

THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the regular meeting of Council held Monday, April 12th, 2021 at 7:00 p.m. in the S. F. Monestime Municipal Council Chambers. The meeting was also available via teleconference and streamed live via Town of Mattawa Facebook Page.

Council Present: Mayor D. Backer
Councillor D. Sarrazin
Councillor G. Larose
Councillor G. Thibert
Councillor L. Mick
Councillor L. Ross
Councillor R. Jones

Council Absent: None

Staff Present: Francine Desormeau, CAO/Clerk/Treasurer
Amy Leclerc, Executive Assistant/Deputy-Clerk
Brittany Belanger Executive Assistant
Barry Jackson, Public Works Supervisor (via videoconference)
Renee Paquette, Recreation & Facilities Services Manager (via videoconference)
Wayne Chaput, Chief Building Official/By-Law Officer (via videoconference)

Staff Absent: Paul Lafreniere, Interim Fire Chief

*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

1. Meeting Called to Order at 7:00 p.m.
2. Disclosures of Pecuniary Interest and Nature Thereof
 - Councillor Sarrazin declared a pecuniary interest on closed session matter.
3. Petitions & Delegations
 - 3.1 Mayor Robert Corriveau presented to Council, via videoconference, requesting municipal representation on the Board of Directors for Voyageur Multi-Use Trail System and also requested financial assistance to offset salary expenses.
4. Correspondence
5. Questions/Comments about the Content of the Agenda – None
6. Municipal Report Number 846

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BE IT RESOLVED THAT the minutes of the Regular Meeting of Monday, March 22nd, 2021 and the Closed Meeting of Monday, March 22nd, 2021 be adopted as circulated.

Carried

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WHEREAS the Corporation of the Town of Mattawa is within the District of the North Bay Parry Sound District Health Unit (Health Unit);

AND WHEREAS the Health Unit received its first allocation of vaccine more than a month a half later than Southern Ontario and Ottawa health regions;

AND WHEREAS vaccine allocation for the Health Unit has not increased over time to compensate for the delay in provision of the first vaccine allocation;

AND WHEREAS COVID-19 transmission rates in Northern Ontario, as evidenced by the effective reproduction numbers $R(t)$, are among the highest in the province;

AND WHEREAS due to the vaccine allocation, the Health Unit is still in phase 1 of the rollout while public health unit regions in Southern Ontario and Ottawa are in phase 2;

AND WHEREAS 26.5% of the population in the Parry Sound District and 22.4% of the population in the Nipissing District are aged 65 years or older, compared to 16.7% for all of Ontario (2016 Census);

AND WHEREAS the delay in the Health Unit vaccine allocations is causing increasing inequities in the booking of COVID-19 vaccination clinics;

AND WHEREAS due to the vaccine allocation, Indigenous populations have not received their required allocation.

THEREFORE BE IT RESOLVED THAT the Corporation of the Town of Mattawa request that the vaccine allocation be prioritized to public health unit regions that are still in phase 1 to enable them to catch up to those regions in Southern Ontario and Ottawa;

AND BE IT FURTHER RESOLVED THAT this motion be forwarded to the Honourable Doug Ford, Premier of Ontario, the Honourable Christine Elliot, Minister of Health, Vic Fedeli, MPP – Nipissing, Norm Miller, MPP – Parry Sound-Muskoka, John Vanthof, MPP – Temiskaming-Cochrane, Mayors/Reeves within the North Bay Parry Sound District Health Unit District, Ontario Boards of Health and the Association of Local Public Health Agencies.

Carried

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BE IT RESOLVED THAT the Council of the Town of Mattawa directs staff to apply for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program for Asset management Plan Phase 1 and Phase 2.

AND BE IT FURTHER RESOLVED THAT the Town of Mattawa commits to conducting the Core Asset Condition Assessment in its proposed project submitted to the Federation of Canadian Municipalities' Municipal Asset Management Program to advance our asset management plan.

AND BE IT FURTHER RESOLVED THAT the Council of the Town of Mattawa commits \$10,000.00 from its budget toward the costs of this initiative.

Carried

Page No. 71

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa authorizes the elimination of General Government Department positions to the Non-Union Employee Group Classifications policy as follows:

- **Finance and Payroll Coordinator**
- **Executive Assistant/Deputy-Clerk**
- **Process and Compliance Technician**
- **Clerk/Deputy-Treasurer**
- **Administrative Assistant**

AND BE IT FURTHER RESOLVED THAT Council authorizes the addition of four General Government Department positions to the Non-Union Employee Group Classifications policy which includes their respective job descriptions as attached:

- **Municipal Clerk/Revenue Services Clerk**
- **Front Office Clerk/Lottery Licensing Officer**
- **Deputy-Treasurer/Payroll Clerk**
- **Executive Assistant**

Carried

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BE IT RESOLVED THAT Council adopt By-law Number 21-11 to appoint Amy Leclerc as Municipal Clerk and Mr. Scott Lacelle as Deputy-Treasurer for the Corporation of the Town of Mattawa.

Carried

Page No. 73

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa approve the revised Five-Step Salary Grid for the Non-Union Group Classifications for the years 2021 and 2022.

Carried

Page No. 74

NOW THEREFORE BE IT RESOLVED THAT the Corporation of the Town of Mattawa declares the week of April 17 - 23, 2021 as "PITCH-IN CANADA Week" in the Mattawa Area and invites all citizens in our region to actively participate in PITCH-IN Week!

Carried

Page No. 75

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa carry out lawn maintenance services for the 2021 season to Richard Doucette in the amount of \$17,000 for all maintenance areas listed in the contract.

Carried

Page No. 76

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa sign the Implementation Agreement with Book King Software for the Department of Parks and Recreation.

Carried

Resolution Number 21-29

Moved by Councillor D. Sarrazin

Seconded by Councillor G. Larose

BE IT RESOLVED THAT the Municipal Report Number 846 be adopted.

Carried

7. Committee Reports

- 7.1 Francine Desormeau, CAO/Clerk/Treasurer – Re: Update to Ongoing Activities in Finance & Environmental Services – Report # 2021-42R
- 7.2 Francine Desormeau, CAO/Clerk/Treasurer – Re: MTO Connecting Links Funding – Pont Mauril Belanger (Mattawa River) Bridge Repairs – Report # 2021-43R
- 7.3 Wayne Chaput, By-Law Enforcement Officer – Re: By-Law to Regulate Smoking &/or Vaping of Tobacco or Vapour Products in Public Places & Workplaces – Report # 2021-44R
- 7.4 Amy Leclerc, Executive Assistant/Deputy-Clerk – Re: Affordable Senior Housing Committee – Report # 2021-45R
- 7.5 Barry Jackson, Public Works Supervisor – Re: Gorman Street Project – Final Restoration – Report # 2021-46R
- 7.6 Renee-Anne Paquette, Recreation & Facilities Services Manager – Re: Municipal Alcohol Policy – Report # 2021-47R

- 7.7 Renee-Anne Paquette, Recreation & Facilities Services Manager – Re: Activity Update in Recreation Department – Report # 2021-48R
- 7.8 Renee-Anne Paquette, Recreation & Facilities Services Manager – Re: Marina Update – Report # 2021-49R
- 7.9 Francine Desormeau, CAO/Clerk/Treasurer – Re: Update to Ongoing Activities in General Government & Planning & Development Services – Report # 2021-50R
8. **Questions from the Floor** – None
9. **New/Old Business**
10. **2/3 (Special Resolutions – not previously circulated)**

Resolution Number 21-30

Moved by Councillor L. Ross

Seconded by Councillor G. Thibert

***BE IT RESOLVED THAT** Council of the Corporation of the Town of Mattawa give permission to the CAO/Treasurer to issue a tender for the resurfacing of the marina docks.*

Carried

Mayor Backer left the meeting and appointed Councillor D. Sarrazin to Chair the remainder of the Regular Meeting.

11. **In Camera (Closed) Session**

11.1 Personnel Matters

Resolution Number 21-31

Moved by Councillor G. Thibert

Seconded by Councillor L. Mick

***BE IT RESOLVED THAT** this Committee proceed in Camera in order to address a matter pertaining to:*

b) personal matters about an identifiable individual, including municipal or local board employees.

Carried

Councillor D. Sarrazin declared a conflict of interest on Item 11.1 and removed himself from Council Chambers during the first personnel matter discussion.

12. Return to Regular Session

Resolution Number 21-32

Moved by Councillor G. Thibert

Seconded by Councillor L. Mick

BE IT RESOLVED THAT the regular meeting of council reconvene at 8:52 p.m.

Carried

Councillor D. Sarrazin stated the In Camera session was to discuss personnel matters.

13. Adjournment

The regular meeting of Council Monday, April 12th, 2021 adjourned at 8:53 p.m.



Mayor



Clerk