



**THE CORPORATION OF THE
TOWN OF MATTAWA**

AGENDA

**REGULAR MEETING OF COUNCIL
MONDAY, AUGUST 9TH, 2021
7:00 P.M.**

**DR. S. F. MONESTIME MUNICIPAL
COUNCIL CHAMBERS
160 WATER STREET
MATTAWA, ONTARIO**

**TELECONFERENCE TOLL FREE # 1-833-311-4101
ACCESS CODE: 146 130 4581**

THE CORPORATION OF THE TOWN OF MATTAWA
A G E N D A
DR. S. F. MONESTIME MUNICIPAL COUNCIL CHAMBERS
160 WATER STREET
MATTAWA, ONTARIO
TELECONFERENCE TOLL FREE # 1-833-311-4101
ACCESS CODE: 146 130 4581
MONDAY, AUGUST 9TH, 2021 @ 7:00 P.M.

- 1. Call to Order**
- 2. Disclosure of Pecuniary Interest and Nature Thereof**
- 3. Petitions & Delegations**
- 4. Correspondence**
 - 4.1 United Townships of Head, Clara & Maria– Re: Request for Shared Services for Auto Extrication
Fire Department Committee – Fire Chief
 - 4.2 City of Toronto – Re: Support Resolution for Building Early Learning & Child Care Services System
Social & Family Services Committee – Clerk
 - 4.3 AMO – Re: Connecting Directly with Broadband & Telecommunications Providers
General Government Committee – Clerk
 - 4.4 MP Anthony Rota’s Office – Re: Commemorating Canadian Heroes Project
General Government Committee – Clerk
 - 4.5 Mr. John Stothers, EMO - Re: New Field Officer Lakes for Sector Protection to Persons & Property Committee – CEMC
 - 4.6 City of Toronto – Re: Support Resolution for Bill 177 Stronger Fairer Ontario Act Changes
General Government Committee – Clerk
 - 4.7 AMO – Re: Hydro One Delegate Engagement at Annual AMO Conference
General Government Committee – Clerk
 - 4.8 DNSSAB – Re: Nipissing Counts 2021 – District Wide Enumeration of Homelessness
Social & Family Services Committee – Clerk
 - 4.9 Township of Chisholm – Re: Support Resolution for Cassellholme Redevelopment Project
Planning & Development Services Committee – CAO/Treasurer
 - 4.10 Municipality of LaSalle – Re: Resolution for Capital Gains Tax on Primary Residence
General Government Committee – Clerk

Monday, August 9th, 2021
Correspondence – Cont'd

- 4.11 Affordable Senior Housing Committee – Re: Committee Meeting Agenda of August 4th Planning & Development Services Committee – Clerk
- 4.12 Township of Papineau-Cameron – Re: Cassellholme Board of Management Letter Planning & Development Services Committee – CAO/Treasurer
- 4.13 MECP – Re: Drinking Water Infrastructure Funding – Green Steam 2 Launched Finance Committee – Treasurer
- 4.14 Municipality of East Ferris – Re: Support Resolution for Cassellholme Redevelopment Planning & Development Services Committee – CAO/Treasurer
- 4.15 Township of Chapple – Re: Support Resolution for Request for Disaster Relief Plan General Government Committee – Clerk
- 4.16 Municipality of Calvin – Re: Support Resolution for Cassellholme Redevelopment Planning & Development Services Committee – CAO/Treasurer
- 4.17 Township of Bonfield – Re: Support Resolution for Cassellholme Redevelopment Planning & Development Services Committee – CAO/Treasurer
- 4.18 OCWA – Re: 2021 Quarterly Operations Report for Mattawa Water & Wastewater Systems Environmental Services Committee – Clerk
- 4.19 MMAH – Re: Main Street Recovery Act, Proclamation of Amendments General Government Committee – Clerk
- 4.20 Federal Gas Tax Program – Re: Changes to the Federal Gas Tax Fund Finance Committee – Treasurer

5. Questions/Comments (public & Council) about the Content of the Agenda

6. Municipal Report Number 854

- **Minutes of Previous Meeting (s)**
- **Presentation of By-laws/Resolutions**
- **Adoption of Report**

7. Committee Reports

Information/Action Item Reports

- 7.1 Francine Desormeau, CAO/Treasurer – Re: Expression of Interest – 333 Main Street – Report # 2021-87R
- 7.2 Francine Desormeau, CAO/Treasurer – Re: Accessible Parking Study – Report # 2021-88R
- 7.3 Wayne Chaput, By-Law Enforcement Officer – Re: Proposed Pigeons By-Law – Report # 2021-89R

- 7.4 Renee-Anne Paquette, Recreation & Facilities Service Manager – Re: Hiring of Clerk 2 – Report # 2021-90R
- 7.5 Renee-Anne Paquette, Recreation & Facilities Service Manager – Re: Voyageur Multi-Use Trail System – Report # 2021-91R

Departmental Activity Reports

- 7.6 Francine Desormeau, CAO/Clerk/Treasurer – Re: Update to Ongoing Activities in General Government – Report # 2021-92R
- 7.7 Wayne Chaput, By-Law Enforcement Officer – Re: Activity Update in Building, By-Law, Property & Animal Control Department – Report # 2021-93R
- 7.8 Paul Lafreniere, Interim Fire Chief – Re: Update to Ongoing Activities in Fire Department – Report # 2021-94R
- 7.9 Renee-Anne Paquette, Recreation & Facilities Services Manager– Re: Activity Update in Recreation Department - Report # 2021-95R

8. Questions Period

9. New/Old Business

10. 2/3 (Special Resolutions – not previously circulated)

- 10.1 Hiring of Clerk 2
- 10.2 Expression of Interest – 333 Main Street

11. In Camera (Closed)

- 11.1 Litigation Matter
- 11.2 Landfill Tender Results
- 11.3 Personnel Matter – Full-Time Caretaker 1

12. Return to Regular Session

13. Adjournment

Monday, August 9th, 2021

Members of Council,

Attached please find Municipal Report Number 854 for consideration by Council.

Respectfully submitted

Amy Leclerc
Clerk

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THE CORPORATION TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT

CHAIRPERSON: COUNCILLOR D. SARRAZIN

DEPT. HEAD: AMY LECLERC, CLERK/REVENUE SERVICES CLERK

TITLE: ADOPTION OF THE MINUTES

Draft By-Law

Item

Policy Recommendation

Mayor D. Backer and Members of Council:

BE IT RESOLVED THAT the minutes of the Regular Meeting of Monday, July 26th, 2021 and the Closed Meeting of Monday, July 26th, 2021 be adopted as circulated.

Respectfully submitted,

Councillor D. Sarrazin

THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the regular meeting of Council held Monday, July 26th, 2021, at 7:00 p.m. in the Dr. S. F. Monestime Municipal Council Chambers. The meeting was also available via teleconference and streamed live via Town of Mattawa Facebook Page.

Council Present: Mayor D. Backer
Councillor G. Larose **
Councillor G. Thibert
Councillor L. Ross

Council Absent: Councillor D. Sarrazin
Councillor L. Mick
Councillor R. Jones

Staff Present: Francine Desormeau, CAO/Treasurer
Amy Leclerc, Clerk/Revenue Services Clerk
Paul Lafreniere, Interim Fire Chief
Renee Paquette, Recreation & Facilities Services Manager
Barry Jackson, Public Works Supervisor

Staff Absent: Wayne Chaput, Chief Building Official/By-Law Officer

<p>*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.</p>

1. Meeting Called to Order at 7:00 p.m.

*Councillor G. Larose arrived at 7:05 p.m. after meeting was called to order.

2. Disclosures of Pecuniary Interest and Nature Thereof – None

3. Petitions & Delegations – None

4. Correspondence

5. Questions/Comments about the Content of the Agenda – None

6. Municipal Report Number 853

Page No. 159

BE IT RESOLVED THAT the minutes of the Regular Meeting of Monday, July 12th, 2021 and the Closed Meeting of Monday, July 12th, 2021 be adopted as circulated.

Carried

Page No. 160

WHEREAS *primary residences are currently exempt from a capital gains tax;*

AND WHEREAS *currently secondary and additional non-primary properties are subject to capital gains;*

AND WHEREAS *the Federal Government is currently looking into a primary residence capital gains tax as they have recognized that affordable housing has become a serious issue in Canada;*

AND WHEREAS *small communities including the Town of Mattawa are seeing unprecedented higher selling prices that are outpacing prices in larger cities;*

AND WHEREAS *many hard-working Canadians who have only a primary residence with no additional non-primary homes count on their home equity as financial aid to apply to upsizing or downsizing their home depending on their personal situation;*

AND WHEREAS *a change in taxation to primary residences would be a significant financial blow to Canadians and would create an unfair, two-tiered taxation which could lead to depleted savings, inter-generational disparities, disparities among diverse groups such as seniors who may have a significant portion of their savings vested in their primary residence, as well as, reducing the ability of home ownership thereby a further, higher need for rentals;*

AND WHEREAS *the Federal government could look at other means to slow down the rapidly escalating housing costs to improve housing affordability;*

NOW THEREFORE BE IT RESOLVED THAT *the Council of the Corporation of the Town of Mattawa supports the Corporation of the Town of Fort Erie as they lobby the Federal Government to cease further consideration of eliminating capital gains tax exemptions on primary residences;*

AND BE IT FURTHER RESOLVED THAT *this resolution be forwarded to the Right Honourable Justin Trudeau, the Honourable Doug Ford, Premier of Ontario and all Ontario Municipalities.*

Carried

Page No. 161

BE IT RESOLVED THAT *Council of the Corporation of the Town of Mattawa support the Ontario Provincial Police (OPP) Crisis Call Division Program by adding Mental Health workers to OPP Communications Centres.*

AND BE IT FURTHER RESOLVED THAT *this resolution be forwarded to the Honourable Doug Ford, Premier of Ontario, the Honourable Peter Bethlenfalvy, Minister of Finance, and the Association of Municipalities of Ontario.*

Carried

Page No. 162

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa adopt By-law 21-18 to accept an extension contract with Expertise for Municipalities (E4M) as Integrity Commissioner for the Corporation of the Town of Mattawa for a two year term commencing March 1, 2021 until February 28, 2023.

Carried

Page No. 163

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa adopt By-Law 21-12 which is a final reading of the Clean Yards By-law, being a By-law to provide for the maintenance of land in a clean and clear condition.

Carried

Resolution Number 21-58

Moved by Councillor L. Ross

Seconded by Councillor G. Larose

BE IT RESOLVED THAT the Municipal Report Number 853 be adopted.

Carried

7. Committee Reports

Information/Action Item Reports

7.1 Amy Leclerc, Clerk/Revenue Services Clerk – Re: Affordable Senior Housing Committee Vacancy – Report # 2021-86R

Departmental Activity Reports – None

8. Questions from the Floor – None

9. New/Old Business

10. 2/3 (Special Resolutions – not previously circulated) – None

11. In Camera (Closed) Session

11.1 Cassellholme Redevelopment Matter

11.2 Personnel Matter

Resolution Number 21-59

Moved by Councillor G. Larose

Seconded by Councillor G. Thibert

BE IT RESOLVED THAT *this Committee proceed in Camera in order to address a matter pertaining to:*

b) personal matters about an identifiable individual, including municipal or local board employees; and

i) a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization.

Carried

* Clerk, Amy Leclerc removed herself from Council Chambers for the discussion of the In Camera Session Item No. 11.2 Personnel Matter.

12. Return to Regular Session

Resolution Number 21-60

Moved by Councillor G. Thibert

Seconded by Councillor L. Ross

BE IT RESOLVED THAT *the regular meeting of council reconvene at 7:55 p.m.*

Carried

Mayor Backer stated the In Camera Session was to discuss the Cassellholme Redevelopment Project and a personnel matter.

13. Adjournment

The regular meeting of Council Monday, July 26th, 2021, adjourned at 7:56 p.m.

Mayor

Clerk

THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the Closed Meeting session of Council held Monday, July 26th, 2021 at 7:22 p.m. in Dr. S. F. Monestime Municipal Council Chambers.

Council Present: Mayor D. Backer
Councillors G. Larose, G. Thibert, L. Ross

Council Absent: Councillors D. Sarrazin, L. Mick, R. Jones

Staff Present: Francine Desormeau, CAO/Treasurer
Amy Leclerc, Clerk/Revenue Services Clerk

The meeting was held under the Municipal Act, 2001, S.O. 2001, c.25 Section 239 (2)(b)(i).

Topics for discussion:

1. Under Section 239 (2) of the Municipal Act – b) personal matters about an identifiable individual, including municipal or local board employees.
2. Under Section 239 (2) of the Municipal Act – i) a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization.

- See Regular Meeting Resolution: 21-59 and 21-60

Clerk, Amy Leclerc removed herself from Council Chambers for the discussion of the In Camera Session Item No. 11.2 Personnel Matter.

The closed meeting session adjourned at 7:55 p.m.

Mayor

Clerk

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT

CHAIRPERSON: COUNCILLOR D. SARRAZIN

DEPT. HEAD: FRANCINE DESORMEAU, CAO/CLERK/TREASURER

**TITLE: ICIP COVID-19 RESILIENCE INFRASTRUCTURE STREAM –
LOCAL GOVERNMENT INTAKE – TRANSFER PAYMENT
AGREEMENT**

21-19 Draft By-Law ____ Item ____ Policy Recommendation

Mayor D. Backer and Members of Council:

The municipality was successful in receiving funding under the Investing in Canada Infrastructure Program (ICIP) COVID-19 Resilience Infrastructure Stream in the amount of \$100,000.00 which is being used to offset the Turcotte Park Road Sidewalk Construction Project.

A Transfer Payment Agreement has been prepared, which is attached, and the following is recommended:

Recommendation:

BE IT RESOLVED THAT Mayor and Council of the Corporation of the Town of Mattawa adopt By-law 21-19 which will authorize the signing of the Transfer Payment Agreement with Infrastructure Ontario under the Investing in Canada Infrastructure Program: COVID-19 Resilience Infrastructure Stream – Local Government Intake for the Construction of the Turcotte Park Road Sidewalk Project.

Respectfully submitted,

Councillor D. Sarrazin

THE CORPORATION OF THE TOWN OF MATTAWA

BY-LAW NUMBER 21-19

BEING a by-law authorizing the signing of a Transfer Payment Agreement with Her Majesty the Queen in right of the Province of Ontario hereby represented by the Minister of Infrastructure (“the Province”) for the Construction of Turcotte Park Road Sidewalk.

WHEREAS Section 5, subsection 3 of the Ontario Municipal Act 2001, S. O. 2001, c. 25 empowers and authorizes a municipal Council to pass by-laws enacting agreements.

AND WHEREAS the attached Transfer Payment Agreement, Appendix “A” outlines the funding agreement details and therefore forms part of this By-law.

NOW THEREFORE, the Council of the Corporation Town of Mattawa enacts as follows:

1. The Mayor and Clerk are hereby authorized to execute the aforesaid Agreement on behalf of the Council of the Corporation of the Town of Mattawa, in accordance with the terms and conditions referred to in this agreement attached to this By-law and known as Appendix “A”.
3. That this Agreement shall be effective and shall remain in effect and force in accordance with the terms of the agreement subject to any amendments thereto or the termination of the said agreement.

READ a first and second time this 9th day of August, 2021.

READ a third time and finally passed this 9th day of August, 2021.

Mayor

Clerk

THE CORPORATION OF THE TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT

CHAIRPERSON: COUNCILLOR D. SARRAZIN

DEPT. HEAD: FRANCINE DESORMEAU, CAO/TREASURER

TITLE: PROVINCIAL COURTROOM LEASE EXTENSION AGREEMENT

21-20 **Draft By-Law** _____ **Item** _____ **Policy Recommendation**

Mayor D. Backer and Members of Council:

The provincial courtroom facilities lease agreement for the use of council chambers will expire September 30, 2021. The original lease agreement was adopted by Council August 8, 2005 for a period of five years and it was extended an additional five years in May of 2011 and again for an additional five years on March 14th, 2016. This current lease extension agreement represents the third license extension to the original signed agreement.

In 2016 additional rental fees were negotiated and the monthly lease rental fee was increased from \$1,800 to \$3,600 annually paid in monthly installments. The additional fee represents expenses which include the use of the municipal photocopier, fax machine, additional maintenance, janitorial and added security.

The attached Licence Extension and Amending Agreement is for the period commencing October 1, 2021 and expiring on September 30, 2026.

Recommendation:

BE IT RESOLVED THAT the Council of the Corporation of the Town of Mattawa approves By-law 21-20 which is a By-law authorizing the signing of a five year extension lease agreement with Her Majesty the Queen in Right of Ontario as represented by the Minister of Government and Consumer Services for the use of the municipal council chambers, mayor’s office and entrance hallway area for provincial court six times per year.

Respectfully recommended

Councillor D. Sarrazin

CORPORATION OF THE TOWN OF MATTAWA

BY-LAW NUMBER 21-20

BEING a by-law authorizing the signing of an agreement with her Majesty the Queen in Right of Ontario as represented by the Minister of Government and Consumer Services for the provision of rental space for provincial criminal court proceedings at the Municipal Office Building, 160 Water Street, Mattawa, Ontario.

WHEREAS the Council of the Town of Mattawa wishes to extend the per diem licence agreement originally dated October 1, 2006 for a term of five years and ending on September 30, 2011, which was extended a further term of five years commencing October 1, 2011 and ending on September 30, 2016 and a second extension of a further term of five years commencing October 1, 2016 and expiring on September 30, 2021;

AND WHEREAS the Council of the Town of Mattawa wishes to extend the per diem licence agreement originally dated October 1, 2006 for a Third Extension Term of five years commencing October 1, 2021 and expiring on September 30, 2026;

AND WHEREAS Appendix “A” is attached and forms part of this By-law.

NOW THEREFORE the Council of the Corporation of the Town of Mattawa enacts as follows:

1. The Mayor and Clerk are authorized to execute the Third License Extension and Amending Agreement, Appendix “A” on behalf of the Corporation of the Town of Mattawa.

READ A FIRST and SECOND time, this 9th day of August, 2021.

READ A THIRD time and FINALLY PASSED this 9th day of August, 2021.

Mayor

Clerk

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: PLANNING & DEVELOPMENT SERVICES

CHAIRPERSON: COUNCILLOR D. SARRAZIN

DEPT. HEAD: AMY LECLERC, CLERK/REVENUE SERVICES CLERK

TITLE: AFFORDABLE SENIOR HOUSING COMMITTEE MEMBER AT LARGE

Draft By-Law

Item

Policy Recommendation

Mayor D. Backer and Members of Council:

On July 7th, 2021 staff received the resignation of board member Eleanor Humphrey from the Affordable Senior Housing Committee.

This board is comprised of three Councillors and three Members at Large. Due to this resignation there is a seat left vacant on the committee. Council was presented with a report at the regular meeting of July 26, 2021 with options to replace the board member. It was requested that the Affordable Senior Housing Committee review the remaining three applications originally received for their input.

After the review of all applicants, it is recommended to bring forward Mr. Kevin Bittner to serve as Member at Large.

For these reasons the following is recommended.

Recommendation:

BE IT RESOLVED THAT the Council of the Town of Mattawa appoints Mr. Kevin Bittner as Member at Large to the Affordable Senior Housing Committee.

Respectfully submitted,

Councillor D. Sarrazin

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: FINANCE

CHAIRPERSON: COUNCILLOR G. THIBERT

DEPT. HEAD: FRANCINE DESORMEAU, CAO/TREASURER

TITLE: PROPERTY TAX ARREARS AGREEMENT

21-21 Draft By-Law ___ Item _____ Policy Recommendation

Mayor Backer and Members of Council:

The owners of the property located at 351 Main Street have been working with the Treasurer on a Tax Arrears Agreement which will address the penalty and legal fees owing on this subject property.

The property tax arrears were paid in full and the remaining amount owing will be addressed in the form of a ten-year agreement which is attached and will be registered on title with the property until the arrears are paid in full.

For these reasons the following is recommended:

Recommendation:

BE IT RESOLVED THAT Council of the Town of Mattawa adopt By-law Number 21-21 which will formally enter into a Tax Arrears Agreement with La Voyager Inc. as outlined in Schedule “A”, for the payment of all, penalty, interest and legal fees on the property municipally known as 351 Main Street, more particularly described as Plan 28, Pt. BLK C, BLK A B, Mattawa, Ontario, District of Nipissing.

Respectfully submitted

Councillor G. Thibert

THE CORPORATION OF THE TOWN OF MATTAWA

BY-LAW NUMBER 21-21

BEING a by-law to authorize a tax arrears agreement with LA VOYAGER INC – QAISAR MAHOOD BUTT AND SUDAWAN BUTT.

WHEREAS a Tax Arrears Certificate will be registered on against the title to the Owners' Land, Instrument Number to be assigned at time of registration against lands described as PLAN 28, PT BLK C, BLK A B; DISTRICT OF NIPISSING, 351 MAIN STREET, in the TOWN OF MATTAWA (the "Property").

AND WHEREAS LA VOYAGER INC – QAISAR MAHOOD BUTT AND SUDAWAN BUTT are the registered owners of the Property.

AND WHEREAS QAISAR MAHOOD BUTT AND SUDAWAN BUTT have expressed the desire to enter into an agreement with the Corporation of the Town of Mattawa in connection with the repayment of tax arrear penalty and legal fees and all related costs for the Property.

AND WHEREAS Council has determined that it is in the best interest of the municipality to enter into an agreement in connection with the tax arrears and related costs for the Property.

NOW THEREFORE BE IT ENACTED AS FOLLOWS:

1. **THE** municipality is hereby authorized to enter into a Tax Arrears Agreement dated August 9, 2021 with Qaisar Mahood Butt and Sudawan Butt, La Voyager Inc. in the form of Agreement attached as Schedule "A" to this by-law and forming a part thereof.
2. **THAT** Mayor and CAO/Treasurer are hereby authorized to execute the Tax Arrears Agreement on behalf of the municipality under corporate seal and to deliver it to the parties.
3. **THIS** by-law shall come into force and take effect on the date it is passed.

READ A FIRST and SECOND time, this 9th day of August, 2021.

READ A THIRD time and FINALLY PASSED this 9th day of August, 2021.

Mayor

Clerk

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: FINANCE

CHAIRPERSON: COUNCILLOR G. THIBERT

DEPT. HEAD: FRANCINE DESORMEAU, CAO/TREASURER

TITLE: FINANCIAL REPORT FOR THE MONTH OF JULY

Draft By-Law

Item

Policy Recommendation

Mayor D. Backer and Members of Council:

BE IT RESOLVED THAT the disbursements for the month of July 2021 in the amount of \$650,693.23 be adopted as submitted.

Respectfully submitted,

Councillor G. Thibert