



**THE CORPORATION OF THE  
TOWN OF MATTAWA**

**AGENDA**

**REGULAR MEETING OF COUNCIL  
MONDAY, JUNE 14<sup>TH</sup>, 2021  
7:00 P.M.**

**DR. S. F. MONESTIME MUNICIPAL  
COUNCIL CHAMBERS  
160 WATER STREET  
MATTAWA, ONTARIO**

**TELECONFERENCE TOLL FREE # 1-833-311-4101  
ACCESS CODE: 146 631 5892**

**THE CORPORATION OF THE TOWN OF MATTAWA**  
**A G E N D A**  
**DR. S. F. MONESTIME MUNICIPAL COUNCIL CHAMBERS**  
**160 WATER STREET**  
**MATTAWA, ONTARIO**  
**TELECONFERENCE TOLL FREE # 1-833-311-4101**  
**ACCESS CODE: 146 631 5892**  
**MONDAY, JUNE 14<sup>TH</sup>, 2021 @ 7:00 P.M.**

- 1. Call to Order**
- 2. Disclosure of Pecuniary Interest and Nature Thereof**
- 3. Petitions & Delegations**
- 4. Correspondence**
  - 4.1 Affordable Seniors Housing Committee – Re: Meeting Agenda of June 2<sup>nd</sup>,2021  
Social & Family Services Committee – Clerk
  - 4.2 Mr. Craig Baird – Re: Town Sponsorship for a Podcast Episode Information  
Recreation, Tourism & Special Projects Committee – Recreation & Facilities Services  
Manager
  - 4.3 Mr. Danny Moore – Re: Letter of Request Concerning 2019 Flood  
General Government Committee – Clerk
  - 4.4 Northern School of Medicine– Re: NOSM to Become First Stand-Alone Medical University  
in Canada  
Health Services Committee – Clerk
  - 4.5 FONOM - Re: Transition of Blue Box Program  
Environmental Services Committee - Clerk
  - 4.6 AMO – Re: Blue Box Regulation Released, Province Easing Restrictions on Long-Term  
Care  
General Government Committee – Clerk
  - 4.7 Ms. Keisha Michaud – Re: New Positions of Members on the John Dixon Public Library  
Board  
Library Committee – Clerk
  - 4.8 AMO – Re: Stay at Home Orders to Expire COVID-19 Restrictions Still in Place  
Health Services Committee – Clerk
  - 4.9 Town of Halton Hills – Re: Resolution for Local Planning Appeal Tribunal  
Planning & Development Services Committee – Clerk

**Monday June 14, 2021**

**Correspondence – Cont'd**

- 4.10 Mr. Mark Peplinkskie – Re: Request for Eight Foot Fence  
Building Department Committee – Chief Building Official
- 4.11 Expertise for Municipalities – Re: Town of Mattawa Annual Integrity Commissioner Report  
General Government Committee – Clerk
- 4.12 City of North Bay – Re: Resolution of Support for Near North Landlords  
General Government Committee – Clerk
- 4.13 E.s.c Elisabeth – Bruyere – Re: Request for Bursary for 2021  
Recreation, Tourism & Special Projects Committee – Recreation & Facilities Services  
Manager
- 4.14 AMO – Re: New Provincial COVID-19 plan  
Health Services Committee – Clerk
- 4.15 MNDM – Re: Natural Gas Expansion Program  
General Government - Clerk
- 4.16 MNRF – Re: Review of Draft Forest Management Plan- Ottawa Valley Forest 2021-2031  
Environmental Services Committee - Clerk
- 4.17 The Municipality of Calvin – Re: Resolution for OPP Detachment Board Composition  
Protection to Persons & Property Committee – Clerk
- 4.18 The Municipality of Calvin– Re: Resolution for Community Safety & Well-Being Plan  
Toolkit  
General Government Committee - Clerk
- 4.19 The Municipality of Calvin – Re: Support Resolution for Additional Levels of Lottery  
Licence  
General Government Committee – Clerk
- 4.20 Township of Papineau-Cameron – Re: Resolution for OPP Detachment Board Composition  
General Government Committee – Clerk
- 4.21 The Municipality of Calvin – Re: Resolution for Joint & Several Liability  
General Government Committee – Clerk
- 4.22 The Municipality of Calvin – Re: Support for Dead End Road School Bus Drop Off  
Protection to Persons & Property Committee – Clerk
- 4.23 Township of Papineau-Cameron – Re: Resolution of Commitment to Community Safety &  
Well-Bring Plan  
General Government Committee – Clerk

## **Monday June 14, 2021**

### **Correspondence – Cont'd**

- 4.24 Perth County – Re: Domestic COVID-19 Vaccine Production & Capacity Health Services Committee – Clerk
- 4.25 Township of Calvin – Re: Resolution for OPP Detachment Board Composition Protection to Persons & Property Committee - Clerk
- 4.26 The Township of Papineau-Cameron – Re: 2019 Landfill Expense Charge Environmental Services Committee – Clerk
- 4.27 NBPSDHU – Re: Minutes of May 27,2021 Meeting Health Services Committee – Clerk
- 4.28 DNSSAB – Re: Regular Board Meeting Minutes of April 28, 2021 Social & Family Services Committee – Clerk
- 4.29 Regional Municipality of York – Re: Resolution for COVID-19 “Provincial Roadmap to Reopen” General Government Committee – Clerk
- 4.30 Mr. Regan Frankcom – Re: Development of Property on Donald St Planning & Development Services Committee – Clerk
- 4.31 VMUTS – Re: Request for Sponsorship for Fundraising Finance Committee - Treasurer
- 4.32 Mr. Nick Jackson, Beavertails Pastry – Re: Request for Vendor Oppourtunity By-Law Department – By-Law Officer

### **5. Questions/Comments (public & Council) about the Content of the Agenda**

### **6. Municipal Report Number 850**

- **Minutes of Previous Meeting (s)**
- **Presentation of By-laws/Resolutions**
- **Adoption of Report**

### **7. Committee Reports**

#### **Information/Action Item Reports**

- 7.1 Francine Desormeau, CAO/Treasurer – Re: Change Order – Affordable Seniors Housing Project - Report # 2021-75R
- 7.2 Renee-Anne Paquette, Recreation & Facilities Service Manager – Re: Voyageur Multi-Use Trail System 5 Year Financial Plan– Report # 2021-76R

**Departmental Activity Reports -**

7.3 Francine Desormeau, CAO/Treasurer – Re: Update to Ongoing Activities in Finance & Personnel Committee & Environmental Services Committee – Report # 2021-77R

7.4 Francine Desormeau, CAO/Treasurer – Re: Update to Ongoing Activities in General Government Committee & Planning Department Services Committee – Report # 2021-78R

**8. Questions Period**

**9. New/Old Business**

9.1 Landfill Tender Results

**10. 2/3 (Special Resolutions – not previously circulated)**

**11. In Camera (Closed)**

11.1 Personnel Matters

11.2 Legal Matters

11.3 Mattawa Landfill Site

**12. Return to Regular Session**

**13. Adjournment**

Monday, June 14<sup>th</sup>, 2021

Members of Council,

Attached please find Municipal Report Number 850 for consideration by Council.

Respectfully submitted

Amy Leclerc  
Clerk

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**INDEX**

<b><u>ITEM</u></b>	<b><u>PAGE</u></b>
<b>ADOPTION OF MINUTES</b>	<b>118</b>
<b>2020 AUDITED FINANCIAL STATEMENTS</b>	<b>119</b>
<b>CHANGE OF START TIME FOR UPCOMING SPECIAL MEETING</b>	<b>120</b>
<b>REQUEST FOR EIGHT FOOT HIGH FENCE IN FRONT SIDE YARD OF PROPERTY</b>	<b>121</b>
<b>WOOD, FIBRE AND BRUSH PILE GRINDING AT LANDFILL SITE</b>	<b>122</b>

**THE CORPORATION TOWN OF MATTAWA**

**COMMITTEE: GENERAL GOVERNMENT**

**CHAIRPERSON: COUNCILLOR D. SARRAZIN**

**DEPT. HEAD: AMY LECLERC, CLERK/REVENUE SERVICES CLERK**

**TITLE: ADOPTION OF THE MINUTES**

Draft By-Law

Item

Policy Recommendation

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**Mayor D. Backer and Members of Council:**

**BE IT RESOLVED THAT** the minutes of the Regular Meeting of Monday, May 25<sup>th</sup>, 2021, the Closed Meeting of Monday, May 25<sup>th</sup>, 2021, the Special Meeting of Thursday, May 27<sup>th</sup>, 2021, the Committee of the Whole Meeting of Monday, June 7<sup>th</sup>, 2021 and the Committee of the Whole Meeting of Tuesday, June 8<sup>th</sup>, 2021 be adopted as circulated.

Respectfully submitted,

Councillor D. Sarrazin

## THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the regular meeting of Council held Monday, May 25th, 2021 at 7:00 p.m. via videoconference due to the COVID-19 Pandemic. The meeting was also available via teleconference and streamed live via Town of Mattawa Facebook Page.

Council Present: Mayor D. Backer  
Councillor D. Sarrazin\*\*  
Councillor G. Larose  
Councillor G. Thibert  
Councillor L. Ross  
Councillor R. Jones

Council Absent: Councillor L. Mick

Staff Present: Francine Desormeau, CAO/Treasurer  
Amy Leclerc, Clerk/Revenue Services Clerk  
Brittany Belanger, Executive Assistant  
Paul Lafreniere, Interim Fire Chief  
Renee Paquette, Recreation & Facilities Services Manager  
Wayne Chaput, Chief Building Official/By-Law Officer  
Barry Jackson, Public Works Supervisor

Staff Absent: None

<p>*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.</p>
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1. Meeting Called to Order at 7:00 p.m.

\*Councillor D. Sarrazin arrived at 7:02 p.m. after meeting was called to order.

2. Disclosures of Pecuniary Interest and Nature Thereof

3. Petitions & Delegations

3.1 Ms. Jessica Dion of Baker Tilly SNT presented Council with the 2020 Municipal Financial Statements

4. Correspondence

5. Questions/Comments about the Content of the Agenda – None

6. Municipal Report Number 849



Page No. 106

**BE IT RESOLVED THAT** the minutes of the Regular Meeting of Monday, May 10<sup>th</sup>, 2021, the Closed Meeting of Monday, May 10<sup>th</sup>, 2021 and the Committee of the Whole Meeting of Monday, May 17<sup>th</sup>, 2021 be adopted as circulated.

Carried

Page 107

**BE IT RESOLVED THAT** the Council of the Town of Mattawa appoints Ms. Noella Burke as Member at Large to the Affordable Senior Housing Committee.

Carried

Page No. 108

**BE IT RESOLVED THAT** the disbursements for the month of April 2021 in the amount of \$726,816.76 be adopted as submitted.

Carried

Resolution Number 21-42

Moved by Councillor L Ross

Seconded by Councillor G Thibert

**BE IT RESOLVED THAT** the Municipal Report Number 849 be adopted.

Carried

7. Committee Reports

Information/Action Item Reports

7.1 Renee-Anne Paquette, Recreation & Facilities Services Manager– Re: Marina Project - Report # 2021-70R

7.2 Amy Leclerc, Clerk/Revenue Services Clerk – Re: OPP Detachment Board Framework – Report # 2021-71R

7.3 Wayne Chaput, By-Law Enforcement Officer – Re: Jake Breaks By-Law – Report # 2021-72R

Departmental Activity Reports

7.4 Wayne Chaput, By-Law Enforcement Officer – Re: Activity Update in Building, By-Law, Property & Animal Control Department – Report # 2021-73R

8. Questions from the Floor

A ratepayer requested clarification on the municipality providing municipal property for a business owner.

9. New/Old Business

10. 2/3 (Special Resolutions – not previously circulated)

10.1 OPP Detachment Framework

Resolution Number 21-43

Moved by Councillor D. Sarrazin

Seconded by Councillor L. Ross

***BE IT RESOLVED THAT*** Council of the Corporation of the Town of Mattawa support a proposal for the OPP Detachment Board Framework with Option 1 being Group A: Mattawa, Mattawan, Papineau-Cameron, Calvin and Bonfield, Group B: East Ferris, Chisholm, Powassan and Nipissing.

***AND IT BE FURTHER RESOLVED THAT*** Council authorize staff to submit the proposal to the Office of the Solicitor General digital form by the deadline of Monday, June 7<sup>th</sup>, 2021.

Carried

Resolution Number 21-43

Moved by Councillor D. Sarrazin

Seconded by Councillor L. Ross

***BE IT RESOLVED THAT*** Council of the Corporation of the Town of Mattawa begin the Special Meeting of Council on Thursday May 27<sup>th</sup>, 2021 at 6:00 p.m.

Carried

11. In Camera (Closed) Session

11.1 Personnel Matter

Resolution Number 21-45

Moved by Councillor L. Ross

Seconded by Councillor G Thibert

***BE IT RESOLVED THAT*** this Committee proceed in Camera in order to address a matter pertaining to:

*b) personal matters about an identifiable individual, including municipal or local board*

Carried

12. Return to Regular Session

Resolution Number 21-46

Moved by Councillor L. Ross

Seconded by Councillor R. Jones

***BE IT RESOLVED THAT*** the regular meeting of council reconvene at 8:16 p.m.

Carried

Mayor Backer stated the In Camera session was to discuss a personnel matter.

13. Adjournment

The regular meeting of Council Monday, May 25<sup>th</sup>, 2021 adjourned at 8:16 p.m.

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Mayor

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Clerk

## THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the Closed Meeting session of Council held Monday, May 25<sup>th</sup>, 2021 at 8:10 p.m. via videoconference.

Council Present: Mayor D. Backer  
Councillors D. Sarrazin, G. Larose, G. Thibert, L. Ross, R. Jones

Council Absent: Councillor L. Mick

Staff Present: Francine Desormeau, CAO/Treasurer  
Amy Leclerc, Clerk/Revenue Services Clerk

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The meeting was held under the Municipal Act, 2001, S.O. 2001, c.25 Section 239 (2)(b).

Topics for discussion:

1. Under Section 239 (2) of the Municipal Act – b) personal matters about an identifiable individual, including municipal or local board employees.

- See Regular Meeting Resolution: 21-45 and 21-46

The closed meeting session adjourned at 8:16 p.m.

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Mayor

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Clerk

## THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the special meeting of Council held Thursday, May 27<sup>th</sup>, 2021 at 6:00 p.m. via video conference. The meeting was also available via teleconference and streamed live via Town of Mattawa Facebook Page.

Council Present: Mayor D. Backer  
Councillor D. Sarrazin  
Councillor G. Larose  
Councillor G. Thibert  
Councillor L. Ross  
Councillor R. Jones

Council Absent: Councillor L. Mick

Staff Present: Francine Desormeau, CAO/Clerk/Treasurer  
Amy Leclerc, Executive Assistant/Deputy-Clerk  
Wayne Chaput, Chief Building Official/By-Law Officer  
Paul Lafreniere, Fire Chief (Interim)  
Barry Jackson, Public Works Supervisor  
Renee-Anne Paquette, Recreation & Facilities Services Manager

Staff Absent: None

<p>*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.</p>
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1. Meeting Called to Order at 6:00 p.m.
2. Disclosure of Pecuniary Interest and Nature Thereof
3. Committee Reports / Discussions:
  - 3.1 Turcotte Chip Stand Location
4. Presentation of By-laws/Resolutions/2/3 Special Resolutions

Item Number 3.1

***BE IT RESOLVED THAT*** Council of the Town of Mattawa authorize Turcotte's Chip Stand to temporarily operate a refreshment vehicle on municipal property; more specifically the east side of Bangs Street parking lot being (3) parking spaces subject to ALL of the following conditions being met:

1. Apply and be approved for a Refreshment Vehicle Licence in accordance with By-law 09-14.
2. Items #3, 4 and #10 of Refreshment Vehicle By-law 09-14 are hereby temporarily waived.
3. Liability Insurance Certificate at a minimum of \$2,000,000.00 naming the Town of Mattawa as an additional insured.
4. Erect fencing and secure area at own cost to ensure safety of its patrons and pedestrian and vehicular traffic at all times.
5. That the walkway portion of the sidewalk, crosswalk,, roadway or fire hydrant shall not be obstructed at any time.
6. Is responsible for ensuring that the site is kept clean, tidy and free of litter during and immediately following daily hours of operation.
7. Be permitted to use the subject area from June 1<sup>st</sup> until October 31, 2021.
8. Exit the subject area no later than October 31<sup>st</sup>, 2021 at 5:00 p.m.

Carried – Recorded vote on Item Number 3.1 and the vote was as follows:  
For: Mayor Backer, Councillors Sarrazin, Larose, Ross, Jones  
Against: Councillor Thibert

5. In Camera (Closed Session) - None
6. Return to Regular Session
7. Adjournment

The special meeting of Council Thursday, May 27<sup>th</sup>, 2021 adjourned at 6:39 p.m.

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Mayor

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Clerk

## THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the Committee of the Whole Meeting of Council held Monday, June 7<sup>th</sup>, 2021 at 7:00 p.m. in the S. F. Monestime Municipal Council Chambers. The meeting was also available via teleconference and streamed live via Town of Mattawa Facebook Page.

Council Present: Mayor D. Backer  
Councillor D. Sarrazin  
Councillor G. Larose\*\*  
Councillor G. Thibert\*\*  
Councillor L. Ross  
Councillor R. Jones

Council Absent: Councillor L. Mick

Staff Present: Francine Desormeau, CAO/Treasurer  
Amy Leclerc, Clerk/ Revenue Services Clerk  
Wayne Chaput, Chief Building Official/By-Law Officer  
Renee-Anne Paquette, Recreation & Facilities Services Manager  
Paul Lafreniere, Fire Chief (Interim)

Staff Absent: None

<p>*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.</p>
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1. Meeting Called to Order at 7:00 p.m.
2. Disclosure of Pecuniary Interest and Nature Thereof – None
3. Committee Reports / Discussions:
  - 3.1 The purpose of the meetings will be to review the 2021 municipal budget estimates.

\*Councillor G. Larose arrived during the presentation of the By-law/Building Department budget.

- By-Law/Building Department
  - Fire Department
  - Recreation Department & ICIP Green and Inclusive Community Buildings Funding
4. 2/3 (Special Resolutions – not previously circulated) – None
  5. In Camera (Closed Session) – None
  6. Return to Regular Session

7. Adjournment

The committee of the whole meeting of Council Monday, June 7<sup>th</sup>, 2021 adjourned at 9:38 p.m.

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Mayor

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Clerk



## THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the Committee of the Whole Meeting of Council held Tuesday, June 8<sup>th</sup>, 2021 at 7:00 p.m. in the S. F. Monestime Municipal Council Chambers. The meeting was also available via teleconference and streamed live via Town of Mattawa Facebook Page.

Council Present: Mayor D. Backer  
Councillor D. Sarrazin  
Councillor G. Larose  
Councillor G. Thibert  
Councillor L. Ross  
Councillor R. Jones

Council Absent: Councillor L. Mick

Staff Present: Francine Desormeau, CAO/Treasurer  
Amy Leclerc, Clerk/ Revenue Services Clerk  
Barry Jackson, Public Works Supervisor

Staff Absent: None

\*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

1. Meeting Called to Order at 7:00 p.m.
2. Disclosure of Pecuniary Interest and Nature Thereof – None
3. Committee Reports / Discussions:
  - 3.1 The purpose of the meetings will be to review the 2021 municipal budget estimates.
    - Public Works Department
    - Environmental Services Department
    - General Government & Planning Department (Includes Capital Projects)
4. 2/3 (Special Resolutions – not previously circulated) – None
5. In Camera (Closed Session) – None
6. Return to Regular Session
7. Adjournment

The committee of the whole meeting of Council Tuesday, June 8<sup>th</sup>, 2021 adjourned at 9:48 p.m.

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Mayor

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Clerk

**THE CORPORATION TOWN OF MATTAWA**

**COMMITTEE:** FINANCE

**CHAIRPERSON:** COUNCILLOR G. THIBERT

**DEPT. HEAD:** FRANCINE DESORMEAU, CAO/TREASURER

**TITLE:** 2020 AUDITED FINANCIAL STATEMENTS

Draft By-Law

Item

Policy Recommendation

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**Mayor D. Backer and Members of Council:**

Ms. Jessica Dion of Bakertilly presented Council with the 2020 Consolidated Financial Statements at the Regular Meeting of May 25, 2021.

Ms. Dion also presented Council with a Comparative Analysis document which detailed budget estimates to actual revenues and expenses and provided Council with a comprehensive overview of 2020 financials and the municipality's financial position as of December 31, 2020.

**Recommendation:**

**BE IT RESOLVED THAT** Council of the Corporation of the Town of Mattawa formally adopt the 2020 Consolidated Financial Statements as submitted by the municipal auditing firm, Bakertilly.

Respectfully recommended,

Councillor G. Thibert

**THE CORPORATION OF THE TOWN OF MATTAWA**

**COMMITTEE: GENERAL GOVERNMENT**

**CHAIRPERSON: COUNCILLOR D. SARRAZIN**

**DEPT. HEAD: AMY LECLERC, CLERK/REVENUE SERVICES CLERK**

**TITLE: CHANGE OF START TIME FOR UPCOMING SPECIAL MEETING**

     Draft By-Law

  X   Item

     Policy Recommendation

**Mayor D. Backer and Members of Council:**

A Special Meeting of Council is scheduled for Monday, June 21<sup>st</sup>, 2021 to finalize the budget deliberations.

This meeting is scheduled to begin at 6:00 p.m. as in past years so members of the public may request information or clarification before finalizing the budget process.

Procedure By-law 11-08 states in Section 7 that meetings of Council are normally to start at 7:00 p.m. and in order to change the time a resolution of Council is required.

**Recommendation:**

**BE IT RESOLVED THAT** Council authorizes the Special meeting of Monday, June 14<sup>th</sup>, 2021 to begin at 6:00 p.m.

Respectfully recommended,

Councillor D. Sarrazin

**THE CORPORATION TOWN OF MATTAWA**

**COMMITTEE: BY-LAW & BUILDING DEPARTMENT**

**CHAIRPERSON: COUNCILLOR L. MICK**

**DEPT. HEAD: WAYNE CHAPUT, CHIEF BUILDING OFFICIAL**

**TITLE: REQUEST FOR EIGHT FOOT HIGH FENCE IN FRONT SIDE YARD OF PROPERTY**

       Draft By-law                        X   Item                             Policy Recommendation

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**Mayor D. Backer and Members of Council:**

The property owner of 134 Water Street is applying to the municipality to build a fence and wants to build two fifteen-foot sections eight feet high, one at the north side of house and one at the front north side of the property. The letter of request was received June 01, 2021 (Correspondence # 4.10 of this agenda).

Fence By-Law # 93-35, Section 7 (b) (i) as amended does not permit a fence to be constructed higher than four feet in the front yard for a residential property. Because the fence is considered front side yard and will be replacing the cedar trees that are already close to eight feet in height it will not change the appearance or interfere with any sight lines.

The reason for the request is privacy.

The Fence By-Law permits Council to make exceptions to the height requirements. In the past Council has granted similar requests.

For these reasons, the following is recommended:

**Recommendation:**

**BE IT RESOLVED THAT** the Council of the Corporation of the Town of Mattawa authorizes the Building Department to issue a permit for two fifteen-foot sections of eight foot high fence, one at the north side of house and one at the front north side of the property known as 134 Water Street.

Respectfully submitted,

Councillor L. Mick

**THE CORPORATION OF THE TOWN OF MATTAWA**

**COMMITTEE: ENVIRONMENTAL SERVICES**

**CHAIRPERSON: COUNCILLOR G. THIBERT**

**DEPT. HEAD: BARRY JACKSON, PUBLIC WORKS SUPERVISOR**

**TITLE: WOOD, FIBRE AND BRUSH PILE GRINDING AT LANDFILL SITE**

     Draft By-Law

  X   Item

     Policy Recommendation

**Mayor D. Backer and Members of Council:**

The Landfill Site is once again in need of chipping and grinding the wood, fibre and brush pile.

This practice has been done for the past three years with the chipped and grinded material being utilized back into the landfill as cover for our piles.

The attached Wood, Brush and Fibre Piles Chipping and Shredding Contract tender will be issued to a list of contractors that specialize in this type of work and also posted on our municipal website.

For these reasons it is recommended:

**Recommendation:**

**BE IT RESOLVED THAT** Council of the Corporation of the Town of Mattawa authorize staff to issue the Wood, Brush and Fibre Piles Chipping and Shredding Contract.

Respectfully submitted,

Councillor G. Thibert