



**THE CORPORATION OF THE  
TOWN OF MATTAWA**

**AGENDA**

**REGULAR MEETING OF COUNCIL  
MONDAY, SEPTEMBER 14<sup>TH</sup>, 2020  
7:00 P.M.**

**MIKE RODDEN ARENA &  
COMMUNITY CENTRE  
450 HURDMAN STREET (UPSTAIRS)  
MATTAWA, ONTARIO**

**TELECONFERENCE TOLL FREE # 1-833-311-4101  
ACCESS CODE: 146 644 8693**

**THE CORPORATION OF THE TOWN OF MATTAWA**  
**A G E N D A**  
**MIKE RODDEN ARENA & COMMUNITY CENTRE**  
**450 HURDMAN STREET (UPSTAIRS)**  
**MATTAWA, ONTARIO**  
**TELECONFERENCE TOLL FREE # 1-833-311-4101**  
**ACCESS CODE: 146 644 8693**  
**MONDAY, SEPTEMBER 14<sup>TH</sup>, 2020 @ 7:00 P.M.**

**1. Call to Order**

**2. Disclosure of Pecuniary Interest and Nature Thereof**

**3. Petitions & Delegations**

- 3.1 Mr. Kevin Whyte, Sutherland Corp & Mr. Roberto Rego, BusPatrol – Re: New Regulations  
& Proposed Draft Contract

**4. Correspondence**

- 4.1 Kasandra Parks – Re: Request for Six Foot Fence on Property  
By-law Department Committee – Clerk
- 4.2 Peter Koch – Re: Appreciation Email for Interview  
General Government Committee – Clerk
- 4.3 AMO – Re: Emergency Exercise Exemption, Child Care & Great Lakes Investments  
General Government Committee – Clerk
- 4.4 Community Living Mattawa – Re: Board of Directors Vacancy  
Social & Family Services Committee – Clerk
- 4.5 Paula Scott, NBMCA – Re: Program & Policies Updates  
Conservation Authority Committee – Clerk
- 4.6 MNRF – Re: Approved Prescribed Burn Plan for Slash Pile Burning Nipissing Forest  
Environmental Services Committee – Clerk
- 4.7 Mattawa Hospital – Re: Letter of Appreciation  
Health Services Committee – Clerk
- 4.8 Community Drug Strategy North Bay & Area – Re: Safe Supply Initiatives  
Health Services Committee – Clerk
- 4.9 Josh Gravelle, OCWA – Re: 2020 Internal Audit Report & Summary Findings  
Environmental Services Committee – Clerk

## **Monday, September 14, 2020**

### **Correspondence – Cont'd**

- 4.10 MNRF – Re: Amendments to Ontario Regulation 244/97 & Aggregates of Ontario  
Provincial Standards  
Environmental Services Committee – Clerk
- 4.11 Economic Developers Council of Ontario – Re: Special Invitation Zoon Call with Hon. Vic  
Fedeli September 15<sup>th</sup>, 2020  
General Government Committee – Clerk
- 4.12 Corporation of the Town of Mattawa – Re: MBEDC Surplus Funds Letter  
General Government Committee – Clerk
- 4.13 Contact North – Re: Education & Training in Post COVID-19  
General Government Committee – Clerk
- 4.14 Citizen Alert – Re: Resident Complaint on Citizen Alert Mattawa App  
General Government Committee – Clerk
- 4.15 MNRF – Re: Sustainable Growth, Ontario's Forest Sector Strategy  
Environmental Services Committee – Clerk
- 4.16 FONOM – Re: Updates from Association of Municipalities of Ontario Conference  
General Government Committee – Clerk

## **5. Questions/Comments (public & Council) about the Content of the Agenda**

## **6. Municipal Report Number 833**

- **Minutes of Previous Meeting (s)**
- **Presentation of By-laws/Resolutions**
- **Adoption of Report**

## **7. Committee Reports**

- 7.1 Francine Desormeau, Interim CAO/Clerk/Deputy-Treasurer – Re: Council Update to  
Ongoing Activities – Report # 2020-60R
- 7.2 Barry Jackson, Public Works Supervisor – Re: Activity Update in Public Works Department  
– Report # 2020-61R
- 7.3 Francine Desormeau, Interim CAO/Clerk/Deputy-Treasurer – Re: Gorman Street  
Reconstruction Project – Report # 2020-62R
- 7.4 Francine Desormeau, Interim CAO/Clerk/Deputy-Treasurer – Re: Landfill Site Shared  
Services Agreement – Confidential – Report # 2020-63R

7.5 Francine Desormeau, Interim CAO/Clerk/Deputy-Treasurer – Re: Recreation & Facilities  
Services Manager Position – Report # 2020-64R

7.6 Francine Desormeau, Interim CAO/Clerk/Deputy-Treasurer – Re: Turcotte Park Road Storm  
Drainage Outlet – Report # 2020-65R

**8. Questions Period**

**9. New/Old Business**

**10. 2/3 (Special Resolutions – not previously circulated)**

10.1 Gorman Street Reconstruction Project

**11. In Camera (Closed)**

11.1 Personnel Matters

**12. Return to Regular Session**

**13. Adjournment**

Monday, September 14<sup>th</sup>, 2020

Members of Council,

Attached please find Municipal Report Number 833 for consideration by Council.

Respectfully submitted

Francine Desormeau  
Clerk

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**THE CORPORATION TOWN OF MATTAWA**

**COMMITTEE:** GENERAL GOVERNMENT

**CHAIRPERSON:** COUNCILLOR D. SARRAZIN

**DEPT. HEAD:** FRANCINE DESORMEAU, INTERIM CAO/CLERK/DEPUTY-TREASURER

**TITLE:** ADOPTION OF THE MINUTES

       Draft By-Law

  X   Item

       Policy Recommendation

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**Mayor D. Backer and Members of Council:**

**BE IT RESOLVED THAT** the minutes of the Regular Meeting of Monday, August 24<sup>th</sup>, 2020 and the Closed Meeting of Monday, August 24<sup>th</sup>, 2020 be adopted as circulated.

Respectfully submitted,

Councillor D. Sarrazin

## THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the regular meeting of Council held Monday, August 24<sup>th</sup>, 2020 at 7:00 p.m. at the Mike Rodden Arena & Community Centre (Upstairs). The meeting was also available via teleconference and streamed live via Town of Mattawa Facebook Page.

Council Present: Mayor D. Backer  
Councillor C. Lacelle  
Councillor D. Sarrazin  
Councillor G. Thibert  
Councillor L. Mick  
Councillor L. Ross

Council Absent: Councillor G. Larose

Staff Present: Francine Desormeau, Clerk/Deputy Treasurer  
Amy Leclerc, Executive Assistant/Deputy-Clerk  
Barry Jackson, Public Works Supervisor  
Paul Lafreniere, Fire Chief (Interim)

Staff Absent: Lucie Desrochers, Recreation & Facilities Services Manager  
Wayne Chaput, Chief Building Official/By-Law Officer

\*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

1. Meeting Called to Order at 7:00 p.m.
2. Disclosures of Pecuniary Interest and Nature Thereof - None
3. Petitions & Delegations – None
4. Correspondence
5. Questions/Comments about the Content of the Agenda – None
6. Municipal Report Number 832

Page No. 159

***BE IT RESOLVED THAT*** the minutes of the Regular Meeting of Monday, August 10<sup>th</sup>, 2020, the Special Meeting of Tuesday, August 11<sup>th</sup>, 2020, the Closed Meeting of Tuesday, August 11<sup>th</sup>, 2020 and the Special Meeting of Monday, August 17<sup>th</sup>, 2020 be adopted as circulated.

Carried

Page No. 160

**BE IT RESOLVED THAT** the Council of the Corporation of the Town of Mattawa authorize the purchase of winter sand and salt needs for the upcoming winter season from Compass Minerals and A. Miron Topsoil at a combined total cost of \$26,924.08 plus applicable taxes.

Carried

Page No. 161

**BE IT RESOLVED THAT** the disbursements for the month of July 2020 in the amount of \$657,920.64 be adopted as submitted.

Carried

Page No. 162

**BE IT RESOLVED THAT** Council authorize the capital purchase of tablets from Apple and Amazon as per the attached breakdown including accessories for the purpose of modernizing Council meetings at a total cost of \$6,520.28.

Carried

Page No. 163

**BE IT RESOLVED THAT** Council of the Corporation of the Town of Mattawa adopt By-Law 20-21 to appoint Councillors Garry Thibert, Loren Mick and Laura Ross to the Affordable Senior Housing Project Committee.

**AND FURTHER THAT** the Terms of Reference to the Committee be approved which establishes the Committee's Role for the Project.

Carried

Resolution Number 20-50

Moved by Councillor L. Ross

Seconded by Councillor D. Sarrazin

*That the Municipal Report Number 832 be adopted.*

Carried

7. Committee Reports

7.1 Francine Desormeau, Clerk/Deputy-Treasurer – Re: Council Update to Ongoing Activities – Report # 2020-55R

7.2 Wayne Chaput, By-Law Enforcement Officer – Re: Off-Road Vehicles By-Law No 15-26 Amendment – Report # 2020-56R

7.3 Francine Desormeau, Clerk/Deputy-Treasurer – Re: Recreational Open Air Burning Survey – Report # 2020-57R

7.4 Francine Desormeau, Clerk/Deputy-Treasurer – Re: Recreational Facilities & Programs Re-opening Plan & Updates – Report # 2020-58R



- 7.5 Francine Desormeau, Clerk/Deputy-Treasurer – Re: RFP for Engineering, Planning & Project management Services for the Dorion Road Hill Reconstruction Project – Report # 2020-59R

**Department Activity Reports**

By-Law & Building Department Report – Chief Building Official, Wayne Chaput  
Read by Councillor G. Thibert

8. Questions from the Floor – None

9. New/Old Business

- 9.1 Mattawa Bonfield Economic Development Corporation shared allocation update request from Board dissolution.

10. 2/3 (Special Resolutions – not previously circulated) - None

11. In Camera (Closed) Session

- 11.1 Personnel Matter

Resolution Number 20-51

Moved by Councillor L. Ross

Seconded by Councillor D. Sarrazin

*That this Committee proceed in Camera in order to address a matter pertaining to labour relations or employee negotiations.*

. Carried

12. Return to Regular Session

Resolution Number 20-52

Moved by Councillor D. Sarrazin

Seconded by Councillor L. Ross

*That the regular session reconvene at 8:20 p.m.*

Carried

Mayor Backer stated the In Camera session was to discuss a personnel matter.

13. Adjournment

The regular meeting of Council Monday, August 24<sup>th</sup>, 2020 adjourned at 8:21 p.m.

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Mayor

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Clerk

## **THE CORPORATION OF THE TOWN OF MATTAWA**

The minutes of the Closed Meeting session of Council held Monday, August 24<sup>th</sup>, 2020 at 8:05 p.m. in the Mike Rodden Arena & Community Centre (Upstairs).

Council Present: Mayor D. Backer,  
Councillors D. Sarrazin, C. Lacelle, G. Thibert, L. Ross, L. Mick

Council Absent: Councillor G. Larose

Staff Present: Francine Desormeau, Clerk/Deputy-Treasurer  
Amy Leclerc, Executive Assistant/Deputy-Clerk

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The meeting was held under the Municipal Act, 2001, S.O. 2001, c.25 Section 239 (2) (d).

Topics for discussion:

Under Section 239 (2) of the Municipal Act – d) labour relations or employee negotiations.

1.
  - See Regular Meeting Resolution: 20-51 and 20-52

The closed meeting session adjourned at 8:20 p.m.

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Mayor

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Clerk

**THE CORPORATION TOWN OF MATTAWA**

**COMMITTEE: PLANNING & DEVELOPMENT SERVICES**

**CHAIRPERSON: COUNCILLOR D. SARRAZIN**

**DEPT. HEAD: FRANCINE DESORMEAU, INTERIM CAO/CLERK/DEPUTY-TREASURER**

**TITLE: SALE OF SURPLUS LAND BY BEST OFFER**

\_\_\_\_ Draft By-Law \_\_\_\_   X   Item \_\_\_\_ Policy Recommendation

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**Mayor D. Backer and Members of Council:**

At the August 10<sup>th</sup> regular meeting of Council, Page 147 of Resolution Number 20-46 declared the property located at 333 Main Street surplus and authorized staff to obtain an appraisal to establish the sale price.

Because the property is classified as Commercial, the appraiser must conduct a full narrative appraisal report in order to be fully compliant with the Canadian Uniform Standards of Professional Appraisal practice at a cost of \$2,500 plus HST. Residential property appraisals generally cost \$400.00 plus HST.

Because the property is in poor condition it is recommended to forego some of the procedures in the Sale and Disposition of Land Policy which in section 3 states that:

“3.1 Council shall before selling any land obtain at least one appraisal from someone/company certified by the Appraisal Institute of Canada of the fair market value of the land by a person or body qualified to do so.

3.2 The list price of surplus land for sale shall be the appraised value determined by a qualified appraiser unless a majority of Council sets a different price by way of motion of Council.”

In normal circumstances once the property is declared surplus by Council, an appraisal is conducted and the property is advertised for sale for the appraised price and if it doesn't sell by way of appraised value Council may pass a resolution to re-advertise for 'best offer'.

In order to not incur additional costs a Council resolution is required to declare the sale of the land by Best Offer with an “As is/Where is” clause therefore the following is recommended:

**Recommendation:**

**BE IT RESOLVED THAT** Council of the Corporation of the Town of Mattawa, in consideration of the condition of the property, agrees by majority, to forego Step three (3) of the Sale and Disposition of Land Policy and authorizes staff to advertise the property legally described as PIN 49102-0037 Part of Lot 13 N/S Valois Drive, Plan 1, Village of Mattawan, Part 8, 10, 11 and known as 333 Main Street for 'Best Offer' including an "As Is Where Is" clause.

Respectfully submitted,

Councillor D. Sarrazin

## THE CORPORATION TOWN OF MATTAWA

COMMITTEE: TRANSPORTATION SERVICES

CHAIRPERSON: COUNCILLOR G. LAROSE

DEPT. HEAD: FRANCINE DESORMEAU, INTERIM CAO/CLERK/DEPUTY-TREASURER

TITLE: TURCOTTE PARK ROAD SIDEWALK TENDER APPROVAL

☐ Draft By-Law

☒ Item

☐ Policy Recommendation

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**Mayor D. Backer and Members of Council:**

Jp2g Consultants Inc. completed the tender documents for the Turcotte Park Road Sidewalk Project which are attached for Council's review.

This project was budgeted with Federal Gas Tax Funds and if Council is in agreement the tender will be circulated September 15<sup>th</sup> with a submission deadline of Friday October 2<sup>nd</sup>, 2020.

**Recommendation:**

**BE IT RESOLVED THAT** Council of the Corporation of the Town of Mattawa authorize staff to proceed with the issuance of the tender for the Turcotte Park Road Sidewalk project as prepared by Jp2g Consultants Inc.

Respectfully submitted,

Councillor G. Larose

## THE CORPORATION TOWN OF MATTAWA

COMMITTEE: TRANSPORTATION SERVICES

CHAIRPERSON: COUNCILLOR G. LAROSE

DEPT. HEAD: FRANCINE DESORMEAU, INTERIM CAO/CLERK/DEPUTY-TREASURER

TITLE: DORION ROAD HILL RECONSTRUCTION PROJECT

☐ Draft By-Law

☒ Item

☐ Policy Recommendation

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**Mayor D. Backer and Members of Council:**

At the last regular meeting of Council, Report 2020-59R included the Draft Request for Proposal documents for the Engineering, Planning & Project Management Services for the Dorion Road Hill Reconstruction Project.

There were no comments and/or changes requested in the document therefore the next step is to formally approve the RFP and staff will issue the tender with a submission deadline of Friday October 9, 2020.

**Recommendation:**

**BE IT RESOLVED THAT** Council of the Corporation of the Town of Mattawa authorize staff to proceed with the issuance of the Request for Proposal for Engineering, Planning and Project Management Services for the Dorion Road Hill Reconstruction Project.

Respectfully submitted,

Councillor G. Larose

**THE CORPORATION OF THE TOWN OF MATTAWA**

**COMMITTEE: TRANSPORTATION SERVICES**

**CHAIRPERSON: COUNCILLOR G. LAROSE**

**DEPT. HEAD: BARRY JACKSON, PUBLIC WORKS SUPERVISOR**

**TITLE: ASPHALT PAVING & SUPPLIES PURCHASE**

     Draft By-Law                        X   Item                           Policy Recommendation

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**Mayor D. Backer and Members of Council:**

As part of this year's road resurfacing Budget asphalt suppliers and paving companies were asked to provide the municipality with estimates for the required work. There will be two locations on the Main Street/Highway 533 Corridor that require the paving company to complete while our Public Works Department will take care of all other locations around town. There is 53.71 cubic metres of asphalt required for all the projects.

We received two (2) quotes to have the asphalt supplied, which are attached to this resolution. Our Public Works crew will be responsible for retrieving it from their asphalt plant:

- a) Miller Paving at \$147.00 per metric tonne plus HST
- b) Pioneer Construction at \$130.00 per metric tonne plus HST

We received two (2) quotes to supply and place superpave asphalt on two locations on the Main Street/Highway 533 Corridor:

- a) Miller Paving at \$24,500.00 plus HST
- b) Pioneer Construction at \$40,647.00 plus HST

We feel the Pioneer Construction "Supply Asphalt" quote of \$ 130.00 per metric tonne for a total of \$17,106.64 plus HST is the logical choice for this category, and the Miller Paving "Supply & Place Asphalt" quote of \$24,500.00 plus HST is the logical choice for this category.

We were unable to secure a third quote due MTO Paving Specifications.

**Recommendation:**

**BE IT RESOLVED THAT** Council of the Corporation of the Town of Mattawa authorize the purchase of asphalt from Pioneer construction at a total cost of \$130.00 per metric tonne plus HST which is a total cost of \$17,106.64 and to Miller Paving for the supply and placement of superpave asphalt at a total cost of \$24,500.00 plus HST.

Respectfully submitted,  
Councillor G. Larose

Date: MONDAY, SEPTEMBER 14<sup>TH</sup>, 2020

Page No: 172

## THE CORPORATION TOWN OF MATTAWA

COMMITTEE: FINANCE

CHAIRPERSON: COUNCILLOR C. LACELLE

DEPT. HEAD: FRANCINE DESORMEAU, INTERIM CAO/CLERK/DEPUTY-TREASURER

TITLE: FINANCIAL REPORT FOR THE MONTH OF AUGUST

\_\_\_\_ Draft By-Law                        X   Item                      \_\_\_\_ Policy Recommendation

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Mayor D. Backer and Members of Council:

**BE IT RESOLVED THAT** the disbursements for the month of August 2020 in the amount of \$502,070.46 be adopted as submitted.

Respectfully submitted,

Councillor C. Lacelle



**THE CORPORATION TOWN OF MATTAWA**

**COMMITTEE: FINANCE**

**CHAIRPERSON: COUNCILLOR C. LACELLE**

**DEPT. HEAD: FRANCINE DESORMEAU, INTERIM CAO/CLERK/DEPUTY-TREASURER**

**TITLE: CONNECTING LINKS PROGRAM CONTRIBUTION AGREEMENT**

20-22 Draft By-Law                      \_\_\_\_ Item                      \_\_\_\_ Policy Recommendation

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**Mayor D. Backer and Members of Council:**

The Municipality was successful in receiving funding for the Rehabilitation of the Pont Mauril Belanger Bridge Project through the Ministry of Transportation Connecting Links Program. This funding will enable the municipality to complete the emergency repairs to the West abutment caused by the May 2019 Flood Event.

All bridge related expenses as of April 1, 2020 will be eligible for reimbursement under this funding program. Total eligible expenditures for this project are \$1,423,622.40 and the municipal share representing ten percent of the funding is \$142,362.24. The repairs have commenced and are expected to be completed by mid-November of this year.

**Recommendation:**

**BE IT RESOLVED THAT** Council of the Corporation of the Town of Mattawa adopt By-Law Number 20-22 authorizing the signing of the Contribution Agreement with Her Majesty the Queen in right of Ontario as represented by the Minister of Transportation for the rehabilitation of the Pont Mauril Belanger Bridge Project.

Respectfully submitted,

Councillor C. Lacelle

# **THE CORPORATION OF THE TOWN OF MATTAWA**

## **BY-LAW NUMBER 20-22**

**BEING** a by-law authorizing the signing of a Contribution Agreement with Her Majesty the Queen in right of Ontario hereby represented by the Minister of Transportation (“Ontario”) for the Rehabilitation of the Pont Mauril Belanger (Mattawa River) Bridge Project.

**WHEREAS** Section 5, subsection 3 of the Ontario Municipal Act 2001, S. O. 2001, c. 25 empowers and authorizes a municipal Council to pass by-laws enacting agreements.

**AND WHEREAS** the attached Transfer Payment Agreement, Appendix “A” outlines the funding agreement details and therefore forms part of this By-law.

**NOW THEREFORE**, the Council of the Corporation Town of Mattawa enacts as follows:

1. The Mayor and Clerk are hereby authorized to execute the aforesaid Agreement on behalf of the Council of the Corporation of the Town of Mattawa, in accordance with the terms and conditions referred to in this agreement attached to this By-law and known as Appendix “A”.
3. That this Agreement shall be effective and shall remain in effect and force in accordance with the terms of the agreement subject to any amendments thereto or the termination of the said agreement.

READ a first and second time this 14<sup>th</sup> day of September, 2020.

READ a third time and finally passed this 14<sup>th</sup> day of September, 2020.

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Mayor

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Clerk

**THE CORPORATION OF THE TOWN OF MATTAWA**

**COMMITTEE:** GENERAL GOVERNMENT

**CHAIRPERSON:** COUNCILLOR D. SARRAZIN

**DEPT. HEAD:** FRANCINE DESORMEAU, INTERIM CAO/CLERK/DEPUTY-TREASURER

**TITLE:** RESOLUTION OF SUPPORT FOR RELIABLE, AFFORDABLE INTERNET FOR NIPISSING COMMUNITIES

     Draft By-Law                        X   Item                           Policy Recommendation

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**Mayor D. Backer and Members of Council:**

A regional Mayor's and CAO's meeting was held September 10<sup>th</sup> via Zoom video platform. Ms. Susan Church of Blue Sky Net chaired the meeting as the purpose was to discuss broadband connectivity within our region.

The ICON and Universal Broadband Funds are severely over-subscribed and it was discussed and decided that the municipality of East Ferris would prepare a resolution of Support to lobby government officials to support Nipissing district municipalities and its First Nations communities by way of reinstating regional funding programs.

**Recommendation:**

**WHEREAS**, we the Nipissing communities of the Nipissing-Temiskaming riding, Antoine First Nation, Mattawa/North Bay Algonquin First Nation, Bonfield (Bonfield, Rutherglen), Callander, Calvin, East Ferris (Astorville, Corbeil), Mattawa, Mattawan, Nipissing, North Bay, Papineau-Cameron, Chisholm, Powassan (Powassan, South River, Trout Creek) and Redbridge, seek fast, reliable and affordable internet and e-connectivity for our citizens, our businesses, our non-profit organizations and our visitors;

**AND WHEREAS**, we form part of Blue Sky Net where internet speed in our communities has been confirmed as substantially lacking as reported in the recently published report entitled "The Speed of Northern Ontario Broadband" ;

**AND WHEREAS**, our companies find it difficult to operate in a business environment that is becoming increasingly digitalized;

**AND WHEREAS**, our citizens are frustrated as the school season resumes and their children require internet for their education programs;

**AND WHEREAS**, we are concerned that applications for the Improving Connectivity for Ontario (ICON) was severely over-subscribed;

**AND WHEREAS**, we are equally concerned there has yet to be Federal Government funding announced in support of the ICON fund;

**AND WHEREAS**, we are more so concerned that our voice will be lost in the sea of funding demands for improved internet and e-connectivity currently being made by communities across our region, our province and our country;

**THEREFORE BE IT RESOLVED THAT** Council of the Corporation of the Town of Mattawa encourages the citizens of our area to raise their voice in support of their municipalities and Blue Sky Economic Growth Corporation (Blue Sky Net) as they look to secure funding for internet for our Nipissing communities; and

**THEREFORE BE IT RESOLVED THAT** we encourage our MP Anthony Rota and our MPP Victor Fedeli to examine the opportunity to re-instate the role played by our northern economic development agencies (FedNor and NOHFC) in the delivery of internet funding in Northern Ontario as they are best positioned to understand the needs of our region; and

**THEREFORE BE IT RESOLVED THAT** we encourage our Federal Government to release funding for a National Broadband Initiative that encompasses the critical needs of communities and citizens that fall under the Blue Sky Net (Nipissing) umbrella; and

**THEREFORE BE IT RESOLVED THAT** communities in the Blue Sky Net (Nipissing) area are committed to supporting the anticipated deployment and adoption of this infrastructure in our communities.

Respectfully submitted,

Councillor D. Sarrazin

## THE CORPORATION TOWN OF MATTAWA

COMMITTEE: BY-LAW & BUILDING DEPARTMENT

CHAIRPERSON: COUNCILLOR G. THIBERT

DEPT. HEAD: WAYNE CHAPUT, CHIEF BUILDING OFFICIAL

TITLE: REQUEST FOR SEVEN FOOT HIGH FENCE IN FRONT SIDE  
YARD OF PROPERTY

       Draft By-law                        X   Item                             Policy Recommendation

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### Mayor D. Backer and Members of Council:

The property owner of 411 Rankin Street is applying to the municipality to build a fence and wants to build a section of it seven feet high at the front for the property. The letter of request was received September 8<sup>th</sup> (Correspondence 4.1 September 14<sup>th</sup>, 2020 Agenda).

Fence By-Law No. 93-35, Section 7 (b) (i) as amended does not permit a fence to be constructed higher than six feet in the side yard for a residential property. Because the house is constructed one foot from the property line and has no front yard the fence is considered side yard and it won't change the appearance or interfere with any sight lines.

The reason for the request is privacy.

The fence By-Law permits Council to make exceptions to the height requirements. In the past Council has granted similar requests.

For these reasons the following is recommended:

### **Recommendation:**

**BE IT RESOLVED THAT** the Council of the Corporation of the Town of Mattawa authorizes the Building Department to issue a permit for a seven foot high fence at the front side of the property known as 411 Rankin Street.

Respectfully submitted,

Councillor G. Thibert

**THE CORPORATION TOWN OF MATTAWA**

**COMMITTEE: BY-LAW DEPARTMENT**

**CHAIRPERSON: COUNCILLOR G. THIBERT**

**DEPT. HEAD: WAYNE CHAPUT, BY-LAW ENFORCEMENT OFFICER**

**TITLE: AMENDMENT TO RECREATIONAL OPEN AIR BURNING BY-LAW NO. 11-17**

20-23 Draft By-law                      \_\_\_\_\_ Item                      \_\_\_\_\_ Policy Recommendation

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**Mayor D. Backer and Members of Council:**

After the recent amendment to By-law No. 11-17, an amendment that permitted Sid Turcotte Park campground to be exempt from burning on weekends between the hours of 6:00 a.m. to 6:00 p.m. in order for the campers to enhance their camping experience. Council discussed doing the same for all Town of Mattawa residents and requested a survey be circulated to gather input from residents. A total of 115 residents took part in the survey resulting 82% in favour of permitting outdoor recreational fire burning on weekends.

**Recommendation:**

**BE IT RESOLVED THAT** Council of the Town of Mattawa adopt By-Law No. 20-23, being a By-law that will further amend Recreational Open Air Burning By-Law No. 11-17, section 3 which pertains to an exemption from burning on weekends between the hours of 6:00 a.m. to 6:00 p.m. Weekends being from Friday at 6:00 p.m. to Monday at 6:00 a.m..

Respectfully submitted

Councillor G. Thibert

# **THE CORPORATION OF THE TOWN OF MATTAWA**

## **BY-LAW NO. 20-23**

**BEING** a By-Law to amend By-Law No 11-17, which provides for the regulation of Recreational Open Air Burning within the Town of Mattawa.

**WHEREAS** under the authority granted in Section 7.1 of the Fire Protection and Prevention Act, S.O., 1997, as amended, Chapter 4, Municipal Councils may establish open air burning by-laws to regulate the setting of fires, including establishing the times during which open air fires may be set.

**NOW THEREFORE** the Council of the Corporation of the Town of Mattawa enacts as follows:

That By-Law No. 11-17 be amended as follows:

1. That Section 3 be amended by adding the following 3 (g) attached hereto:
  - 3 (g) All town of Mattawa residents shall be exempt from the setting of any fires out of doors in the Town of Mattawa between the hours of 6:00 a.m. and 6:00 p.m. on weekends, weekends being from Friday at 6:00 p.m.to Monday at 6:00 a.m..
2. This By-Law shall come into force and effect upon being passed.

READ a first and second time this 14<sup>th</sup> day of September, 2020.

READ a third time and finally passed this 14<sup>th</sup> day of September, 2020.

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Mayor

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Clerk

## THE CORPORATION TOWN OF MATTAWA

COMMITTEE: BY-LAW DEPARTMENT

CHAIRPERSON: COUNCILLOR G. THIBERT

DEPT. HEAD: WAYNE CHAPUT, BY-LAW ENFORCEMENT OFFICER

TITLE: AMENDMENT TO OFF-ROAD VEHICLE BY-LAW NO. 15-26

20-24 Draft By-law                      \_\_\_\_\_ Item                      \_\_\_\_\_ Policy Recommendation

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### Mayor D. Backer and Members of Council:

Up until July 01, 2020 Ontario only permitted certain off-road vehicle (ORV) types (conventional 4-wheeled off-road vehicles) to ride along the side of defined provincial roadways, and municipal roadways where a municipal by-law is enabled to permit their use.

Since then the Ontario Government has amended O. Reg. 316/03, Operation of Off-Road Vehicles on Highways, definitions to include Off-Road Motorcycle and Extreme Terrain Vehicles (Argo, ATV with 6 + Wheels) within the off-road vehicle act, which allows the municipality to permit these vehicles just like ATV's and SXS's on municipal roadways.

### **Recommendation:**

**BE IT RESOLVED THAT** Council of the Town of Mattawa adopt By-Law No. 20-24 which will amend Off-Road Vehicle By-Law No. 15-26, section 1 Definitions which pertains to Ontario Regulation 316/03, Operation of Off-Road Vehicles on Highways.

Respectfully submitted,

Councillor G. Thibert



# THE CORPORATION OF THE TOWN OF MATTAWA

## BY-LAW NO. 20-24

**BEING** a by-law to amend by-law no. 15-26, which is a by-law to permit the operation of off-road vehicles on any highway within the municipality that is under the jurisdiction of municipality.

**WHEREAS** the Council of the Town of Mattawa deems it advisable to amend By-Law No. 15-26 to include the updated definitions of the Off-Road Motorcycle and Extreme Terrain Vehicles as per Ontario Regulation 316/03 – Operation of Off-Road Vehicles on Highways under Highway Traffic Act, R.S.O. 1990, c H.8 effective July 01, 2020.

**NOW THEREFORE** the Council of the Corporation of the Town of Mattawa enacts as follows:

That By-Law No. 15-26 be amended as follows:

3. That Section 1. Definitions be amended by adding the following definitions attached hereto:

**“extreme terrain vehicle”** means an off-road vehicle that:

- (a) has six or eight wheels, the tires of which are all in contact with the ground,
- (b) has no tracks that are in contact with the ground,
- (c) has seats that are designed to be straddled, and
- (d) has a minimum cargo capacity of 159 kilograms;

**“off-road motorcycle”** means an off-road vehicle, designed primarily for recreational use, that:

- (a) has steering handlebars,
- (b) has two wheels, the tires of which are all in contact with the ground,
- (c) has a minimum wheel rim diameter of 250 millimetres,
- (d) has a minimum wheel base of 1,016 millimetres,
- (e) has a seat that is designed to be straddled by the driver,
- (f) is designed to carry a driver only and no passengers, and
- (g) does not have a sidecar;

4. This By-Law shall come into force and effect upon being passed.

READ a first and second time this 14<sup>th</sup> day of September, 2020.

READ a third time and finally passed this 14<sup>th</sup> day of September, 2020.

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Mayor

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Clerk

## **THE CORPORATION TOWN OF MATTAWA**

**COMMITTEE: BY-LAW DEPARTMENT**

**CHAIRPERSON: COUNCILLOR G. THIBERT**

**DEPT. HEAD: WAYNE CHAPUT, BY-LAW ENFORCEMENT OFFICER**

**TITLE: BY-LAW TO REGULATE THE USE OF FIRE HYDRANTS AND  
WATER DISTRIBUTION SYSTEM**

20-25 Draft By-law      \_\_\_\_\_ Item      \_\_\_\_\_ Policy Recommendation

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### **Mayor D. Backer and Members of Council:**

The Ministry of Environment, Conservation and Parks (MECP) conducted a Best Management Practice (BMP) inspection last year with Ontario Clean Water Agency (OCWA).

As a result of the inspection, OCWA recommended, as a best practices management policy, that the Town of Mattawa establish a By-law limiting the use and access to our hydrants and water distribution system. Under this By-law the Mattawa Volunteer Fire Department will be permitted access to hydrants for firefighting and/or training purposes as well as licensed operators with a Class 11 Water Distribution and Supply Subsystem license.

This will ensure that only trained personnel will be allowed to operate hydrants and keep our water distribution system safe for the residents of Mattawa.

### **Recommendation:**

**BE IT RESOLVED THAT** Mayor and Council of the Corporation of the Town of Mattawa adopt By-Law No. 20-25 which is a By-law to Regulate the Use of Hydrants and Water Distribution System within the Town of Mattawa.

Respectfully submitted,

Councillor G. Thibert

# **THE CORPORATION OF THE TOWN OF MATTAWA**

## **BY-LAW NUMBER 20-25**

**BEING** a by-law to regulate the use of fire hydrants and water distribution system within the Town of Mattawa.

**WHEREAS** subsection 10(2) of the *Municipal Act, 2001, S.O. 2001, c 25*, as amended provides, that a municipality may pass by-laws respecting the environmental well-being of the municipality, the health, safety and well being of persons and the protection of persons and property;

**AND WHEREAS** Subsection 429(1) of the *Municipal Act, 2001, S.O. 2001, c 25* as amended, provides that municipalities may establish a system of set fines for offences under a by-law passed under the *Municipal Act, 2001*;

**AND WHEREAS** Part XIV of the *Municipal Act, 2001, S.O. 2001, c. 25* as amended provides for the enforcement of municipality by-laws;

**NOW THEREFORE** the Council of the Corporation of the Town Of Mattawa enacts as follows:

### **1. DEFINITIONS**

- 1.1 “Fire Chief”** means the Fire Chief appointed by the Town of Mattawa.
- 1.2 “Fire Department”** means the Town of Mattawa Volunteer Fire Department.
- 1.3 “Hydrant”** means the fire hydrant.
- 1.4 “Operator”** means a member of the Town of Mattawa Volunteer Fire Department and/or Public Works person licensed in Class II Water Distribution subject to Section II a).
- 1.5 “Public Works Supervisor”** means the Public Works Supervisor appointed by the Council of the Town of Mattawa.
- 1.6 “Water Works Distribution System”** is a part of a water works system with components that carry potable water from a centralized treatment plant or wells to water consumers in order to adequately deliver water to satisfy residential, commercial, industrial and Fire-fighting requirements.
- 1.7 “Water Works System”** is a system of engineered hydrologic and hydraulic components which provide water supply.

### **2. GENERAL PROVISIONS**

- 2.1** No person shall open, interfere with, operate, or take water from any hydrant without authorization from the Public Works Supervisor and/or the Fire Chief.

**2.2** No person shall use the hydrants for water supply unless authorized by the Public Works Supervisor and/or the Fire Chief.

**2.3** No person shall open or close a valve in the water works system or remove, tamper with or in any way interfere with any valve, water meter, structure, water main or water service in the water works distribution system.

### **3. EXEMPTIONS**

**3.1** Section 2 of this by-law shall not apply to the Mattawa Volunteer Fire Department in the event of fire fighting and/or training.

**3.2** Section 2 of this by-law does not apply to a licensed operator who is licensed in Class II Water Distribution and Supply Subsystem.

### **4. OFFENCES AND PENALTIES**

**4.1** Every person who contravenes any provisions of this by-law is guilty of an offence and upon conviction is liable to a fine as provided for by the *Provincial Offences Act, R.S.O.* 1990, c. P. 33, as amended, as per Schedule “A” attached hereto and forming part of this by-law.

### **5. FORCE AND EFFECT**

**5.1** This by-law shall come into force and take effect on the date of passing.

READ a first and second time this 14<sup>th</sup> day of September, 2020.

READ a third time and finally passed this 14<sup>th</sup> day of September, 2020.

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Mayor

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Clerk

**Schedule “A”**  
**to By-Law 20-25**

**THE CORPORATION OF THE TOWN OF MATTAWA – SET FINES**

**PART 1 – PROVINCIAL OFFENCES ACT**

A By-Law to Regulate the Use of Fire Hydrants and Water Distribution System  
within the Town of Mattawa.

<b>ITEM</b>	<b>COLUMN 1</b>  <b>Short form wording</b>	<b>COLUMN 2</b>  <b>Provision creating or defining offence</b>	<b>COLUMN 3</b>  <b>Set fine</b>
1	Person open hydrant without authorization.	2.1	\$200
2	Person interfere with any hydrant.	2.1	\$105
3	Person operate hydrant without authorization.	2.1	\$105
4	Person take water from hydrant without authorization	2.1	\$105
5	Person use hydrant for water supply without authorization.	2.2	\$105
6	Person open valve in waterworks system.	2.3	\$200
7	Person remove valve in waterworks system.	2.3	\$200
8	Person remove water meter in waterworks distribution system.	2.3	\$200
9	Person remove water main in waterworks distribution system.	2.3	\$200
10	Person remove water service in waterworks distribution system.	2.3	\$200
11	Person tamper with valve in waterworks distribution system.	2.3	\$105
12	Person tamper with water meter in waterworks distribution system.	2.3	\$105
13	Person tamper with water main in waterworks distribution system.	2.3	\$105
14	Person tamper with water service in waterworks distribution system.	2.3	\$105
15	Person interfere with valve in waterworks distribution system.	2.3	\$105
16	Person interfere with water meter in waterworks distribution system.	2.3	\$105
17	Person interfere with water main in waterworks distribution system.	2.3	\$105
18	Person interfere with water service in waterworks distribution system.	2.3	\$105

NOTE: The general penalty provision for the offenses listed above is Section 4 of By-law No. 20-25, a certified copy of which has been filed.

**THE CORPORATION OF THE TOWN OF MATTAWA**

**COMMITTEE: SOCIAL & FAMILY SERVICES**

**CHAIRPERSON: COUNCILLOR L. MICK**

**DEPT. HEAD: FRANCINE DESORMEAU, INTERIM CAO/CLERK/DEPUTY-TREASURER**

**TITLE: RESOLUTION OF SUPPORT FOR ANTI-RACISM**

     Draft By-Law                        X   Item                           Policy Recommendation

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**Mayor D. Backer and Members of Council:**

At the last regular meeting of Council spoke to Correspondence Item #4.17 being a request for a resolution of support from the Municipality of West Grey with respect to the unjust treatment, oppression, and racism against those who identify as black, indigenous and people of colour.

Council requested a resolution of support be prepared.

**Recommendation:**

**WHEREAS** the Town of Mattawa Council condemns the unjust treatment, oppression and racism against those who identify as black, indigenous and people of colour;

**AND WHEREAS** Council acknowledges that systemic racism exists and persists in every community and institution in Canada, including Mattawa, creating social and economic disparities from education, to healthcare, to housing, to employment and justice;

**AND WHEREAS** the report by the Truth and Reconciliation Commission of Canada contains ‘Calls to Action’ several of which are actionable by local governments including Call 57: “We call upon federal, provincial, territorial and municipal governments to provide education to public servants on the history of Aboriginal peoples, including the history and legacy of residential schools, the United Nations Declaration on the Rights of Indigenous Peoples, Treaties and Aboriginal rights, Indigenous law and Aboriginal-Crown relations. This will require skills-based training in intercultural competency, conflict resolution, human rights, and anti-racism”;

**THEREFORE BE IT RESOLVED THAT** Council of the Corporation of the Town of Mattawa supports the Municipality of West Grey’s position to actively work towards anti-racism and anti-oppression at every opportunity for the betterment of each and every resident of our communities.

Respectfully submitted,

Councillor L. Mick

## THE CORPORATION TOWN OF MATTAWA

COMMITTEE: RECREATION, TOURISM & SPECIAL PROJECTS

CHAIRPERSON: COUNCILLOR L. ROSS

DEPT. HEAD: FRANCINE DESORMEAU, INTERIM CAO/CLERK/DEPUTY-TREASURER

TITLE: MIKE RODDEN ARENA & COMMUNITY CENTRE SAFETY PLAN

\_\_\_\_ Draft By-Law

\_\_\_\_ X Item

\_\_\_\_ Policy Recommendation

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### Mayor D. Backer and Members of Council:

The Mike Rodden Arena and Community Centre will re-open its doors to the public and a safe COVID-19 re-opening plan has been prepared with accompanying policies for Council approval.

The safety plan was prepared in accordance with the provincial guidelines to minimize the risk of transmission of the COVID-19 virus.

Summer students who have hours remaining from the funding programs will be re-assigned to the positions of 'door greeter' in order to screen participants and ensure contact information is logged for contact tracing if required.

Council endorsement of the Plan and its policies are now required.

### **Recommendation:**

**BE IT RESOLVED THAT** Council adopt the attached Mike Rodden Arena & Community Centre Safety Plan for COVID-19 Safe Operations which includes Ice Rental, Community Hall and Fitness Training policies.

Respectfully submitted,

Councillor D. Sarrazin

**THE CORPORATION OF THE TOWN OF MATTAWA**

**COMMITTEE: RECREATION, TOURISM & SPECIAL PROJECTS**

**CHAIRPERSON: COUNCILLOR L. ROSS**

**DEPT. HEAD: FRANCINE DESORMEAU, INTERIM CAO/CLERK/DEPUTY-TREASURER**

**TITLE: ADDITIONAL FLOOD RESTORATION REPAIRS TO WATERFRONT DOCKS ANCHORAGE SYSTEM**

    Draft By-Law                        X   Item                             Policy Recommendation

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**Mayor D. Backer and Members of Council:**

At the July 27<sup>th</sup> regular meeting, Council approved Page 127 of Resolution Number 20-42 for the flood restoration of the marina docks anchorage system by Galcon Marine Ltd at an estimated cost of \$28,000.00.

Additional discussions since has changed the scope of work requested by Galcon Marine Ltd. The extra work will involve the removal and relocation of approximately thirty-two feet of the main dock. This work will reduce the length of the main dock projection into the Ottawa River and re-align the skewing that occurred during the flood event.

There will also be electrical costs incurred in order to disconnect the electrical power and reconnect after the re-alignment work is completed. These costs have not yet been determined.

Galcon Marine Ltd. has scheduled the work to be completed the week of September 21<sup>st</sup>. Council approval for the additional work is required.

**Recommendation:**

**BE IT RESOLVED THAT** Council of the Corporation of the Town of Mattawa approve the additional estimate provided by Galcon Marine Ltd. to remove and relocate thirty-two feet of the main dock at a cost of \$5,500.00.

**AND FURTHER THAT** this work will involve a contingency allowance for additional materials of approximately \$1,200.00 in case the existing deep water anchors cannot be readily salvaged.

Respectfully submitted,

Councillor L. Ross