



**THE CORPORATION OF THE
TOWN OF MATTAWA**

AGENDA

**REGULAR MEETING OF COUNCIL
MONDAY, MARCH 8TH, 2021
7:00 P.M.**

**VIA ELECTRONIC MEETING
(TELECONFERENCE) DUE TO COVID-19
PROVINCIALY DECLARED
EMERGENCY
MATTAWA, ONTARIO**

**TELECONFERENCE TOLL FREE # 1-833-311-4101
ACCESS CODE: 187 075 4807**

**THE CORPORATION OF THE TOWN OF MATTAWA
A G E N D A
VIA ELECTRONIC MEETING (TELECONFERENCE) DUE TO COVID-19
PROVINCIALY DECLARED EMERGENCY
MATTAWA, ONTARIO
TELECONFERENCE TOLL FREE # 1-833-311-4101
ACCESS CODE: 187 075 4807
MONDAY, MARCH 8TH, 2021 @ 7:00 P.M.**

- 1. Call to Order**
- 2. Disclosure of Pecuniary Interest and Nature Thereof**
- 3. Petitions & Delegations**
- 4. Correspondence**
 - 4.1 NBMCA – Re: Minutes of January 27, 2021 Meeting
Conservation Authority Committee – Clerk
 - 4.2 ROMA – Re: New Chair & Conference Round Up
General Government Committee – Clerk
 - 4.3 Municipality of West Grey – Re: Municipal Insurance Rates
Finance Committee – Treasurer
 - 4.4 Municipality of St. Charles – Re: Cannabis Act Resolution of Support
General Government Committee – Clerk
 - 4.5 NBPSDHU – Re: Statement from the Medical Officer of Health
Health Services Committee – Clerk
 - 4.6 Township of Strong – Re: Support for Ontario Fire College Campus in Gravenhurst
Fire Department Committee – Fire Chief
 - 4.7 City of Port Colborne – Re: Support for Ontario Fire College Campus in Gravenhurst
Fire Department Committee – Fire Chief
 - 4.8 Canadian Heritage – Re: Celebration & Commemoration Program Funding Approved
Recreation, Tourism & Special Projects Committee – Recreation Facilities & Services
Manager
 - 4.9 Township of Tiny – Re: Support for Ontario Fire College Campus in Gravenhurst
Fire Department Committee – Fire Chief
 - 4.10 Ontario Northland – Re: Mayor’s Call February 22, 2021 Update
General Government Committee – Clerk

Monday, March 8, 2021

Correspondence – Cont'd

- 4.11 COVID-19 Vaccine Distribution Task Force – Re: Update for COVID-19 Vaccine Health Services Committee – Clerk
- 4.12 Municipality of McDougall – Re: Health Unit Communication Resolution Health Services Committee - Clerk
- 4.13 AMCTO – Re: Open Letter to Ontario Municipal Councils General Government Committee – Clerk
- 4.14 Township of South Glengarry – Re: Automatic Speed Enforcement & MFIPPA Resolutions General Government Committee – Clerk
- 4.15 MMAH – Re: COVID-19 Pandemic Financial Support Finance Committee – Treasurer

5. Questions/Comments (public & Council) about the Content of the Agenda

6. Municipal Report Number 844

- **Minutes of Previous Meeting (s)**
- **Presentation of By-laws/Resolutions**
- **Adoption of Report**

7. Committee Reports

- 7.1 Francine Desormeau, CAO/Clerk/Treasurer – Re: Hiring of Executive Assistant CONFIDENTIAL – Report #2021-28R
- 7.2 Barry Jackson, Public Works Supervisor – Re: Activity Update in Public Works Department – Report #2021-29R
- 7.3 Francine Desormeau, CAO/Clerk/Treasurer – Re: Landfill Participation Agreement CONFIDENTIAL – Report #2021-30R
- 7.4 Francine Desormeau, CAO/Clerk/Treasurer – Re: Social Media Policy – Report # 2021-31R

8. Questions Period

9. New/Old Business

- 9.1 Hiring of Executive Assistant
- 9.2 Integrity Commissioner Report

10. 2/3 (Special Resolutions – not previously circulated)

- 10.1 Hiring of Executive Assistant
- 10.2 That Council hereby accepts the Integrity Commissioner Report as presented

11. In Camera (Closed)

12. Return to Regular Session

13. Adjournment

Monday, March 8th, 2021

Members of Council,

Attached please find Municipal Report Number 844 for consideration by Council.

Respectfully submitted

Francine Desormeau
Clerk

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THE CORPORATION TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT

CHAIRPERSON: COUNCILLOR D. SARRAZIN

DEPT. HEAD: FRANCINE DESORMEAU, CAO/CLERK/TREASURER

TITLE: ADOPTION OF THE MINUTES

Draft By-Law

Item

Policy Recommendation

Mayor D. Backer and Members of Council:

BE IT RESOLVED THAT the minutes of the Regular Meeting of Monday, February 22nd, 2021, the Special Meeting of Monday, March 1st, 2021 and the Closed Meeting of Monday, March 1st, 2021 be adopted as circulated.

Respectfully submitted,

Councillor D. Sarrazin

THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the regular meeting of Council held Monday, February 22nd, 2021 at 7:00 p.m. via videoconference due to the COVID-19 pandemic. The meeting was also available via teleconference and streamed live via Town of Mattawa Facebook Page.

Council Present: Mayor D. Backer
Councillor D. Sarrazin
Councillor G. Larose
Councillor G. Thibert
Councillor L. Mick
Councillor L. Ross
Councillor R. Jones

Council Absent: None

Staff Present: Francine Desormeau, CAO/Clerk/Treasurer
Amy Leclerc, Executive Assistant/Deputy-Clerk
Wayne Chaput, Chief Building Official/By-Law Officer
Paul Lafreniere, Fire Chief (Interim)
Barry Jackson, Public Works Supervisor
Renee Paquette, Recreation & Facilities Services Manager

Staff Absent: None

*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

1. Meeting Called to Order at 7:00 p.m.
2. Disclosures of Pecuniary Interest and Nature Thereof
3. Petitions & Delegations
 - 3.1 Mr. Sean Sparling, ISN Director of Investigations from Expertise for Municipalities presented the Integrity Commissioner's Report to Council.
4. Correspondence
5. Questions/Comments about the Content of the Agenda

A ratepayer requested clarification on Page No. 37 for the water rates increase.
6. Municipal Report Number 843

Page No. 36

BE IT RESOLVED THAT the minutes of the Regular Meeting of Monday, February 8th, 2021 and the Closed Meeting of Monday, February 8th, 2021 be adopted as circulated.

Carried

Page No. 37

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa adopt By-Law 21-09 to set the Water and Wastewater Rates for flat and metered water billings for the year 2021 which represents a 3% percent rate increase on all water rates.

Carried – Recorded vote on Page No. 37 and the vote was unanimous

Page No. 38

BE IT RESOLVED THAT the disbursements for the month of January 2021 in the amount of \$806,432.20 be adopted as submitted.

Carried

Page No. 39

BE IT RESOLVED THAT Council authorizes the start of the Special Meeting of Council on Monday, March 1st, 2021 to begin at 6:00 p.m.

Carried

Page No. 40

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa authorize OCWA to complete the capital repairs to the 'Blake' Wastewater Lift Station at an estimated amount of \$17,000.00.

Carried

Resolution Number 21-14

Moved by Councillor G. Larose

Seconded by Councillor L. Ross

That the Municipal Report Number 843 be adopted.

Carried

7. Committee Reports

7.1 Francine Desormeau, CAO/Clerk/Treasurer – Re: Council Update to Ongoing Activities for General Government Chair – Report #2021-22R

7.2 Francine Desormeau, CAO/Clerk/Treasurer – Re: Community Safety & Well-Being Plan Resolution of Support for General Government Chair – Report #2021-23R

7.3 Wayne Chaput, By-Law Enforcement Officer – Re: Integrated Accessibility Standards Policy for By-law Department Chair – Report # 2021-24R

7.4 Barry Jackson, Public Works Supervisor – Re: Activity Update in Public Works Department for Transportation Chair – Report #2021-25R

7.5 Francine Desormeau, CAO/Clerk/Treasurer – Re: Update to Ongoing Activities for Finance Chair – Report #2021-26R

8. Questions from the Floor

A ratepayer requested further information on the landfill site's life expectancy.

9. New/Old Business

9.1 Marina Flood Repairs Tender – Material Supply

10. 2/3 (Special Resolutions – not previously circulated)

Resolution Number 21-15

Moved by Councillor L. Ross

Seconded by Councillor L. Mick

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa authorize the CAO/Treasurer to enter in a contract with Fisheries and Oceans Canada to provide funding in the amount of \$33,384.44 for the supply of wood decking material and hardware to complete the repairs to the Mattawa Waterfront Marina from Wilson's Builders Supplies.

Carried

11. In Camera (Closed) Session – None

12. Return to Regular Session

13. Adjournment

The regular meeting of Council Monday, February 22nd, 2021 adjourned at 8:06 p.m.

Mayor

Clerk

THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the special meeting of Council held Monday, March 1st, 2021 at 6:00 p.m. via video conference. The meeting was also available via teleconference and streamed live via Town of Mattawa Facebook Page.

Council Present: Councillor D. Sararzin
Councillor G. Larose
Councillor G. Thibert
Councillor L. Mick
Councillor L. Ross**

Council Absent: Mayor D. Backer

Staff Present: Francine Desormeau, CAO/Clerk/Treasurer
Amy Leclerc, Executive Assistant/Deputy-Clerk
Wayne Chaput, Chief Building Official/By-Law Officer
Barry Jackson, Public Works Supervisor
Renee-Anne Paquette, Recreation & Facilities Services Manager

Staff Absent: Paul Lafreniere, Fire Chief (Interim)

*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

1. Meeting Called to Order at 6:00 p.m.

Resolution Number 21-16

Moved by Councillor R. Jones

Seconded by Councillor D. Sarrazin

BE IT RESOLVED THAT in the absence of Mayor Backer, Councillor Thibert be appointed to Chair the Special Meeting of Monday, March 1st, 2021.

Carried

2. No Disclosure of Pecuniary Interest and Nature Thereof – None
3. Committee Reports / Discussions:

3.1 Presentation of Detailed Operational Review by Baker Tilly Staff

**Councillor L. Ross logged into the videoconference during the discussion of Item # 3.1

4. Presentation of By-laws/Resolutions/2/3 Special Resolutions

4.1 Change in Start Time for Regular Meeting of Monday, March 8th, 2021
This item was not required to be passed by Council.

5. In Camera (Closed Session)

5.1 Personnel Matter & Litigation Matter

Resolution Number 21-17

Moved by Councillor G. Larose

Seconded by Councillor L. Ross

That this Committee proceed in Camera in order to address a matter pertaining to:

b) personal matters about an identifiable individual, including municipal or local board employees; and

e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

Carried

6. Return to Regular Session

Resolution Number 21-18

Moved by Councillor L. Ross

Seconded by Councillor R. Jones

That the special session reconvene at 7:58 p.m.

Carried

Councillor Thibert stated the In Camera session was to discuss a personnel matter and litigation matter.

7. Adjournment

The special meeting of Council Monday, March 1st, 2021 adjourned at 7:59 p.m.

Mayor

Clerk

THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the Closed Meeting session of Council held Monday, March 1st, 2021 at 7:49 p.m. via videoconference.

Council Present: Councillors D. Sarrazin, G. Larose, G. Thibert, L. Mick, L. Ross, R. Jones

Council Absent: Mayor Backer

Staff Present: Francine Desormeau, CAO/Clerk/Treasurer
Amy Leclerc, Executive Assistant/Deputy-Clerk

The meeting was held under the Municipal Act, 2001, S.O. 2001, c.25 Section 239 (2)(b)(e).

Topics for discussion:

1. Under Section 239 (2) of the Municipal Act – b) personal matters about an identifiable individual, including municipal or local board employees.
2. Under Section 239 (2) of the Municipal Act – e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

- See Regular Meeting Resolution: 21-17 and 21-18

The closed meeting session adjourned at 7:58 p.m.

Mayor

Clerk

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: FIRE DEPARTMENT

CHAIRPERSON: COUNCILLOR G. LAROSE

DEPT. HEAD: PAUL LAFRENIERE, INTERIM FIRE CHIEF

TITLE: SUPPORT FOR ONTARIO FIRE COLLEGE

 Draft By-Law X Item Policy Recommendation

Mayor D. Backer and Members of Council:

Council at their February 22nd meeting spoke of correspondence # 4.3 from Save the Ontario Fire College requesting support.

The Ontario Fire College in Gravenhurst has been training up to 5,000 students every year and ensures Ontario’s firefighters remain up to date. The college provides modern facilities with modern equipment where experts provide training in all fire service disciplines.

For these reasons the following is recommended:

Recommendation:

WHEREAS the Ontario Fire College Campus has been in operation in Gravenhurst since 1958;

AND WHEREAS the Ontario Fire College Campus is one of the primary sources of certified training for Ontario Firefighters;

AND WHEREAS the Ontario Fire College Campus has built a reputation of integrity, credibility, and reliability in providing some of the best training to our Fire Services within the Province of Ontario;

AND WHEREAS the Ontario Fire College Campus has been used to train and certify both Volunteer, Part-Time and Career firefighters throughout Ontario;

AND WHEREAS the Regional Training Centers are not all created equal and similar in function to the Ontario Fire College Campus;

AND WHEREAS the Ontario Fire College Campus gives Ontario Firefighters another option other than Regional training Centers to obtain National Fire Protection Association (NFPA) certifications;

AND WHEREAS the Ontario Fire College Campus is the most cost-effective method for municipalities to certify Firefighters to NFPA Standards in Ontario;

AND WHEREAS the Ontario Government enacted and revoked O. Reg. 379/18: Firefighter Certification in 2018;

AND WHEREAS when the Ontario Government revoked O. Reg 379/18: Firefighter Certification, it was made known by the Office of the Solicitor General that the act would be amended and brought back in the future;

THEREFORE BE IT RESOLVED THAT the Corporation of the Town of Mattawa requests that the Province of Ontario reverse their decision to close the Ontario Fire College Campus in Gravenhurst as the OFC is one of the best and most cost-effective methods for municipalities to train their firefighters which assists us in protecting our residents;

AND BE IT FURTHER RESOLVED THAT this Resolution is forwarded to the Honourable Doug Ford Premier of Ontario, The Honourable Sylvia Jones Ontario Solicitor General, the Honourable Steve Clark, Minister of Municipal Affairs and Housing, the Ontario Fire Marshal, John Pegg and Association for Municipalities of Ontario.

Respectfully submitted,

Councillor G. Larose

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: BY-LAW DEPARTMENT

CHAIRPERSON: COUNCILLOR L. MICK

DEPT. HEAD: WAYNE CHAPUT, BY-LAW ENFORCEMENT OFFICER

**TITLE: INTEGRATED ACCESSIBILITY STANDARDS REGULATION
(IASR) POLICY BY-LAW**

21-10 Draft By-law _____ Item _____ Policy Recommendation

Mayor D. Backer and Members of Council:

At the last regular meeting of Council a draft Integrated Accessibility Standards Regulation (IASR) policy was introduced to Council.

Integrated Accessibility Standards under the Accessibility for Ontarians with Disabilities Act, 2005 requires organizations to create written policies and the Integrated Accessibility Standards Policy (IASR) is one of them.

A By-law has been prepared to adopt the policy.

Recommendation:

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa adopt By-Law No 21-10 which is a By-law to adopt the Integrated Accessibility Standards Regulation (IASR) policy.

Respectfully submitted,

Councilor L. Mick

CORPORATION OF THE TOWN OF MATTAWA

BY-LAW NUMBER 21-10

BEING a by-law to establish policies and procedures for integrated accessibility standards for the Town of Mattawa.

WHEREAS section 5 (3) of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, states that the powers of a municipality shall be exercised by by-law;

AND WHEREAS the Accessibility for Ontarians with Disabilities Act, 2005 (AODA) is working to make the province fully accessible to people with disabilities by 2025;

AND WHEREAS the Integrated Accessibility Standards, in the areas of Employment, Information and Communication and Transportation in accordance with Ontario Regulation 191/11, and 413/12 permit the Council of a municipality to establish policies and procedures for Integrated Accessibility Standards;

NOW THEREFORE, the Council of the Corporation of the Town of Mattawa enacts as follows:

1. **THAT** the Council of the Corporation of the Town of Mattawa adopts the Integrated Accessibility Standards Regulation (IASR) Policy as per Schedule "A" attached hereto and forming part of this by-law.
2. **THAT** this by-law shall come into force and take effect on the date of passing.

READ A FIRST and SECOND time, this 8th day of March, 2021.

READ A THIRD time and FINALLY PASSED this 8th day of March, 2021.

Mayor

Clerk

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT

CHAIRPERSON: COUNCILLOR D. SARRAZIN

DEPT. HEAD: FRANCINE DESORMEAU, CAO/CLERK/TREASURER

TITLE: SUPPORT FOR MATTAWA & AREA COMMUNITY SAFETY & WELL-BEING PLAN

Draft By-Law

Item

Policy Recommendation

Mayor D. Backer and Members of Council:

The Mattawa & Area Community Safety & Well-Being Plan must be adopted by each participating municipal Council and in place by July 1st of this year as legislated by the Provincial Government.

Resolution of Councils endorsing this Plan will be incorporated into the document and a draft was included in a report at the last regular meeting of Council.

The Community Safety and Well-Being Plan will be brought to Council for formal adoption prior to the July 1st deadline.

For this reason it is recommended that:

Recommendation:

WHEREAS the Town of Mattawa, the Municipality of Mattawan, the Township of Papineau-Cameron and the Municipality of Calvin have joined together to create a Community Safety and Well-Being Plan which is a commitment to our residents that we are working together for the betterment of all;

AND WHEREAS the Council of the Corporation of the Town of Mattawa is committed as civic leaders to our community’s safety and well-being: A Plan for Collaboration and Action;

AND WHEREAS the Council of the Corporation of the Town of Mattawa is fundamentally supportive of all initiatives that promote and focus on the safety and well-being of our residents and communities as a whole;

AND WHEREAS the Community and Safety-Well Being Plan is a Plan that will be sustainable over time, will monitor its residents’ pulse and will alter its trajectory to promote a healthy, safe and economically vibrant community;

AND WHEREAS the Mattawa and Area Community and Safety-Well Being Advisory Committee was established in 2020 which its goals and objectives are to achieve the ideal state of a sustainable community where everyone is safe, has a sense of belonging, access to services and where individuals and families are able to meet their needs for education, health care, food, housing, income and social and cultural expression;

AND WHEREAS leading by example and working together is instrumental in the success of any initiative.

THEREFORE BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa proudly endorses the Mattawa and Area Community and Safety-Well Being Plan as a commitment of our communities working together for the Safety and Well-Being of our residents.

Respectfully submitted,

Councillor G. Larose

THE CORPORATION OF THE TOWN OF MATTAWA

COMMITTEE: RECREATION, TOURISM & SPECIAL PROJECTS

CHAIRPERSON: COUNCILLOR L. ROSS

DEPT. HEAD: RENÉE-ANNE PAQUETTE, RECREATION & FACILITIES SERVICES MANAGER

TITLE: CANADA HEALTHY COMMUNITIES INITIATIVES

Draft By-Law

Item

Policy Recommendation

Mayor D. Backer and Members of Council:

The Healthy Communities Initiative supports communities as they create and adapt public spaces, and programming and services for public spaces to respond to ongoing needs arising from COVID-19 over the next two years. This \$31 million dollar investment from the Government of Canada will fund small-scale infrastructure projects to create safer, more vibrant, and inclusive communities

This grant would allow the Town of Mattawa to purchase a Pump Track which would be the first in Ontario. The goal is to keep youth in Mattawa and have them grow their future families here. Creating innovative opportunities such as the addition of a Pump Track will encourage youth to stay but also keep them busy. COVID-19 has been difficult on everyone and its important that we have healthy alternatives for youth to engage with and enjoy. There are 3 Healthy Communities Initiatives Themes: Safe and vibrant public spaces, Improved mobility options and Digital solutions. Applications and all supporting documentations must be submitted through Canada Healthy Communities Initiatives by 5:00 p.m. on March 9, 2021. Applicants will receive results by April 30, 2021. Projects must be completed by June 30, 2022.

The minimum funding amount for projects is \$5,000 and the maximum funding amount is \$250,000 for each project.

Recommendation

BE IT RESOLVED THAT Mayor and Council of the Corporation of the Town authorize staff to submit an application to the Canada Healthy Communities Grant for the purchase of a new pump track for youth in the community for a total of \$65,000.

Respectfully submitted,

Councillor Laura Ross