02) / S/LC 10 0299 01	(S/LC 74 3099 01 + S/LC 74 3099 02) / (S/LC 10 0999 01 - S/LC 10 0899 01 - S/LC 10 1099 01 - S/LC 10 1811 01 - S/LC 10 1813 01)
(S/LC 10 1814 01 - S/LC 10 1830 01 - S/LC 10 1831 01 - S/LC 12 1850 04)	(S/LC 74 3099 01 + S/LC 74 3099 02) / (S/LC 10 9910 01 - S/LC 10 1831 01)
(S/LC 10 9910 01 - S/LC 40 9910 11 + S/LC 40 9910 02 + S/LC 40 9910 16) / (S/LC 74 3099 01 + S/LC 74 3099 02)	

Total Unconditional Grants  
 Ontario Municipal Partnership Fund  
 As a % of Municipal Expenses  
 Other  
 Total Ontario Conditional Grants  
 As a % of Municipal Expenses  
 Total Ontario Conditional and Unconditional Grants  
 As a % of Municipal Expenses

Total Debt Burden  
 Per Household  
 Debt Servicing Cost  
 Per Household  
 As a % of Municipal Expenses  
 As a % of Own Purpose Taxation  
 As a % of Own Source Revenue  
 As a % of Total Revenues (Less Donated TCAs)  
 Debt Service Coverage Ratio (Target: Ratio >= 2)







**SYSTEM OVERVIEW**

July 1<sup>st</sup> to September 30<sup>th</sup>, 2021

Copy to agenda  
 Copy to Water Dept  
 Orig to OCWA file

**OPERATIONAL HIGHLIGHTS**

*Drinking Water System*

- The water treatment system operated well during the third quarter.
- Town of Mattawa completed a curb stop replacement on 12<sup>th</sup> and Bissett.
- Annual flushing started by the Town of Mattawa.

4.15

*Wastewater Treatment*

- The wastewater treatment system performed well during the third quarter.
- Thieves cut through the chain link fence at Blake Station and stole all the electrical cable associated with the Xylem pump control panel rental. Replacement cable purchased.

**CAPITAL PLAN PROGRESS**

*Drinking Water System*

- Electrical storm damaged equipment at the reservoir. Replacement level sensor and two loop isolator cards ordered.
- UV system failure. Refurbished programmable logic controllers (PLC) ordered.
- Changed PLC in SCADA and in UV #2 to test for continual issues. Changed SCADA and UV connectors on the PLCs. Issues are still unknown as to its origins.

*Wastewater Treatment*

- Blake Station: The surge valve, air relief valve and pressure gauge were replaced. The original equipment was severely corroded, inoperable and allowing water hammer to impact the headworks. The new valves are operating properly and the system is no longer experiencing water hammer.
- Blake Station pump panel breaker replaced.

**ASSET MANAGEMENT**

See Appendix A - Work Order summary for water treatment plant (WTP)  
 See Appendix B - Work Order summary for wastewater treatment lagoon (WWTL)



**CALL-OUT SUMMARY**

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See Appendix C – Call-out Report for WTP  
 See Appendix D - Call-out Report for WWTL

**REGULATORY**

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- All drinking water samples required under O. Regulation 170/03 were collected and tested in the third quarter of 2021 and all results fell within regulatory limits.
- There was no Ministry of the Environment, Conservation and Parks (MECP) or Ministry of Labour (MOL) inspections conducted this quarter.
- Quarterly trihalomethanes (THM), haloacetic acids (HAA), Nitrate and Nitrite sampling completed July 27, 2021.
- 36-month sampling, Schedule 23/24, completed September 8, 2021.
- Annual above ground well inspections completed September 9, 2021, for both wells.
- Internal audit completed on DWQMS 2.0 and annual risk assessment review completed on September 9, 2021. Five Opportunities for Improvement (OFI) identified and addressed.
- Operational Plan updated September 22, 2021 due to recent internal audit findings.
- All sewage samples required under the system’s C of A collected and tested in the third quarter of 2021.

**INCIDENTS AND COMPLAINTS**

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*Mattawa Drinking Water System*

<b>Incident</b>	Community Complaint – 700 Rankin St.
<b>Date</b>	August 26, 2021
<b>Details</b>	700 Rankin St. (Lynn Bastien) - Home owner told the Town of Mattawa Operator about brown dirty water while bathing children in the tub and also showing up in the toilet (had pictures). The Town of Mattawa flushed area where home owner lives, which would be Rankin St. on August 27, 2021 at 0800. Source is older piping with rust build up.

*Mattawa Wastewater System*

- Nothing to report for the Wastewater System in the 3<sup>rd</sup> Quarter.



## **HEALTH AND SAFETY**

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- Staff training completed on SCBA Application and Maintenance.
- Staff training completed on SDS/MSDS.
- Staff training completed on OCWA's OHSS Resource Portal.

## **MATTAWA DRINKING WATER SYSTEM PERFORMANCE**

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See Appendix E – Performance Assessment Report Water

## **MATTAWA WASTEWATER TREATMENT LAGOON – WASTEWATER FLOW SUMMARY**

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See Appendix E – Performance Assessment Report Wastewater



**Appendix A - Work Order Summary for WTP**

Workorder Summary Report

Report Start Date Jul 1 2021 12:00 AM  
 Report End Date Sep 10 2021 11:59 PM  
 Location 1517\*  
 Work Order Type CAP,CORR,OPER,PM  
 Work Order Class

WO #	Asset ID	Asset Description	Location Description	WorkOrder		PM Schedule		Workorder Details				Worklog Detail	
				Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start		Actual Finish
2345451	0000128761	ANALYZER TURBIDITY PORTABLE	1517 Mattawa DWS	PM	Inspection	1	MONTHS	Turbidity Analyzer Calibration (1m) 1517	COMP	7/1/21 12:00 AM	11/15/21 12:56 PM	11/15/21 12:56 PM	
2345450	0000128760	GENERATOR ELECTRIC DIESEL	1517 Mattawa DWS	PM	Refresh Replace Repair	1	MONTHS	Generator Monthly Test (1m) 1517	COMP	7/1/21 12:00 AM	11/15/21 12:56 PM	11/15/21 12:56 PM	
2345449	0000128770	UV LIGHT REACTOR #1	1517 Mattawa DWS	PM	Calibration	1	MONTHS	UVR Reference Sensor check (UV-1) (1m) 1517	COMP	7/1/21 12:00 AM	11/15/21 12:57 PM	11/15/21 12:57 PM	
2345404	0000128771	UV LIGHT REACTOR #2	1517 Mattawa DWS	PM	Calibration	1	MONTHS	UVR Reference Sensor check (UV-2) (1m) 1517	COMP	7/1/21 12:00 AM	11/15/21 12:56 PM	11/15/21 12:56 PM	
2345409	0000128765	ANALYZER CHLORINE ONLINE PORTABLE	1517 Mattawa DWS	PM	Inspection	1	MONTHS	Portable chlorine Analyzer #3 Calibration (1m) 1517	COMP	7/1/21 12:00 AM	11/15/21 12:57 PM	11/15/21 12:57 PM	
2345513			1517 Mattawa DWS	PM	Inspection	1	MONTHS	Replace UV Air Filters 1517	COMP	7/1/21 12:00 AM	11/15/21 12:57 PM	11/15/21 12:57 PM	
2345512	0000128767	ANALYZER UV PORTABLE	1517 Mattawa DWS	PM	Inspection	1	MONTHS	UVI Analyzer calibration to yellow box (1m) 1517	COMP	7/1/21 12:00 AM	11/15/21 12:58 PM	11/15/21 12:58 PM	
2345511			1517 Mattawa DWS	PM	Inspection	1	MONTHS	Alarm Dialer Route (1m) 1517	COMP	7/1/21 12:00 AM	11/15/21 12:59 PM	11/15/21 12:59 PM	
2345515			1517 Mattawa DWS	PM	Health and Safety	1	MONTHS	Health And Safety Inspection (1m) 1517	COMP	7/1/21 12:00 AM	11/15/21 12:59 PM	11/15/21 12:59 PM	
2345507	0000128758	VALVE REGULATING	1517 Mattawa DWS	PM	Inspection	1	MONTHS	Valve Regulating Inspection (1m) 1517	COMP	7/1/21 12:00 AM	11/15/21 01:00 PM	11/15/21 01:00 PM	
2345710			1517 Mattawa DWS	PM	Calibration	1	MONTHS	Analyst Chlorine Inspector Service (1m) 1517	COMP	7/1/21 12:00 AM	11/15/21 01:00 PM	11/15/21 01:00 PM	
2363300			1517 Mattawa DWS	CAP	Refresh Replace Repair	0		1517 Reservoir transmitter replacement	COMP		8/30/21 02:32 PM	8/30/21 02:32 PM	Replace Norm Damaged Equipment  ECHOPOD, 5.5m RANGE, 2"IMPT 4-20mA, 4x SPST RELAY  FOB MIB ADAPTER FOR ALL ECHOWAVE, ECHOTOUCH & ECHOWAVE  2" VITON GASKET FOR 50 KGZ TRANSDUCER

Workorder Summary Report

Report Start Date Jul 1 2021 12:00 AM  
 Report End Date Sep 30 2021 11:59 PM  
 Location 1517\*  
 Work Order Type CAP CORROOPER PM  
 Work Order Class

WO #	Asset ID	Asset Description	Location Description	WorkOrder		PM Schedule		Workorder Details					WorkLog Detail
				Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finish	
2363291			1517, Mattawa DWS	CAP	Refurbish Replace Repair	0		1517 Replacement Isolators for Reservoir	CLOSE		7/30/21 10:49 AM	7/30/21 10:49 AM	Replace storm damaged equipment Replace storm damaged equipment PHOENIX MIN-MCR-8L-C-1-DC MCR 3-WAY ISOLATOR AMP FOR ELEC. BLOC. OF ANA. SIG. 4-20 INPUT
2363292			1517, Mattawa DWS	CAP	Refurbish Replace Repair	0		1517 purchase of new UV PLC's (Mattawa)	COMP		8/27/21 11:29 AM	8/27/21 11:29 AM	UV PLC's Purchase refurbished PLC's for UV system to replace obsolete equipment
2389927			1517, Mattawa DWS	PM	Inspection	6	MONTHS	Cl2 sensor change Electrolyte and membrane cap (6m) 1517	COMP	8/1/21 12:00 AM	11/15/21 01:01 PM	11/15/21 01:01 PM	
2389914	0000324787	ANALYZER UV TRANSMITTANCE	1517, Mattawa DWS	PM	Refurbish Replace Repair	3	MONTHS	UV Transmitter Optoview calibration (1m) 1517	COMP	8/1/21 12:00 AM	11/15/21 01:01 PM	11/15/21 01:01 PM	
2389925	0000324763	ANALYZER TURBIDITY PORTABLE	1517, Mattawa DWS	PM	Inspection	1	MONTHS	Turbidity Analyzer Calibration (1m) 1517	COMP	8/1/21 12:00 AM	11/15/21 01:01 PM	11/15/21 01:01 PM	
2389930	0000325760	GENERATOR ELECTRIC DEFENSE	1517, Mattawa DWS	PM	Refurbish Replace Repair	1	MONTHS	Generator Monthly Test (1m) 1517	COMP	8/1/21 12:00 AM	11/15/21 01:01 PM	11/15/21 01:01 PM	
2389933	0000324776	UV LIGHT REACTOR #1	1517, Mattawa DWS	PM	Calibration	3	MONTHS	UVR Reference Sensor check (UV#1) (1m) 1517	COMP	8/1/21 12:00 AM	11/15/21 01:02 PM	11/15/21 01:02 PM	
2389936	0000324771	UV LIGHT REACTOR #2	1517, Mattawa DWS	PM	Calibration	1	MONTHS	UVR Reference Sensor check (UV#2) (1m) 1517	COMP	8/1/21 12:00 AM	11/15/21 01:01 PM	11/15/21 01:01 PM	
2389939	0000324765	ANALYZER CHLORINE ONLINE PORTABLE	1517, Mattawa DWS	PM	Inspection	1	MONTHS	Portable chlorine Analyzer #3 Calibration (1m) 1517	COMP	8/1/21 12:00 AM	11/15/21 01:02 PM	11/15/21 01:02 PM	
2389928			1517, Mattawa DWS	PM	Inspection	6	MONTHS	Cl2 sensor change Electrolyte and membrane cap (6m) 1517	COMP	8/1/21 12:00 AM	11/15/21 01:01 PM	11/15/21 01:01 PM	
2389924	0000324767	ANALYZER UV PORTABLE	1517, Mattawa DWS	PM	Inspection	1	MONTHS	UVI Analyzer calibration to yellow box (1m) 1517	COMP	8/1/21 12:00 AM	11/15/21 01:02 PM	11/15/21 01:02 PM	
2389923			1517, Mattawa DWS	PM	Inspection	1	MONTHS	Alarm Dialer Route (1m) - 1517	COMP	8/1/21 12:00 AM	11/15/21 01:02 PM	11/15/21 01:02 PM	

Workorder Summary Report

Report Start Date Jul 1 2021 12:00 AM  
 Report End Date Sep 30 2021 11:59 PM  
 Location 1517\*  
 Work Order Type CAP-CORR-OPER-PM  
 Work Order Class

WO #	Asset ID	Asset Description	Location Description	WorkOrder		PM Schedule		Workorder Details					WorkLog Detail
				Type	Class	FREQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finish	
2386014			1517 Mattawa DWS	PM	Health and Safety	1	MONTHS	Health And Safety Inspection (Im) 1517	COMP	8/12/21 12:00 AM	11/15/21 01:04 PM	11/15/21 01:04 PM	
2386017	0000326758	VALVE REGULATING	1517 Mattawa DWS	PM	Inspection	1	MONTHS	Valve Regulating Inspection (Im) 1517	COMP	8/12/21 12:00 AM	11/15/21 01:04 PM	11/15/21 01:04 PM	
2386017			1517 Mattawa DWS	PM	Calibration	1	MONTHS	Analyser Chlorine Inspection Service (Im) 1517	COMP	8/12/21 12:00 AM	11/15/21 01:04 PM	11/15/21 01:04 PM	
2386018	0000328804	ANAL Y/FR CHLORINE PHASE 102	1517 Mattawa DWS	PM	Calibration	1	YEARS	PH Analysers change Probe & Calibration (Ys) 1517	COMP	8/15/21 12:00 AM	11/15/21 01:04 PM	11/15/21 01:04 PM	
2405367			1517 Mattawa DWS	CAP	Refurbish Replace Repair	0		1517 Spare Plant PLC components	COMP		8/27/21 11:48 AM	8/27/21 11:48 AM	Spare Plant PLC components -Critical spare plant PLC components purchased for testing and obsolete equipment
2409058			1517 Mattawa DWS	CORR	Refurbish Replace Repair	0		1517 reservoir level sensor reconfigure and test	COMP		8/30/21 02:29 PM	8/30/21 02:29 PM	
2409058			1517 Mattawa DWS	CAP	Refurbish Replace Repair	0		PLC and Cable for PLC network	COMP		10/12/21 02:33 PM	10/12/21 02:33 PM	Cable for PLC network -Purchase cable for troubleshooting PLC network issues PLC -Purchase replacement Siemens PLC
2435447	0000328763	ANAL Y/FR TURBIDITY PORTABLE	1517 Mattawa DWS	PM	Inspection	1	MONTHS	Turbidite Analysers Calibration (Im) 1517	COMP	9/12/21 12:00 AM	11/15/21 01:05 PM	11/15/21 01:05 PM	
2435452	0000328761	GENERATOR ELECTRIC DEFENSE-1	1517 Mattawa DWS	PM	Refurbish Replace Repair	1	MONTHS	Generator Monthly Test (Im) 1517	COMP	9/12/21 12:00 AM	11/15/21 01:05 PM	11/15/21 01:05 PM	
2435452	0000328770	UV1 LIGHT REACTOR #1	1517 Mattawa DWS	PM	Calibration	1	MONTHS	UVB Reference Sensor check (UV#1) (Im) 1s) 1517	COMP	9/12/21 12:00 AM	11/15/21 01:05 PM	11/15/21 01:05 PM	
2435458	0000328771	UV1 LIGHT REACTOR #2	1517 Mattawa DWS	PM	Calibration	1	MONTHS	UVB Reference Sensor check (UV#2) (Im) 1s) 1517	COMP	9/12/21 12:00 AM	11/15/21 01:06 PM	11/15/21 01:06 PM	
2435461	0000328765	ANAL Y/FR CHLORINE LINE #1 PORTABLE	1517 Mattawa DWS	PM	Inspection	1	MONTHS	Portable Chlorine Analyser #1 Calibration (Im) 1517	COMP	9/12/21 12:00 AM	11/15/21 01:06 PM	11/15/21 01:06 PM	
2435511	0000328767	ANAL Y/FR UV PORTABLE	1517 Mattawa DWS	PM	Inspection	1	MONTHS	UVI Analyser calibration to yellow box (Im) 1517	COMP	9/12/21 12:00 AM	11/15/21 01:06 PM	11/15/21 01:06 PM	
2435512			1517 Mattawa DWS	PM	Inspection	1	MONTHS	Alarm Dasher Route (Im) - 1517	COMP	9/12/21 12:00 AM	11/15/21 01:06 PM	11/15/21 01:06 PM	



Workorder Summary Report

Report Start Date Jul 1 2021 12:00 AM  
 Report End Date Sep 30 2021 11:59 PM  
 Location 1517\*  
 Work Order Type CAP CORRECTIVE PM  
 Work Order Class

WO #	Asset ID	Asset Description	Location Description	WorkOrder		PM Schedule		Workorder Details					WorkLog Detail
				Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finish	
<a href="#">2415551</a>			1517 Mattawa DWS	PM	Health and Safety	1	MONTHS	Health And Safety Inspection (Im) 1517	COMP	9/1/21 12:00 AM	11/15/21 01:06 PM	11/15/21 01:06 PM	
<a href="#">2415554</a>	0000128758	VALVE REGULATING	1517 Mattawa DWS	PM	Inspection	1	MONTHS	Valve Regulating Inspection (Im) 1517	COMP	9/1/21 12:00 AM	11/15/21 01:06 PM	11/15/21 01:06 PM	
<a href="#">2415653</a>			1517 Mattawa DWS	PM	Calibration	1	MONTHS	Analyzer Chlorine Inspection Service (Im) 1517	COMP	9/1/21 12:00 AM	11/15/21 01:07 PM	11/15/21 01:07 PM	
<a href="#">2454252</a>			Mattawa DWS	CAP	Inspection	0		Fire flow test Mattawa 1517 445 Poplar st	COMP		9/21/21 09:32 AM	9/21/21 09:32 AM	Fire flow test Mattawa 1517 445 Poplar st - Perform fire flow test on hydrant 46 at 445 poplar st with Josh DeWaal, complete paperwork and send to Barry and Paul TF Sept 21 2021
<a href="#">2433333</a>	0000128767	ANALYZER UV TRANSMITTANCE	Mattawa DWS	PM	Refurbish/Replace/Repair	0		1517 TROJAN OPTIVIEW	COMP		10/1/21 02:32 PM	10/1/21 02:32 PM	1517 TROJAN OPTIVIEW -Purchase of new bulbs



**Appendix B - Work Order Summary for WWTL**

Workorder Summary Report

Report Start Date Jul 1 2021 12:00 AM  
 Report End Date Sep 30 2021 11:59 PM  
 Location 1541\*  
 Work Order Type CAP CORR,OPER,PM  
 Work Order Class

WO #	Asset ID	Asset Description	Location Description	WorkOrder		PM Schedule		Workorder Details				WorkLog Detail	
				Type	Class	FRQ	Units	Work Order Description	Status	Schedule Start	Actual Start		Actual Finish
<a href="#">2345588</a>		1541 Mattawa Wastewater System	1541 Mattawa Wastewater System	PM	Inspection	1	MONTHLY	Alarm Under Route (Im) 1541	COMP	7/1/21 12:00 AM	11/15/21 01:00 PM	11/15/21 01:00 PM	
<a href="#">2345595</a>		1541 Mattawa Wastewater System	1541 Mattawa Wastewater System	PM	Health and Safety	1	MONTHLY	Health And Safety Inspection (Im) 1541	COMP	7/1/21 12:00 AM	11/15/21 01:00 PM	11/15/21 01:00 PM	
<a href="#">2360189</a>		1541 Mattawa Wastewater System	1541 Mattawa Wastewater System	CORR	Refurbish Replace Repair	0		Mattawa Soft Start Troubleshooting Technical Service	CLOSE		7/6/21 02:17 PM	7/6/21 02:17 PM	Service Call - Technical service call was required for trouble shooting SPS soft start. Technicians via Xclom responded to assist electricians to resolve problems and bring the panel back online.

Workorder Summary Report

Report Start Date Jul 1, 2021 12:00 AM  
 Report End Date Sep 30, 2021 11:59 PM  
 Location 15419  
 Work Order Type CAP CORROSION PER PM  
 Work Order Class

WO #	Asset ID	Asset Description	Location Description	WorkOrder		PM Schedule		Workorder Details					Work Log Detail
				Type	Class	FREQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finish	
<a href="#">236221</a>			Mattawa WWT	CAP	Refresh Replace Repair	0		Mattawa, Blake Station, Valve Replacement Installation	CLOSE		\$ 11/21/01 06 PM	\$ 11/21/01 06 PM	Replace valves  This work order captures the labour and hardware to install the replacement valves at Blake station. Refer to work order #2114018 for details of the valves purchased. Mattawa, Blake Station, Valve Replacement Installation - Travel to Mattawa with service trailer to perform an entry with OCWA staff, as well as town staff to monitor feeder SLS levels and station to and in the entries. Original surge valve removed, new 1" gate and then new surge valve installed. Old air release valve removed and replaced with new. Old discharge piping pressure gauge removed and replaced with a 5.5" saddle and new gauge plumbed. 8 hrs.

Workorder Summary Report

Report Start Date: Sep 1, 2021 12:00 AM  
 Report End Date: Sep 10, 2021 11:59 PM  
 Location: 1541  
 Work Order Type: CAP CORROSION PM  
 Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finish	WorkLog Detail
													<p>valve, air relief and pressure gauge install</p> <p>- Hey everyone, the surge valve install went well yesterday. It is working like it should relieving pressure on the return surge as pressure starts to spike it is relieved through the valve. Of note is it takes about 15-20 seconds for the surge to come back. As the pumps shut down the flow continues drawing vacuum through the air relief and a zero reading on pressure gauge before returning 15-20 seconds later as pressure starts to spike &gt;60psi surge valve opens to relief pressure to about 35 psi with no hammering or slamming. Thank you to everyone involved, great work.</p> <p>We would like to install a couple jack style stils to support the surge valve and piping as we had to remove a bracket to install saddle for pressure gauge. The galvanised fittings to the gauge and air relief were in very bad shape and crumbled as we attempted to remove them so that was only a matter of time as well</p>

Workorder Summary Report

Report Start Date Jul 1, 2021 12:00 AM  
 Report End Date Sep 30, 2021 11:59 PM  
 Location 1541\*  
 Work Order Type CAP CORR CORR.PM  
 Work Order Class

WO #	Asset ID	Asset Description	Location Description	WorkOrder		PM Schedule		Workorder Details					Work Log Detail
				Type	Class	FREQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finish	
236244	000124888	TANK STORAGE ALUM	1541 Mattawa Wastewater System	PM	Refresh Replace/Repair	1	MONTHS	Tank Alum Inspection (Im) - 1541	COMP	7/16/21 12:00 AM	11/15/21 01:00 PM	11/15/21 01:00 PM	
2390017			1541 Mattawa Wastewater System	PM	Inspection	1	MONTHS	Alarm Dialer Route (Im) - 1541	COMP	8/1/21 12:00 AM	11/15/21 01:03 PM	11/15/21 01:03 PM	
2390004			1541 Mattawa Wastewater System	PM	Health and Safety	1	MONTHS	Health And Safety Inspection (Im) - 1541	COMP	8/1/21 12:00 AM	11/15/21 01:03 PM	11/15/21 01:03 PM	
2493602			1541 Mattawa Wastewater System	PM	Refresh Replace/Repair	1	MONTHS	Pump Submersible Group Inspection (Im) 1541	COMP	8/1/21 12:00 AM	11/15/21 01:04 PM	11/15/21 01:04 PM	
2402280			1541 Mattawa Wastewater System	CORR	Refresh Replace/Repair	1	MONTHS	1541 purchase of cable for Hlake Station	COMP		8/27/21 11:44 AM	8/27/21 11:44 AM	purchase of cable for Hlake Station -Replacement electrical cable for Hlake Station
2403421			1541 Mattawa Wastewater System	CAP	Refresh Replace/Repair	1	MONTHS	1541 Hlake Street shon Breaker change	COMP		8/30/21 02:30 PM	8/30/21 02:30 PM	
2404602	000124888	TANK STORAGE ALUM	1541 Mattawa Wastewater System	PM	Refresh Replace/Repair	1	MONTHS	Tank Alum Inspection (Im) - 1541	COMP	8/16/21 12:00 AM	11/15/21 01:04 PM	11/15/21 01:04 PM	
2407735	000124874	GENERATOR ELECTRICAL DIESEL BACKUP POWER	1541 Mattawa Wastewater System	PM	Refresh Replace/Repair	1	MONTHS	Generator Monthly Test (Im) 1541	COMP	8/29/21 12:00 AM	11/15/21 01:04 PM	11/15/21 01:04 PM	
2407738	000124842	GENERATOR ELECTRICAL DIESEL 601 MCKENZIE ST	1541 Mattawa Wastewater System	PM	Refresh Replace/Repair	1	MONTHS	Generator Monthly Test (Im) 1541	COMP	8/29/21 12:00 AM	11/15/21 01:04 PM	11/15/21 01:04 PM	
2407741	000124890	GENERATOR ELECTRICAL DIESEL	1541 Mattawa Wastewater System	PM	Refresh Replace/Repair	1	MONTHS	Generator Monthly Test (Im) 1541	COMP	8/29/21 12:00 AM	11/15/21 01:04 PM	11/15/21 01:04 PM	
2433582			1541 Mattawa Wastewater System	PM	Inspection	1	MONTHS	Alarm Dialer Route (Im) - 1541	COMP	9/1/21 12:00 AM	11/15/21 01:07 PM	11/15/21 01:07 PM	
2433589			1541 Mattawa Wastewater System	PM	Health and Safety	1	MONTHS	Health And Safety Inspection (Im) - 1541	COMP	9/1/21 12:00 AM	11/15/21 01:07 PM	11/15/21 01:07 PM	
2439912			1541 Mattawa Wastewater System	PM	Refresh Replace/Repair	1	MONTHS	Pump Submersible Group Inspection (Im) 1541	COMP	9/1/21 12:00 AM	11/15/21 01:07 PM	11/15/21 01:07 PM	

Workorder Summary Report

Report Start Date Jul 1, 2021 12:00 AM  
 Report End Date Sep 30, 2021 11:59 PM  
 Location 1541\*  
 Work Order Type CAP CORR OPER PM  
 Work Order Class

WO #	Asset ID	Asset Description	Location Description	WorkOrder		PM Schedule		Workorder Details				Worklog Detail	
				Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start		Actual Finish
2432013	000028888	TANK STORAGE ALUM	1541 Mattawa Wastewater System	PM	Refurbish Replace Repair	1	MONTHS	Tank Alum Inspection (1st) - 1541	COMP	9/16/21 12:00 AM	11/15/21 01:07 PM	11/15/21 01:07 PM	



**Appendix C - Call-out Report for WTP**



Workorder Summary Report

Report Start Date Jul 1 2021 12:00 AM  
 Report End Date Sep 30 2021 11:59 PM  
 Location 1517\*  
 Work Order Type CALL EMER  
 Work Order Class

WO #	Asset ID	Asset Description	Location Description	WorkOrder		PM Schedule		Workorder Details					
				Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finish	Work Log Detail
2461362			Mattawa DWS	CALL	Refurbish Replace Repair	0		Low pressure Mattawa reservoir 1517	CLAMP		7/20/21 06:00 AM	7/20/21 07:30 AM	Low pressure Mattawa reservoir 1517 - Called by Josh Desautel at 0545 for low system pressure said pressure at 20 pm and pump 3 failed to start had to switch to pump 1 pump 1 started building pressure level transmitter not working as level erratic going to try and change output code TF Aug 20 2021
2461361			1517 Mattawa DWS	CALL	Refurbish Replace Repair	0		Fire hydrant emergency shut off-1517	CLAMP		7/16/21 08:15 PM	7/16/21 09:30 PM	Fire hydrant emergency shut off-1517 -Called by Mattawa Fire Department Deputy Fire Chief Paul Dupuis at 2020 for a broken hydrant. The fire department was using the hydrant for training purposes when turned on it was leaking from around the traffic flange they shut it down and called Josh D. When I arrived on site the hydrant was not leaking anymore I shut out the traffic flange as it was burned I found it cracked and pieces missing I advised the fire department it was out of service until public works could address the issue I shut the hydrant isolation valve and tagged the hydrant the location of hydrant was left as and been at B)
2461360			Mattawa DWS	CALL	Refurbish Replace Repair	0		PLC fault wip Mattawa 1517	COMP		8/18/21 12:00 AM	8/18/21 04:10 AM	PLC fault wip Mattawa 1517 - Called by Josh D at 2145 for low vlt. tried resetting remote unable to reset arrived at 01:10 tried starting plant by raising setpoints plant would start normal as I set to start switched duty to us 2 pumps started plant now ok TF Aug 18 21

Workorder Summary Report

Report Start Date Jul 1, 2021 12:00 AM  
 Report End Date Sep 30, 2021 11:59 PM  
 Location 1517\*  
 Work Order Type CAL1, EMER  
 Work Order Class

WO #	Asset ID	Asset Description	Location Description	WorkOrder		PM Schedule		Workorder Details					Work Log Detail
				Type	Class	FREQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finish	
2489211			1517 Mattawa DWS	CAL1	Refurbish Replace Repair	0		Emergency water shut-off-1517	COMP		8/11/21 10:00 AM	9/1/21 05:51 PM	Emergency water shut-off-1517 -While completing call for blocked sewer I received a call for a waterline leaking and draining into the basement next door. Arrived to find water on the main floor, determined water leak was on the resident. Called the home owner, advised the needed to be shut off due to leaking into the building next door. The owner booked up a temp service to a neighbour and the building water was shut off. JD
2489700			1517 Mattawa DWS	CAL1	Refurbish Replace Repair	0		Chemical pump fail Mattawa 1517	COMP		8/31/21 04:30 AM	8/31/21 07:30 AM	Chemical pump fail Mattawa 1517 -Called by Josh Demad for chemical pump fault at 04:30. Arrived at 05:30 and found fitting broken to c12 injection system replaced fitting and reset pump alarm. plant started TF Aug 31 21
2489767			1517 Mattawa DWS	CAL1	Refurbish Replace Repair	0		PLC fault wtp Mattawa 1517	COMP		9/3/21 03:30 AM	9/3/21 05:15 AM	PLC fault wtp Mattawa 1517 - Called by Tom Michals for plc fault checked remotely noticed us 1 set fail shvs switched to w2 plant failed to start us 2 ballast fail had to manually reset us 2 fault on panel plant started TF Sept 3 21
2489763			Mattawa DWS	CAL1	Refurbish Replace Repair	0		PLC fault wtp Mattawa 1517	COMP		9/3/21 01:15 AM	9/3/21 04:00 AM	PLC fault wtp Mattawa 1517 - called by gosh d for plc fail 0111 tried starting pumps remotely unable to start. figured us 1m fault drove to mattawa to reset us 1 ok switched pumps to us2 plant started TF Sept 3 21

Workorder Summary Report

Report Start Date Jul 1, 2021 12:00 AM  
 Report End Date Sep 10, 2021 11:59 PM  
 Location 1517\*  
 Work Order Type CALL-MER  
 Work Order Class

WO #	Asset ID	Asset Description	Location Description	WorkOrder		PM Schedule		Workorder Details					
				Type	Class	FREQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finish	WorkLog Detail
<a href="#">2480177</a>			1517 Mattawa DWS	CALL	Refresh Replace Repair	0		1 on c12 alarm 1517 Mattawa	COMPL		9/4/21 05:10 AM	9/4/21 09:10 AM	1 on c12 alarm 1517 Mattawa - Received low c12 alarm from 1km in review of remotely c12 actually high 1.00 mg/l tried starting pump pump didn't start on way to mattawa noticed pump 1 running c12 coming down 2.51 mg/l continued to monitor remotely had to start pump in hand later on to avoid alarms will attend later for 72 hour checks continue to monitor remotely 11 sept 4 21
<a href="#">2480177</a>			Mattawa DWS	CALL	Refresh Replace Repair	0		1 on c12 alarm 1517 Mattawa	COMPL		9/4/21 04:00 AM	9/4/21 05:45 AM	1 on c12 alarm 1517 Mattawa - Received text from push d at 12:16 for low c12 alarm review of remotely low c12 res 0.2 mg/l revert at 2:65 pumps shut down due to low c12 received alarms chemical pump fail tried resetting alarms remotely unable to due so arrived at 03:15 primed and bled c12 pumps as they were air locked reset sure feed panel unknown ledged on scale and plant started on auto c12 pump 2 failed and as alarm automatically switched to pump 1 reopened pump 2 and reset appears to be ok post analysis remaining over 1.01 mg/l 11 Sept 6 2021
<a href="#">2480181</a>	000028759	PANEL CONTROL PUMP	1517 Mattawa DWS	CALL	Refresh Replace Repair	0		PLC Fail Mattawa WTP-1517	COMPL		8/28/21 02:30 PM	8/28/21 04:10 PM	PLC Fail Mattawa WTP-1517 - On site at 1500 for PLC fail. Recet alarms, there were no alarms showing PLC fail. The plant was running at time of alarm. Pumps were found in Manual, reset them to Auto. Changed start level to allow plant to auto start. All seems to be running OK. Everything in auto start level back to 1.50M RD.

Workorder Summary Report

Report Start Date Jul 1 2021 12:00 AM  
 Report End Date Sep 30 2021 11:59 PM  
 Location 1517\*  
 Work Order Type CALL EMER  
 Work Order Class

WO #	Asset ID	Asset Description	Location Description	WorkOrder		PM Schedule		Workorder Details				WorkLog Detail	
				Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start		Actual Finish
2430583			1517 Mattawa DWS	CALL	Refresh Replace Repair	0		Emergency Water 005-1517	COMP		9/5/21 02:30 PM	9/5/21 03:15 PM	Emergency Water 005-1517 -Called by Mattawa call centre for emergency water off at 509 New at water boiling up in lawn and running into basement. Arrived and shut the water off. Customer to make repair and call back for on-site future JD
2430582			Mattawa DWS	CALL	Preventive Maintenance	0		PLC fault w/tp Mattawa 1517	COMP		9/14/21 01:30 PM	9/14/21 09:00 PM	PLC fault w/tp Mattawa 1517 -called by time clock low intrusion alarm plc fault at w/tp at 1517 -checked remotely, cleared alarms, restarted plant, received calls for mattawa at po, high temp and low at Ingonon received call for break at general fault and od J10. A to attend received call back he had to reset alarm pumps -> monitored w/tp levels removed - TF Sept 14, 2021



**Appendix D – Call-out Report for WWTL**

Workorder Summary Report

Report Start Date Jul 1, 2021 12:00 AM  
 Report End Date Sep 30, 2021 11:59 PM  
 Location 1541\*  
 Work Order Type CALL EMER  
 Work Order Class

WO #	Asset ID	Asset Description	Location Description	Work Order		PM Schedule		Workorder Details				WorkLog Detail	
				Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start		Actual Finish
2400112	0000428912	TANK PROCESS WET WELL 400 MATTAWAN ST	1541 Mattawa Wastewater System	CALL	Refurbish Replace Repair	0		High level alarm 400 Mattawa st - 1541	CI OSE		6/26/21 05:15 PM	6/26/21 09:15 PM	High level alarm 400 Mattawa st 1541 -Called by truckee for high level alarm arrived to find no issue with the station went signs off from in the network cleaned the sensor allowed the station to cycle 2 times all ok will check again monday
2401110			1541 Mattawa Wastewater System	CALL	Refurbish Replace Repair	0		Breaker at pump fault Mattawa swtp 1541	CI OSE		7/19/21 08:00 PM	7/19/21 11:30 PM	Breaker at pump fault Mattawa swtp 1541 - called by true steel at 1955 for pump fault breaker at pump station arrived at 21:05 and reset pumps passed reading phase loss called hydrex to check transformer pumps operating on hand and dew alerting station TF July 19 21
2401361			Mattawa WW T	CALL	Refurbish Replace Repair	0		UV fault mattawa swtp 1541	CI OSE		7/19/21 08:00 PM	7/19/21 11:30 PM	UV fault mattawa swtp 1541 - Called by True steel at 1955 for us fault at the swtp arrived at 2:45 acknowledged alarm checked us for operation all ok TF July 19 21
2401711			1541 Mattawa Wastewater System	CALL	Refurbish Replace Repair	0		pump 1 fault blake at pump station	COMP		8/21/21 02:40 AM	8/21/21 05:40 AM	pump 1 fault blake at pump station - Called by Josh D at 1223 for pump 1 fault arrived at 0420 reset pump reset tripped breaker cleared faults pump 1 started no sign of over flow TF aug 21 21
2401710			1541 Mattawa Wastewater System	CALL	Refurbish Replace Repair	0		pump 1 fault blake at pump station 1541 mattawa	COMP		8/21/21 09:30 AM	8/21/21 01:00 PM	pump 1 fault blake at pump station 1541 mattawa - Called by Josh D at 1920 for pump 1 fault 151 blake st arrived at 1045 tried reseting pump 1 continued to trip on breaker changed leads from pump 1 to pump 2 started pump 2 with pump 1 controls now pumping TF aug 21 21

Workorder Summary Report

Report Start Date Jul 1, 2021 12:00 AM  
 Report End Date Sep 30, 2021 11:59 PM  
 Location 1541\*  
 Work Order Type CALL EMER  
 Work Order Class

WO #	Asset ID	Asset Description	Location Description	WorkOrder		PM Schedule		Workorder Details				Worklog Detail	
				Type	Class	FRQ	Units	Work Order Description	Status	Schedule Start	Actual Start		Actual Finish
244220		1541 Mattara Wastewater System		CALL	Inspection	0		Sewer blockage 120 Water St. 1541	COMP		8/14/21 08:40 AM	9/1/21 01:47 PM	Sewer blockage 120 Water St. 1541 -Called by Tom a of Mattara call center for blocked sewer backing up into house. Arrived found the homeowner cleaning up sewer backup. advised the home owner needs to contact a plumber with a auger and camera to determine the type of blockage and where it was located. JD



**Appendix E - Performance Assessment Report Water**



Mattawa Drinking Water System  
Performance Assessment Report Water

01/07/2021 to 30/09/2021

Report extracted 11/12/2021 13:02

Facility: [1517] MATTAWA DRINKING WATER SYSTEM

Works: [210001905]

	07/2021	08/2021	09/2021	<-Total->	<-Avg-->	<-Max-->	<-Min-->
<b>Flows:</b>							
Raw Flow: Monthly Total - Well #1 (m³)	41179.95	40656.09	32225.04	114061.08			
Raw Flow: Monthly Total - Well #2 (m³)	2896.13	4942.01	4693.14	12533.28			
Raw Flow: Monthly Avg - Well #1 (m³/d)	1328.39	1311.49	1074.17		1238.01		
Raw Flow: Monthly Avg - Well #2 (m³/d)	93.49	159.42	156.44		136.45		
Raw Flow: Monthly Max - Well #1 (m³/d)	1613.73	1696.46	1499.51			1696.46	
Raw Flow: Monthly Max - Well #2 (m³/d)	385.34	445.48	419.65			445.48	
Raw Flow: Monthly Total - Raw Water - Total (m³)	44076.08	45598.1	36918.18	126594.36			
Raw Flow: Monthly Avg - Raw Water - Total (m³/d)	1421.87	1470.91	1230.61		1374.46		
Raw Flow: Monthly Max - Raw Water - Total (m³/d)	1680.54	1826.57	1911.51			1911.51	
<b>Turbidity:</b>							
Raw: Max Turbidity - Well #1 (NTU)	0.29	0.33	0.26			0.33	
Raw: Max Turbidity - Well #2 (NTU)	0.31	0.29	0.3			0.31	
<b>Chemical Parameters:</b>							
Treated: Max Nitrite - TW (mg/L)	< 0.1					< 0.1	
Treated: Max Nitrate - TW (mg/L)	1.45					1.45	
Distribution: Max THM - DW (µg/l)	< 2					< 2	
<b>Chlorine Residuals:</b>							
Treated: Min Free Cl2 Resid - TW (mg/L)	0.311	0.123	0.029				0.029
Treated: Max Free Cl2 Resid - TW (mg/L)	4.119	4.119	4.119			4.119	
Dist: Min Free Cl2 Resid - DW (mg/L)	0.625	0.206	0.159				0.159
Dist: Max Free Cl2 Resid - DW (mg/L)	1.968	1.681	3.573			3.573	
<b>Bacti Samples Collected:</b>							
Raw Bacti: # of samples - Well #1	4	4	5	13			
Raw Bacti: # of samples - Well #2	4	4	5	13			
Treated Bacti: # of samples - TW	4	4	5	13			
Dist Bacti: # of samples - DW	12	12	15	39			
Treated Bacti: # of TC exceedances - TW	0	0	0	0			
Treated Bacti: # of EC exceedances - TW	0	0	0	0			
Dist Bacti: # of TC exceedances - DW	0	0	0	0			
Dist Bacti: # of EC exceedances - DW	0	0	0	0			



**Appendix F - Performance Assessment Report Wastewater**

Mattawa Wastewater Treatment Lagoon  
Performance Assessment Report Wastewater/Lagoon

Report extracted 11/12/2021 13:30

01/07/2021 to 30/09/2021

Facility: [1541] MATTAWA WASTEWATER TREATMENT FACILITY

Works: [110000436]

	07/2021	08/2021	09/2021	<- Total ->	<- Avg ->	<- Max ->
<b>Flows:</b>						
Raw Flow: Total - Raw (m <sup>3</sup> )	23900.00	20885.00	23397.00	68182.00		
Raw Flow: Avg - Raw (m <sup>3</sup> /d)	770.97	673.71	773.90		741.53	
Raw Flow: Max - Raw (m <sup>3</sup> /d)	983.00	890.00	1853.00			1853.00
Eff. Flow: Total - Eff (m <sup>3</sup> )	23900.00	20885.00	23397.00	68182.00		
Eff. Flow: Avg - Eff (m <sup>3</sup> /d)	770.97	673.71	773.90		741.53	
Eff. Flow: Max - Eff (m <sup>3</sup> /d)	983.00	890.00	1853.00			1853.00
<b>Carbonaceous Biochemical Oxygen Demand: CBOD:</b>						
Eff: Avg cBOD5 - Eff (mg/L)	13.800	8.800	5.800		9.467	13.800
Eff: # of samples of cBOD5 - Eff (mg/L)	1	1	1	3		
Loading: cBOD5 - Eff (kg/d)	10.639	5.929	4.523		7.030	10.639
<b>Biochemical Oxygen Demand: BOD5:</b>						
Raw: Avg BOD5 - Raw (mg/L)	75.700	92.200	138.000		101.967	138.000
Raw: # of samples of BOD5 - Raw (mg/L)	1	1	1	3		
Eff: Avg BOD5 - Eff (mg/L)	15.300	11.800	8.300		11.800	15.300
Eff: # of samples of BOD5 - Eff (mg/L)	1	1	1	3		
Loading: BOD5 - Eff (kg/d)	11.796	7.950	6.473		8.740	11.796
Percent Removal: BOD5 - Raw (mg/L)	0.000	0.000	0.000			0.000
<b>Total Suspended Solids: TSS:</b>						
Raw: Avg TSS - Raw (mg/L)	117.000	183.000	150.000		150.000	183.000
Raw: # of samples of TSS - Raw (mg/L)	1	1	1	3		
Eff: Avg TSS - Eff (mg/L)	46.200	45.300	8.700		33.400	46.200
Eff: # of samples of TSS - Eff (mg/L)	1	1	1	3		
Loading: TSS - Eff (kg/d)	35.619	30.519	6.785		24.308	35.619
Percent Removal: TSS - Raw (mg/L)	0.000	0.000	0.000			0.000
<b>Total Phosphorus: TP:</b>						
Raw: Avg TP - Raw (mg/L)	2.680	4.150	2.310		3.047	4.150
Raw: # of samples of TP - Raw (mg/L)	1	1	1	3		
Eff: Avg TP - Eff (mg/L)	1.047	1.035	0.958		1.013	1.047
Eff: # of samples of TP - Eff (mg/L)	4	4	5	13		
Loading: TP - Eff (kg/d)	1.054	0.687	0.850		0.867	1.054
Percent Removal: TP - Raw (mg/L)	0.000	0.000	0.000			0.000
<b>Nitrogen Series:</b>						
Eff: Avg TAN - Eff (mg/L)	13.050	7.675	6.080		8.935	13.050
Eff: Avg NO3-N - Eff (mg/L)	< 1.000	0.500	< 1.000		< 0.833	1.000
Eff: # of samples of NO3-N - Eff (mg/L)	1	1	1	3		
Eff: Avg NO2-N - Eff (mg/L)	0.140	0.410	< 0.100		< 0.217	0.410
Eff: # of samples of NO2-N - Eff (mg/L)	1	1	1	3		

**Francine Desormeau**

Copy to agenda ✓

**From:** OMERS Stakeholder Relations <StakeholderRelations@Omers.com>  
**Sent:** November 15, 2021 2:41 PM  
**To:** OMERS Stakeholder Relations  
**Subject:** Important Information about OMERS Governance and Investment Strategy  
**Attachments:** OMERS Employer Bulletin.pdf

orig to  
OMERS ✓  
file

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Good Afternoon,

I am writing to you today because several employers have reached out to OMERS regarding letters that are being sent by CUPE Ontario to municipalities requesting that municipal Councils debate and pass a motion supporting a third-party review of OMERS investment performance.

CUPE is an important and valued OMERS sponsor, and we are committed to continuing to engage with them directly on OMERS matters. We also have a responsibility to our over 530,000 members and 1,000 employers to ensure that information about OMERS is complete, accurate and reflects our strong governance model and investment expertise.

Please see the attached Bulletin for a detailed summary from the OMERS Administration Corporation.

If you would like to further discuss our investment results, our governance structure or require any additional information, please contact our Stakeholder Relations team at [StakeholderRelations@omers.com](mailto:StakeholderRelations@omers.com).

Best regards,

Celine

**Celine Chiovitti** | Executive Vice President & Head of Pensions (she/her) | OMERS  
T +1 416.369.2383 | E [cchiovitti@omers.com](mailto:cchiovitti@omers.com) | [omers.com](http://omers.com)  
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# OMERS Bulletin

November 15, 2021

*This bulletin includes important information in response to letters that have been sent to municipal Councils by CUPE Ontario regarding OMERS investment performance*

There is nothing more important to OMERS than our commitment to members and employers. We recognize the significance that having a lifelong, secure and reliable stream of pension income has on members when they retire. Canada's jointly sponsored public sector pension plans, including OMERS, are leaders in governance, plan design and investment expertise. We have positive and far-reaching impacts on society, beyond the members we serve.

## OMERS Economic Impact

OMERS helps generate significant economic activity in Ontario – through OMERS retirees' spending and through our operations and the investments we make in local communities across Ontario. This includes approximately \$5 billion in pension payments made annually to over 180,000 retirees. Throughout OMERS almost 60-year history, we have consistently paid pensions on time, and as promised.

OMERS activities support one of every 64 jobs across Ontario, including 118,000 jobs across all rural regions, and lead to \$12 billion in gross domestic product.

We have partnered with the Canadian Centre for Economic Analysis (CANCEA) to measure OMERS economic impact, and we will be sharing some additional findings from a new report through our Q4 newsletters to members, employers and stakeholders.

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We know that OMERS activities support one of every **64 jobs** across Ontario, including **118,000 jobs** across all rural regions, and lead to **\$12 billion** in gross domestic product.

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OMERS is proud to be amongst the Canadian public sector pension plans that are held in high esteem around the world, far beyond this country's borders. As a 2017 World Bank Group study notes, "Canada is home to some of the world's most admired and successful public pension organizations...Over the past three decades, a 'Canadian model' of public pension has emerged that combines independent governance, professional in-house investment management, scale, and extensive geographic and asset-class diversification."

### OMERS Credit Ratings

Our credit ratings were affirmed by four rating agencies earlier this year, with Fitch Canada including in their credit report that OMERS AAA rating reflects our "solid long-term investment track record... [and] strong corporate governance", among other qualities.

<b>AAA</b>	<b>AAA</b>	<b>Aa1</b>	<b>AA+</b>
DBRS	Fitch	Moody's	S&P

### Comparison of OMERS Results Against Other Pension Plans

OMERS investment strategy is designed to earn stable long-term returns, to meet our specific pension liabilities, while operating within a professional risk appetite that will meet the needs of our pension plan. Other pension plans have their own plan demographics, design features, risk appetite, liabilities and funded status – and some of these differ significantly from OMERS. As a result, comparing OMERS results against those of other pension plans is not the right focus because it necessitates taking information out of context and does not present a complete and fair comparison.

In the municipal context, an analogy would be comparing property taxes across municipalities: they all have a different set of circumstances. While it's important to be aware of other property tax rates across Ontario, municipalities will set their property taxes based on their own set of circumstances – their own needs to finance the delivery of public services to their residents.

We believe that our performance should be assessed against our own benchmarks, which are set annually by the Administration Corporation (AC) Board, and consider our specific pension liabilities, risk appetite, and the trade-offs between risks and returns. We align these benchmarks with OMERS objective of providing sustainable, affordable and meaningful pensions over the long term.

These benchmarks form the basis of our disclosures in our publicly available [Annual Report](#).





## Investment Results

Over the 10-year period leading up to 2020, OMERS investment portfolio averaged an annual return of 8.2%, and 8.5% for the five- and three-year period. In 2019, OMERS delivered an 11.9% return.

We have previously shared that we were not pleased with our 2020 investment results. The effects of the global COVID-19 pandemic negatively impacted our portfolio in 2020, contributing to an investment return net of expenses of -2.7%. The factors contributing to these results are outlined in our [Annual Report](#) and include the following:

- widespread lockdowns which severely affected the business- and consumer-facing investments;
- the loss in value of OMERS portfolio of high-quality public equities in early 2020, which did not fully recover during the market rally in the latter part of 2020; and
- the actions we took proactively to enhance and protect the Plan's liquidity from further possible adverse market events achieved their objectives but resulted in currency losses.

In addition to these three factors, long-term bond yields fell steeply in March and April, leading to strong returns for those assets. OMERS prioritizes short-dated, higher-yielding credit investments, with only a small allocation to long-term bonds, whose fair values can be volatile and whose low (or even negative) cash yield is not enough to meet our long-term investing hurdle rate. Accordingly, our 2020 returns did not materially benefit from these types of gains.

As published in our mid-year financial results, this situation has reversed and we earned \$9.2 billion of net investment income in the first six months of 2021.

## Mid-Year Financial Results as of June 30, 2021

In August 2021, we released our mid-year investment update for the first time, which is available at [omers.com](https://www.omers.com). For the first six months of the year, we earned a net return of 8.8%, and net assets grew by \$9 billion to \$114 billion. Further, over the **12 months** ended June 30, 2021, the Plan earned a net investment return of **18.2%**.

We expect the positive results to date in 2021 will continue for the remainder of the year, provided equity markets remain stable. The AC Board and the OMERS leadership team strongly believe we have the investment expertise and strategy in place to continue to achieve long-term returns consistent with our objectives.

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## **OMERS Governance Model**

It is important for you to know that in 2012, pursuant to the *Ontario Municipal Employees Retirement System Review Act, 2006*, an independent reviewer (“Reviewer”) was appointed by the Minister of Municipal Affairs and Housing to conduct a review of the operation of OMERS governance structure. The Reviewer confirmed the importance of having an independent, professional OMERS AC Board to oversee the investment performance of the Plan, among other matters.

## **Role of the Independent, Professional OMERS AC Board of Directors**

OMERS investment strategy and execution is governed by the independent AC Board of Directors, whose professional members are nominated by OMERS sponsors, including two representatives nominated by CUPE. It is the AC Board’s responsibility to govern OMERS investment program, and it takes this duty very seriously.

## **AC Board of Directors Review of the 2020 Financial Results and Consideration of the Third-Party Review**

Following the 2020 results, the AC Board undertook a thorough and extensive review of OMERS investment strategy and past decisions. George Cooke, the independent AC Board Chair, made the following comments on the matter earlier this year:

**“OMERS investment program is governed by an independent expert board, whose members have been nominated by our sponsors. The board continually and thoroughly reviews investment performance, independent of management, utilizing external experts where appropriate. Following the 2020 results specifically, we undertook a thoughtful look at our investment strategy and past decisions with an open mind. We are confident in our strong new leadership team and have concluded that our current investment strategy is appropriate. An additional third-party independent review is not warranted.”**

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## The Association of Municipalities of Ontario and Consideration of the Third-Party Review

OMERS leadership and OMERS AC and Sponsors Corporation (SC) Board appointees work closely with the Municipal Employer Pension Centre of Ontario (MEPCO) Board and AMO staff to ensure their issues and concerns are fully considered by the AC and SC Boards, and by OMERS leadership. We particularly focused on this positive working relationship during 2021 and had frank and constructive discussions about OMERS investment performance.

As a Plan Sponsor representing municipalities across Ontario, AMO has two qualified, professional representatives on the OMERS AC Board, overseeing the investment performance of the Plan. The City of Toronto, as OMERS largest employer, has a separate seat on the AC Board, also filled by a qualified professional.

More information is available in [MEPCO's August newsletter](#) and [MEPCO's November newsletter](#) in which AMO and MEPCO expressed confidence in OMERS Plan governance and administration.

In addition to AMO, other sponsors, including the Police Association of Ontario (PAO), Ontario Professional Fire Fighters' Association (OPFFA), Ontario Secondary School Teachers' Federation (OSSTF) and OPSEU, have also written to the OMERS AC Board Chair confirming their support for the independent AC Board of Directors to oversee OMERS investment performance. Following are excerpts from a letter sent by these sponsors to OMERS:

***"...in our view, the ultimate responsibility for the performance of OMERS' investments lies with the Administration Corporation Board of Directors [the "AC Board"]. The AC Board is responsible for placing individuals in leadership roles at OMERS, evaluating their performance, assessing risk, and making key decisions with regard to the investment fund and its administration."***

***"We therefore would not support any position that would substitute the view of a single sponsor organization or a group of sponsor organizations for the view of the AC Board. This would undermine the independent nature of the AC Board and reduce their ability to properly hold OMERS staff to account."***

OMERS has also provided information to the Ontario Municipal Administrators Association (OMAA), in response to questions they posed, which will be made available on their website.



## Continuing Oversight and Governance of OMERS

To ensure the effective oversight and governance, and the proper functioning of the AC Board, it is critical that sponsor organizations continue to nominate directors with the expertise to independently evaluate and approve strategic investment choices and assess investment manager skill. AC directors are nominated by OMERS sponsors and appointed by the SC Board.

OMERS management and the AC Board will continue to review, refine and improve our disclosures as we gather feedback from stakeholders and as the reporting environment continues to evolve.

## Conclusion

The role of governance and oversight of OMERS investment strategy resides in the hands of the independent AC Board. The AC Board has considered the request by CUPE Ontario for a third-party review of OMERS investment results and has determined that it is not warranted.

OMERS 2021 annual results will be released during the first quarter of 2022, and we welcome the opportunity to discuss our performance with employers, sponsors and stakeholders following this release.

At the same time, the Sponsors Corporation is undertaking the important work of reviewing the Plan against a shifting membership demographic to ensure that we are set up to deliver sustainable, affordable and meaningful pensions for generations to come.

We look forward to 2022 with humble confidence, as we celebrate OMERS 60th year of proudly serving members across Ontario.

If you would like to further discuss our investment results, our governance structure or require any additional information, please contact our Stakeholder Relations team at [StakeholderRelations@omers.com](mailto:StakeholderRelations@omers.com).

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removed at the owner's expense. All work must be inspected by the City of St. Thomas, and the charge for such inspection is as shown in Schedule "A" of this by-law.

**6.8 Maintenance of service stub - City**

The water service stub shall be maintained by the City at the City's expense.

**6.9 Maintenance of service extension and private main - owner**

Any and all defects to the water service extension, private main and meter pits, shall be repaired by the owner of the property being serviced. Should the City become aware of any such defect, and upon written notification to the owner, the said defect is not repaired, within seven (7) days of the date of the notification or within such time as the Engineer may deem necessary, then the City may turn off the water supply to the property. If the City is ordered to restore the water supply, then the City may repair the defective water service pipe and charge the cost to the owner and collect such cost according to law, and until paid, such cost shall remain a lien on such property, and may also be collected in the like manner as taxes. The City shall not be held responsible for the cost of restoration.

**6.10 Operation of shut-off valve**

No person, other than persons authorized by the Engineer for that purpose shall be permitted to operate the shut-off valve to any premises.

**6.11 Access to shut-off valves**

All shut-off valves must be left clear and accessible at all times so that the water in the water service pipe and private mains may be turned off or on as may be found necessary by the Engineer.

**6.12 Responsibility for protection, water loss, damage**

All water service extensions to and including the meter shall be properly protected from frost and any other damage all at the expense and risk of the owner of the property being serviced. The owner shall be responsible for the water loss occasioned by a leak in the water service extension and/or private main and the charge for such water loss shall be determined by the Engineer, shall be paid by the owner upon demand by the City, and the City shall not be held responsible for any damages arising from such leakage.

**6.13 Responsibility - vacant and unheated premises**

When any premises is left vacant or without heat, it is the owner's responsibility to shut off the water supply from within the premises and to drain the piping therein. The owner or occupant may apply in writing to the City to have the shut-off valve turned off to stop water supply. The valve will be turned on only at the owner's request and in the owner's presence. The owner shall pay for this service at the rate shown in Schedule "A" of this by-law.

**6.14 Responsibility - water damage**

When any premises left vacant, unattended or without heat, where the water supply has not been shut off, suffers damage to it and its contents from a leaking or burst water pipe, the owner or the occupant shall have no claim against the City. Should the Engineer become aware of such leaking or burst pipes, the Engineer shall turn off the shut-off valve, and the water supply shall not be turned on until the Engineer, in his/her discretion, shall consider it advisable.

**6.15 Responsibility for frozen pipes - City - owner**

Thawing out frozen water service stubs shall be the City's responsibility. Thawing out frozen service extensions and private mains shall be the owner's responsibility. Where any employee of the City assists the owner in the thawing of frozen pipes on the owner's property, all such assistance work will be considered to be at the owner's risk, and the owner shall have no claim against the City by reason of such work.

