



**THE CORPORATION OF THE
TOWN OF MATTAWA**

AGENDA

**REGULAR MEETING OF COUNCIL
MONDAY, JUNE 8TH, 2020
7:00 P.M.**

**VIA ELECTRONIC MEETING
(TELECONFERENCE) DUE TO COVID-19
PROVINCIALY DECLARED
EMERGENCY
MATTAWA, ONTARIO**

**TELECONFERENCE TOLL FREE # 1-833-311-4101
ACCESS CODE: 146 325 8637**

THE CORPORATION OF THE TOWN OF MATTAWA
A G E N D A
VIA ELECTRONIC MEETING (TELECONFERENCE) DUE TO COVID-19
PROVINCIALY DECLARED EMERGENCY
MATTAWA, ONTARIO
TELECONFERENCE TOLL FREE # 1-833-311-4101
ACCESS CODE: 146 325 8637
MONDAY, JUNE 8TH, 2020 @ 7:00 P.M.

DISCLAIMER: This is to advise that this electronic meeting of Council is being recorded. By continuing to be in this meeting you are consenting to be recorded.

- 1. Call to Order** - Mayor Backer will request a roll call to record all attendance on teleconference call. Attendees will be requested to press *6 to mute their telephones during the meeting.
- 2. Disclosure of Pecuniary Interest and Nature Thereof**
- 3. Petitions & Delegations**
- 4. Correspondence**
 - 4.1 AMO – Re: COVID-19 Update, Broadband Funding, Emergency Extended & Pandemic Pay
General Government Committee – Clerk
 - 4.2 Ontario Northland – Re: Mayor's Update June 1, 2020
General Government Committee – Clerk
 - 4.3 RPRA – Re: June Newsletter
Environmental Services Committee – Clerk
 - 4.4 Town of Oakville – Re: AGCO & Patio Expansion for Restaurants
General Government Committee – Clerk
 - 4.5 Ministry of Heritage, Sport, Tourism & Culture Industries – Re: Funding Through Celebrate
Ontario Program
Recreation, Tourism & Special Projects Committee – Recreation Facilities & Services
Manager
 - 4.6 E. S. C. Elisabeth-Bruyere – Re: Graduation Bursary Request
Recreation, Tourism & Special Projects Committee – Recreation Facilities & Services
Manager
 - 4.7 Neil Brady, Schooley Mitchell – Re: Cost Reduction of Expenses Information
Finance Committee – Clerk

Monday, June 8, 2020

Correspondence – Cont'd

- 4.8 Ministry of Heritage, Sport, Tourism & Culture Industries – Re: Summer Experience Program 2020
Recreation, Tourism & Special Projects Committee – Recreation Facilities & Services Manager
- 4.9 AMO – Re: COVID-19 Update – Looking Ahead
General Government Committee – Clerk
- 4.10 NBPSDHU – Re: Audited Financial Statements, FIR & COVID-19 Update
Health Services Committee – Clerk
- 4.11 MECP – Re: Ontario's First Provincial Day of Litter on May 12, 2020
Environmental Services Committee – Clerk
- 4.12 Allison Quinn, The North Bay Local – Re: New Digital Community News Platform
General Government Committee – Clerk
- 4.13 Jennifer Henwood, Nanos Research – Re: Near North District School Board Survey
General Government Committee – Clerk
- 4.14 Ontario Energy Board – Re: Information Sharing on New Resource Centre for Consumers
Environmental Services Committee – Clerk
- 4.15 Dexture Sarrazin – Re: Community Notes
General Government Committee – Clerk
- 4.16 DNSSAB – Re: Letter to Solicitor General OPP Detachment Boards Discussion Paper
General Government Committee – Clerk

5. Questions/Comments (public & Council) about the Content of the Agenda

6. Municipal Report Number 827

- **Minutes of Previous Meeting (s)**
- **Presentation of By-laws/Resolutions**
- **Adoption of Report**

7. Committee Reports

- 7.1 Francine Desormeau, Clerk/Deputy-Treasurer – Re: Affordable Senior Housing Project – Expression of Interest – Report # 2020-29R
- 7.2 Francine Desormeau, Clerk/Deputy-Treasurer – Re: Emergency Bridge Repairs Update from Dillon Consulting – Report # 2020-30R

- 7.3 Barry Jackson, Public Works Supervisor – Re: Activity Update in Public Works Department – Report # 2020-31R
- 7.4 Francine Desormeau, Clerk/Deputy-Treasurer – Re: New Home Water/Wastewater Installation Services Cost Estimate – Report # 2020-32R
- 7.5 Francine Desormeau, Clerk/Deputy-Treasurer – Re: Council Update to Ongoing Activities – Report # 2020-33R
- 7.6 Francine Desormeau, Clerk/Deputy-Treasurer – Re: Interim CAO Position – Report # 2020-34R
- 8. Questions Period** – reminder press *6 to un-mute your telephone if you wish to ask a question.
- 9. New/Old Business**
- 10. 2/3 (Special Resolutions – not previously circulated)**
 - 10.1 Interim CAO Position
- 11. In Camera (Closed)**
 - 11.1 Personnel Matter
- 12. Return to Regular Session**
- 13. Adjournment**

Monday, June 8th, 2020

Members of Council,

Attached please find Municipal Report Number 827 for consideration by Council.

Respectfully submitted

Francine Desormeau
Clerk

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THE CORPORATION TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT

CHAIRPERSON: COUNCILLOR D. SARRAZIN

DEPT. HEAD: FRANCINE DESORMEAU, CLERK/DEPUTY-TREASURER

TITLE: ADOPTION OF THE MINUTES

☐ **Draft By-Law**

☒ **Item**

☐ **Policy Recommendation**

Mayor D. Backer and Members of Council:

BE IT RESOLVED THAT the minutes of the Regular Meeting of Monday, May 25th, 2020, and the Closed Meeting of Monday, May 25th, 2020 be adopted as circulated.

Respectfully submitted,

Councillor D. Sarrazin

THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the regular meeting of Council held Monday, May 25th, 2020 at 7:00 p.m. via videoconference.

Council Present: Mayor D. Backer
Councillor C. Lacelle
Councillor D. Sarrazin
Councillor G. Thibert
Councillor L. Mick
Councillor L. Ross

Council Absent: Councillor G. Larose

Staff Present: Francine Desormeau, Clerk/Deputy Treasurer
Amy Leclerc, Executive Assistant/Deputy-Clerk
Lucie Desrochers, Recreation & Facilities Services Manager
Barry Jackson, Public Works Supervisor
Wayne Chaput, Chief Building Official/By-Law Officer
Paul Lafreniere, Fire Chief (Interim)

Staff Absent: None

*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

1. Meeting Called to Order at 7:00 p.m.
2. Disclosures of Pecuniary Interest and Nature Thereof - None
3. Petitions & Delegations – None
4. Correspondence
5. Questions/Comments about the Content of the Agenda – None
6. Municipal Report Number 826

Page No. 85

BE IT RESOLVED THAT the minutes of the Regular Meeting of Monday, May 11th, 2020, the Closed Meeting of Monday, May 11th, 2020 and the Special Meeting of Thursday, May 14th, 2020 be adopted as circulated.

Carried - Recorded vote on Page No. 85 and the vote was unanimous

Page No. 86

BE IT RESOLVED THAT Council of the Town of Mattawa approve By-law 20-10 which will authorize the signing of the Engineers and Planners of Record Services Agreement with Jp2g Consultants Inc. for a three year term from April 1, 2020 to March 31, 2023.

Carried - Recorded vote on Page No. 86 and the vote was unanimous

Page No. 87 was deferred to later in the meeting as Councillor G. Thibert was having technical difficulties.

Page No. 88

BE IT RESOLVED THAT Council of the Town of Mattawa approve the purchase of fire hoses from Trans Canada Safety for the Mattawa Fire Department at a cost of \$13,778.45 plus HST.

Carried - Recorded vote on Page No. 88 and the vote was unanimous

Page No. 89

BE IT RESOLVED THAT Council of the Town of Mattawa authorize this month's payment of invoices, which are attached, in the total amount of \$41,950.20 for Phase Three of the Pont Mauril Belanger Emergency Bridge Repairs and staff will update the ongoing MDRA claim seeking reimbursement of these expenses.

Carried - Recorded vote on Page No. 89 and the vote was unanimous

Page No. 90

BE IT RESOLVED THAT the disbursements for the month of April 2020 in the amount of \$812,722.61 be adopted as submitted.

Carried - Recorded vote on Page No. 90 and the vote was unanimous

Page No. 87

BE IT RESOLVED THAT Council of the Town of Mattawa formally approve Jp2g Consultants Inc.'s Confirmation of Assignment for the 2020 Environmental and Operational Compliance requirements for the Mattawa Landfill Site in the amount of \$21,425.00 plus HST.

Carried - Recorded vote on Page No. 87 and the vote was unanimous

Resolution Number 20-32

Moved by Councillor C. Lacelle

Seconded by Councillor D. Sarrazin

That the Municipal Report Number 826 be adopted.

Carried – Recorded vote on Resolution No. 20-32 and the vote was unanimous

7. Committee Reports

- 7.1 Francine Desormeau, Clerk/Deputy-Treasurer – Re: Turcotte Drainage Outlet Report – Report # 2020-24R
- 7.2 Francine Desormeau, Clerk/Deputy-Treasurer – Re: First Quarter Operations Report From OCWA – Report # 2020-25R
- 7.3 Francine Desormeau, Clerk/Deputy-Treasurer – Re: Sale of Land for Tax Arrears – Results of Public Sale – Report # 2020-26R

7.4 Francine Desormeau, Clerk/Deputy-Treasurer – Re: Council Update to Ongoing Activities – Report # 2020-27R

7.5 Francine Desormeau, Clerk/Deputy-Treasurer – Re: Accessible Parking Study Proposal – Report # 2020-28R

Department Activity Reports

By-Law & Building Department Report – Chief Building Official, Wayne Chaput
Read by Councillor G. Thibert

Recreation Department Report – Recreation & Facilities Services Manager, Lucie Desrochers
Read by Councillor L. Ross

8. Questions from the Floor – None

9. New/Old Business – None

10. 2/3 (Special Resolutions – not previously circulated) – None

11. In Camera (Closed) Session

11.1 CUPE Negotiations

11.2 Personnel Matters

Resolution Number 20-33

Moved by Councillor C. Lacelle

Seconded by Councillor L. Ross

That this Committee proceed in Camera in order to address a matter pertaining to personal matters about an identifiable individual, including municipal or local board employees; and labour relations or employee negotiations.

Carried - Recorded vote on Resolution No 20-33 and the vote was unanimous

****Mayor Backer and Councillor D. Sarrazin left the meeting at 8:27 p.m. during the In Camera session.**

12. Return to Regular Session

Resolution Number 20-34

Moved by Councillor C. Lacelle

Seconded by Councillor L. Ross

That the regular session reconvene at 8:44 p.m.

Carried – Recorded vote on Resolution No. 20-34 and the vote was unanimous

The In Camera session was to discuss CUPE negotiations and personnel matters.

13. Adjournment

The regular meeting of Council Monday, May 25th, 2020 adjourned at 8:45 p.m.

Mayor

Clerk

THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the Closed Meeting session of Council held Monday, May 25th, 2020 at 8:05 p.m. via video conference.

Council Present: Mayor D. Backer, Councillors C. Lacelle, D. Sarrazin, G. Thibert,
L. Mick, L. Ross

Council Absent: Councillor G. Larose

Staff Present: Francine Desormeau, Clerk/Deputy-Treasurer

The meeting was held under the Municipal Act, 2001, S.O. 2001, c.25 Section 239 (2) (b) (d).

Topics for discussion:

1. Under Section 239 (2) of the Municipal Act –b) personal matters about an identifiable individual, including municipal or local board employees; and d) labour relations or employee negotiations.

- See Regular Meeting Resolution: 20-33 and 20-34

*Mayor D. Backer and Councillor D. Sarrazin left the closed meeting session at 8:27 p.m.

The closed meeting session adjourned at 8:44 p.m.

Mayor

Clerk

Date: MONDAY, JUNE 8TH, 2020

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THE CORPORATION OF THE TOWN OF MATTAWA

COMMITTEE: PROTECTION TO PERSONS & PROPERTY

CHAIRPERSON: COUNCILLOR G. THIBERT

DEPT. HEAD: FRANCINE DESORMEAU, CLERK/DEPUTY-TREASURER

TITLE: ACCESSIBLE PARKING STUDY

 Draft By-Law

 X Item

 Policy Recommendation

Mayor D. Backer and Members of Council:

At the last regular meeting of Council, an Accessible Parking Study proposal was provided in Report #2020-28R. The Accessibility for Ontarians with Disabilities Act, (AODA) office submitted a proposal to conduct a customized audit of the downtown area concerning accessible parking. This assessment will evaluate street parking with a goal to provide safe and proper access to essential services for all residents.

For these reasons the following is recommended:

Recommendation:

BE IT RESOLVED THAT the Council of the Corporation of the Town of Mattawa accepts the attached proposal submitted by OSG, ADOA Consultants, to perform a Parking Study audit of the downtown area for accessible parking including a final report to Council at a set cost of \$8,975.00 plus HST.

Respectfully submitted,

Councillor G. Thibert

THE CORPORATION OF THE TOWN OF MATTAWA

COMMITTEE: SOCIAL & FAMILY SERVICES

CHAIRPERSON: COUNCILLOR L. MICK

DEPT. HEAD: FRANCINE DESORMEAU, CLERK/DEPUTY-TREASURER

TITLE: PRIDE MONTH PROCLAMATION

 Draft By-Law

 X Item

 Policy Recommendation

Mayor D. Backer and Members of Council:

WHEREAS the month of June is recognized as Pride Month, in order to commemorate the Stonewall riots which occurred at the end of June 1969 in New York City;

AND WHEREAS during Pride Month, the world's Lesbian, Gay, Bisexual, Trans, Intersex, Queer, Questioning, Two Spirit communities (LGBTQ2S+) and Allies come together to celebrate diversity and protest for the freedom to be themselves; to overcome prejudice; for inclusive policies and laws; and for the right to be accepted for who they are;

AND WHEREAS although many strides have been made forward to educate peoples bias, there is still much work to be done in correcting adversity towards the LGBTQ2S+ communities.

Recommendation:

BE IT RESOLVED THAT the Council of the Corporation of the Town of Mattawa does hereby proclaim June 2020 as Pride Month and encourages residents to commit to continuing awareness, inclusion, and acceptance for all members of our community regardless of gender identity, race, age and beliefs.

Respectfully submitted,

Councillor L. Mick

THE CORPORATION OF THE TOWN OF MATTAWA

COMMITTEE: SOCIAL & FAMILY SERVICES

CHAIRPERSON: COUNCILLOR L. MICK

DEPT. HEAD: FRANCINE DESORMEAU, CLERK/DEPUTY-TREASURER

TITLE: NATIONAL INDIGENOUS HISTORY MONTH PROCLAMATION

 Draft By-Law

 X Item

 Policy Recommendation

Mayor D. Backer and Members of Council:

WHEREAS in 2009, June was declared National Indigenous History month by the passing of a unanimous motion of the House of Commons;

AND WHEREAS recognizing National Indigenous History Month is an opportunity for citizens to learn more about the history of the Indigenous peoples in Canada – the first peoples of Canada;

AND WHEREAS in cooperation with Indigenous Peoples' national organizations, the Government of Canada designated June 21 as National Indigenous Peoples Day;

AND WHEREAS June 21 was chosen because it corresponds to the summer solstice, the longest day of the year, and for generations many Indigenous Peoples' groups have celebrated their culture and heritage at this time of year;

AND WHEREAS National Indigenous Peoples Day is a wonderful opportunity to become better acquainted with the cultural diversity of First Nations, Inuit and Metis peoples and to discover the unique accomplishments of Indigenous Peoples;

AND WHEREAS National History Month and Indigenous Peoples Day is small step towards reconciling the impacts still present from colonization, residential schools, and systemic racism; such as the disproportionate amount of violence against indigenous girls and women, the disproportionate amount of indigenous people incarcerated, the disproportionate amount of indigenous children in foster care, underfunding for Indigenous public services, and lack of clean water and infrastructure on reserves.

Recommendation:

BE IT RESOLVED THAT the Council of the Corporation of the Town of Mattawa does hereby proclaim June 2020 as National Indigenous History Month and June 21, 2020 as National Indigenous Peoples Day and encourages residents to take this opportunity to celebrate and recognize the contributions of the Indigenous peoples to our communities and Country.

Respectfully submitted,
Councillor L. Mick

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: RECREATION, TOURISM & SPECIAL PROJECTS

CHAIRPERSON: COUNCILLOR L. ROSS

DEPT. HEAD: LUCIE DESROCHERS, RECREATION & FACILITIES SERVICES MANGER

TITLE: LAWN MAINTENANCE CONTRACT FOR 2020-2022

20-11 Draft By-Law

____ Item

____ Policy Recommendation

Mayor D. Backer and Members of Council:

Tenders were requested to carry out lawn maintenance services for the Corporation of the Town of Mattawa for years 2020, 2021 and 2022. A three year contract was agreed to be let which will give the Town of Mattawa a known cost for this service and will assist the contractor with a known contract when investing in equipment and staff. The bidders were requested to submit a tender with a lump sum on all maintenance areas as listed in the contract.

Areas includes; Dufoe Park, Lions Park, Annie's Park, Mattawa Conservation Island, Timmins Park, Mattawa Information Centre, Explorers Point/Mattawa Waterfront/Mattawa Museum, Mattawa Municipal Office/Cenotaph, Mattawan Street, Bissett Street, Mattawa Waterworks and Lift Stations.

The Corporation received two bids. The proper municipal procedures and tender terms and conditions were followed.

The bids were as follows:

Bidder	2020	2021	2022
Heather Klooster (A & H Landscaping	\$36,500.00	\$44,500.00	\$44,500.00
Richard Doucette	\$14,000.00	\$17,000.00	\$17,000.00

Recommndation:

It is therefore recommended that the tender to carry out lawn maintenance services for the years 2020, 2021 and 2022 from Richard Doucette in the amount of \$14,000 for 2020, \$17,000 for 2021 and \$17,000 for 2022 for all maintenance areas listed in the contract. And further that By-law 20-11 be adopted to formalize the municipality into a three year agreement with Mr. Doucette for lawn maintenance services as per the attached Letter of Agreement.

Respectfully submitted,
Councillor L. Ross

THE CORPORATION OF THE TOWN OF MATTAWA

BY-LAW NUMBER 20-11

BEING a by-law authorizing the signing of an agreement with Richard Doucette for lawn maintenance services for the years 2020, 2021 and 2022.

WHEREAS Subsection 8 of the Ontario Municipal Act 2001, S. O. 2001, c. 25 empowers and authorizes a municipality to enter into an agreement to enable them to govern their affairs as they consider appropriate.

AND WHEREAS Mr. Richard Doucette has agreed to provide lawn maintenance services in accordance with the provisions in the attached Lawn Maintenance Contract Tender, attached as per Schedule "A" to this By-law and as per the Letter of Agreement also attached as per Schedule "B" to this By-law.

NOW THEREFORE, the Council of the Corporation Town of Mattawa enacts as follows:

1. The Mayor and Clerk are hereby authorized to execute the aforesaid Letter of Agreement on behalf of the Council of the Corporation of the Town of Mattawa attached to this By-law and known as Schedule "B".
2. That this Agreement shall be effective and shall remain in effect and force in accordance with the terms of the agreement subject to any amendments thereto or the termination of the said agreement.

READ a first and second time this 8th day of June, 2020.

READ a third time and finally passed this 8th day of June, 2020.

Mayor

Clerk

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: PLANNING AND DEVELOPMENT SERVICES

CHAIRPERSON: COUNCILLOR D. SARRAZIN

DEPT. HEAD: FRANCINE DESORMEAU, CLERK/DEPUTY-TREASURER

TITLE: NOTICES OF VESTING

☐ Draft By-Law

☒ Item

☐ Policy Recommendation

Mayor D. Backer and Members of Council:

Pursuant to the recent municipal tax arrears sales process, the properties located at 333 Main Street and 200 Wood Street did not receive any tenders. The municipality now has two options under the Municipal Act, which were discussed at the last regular meeting of Council May 25th, 2020.

The two options are:

- 1) Within two years after the date of the public sale, offer the land for public sale by public auction or public tender, as the treasurer decides, a second time in accordance with the prescribed rules. This would follow the same process as already undergone.
- 2) Request the solicitor to prepare a Notice of Vesting to be registered on title for the lands in question. The municipality would then inherit title to the lands.

Council opted to choose the second option and have the municipal solicitor prepare notices of vesting for both properties. This process, once completed, will permit the tax arrears to be written off and the properties registered to the municipality.

Recommendation:

That Council of the Town of Mattawa authorizes Mr. Thomas Davis of Valin Partners, on behalf of the municipality, to prepare Notices of Vesting to be registered on title for the properties described as PIN 49102-0037(LT) 333 Main Street and PIN 49103-0609(LT) 200 Wood Street.

Respectfully submitted,
Councillor D. Sarrazin

THE CORPORATION OF THE TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT

CHAIRPERSON: COUNCILLOR D. SARRAZIN

DEPT. HEAD: FRANCINE DESORMEAU, CLERK/DEPUTY-TREASURER

**TITLE: CHANGE OF START TIME FOR UPCOMING BUDGET
DELIBERATIONS**

 Draft By-Law X Item Policy Recommendation

Mayor D. Backer and Members of Council:

Committee of the Whole Meetings of Council are being scheduled for Wednesday June 10th, Thursday June 11th and Wednesday June 17th, 2020. The purpose of these meetings will be for Department Heads to present their budgetary requirements to Council and for Finance staff to present Council with this year's capital projects for Council consideration.

Procedure By-law 11-08 states in Section 7 that meetings of Council are normally to start at 7:00 p.m. and in order to change the time a resolution of Council is required.

Recommendation:

BE IT RESOLVED THAT Council authorizes the Committee of the Whole meetings of Wednesday June 10th, Thursday June 11th and Wednesday June 17th, 2020 to begin at 6:00 p.m.

Respectfully recommended,

Councillor D. Sarrazin