



**THE CORPORATION OF THE
TOWN OF MATTAWA**

AGENDA

**REGULAR MEETING OF COUNCIL
MONDAY, APRIL 26TH, 2021
7:00 P.M.**

**VIA ELECTRONIC MEETING
(TELECONFERENCE) DUE TO COVID-19
PROVINCIALY DECLARED
EMERGENCY
MATTAWA, ONTARIO**

**TELECONFERENCE TOLL FREE # 1-833-311-4101
ACCESS CODE: 187 954 3994**

THE CORPORATION OF THE TOWN OF MATTAWA
A G E N D A
VIA ELECTRONIC MEETING (TELECONFERENCE) DUE TO COVID-19
PROVINCIALY DECLARED EMERGENCY
MATTAWA, ONTARIO
TELECONFERENCE TOLL FREE # 1-833-311-4101
ACCESS CODE: 187 954 3994
MONDAY, APRIL 26TH, 2021 @ 7:00 P.M.

- 1. Call to Order**
- 2. Disclosure of Pecuniary Interest and Nature Thereof**
- 3. Petitions & Delegations**
 - 3.1 Mr. James Hunton, Jp2g Consultants Inc – Re: Dorion Road Construction Project (presenting via videoconference)
- 4. Correspondence**
 - 4.1 NNDSB – Re: Regional Virtual Information Session- Invitation
Social & Family Services Committee – Clerk
 - 4.2 NBMCA – Re: Minutes of February 24 2021 Meeting
Conservation Authority Committee – Clerk
 - 4.3 NBPSDHU – Re: Minutes of April 16,2021 COVID-19 Meeting
Health Services Committee- Clerk
 - 4.4 FONOM – Re: Conference Promotion Flyer 2021
General Government Committee – Clerk
 - 4.5 Town of Plympton-Wyomig - Re: Support for 3-Digit Suicide & Crisis Prevention Hotline
Health Services Committee – Clerk
 - 4.6 AMO – Re: Federal Budget Highlights, Revised COVID-19 Measures & Red Tape Bill
General Government Committee – Clerk
 - 4.7 NDHC & DNSSAB – Re: Offices Program Will Be Moving to North Bay City Hall
Social & Family Services Committee – Clerk
 - 4.8 City of North Bay Re: COVID-19 Vaccine Allocation & Prioritization
Health Services Committee-Clerk
 - 4.9 MMAH – Re: Enhanced Enforcement & New Order Under the EMCPA Act
General Government Committee - Clerk
 - 4.10 MTO– Re: New Direction of MTO Northeast Operations
Transportation Services Committee – Public Works Supervisor

Monday, April 26, 2021

Correspondence – Cont'd

- 4.11 Municipality of Calvin– Re: Resolution for CSWB Plan Split for Expenses
General Government Committee – Clerk
- 4.12 AMO – Re: Municipal Code of Conduct Consultation Launched
General Government Committee – Clerk
- 4.13 Ministry of Infrastructure – Re: Approval of Construction of Turcotte Park Road Sidewalk
Planning & Development Services Committee – Clerk
- 4.14 Township of Strong– Re: Request for Support of Vaccine Allocation Distribution for Health
Unit
Health Services Committee – Clerk
- 4.15 Municipality of Calvin – Re: Support for Norfolk County Agricultural Advisor Board
General Government Committee-Clerk
- 4.16 Mr. Vic Fedeli MPP– Re: Letter to Premier for COVID-19 Vaccination Allocation &
Prioritization
Health Services Committee – Clerk
- 4.17 Township of Carling– Re: Support of Vaccine Allocation & Distribution for Health Unit
Health Services Committee – Clerk
- 4.18 Township of Terrace Bay – Re: Municipal Insurance Rates
Finance Committee - Treasurer
- 4.19 BELL– Re: Funding Opportunity to improve Bell Connectivity in your community
Planning & Development Services Committee – Clerk
- 4.20 Participaction Community Better Challenge –Re: Grant Application Accepted
Recreation, Tourism & Special Projects Committee – Recreation & Facilities Services
Manager
- 4.21 Ministry of Solicitor General– Re: Community Safety & Policing Act Virtual Information
Session
Protection to Persons & Property Committee – Clerk

5. Questions/Comments (public & Council) about the Content of the Agenda

6. Municipal Report Number 847

- **Minutes of Previous Meeting (s)**
- **Presentation of By-laws/Resolutions**
- **Adoption of Report**

7. Committee Reports

- 7.1 Francine Desormeau, CAO/Treasurer – Re: Mattawa Landfill Site Operations Tender-

Confidential – Report # 2021-51R

- 7.2 Wayne Chaput, By-Law Enforcement Officer – Re: Clean Yards By-Law– Report # 2021-52R
- 7.3 Wayne Chaput, By-Law Enforcement Officer – Re: Activity Update In Building, By-Law, Property & Animal Control Department – Report # 2021-53R
- 7.4 Paul Lafreniere, Interm Fire Chief - Re: Fire Department Update - Report # 2021-54R

8. Questions Period

9. New/Old Business

9.1 Insurance Renewal

9.2 Marina Decking Project Tender

10. 2/3 (Special Resolutions – not previously circulated)

10.1 Marina Decking Project Tender

11. In Camera (Closed)

12. Return to Regular Session

13. Adjournment

Monday, April 26th, 2021

Members of Council,

Attached please find Municipal Report Number 847 for consideration by Council.

Respectfully submitted

Amy Leclerc
Clerk

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THE CORPORATION TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT

CHAIRPERSON: COUNCILLOR D. SARRAZIN

DEPT. HEAD: AMY LECLERC, MUNICIPAL CLERK

TITLE: ADOPTION OF THE MINUTES

 Draft By-Law

 X Item

 Policy Recommendation

Mayor D. Backer and Members of Council:

BE IT RESOLVED THAT the minutes of the Regular Meeting of Monday, April 12th, 2021 and the Closed Meeting of Monday, April 12th, 2021 be adopted as circulated.

Respectfully submitted,

Councillor D. Sarrazin

THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the regular meeting of Council held Monday, April 12th, 2021 at 7:00 p.m. in the S. F. Monestime Municipal Council Chambers. The meeting was also available via teleconference and streamed live via Town of Mattawa Facebook Page.

Council Present: Mayor D. Backer
Councillor D. Sarrazin
Councillor G. Larose
Councillor G. Thibert
Councillor L. Mick
Councillor L. Ross
Councillor R. Jones

Council Absent: None

Staff Present: Francine Desormeau, CAO/Clerk/Treasurer
Amy Leclerc, Executive Assistant/Deputy-Clerk
Brittany Belanger Executive Assistant
Barry Jackson, Public Works Supervisor (via videoconference)
Renee Paquette, Recreation & Facilities Services Manager (via videoconference)
Wayne Chaput, Chief Building Official/By-Law Officer (via videoconference)

Staff Absent: Paul Lafreniere, Interim Fire Chief

<p>*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.</p>

1. Meeting Called to Order at 7:00 p.m.
2. Disclosures of Pecuniary Interest and Nature Thereof
 - Councillor Sarrazin declared a pecuniary interest on closed session matter.
3. Petitions & Delegations
 - 3.1 Mayor Robert Corriveau presented to Council, via videoconference, requesting municipal representation on the Board of Directors for Voyageur Multi-Use Trail System and also requested financial assistance to offset salary expenses.
4. Correspondence
5. Questions/Comments about the Content of the Agenda – None
6. Municipal Report Number 846

Page No. 68

BE IT RESOLVED THAT the minutes of the Regular Meeting of Monday, March 22nd, 2021 and the Closed Meeting of Monday, March 22nd, 2021 be adopted as circulated.

Carried

Page No. 69

WHEREAS the Corporation of the Town of Mattawa is within the District of the North Bay Parry Sound District Health Unit (Health Unit);

AND WHEREAS the Health Unit received its first allocation of vaccine more than a month a half later than Southern Ontario and Ottawa health regions;

AND WHEREAS vaccine allocation for the Health Unit has not increased over time to compensate for the delay in provision of the first vaccine allocation;

AND WHEREAS COVID-19 transmission rates in Northern Ontario, as evidenced by the effective reproduction numbers $R(t)$, are among the highest in the province;

AND WHEREAS due to the vaccine allocation, the Health Unit is still in phase 1 of the rollout while public health unit regions in Southern Ontario and Ottawa are in phase 2;

AND WHEREAS 26.5% of the population in the Parry Sound District and 22.4% of the population in the Nipissing District are aged 65 years or older, compared to 16.7% for all of Ontario (2016 Census);

AND WHEREAS the delay in the Health Unit vaccine allocations is causing increasing inequities in the booking of COVID-19 vaccination clinics;

AND WHEREAS due to the vaccine allocation, Indigenous populations have not received their required allocation.

THEREFORE BE IT RESOLVED THAT the Corporation of the Town of Mattawa request that the vaccine allocation be prioritized to public health unit regions that are still in phase 1 to enable them to catch up to those regions in Southern Ontario and Ottawa;

AND BE IT FURTHER RESOLVED THAT this motion be forwarded to the Honourable Doug Ford, Premier of Ontario, the Honourable Christine Elliot, Minister of Health, Vic Fedeli, MPP – Nipissing, Norm Miller, MPP – Parry Sound-Muskoka, John Vanthof, MPP – Temiskaming-Cochrane, Mayors/Reeves within the North Bay Parry Sound District Health Unit District, Ontario Boards of Health and the Association of Local Public Health Agencies.

Carried

Page No. 70

BE IT RESOLVED THAT the Council of the Town of Mattawa directs staff to apply for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program for Asset management Plan Phase 1 and Phase 2.

AND BE IT FURTHER RESOLVED THAT the Town of Mattawa commits to conducting the Core Asset Condition Assessment in its proposed project submitted to the Federation of Canadian Municipalities' Municipal Asset Management Program to advance our asset management plan.

AND BE IT FURTHER RESOLVED THAT the Council of the Town of Mattawa commits \$10,000.00 from its budget toward the costs of this initiative.

Carried

Page No. 71

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa authorizes the elimination of General Government Department positions to the Non-Union Employee Group Classifications policy as follows:

- **Finance and Payroll Coordinator**
- **Executive Assistant/Deputy-Clerk**
- **Process and Compliance Technician**
- **Clerk/Deputy-Treasurer**
- **Administrative Assistant**

AND BE IT FURTHER RESOLVED THAT Council authorizes the addition of four General Government Department positions to the Non-Union Employee Group Classifications policy which includes their respective job descriptions as attached:

- **Municipal Clerk/Revenue Services Clerk**
- **Front Office Clerk/Lottery Licensing Officer**
- **Deputy-Treasurer/Payroll Clerk**
- **Executive Assistant**

Carried

Page No. 72

BE IT RESOLVED THAT Council adopt By-law Number 21-11 to appoint Amy Leclerc as Municipal Clerk and Mr. Scott Lacelle as Deputy-Treasurer for the Corporation of the Town of Mattawa.

Carried

Page No. 73

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa approve the revised Five-Step Salary Grid for the Non-Union Group Classifications for the years 2021 and 2022.

Carried

Page No. 74

NOW THEREFORE BE IT RESOLVED THAT the Corporation of the Town of Mattawa declares the week of April 17 - 23, 2021 as "PITCH-IN CANADA Week" in the Mattawa Area and invites all citizens in our region to actively participate in PITCH-IN Week!

Carried

Page No. 75

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa carry out lawn maintenance services for the 2021 season to Richard Doucette in the amount of \$17,000 for all maintenance areas listed in the contract.

Carried

Page No. 76

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa sign the Implementation Agreement with Book King Software for the Department of Parks and Recreation.

Carried

Resolution Number 21-29

Moved by Councillor D. Sarrazin

Seconded by Councillor G. Larose

BE IT RESOLVED THAT the Municipal Report Number 846 be adopted.

Carried

7. Committee Reports

- 7.1 Francine Desormeau, CAO/Clerk/Treasurer – Re: Update to Ongoing Activities in Finance & Environmental Services – Report # 2021-42R
- 7.2 Francine Desormeau, CAO/Clerk/Treasurer – Re: MTO Connecting Links Funding – Pont Mauril Belanger (Mattawa River) Bridge Repairs – Report # 2021-43R
- 7.3 Wayne Chaput, By-Law Enforcement Officer – Re: By-Law to Regulate Smoking &/or Vaping of Tobacco or Vapour Products in Public Places & Workplaces – Report # 2021-44R
- 7.4 Amy Leclerc, Executive Assistant/Deputy-Clerk – Re: Affordable Senior Housing Committee – Report # 2021-45R
- 7.5 Barry Jackson, Public Works Supervisor – Re: Gorman Street Project – Final Restoration – Report # 2021-46R
- 7.6 Renee-Anne Paquette, Recreation & Facilities Services Manager – Re: Municipal Alcohol Policy – Report # 2021-47R

- 7.7 Renee-Anne Paquette, Recreation & Facilities Services Manager – Re: Activity Update in Recreation Department – Report # 2021-48R
- 7.8 Renee-Anne Paquette, Recreation & Facilities Services Manager – Re: Marina Update – Report # 2021-49R
- 7.9 Francine Desormeau, CAO/Clerk/Treasurer – Re: Update to Ongoing Activities in General Government & Planning & Development Services – Report # 2021-50R
- 8. **Questions from the Floor** – None
- 9. **New/Old Business**
- 10. **2/3 (Special Resolutions – not previously circulated)**

Resolution Number 21-30

Moved by Councillor L. Ross

Seconded by Councillor G. Thibert

***BE IT RESOLVED THAT** Council of the Corporation of the Town of Mattawa give permission to the CAO/Treasurer to issue a tender for the resurfacing of the marina docks.*

Carried

Mayor Backer left the meeting and appointed Councillor D. Sarrazin to Chair the remainder of the Regular Meeting.

11. **In Camera (Closed) Session**

11.1 Personnel Matters

Resolution Number 21-31

Moved by Councillor G. Thibert

Seconded by Councillor L. Mick

***BE IT RESOLVED THAT** this Committee proceed in Camera in order to address a matter pertaining to:*

b) personal matters about an identifiable individual, including municipal or local board employees.

Carried

Councillor D. Sarrazin declared a conflict of interest on Item 11.1 and removed himself from Council Chambers during the first personnel matter discussion.

12. Return to Regular Session

Resolution Number 21-32

Moved by Councillor G. Thibert

Seconded by Councillor L. Mick

BE IT RESOLVED THAT the regular meeting of council reconvene at 8:52 p.m.

Carried

Councillor D. Sarrazin stated the In Camera session was to discuss personnel matters.

13. Adjournment

The regular meeting of Council Monday, April 12th, 2021 adjourned at 8:53 p.m.

Mayor

Clerk

THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the Closed Meeting session of Council held Monday, April 12th, 2021 at 8:20 p.m. in the S. F. Monestime Municipal Council Chambers.

Council Present: Councillors D. Sarrazin, G. Larose, G. Thibert, L. Mick, L. Ross, R. Jones

Council Absent: Mayor D. Backer

Staff Present: Francine Desormeau, CAO/Clerk/Treasurer
Amy Leclerc, Executive Assistant/ Deputy Clerk

The meeting was held under the Municipal Act, 2001, S.O. 2001, c.25 Section 239 (2)(b).

Topics for discussion:

1. Under Section 239 (2) of the Municipal Act – b) personal matters about an identifiable individual, including municipal or local board employees.

Councillor D. Sarrazin declared a conflict of interest on Item 11.1 and removed himself from Council Chambers during the first personnel matter discussion.

- See Regular Meeting Resolution: 21-31 and 21-32

The closed meeting session adjourned at 8:52 p.m.

Mayor

Clerk

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: FIRE DEPARTMENT

CHAIRPERSON: COUNCILLOR G. LAROSE

DEPT. HEAD: PAUL LAFRENIERE, INTERIM FIRE CHIEF

TITLE: HIRING OF FIREFIGHTER

 Draft By-Law

 X Item

 Policy Recommendation

Mayor D. Backer and Members of Council:

The Town of Mattawa recently advertised in March seeking firefighters due to the resignation of three firefighters.

A total of two applications were received by the set deadline date of March 31, 2021. One of the applicants, Mr. Codie Whalley expressed a keen interest in becoming a firefighter and is a suitable candidate.

The advertisement was extended until the end of this month therefore additional recruits will be brought forward at the next regular meeting.

All recruits shall be on probation for one year, in which time a class DZ license and a physical examination are acquired in order to advance from probationary status and continue employment with the Mattawa Fire Department.

It is therefore recommended:

Recommendation:

BE IT RESOLVED THAT the Town of Mattawa authorize the Mattawa Fire Department to hire Mr. Codie Whalley as a Firefighter on a one year probationary period subject to acquiring a DZ licence and successfully completing a physical examination from a primary care provider.

Respectfully submitted,

Councillor G. Larose

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT

CHAIRPERSON: COUNCILLOR D. SARRAZIN

DEPT. HEAD: AMY LECLERC, MUNICIPAL CLERK

TITLE: LOCAL BOARD APPOINTMENT - VMUTS

Draft By-Law Item Policy Recommendation

Mayor D. Backer and Members of Council:

With the resignation of Councillor Corey Lacelle the Corporation of the Town of Mattawa no longer has a Council Representative on the Voyageur Multi-Use Trail System (VMUTS) Board of Directors.

During the April 12th Regular Meeting of Council, Mayor Robert Corriveau made a presentation requesting a representative on the VMUTS Board of Directors. After discussion from Council it was recommended that the Recreation & Facilities Services Manager Renee-Anne Paquette and one member of Council put their name forward as representatives.

For these reasons the following is recommended.

Recommendation:

BE IT RESOLVED THAT the Council of the Town of Mattawa appoints Councillor Dexture Sarrazin and Recreation & Facilities Services Manager Renee-Anne Paquette to the Voyageur Multi-Use Trail System (VMUTS) Board of Directors.

Respectfully submitted,
Councillor D. Sarrazin

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT

CHAIRPERSON: COUNCILLOR D. SARRAZIN

DEPT. HEAD: AMY LECLERC, MUNICIPAL CLERK

TITLE: CHANGE IN START TIME FOR COMMITTEE OF THE WHOLE MEETING OF MONDAY, MAY 3RD, 2021

Draft By-Law

Item

Policy Recommendation

Mayor D. Backer and Members of Council:

During the April 12th Regular Council Meeting two reports were brought forward by staff for Council’s review, Report Number 2021-44R By-Law to Regulate Smoking &/or Vaping of Tobacco or Vapour Products in Public Places & Workplaces and Report number 2021-47R Municipal Alcohol Policy.

Council requested that both reports be reviewed and discussed further and requested a Committee of the Whole meeting to be scheduled for Monday, May 3rd, 2021.

Due to the importance of both reports staff has requested an earlier start time to the meeting.

Procedure By-law 11-08 states in Section 7 that meetings of Council are normally to start at 7:00 p.m. and in order to change the time a resolution of Council is required.

For these reasons the following is recommended.

Recommendation:

BE IT RESOLVED THAT the Council of the Town of Mattawa authorizes the start of the Committee of the Whole meeting on Monday, May 3rd, 2021 to begin at 6:00 p.m.

Respectfully submitted,
Councillor D. Sarrazin

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: HEALTH & SOCIAL SERVICES

CHAIRPERSON: COUNCILLOR L. MICK

DEPT. HEAD: AMY LECLERC, MUNICIPAL CLERK

TITLE: SUPPORT RESOLUTION FOR PAID SICK LEAVE

 Draft By-Law X Item Policy Recommendation

Mayor D. Backer and Members of Council:

During the April 12th Regular Council Meeting a member of council expressed their support in the Municipality of Calvin’s resolution for legislated sick leave.

During the COVID-19 pandemic the government implemented the Canada Recovery Sickness Benefit which is a temporary solution. A more permanent solution for sick leave benefits had been requested by the government to help further elevate the burden of non-payment due to illness from work which has been defeated.

For this reason the following is recommended.

Recommendation:

WEHREAS workers in Ontario without paid sick leave often feel forced to work when unwell so they can feed and support their families and are at risk of losing a paycheque or even their jobs if they stay home;

AND WHEREAS the Canada Recovery Sickness Benefit is temporary, not accessible to all and not usable for the crucial first few days of an illness;

AND WHEREAS has legislated paid sick leave been in place before the global pandemic, lives would have been saved because infection rates would have been reduced;

AND WHEREAS the lack of paid sick days has especially hurt black, indigenous, workers of colour, women and migrant workers who are over-represented in low-paying frontline jobs with few benefits and a reduced ability to work from home;

AND WHEREAS the Ontario Medical Association, 11 GTHA Mayors and Chairs representing Ontario’s largest municipalities, the editorial board of the Toronto Star, the Toronto Board of Health, the Decent Works and Health Network, the Ontario Nurses Association, and several other

professional associations representing thousands of healthcare workers have all called on the provincial government to legislate paid sick days;

THEREFORE BE IT RESOLVED THAT the Corporation of the Town of Mattawa endorses legislated sick leave and calls on the government of Ontario to permanently legislate universal paid sick days for all workers in Ontario during the pandemic and beyond, regardless of workplace size, type of work or immigration status;

AND BE IT FURTHER RESOLVED THAT this motion be forwarded to the Premier of Ontario, Minister of Labour, all Regional MPPs and all Ontario Municipalities.

Respectfully submitted,
Councillor L. Mick

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: FINANCE

CHAIRPERSON: COUNCILLOR G. THIBERT

DEPT. HEAD: FRANCINE DESORMEAU, CAO/TREASURER

TITLE: FINANCIAL REPORT FOR THE MONTHS OF FEBRUARY & MARCH

Draft By-Law

Item

Policy Recommendation

Mayor D. Backer and Members of Council:

BE IT RESOLVED THAT the disbursements for the month of February 2021 in the amount of \$416,872.85 and for the month of March 2021 in the amount of \$1,239,491.49 be adopted as submitted.

Respectfully submitted,

Councillor G. Thibert