



**THE CORPORATION OF THE
TOWN OF MATTAWA**

AGENDA

**REGULAR MEETING OF COUNCIL
MONDAY, AUGUST 24TH, 2020
7:00 P.M.**

**MIKE RODDEN ARENA &
COMMUNITY CENTRE
450 HURDMAN STREET (UPSTAIRS)
MATTAWA, ONTARIO**

**TELECONFERENCE TOLL FREE # 1-833-311-4101
ACCESS CODE: 146 672 5060**

THE CORPORATION OF THE TOWN OF MATTAWA
A G E N D A
MIKE RODDEN ARENA & COMMUNITY CENTRE
450 HURDMAN STREET (UPSTAIRS)
MATTAWA, ONTARIO
TELECONFERENCE TOLL FREE # 1-833-311-4101
ACCESS CODE: 146 672 5060
MONDAY, AUGUST 24TH, 2020 @ 7:00 P.M.

- 1. Call to Order**
- 2. Disclosure of Pecuniary Interest and Nature Thereof**
- 3. Petitions & Delegations**
- 4. Correspondence**
 - 4.1 Mattawa Museum – Re: Facility Assessment 2020-21 Report of Museum
Recreation, Tourism & Special Projects Committee – Recreation Facilities & Services
Manager
 - 4.2 City of Port Colborne – Re: Endorsement of Bill 164 – Protecting Vulnerable Persons in
Supportive Living Accommodation Act, 2019
General Government Committee – Clerk
 - 4.3 City of Port Colborne – Re: Funding & Inspections for Long Term Care Homes
General Government Committee – Clerk
 - 4.4 NBMCA – Re: Source Water Protection Committee Application Package for Municipalities
Conservation Authority Committee – Clerk
 - 4.5 City of St. Catharines – Re: Support of the City of Toronto Amendments Under Bill 184
General Government Committee – Clerk
 - 4.6 Municipality of Mattawan – Re: 2019 Landfill Operating Costs Invoice
Finance Committee – Clerk
 - 4.7 Trevor Bartraw, MTO – Re: Connecting Links Intake 2021-22
General Government Committee – Clerk
 - 4.8 Karlyn Bennett – Re: Card of Appreciation for Bursary
Recreation, Tourism & Special Projects Committee – Recreation Facilities & Services
Manager
 - 4.9 Municipality of Calvin – Re: Resolution for Reliable Broadband Networks
General Government Committee – Clerk

Monday, August 24, 2020

Correspondence – Cont'd

- 4.10 Stu Campaigne, Bay Today – Re: Reaction to MPP Vic Fedeli's Announcement
General Government Committee – Clerk
- 4.11 MMAH – Re: Funding Investment to Municipalities for COVID-19
Finance Committee – Clerk
- 4.12 City of Elliot Lake – Re: Resolution for Emancipation Day on August 1st in Canada
General Government Committee – Clerk
- 4.13 Township of Papineau-Cameron – Re: Train Trestle Crossing Over Highway 17 Town of
Mattawa
General Government Committee – Clerk
- 4.14 Town of Mono – Re: Investment in Rural Broadband Infrastructure
General Government Committee – Clerk
- 4.15 Nuclear Waste Management Organization – Re: Invitation to NWMO Booth at AMO
Virtual Conference
General Government Committee – Clerk
- 4.16 OCWA – Re: Mattawa Water & Wastewater Systems Quarterly Operations Report
Environmental Services Committee – Clerk
- 4.17 Municipality of West Grey – Resolution for Anti-Racism
General Government Committee – Clerk
- 4.18 Sebastian Policht, MTO – Re: Highway Traffic Amendments Related to School Bus Stop
Arm Cameras – Ontario Regulation 424/20
Transportation Services Committee – Clerk
- 4.19 AMO – Re: Child Care Funding & Community Safety Initiatives
General Government Committee – Clerk

5. Questions/Comments (public & Council) about the Content of the Agenda

6. Municipal Report Number 832

- **Minutes of Previous Meeting (s)**
- **Presentation of By-laws/Resolutions**
- **Adoption of Report**

7. Committee Reports

- 7.1 Francine Desormeau, Clerk/Deputy-Treasurer – Re: Council Update to Ongoing Activities –
Report # 2020-55R

- 7.2 Wayne Chaput, By-Law Enforcement Officer – Re: Off-Road Vehicles By-Law No 15-26 Amendment – Report # 2020-56R
- 7.3 Francine Desormeau, Clerk/Deputy-Treasurer – Re: Recreational Open Air Burning Survey – Report # 2020-57R
- 7.4 Francine Desormeau, Clerk/Deputy-Treasurer – Re: Recreational Facilities & Programs Re-opening Plan & Updates – Report # 2020-58R
- 7.5 Francine Desormeau, Clerk/Deputy-Treasurer – Re: RFP for Engineering, Planning & Project management Services for the Dorion Road Hill Reconstruction Project – Report # 2020-59R

8. Questions Period

9. New/Old Business

10. 2/3 (Special Resolutions – not previously circulated)

11. In Camera (Closed)

11.1 Personnel Matter

12. Return to Regular Session

13. Adjournment

Monday, August 24th, 2020

Members of Council,

Attached please find Municipal Report Number 832 for consideration by Council.

Respectfully submitted

Francine Desormeau
Clerk

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THE CORPORATION TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT

CHAIRPERSON: COUNCILLOR D. SARRAZIN

DEPT. HEAD: FRANCINE DESORMEAU, CLERK/DEPUTY-TREASURER

TITLE: ADOPTION OF THE MINUTES

____ Draft By-Law

___X___ Item

____ Policy Recommendation

Mayor D. Backer and Members of Council:

BE IT RESOLVED THAT the minutes of the Regular Meeting of Monday, August 10th, 2020, the Special Meeting of Tuesday, August 11th, 2020, the Closed Meeting of Tuesday, August 11th, 2020 and the Special Meeting of Monday, August 17th, 2020 be adopted as circulated.

Respectfully submitted,

Councillor D. Sarrazin

THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the regular meeting of Council held Monday, August 10th, 2020 at 7:00 p.m. in the Municipal Council Chambers.

Council Present:	Mayor D. Backer Councillor C. Lacelle Councillor D. Sarrazin Councillor G. Larose
Council Absent:	Councillor G. Thibert Councillor L. Ross Councillor L. Mick – participated via teleconference
Staff Present:	Francine Desormeau, Clerk/Deputy Treasurer Barry Jackson, Public Works Supervisor (via teleconference) Wayne Chaput, Chief Building Official/By-Law Officer (via teleconference) Sabrina Poullas, Administrative Assistant
Staff Absent:	Lucie Desrochers, Recreation & Facilities Services Manager Amy Leclerc, Executive Assistant/Deputy-Clerk Paul Lafreniere, Fire Chief (Interim)

*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

1. Meeting Called to Order at 7:15 p.m.
2. Disclosures of Pecuniary Interest and Nature Thereof - None
3. Petitions & Delegations
4. Correspondence
5. Questions/Comments about the Content of the Agenda – None
6. Municipal Report Number 831

Page No. 146

BE IT RESOLVED THAT the minutes of the Regular Meeting of Monday, July 27th, 2020, the Special Meeting of Tuesday, August 4th, 2020 and the Closed Meeting of Tuesday, August 4th, 2020 be adopted as circulated.

Carried

Page No. 147

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa declare the property legally described as PIN 49102-0037 Part of Lot 13 N/S Valois Drive, Plan 1, Village of Mattawan, Part 8, 10, 11 and known as 333 Main Street as Surplus Land and authorizes to have a qualified appraiser evaluate the property as per the Sale and Disposition of Land policy.

Carried

Page No. 148

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa adopt By-Law Number 20-19 authorizing the signing of the Transfer Payment Agreement with Her Majesty the Queen in right of the Province of Ontario as represented by the Minister of Municipal Affairs and Housing under the Municipal Disaster Relief Assistance Program.

Carried

Page No. 149

WHEREAS reliable, high speed, affordable access to the Internet and e-connectivity is imperative for the Town of Mattawa residents, businesses, non-profit organizations and visitors;

AND WHEREAS internet and e-connectivity are changing how humans interact with each other and with the world at large, as well as being a driving force for the current and future economy;

AND WHEREAS internet and e-connectivity create opportunity for increased innovation for consumers, businesses, agriculture, government; education, social and health development;

AND WHEREAS municipalities that prioritize and provide access to advanced internet infrastructure such as fibre, are surpassing those that do not in terms of social, economic, and knowledge development;

AND WHEREAS the Town of Mattawa must plan and prioritize for the deployment and adoption of this infrastructure including but not limited to pursuing collaborations and partnerships in the efforts to effectively achieve greater access to affordable high-speed internet throughout the region;

AND WHEREAS much of the Town of Mattawa does not have access to greater than 5Mbps internet service, which is well below the CRTC standard of 50/10 Mbps;

AND WHEREAS Council of the Town of Mattawa acknowledges that access to the internet and e-connectivity is a crucial part of our community mission to promote public safety, health, well-being and prosperity in order to improve the quality of life for present and future generations;

THEREFORE BE IT HEREBY RESOLVED that the Corporation of the Town of Mattawa supports Blue Sky Economic Growth Corporation's application to all government Broadband Funding Programs including the Provincial ICON program that will seek to provide funding to Spectrum Telecom Group Ltd to build a fibre and wireless access project in parts of the City of North Bay and South/East Region in the Districts of Nipissing and Parry Sound.

Carried

Page No. 150

BE IT RESOLVED THAT Council authorizes the Special meeting of Monday August 17th, 2020 to begin at 6:00 p.m.

Carried

Resolution Number 20-46

Moved by Councillor G. Larose

Seconded by Councillor D. Sarrazin

That the Municipal Report Number 831 be adopted.

Carried

7. Committee Reports

7.1 Francine Desormeau, Clerk/Deputy-Treasurer – Re: Council Update to Ongoing Activities – Report # 2020-51R

7.2 Barry Jackson, Public Works Supervisor – Re: Activity Update in Public Works Department – Report # 2020-52R

7.3 Francine Desormeau, Clerk/Deputy-Treasurer – Re: Letter of Engagement for Seniors Affordable Housing Project – Report # 2020-53R

7.4 Francine Desormeau, Clerk/Deputy-Treasurer – Re: Buspatrol School Bus Stop-Arm Camera Program Update – Report # 2020-54R

Department Activity Reports – None

8. Questions from the Floor – None

9. New/Old Business

9.1 Open Air Burning By-Law Amendment for Residents

10. 2/3 (Special Resolutions – not previously circulated) - None

11. In Camera (Closed) Session – None

12. Return to Regular Session

13. Adjournment

The regular meeting of Council Monday, August 10th, 2020 adjourned at 7:38 p.m.

Mayor

Clerk

THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the special meeting of Council held Tuesday, August 11th, 2020 at 6:00 p.m. in the Municipal Council Chambers.

Council Present: Mayor D. Backer
Councillor C. Lacelle
Councillor D. Sarrazin
Councillor G. Larose
Councillor G. Thibert
Councillor L. Ross

Council Absent: Councillor L. Mick – participated via teleconference

Staff Present: Francine Desormeau, Clerk/Deputy Treasurer

Staff Absent: Wayne Chaput, Chief Building Official/By-Law Officer
Amy Leclerc, Executive Assistant/Deputy-Clerk
Paul Lafreniere, Fire Chief (Interim)
Lucie Desrochers, Recreation & Facilities Services Manager
Barry Jackson, Public Works Supervisor

*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

1. Meeting Called to Order at 6:00 p.m.
2. No Disclosure of Pecuniary Interest and Nature Thereof
3. Committee Reports / Discussions:
4. Presentation of By-laws/Resolutions/2/3 Special Resolutions
5. In Camera (Closed Session)
 - 5.1 Chief Administrative Officer Interviews

Resolution Number 20-47

Moved by Councillor G. Thibert

Seconded by Councillor D. Sarrazin

That this Committee proceed in Camera in order to address a matter pertaining to labour relations or employee negotiations.

Carried

6. Return to Regular Session

Resolution Number 20-48

Moved by Councillor D. Sarrazin

Seconded by Councillor G. Larose

That the regular session reconvene at 8:50 p.m.

Carried

Mayor Backer stated the In Camera session was to conduct Chief Administrative Officer Interviews.

7. Adjournment

The special meeting of Council Tuesday, August 11th, 2020 adjourned at 8:55 p.m.

Mayor

Clerk

THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the Closed Meeting session of Council held Tuesday, August 11th, 2020 at 6:02 p.m. in the Dr. S. F. Monestime Council Chambers.

Council Present: Mayor D. Backer,
Councillors D. Sarrazin, C. Lacelle, G. Larose, G. Thibert, L. Ross

Council Absent: Councillor L. Mick – participated via teleconference

Staff Present: Francine Desormeau, Clerk/Deputy-Treasurer

The meeting was held under the Municipal Act, 2001, S.O. 2001, c.25 Section 239 (2) (d).

Topics for discussion:

Under Section 239 (2) of the Municipal Act – d) labour relations or employee negotiations.

1.
 - See Regular Meeting Resolution: 20-47 and 20-48

The closed meeting session adjourned at 8:50 p.m.

Mayor

Clerk

THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the special meeting of Council held Monday, August 17th, 2020 at 6:00 p.m. in the Mike Rodden Arena & Community Centre (Upstairs).

Council Present:	Mayor D. Backer Councillor D. Sarrazin Councillor G. Larose Councillor G. Thibert Councillor L. Ross
Council Absent:	Councillor C. Lacelle Councillor L. Mick – participated via teleconference
Staff Present:	Francine Desormeau, Clerk/Deputy Treasurer Amy Leclerc, Executive Assistant/Deputy-Clerk Barry Jackson, Public Works Supervisor
Staff Absent:	Wayne Chaput, Chief Building Official/By-Law Officer Paul Lafreniere, Fire Chief (Interim) Lucie Desrochers, Recreation & Facilities Services Manager

<p>*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.</p>

1. Meeting Called to Order at 6:00 p.m.
2. No Disclosure of Pecuniary Interest and Nature Thereof – None
3. Committee Reports / Discussions:
 - 3.1 Descon Construction provided Council with an update to the Affordable Senior Housing Project
4. Presentation of By-laws/Resolutions/2/3 Special Resolutions
 - 4.1 Letter of Engagement By-law with Descon Construction Ltd.

Resolution Number 20-49

Moved by Councillor G. Thibert

Seconded by Councillor D. Sarrazin

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa adopt By-Law 20-20 which will authorize the signing of the Letter of Engagement with Descon Construction Ltd for the redevelopment of the former Long-Term Care Home to Affordable Senior Housing.

Carried

5. In Camera (Closed Session) – None
6. Return to Regular Session
7. Adjournment

The special meeting of Council Monday, August 17th, 2020 adjourned at 7:14 p.m.

Mayor

Clerk

THE CORPORATION OF THE TOWN OF MATTAWA

COMMITTEE: TRANSPORTATION SERVICES

CHAIRPERSON: COUNCILLOR G. LAROSE

DEPT. HEAD: BARRY JACKSON, PUBLIC WORKS SUPERVISOR

TITLE: WINTER SAND & SALT PURCHASE

 Draft By-Law **X** Item Policy Recommendation

Mayor D. Backer and Members of Council:

Please find attached “Winter Sand & Salt Quotes” for the 2020 Winter Season as listed:

- a) Compass Minerals (4 pages) – Coarse Salt - \$8,524.08 plus HST
- b) Bruman Construction (1 page) – Sand - \$40,585.00 plus HST
- c) A.Miron Topsoil (1 page) – Sand - \$18,400.00 plus HST

We have combined the relative totals for each quote as follows:

- a) Compass & Bruman - \$49,109.08 plus HST
- b) Compass & Miron - \$26,924.08 plus HST

We feel the Compass & Miron price of \$26,924.08 + txs is the logical choice for our needs. Please advise if Mayor and Council are in agreement with accepting this “b)” price and we will confirm the orders with the suppliers immediately to secure product for the upcoming season.

\$20,000.00 was budgeted therefore the expense account will be over budget for the current year.

Recommendation:

BE IT RESOLVED THAT the Council of the Corporation of the Town of Mattawa authorize the purchase of winter sand and salt needs for the upcoming winter season from Compass Minerals and A. Miron Topsoil at a combined total cost of \$26,924.08 plus applicable taxes.

Respectfully submitted,

Councillor G. Larose

Date: MONDAY, AUGUST 24TH, 2020

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THE CORPORATION TOWN OF MATTAWA

COMMITTEE: FINANCE

CHAIRPERSON: COUNCILLOR C. LACELLE

DEPT. HEAD: FRANCINE DESORMEAU, CLERK/DEPUTY-TREASURER

TITLE: FINANCIAL REPORT FOR THE MONTH OF JULY

____ Draft By-Law

X Item

____ Policy Recommendation

Mayor D. Backer and Members of Council:

BE IT RESOLVED THAT the disbursements for the month of July 2020 in the amount of \$657,920.64 be adopted as submitted.

Respectfully submitted,

Councillor C. Lacelle

THE CORPORATION OF THE TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT

CHAIRPERSON: COUNCILLOR D. SARRAZIN

DEPT. HEAD: FRANCINE DESORMEAU, CLERK/DEPUTY-TREASURER

TITLE: PURCHASE OF TABLETS FOR COUNCIL MEETINGS

 Draft By-Law

 X Item

 Policy Recommendation

Mayor D. Backer and Members of Council:

As part of this year's Budget, Council earmarked \$15,000.00 to upgrade the technology for Council meetings. The COVID-19 pandemic forced us to find ways of hosting meetings in an electronic fashion which brought to light the need to be able to modernize the way we conduct meetings.

These tablets will cut down on photocopying as we will be delivering, as a start, Council's correspondence package in a digital format only.

Staff sourced a few different companies for the tablets such as Bell, Staples, Best Buy, Amazon, Samsung and Apple. The Apple site was the best price for the Ipads and Amazon was the better choice for the Android tablets.

Attached is a breakdown of the costs of the tablets including warranties, screen protectors, cases with keyboards. These tablets have wi-fi and cellular capability and the total cost is \$6,520.28. A total of 8 tablets will be purchased, 7 for Council and 1 for the Clerk's table.

Also attached, for your information is a comparison for costs on purchasing the tablets through our Bell authorized dealer.

There is still budgeted funds remaining to do a few more technology improvements and we will return to Council at a later date with additional modernization ideas for Council's review.

Recommendation:

BE IT RESOLVED THAT Council authorize the capital purchase of tablets from Apple and Amazon as per the attached breakdown including accessories for the purpose of modernizing Council meetings at a total cost of \$6,520.28.

Respectfully submitted,
Councillor D. Sarrazin

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT

CHAIRPERSON: COUNCILLOR D. SARRAZIN

DEPT. HEAD: FRANCINE DESORMEAU, CLERK/DEPUTY-TREASURER

TITLE: AFFORDABLE SENIOR HOUSING PROJECT COMMITTEE

20-21 Draft By-Law _____ Item _____ Policy Recommendation

Mayor D. Backer and Members of Council:

At the Special Meeting of Monday, August 17, 2020 Council met with Descon Construction Ltd to discuss the redevelopment of the former long-term care home to affordable senior housing. The Letter of Engagement was approved to move forward with the project.

An Ad Hoc Committee is being created for this project which will be composed of six (6) members being three (3) Members of Council and three (3) Members at Large. Three (3) members of Council have been selected and an advertisement will be circulated seeking the three (3) Members at Large.

Terms of Reference for the Committee have been prepared for Council approval.

Recommendation:

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa adopt By-Law 20-21 to appoint Councillors Garry Thibert, Loren Mick and Laura Ross to the Affordable Senior Housing Project Committee.

AND FURTHER THAT the Terms of Reference to the Committee be approved which establishes the Committee's Role for the Project.

Respectfully submitted

Councillor D. Sarrazin

THE CORPORATION OF THE TOWN OF MATTAWA

BY-LAW NUMBER 20-21 BEING A BY-LAW TO APPOINT MEMBERS TO THE AFFORDABLE SENIOR HOUSING PROJECT COMMITTEE AND TO ESTABLISH ITS TERMS OF REFERENCE

WHEREAS Section 10(2) 5. Of the Municipal Act, 2001, as amended, permits municipalities to pass by-laws for the economic, social and environmental well-being of the municipality;

AND WHEREAS the Council of the Corporation of the Town of Mattawa has determined that it is desirable and in the public interest to establish an Affordable Senior Housing Project Committee;

AND WHEREAS the Council of the Corporation of the Town of Mattawa deems it advisable to provide for the appointment of members thereto, and to delegate to said Committee the authority of Council with respect to overseeing the development of the former long-term care property located at 231 Tenth Street to affordable independent living housing for seniors.

NOW THEREFORE the Council of the Corporation of the Town of Mattawa enacts as follows:

1. **THAT** Councillors Garry Thibert, Loren Mick and Laura Ross be appointed to the Affordable Senior Housing Project Committee.
2. **THAT** the term of office for the members of the Affordable Senior Housing Project Committee shall remain in force and effect until such time as it is dissolved by Council and/or that the objectives of the Committee have been realized.
3. **THAT** the Terms of Reference of the Affordable Senior Housing Project Committee as set out on “Schedule A” attached to and forming part of this By-Law are hereby approved.
4. **THAT** this By-law shall come into effect on the day of the final passing thereof.

READ A FIRST and SECOND time, this 24th day of August, 2020.

READ A THIRD time and FINALLY PASSED this 24th day of August, 2020.

Mayor

Clerk