



**THE CORPORATION OF THE
TOWN OF MATTAWA**

AGENDA

**REGULAR MEETING OF COUNCIL
MONDAY, DECEMBER 14TH, 2020
7:00 P.M.**

**MIKE RODDEN ARENA &
COMMUNITY CENTRE
450 HURDMAN STREET (UPSTAIRS)
MATTAWA, ONTARIO**

**TELECONFERENCE TOLL FREE # 1-833-311-4101
ACCESS CODE: 146 900 1206**

THE CORPORATION OF THE TOWN OF MATTAWA
A G E N D A
MIKE RODDEN ARENA & COMMUNITY CENTRE
450 HURDMAN STREET (UPSTAIRS)
MATTAWA, ONTARIO
TELECONFERENCE TOLL FREE # 1-833-311-4101
ACCESS CODE: 146 900 1206
MONDAY, DECEMBER 14TH, 2020 @ 7:00 P.M.

1. Call to Order

2. Disclosure of Pecuniary Interest and Nature Thereof

3. Petitions & Delegations

- 3.1 Descon Construction/Development Team – Re: Affordable Senior Housing Project Update

4. Correspondence

- 4.1 Expertise for Municipalities – Re: Notice of Integrity Commissioner Report
General Government Committee – Clerk
- 4.2 Cassellholme – Re: Redevelopment Update Report to Municipalities
Planning & Development Services Committee – Clerk
- 4.3 Let's Remember Adam – Re: Invitation for School Bus Stop-Arm Camera Launch
Protection to Persons & Property Committee – Clerk
- 4.4 City of Hamilton – Re: Interim Cap on Gas Plan & Greenhouse Gas Pollution
General Government Committee – Clerk
- 4.5 City of Hamilton – Re: Temporary Cap on Food Delivery Service Charges
General Government Committee – Clerk
- 4.6 AMO – Re: Policy Updates Initial Vaccination Approach, AG Annual Report, Wetland
Conservation Program
General Government Committee -Clerk
- 4.7 Tulloch Engineering – Re: Pont Mauril Belanger Bridge Monitoring Appreciation
General Government Committee – Clerk
- 4.8 Danny Moore – Re: Request for Assistance with Property
Planning & Development Services Committee – Clerk
- 4.9 NBMCA – Re: Board of Directors Meeting Minutes of October 28, 2020
Conservation Authority Committee -Clerk

Monday, December 14, 2020 - Correspondence – Cont'd

- 4.10 Le Voyageur Inn – Re: Request to Waive All Penalty & Interest Fees Owing
Finance Committee – Clerk
- 4.11 RPRA – Re: December Newsletter
Environmental Services Committee – Clerk
- 4.12 AMO – Re: Policy Update Federal Fall Economic Statement
General Government Committee - Clerk
- 4.13 Vic Fedeli, MPP of Nipissing – Re: Rural Economic Development Program Letter
General Government Committee - Clerk
- 4.14 AMO – Re: Policy Update Bill 229, Schedule 6 (CA Act) Proposed Amendments
General Government Committee - Clerk
- 4.15 Nancy Adams – Re: Public Library at F. J. McElligott Secondary School
Library Committee - Clerk
- 4.16 NBMCA – Re: Resolution for Bill 229 Protect, Support and Recover from COVID-19 Act
Conservation Authority Committee – Clerk
- 4.17 DNSSAB – Re: November Meeting Packages
Social & Family Services Committee – Clerk
- 4.18 Peter Julian, MP New Westminster-Burnaby – Re: Endorsement of Bill C-213 Canada
Pharmacare Act
General Government Committee – Clerk
- 4.19 Ministry of Finance – Re: 2021 Ontario Municipal Partnership Fund Allocation
Finance Committee – Clerk
- 4.20 Municipality of Marmora & Lake – Re: Council Resolution Accessibility for Ontarians with
Disabilities Act
Health Service Committee – Clerk
- 4.21 Municipality of Grey Highlands – Re: Council Resolution on Bill 229 Protect, Support and
Recover from COVID-19 Act
Conservation Authority Committee – Clerk
- 4.22 AMO – Re: Policy Update AG Special Report on Ontario's Initial COVID-19 Response &
Winter Holiday Guidance
General Government Committee – Clerk
- 4.23 ROMA – Re: Broadband Resources, Conference Update & Community Paramedicine News
General Government Committee – Clerk

Monday, December 14, 2020 - Correspondence – Cont'd

4.24 ROMA – Re: Launch of Municipal Broadband Resources
General Government Committee – Clerk

4.25 Councillor C. Lacelle – Re: Resignation from Town of Mattawa Council
General Government Committee – Clerk

5. Questions/Comments (public & Council) about the Content of the Agenda

6. Municipal Report Number 839

- **Minutes of Previous Meeting (s)**
- **Presentation of By-laws/Resolutions**
- **Adoption of Report**

7. Committee Reports

7.1 Francine Desormeau, CAO/Clerk/Treasurer – Re: Council Update to Ongoing Activities – Report # 2020-90R

7.2 Francine Desormeau, CAO/Clerk/Treasurer – Re: MBEDC – Disbursement of Funds – Re: Report # 2020-91R

7.3 Barry Jackson, Public Works Supervisor – Re: Update to Re-Opening of Gorman Street – Report # 2020-92R

7.4 Amy Leclerc, Executive Assistant/Deputy-Clerk – Re: Council Seat Vacancy Options – Re: Report # 2020-93R

7.5 Barry Jackson, Public Works Supervisor – Re: Activity Update in Public Works Department – Report # 2020-94R

7.6 Francine Desormeau, CAO/Clerk/Treasurer – Re: Design-Building Construction Contract – Redevelopment of 231 Tenth Street – Report # 2020-95R

8. Questions Period

9. New/Old Business

9.1 Mattawa & Area Community Safety & Well-Being Plan Update

9.2 333 Main Street – Update from CAO

10. 2/3 (Special Resolutions – not previously circulated)

10.1 Affordable Senior Housing Complex Project Commitment & Support

10.2 Affordable Senior Housing Complex Project Funding

11. In Camera (Closed)

12. Return to Regular Session

13. Adjournment

Monday, December 14th, 2020

Members of Council,

Attached please find Municipal Report Number 839 for consideration by Council.

Respectfully submitted

Francine Desormeau
Clerk

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THE CORPORATION TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT

CHAIRPERSON: COUNCILLOR D. SARRAZIN

DEPT. HEAD: FRANCINE DESORMEAU, CAO/CLERK/TREASURER

TITLE: ADOPTION OF THE MINUTES

____ Draft By-Law

___X___ Item

____ Policy Recommendation

Mayor D. Backer and Members of Council:

BE IT RESOLVED THAT the minutes of the Regular Meeting of Monday, November 23rd, 2020, the Closed Meeting of Monday, November 23rd, 2020, the Special Meeting of Monday, November 30th, 2020, the Closed Meeting of Monday, November 30th, 2020, the Special Meeting of Monday, December 7th, 2020 and the Closed Meeting of Monday, December 7th, 2020 be adopted as circulated.

Respectfully submitted,

Councillor D. Sarrazin

THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the regular meeting of Council held Monday, November 23rd, 2020 at 7:00 p.m. at the Mike Rodden Arena & Community Centre (Upstairs). The meeting was also available via teleconference and streamed live via Town of Mattawa Facebook Page.

Council Present: Mayor D. Backer
Councillor D. Sarrazin
Councillor G. Thibert
Councillor L. Mick

Council Absent: Councillor C. Lacelle
Councillor G. Larose
Councillor L. Ross

Staff Present: Francine Desormeau, CAO/Clerk/Treasurer
Amy Leclerc, Executive Assistant/Deputy-Clerk
Barry Jackson, Public Works Supervisor
Paul Lafreniere, Fire Chief (Interim)
Renee Paquette, Recreation & Facilities Services Manager
Sabrina Poullas, Administrative Assistant

Staff Absent: Wayne Chaput, Chief Building Official/By-Law Officer

*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

1. Meeting Called to Order at 7:03 p.m.
2. Disclosures of Pecuniary Interest and Nature Thereof - None
3. Petitions & Delegations – None
4. Correspondence
5. Questions/Comments about the Content of the Agenda – None
6. Municipal Report Number 838

Page No. 235

BE IT RESOLVED THAT the minutes of the Special Meeting of Thursday, November 5th, 2020, the Closed Meeting of Thursday, November 5th, 2020, the Regular Meeting of Monday, November 9th, 2020, the Closed Meeting of Monday, November 9th, 2020 and the Special Meeting of Wednesday, November 18th, 2020 be adopted as circulated.

Carried

Page No. 236

BE IT RESOLVED THAT the Mayor and Council of the Corporation of the Town of Mattawa adopt By-Law No. 20-35 which is a By-Law to adopt an Emergency Management Program and Emergency Response Plan to meet the Requirements under Emergency Management and Civil Protection Act, R.S.O. 1990, c. E.9 and Ontario Regulation 380/04 (the “Act”).

Carried

Page No. 237

WHEREAS violence continues to be the greatest gender inequality rights issue for women and girls;

AND WHEREAS approximately every six days, a woman in Canada is killed by her intimate partner;

AND WHEREAS Annually, 427,000 Canadian women over the age of 15 reported they had been sexually assaulted. Since only about 10% of all sexual assaults are reported to the police, the actual number is assumed to be much higher;

AND WHEREAS sexual assault is the only violent crime in Canada that is not declining;

AND WHEREAS in Ontario, 1 in 3 women will experience intimate partner violence in their lifetime and these numbers increase exponentially for women who are Disabled, Indigenous, or Women of Colour;

AND WHEREAS violence against women costs taxpayers and the government billions of dollars every year: Canadians collectively spend \$7.4 billion to deal with the aftermath of spousal violence alone;

AND WHEREAS violence has a profound effect on children: Children who witness violence in the home have twice the rate of psychiatric disorders as children from non-violent homes;

AND WHEREAS girls in Canada are four times more likely to be sexually assaulted by a family member than boys are;

AND WHEREAS on any given night in Canada, 3,491 women and their 2,724 children sleep in shelters because it is not safe at home;

AND WHEREAS research shows that domestic violence rates increase following disasters like floods, wildfires, hurricanes, and pandemics;

THEREFORE BE IT RESOLVED THAT Mayor and Council of the Corporation of the Town of Mattawa join Ontario in support of recognizing November 25th as the Day of Awareness of Violence Against Women as it is only through awareness, acknowledgement, conversation and action, that together, we will end violence against women.

Carried

Page No. 238

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa adopt By-Law No 20-36 authorizing the signing of the building contract with Ontario Log Restoration for the repair and restoration of the Mattawa Travel Information Centre.

Carried

Page No. 239

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa approve the 2019-2029 Mattawa Waterworks Financial Plan which will accompany the Municipal Drinking Water Licence renewal application in accordance with 3.(1)1 of Ontario Regulation 453/07.

Carried

Page No. 240

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa adopt By-law 20-37 which will authorize the signing of a Garbage Collection Services Extension Agreement with Paul Lafreniere Contracting for a three-year term commencing January 1, 2021 until December 31, 2023.

Carried

Page No. 241

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa adopt By-law 20-38 which will authorize the signing of a Recycling Collection Services Extension Agreement with Paul Lafreniere Contracting for a three-year term commencing January 1, 2021 until December 31, 2023.

Carried

Resolution Number 20-81

Moved by Councillor L. Mick

Seconded by Councillor G. Thibert

That the Municipal Report Number 838 be adopted.

Carried

7. Committee Reports

7.1 Francine Desormeau, CAO/Clerk/Treasurer – Re: Council Update to Ongoing Activities -Report # 2020-87R

7.2 Francine Desormeau, CAO/Clerk/Treasurer – Re: Progressive Discipline Policy – Draft – Report # 2020-88R

Department Activity Reports

By-Law & Building Department Report – Chief Building Official, Wayne Chaput
Read by Councillor G. Thibert

8. Questions from the Floor

A ratepayer inquired to OPP assignment of additional officers in area for COVID-19 enforcement of provincial regulations.

9. New/Old Business

9.1 Internships and Clerk/Deputy-Treasurer Positions

10. 2/3 (Special Resolutions – not previously circulated) – None

11. In Camera (Closed) Session

Resolution Number 20-82

Moved by Councillor D. Sarrazin

Seconded by Councillor L. Mick

That this Committee proceed in Camera in order to address a matter pertaining to a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

Carried

12. Return to Regular Session

Resolution Number 20-83

Moved by Councillor L. Mick

Seconded by Councillor D. Sarrazin

That the regular session reconvene at 8:27 p.m.

Carried

Mayor Backer stated the In Camera session was to discuss the landfill site agreement and ECA compliance requirements.

13. Adjournment

The regular meeting of Council Monday, November 23rd, 2020 adjourned at 8:28 p.m.

Mayor

Clerk

THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the Closed Meeting session of Council held Monday, November 23rd, 2020 at 7:45 p.m. at the Mike Rodden Arena & Community Centre (Upstairs).

Council Present: Mayor D. Backer,
Councillors D. Sarrazin, G. Thibert, L. Mick,

Council Absent: Councillor C. Lacelle, G. Larose, L. Ross

Staff Present: Francine Desormeau, Clerk/Deputy-Treasurer
Amy Leclerc, Executive Assistant/Deputy-Clerk

The meeting was held under the Municipal Act, 2001, S.O. 2001, c.25 Section 239 (2)(k).

Topics for discussion:

1. Under Section 239 (2) of the Municipal Act – k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.
 - See Regular Meeting Resolution: 20-82 and 20-83

The closed meeting session adjourned at 8:27 p.m.

Mayor

Clerk

THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the special meeting of Council held Monday, November 30th, 2020 at 7:00 p.m. at the Mike Rodden Arena & Community Centre (Upstairs).

Council Present: Mayor D. Backer
Councillor D. Sararzin**
Councillor G. Larose
Councillor G. Thibert
Councillor L. Mick
Councillor L. Ross

Council Absent: Councillor C. Lacelle

Staff Present: Francine Desormeau, CAO/Clerk/Treasurer

Staff Absent: Amy Leclerc, Executive Assistant/Deputy-Clerk
Wayne Chaput, Chief Building Official/By-Law Officer
Barry Jackson, Public Works Supervisor
Paul Lafreniere, Fire Chief (Interim)
Renee-Anne Paquette, Recreation & Facilities Services Manager

*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

1. Meeting Called to Order at 7:00 p.m.

2. No Disclosure of Pecuniary Interest and Nature Thereof – None

*Councillor Sarrazin arrived at 7:03 p.m. during the Committee Reports/Discussions.

3. Committee Reports / Discussions:

3.1 Community Holiday Festivities Plan

4. Presentation of By-laws/Resolutions/2/3 Special Resolutions – None

5. In Camera (Closed Session)

5.1 Clerk/Deputy-Treasurer Position

5.2 Communications & Digital Strategy Coordinator & Records Management Coordinator Internships

5.3 Tax Arrears Relief Request

Resolution Number 20-84

Moved by Councillor G. Larose

Seconded by Councillor G. Thibert

That this Committee proceed in Camera in order to address a matter pertaining to personal matters about an identifiable individual, including municipal or local board employees.

Carried

6. Return to Regular Session

Resolution Number 20-85

Moved by Councillor G. Larose

Seconded by Councillor G. Thibert

That the regular session reconvene at 8:00 p.m.

Carried

Mayor Backer stated the In Camera session was to discuss personal matters of Clerk/Deputy-Treasurer position, Internships and request for waiving of tax penalties-interest fee.

7. Adjournment

The special meeting of Council Monday, November 30th, 2020 adjourned at 8:01 p.m.

Mayor

Clerk

THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the Closed Meeting session of Council held Monday, November 30th, 2020 at 7:15 p.m. at the Mike Rodden Arena & Community Centre (Upstairs).

Council Present: Mayor D. Backer,
Councillors D. Sarrazin, G. Larose, G. Thibert, L. Mick, L. Ross

Council Absent: Councillor C. Lacelle

Staff Present: Francine Desormeau, Clerk/Deputy-Treasurer

The meeting was held under the Municipal Act, 2001, S.O. 2001, c.25 Section 239 (2)(b).

Topics for discussion:

2. Under Section 239 (2) of the Municipal Act – b) personal matters about an identifiable individual, including municipal or local board employees.
 - See Regular Meeting Resolution: 20-84 and 20-85

The closed meeting session adjourned at 8:00 p.m.

Mayor

Clerk

THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the special meeting of Council held Monday, December 7th, 2020 at 7:00 p.m. at the Mike Rodden Arena & Community Centre (Upstairs).

Council Present: Mayor D. Backer
Councillor D. Sararzin
Councillor G. Larose
Councillor G. Thibert**
Councillor L. Mick
Councillor L. Ross

Council Absent: Councillor C. Lacelle

Staff Present: Francine Desormeau, CAO/Clerk/Treasurer
Renee-Anne Paquette, Recreation & Facilities Services Manager

Staff Absent: Amy Leclerc, Executive Assistant/Deputy-Clerk
Barry Jackson, Public Works Supervisor
Wayne Chaput, Chief Building Official/By-Law Officer
Paul Lafreniere, Fire Chief (Interim)

*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

1. Meeting Called to Order at 7:00 p.m.
2. No Disclosure of Pecuniary Interest and Nature Thereof – None
3. Committee Reports / Discussions:
 - 3.1 Affordable Senior Housing Committee Update
 - 3.2 Xplornet's Improving Connectivity for Ontario Program
Request for letter of support by December 11th deadline
 - 3.3 ICIP COVID Stream – Local Government Intake
(funding to address challenges faced by communities as a result of the COVID-19 pandemic)
4. Presentation of By-laws/Resolutions/2/3 Special Resolutions

Resolution Number 20-86

Moved by Councillor D. Sarrazin

Seconded by Councillor L. Ross

WHEREAS Xplornet's project will build 2,650 km of new fibre across the province, providing direct fibre connections in the town of Mattawa, and also connecting 1 new tower site to fibre just outside of the town boundary;

AND WHEREAS once completed, this project will enable households in the Town of Mattawa to enjoy affordable and accessible fibre-based services at 1 Gbps, as well as wireless services of 100 Megabits per second;

AND WHEREAS the past months have demonstrated the importance of connectivity, especially for rural Canadians. The post-pandemic recovery offers the long overdue opportunity to provide the necessary tools for rural Canada's success in the digital economy;

AND WHEREAS Xplornet's project will boost economic development in the Town of Mattawa, facilitate access to eHealth services, and support residents working from home;

AND WHEREAS Xplornet has a proven track record of providing reliable broadband access to rural residents in places unserved and underserved by others;

NOW THEREFORE BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa fully supports Xplornet's proposal to the Improving Connectivity for Ontario (ICON) program for broadband infrastructure project for central and northern Ontario.

Carried

**Councillor G. Thibert left the meeting at 7:15 p.m. after Resolution Number 20-86

5. In Camera (Closed Session)

5.1 Acquisition of Assets

5.2 333 Main Street

5.3 Affordable Senior Housing Committee Project

5.4 Clerk/Deputy-Treasurer Position

Resolution Number 20-87

Moved by Councillor L. Mick

Seconded by Councillor G. Larose

That this Committee proceed in Camera in order to address a matter pertaining to:

b) personal matters about an identifiable individual, including municipal or local board employees; and

i) a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization.

Carried

6. Return to Regular Session

Resolution Number 20-88

Moved by Councillor G. Larose

Seconded by Councillor L. Ross

That the regular session reconvene at 8:30 p.m.

Carried

Mayor Backer stated the In Camera session was to discuss acquisition of assets, municipal property, the Affordable Senior Housing Project and personnel matters of Clerk/Deputy-Treasurer position.

7. Adjournment

The special meeting of Council Monday, December 7th, 2020 adjourned at 8:32 p.m.

Mayor

Clerk

THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the Closed Meeting session of Council held Monday, December 7th, 2020 at 7:15 p.m. at the Mike Rodden Arena & Community Centre (Upstairs).

Council Present: Mayor D. Backer,
Councillors D. Sarrazin, G. Larose, L. Mick, L. Ross

Council Absent: Councillor C. Lacelle, G. Thibert

Staff Present: Francine Desormeau, Clerk/Deputy-Treasurer

The meeting was held under the Municipal Act, 2001, S.O. 2001, c.25 Section 239 (2)(b)(i).

Topics for discussion:

3. Under Section 239 (2) of the Municipal Act – b) personal matters about an identifiable individual, including municipal or local board employees.
4. Under Section 239 (2) of the Municipal Act – i) a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization.

- See Regular Meeting Resolution: 20-87 and 20-88

The closed meeting session adjourned at 8:30 p.m.

Mayor

Clerk

THE CORPORATION OF THE TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT

CHAIRPERSON: COUNCILLOR D. SARRAZIN

DEPT. HEAD: FRANCINE DESORMEAU, CAO/TREASURER

TITLE: CANCELLATION OF REGULAR MEETING OF COUNCIL

 Draft By-Law

 X Item

 Policy Recommendation

Mayor D. Backer and Members of Council:

The next regular scheduled meeting of Council is on Monday, December 28th, 2020.

It is normal for Council to cancel the second meeting in December because of the busy Christmas schedule but if a Special Meeting is required Mayor Backer will call the meeting.

For these reasons it is recommended:

Recommendation:

BE IT RESOLVED THAT the Mayor and Council of the Corporation of the Town of Mattawa, due to the Christmas holidays, cancel the Regular Meeting of Council scheduled for December 28th, 2020.

Respectfully submitted,

Councillor D. Sarrazin

THE CORPORATION OF THE TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT

CHAIRPERSON: COUNCILLOR D. SARRAZIN

DEPT. HEAD: FRANCINE DESORMEAU, CAO/CLERK/TREASURER

TITLE: CHANGE OF START TIME FOR REGULAR MEETING OF
MONDAY, JANUARY 11TH, 2021

 Draft By-Law

 X Item

 Policy Recommendation

Mayor D. Backer and Members of Council:

In October of this year Council was invited by Ontario Power Generation for a tour of the Otto Holden Dam facility along with an update to a multi-year project commencing in summer of 2021.

The tour was postponed and it was decided that Ontario Power Generation representatives would present to Council at the first meeting in January. In order to provide additional time of this presentation it is prudent to alter the start time of the meeting.

Recommendation:

BE IT RESOLVED THAT Council authorizes the start of the Regular Meeting of Council on Monday, January 11th, 2021 to begin at 6:00 p.m.

Respectfully recommended,

Councillor D. Sarrazin

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT

CHAIRPERSON: COUNCILLOR D. SARRAZIN

DEPT. HEAD: FRANCINE DESORMEAU, CAO/CLERK/TREASURER

TITLE: COVID-19 RESILIENCE INFRASTRUCTURE STREAM – LOCAL GOVERNMENT INTAKE

____ Draft By-Law

X Item

____ Policy Recommendation

Mayor D. Backer and Members of Council:

The province recently announced the COVID-19 Resilience Infrastructure Stream Funding under the Investing in Canada Infrastructure Program (ICIP). Our municipal allocation under this funding stream is \$100,000.00 and the deadline to submit an application is December 21, 2020.

Eligible projects include retrofits, repairs and upgrades, COVID-19 Response Infrastructure, Active Transportation Infrastructure and Disaster Mitigation and Adaption.

Council discussed possible projects eligible under these four categories at the Special meeting of December 7th and agreed that the Turcotte Park Road Sidewalk project under Category 3:Active Transportation Infrastructure would be the infrastructure project chosen for this funding initiative.

Recommendation:

BE IT RESOLVED THAT Mayor and Council of the Corporation of the Town of Mattawa authorize staff to submit an application to the Investing in Canada Infrastructure Program: COVID-19 Resilience Infrastructure Stream – Local Government Intake for the Construction of the Turcotte Park Road Sidewalk Project which if approved will enhance public safety and improve active transportation infrastructure in the Town of Mattawa.

Respectfully submitted,

Councillor D. Sarrazin

THE CORPORATION OF THE TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT

CHAIRPERSON: COUNCILLOR D. SARRAZIN

DEPT. HEAD: FRANCINE DESORMEAU, CAO/CLERK/TREASURER

TITLE: MUNICIPAL OFFICE CUSTODIAL SERVICES RENEWAL

 Draft By-Law **X** Item Policy Recommendation

Mayor D. Backer and Members of Council:

The custodial services contract for the municipal office was awarded to Judy Grogan in December 2018 on a two-year term commencing January 1, 2019 until December 31, 2020 of this year.

Ms. Judy Grogan has been doing a wonderful job for the last two years. With the COVID-19 pandemic restrictions, Ms. Grogan has gone above and beyond to adhere to enhanced cleaning guidelines and it is being recommended to renew her contract for an additional two years at the same monthly rate of \$400.00.

For these reasons the following is recommended:

Recommendation:

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa authorizes the renewal of the custodial cleaning contract for the Mattawa Municipal Office with Mrs. Judy Grogan for an additional two-year term commencing January 1, 2021 until December 31, 2022 at the continued rate of \$400.00 per month.

Respectfully submitted,

Councillor D. Sarrazin

THE CORPORATION OF THE TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT

CHAIRPERSON: COUNCILLOR D. SARRAZIN

DEPT. HEAD: FRANCINE DESORMEAU, CAO/TREASURER

TITLE: PROGRESSIVE DISCIPLINE POLICY

 Draft By-Law X Item Policy Recommendation

Mayor D. Backer and Members of Council:

At the November 23rd Regular meeting of Council, a draft Progressive Discipline Policy was provided to Council in the form of a report.

The Town's HR Advisor, Ward Jones, has reviewed the policy and made a few changes and it is now deemed ready for formal adoption by Council.

Recommendation:

BE IT RESOLVED THAT the Mayor and Council of the Corporation of the Town of Mattawa approve and adopt the Progressive Discipline Policy which includes a Performance Improvement Plan which together sets the framework for dealing with human resources matters.

Respectfully submitted,

Councillor D. Sarrazin

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: RECREATION, TOURISM & SPECIAL PROJECTS

CHAIRPERSON: COUNCILLOR L. ROSS

DEPT. HEAD: RENÉE-ANNE PAQUETTE, RECREATION & FACILITIES
SERVICES MANAGER

TITLE: INCLUSIVE COMMUNITY GRANT – MINISTRY FOR SENIORS
AND ACCESSIBILITY

____ Draft By-Law

 X Item

____ Policy Recommendation

Mayor D. Backer and Members of Council:

The province recently announced the Inclusive Community Grants under the Ministry for Seniors and Accessibility. Our municipal allocation under this funding stream is \$60,000.00 and the deadline to apply is December 21, 2020.

Eligible projects include changes to public spaces to be more inclusive and support for older adults and people with disabilities and creating communication opportunities for older adults and people with disabilities to continue to socially engage and participate in their communities.

Recommendation:

BE IT RESOLVED THAT Mayor and Council of the Corporation of the Town of Mattawa endorse staff to submit an application to the Inclusive Community Grant Program to purchase equipment to support seniors and those with disabilities with the necessary tools to stay socially engaged and create an outdoor space that is more inclusive for all. If approved this will enhance the quality of life of people in the Town of Mattawa by allowing them to be socially connected and physically active.

Respectfully submitted,

Councillor L. Ross

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: RECREATION, TOURISM & SPECIAL PROJECTS

CHAIRPERSON: COUNCILLOR L. ROSS

DEPT. HEAD: RENÉE-ANNE PAQUETTE, RECREATION & FACILITIES
SERVICES MANAGER

TITLE: FITNESS CENTRE ACQUISITION OF ASSETS

20-39 Draft By-Law _____ Item _____ Policy Recommendation

Mayor D. Backer and Members of Council:

The 24/7 Fitness Centre has not been able to re-open its doors since the onset of COVID-19. Pandemic restrictions rendered it unfeasible to re-open under the facility's former operation model. The Recreation and Facilities Services Manager has been working with the owners of the facility to acquire the fitness equipment in order to re-open its doors for the overall benefit of the community.

A presentation was made to Council at the last special Meeting and authorization was provided to confirm the acquisition of the facility's assets with a plan to re-open with operational responsibilities to fall under the Recreation Department.

It is anticipated to re-open the facility at its current location by early February with pandemic restrictions in place to adhere to provincial regulations.

Recommendation:

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa adopt By-law 20-39 approving the acquisition of 247 7762429 Canada Inc.'s tangible assets and authorizes the signing of the agreement, attached hereto and known as Schedule "A" .

Respectfully submitted

Councilor L. Ross

CORPORATION OF THE TOWN OF MATTAWA

BY-LAW NUMBER 20-39

BEING a by-law authorizing the signing of an Asset Sale and Purchase Agreement
With 247 7762429 Canada Inc. for the acquisition of its tangible assets

WHEREAS Subsection 8 of the Ontario Municipal Act 2001, S. O. 2001, c. 25 empowers and authorizes a municipality to enter into an agreement to enable them to govern their affairs as they consider appropriate;

AND WHEREAS 247 7762429 Canada Inc. has agreed to sell their tangible assets as defined in Schedule “A” Asset Sale and Purchase Agreement attached hereto and forming part of this By-law.

NOW THEREFORE, the Council of the Corporation Town of Mattawa enacts as follows:

1. The Mayor and Clerk are hereby authorized to execute the aforesaid Agreement on behalf of the Council of the Corporation of the Town of Mattawa, in accordance with the terms and conditions referred to in this agreement attached to this By-law and known as Schedule “A”.
2. That this Agreement shall be effective and shall remain in effect and force in accordance with the terms of the agreement subject to any amendments thereto or the termination of the said agreement.

READ A FIRST and SECOND time, this 14th day of December, 2020.

READ A THIRD time and FINALLY PASSED this 14th day of December, 2020.

Mayor

Clerk

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: TRANSPORTATION SERVICES

CHAIRPERSON: COUNCILLOR G. LAROSE

DEPT. HEAD: BARRY JACKSON, PUBLIC WORKS SUPERVISOR

TITLE: DISPOSAL OF SURPLUS EQUIPMENT

☐ Draft By-Law ☒ Item ☐ Policy Recommendation

Mayor D. Backer and Members of Council:

We have recently been informed that our 1989 Ford L9000 Single Axle Dump Truck has major repairs required to be certified in its annual inspection. The current repair charges of two thousand dollars (\$2,000.00) do not include the expected costs of in excess of thirteen thousand dollars (\$13,000.00), which may not cover all the suspected damages/repairs, according to our maintenance technician.

In light of the vehicle age and potential repair costs it is recommended that this truck be deemed surplus and an ad be placed in the Mattawa Recorder and on the municipal website calling for bids. It is proposed that a minimum bid of thirty five hundred dollars (\$3,500.00) for this unit be included in the advertisement.

Recommendation:

BE IT RESOLVED THAT Council authorize staff to place an advertisement in the Mattawa Recorder and on the municipal website calling for bids for the disposal of the 1989 Ford L9000 Single Axle Dump Truck, As Is/Where Is, with a minimum bid of thirty five hundred dollars (\$3,500.00) and return to Council with the results for consideration.

Respectfully submitted,
Councillor G. Larose

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: BY-LAW DEPARTMENT

CHAIRPERSON: COUNCILLOR G. THIBERT

DEPT. HEAD: WAYNE CHAPUT, BY-LAW ENFORCEMENT OFFICER

TITLE: AMENDMENT TO SNOWMOBILE BY-LAW

20-40 Draft By-law _____ Item _____ Policy Recommendation

Mayor D. Backer and Members of Council:

A new Snowmobile By-law No. 20-29 was passed at the regular Council meeting of October 13th, 2020. Schedules C and D of the by-law currently allows access and egress from Main Street to Gorman Street and Pine Street. Since then, Gorman Street is becoming a one-way Street, only access to Pine Street will be permitted.

Schedules C and D of this By-law will be amended by adding a new permitted route that will continue to provide snowmobilers safe access to the bridge when going west to access the north trails.

The By-law Officer met with local stakeholders being members of the Mattawa & Area Snowmobile Club and the Ontario Provincial Police and all agreed with the revised access route.

Recommendation:

BE IT RESOLVED THAT the Mayor and Council of the Corporation of the Town of Mattawa adopt By-Law No. 20-40 which is a By-law to amend Schedules C and D of By-Law No. 20-29, which governs and regulates the use of motorized snow vehicles within the Town of Mattawa.

Respectfully submitted

Councillor G. Thibert

THE CORPORATION OF THE TOWN OF MATTAWA

BY-LAW NO. 20-40

BEING a by-law to amend by-law no. 20-29, which is a by-law to govern and regulate the use of motorized snow vehicles within the Town of Mattawa.

WHEREAS the Council of the Town of Mattawa deems it advisable to amend Schedules C and D of By-Law No. 20-29 by adding a new permitted route with the access to Gorman Street now being a One-Way Street.

NOW THEREFORE the Council of the Corporation of the Town of Mattawa enacts as follows:

THAT By-Law No. 20-29 be amended as follows:

1. That Schedule C “Permitted Municipal Trail Locations” be amended to change Gorman Street to one-way access only.
2. That Schedule D “Permitted Municipal Trail Locations Map” be amended to allow one-way access only from Main Street to Gorman Street.
3. This By-Law shall come into force and effect upon being passed.

READ a first and second time this 14th day of December, 2020.

READ a third time and finally passed this 14th day of December, 2020.

Mayor

Clerk

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: FINANCE

CHAIRPERSON: COUNCILLOR C. LACELLE

DEPT. HEAD: FRANCINE DESORMEAU, CAO/CLERK/TREASURER

TITLE: FINANCIAL REPORT FOR THE MONTH OF NOVEMBER

_____ Draft By-Law X Item _____ Policy Recommendation

Mayor D. Backer and Members of Council:

BE IT RESOLVED THAT the disbursements for the month of November 2020 in the amount of \$728,331.20 be adopted as submitted.

Respectfully submitted,

Councillor C. Lacelle