



**THE CORPORATION OF THE
TOWN OF MATTAWA**

AGENDA

**REGULAR MEETING OF COUNCIL
TUESDAY, MAY 25TH, 2021
7:00 P.M.**

**VIA ELECTRONIC MEETING
(TELECONFERENCE) DUE TO COVID-19
PROVINCIALY DECLARED
EMERGENCY
MATTAWA, ONTARIO**

**TELECONFERENCE TOLL FREE # 1-833-311-4101
ACCESS CODE: 187 018 1149**

THE CORPORATION OF THE TOWN OF MATTAWA
A G E N D A
VIA ELECTRONIC MEETING (TELECONFERENCE) DUE TO COVID-19
PROVINCIALY DECLARED EMERGENCY
MATTAWA, ONTARIO
TELECONFERENCE TOLL FREE # 1-833-311-4101
ACCESS CODE: 187 018 1149
TUESDAY, MAY 25TH, 2021 @ 7:00 P.M.

1. Call to Order

2. Disclosure of Pecuniary Interest and Nature Thereof

3. Petitions & Delegations

- 3.1 Mr. Daniel Longlade & Ms. Jessica Dion of Baker Tilly SNT – Re: Presenting the Town of Mattawa 2020 Municipal Financial Statements

4. Correspondence

- 4.1 Mr. James Hunton, Jp2g Consultants Inc. – Re: Green and Inclusive Community Building Program Application
Planning & Development Services Committee – Clerk
- 4.2 Mr. Danny Turcotte – Re: Turcotte’s Chip Stand Location
General Government Committee – Clerk
- 4.3 Community Living Mattawa – Re: Annual General Meeting on Thursday June 17th, 2021
Social & Family Services Committee- Clerk
- 4.4 FONOM – Re: Conference Updates for May 18th, 2021
General Government Committee – Clerk
- 4.5 Municipality of McKellar - Re: Resolution for Consideration of Tax Breaks on 2020 CERB Payments
Finance Committee – Treasurer
- 4.6 Jason MacLennan – Re: North Bay Pride Sponsorship 2021 Package Request
Finance Committee – Treasurer
- 4.7 Mr. Lucille Zeus – Re: Municipal Tax Rates Vs. MPAC Assessment
Finance Committee – Treasurer
- 4.8 FONOM – Re: FONOM Updates of May 14th, 2021 Board Meeting
General Government Committee-Clerk
- 4.9 NBMCA – Re: Meeting Minutes of March 24th, 2021 & February 24th, 2021
Conservation Authority Committee – Clerk

Tuesday, May 25, 2021
Correspondence – Cont'd

- 4.10 Municipality of West Elgin– Re: Resolution of Support for Phragmites Environmental Services Committee – Clerk
- 4.11 Municipality of Mattawan– Re: Community Safety & Well-Being Resolutions of Support Protection to Persons & Property Committee – Clerk
- 4.12 Mattawa & Area Police Services Board – Re: OPP Detachment Board Framework Protections to Persons & Property Committee - Clerk
- 4.13 Municipality of Plympton-Wyoming – Re: Support Resolution for Outdoor Recreations Activities Recreation, Tourism & Special Projects Committee – Recreation Facilities & Service Manager
- 4.14 MECP – Re: Regulatory Proposals under the Conservation Authorities Act Conservations Authority Committee – Clerk
- 4.15 MHSTCI – Re: Ontario Volunteer Service Award - 2021 Senior of the Year Award General Government Committee - Clerk
- 4.16 Township of Burpee & Mills– Re: Support for 988, 3-Digit Suicide & Crisis Prevention Hotline Health Services Committee – Clerk
- 4.17 AMO – Re: Loomex Training Learning Through Crisis General Government Committee – Clerk
- 4.18 Municipality of Chatham-Kent – Re: Resolution for Change to Municipal Freedom of Information & Protection of Privacy Act General Government Committee - Clerk
- 4.19 Municipality of Chatham-Kent – Re: Support Resolution of Cannabis Licensing and Enforcement By-Law Department Committee – By-Law Officer
- 4.20 Municipality of Calvin – Re: Support Resolution No 2021-097 for Carbon Tax on Primary Agriculture Procedures General Government Committee – Clerk
- 4.21 OCWA – Re: Town of Mattawa Water & Wastewater Systems Quarterly Operations Report Environmental Services Committee – Clerk
- 4.22 Municipality of Grey Highlands – Re: Support for 988, 3-Digit Crisis & Suicide Prevention Hotline Health Services Committee – Clerk

Tuesday, May 25, 2021
Correspondence – Cont'd

- 4.23 FONOM – Re: Annual Report and General Meeting Package
General Government – Clerk
- 4.24 MNRF – Re: Comments Requested for Draft Forest Biomass Action Plan
Environmental Services Committee – Clerk
- 4.25 MECP – Re: 2021 Enhanced Ontario Community Environmental Fund Call for Proposal
Environmental Services – Clerk
- 4.26 RPRA – Re: May Newsletter
Environmental Services Committee – Clerk
- 4.27 F.J. McElligott Secondary School – Re: Request for 2021 Graduating Class Bursary
Recreation, Tourism & Special Projects Committee – Recreation & Facilities Services
Manager
- 4.28 Municipality of Aurora – Re: Support for 988, 3-Digit Crisis & Suicide Prevention
Hotline
Health Services Committee – Clerk
- 4.29 Municipality of Perth – Re: Provincial Hospital Funding of Major Capital Equipment
Finance Committee – Treasurer

5. Questions/Comments (public & Council) about the Content of the Agenda

6. Municipal Report Number 849

- Minutes of Previous Meeting (s)
- Presentation of By-laws/Resolutions
- Adoption of Report

7. Committee Reports

Information/Action Item Reports

- 7.1 Renee-Anne Paquette, Recreation & Facilities Services Manager– Re: Marina Project -
Report # 2021-70R
- 7.2 Amy Leclerc, Clerk/Revenue Services Clerk – Re: OPP Detachment Board Framework –
Report # 2021-71R
- 7.3 Wayne Chaput, By-Law Enforcement Officer – Re: Jake Breaks By-Law – Report # 2021-
72R

Departmental Activity Reports -

- 7.4 Wayne Chaput, By-Law Enforcement Officer – Re: Activity Update in Building, By-Law,
Property & Animal Control Department – Report # 2021-73R

8. Questions Period

- 9. New/Old Business**
- 10. 2/3 (Special Resolutions – not previously circulated)**
 - 10.1 OPP Detachment Board Framework
- 11. In Camera (Closed)**
 - 11.1 Personnel Matter
- 12. Return to Regular Session**
- 13. Adjournment**

Tuesday, May 25th, 2021

Members of Council,

Attached please find Municipal Report Number 849 for consideration by Council.

Respectfully submitted

Amy Leclerc
Clerk

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THE CORPORATION TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT

CHAIRPERSON: COUNCILLOR D. SARRAZIN

DEPT. HEAD: AMY LECLERC, MUNICIPAL CLERK

TITLE: ADOPTION OF THE MINUTES

Draft By-Law

Item

Policy Recommendation

Mayor D. Backer and Members of Council:

BE IT RESOLVED THAT the minutes of the Regular Meeting of Monday, May 10th, 2021, the Closed Meeting of Monday, May 10th, 2021 and the Committee of the Whole Meeting of Monday, May 17th, 2021 be adopted as circulated.

Respectfully submitted,

Councillor D. Sarrazin

THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the regular meeting of Council held Monday, May 10th, 2021 at 7:00 p.m. via videoconference due to the COVID-19 Pandemic. The meeting was also available via teleconference and streamed live via Town of Mattawa Facebook Page.

Council Present: Mayor D. Backer
Councillor D. Sarrazin
Councillor G. Larose
Councillor G. Thibert
Councillor L. Mick
Councillor L. Ross
Councillor R. Jones

Council Absent: None

Staff Present: Francine Desormeau, CAO/Treasurer
Amy Leclerc, Clerk/Revenue Services Clerk
Paul Lafreniere, Interim Fire Chief
Renee Paquette, Recreation & Facilities Services Manager
Wayne Chaput, Chief Building Official/By-Law Officer
Barry Jackson, Public Works Supervisor

Staff Absent: None

*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

1. Meeting Called to Order at 7:00 p.m.
2. Disclosures of Pecuniary Interest and Nature Thereof
3. Petitions & Delegations
 - 3.1 Mr. Patrick O'Hare made a presentation to Council requesting an air brake by-law be implemented within town limits.
4. Correspondence
5. Questions/Comments about the Content of the Agenda – None
6. Municipal Report Number 848

Page No.95

BE IT RESOLVED THAT the minutes of the Regular Meeting of Monday, April 26th, 2021, the Committee of the Whole Meeting of Monday, May 3rd, 2021 and the Closed Meeting of Monday, May 3rd, 2021 be adopted as circulated.

Carried

Page 96

BE IT RESOLVED THAT Council of the Town of Mattawa approve the Landfill Site Operations Tender and authorize the Tender to be circulated to local and area contracting companies and the town website.

Carried

Page No. 97

BE IT RESOLVED THAT Council of the Town of Mattawa accepts the 2021 Municipal Insurance Program for the policy term of May 16, 2021 to May 16, 2022 as submitted by Brokerlink at a total overall cost of **\$110,206.00** plus applicable taxes.

Carried

Page No. 98

BE IT RESOLVED THAT Council of the Town of Mattawa approve the creation of the Ad Hoc Website Design Committee which will consist of the following committee members: Councillor Sarrazin, Councillor Larose, Councillor Mick, Francine Desormeau CAO/Treasurer, Amy Leclerc Clerk and Renee-Anne Paquette Recreation & Facilities Services Manager.

Carried

Page No. 99

WHEREAS the Federal government has passed a motion to adopt 988, a National three-digit suicide and crisis hotline;

AND WHEREAS the ongoing COVID-19 pandemic has increased the demand for suicide prevention services by 200%;

AND WHEREAS existing suicide prevention hotlines require the user to remember a 10-digit number and go through directories or be placed on hold;

AND WHEREAS in 2022 the United States will have in place a national 988 crisis hotline;

AND WHEREAS the Town of Mattawa recognized that it is a significant and important initiative to ensure critical barriers are removed to those in crisis and seeking help;

THEREFORE BE IT RESOLVED THAT the Corporation of the Town of Mattawa endorses this 988 crisis line initiative;

AND BE IT FURTHER RESOLVED THAT this motion be forwarded to the Honourable Patty Hajdu, Federal Minister of Health, Mr. Anthony Rota, MP of Nipissing-Timiskaming, Mr. Vic Fedeli, MPP of Nipissing, the Canadian Radio-television and Telecommunications (CTRC) and Association of Municipalities Ontario.

Carried

Resolution Number 21-38

Moved by Councillor L. Mick

Seconded by Councillor R. Jones

BE IT RESOLVED THAT the Municipal Report Number 848 be adopted.

Carried

7. Committee Reports

Information/Action Item Reports

- 7.1 Francine Desormeau, CAO/Treasurer – Re: Asset Management Plan Update – Report # 2021-57R
- 7.2 Paul Lafreniere, Interim Fire Chief – Re: Fire Hall Repairs– Report # 2021-58R
- 7.3 Paul Lafreniere, Interim Fire Chief – Re: Ministry of Labour Inspection – Report # 2021-59R
- 7.4 Amy Leclerc, Clerk/Revenue Services Clerk - Re: Integrity Commissioner Renewal Options - Report # 2021-60R

Departmental Activity Reports

- 7.5 Francine Desormeau, CAO/Clerk/Treasurer – Re: Update to Ongoing Activities in Finance & Environmental Services – Report # 2021-61R
- 7.6 Francine Desormeau, CAO/Clerk/Treasurer – Re: Update to Ongoing Activities in General Government & Planning & Development Services – Report # 2021-62R
- 7.7 Renee- Anne Paquette, Recreation & Facilities Services Manager– Re: Activity Update in Recreation Department - Report # 2021-63R
- 7.8 Wayne Chaput, By-Law Enforcement Officer – Re: Activity Update in Building, By-Law, Property & Animal Control Department – Report # 2021-64R

8. Questions from the Floor – None

9. New/Old Business

10. 2/3 (Special Resolutions – not previously circulated)

Resolution Number 21-39

Moved by Councillor L. Ross

Seconded by Councillor L. Mick

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa authorize an additional \$10,000.00 for the purchase of materials at Wilson's Home Hardware to complete the remedial repairs to the Waterfront Docks.

Carried

11. In Camera (Closed) Session

11.1 Personnel Matter

11.2 Litigation Matters

11.3 Information explicitly supplied in confidence

Resolution Number 21-40

Moved by Councillor G Thibert

Seconded by Councillor G Larose

BE IT RESOLVED THAT this Committee proceed in Camera in order to address a matter pertaining to:

b) *personal matters about an identifiable individual, including municipal or local board employees; and*

e) *litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; and*

f) *advice that is subject to solicitor-client privilege, including communications necessary for that purpose; and*

h) *information explicitly supplied in confidence to the municipality or local board by Canada, province or territory or a Crown agency of any of them.*

Carried

12. Return to Regular Session

Resolution Number 21-41

Moved by Councillor D. Sarrazin

Seconded by Councillor R. Jones

BE IT RESOLVED THAT the regular meeting of council reconvene at 8:32 p.m.

Carried

Mayor Backer stated the In Camera session was to discuss personnel matters, a potential litigation and confidential matter supplied in confidence.

13. Adjournment

The regular meeting of Council Monday, May 10th, 2021 adjourned at 8:33 p.m.

Mayor

Clerk

THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the Closed Meeting session of Council held Monday, May 10th, 2021 at 8:18 p.m. via videoconference.

Council Present: Mayor D. Backer
Councillors D. Sarrazin, G. Larose, G. Thibert, L. Mick, L. Ross, R. Jones

Council Absent: None

Staff Present: Francine Desormeau, CAO/Treasurer
Amy Leclerc, Clerk/Revenue Services Clerk

The meeting was held under the Municipal Act, 2001, S.O. 2001, c.25 Section 239 (2)(b)(e)(f)(h).

Topics for discussion:

1. Under Section 239 (2) of the Municipal Act – b) personal matters about an identifiable individual, including municipal or local board employees.
2. Under Section 239 (2) of the Municipal Act – e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.
3. Under Section 239 (2) of the Municipal Act – f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose.
4. Under Section 239 (2) of the Municipal Act – h) information explicitly supplied in confidence to the municipality or local board by Canada, province or territory or a Crown agency of any of them.

- See Regular Meeting Resolution: 21-40 and 21-41

The closed meeting session adjourned at 8:32 p.m.

Mayor

Clerk

THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the Committee of the Whole Meeting of Council held Monday, May 17th, 2021 at 6:00 p.m. via video conference. The meeting was also available via teleconference and streamed live via Town of Mattawa Facebook Page.

Council Present: Mayor D. Backer
Councillor D. Sarrazin
Councillor G. Larose
Councillor G. Thibert
Councillor L. Mick
Councillor L. Ross
Councillor R. Jones

Council Absent: None

Staff Present: Francine Desormeau, CAO/Clerk/Treasurer
Amy Leclerc, Executive Assistant/Deputy-Clerk
Wayne Chaput, Chief Building Official/By-Law Officer
Barry Jackson, Public Works Supervisor
Renee-Anne Paquette, Recreation & Facilities Services Manager

Staff Absent: Paul Lafreniere, Fire Chief (Interim)

*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

1. Meeting Called to Order at 7:00 p.m.
2. Disclosure of Pecuniary Interest and Nature Thereof – None
3. Committee Reports / Discussions:
 - 3.1 Affordable Seniors Housing Project – Rental Rates
 - 3.2 Reconstruction of Dorion Road Hill
 - 3.3 Vacant Land Options / Sale of Land
 - 3.4 333 Main Street – Substance Survey Results
 - 3.5 Waterfront Marina Repairs Update
 - 3.6 Green & Inclusive Community Buildings Grant –
 - 3.6.1 Museum Roof Repairs & Pergola
 - 3.6.2 Proposed Municipal Complex (Arena/Community Centre)

* Councillor L. Ross left the meeting during the discussion of Item No. 3.6.2

3.7 Clean Yards By-law

3.8 Budget Deliberations/Return to Council Chambers

* Councillor L. Ross returned to the meeting during the discussion of Item No. 3.8

4. In Camera (Closed Session) – None

5. Return to Regular Session

6. 2/3 (Special Resolutions – not previously circulated) – None

7. Adjournment

The committee of the whole meeting of Council Monday, May 17th, 2021 adjourned at 9:19 p.m.

Mayor

Clerk

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: SOCIAL & FAMILY SERVICES

CHAIRPERSON: COUNCILLOR R. JONES

DEPT. HEAD: AMY LECLERC, CLERK/REVENUE SERVICES CLERK

TITLE: AFFORDABLE SENIOR HOUSING COMMITTEE MEMBER AT LARGE

Draft By-Law

Item

Policy Recommendation

Mayor D. Backer and Members of Council:

On April 7th, 2021 the Affordable Senior Housing Project Committee received the resignation of board member Rob Hardwick.

This board is comprised of three Councillors and three Members at Large. Due to this resignation there is a vacant seat on the committee for a Member at Large. Council was presented with a report at the Regular Meeting of Monday April 12th, 2021 with options to replace the board member.

When the committee was initially created there was a total of four applicants that were unsuccessful in becoming committee members. Councillor Thibert, Chair of the Affordable Senior Housing Project Committee carefully reviewed all applicants and it is his recommendation to bring forward Ms. Noella Burke to serve as Member at Large.

For these reasons the following is recommended.

Recommendation:

BE IT RESOLVED THAT the Council of the Town of Mattawa appoints Ms. Noella Burke as Member at Large to the Affordable Senior Housing Committee.

Respectfully submitted,

Councillor R. Jones

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: FINANCE

CHAIRPERSON: COUNCILLOR G. THIBERT

DEPT. HEAD: FRANCINE DESORMEAU, CAO/TREASURER

TITLE: FINANCIAL REPORT FOR THE MONTH OF APRIL

Draft By-Law

Item

Policy Recommendation

Mayor D. Backer and Members of Council:

BE IT RESOLVED THAT the disbursements for the month of April 2021 in the amount of \$726,816.76 be adopted as submitted.

Respectfully submitted,

Councillor G. Thibert