



**THE CORPORATION OF THE
TOWN OF MATTAWA**

AGENDA

**REGULAR MEETING OF COUNCIL
MONDAY, JULY 12TH, 2021
7:00 P.M.**

**DR. S. F. MONESTIME MUNICIPAL
COUNCIL CHAMBERS
160 WATER STREET
MATTAWA, ONTARIO**

**TELECONFERENCE TOLL FREE # 1-833-311-4101
ACCESS CODE: 146 236 0540**

THE CORPORATION OF THE TOWN OF MATTAWA
A G E N D A
DR. S. F. MONESTIME MUNICIPAL COUNCIL CHAMBERS
160 WATER STREET
MATTAWA, ONTARIO
TELECONFERENCE TOLL FREE # 1-833-311-4101
ACCESS CODE: 146 236 0540
MONDAY, JULY 12TH, 2021 @ 7:00 P.M.

- 1. Call to Order**
- 2. Disclosure of Pecuniary Interest and Nature Thereof**
- 3. Petitions & Delegations**
- 4. Correspondence**
 - 4.1 Municipality of Calvin – Re: Support Resolution for Capital Gains Tax on Primary Residence
Finance Committee – Treasurer
 - 4.2 Municipality of Calvin – Re: Support Resolution for the Near North Landlords Association
General Government Committee – Clerk
 - 4.3 City of Welland – Re: Support Resolution for 988, a 3-Digit Suicide & Crisis Hotline
Health Services Committee – Clerk
 - 4.4 Blue Sky Economic Growth Corporation – Re: New Ontario Internet Access Map Portal
Planning & Development Services Committee – Clerk
 - 4.5 Township of Tay Valley - Re: Provincial Hospital Funding of Major Capital Equipment
Health Services Committee – Clerk
 - 4.6 Township of Brock – Re: Support Resolution for Road Management Action on Invasive
Phragmites
Environmental Services Committee – Clerk
 - 4.7 AMO – Re: Step Two of COVID-19 Reopening & Adding Mental Health Support to OPP
Communication Centres
General Government Committee – Clerk
 - 4.8 NBPSDHU– Re: Public Health Funding for 2022
Health Services Committee – Clerk
 - 4.9 DNSSAB – Re: Board Meeting Minutes of May 26th, 2021
Health Services Committee – Clerk

Monday, July 12th, 2021
Correspondence – Cont'd

- 4.10 Municipality of South Stormont – Re: Supports Resolution for Lyme Disease Awareness & Action
General Government Committee – Clerk
- 4.11 City of Port Colborne – Re: Support Resolution for Capital Gains Tax on Primary Residence
Finance Committee – Treasurer
- 4.12 Solgen Ontario – Re: OPP Detachment Board Questions & Answers
Protection to Persons & Property Committee – Clerk
- 4.13 Chicken Farmers of Ontario – Nominate a Frontline Worker to Win a Chicken Donation & Dinner from Chicken Farmers Ontario
General Government Committee – Clerk
- 4.14 AMO – Re: Community Paramedicine, Transportation Investments for Small & Rural Communities, Pathway Immigration Program
General Government Committee – Clerk
- 4.15 Ombudsman Ontario – Re: Ombudsman 2020 Annual Report Released
General Government Committee – Clerk
- 4.16 County of Frontenac – Re: Support Resolution for Capital Gains Tax on Primary Residences
Finance Committee – Treasurer
- 4.17 MNRF – Re: Approved Three Month Short-Term Forest Management Plan
Environmental Services Committee – Clerk
- 4.18 Mr. Meakhi Olivier – Re: Thank You Card for Graduation Bursary
General Government Committee – Clerk
- 4.19 Ms. Emma Dupuis – Re: Thank You Card for Graduation Bursary
General Government Committee – Clerk
- 4.20 MMAH – Re: Municipal Modernization Program for Township of Bonfield
General Government Committee – Clerk
- 4.21 Town of Mattawa – Re: Investigating in Canada Infrastructure Program (ICIP) Rural & Northern Funding Stream
Finance Committee – Treasurer
- 4.22 Municipality of Chatham-Kent – Re: Support for the Induction of the Coloured All-Stars into the Canadian Baseball Hall of Fame
General Government Committee – Clerk
- 4.23 Mr. Ryan Doyle – Re: Bullying Elimination Day
Protection to Persons & Property Committee – Clerk

Monday, July 12th, 2021
Correspondence – Cont'd

- 4.24 Affordable Senior Housing Committee – Re: Meeting Agenda for Wednesday July 7th, 2021
Social & Family Services Committee – Clerk
- 4.25 Township of Scugog – Re: Williams Point Rd & Beacock Rd School Bus Turnarounds
Transportation Services Committee - Clerk
- 4.26 AMO – Re: Annual Conference Government Keynotes and Ministers' Forums Confirmed
General Government Committee – Clerk
- 4.27 AMO – Re: London's Catch-Up Concert
General Government Committee – Clerk
- 4.28 City of Mississauga – Re: Resolution for Canada Day
General Government Committee – Clerk
- 4.29 Ontario Land Tribunal – Re: Processes for the New Ontario Land Tribunal
General Government Committee – Clerk
- 4.30 Town of Mattawa– Re: Reconstruction of Dorion Road Hill
Transportation Services Committee - Clerk
- 4.31 MMAH – Re: Entering Step Two of the Roadmap to Reopen
Health Services Committee – Clerk

5. Questions/Comments (public & Council) about the Content of the Agenda

6. Municipal Report Number 852

- **Minutes of Previous Meeting (s)**
- **Presentation of By-laws/Resolutions**
- **Adoption of Report**

7. Committee Reports

Information/Action Item Reports

- 7.1 Francine Desormeau, CAO/Treasurer – Re: Landfill Site Participation Agreement – Report
2021-82R

Departmental Activity Reports

- 7.2 Francine Desormeau, CAO/Treasurer – Re: Update to Ongoing Activities in General
Government Committee & Planning Department Services Committee – Report # 2021-83R
- 7.3 Wayne Chaput, By-Law Enforcement Officer – Re: Activity Update in Building, By-Law,
Property & Animal Control Department – Report # 2021-84R

8. Questions Period

9. New/Old Business

10. 2/3 (Special Resolutions – not previously circulated)

10.1 Cassellholme Redevelopment Project

11. In Camera (Closed)

11.1 Cassellholme Redevelopment Matter

11.2 Personnel Matter

12. Return to Regular Session

13. Adjournment

Monday, July 12th, 2021

Members of Council,

Attached please find Municipal Report Number 852 for consideration by Council.

Respectfully submitted

Amy Leclerc
Clerk

INDEX

<u>ITEM</u>	<u>PAGE</u>
ADOPTION OF MINUTES	149
CLEAN YARDS BY-LAW SECOND READING	150
LANDFILL SITE CHIPPING & GRINDING CONTRACT	151
LANDFILL SITE OPERATIONS TENDER – PROJECT #2021-06	152
FINANCIAL REPORT FOR THE MONTHS OF MAY & JUNE	153
DIGITAL & STRATEGIC MEDIA COORDINATOR & RECORDS MANAGEMENT COORDINATOR INTERNSHIP POSITIONS	154

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT

CHAIRPERSON: COUNCILLOR D. SARRAZIN

DEPT. HEAD: AMY LECLERC, CLERK/REVENUE SERVICES CLERK

TITLE: ADOPTION OF THE MINUTES

Draft By-Law

Item

Policy Recommendation

Mayor D. Backer and Members of Council:

BE IT RESOLVED THAT the minutes of the Regular Meeting of Monday, June 28th, 2021, and the Committee of the Whole Minutes of Monday July 5th, 2021 be adopted as circulated.

Respectfully submitted,

Councillor D. Sarrazin

THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the regular meeting of Council held Monday, June 28th, 2021, at 7:00 p.m. in the S. F. Monestime Municipal Council Chambers. The meeting was also available via teleconference.

- Council Present: Mayor D. Backer
Councillor D. Sarrazin
Councillor G. Larose
Councillor G. Thibert
Councillor R. Jones
- Council Absent: Councillor L. Ross
Councillor L. Mick
- Staff Present: Francine Desormeau, CAO/Treasurer
Brittany Belanger, Executive Assistant
Sabrina Poullas, Front Office Clerk/Lottery License Officer
Paul Lafreniere, Interim Fire Chief
Renee Paquette, Recreation & Facilities Services Manager
Wayne Chaput, Chief Building Official/By-Law Officer
Barry Jackson, Public Works Supervisor
- Staff Absent: Amy Leclerc, Clerk/Revenue Services Clerk

*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

1. Meeting Called to Order at 7:00 p.m.
2. Disclosures of Pecuniary Interest and Nature Thereof – None
3. Petitions & Delegations - None
4. Correspondence
5. Questions/Comments about the Content of the Agenda – None
6. Municipal Report Number 851

Page No. 129

BE IT RESOLVED THAT the minutes of the Regular Meeting of Monday, June 14th, 2021, the Closed Meeting of Monday, June 14th, 2021, the Special Meeting of Monday, June 21st, 2021 and the Closed Meeting of Monday, June 21st, 2021 be adopted as circulated.

Carried

Page 130

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa adopt the first reading of By-Law No 21-12 which is a Clean Yards By-law being a By-law to provide for the maintenance of land in a clean and clear condition.

Carried

Page No. 131

WHEREAS the Town of Mattawa is nominating the redevelopment of the Mike Rodden Arena and Community Centre into a Community Hub which will include an arena, multi-use room and community hall.

AND WHEREAS this new facility would be fully accessible and offer multi-cultural spaces that would bring together a variety of different services, social and cultural activities to reflect local community needs;

AND WHEREAS the Mattawa Community, Culture & Recreation Complex proposes to replace and consolidate municipal buildings and recreational facilities which have been extended well beyond their life cycle resulting in extensive repair and maintenance costs in order to meet Provincial standards and expected service levels;

AND WHEREAS the redevelopment of the Mike Rodden Arena and Community Centre is being identified as a priority lifecycle activity with the Town of Mattawa's Asset Management Plan that is currently being updated (2019);

AND WHEREAS the residents of the neighboring Township of Papineau-Cameron, the Municipality of Mattawan and the Municipality of Calvin utilize the current facility for social, family and cultural activities;

AND WHEREAS the Township of Papineau-Cameron and the Municipality of Mattawan currently participate on a shared service and user fee basis of the current facility and will continue to do so should the Town of Mattawa be successful in securing funding for this redevelopment project;

THEREFORE BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa endorses the application to the Green and Inclusive Community Build Fund.

Carried

Page No. 132

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa agrees to hire 7 summer students for the Parks and Recreation Department.

Carried

Page No. 133

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa adopt By-Law No 21-13 authorizing the signing of the building contract with Ontario Log Restoration for the repair and restoration of the Mattawa Travel Information Centre (Phase 2 of the project).

Carried

Page No. 133

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa adopt By-Law No 21-13 authorizing the signing of the building contract with Ontario Log Restoration for the repair and restoration of the Mattawa Travel Information Centre (Phase 2 of the project).

Carried

Page No. 134

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa authorize the CAO/Treasurer to call the tender for the Construction of Turcotte Park Sidewalk Project and return to Council with the results.

Carried

Page No. 135

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa rejects the tender submitted by Dumont Backhoe Services for the Landfill Operations Tender Contract and authorizes the Public Works Supervisor to revise the Tender Specifications and return to Council for approval prior to re-issuance of the Mattawa Landfill Site Operations Tender.

Carried

Page No. 136

BE IT RESOLVED THAT Council of the Town of Mattawa award Northern Energy System the contract to replace the old heating system at the Mattawa Fire Station located at 441 Pine Street with a new heating system for an extra cost to the municipality of \$5,527.29.

Carried

Page No. 137

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa adopt By-law 21-14 to approve the 2021 Operating Budget as per the attached Schedule "A", 2021 Budget Worksheet and Budget Summary.

Carried

Page No. 138

BE IT RESOLVED THAT By-law 21-15 be adopted which will establish tax ratios for the Town of Mattawa for 2021.

Carried

Page No. 139

BE IT RESOLVED THAT Council of the Town of Mattawa approve By-law 21-16 which will strike the rate of taxation for the Corporation of the Town of Mattawa for the year 2021.

Carried – Recorded vote on Page No. 139 and the vote was unanimous.

Page No. 140

BE IT RESOLVED THAT Council authorizes staff to enter into a 66 month lease agreement with Digital Office Solutions for the purchase of the Xerox AltaLink C8155 Digital colour Multifunction Printer.

Carried

Page No. 141

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa formally adopt the attached Mattawa and Area Community Safety and Well-Being as a commitment of our communities working together for the Safety and Well-Being of our residents.

Carried

Page No. 142

BE IT RESOLVED THAT the Corporation of the Town of Mattawa adopt By-Law Number 21-17 which authorizes the signing of the Collective Agreement between the municipality and CUPE Local 1465-01 for the years 2020, 2021 and 2022.

Carried

Resolution Number 21-53

Moved by Councillor R. Jones

Seconded by Councillor G. Larose

BE IT RESOLVED THAT the Municipal Report Number 851 be adopted.

Carried

7. Committee Reports

Information/Action Item Reports

Departmental Activity Reports

7.1 Wayne Chaput, By-Law Enforcement Officer – Re: Activity Update in Building, By Law, Property & Animal Control Department – Report # 2021-80R

7.2 Renee- Anne Paquette, Recreation & Facilities Services Manager– Re: Activity Update in Recreation Department - Report # 2021-81R

8. Questions from the Floor - None

9. New/Old Business

10. 2/3 (Special Resolutions – not previously circulated) - None

11. In Camera (Closed) Session - None

12. Return to Regular Session

13. Adjournment

The regular meeting of Council Monday, June 28th, 2021, adjourned at 8:00 p.m.

Mayor

Clerk

THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the Committee of the Whole Meeting of Council held Monday, July 5th, 2021 at 7:00 p.m. in the S. F. Monestime Municipal Council Chambers. The meeting was also available via teleconference and streamed live via Town of Mattawa Facebook Page.

Council Present: Mayor D. Backer
Councillor G. Larose
Councillor G. Thibert
Councillor L. Ross
Councillor R. Jones

Council Absent: Councillor D. Sarrazin
Councillor L. Mick

Staff Present: Francine Desormeau, CAO/Treasurer
Amy Leclerc, Clerk/ Revenue Services Clerk

Staff Absent: Wayne Chaput, Chief Building Official/By-Law Officer
Barry Jackson, Public Works Supervisor
Renee-Anne Paquette, Recreation & Facilities Services Manager
Paul Lafreniere, Fire Chief (Interim)

*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

1. Meeting Called to Order at 7:00 p.m.
2. Disclosure of Pecuniary Interest and Nature Thereof – None
3. Committee Reports / Discussions:
 - 3.1 Mr. Danny Moore – Request for Relief from 2019 State of Emergency Flood
4. 2/3 (Special Resolutions – not previously circulated) – None
5. In Camera (Closed Session) – None
6. Return to Regular Session
7. Adjournment

The committee of the whole meeting of Council Monday, July 5th, 2021 adjourned at 7:36 p.m.

Mayor

Clerk

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: BY-LAW DEPARTMENT

CHAIRPERSON: COUNCILLOR L. MICK

DEPT. HEAD: WAYNE CHAPUT

TITLE: CLEAN YARDS BY-LAW SECOND READING

21-12 Draft By-law _____ Item _____ Policy Recommendation

Mayor D. Backer and Members of Council:

At the regular Council meeting on April 26th a draft Clean Yards By-law was added to the agenda for review and comments. Council directed that the proposed by-law be adopted in three separate readings.

At the regular meeting of June 28th,2021, the proposed Clean Yards By-law was added to the agenda for Council approval as a first reading which was adopted.

The proposed Clean Yards By-law is added to tonight’s agenda for Council approval and the second reading to be adopted and passed.

Recommendation:

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa adopt By-Law 21-12 which is a second reading to the Clean Yards By-law, being a By-law to provide for the maintenance of land in a clean and clear condition.

Respectfully submitted,

Councillor L. Mick

THE CORPORATION OF THE TOWN OF MATTAWA

COMMITTEE: ENVIRONMENTAL SERVICES

CHAIRPERSON: COUNCILLOR G. THIBERT

DEPT. HEAD: FRANCINE DESORMEAU, CAO/TREASURER

TITLE: LANDFILL SITE OPERATIONS TENDER – PROJECT #2021-06

 Draft By-Law

 X Item

 Policy Recommendation

Mayor D. Backer and Members of Council:

The Landfill Site Operations Tender document has been revised and is ready to call the tender for bids. The document is attached and revisions made are as follows:

1. Sorting of mixed loads – removed from scope of work and added on an as is when required basis
2. Excavations and direct burial of asbestos material, litter and dust control, vermin and rodent control – removed from scope of work and this task will continue to be performed ‘in-house’.
3. The Form of Tender Document was revised to request some items to be tendered separately.
4. The work for the final cover on the inactive tipping face was also removed and will be brought back to Council in a separate Tender document for approval before issuing the tender call for this work.

It is anticipated to realize some cost savings with the removal of some of the scope of work for this contract.

For these reasons the following is recommended:

Recommendation:

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa approve the Landfill Site Operations Tender, Project No. 2021-06, and authorizes the Tender to be circulated to local and area contracting companies and the town website with a submission deadline of July 28, 2021.

Respectfully submitted,

Councillor G. Thibert

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: FINANCE

CHAIRPERSON: COUNCILLOR G. THIBERT

DEPT. HEAD: FRANCINE DESORMEAU, CAO/TREASURER

TITLE: FINANCIAL REPORT FOR THE MONTHS OF MAY & JUNE

Draft By-Law

Item

Policy Recommendation

Mayor D. Backer and Members of Council:

BE IT RESOLVED THAT the disbursements for the month of May 2021 in the amount of \$565,986.98 and for the month of June 2021 in the amount of \$603,657.57 be adopted as submitted.

Respectfully submitted,

Councillor G. Thibert

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT

CHAIRPERSON: COUNCILLOR D. SARRAZIN

DEPT. HEAD: FRANCINE DESORMEAU, CAO/TREASURER

TITLE: DIGITAL & STRATEGIC MEDIA COORDINATOR & RECORDS
MANAGEMENT COORDINATOR INTERNSHIP POSITIONS

Draft By-Law

Item

Policy Recommendation

Mayor D. Backer and Members of Council:

The Town of Mattawa was successful in receiving funding through the Northern Ontario Internship Program for the hiring of a Digital & Strategic Media Coordinator and Records Management Coordinator position for a period of one year.

NOHFC will provide 90% funding (\$62,736) to assist in covering the cost of both positions and the municipality will be responsible for 10% which is \$6,970 plus 4% vacation pay and statutory payroll remittances.

Interviews for both positions were held June 10th with the CAO, Clerk and Recreation and Facilities Services Manager. Two candidates were interviewed; one for each position and both were deemed to qualify under the funding program criteria.

The Digital and Strategic Media Coordinator will be positioned at the Mattawa Information Centre and will work under the direction of the Recreation and Facility Services Manager. The Records Management Coordinator will be positioned at the municipal office under the direction of the CAO and Clerk.

For these reasons the following is recommended:

Recommendation:

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa approve the hiring of Ms. Chelsey Grant as the Digital & Strategy Media Coordinator and Ms. Allison Maxwell as the Records Management Coordinator for a period of 52 weeks under the NOHFC Internship Program and employment start date is Tuesday September 7, 2021.

Respectfully submitted,

Councillor D. Sarrazin