



**THE CORPORATION OF THE
TOWN OF MATTAWA**

AGENDA

**REGULAR MEETING OF COUNCIL
MONDAY, JUNE 28TH, 2021
7:00 P.M.**

**DR. S. F. MONESTIME MUNICIPAL
COUNCIL CHAMBERS
160 WATER STREET
MATTAWA, ONTARIO**

**TELECONFERENCE TOLL FREE # 1-833-311-4101
ACCESS CODE: 146 039 8278**

THE CORPORATION OF THE TOWN OF MATTAWA
A G E N D A
DR. S. F. MONESTIME MUNICIPAL COUNCIL CHAMBERS
160 WATER STREET
MATTAWA, ONTARIO
TELECONFERENCE TOLL FREE # 1-833-311-4101
ACCESS CODE: 146 039 8278
MONDAY, JUNE 28TH, 2021 @ 7:00 P.M.

- 1. Call to Order**
- 2. Disclosure of Pecuniary Interest and Nature Thereof**
- 3. Petitions & Delegations**
- 4. Correspondence**
 - 4.1 MMAH – Re: Entering Step One of the Roadmap to Reopen Health Services Committee – Clerk
 - 4.2 Municipality of Mattawan – Re: Resolution for OPP Detachment Board Framework Protection to Persons & Property Committee – Clerk
 - 4.3 Municipality of South Huron – Re: Support Resolution for MFIPPA Change 2021 General Government Committee – Clerk
 - 4.4 Municipality of East Ferris – Re: Cassellholme Redevelopment Planning & Development Services Committee – Clerk
 - 4.5 Township of Terrace Bay - Re: Support Resolution for MFIPPA Reform General Government Committee – Clerk
 - 4.6 AMO – Re: Provincial Cabinet Shuffle General Government Committee – Clerk
 - 4.7 Ms. Dawn Mucci, Canada’s Top Mayor Award Team – Re: Canada Day Song to Honour Leaders & Front-Line Heroes General Government Committee – Clerk
 - 4.8 Township of Huron-Kinloss – Re: Resolution for Domestic COVID-19 Vaccine Production & Capacity Health Services Committee – Clerk
 - 4.9 NBMCA – Re: Watershed Conditions Statement Conservation Authority Committee – Clerk
 - 4.10 MNR – Re: Algonquin Park Forest Short Term Contingency Plan Environmental Services Committee – Clerk

Monday, June 28, 2021
Correspondence – Cont’d

- 4.11 Municipality of Leamington – Re: Support Resolution for 988, a 3-Digit Suicide & Crisis Hotline
Health Services Committee – Clerk
- 4.12 Township of Georgian Bay – Re: Environmental Protection Amendment Act, 2021
Environmental Services Committee - Clerk
- 4.13 NBMCA – Re: 2020 Audited Financial Statements
Conservation Authority Committee – Clerk
- 4.14 Municipality of Hastings Highlands – Re: Support Resolution for 988, 3-Digit Suicide & Crisis Prevention Hotline
Health Services Committee – Clerk
- 4.15 NBPSDHU – Re: Meeting Minutes of June 10, 2021
Health Services Committee – Clerk
- 4.16 Municipality of Chatham-Kent – Re: Support Bill 228, Capital Gains Tax on Primary Residence and Drainage Matters & Canadian National Railway
General Government Committee – Clerk
- 4.17 ROMA – Re: Rural Economic Recovery Planning
Planning & Development Services Committee - Clerk
- 4.18 Mr. Julian Peter, MP – Re: Motion M-84 Anti-Hate Crimes and Incidents
General Government Committee – Clerk
- 4.19 NBPSDHU – Re: Meeting Agenda for Wednesday, June 23, 2021
Health Services Committee – Clerk
- 4.20 S/Sgt. McMullen, OPP – Re: Provincial Strategies that Align with CSWB Planning
Protection to Persons & Property Committee – Clerk
- 4.21 Mr. Josh Gravelle, OCWA – Re: DWQMS Surveillance Audit Report
Environmental Services Committee – Clerk
- 4.22 Municipality of Plympton-Wyoming – Re: Supports Fire Department
Fire Department Committee – Fire Department
- 4.23 Township of Chisholm– Re: OPP Framework Update
Protection to Persons & Property Committee – Clerk
- 4.24 MPAC – Action Plan to Keep Property Inventory Update
Planning & Development Services Committee - Clerk
- 5. Questions/Comments (public & Council) about the Content of the Agenda**

6. Municipal Report Number 851

- **Minutes of Previous Meeting (s)**
- **Presentation of By-laws/Resolutions**
- **Adoption of Report**

7. Committee Reports

Information/Action Item Reports

Departmental Activity Reports

7.1 Wayne Chaput, By-Law Enforcement Officer – Re: Activity Update in Building, By-Law, Property & Animal Control Department – Report # 2021-80R

7.2 Renee- Anne Paquette, Recreation & Facilities Services Manager– Re: Activity Update in Recreation Department - Report # 2021-81R

8. Questions Period

9. New/Old Business

9.1 Clerk II Position

10. 2/3 (Special Resolutions – not previously circulated)

11. In Camera (Closed)

12. Return to Regular Session

13. Adjournment

Monday, June 28th, 2021

Members of Council,

Attached please find Municipal Report Number 851 for consideration by Council.

Respectfully submitted

Amy Leclerc
Clerk

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THE CORPORATION TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT

CHAIRPERSON: COUNCILLOR D. SARRAZIN

DEPT. HEAD: AMY LECLERC, CLERK/REVENUE SERVICES CLERK

TITLE: ADOPTION OF THE MINUTES

Draft By-Law

Item

Policy Recommendation

Mayor D. Backer and Members of Council:

BE IT RESOLVED THAT the minutes of the Regular Meeting of Monday, June 14th, 2021, the Closed Meeting of Monday, June 14th, 2021, the Special Meeting of Monday, June 21st, 2021 and the Closed Meeting of Monday, June 21st, 2021 be adopted as circulated.

Respectfully submitted,

Councillor D. Sarrazin

THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the regular meeting of Council held Monday, June 14th, 2021, at 7:00 p.m. in the S. F. Monestime Municipal Council Chambers. The meeting was also available via teleconference and streamed live via Town of Mattawa Facebook Page.

- Council Present: Mayor D. Backer
Councillor D. Sarrazin
Councillor G. Larose
Councillor L. Ross
Councillor R. Jones
- Council Absent: Councillor G. Thibert
Councillor L. Mick
- Staff Present: Francine Desormeau, CAO/Treasurer
Amy Leclerc, Clerk/Revenue Services Clerk
Paul Lafreniere, Interim Fire Chief
Renee Paquette, Recreation & Facilities Services Manager
Wayne Chaput, Chief Building Official/By-Law Officer
- Staff Absent: Barry Jackson, Public Works Supervisor

*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

1. Meeting Called to Order at 7:00 p.m.
2. Disclosures of Pecuniary Interest and Nature Thereof
- Mayor Backer declared a pecuniary interest on closed session matter.
3. Petitions & Delegations - None
4. Correspondence
5. Questions/Comments about the Content of the Agenda – None
6. Municipal Report Number 850

Page No. 118

BE IT RESOLVED THAT the minutes of the Regular Meeting of Monday, May 25th, 2021, the Closed Meeting of Monday, May 25th, 2021, the Special Meeting of Thursday, May 27th, 2021, the Committee of the Whole Meeting of Monday, June 7th, 2021 and the Committee of the Whole Meeting of Tuesday, June 8th, 2021 be adopted as circulated.

Carried

Page 119

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa formally adopt the 2020 Consolidated Financial Statements as submitted by the municipal auditing firm, Bakertilly.

Carried

Page No. 120

BE IT RESOLVED THAT Council authorizes the Special meeting of Monday, June 21st, 2021 to begin at 6:00 p.m.

Carried

Page No. 121

BE IT RESOLVED THAT the Council of the Corporation of the Town of Mattawa authorizes the Building Department to issue a permit for two fifteen-foot sections of eight foot high fence, one at the north side of house and one at the front north side of the property known as 134 Water Street.

Carried

Page No. 122

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa authorize staff to issue the Wood, Brush and Fibre Piles Chipping and Shredding Contract.

Carried

Resolution Number 21-47

Moved by Councillor R. Jones

Seconded by Councillor G. Larose

BE IT RESOLVED THAT the Municipal Report Number 850 be adopted.

Carried

7. Committee Reports

Information/Action Item Reports

7.1 Francine Desormeau, CAO/Treasurer – Re: Change Order – Affordable Seniors Housing Project - Report # 2021-75R

7.2 Renee-Anne Paquette, Recreation & Facilities Service Manager – Re: Voyageur Multi-Use Trail System 5 Year Financial Plan– Report # 2021-76R

Departmental Activity Reports

7.3 Francine Desormeau, CAO/Treasurer – Re: Update to Ongoing Activities in Finance & Personnel Committee & Environmental Services Committee – Report # 2021-77R

7.4 Francine Desormeau, CAO/Treasurer – Re: Update to Ongoing Activities General Government Committee & Planning Department Services Committee – Report #2021-78R

8. Questions from the Floor - None
9. New/Old Business
10. 2/3 (Special Resolutions – not previously circulated) - None
11. In Camera (Closed) Session

Council requested the In Camera Items order be changed for discussion.

11.2 Legal Matters

11.3 Mattawa Landfill Site

11.1 Personnel Matters

Mayor Backer declared a conflict of interest on Item 11.1 and removed himself from Council Chambers. Councillor D. Sarrazin appointed to chair the remainder of the meeting.

Resolution Number 21-48

Moved by Councillor R. Jones

Seconded by Councillor G. Larose

BE IT RESOLVED THAT *this Committee proceed in Camera in order to address a matter pertaining to:*

b) personal matters about an identifiable individual, including municipal or local board

d) labour relations or employee negotiations

e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board

k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board

Carried

12. Return to Regular Session

Resolution Number 21-49

Moved by Councillor L. Ross

Seconded by Councillor R. Jones

BE IT RESOLVED THAT *the regular meeting of council reconvene at 8:41 p.m.*

Carried

Councillor D. Sarrazin stated the In Camera session was to discuss personnel matters, legal matters and the Mattawa Landfill Site.

13. Adjournment

The regular meeting of Council Monday, June 14th, 2021, adjourned at 8:42 p.m.

Mayor

Clerk

THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the Closed Meeting session of Council held Monday, June 14th, 2021 at 7:26 p.m. in the S. F. Monestime Municipal Council Chambers.

Council Present: Mayor D. Backer
Councillors D. Sarrazin, G. Larose, L. Ross, R. Jones

Council Absent: Councillors G. Thibert, L. Mick

Staff Present: Francine Desormeau, CAO/Treasurer
Amy Leclerc, Clerk/Revenue Services Clerk

The meeting was held under the Municipal Act, 2001, S.O. 2001, c.25 Section 239 2)(b)(d)(e)(k).

Topics for discussion:

1. Under Section 239 (2) of the Municipal Act – b) personal matters about an identifiable individual, including municipal or local board employees.
2. Under Section 239 (2) of the Municipal Act – d) labour relations or employee negotiations.
3. Under Section 239 (2) of the Municipal Act – e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board
4. Under Section 239 (2) of the Municipal Act – k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board

- See Regular Meeting Resolution: 21-48 and 21-49

Mayor Backer declared a conflict of interest on Item 11.1 and removed himself from Council Chambers. Councillor D. Sarrazin appointed to chair the remainder of the meeting.

The closed meeting session adjourned at 8:41 p.m.

Mayor

Clerk

THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the special meeting of Council held Monday June 21st, 2021, at 6:00 p.m. in the S. F. Monestime Municipal Council Chambers. The meeting was also available via teleconference and streamed live via Town of Mattawa Facebook Page.

- Council Present: Mayor D. Backer**
Councillor D. Sarrazin
Councillor G. Larose
Councillor G. Thibert
Councillor L. Ross
Councillor R. Jones
- Council Absent: Councillor L. Mick – via teleconference
- Staff Present: Francine Desormeau, CAO/Treasurer
Amy Leclerc, Clerk/Revenue Services Clerk
Wayne Chaput, Chief Building Official/By-Law Officer
Paul Lafreniere, Fire Chief (Interim)
Barry Jackson, Public Works Supervisor
Renee-Anne Paquette, Recreation & Facilities Services Manager
- Staff Absent: None

*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

1. Meeting Called to Order at 6:00 p.m.

Resolution Number 21-50

Moved by Councillor L. Ross

Seconded by Councillor G. Larose

BE IT RESOLVED THAT in the absence of Mayor Backer, Councillor D. Sarrazin be appointed to Chair the Special Meeting of Monday, June 21st, 2021.

Carried

2. Disclosure of Pecuniary Interest and Nature Thereof
3. Questions from the Public on the 2021 Operating Budget – None
4. Committee Reports / Discussions
 - 4.1 2021 Budget Deliberations

*Mayor Backer arrived during the discussion of Item # 4.1 2021 Budget Deliberations.

- 4.2 Voyageur Multi-Use Trail System (VMUTS) Update
- 4.3 Arena New Build
- 4.4 Sale of 333 Main Street
- 5. Presentation of By-laws/Resolutions/2/3 Special Resolutions - None
- 6. In Camera (Closed Session)
 - 6.1 333 Main St.

Resolution Number 21-51

Moved by Councillor G. Thibert

Seconded by Councillor L. Ross

BE IT RESOLVED that this Committee proceed in Camera in order to address a matter pertaining to:

c) a proposed or pending acquisition or disposition of land by the municipality or local board.

Carried

- 7. Return to Regular Session

Resolution Number 21-52

Moved by Councillor G. Thibert

Seconded by Councillor R. Jones

BE IT RESOLVED that the special session reconvenes at 7:51 p.m.

Carried

Councillor D. Sarrazin stated the In Camera session was to discuss municipally owned property 333 Main Street.

- 8. Adjournment

The special meeting of Council Monday, June 21st, 2021 adjourned at 7:52 p.m.

Mayor

Clerk

THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the Closed Meeting session of Council held Monday, June 21st, 2021 at 7:32 p.m. in S.F. Monestime Council Chambers

Council Present: Mayor D. Backer
Councillors D. Sarrazin, G. Larose, G. Thibert, L. Ross, R. Jones

Council Absent: Councillor L. Mick – via teleconference

Staff Present: Francine Desormeau, CAO/Treasurer
Amy Leclerc, Clerk/Revenue Services Clerk

The meeting was held under the Municipal Act, 2001, S.O. 2001, c.25 Section 239 (2)(c).

Topics for discussion:

5. Under Section 239 (2) of the Municipal Act – c) a proposal or pending acquisition or disposition of land by the municipality or local board.

- See Regular Meeting Resolution: 21-51 and 21-52.

The closed meeting session adjourned at 7:51 p.m.

Mayor

Clerk

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: BY-LAW DEPARTMENT

CHAIRPERSON: COUNCILLOR L. MICK

DEPT. HEAD: WAYNE CHAPUT, BY-LAW OFFICER

TITLE: CLEAN YARDS BY-LAW

21-12 Draft By-law _____ Item _____ Policy Recommendation

Mayor D. Backer and Members of Council:

Up until last year the Town of Mattawa has been using the Property Standards By-law to enforce yard maintenance and the storage of derelict vehicles, rubbish, debris, long grass and weeds, etc. At the regular Council meeting on April 26th a draft Clean Yards By-law was added to the agenda for your review and comments. Since then, a few changes were made.

This proposed draft by-law covers yard maintenance for all properties within the Town of Mattawa. It will concentrate more on the storage of inoperative vehicles, rubbish, debris, and long grass and weeds, etc. in yards and vacant lots. The timeline for compliance is much shorter and makes more sense when it comes to the cutting of long grass and weeds.

Recommendation:

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa adopt the first reading of By-Law No 21-12 which is a Clean Yards By-law being a By-law to provide for the maintenance of land in a clean and clear condition.

Respectfully submitted

Councilor L. Mick

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: RECREATION, TOURISM & SPECIAL PROJECTS

CHAIRPERSON: COUNCILLOR L. ROSS

DEPT. HEAD: RENÉE-ANNE PAQUETTE, RECREATION & FACILITIES SERVICES MANAGER

TITLE: COMMUNITY, CULTURE & RECREATION FUNDING APPLICATION

Draft By-Law Item Policy Recommendation

Mayor D. Backer and Members of Council:

The Corporation Town of Mattawa wishes to submit a funding application to The Green and Inclusive Community Building.

The funding application is for a new arena, community hall and multi-use room. The total cost of the project is 22 million with a 50% cost sharing.

Recommendation:

WHEREAS the Town of Mattawa is nominating the redevelopment of the Mike Rodden Arena and Community Centre into a Community Hub which will include an arena, multi-use room and community hall.

AND WHEREAS this new facility would be fully accessible and offer multi-cultural spaces that would bring together a variety of different services, social and cultural activities to reflect local community needs;

AND WHEREAS the Mattawa Community, Culture & Recreation Complex proposes to replace and consolidate municipal buildings and recreational facilities which have been extended well beyond their life cycle resulting in extensive repair and maintenance costs in order to meet Provincial standards and expected service levels;

AND WHEREAS the redevelopment of the Mike Rodden Arena and Community Centre is being identified as a priority lifecycle activity with the Town of Mattawa’s Asset Management Plan that is currently being updated (2019);

AND WHEREAS the residents of the neighboring Township of Papineau-Cameron, the Municipality of Mattawan and the Municipality of Calvin utilize the current facility for social, family and cultural activities;

AND WHEREAS the Township of Papineau-Cameron and the Municipality of Mattawan currently participate on a shared service and user fee basis of the current facility and will continue to do so should the Town of Mattawa be successful in securing funding for this redevelopment project;

THEREFORE BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa endorses the application to the Green and Inclusive Community Build Fund.

Respectfully submitted

Councillor L. Ross

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: RECREATION, TOURISM & SPECIAL PROJECTS

CHAIRPERSON: COUNCILLOR L. ROSS

DEPT. HEAD: RENÉE-ANNE PAQUETTE, RECREATION & FACILITIES SERVICES MANAGER

TITLE: HIRING OF SUMMER STUDENTS

Draft By-Law Item Policy Recommendation

Mayor D. Backer and Members of Council:

The Parks and Recreation Department is seeking Councils approval to hire 7 summer students to assist in the summer operations of the Recreation Department. The areas that students will be utilized consist of 2 at the Marina, 2 for Green Team, 2 for the Information Centre and 1 at the Day Camp.

Recommendation:

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa agrees to hire 7 summer students for the Parks and Recreation Department.

Respectfully submitted,

Councillor L. Ross

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: RECREATION, TOURISM & SPECIAL PROJECTS

CHAIRPERSON: COUNCILLOR L. ROSS

DEPT. HEAD: RENÉE-ANNE PAQUETTE, RECREATION & FACILITIES SERVICES MANAGER

TITLE: MATTAWA TRAVEL INFORMATION CENTRE OUTDOOR FACILITY RESTORATION PROJECT

21-13 Draft By-Law _____ Item _____ Policy Recommendation

Mayor D. Backer and Members of Council:

A quotation was received from the Ontario Log Restoration, 2628692 Ontario Limited, to repair the ground floor windows of the Mattawa Travel Information Centre.

Due to limited funding, it was decided to complete the log restoration portion only. However, after many discussions with the contractor the windows are completely rotted and moisture is already making its way into the building.

Staff is seeking Council's authorization to enter into an agreement with the Ontario Log Restoration and honor the proposed contract and price of \$74,885.00.

Some of the material for this project are only available in late September thus it is recommended that the log restoration and the window replacement be done at the same time to reduce costs. Since this is a specialised project with few construction companies that do this type of work, we are recommending that the contract be awarded to the Ontario Log Restoration as per the attached agreement. Work is scheduled to begin in October 2021.

For these reasons it is recommended:

Recommendation:

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa adopt By-Law No 21-13 authorizing the signing of the building contract with Ontario Log Restoration for the repair and restoration of the Mattawa Travel Information Centre (Phase 2 of the project).

Respectfully submitted,

Councillor L. Ross

THE CORPORATION OF THE TOWN OF MATTAWA

BY-LAW NUMBER 20-13

BEING a by-law authorizing the signing of the building contract with Ontario Log Restoration for the repair and restoration of the Mattawa Travel Information Centre (Phase 2 of the project).

WHEREAS Section 5, subsection 3 of the Ontario Municipal Act 2001, S. O. 2001, c. 25 empowers and authorizes a municipal Council to pass by-laws enacting agreements.

AND WHEREAS the attached Building Contract Agreement, Appendix “A” outlines the funding agreement details and therefore forms part of this By-law.

NOW THEREFORE, the Council of the Corporation Town of Mattawa enacts as follows:

1. The Mayor and Clerk are hereby authorized to execute the aforesaid Contract on behalf of the Council of the Corporation of the Town of Mattawa, in accordance with the terms and conditions referred to in this agreement attached to this By-law and known as Appendix “A”.
3. That this Agreement shall be effective and shall remain in effect and force in accordance with the terms of the agreement subject to any amendments thereto or the termination of the said agreement.

READ a first and second time this 28th day of June, 2021.

READ a third time and finally passed this 28th day of June, 2021.

Mayor

Clerk

THE CORPORATION OF THE TOWN OF MATTAWA

COMMITTEE: TRANSPORTATION SERVICES

CHAIRPERSON: COUNCILLOR G. LAROSE

DEPT. HEAD: FRANCINE DESORMEAU, CAO/TREASURER

TITLE: CONSTRUCTION OF TURCOTTE PARK SIDEWALK TENDER

 Draft By-Law

 X Item

 Policy Recommendation

Mayor D. Backer and Members of Council:

The tender for the construction of the Turcotte Park Sidewalk project has been revised and is ready to call the tender for bids.

This project was tendered in late September last year and bids received were over budget by \$200,000.00 resulting in postponing this project.

This project will be fully funded with a combination of federal funding at 80% and provincial funding at 20%. A budget of \$300,000 has been tentatively set for this project.

The attached tender will be issued June 29th and bids will be received until the deadline of July 9th, 2021 at 2:00 p.m. The project commencement date is anticipated to be August 16th with substantial completion by September 15, 2021.

All tenders received will be evaluated and brought to Council for approval. For these reasons the following is recommended:

Recommendation:

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa authorize the CAO/Treasurer to call the tender for the Construction of Turcotte Park Sidewalk Project and return to Council with the results.

Respectfully submitted,

Councillor G. Larose

THE CORPORATION OF THE TOWN OF MATTAWA

COMMITTEE: ENVIRONMENTAL SERVICES

CHAIRPERSON: COUNCILLOR G. THIBERT

DEPT. HEAD: BARRY JACKSON, PUBLIC WORKS SUPERVISOR

TITLE: LANDFILL SITE OPERATIONS FINAL TENDER 2021-03

 Draft By-Law X Item Policy Recommendation

Mayor D. Backer and Members of Council:

The Landfill Site Operations Tender was issued on Wednesday, May 12, 2021 with a submission due date of Friday, June 11, 2021. One qualifying response was received by the Municipal Office by the due date.

Dumont Backhoe Services returned a completed tender package to the Municipal Officer for review by the CAO/Treasurer and Public Works Supervisor.

The results were as follows:

Operations:	Cost:	Cost Per Year:
1) Operation of Landfill Site	\$28,435.55 per month	\$341,226.60
2) Supply & Place Sand Cover	\$10.59 per cubic metre	\$105,840.00
3) Final Restoration at Inactive Mound	\$68,049.33	\$68,049.33
Total per year (not including Cut & Fill Costs – no elevation stakes)		\$515,115.93

In light of the above noted costs, the Dumont Backhoe Services Tender is being rejected and a new Scope of Work will be established for re-tendering of a revised Landfill Site Operations Tender.

Also, a new Schedule of Fees will be brought to Council to increase rates in order to substantiate the additional costs that need to be incurred for compliance with the new Environmental Certificate of Approval specifications.

Recommendation:

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa rejects the tender submitted by Dumont Backhoe Services for the Landfill Operations Tender Contract and authorizes the Public Works Supervisor to revise the Tender Specifications and return to Council for approval prior to re-issuance of the Mattawa Landfill Site Operations Tender.

Respectfully submitted,
Councillor G. Thibert

THE CORPORATION OF THE TOWN OF MATTAWA

COMMITTEE: FIRE DEPARTMENT

CHAIRPERSON: COUNCILLOR G. LAROSE

DEPT. HEAD: PAUL LAFRENIERE, INTERM FIRE CHIEF

TITLE: NEW HEATING SYSTEM AT MATTAWA FIRE STATION

 Draft By-Law X Item Policy Recommendation

Mayor D. Backer and Members of Council:

Aa a result of the recent fire at the Mattawa Fire Station it has become necessary to repair the heating system at the hall.

The current heating system is more than 30 years old and the repairs required would still leave the fire station with part of an old system. The cost to repair this old heating unit is \$6,926.35.

An estimate was received from Northern Energy Systems to install a new radiant tube heating system in the amount of \$12,453.64. The insurance company is covering the repairs of the old system due to the fire in the amount of \$6,926.35. The difference of \$5,527.29 to replace the heating system would be the responsibility of the municipality.

It is therefore recommended:

Recommendation:

BE IT RESOLVED THAT Council of the Town of Mattawa award Northern Energy System the contract to replace the old heating system at the Mattawa Fire Station located at 441 Pine Street with a new heating system for an extra cost to the municipality of \$5,527.29 including HST.

Respectfully submitted,

Councillor G. Larose

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: FINANCE

CHAIRPERSON: COUNCILLOR G. THIBERT

DEPT. HEAD: FRANCINE DESORMEAU, CAO/TREASURER

TITLE: BY-LAW TO ADOPT 2021 OPERATING BUDGET

21-14 Draft By-Law _____ Item _____ Policy Recommendation

Mayor D. Backer and Members of Council:

The Budget deliberations process for this year has been completed. Committee of the Whole meetings were held June 7th and 8th where Department Heads presented their respective budgetary requirements to Council. A public meeting was also held Monday June 22nd and no members of the public asked questions with respect to this year’s budgetary requirements.

Approximately Eight Hundred Dollars is also being allocated to this year’s capital projects needs which are identified as:

- Improvements to the Mattawa Tourism Information Centre – Log Restoration
- Turcotte’s Park Road/Mattawan Street Sidewalk
- Mattawan Street Design & Engineering for Flood Restoration
- Culverts, Swale and Catch Basin upgrades on Third and Seventh Street
- Water Treatment Plant Equipment Improvements
- Lagoons UV System Enhancements
- Radio Communications Upgrades for Fire and Public Works Departments
- HVAC Upgrades at Fire Hall and Public Works Garage
- Resurfacing/Asphalt Repairs
- Dorion Road Hill Reconstruction – Engineering & Project Management

Overall revenues budgeted for this year are \$4,509,071.69 and total budgeted expenses of \$6,771,158.33 resulting in an amount of \$2,262,086.64 required to be raised from taxation.

Recommendation:

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa adopt By-law 21-14 to approve the 2021 Operating Budget as per the attached Schedule “A”, 2021 Budget Worksheet and Budget Summary.

Respectfully recommended

Councillor G. Thibert

THE CORPORATION OF THE TOWN OF MATTAWA

BY-LAW NUMBER 21-14

**BEING A BY-LAW TO ADOPT THE
2021 MUNICIPAL OPERATING BUDGET**

WHEREAS Subsection 289 (1) of the Municipal Act, S. O. 2001, Chapter 25. as amended, requires that a municipality shall in each year prepare and adopt a budget;

AND WHEREAS the Council of the Corporation of the Town of Mattawa wishes to adopt its 2021 Operating Budget.

NOW THEREFORE the Council of the Town of Mattawa enacts as follows:

1. That the 2021 Operating Budget as set out in Schedule “A”, 2021 Budget Worksheet, Schedule “B” 2021 Budget Summary by Department and Schedule “C” 2021 Budget Department Summary, be and hereby are adopted.
2. That this By-law shall come into force on the day upon which it is passed.

READ A FIRST and SECOND time, this 28th day of June, 2021.

READ A THIRD time and FINALLY PASSED this 28th day of June, 2021.

Mayor

Clerk

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: FINANCE

CHAIRPERSON: COUNCILLOR G. THIBERT

DEPT. HEAD: FRANCINE DESORMEAU, CAO/TREASURER

TITLE: ESTABLISH TAX RATIOS FOR 2021

21-15 Draft By-Law _____ Item _____ Policy Recommendation

Mayor D. Backer and Members of Council:

The Municipal Act requires municipalities to adopt tax ratio by-laws each year. The setting of these tax ratios permit the municipality to adjust the relative tax burden borne by different classes of properties. The tax ratios remain the same as previous years due to the fact that these ratios are the fairest for all tax classes.

Recommendation:

That By-law 21-15 be adopted which will establish tax ratios for the Town of Mattawa for 2021.

Respectfully recommended

Councillor G. Thibert

**THE CORPORATION OF THE TOWN OF MATTAWA
BY-LAW 21-15**

BEING a by-law for establishing tax ratios for the current taxation year

WHEREAS pursuant to Section 308(1) of the Municipal Act, S. O. 2001, c. 25, as amended, the Council of the municipality shall pass a by-law establishing the tax ratios for the year for the municipality.

NOW THEREFORE the Council of the Corporation of the Town of Mattawa enacts as follows:

The tax ratios for the municipality are as follows for 2021:

Residential/Farm	1.0000
New Multi-Residential	1.1000
Multi-Residential	1.4053
Commercial - Occupied	1.5976
Commercial – Excess Land	1.1183
Commercial – Vacant Land	1.1183
Industrial - Occupied	2.1688
Industrial – Excess Land	1.4097
Industrial – Vacant Land	1.4097
Landfills	1.1000
Pipelines	1.1764
Farmlands	0.2500
Managed Forests	0.2500

READ A FIRST and SECOND time, this 28th day of June, 2021.

READ A THIRD time and FINALLY PASSED this 28th day of June, 2021.

Mayor

Clerk

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: FINANCE

CHAIRPERSON: COUNCILLOR G. THIBERT

DEPT. HEAD: FRANCINE DESORMEAU, CAO/TREASURER

TITLE: RATE OF TAXATION FOR 2021

21-16 Draft By-Law ____ Item ____ Policy Recommendation

Mayor D. Backer and Members of Council:

Following the budget deliberation process, the proposed 2021 municipal operating budget requires collection of taxes for the general purposes of the municipality in the amount of \$2,262,086.84 This amount results in a 1.36% increase on the residential municipal tax rate and an overall levy change of 0.7% across all tax classes.

The total levy revenue required for this year has increased by \$30,352.00 compared to last year’s budgetary requirements. This year’s education rates have decreased in all tax classes except for the residential and multi-residential classes which will result in all other tax classes seeing an overall decrease in their tax bill for this year.

The municipality will levy and forward to the four district School Boards a total of \$253,646.00.

Recommendation:

BE IT RESOLVED THAT Council of the Town of Mattawa approve By-law 21-16 which will strike the rate of taxation for the Corporation of the Town of Mattawa for the year 2021.

Respectfully recommended

Councillor G. Thibert

THE CORPORATION OF THE TOWN OF MATTAWA

BY-LAW NUMBER 21-16

BEING a by-law to fix the tax rates and to provide for the levy and collection of municipal and education taxes for the year 2021.

WHEREAS it is deemed necessary to set the tax rates for the year 2021, and to provide accordingly for the levy and collection of the taxes required for the general purposes of the municipality in the amount of \$2,262,086.64.

AND WHEREAS it is deemed necessary to set the tax rates for year 2021, and to provide accordingly for the levy and collection of the taxes required for Provincial/Educational purposes in the amount of \$253,646.00.

AND WHEREAS the whole of the assessment on real property, business and ROW (Acres) in the Town of Mattawa, according to the 2020 assessment roll as returned and revised pursuant to the provisions of the Assessment Act, is in the amount of \$106,666,525.00 assessment and 25.17 Acres (ROW) upon which the rate of taxation for Municipal and Education purposes for the year 2021 shall be fixed and levied pursuant to the provisions of the Municipal Act, S.O. 2001, c. 25, Part VIII.

THEREFORE the Council of the Corporation of the Town of Mattawa enacts as follows:

1. There shall be levied and collected upon the whole of the assessment of real property, business and ROW (Acres) in the Town of Mattawa according to the 2020 assessment roll, as returned and revised, upon which the taxes for the year 2021 shall be levied, and upon all ratable property upon which taxes for such year may be levied, taxes in the amount of \$2,515,732.64 which amount shall be levied upon the assessments of the real property in each of the following classes at the rates shown below:

CLASS	MUN RATE	EDUCATION	TOTAL RATE
RESIDENTIAL	0.019425834797	0.001530	0.020955834797
MULTI-RES	0.027299125640	0.001530	0.028829125640
COMM - OCCUPIED	0.031034713671	0.008800	0.039834713671
COMM - EXCESS LAND/VACANT	0.021724299570	0.008800	0.030524299570
INDUSTRIAL - OCCUPIED	0.042130750507	0.008800	0.050930750507
INDUSTRIAL - EXCESS LAND/VACANT	0.027384987830	0.008800	0.036184987830
PIPELINE	0.022852552055	0.008800	0.031652552055
RAILWAY(R-O-W) - ACRES	38.89	24.78	63.67

2. That all taxes levied respectively as aforesaid and other rates payable as taxes, shall be payable into the hands of the Deputy Treasurer in accordance with the provisions of this by-law.
3. a) That all property taxes and all rates and charges, payable as taxes, included in the tax roll for the year 2021 shall be payable upon the following dates:

50% thereof on the 30th day of July, 2021

50% thereof on the 30th day of September, 2021

- b) That there shall be imposed on all installments of taxes payable and remaining unpaid on the dates specified in subsection (a), one and one quarter per cent (1.25%) per month on the first day of each calendar month which such default continues, pursuant to Section 345 Subsections 1, 2, and 3 of the Municipal Act, S. O. c. 25, as amended.
4. That the Treasurer is hereby authorized to accept part payment from time to time on account of taxes due, and to give a receipt of such part payment, provided that acceptance of any such part payment shall not affect the collection of any percentage charge imposed and collectable under sections 4(b) in respect of non-payment of any taxes or any class of taxes or any installment thereof.
5. That the Treasurer may mail or cause to be mailed to the address of the residence or place of business of each person taxed, a notice specifying the amount of taxes payable by such person and be given authority to solely use discretion in unforeseen circumstances and may allow on the full installment of taxes, a period of grace if warranted without additional penalty, on payment received after due date as mentioned in paragraph 4.
6. Notwithstanding the provisions of this by-law providing for payment of taxes or installments thereof without an additional percentage charge on or before the dates hereinbefore set forth, all taxes for the year 2021, including other rates payable as taxes, shall be deemed to have been imposed and to be due on and from the first day of January, 2021.
7. That nothing herein contained shall prevent the Treasurer from proceeding at any time with the collection of any rate, tax or assessment, or any part thereof, in accordance with the provisions of the statutes and by-laws governing the collection of taxes.
8. In the event of conflict between the provisions of this by-law and any other by-law, the provisions of this by-law shall prevail.
9. This by-law shall come into force and take effect on the day of the final passing thereof.

READ A FIRST and SECOND time, this 28th day of June, 2021.

READ A THIRD time and FINALLY PASSED this 28th day of June, 2021.

Mayor

Clerk

THE CORPORATION OF THE TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT

CHAIRPERSON: COUNCILLOR D. SARRAZIN

DEPT. HEAD: AMY LECLERC, CLERK/REVENUE SERVICES CLERK

TITLE: LEASE OF NEW XEROX ALTALINK C8155 PHOTOCOPIER

 Draft By-Law

 X Item

 Policy Recommendation

Mayor D. Backer and Members of Council:

In 2015 a new photocopier was leased for the Municipal Office through Laurentian Business Products. This lease is due to end on Monday, June 28, 2021.

Staff have been in contact with several companies that deal with leasing and selling photocopiers to municipalities. A quote was received from two companies, one being the current company we are leasing through Laurentian Business Products and the other is Digital Office Solutions.

Laurentian Business Solutions provided a quote of \$700.16 per month while Digital Office Solutions provided a quote of \$535.00 per month which is a savings of \$165.16 per month. The quote received from Digital Office Solutions is a 66 month lease option which includes delivery and installation of the equipment, all toner, parts, labour and shipping fees and onsite support with an average of a 5 hour onsite response time.

The current lease requires a payout in the amount of \$2,448.13 as per the 60 month lease contract signed in 2015 which has been included in the 2021 budget.

For these reasons the following is recommended:

Recommendation:

BE IT RESOLVED THAT Council authorizes staff to enter into a 66 month lease agreement with Digital Office Solutions for the purchase of the Xerox AltaLink C8155 Digital Colour Multifunction Printer.

Respectfully recommended,

Councillor D. Sarrazin

THE CORPORATION OF THE TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT

CHAIRPERSON: COUNCILLOR D. SARRAZIN

DEPT. HEAD: FRANCINE DESORMEAU, CAO/TREASURER

TITLE: MATTAWA & AREA COMMUNITY SAFETY & WELL-BEING PLAN

 Draft By-Law

 X Item

 Policy Recommendation

Mayor D. Backer and Members of Council:

The Town of Mattawa has been working together with the Township of Papineau-Cameron, the Municipality of Calvin and the Municipality of Mattawan to develop a joint Mattawa and Area Community Safety and Well-Being (CSWB) Plan.

Municipalities are mandated to prepare and adopt a community safety and well-being plan in collaboration with its multi-sectoral partners including polices services boards by July 1st of this year.

The purpose of the plan is to coordinate activities already happening, leverage existing resources, share best practices and identify and address and gaps in service delivery.

Once all four municipalities have formally adopted the Plan, the next step will be to create a tool kit with the assistance of the committee’s consultant, Mr. Garry Fay, of which will formulate the action plan and guide the framework for plan implementation.

For these reasons the following is recommended:

Recommendation:

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa formally adopt the attached Mattawa and Area Community Safety and Well-Being as a commitment of our communities working together for the Safety and Well-Being of our residents.

Respectfully submitted,

Councillor D. Sarrazin

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: PERSONNEL

CHAIRPERSON: COUNCILLOR G. THIBERT

DEPT. HEAD: FRANCINE DESORMEAU, CAO/TREASURER

TITLE: COLLECTIVE AGREEMENT – LOCAL 1465-01

21-17 Draft By-Law ___ Item ___ Policy Recommendation

Mayor D. Backer and Members of Council:

Council of the Corporation of the Town of Mattawa approved Resolution Number 20-65 at their regular meeting of October 14th, 2020 which stated:

“BE IT RESOLVED THAT the attached Memorandum of Settlement which resulted from the Collective Bargaining Process between the municipality and CUPE Local 1465-01 be approved and the appropriate By-law be prepared incorporating the changes into the Collective Agreement and be brought back to Council which will be in effect from January 1, 2020 until December 31, 2022.”

We are pleased to report that the Union ratified the Memorandum of Settlement on June 2, 2021 and the Collective Agreement has been prepared and reviewed by both parties and is finally now ready for formal adoption.

For these reasons the following is recommended:

Recommendation:

BE IT RESOLVED THAT the Corporation of the Town of Mattawa adopt By-Law Number 21-17 which authorizes the signing of the Collective Agreement between the municipality and CUPE Local 1465-01 for the years 2020, 2021 and 2022.

Respectfully submitted,

Councillor G. Thibert

CORPORATION OF THE TOWN OF MATTAWA

BY-LAW NUMBER 21-17

WHEREAS The Corporation of the Town of Mattawa appointed a Collective Bargaining Negotiating Committee to meet with representatives of CUPE 1465-01 for the purpose of negotiating a Collective Agreement.

AND WHEREAS a Memorandum of Settlement was arrived at by both parties on October 8, 2020.

AND WHEREAS Resolution Number 20-65 was adopted October 14, 2020 to approve the Collective Bargaining Negotiation Committee's recommendation of a three-year contract effective January 1, 2020 to December 31, 2022 by Memorandum of Settlement.

NOW THEREFORE the Council of the Corporation of the Town of Mattawa enacts as follows:

1. THAT the CUPE Local 1465-01 Collective Agreement for the term of January 1, 2020 to December 31, 2022 forms part of this By-law and is known hereto as Appendix "A".
2. THAT the Mayor and Clerk are authorized to sign this By-law authorizing the signing of the CUPE Local 1465-01 Collective Agreement for the years 2020, 2021 and 2022.
3. THAT the Mayor and CAO/Treasurer are authorized to execute the CUPE Local 1465-01 Collective Agreement, Appendix "A" on behalf of the Corporation of the Town of Mattawa.

READ A FIRST and SECOND time this 28th day of June, 2021.

READ A THIRD time and FINALLY PASSED this 28th day of June, 2021.

Mayor

Clerk