



**THE CORPORATION OF THE
TOWN OF MATTAWA**

AGENDA

**REGULAR MEETING OF COUNCIL
MONDAY, MAY 10TH, 2021
7:00 P.M.**

**VIA ELECTRONIC MEETING
(TELECONFERENCE) DUE TO COVID-19
PROVINCIALY DECLARED
EMERGENCY
MATTAWA, ONTARIO**

**TELECONFERENCE TOLL FREE # 1-833-311-4101
ACCESS CODE: 187 011 1429**

THE CORPORATION OF THE TOWN OF MATTAWA
A G E N D A
VIA ELECTRONIC MEETING (TELECONFERENCE) DUE TO COVID-19
PROVINCIALY DECLARED EMERGENCY
MATTAWA, ONTARIO
TELECONFERENCE TOLL FREE # 1-833-311-4101
ACCESS CODE: 187 011 1429
MONDAY, MAY 10TH, 2021 @ 7:00 P.M.

- 1. Call to Order**
- 2. Disclosure of Pecuniary Interest and Nature Thereof**
- 3. Petitions & Delegations**
 - 3.1 Mr. Patrick O’Hare – Re: Air Break By-Law Within Town Limits
- 4. Correspondence**
 - 4.1 AMO – Re: Province Introduces Paid COVID-19 Leave
General Government Committee – Clerk
 - 4.2 DNSSAB – Re: Approved Board & Committee Minutes March 24, 2021
Social & Family Services Committee – Clerk
 - 4.3 Township of Scugog – Re: Bus Stops on Dead End Roads
Transportation Services Committee- Clerk
 - 4.4 AMO – Re: Reports on Long-Term Care Pandemic Response
General Government Committee – Clerk
 - 4.5 MMAH - Re: To Strengthen Accountability for Municipal Council Members
General Government Committee – Clerk
 - 4.6 Municipality of Port Colborne – Re: Resolution – Cannabis Licensing & Enforcement
Health Services Committee – Clerk
 - 4.7 Municipality of Calvin – Re: Mutual Assistance Agreement
General Government Committee – Clerk
 - 4.8 City of Burnaby Re: Day of Action Against Anti-Asian Racism Proclamation
Protection to Persons & Property Committee-Clerk
 - 4.9 OPP MPB Financial Services Unit – Re: 2022 Municipal Policing Billing Statement
Property Count
Finance Committee - Clerk

Monday, May 10, 2021
Correspondence – Cont'd

- 4.10 AMO– Re: Ministry of Transportation Bill, CSPA Regulations, Municipal Act Clarification,
& Delegation Requests Open
General Government Committee – Clerk
- 4.11 ASHC– Re: Meeting Agenda for May 5th, 2021
Social & Family Service Committee – Clerk
- 4.12 KALITEC – Re: Connected-flashing parking Beacons
General Government Committee – Clerk
- 4.13 Municipality of Calvin – Re: Support Resolution to Adopt 988, a National three-digit
Suicide & Crisis Hotline
Protection to Persons & Property Committee – Clerk
- 4.14 Municipality of Calvin Re: Resolution #2021-110
General Government Committee – Clerk
- 4.15 FONOM – Re: Municipal Conference Agenda
General Government Committee-Clerk
- 4.16 FONOM– Re: ZOOM Webinar Invitation
General Government Committee – Clerk
- 4.17 NBHU– Re: Update Related to the Friday Health Unit CEMC Update Meetings
Health Services Committee – Clerk
- 4.18 MMAH – Re: Tools to Modernize the Regulation of Alcohol Consumption
Planning & Development Services Committee - Treasurer
- 4.19 North Bay & District– Re: Virtual Daisy for Mental Health Week
Health Services Committee – Clerk

5. Questions/Comments (public & Council) about the Content of the Agenda

6. Municipal Report Number 848

- **Minutes of Previous Meeting (s)**
- **Presentation of By-laws/Resolutions**
- **Adoption of Report**

7. Committee Reports

Information/Action Item Reports

- 7.1 Francine Desormeau, CAO/Treasurer – Re: Asset Management Plan Update – Report #
2021-57R

- 7.2 Paul Lafreniere, Interim Fire Chief – Re: Fire Hall Repairs– Report # 2021-58R
- 7.3 Paul Lafreniere, Interim Fire Chief – Re: Ministry of Labour Inspection – Report # 2021-59R
- 7.4 Amy Leclerc, Clerk/Revenue Services Clerk - Re: Integrity Commissioner Renewal Options - Report # 2021-60R

Departmental Activity Reports

- 7.5 Francine Desormeau, CAO/Clerk/Treasurer – Re: Update to Ongoing Activities in Finance & Environmental Services – Report # 2021-61R
- 7.6 Francine Desormeau, CAO/Clerk/Treasurer – Re: Update to Ongoing Activities in General Government & Planning & Development Services – Report # 2021-62R
- 7.7 Renee- Anne Paquette, Recreation & Facilities Services Manager– Re: Activity Update in Recreation Department - Report # 2021-63R
- 7.8 Wayne Chaput, By-Law Enforcement Officer – Re: Activity Update in Building, By-Law, Property & Animal Control Department – Report # 2021-64R

8. Questions Period

9. New/Old Business

10. 2/3 (Special Resolutions – not previously circulated)

11. In Camera (Closed)

11.1 Personnel Matter

11.2 Litigation Matters

11.3 Information explicitly supplied in confidence

12. Return to Regular Session

13. Adjournment

Monday, May 10th, 2021

Members of Council,

Attached please find Municipal Report Number 848 for consideration by Council.

Respectfully submitted

Amy Leclerc
Clerk

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THE CORPORATION TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT

CHAIRPERSON: COUNCILLOR D. SARRAZIN

DEPT. HEAD: AMY LECLERC, CLERK / REVENUE SERVICES CLERK

TITLE: ADOPTION OF THE MINUTES

Draft By-Law

Item

Policy Recommendation

Mayor D. Backer and Members of Council:

BE IT RESOLVED THAT the minutes of the Regular Meeting of Monday, April 26th, 2021, the Committee of the Whole Meeting of Monday, May 3rd, 2021 and the Closed Meeting of Monday, May 3rd, 2021 be adopted as circulated.

Respectfully submitted,

Councillor D. Sarrazin

THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the regular meeting of Council held Monday, April 26th, 2021 at 7:00 p.m. via videoconference due to the COVID-19 Pandemic. The meeting was also available via teleconference and streamed live via Town of Mattawa Facebook Page.

Council Present: Mayor D. Backer
Councillor D. Sarrazin
Councillor G. Larose
Councillor L. Mick
Councillor L. Ross
Councillor R. Jones

Council Absent: Councillor G. Thibert

Staff Present: Francine Desormeau, CAO/Treasurer
Amy Leclerc, Clerk/Revenue Services Clerk
Brittany Belanger Executive Assistant
Paul Lafreniere, Interim Fire Chief
Renee Paquette, Recreation & Facilities Services Manager
Wayne Chaput, Chief Building Official/By-Law Officer

Staff Absent: Barry Jackson Public Works Supervisor

*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

1. Meeting Called to Order at 7:00 p.m.
2. Disclosures of Pecuniary Interest and Nature Thereof
3. Petitions & Delegations
 - 3.1 Mr. James Hunton, Jp2g Consultants Inc made a presentation to Council with updates on the Dorion Road Hill Construction Project.
4. Correspondence
5. Questions/Comments about the Content of the Agenda – None
6. Municipal Report Number 847

Page No.83

BE IT RESOLVED THAT the minutes of the Regular Meeting of Monday, April 12th, 2021 and the Closed Meeting of Monday, April 12th, 2021 be adopted as circulated.

Carried

Page No. 84

BE IT RESOLVED THAT the Town of Mattawa authorize the Mattawa Fire Department to hire Mr. Codie Whalley as a Firefighter on a one year probationary period subject to acquiring a DZ licence and successfully completing a physical examination from a primary care provider.

Carried

Page No. 85

BE IT RESOLVED THAT the Council of the Town of Mattawa appoints Councillor Dexture Sarrazin and Recreation & Facilities Services Manager Renee-Anne Paquette to the Voyageur Multi-Use Trail System (VMUTS) Board of Directors.

Carried

Page No. 86

BE IT RESOLVED THAT the Council of the Town of Mattawa authorizes the start of the Committee of the Whole meeting on Monday, May 3rd, 2021 to begin at 6:00 p.m.

Carried

Page No. 87

WHEREAS workers in Ontario without paid sick leave often feel forced to work when unwell so they can feed and support their families and are at risk of losing a paycheque or even their jobs if they stay home;

AND WHEREAS the Canada Recovery Sickness Benefit is temporary, not accessible to all and not usable for the crucial first few days of an illness;

AND WHEREAS has legislated paid sick leave been in place before the global pandemic, lives would have been saved because infection rates would have been reduced;

AND WHEREAS the lack of paid sick days has especially hurt black, indigenous, workers of colour, women and migrant workers who are over-represented in low-paying frontline jobs with few benefits and a reduced ability to work from home;

AND WHEREAS the Ontario Medical Association, 11 GTHA Mayors and Chairs representing Ontario's largest municipalities, the editorial board of the Toronto Star, the Toronto Board of Health, the Decent Works and Health Network, the Ontario Nurses Association, and several other professional associations representing thousands of healthcare workers have all called on the provincial government to legislate paid sick days;

THEREFORE BE IT RESOLVED THAT the Corporation of the Town of Mattawa endorses legislated sick leave and calls on the government of Ontario to permanently legislate universal paid sick days for all workers in Ontario during the pandemic and beyond, regardless of workplace size, type of work or immigration status;

AND BE IT FURTHER RESOLVED THAT this motion be forwarded to the Premier of Ontario, Minister of Labour, all Regional MPPs and all Ontario Municipalities.

Carried

Page No. 88

BE IT RESOLVED THAT the disbursements for the month of February 2021 in the amount of \$416,872.85 and for the month of March 2021 in the amount of \$1,239,491.49 be adopted as submitted.

Carried

Resolution Number 21-33

Moved by Councillor G. Larose

Seconded by Councillor L. Mick

BE IT RESOLVED THAT the Municipal Report Number 847 be adopted.

Carried

7. Committee Reports

7.1 Francine Desormeau, CAO/Treasurer – Re: Mattawa Landfill Site Operations Tender- Confidential – Report # 2021-51R

7.2 Wayne Chaput, By-Law Enforcement Officer – Re: Clean Yards By-Law– Report # 2021-52R

7.3 Wayne Chaput, By-Law Enforcement Officer – Re: Activity Update In Building, By-Law, Property & Animal Control Department – Report # 2021-53R

7.4 Paul Lafreniere, Interim Fire Chief - Re: Fire Department Update - Report # 2021-54R

8. Questions from the Floor – None

9. New/Old Business

9.1 Insurance Renewal

9.2 Marina Decking Project Tender

10. 2/3 (Special Resolutions – not previously circulated)

10.1 Marina Decking Project Tender

Resolution Number 21-34

Moved by Councillor L. Ross

Seconded by Councillor L. Mick

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa give permission to the CAO/Treasurer to issue a tender for the resurfacing of the marina docks.

Carried

11. In Camera (Closed) Session - None
12. Return to Regular Session
13. Adjournment

The regular meeting of Council Monday, April 26th, 2021 adjourned at 8:45 p.m.

Mayor

Clerk

THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the Committee of the Whole Meeting of Council held Monday, May 3rd, 2021 at 6:00 p.m. via video conference. The meeting was also available via teleconference and streamed live via Town of Mattawa Facebook Page.

Council Present: Councillor D. Sarrazin
Councillor G. Larose
Councillor G. Thibert
Councillor L. Mick
Councillor L. Ross
Councillor R. Jones

Council Absent: Mayor D. Backer

Staff Present: Francine Desormeau, CAO/Clerk/Treasurer
Amy Leclerc, Executive Assistant/Deputy-Clerk
Wayne Chaput, Chief Building Official/By-Law Officer
Barry Jackson, Public Works Supervisor
Renee-Anne Paquette, Recreation & Facilities Services Manager

Staff Absent: Paul Lafreniere, Fire Chief (Interim)

*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

1. Meeting Called to Order at 6:00 p.m.

Resolution Number 21-35

Moved by Councillor L. Ross

Seconded by Councillor R. Jones

BE IT RESOLVED THAT in the absence of Mayor Backer, Councillor Mick be appointed to Chair the Committee of the Whole Meeting of Monday, May 3rd, 2021.

Carried

2. Disclosure of Pecuniary Interest and Nature Thereof – None
3. Committee Reports / Discussions:
 - 3.1 Municipal Alcohol Policy
Deferred to after Committee Report 3.3
 - 3.2 Mattawa Landfill Site Operations Tender – (closed session item)
 - 3.3 By-law to Regulate Smoking in Public Places

3.4 Mattawa Website Redesign

4. In Camera (Closed Session)

4.1 Mattawa Landfill Site Operations Tender

Resolution Number 21-36

Moved by Councillor G. Larose

Seconded by Councillor D. Sarrazin

*That this Committee proceed in Camera in order to address a matter pertaining to:
d) labour relations or employee negotiations.*

Carried

5. Return to Regular Session

Resolution Number 21-37

Moved by Councillor R. Jones

Seconded by Councillor L. Ross

BE IT RESOLVED THAT the Committee of the Whole meeting of council reconvene at 8:44 p.m.

Carried

Councillor L. Mick stated the In Camera session was to discuss Mattawa landfill site operations tender.

6. 2/3 (Special Resolutions – not previously circulated)

7. Adjournment

The committee of the whole meeting of Council Monday, May 3rd, 2021 adjourned at 8:45 p.m.

Mayor

Clerk

THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the Closed Meeting session of Council held Monday, May 3rd, 2021 at 8:02 p.m. via videoconference.

Council Present: Councillors D. Sarrazin, G. Larose, G. Thibert, L. Mick, L. Ross, R. Jones

Council Absent: Mayor D. Backer

Staff Present: Francine Desormeau, CAO/Treasurer
Amy Leclerc, Clerk/Revenue Services Clerk

The meeting was held under the Municipal Act, 2001, S.O. 2001, c.25 Section 239 (2)(d).

Topics for discussion:

1. Under Section 239 (2) of the Municipal Act – d) labour relations or employee negotiations.

- See Regular Meeting Resolution: 21-36 and 21-37

The closed meeting session adjourned at 8:44 p.m.

Mayor

Clerk

THE CORPORATION OF THE TOWN OF MATTAWA

COMMITTEE: ENVIRONMENTAL SERVICES

CHAIRPERSON: COUNCILLOR G. THIBERT

DEPT. HEAD: FRANCINE DESORMEAU, CAO/TREASURER

TITLE: LANDFILL SITE OPERATIONS TENDER

 Draft By-Law

 X Item

 Policy Recommendation

Mayor D. Backer and Members of Council:

The Landfill Site Operations Tender has been finalized which includes incorporating all changes as discussed at the Committee of the Whole meeting of May 3rd, 2021.

The tender is attached and changes made are highlighted for easy reference and the document will be issued by means of advising local and area contracting companies; and publishing it on the town website. The document will also be shared with the Landfill Advisory Committee.

The Contract start date has been pushed back to August 1st in order to provide the successful tenderer time to mobilize their equipment and to facilitate the training for its site operators.

The current contractor will also be notified by way of a letter providing a 60 day cancellation of services at the site.

Recommendation:

BE IT RESOLVED THAT Council of the Town of Mattawa approve the Landfill Site Operations Tender and authorize the Tender to be circulated to local and area contracting companies and the town website.

Respectfully submitted,

Councillor G. Thibert

THE CORPORATION OF THE TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT

CHAIRPERSON: COUNCILLOR D. SARRAZIN

DEPT. HEAD: FRANCINE DESORMEAU, CAO/TREASURER

TITLE: 2021-22 MUNICIPAL INSURANCE RENEWAL

 Draft By-Law X Item Policy Recommendation

Mayor D. Backer and Members of Council:

A request for proposal was issued in late March of this year seeking quotations from insurance companies as our policy is due for renewal May 16th, 2021. Five companies were invited to submit and Brokerlink (formerly Rivet Insurance) was the only company to provide proposals.

The two proposals for the general insurance program are from Frank Cowan and BFL Canada; and both are detailed below in a comparison table for evaluation purposes:

Insurance Program	2019 Rates	2020 Rates	2021 Rates - BFL	2021 Rates – Frank Cowan
General Premium (excl. taxes)	\$84,580	\$93,242	\$118,486	\$101,284
VFIS – Firefighter Insurance	\$2,563	\$2,563	Incl.	\$2,648
Cyber Insurance (AIG Insurance)	\$3,974	\$4,220	\$6,274	\$6,274
231 Tenth Street (Demo & Debris only)	n/a	\$2,500	Not incl.	Incl.
333 Main Street (Demo & Debris only)	n/a	n/a	Not incl.	Incl.
Total Annual Cost (excl. taxes)	\$91,105	\$102,525	\$124,760	\$110,206

The proposals for Cyber Insurance and Volunteer Firefighter’s Insurance are separate policies and they are also attached for your reference.

BFL Canada who has provided the town’s policy for a number of years now have increased their rates and some of the deductible values for specific properties. The flood deductible was increased to \$100,000 for all properties except for 1276 Mill Street and 285 First Street which were both

increased to \$250,000.00. Also, due to the town's three-year loss ratio being over 100%, the property premium increased to \$31,821.

Frank Cowan Company, being the lower rate, has quoted 231 Tenth Street (Seniors Complex) to be insured for one million (demolition costs) subject to a \$50,000 deductible. Once the building permit is issued to Descon Construction, they will add a Builder's Risk policy to the property for the duration of the construction phase. When the project is completed, the insurance company will evaluate the property and an additional cost will be borne for the additional insurance required.

Frank Cowan's insurance program covers all of the municipality's insurance needs and for these reasons the following is recommended:

Recommendation:

BE IT RESOLVED THAT Council of the Town of Mattawa accepts the 2021 Municipal Insurance Program for the policy term of May 16, 2021 to May 16, 2022 as submitted by Brokerlink at a total overall cost of **\$110,206.00** plus applicable taxes.

Respectfully submitted,

Councillor D. Sarrazin

THE CORPORATION OF THE TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT

CHAIRPERSON: COUNCILLOR D. SARRAZIN

DEPT. HEAD: AMY LECLERC, CLERK/REVENUE SERVICES CLERK

TITLE: WEBSITE REDESIGN COMMITTEE

 Draft By-Law

 X Item

 Policy Recommendation

Mayor D. Backer and Members of Council:

Council at the Committee of the Whole Meeting of Monday, May 3rd, 2021 discussed the Mattawa website redesign. A entire overhaul of our current website was suggested to bring forward a more clean crisp design that will display information in a format that will be easier for residents to obtain.

Council and staff discussed creating an Ad Hoc committee for the website redesign to be implemented that will consist of members of council and staff. Councillors Sarrazin, Larose and Mick have put their names forward to participate on the committee along with member of staff Francine Desormeau CAO/Treasurer, Amy Leclerc Clerk & Renee-Anne Paquette Recreation & Facilities Services Manager.

The committee will create a request for proposal for companies to participate in the redesign of the website and further decide on final layout. The committee will bring all information back to council for final approval.

For these reasons the following is recommended.

Recommendation:

BE IT RESOLVED THAT Council of the Town of Mattawa approve the creation of the Ad Hoc Website Design Committee which will consist of the following committee members: Councillor Sarrazin, Councillor Larose, Councillor Mick, Francine Desormeau CAO/Treasurer, Amy Leclerc Clerk and Renee-Anne Paquette Recreation & Facilities Services Manager.

Respectfully submitted,

Councillor D. Sarrazin

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT

CHAIRPERSON: COUNCILLOR D SARRAZIN

DEPT. HEAD: AMY LECLERC, CLERK / REVENUE SERVICES CLERK

TITLE: SUPPORT RESOLUTION FOR 988, A 3-DIGIT SUICIDE & CRISIS PREVENTION HOTLINE

Draft By-Law

Item

Policy Recommendation

Mayor D. Backer and Members of Council:

During the April 26th Regular Council Meeting a member of council expressed their support in the Town of Plympton-Wyoming’s resolution for a 3-Digit Suicide and Crisis Prevention Hotline.

Since the beginning of the COVID-19 pandemic mental health has been brought to the forefront and affects everyone in different ways. With having a 3-Digit Suicide and Crisis Prevention Hotline readily available it should alleviate some frustration in finding this life saving hotline number when time is critical.

For this reason the following is recommended.

Recommendation:

WHEREAS the Federal government has passed a motion to adopt 988, a National three-digit suicide and crisis hotline;

AND WHEREAS the ongoing COVID-19 pandemic has increased the demand for suicide prevention services by 200%;

AND WHEREAS existing suicide prevention hotlines require the user to remember a 10-digit number and go through directories or be placed on hold;

AND WHEREAS in 2022 the United States will have in place a national 988 crisis hotline;

AND WHEREAS the Town of Mattawa recognized that it is a significant and important initiative to ensure critical barriers are removed to those in crisis and seeking help;

THEREFORE BE IT RESOLVED THAT the Corporation of the Town of Mattawa endorses this 988 crisis line initiative;

AND BE IT FURTHER RESOLVED THAT this motion be forwarded to the Honourable Patty Hajdu, Federal Minister of Health, Mr. Anthony Rota, MP of Nipissing-Timiskaming, Mr. Vic Fedeli, MPP of Nipissing, the Canadian Radio-television and Telecommunications (CTRC) and Association of Municipalities Ontario.

Respectfully submitted,

Councillor D. Sarrazin