



**THE CORPORATION OF THE
TOWN OF MATTAWA**

AGENDA

**REGULAR MEETING OF COUNCIL
MONDAY, JUNE 22ND, 2020
7:00 P.M.**

**VIA ELECTRONIC MEETING
(TELECONFERENCE) DUE TO COVID-19
PROVINCIALY DECLARED
EMERGENCY
MATTAWA, ONTARIO**

**TELECONFERENCE TOLL FREE # 1-833-311-4101
ACCESS CODE: 146 940 9097**

THE CORPORATION OF THE TOWN OF MATTAWA
A G E N D A
VIA ELECTRONIC MEETING (TELECONFERENCE) DUE TO COVID-19
PROVINCIALY DECLARED EMERGENCY
MATTAWA, ONTARIO
TELECONFERENCE TOLL FREE # 1-833-311-4101
ACCESS CODE: 146 940 9097
MONDAY, JUNE 22ND, 2020 @ 7:00 P.M.

DISCLAIMER: This is to advise that this electronic meeting of Council is being recorded. By continuing to be in this meeting you are consenting to be recorded.

- 1. Call to Order** - Mayor Backer will request a roll call to record all attendance on teleconference call. Attendees will be requested to press *6 to mute their telephones during the meeting.
- 2. Disclosure of Pecuniary Interest and Nature Thereof**
- 3. Petitions & Delegations**
- 4. Correspondence**
 - 4.1 Jim Krech – Re: Request for Bass Tournament to Access Our Launch
Recreation, Tourism & Special Projects Committee – Recreation Facilities & Services
Manager
 - 4.2 Alexandra Tichinoff – Re: Invitation to Virtual Canada Day Party
Recreation, Tourism & Special Projects Committee – Recreation Facilities & Services
Manager
 - 4.3 FONOM – Re: Blue Box Transition Resolution for Full Producer Responsibility
Environmental Services Committee – Clerk
 - 4.4 Makayla Nowee, NNPCN – Re: Invitation for 11th Annual Butterfly Release
General Government Committee – Clerk
 - 4.5 Estelle Smith – Re: Water & Sewer Line Hookup Fees
Environmental Services Committee – Clerk
 - 4.6 AGCO – Re: Additional Guidance for Municipalities Amendments to Liquor Licence Act
General Government Committee – Clerk
 - 4.7 MMAH – Re: End Temporary Suspension of Planning Act Timelines June 22, 2020
Planning & Development Services Committee – Clerk
 - 4.8 Kevin Surette, Ontario Energy Board – Re: Fixed Electricity Pricing for Time of Use
Environmental Services Committee – Clerk

Monday, June 22, 2020

Correspondence – Cont'd

- 4.9 Susan Church, Blue Sky Region – Re: Speed of Northern Ontario Broadband Report
General Government Committee – Clerk
- 4.10 Blue Sky Net – Re: June Tech Talk
General Government Committee – Clerk
- 4.11 Municipality of McDougall – Re: Resolution of Support for OPP Detachment Boards
General Government Committee – Clerk
- 4.12 Burke Family – Re: Expression of Gratitude Card
General Government Committee – Clerk
- 4.13 Marie-Helene Bisailon, CIH Canada – RE: Chartered Institute of Housing Canada
General Government Committee – Clerk
- 4.14 AMO – Re: COVID-19 Update Child Care & Patio Extensions
General Government Committee – Clerk
- 4.15 OPP Commissioner – Re: Message on Recent Protest Activity
Protection to Persons & Property Committee – Clerk
- 4.16 DNSSAB – Re: Board Meeting Minutes of April 22, 2020
Social & Family Services Committee – Clerk
- 4.17 Attorney General, Minister of MMAH & Small Business & Red Tape Reduction – Re: Joint
Letter to Heads of Council on COVID-19
General Government Committee – Clerk
- 4.18 AMO – Re: COVID-19 Update Regional Approach to Stage 2, Emergency Orders Extended
General Government Committee – Clerk
- 4.19 OPP – Re: Change in Security Check & Revenue Distribution Processes
Protection to Persons & Property Committee – Clerk
- 4.20 Emile Belanger – Re: Request for Backhoe Bucket of Cold Patch for Driveway
Transportation Services Committee – Clerk
- 4.21 MMAH – Re: Call for Federal Action for Reliable Broadband Access Funding
General Government Committee – Clerk
- 4.22 AMO – Re: Tracking Progress Towards Full Producer Responsibility in Ontario
Environmental Services Committee – Clerk

5. Questions/Comments (public & Council) about the Content of the Agenda

6. Municipal Report Number 828

- **Minutes of Previous Meeting (s)**
- **Presentation of By-laws/Resolutions**
- **Adoption of Report**

7. Committee Reports

- 7.1 Francine Desormeau, Clerk/Deputy-Treasurer – Re: Chief Administrative Officer Position – Advertisement – Report # 2020-35R
- 7.2 Francine Desormeau, Clerk/Deputy-Treasurer – Re: Electronic Council Meetings – Report # 2020-36R
- 7.3 Francine Desormeau, Clerk/Deputy-Treasurer – Re: Municipal Office & Facilities Reopening Plan – Report # 2020-37R
- 7.4 Francine Desormeau, Clerk/Deputy-Treasurer – Re: New Home Water/Wastewater Installation Services Cost Estimate – Update – Report # 2020-38R

8. Questions Period – reminder press *6 to un-mute your telephone if you wish to ask a question.

9. New/Old Business

10. 2/3 (Special Resolutions – not previously circulated)

11. In Camera (Closed)

12. Return to Regular Session

13. Adjournment

Monday, June 22nd, 2020

Members of Council,

Attached please find Municipal Report Number 828 for consideration by Council.

Respectfully submitted

Francine Desormeau
Clerk

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THE CORPORATION TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT

CHAIRPERSON: COUNCILLOR D. SARRAZIN

DEPT. HEAD: FRANCINE DESORMEAU, CLERK/DEPUTY-TREASURER

TITLE: ADOPTION OF THE MINUTES

____ Draft By-Law

___X___ Item

____ Policy Recommendation

Mayor D. Backer and Members of Council:

BE IT RESOLVED THAT the minutes of the Regular Meeting of Monday, June 8th, 2020, and the Closed Meeting of Monday, June 8th, 2020 be adopted as circulated.

Respectfully submitted,

Councillor D. Sarrazin

THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the regular meeting of Council held Monday, June 8th, 2020 at 7:00 p.m. via videoconference.

Council Present: Mayor D. Backer
Councillor C. Lacelle
Councillor D. Sarrazin
Councillor G. Larose
Councillor G. Thibert
Councillor L. Mick
Councillor L. Ross

Council Absent: None

Staff Present: Francine Desormeau, Clerk/Deputy Treasurer
Lucie Desrochers, Recreation & Facilities Services Manager
Barry Jackson, Public Works Supervisor
Wayne Chaput, Chief Building Official/By-Law Officer
Paul Lafreniere, Fire Chief (Interim)
Sabrina Poullas, Administrative Assistant

Staff Absent: Amy Leclerc, Executive Assistant/Deputy-Clerk

*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

1. Meeting Called to Order at 7:00 p.m.
2. Disclosures of Pecuniary Interest and Nature Thereof - None
3. Petitions & Delegations
 - 3.1 Mr. Nathan Bakker, Dillon Consulting provided Council with an update to the Pont Mauril Belanger Bridge Emergency Repairs.
4. Correspondence
5. Questions/Comments about the Content of the Agenda – None
6. Municipal Report Number 827

Page No. 95

BE IT RESOLVED THAT the minutes of the Regular Meeting of Monday, May 25th, 2020, and the Closed Meeting of Monday, May 25th, 2020 be adopted as circulated.

Carried

Page No. 96

BE IT RESOLVED THAT the Council of the Corporation of the Town of Mattawa accepts the attached proposal submitted by OSG, ADOA Consultants, to perform a Parking Study audit of the downtown area for accessible parking including a final report to Council at a set cost of \$8,975.00 plus HST.

Carried - Recorded vote on Page No. 96 and the vote was unanimous

Page No. 97

BE IT RESOLVED THAT the Council of the Corporation of the Town of Mattawa does hereby proclaim June 2020 as Pride Month and encourages residents to commit to continuing awareness, inclusion, and acceptance for all members of our community regardless of gender identity, race, age and beliefs.

Carried

Page No. 98

BE IT RESOLVED THAT the Council of the Corporation of the Town of Mattawa does hereby proclaim June 2020 as National Indigenous History Month and June 21, 2020 as National Indigenous Peoples Day and encourages residents to take this opportunity to celebrate and recognize the contributions of the Indigenous peoples to our communities and Country.

Carried

Page No. 99

IT IS THEREFORE RECOMMENDED THAT the tender to carry out lawn maintenance services for the years 2020, 2021 and 2022 from Richard Doucette in the amount of \$14,000 for 2020, \$17,000 for 2021 and \$17,000 for 2022 for all maintenance areas listed in the contract. And further that By-law 20-11 be adopted to formalize the municipality into a three year agreement with Mr. Doucette for lawn maintenance services as per the attached Letter of Agreement.

Carried - Recorded vote on Page No. 90 and the vote was unanimous

Page No. 100

BE IT RESOLVED THAT Council of the Town of Mattawa authorizes Mr. Thomas Davis of Valin Partners, on behalf of the municipality, to prepare Notices of Vesting to be registered on title for the properties described as PIN 49102-0037(LT) 333 Main Street and PIN 49103-0609(LT) 200 Wood Street.

Carried - Recorded vote on Page No. 87 and the vote was unanimous

Page No. 101

BE IT RESOLVED THAT Council authorizes the Committee of the Whole meetings of Wednesday June 10th, Thursday June 11th and Wednesday June 17th, 2020 to begin at 6:00 p.m.

Carried

Resolution Number 20-35

Moved by Councillor C. Lacelle

Seconded by Councillor L. Mick

That the Municipal Report Number 827 be adopted.

Carried

7. Committee Reports

- 7.1 Francine Desormeau, Clerk/Deputy-Treasurer – Re: Affordable Senior Housing Project – Expression of Interest – Report # 2020-29R
- 7.2 Francine Desormeau, Clerk/Deputy-Treasurer – Re: Emergency Bridge Repairs Update from Dillon Consulting – Report # 2020-30R
- 7.3 Barry Jackson, Public Works Supervisor – Re: Activity Update in Public Works Department – Report # 2020-31R
- 7.4 Francine Desormeau, Clerk/Deputy-Treasurer – Re: New Home Water/Wastewater Installation Services Cost Estimate – Report # 2020-32R
- 7.5 Francine Desormeau, Clerk/Deputy-Treasurer – Re: Council Update to Ongoing Activities – Report # 2020-33R
- 7.6 Francine Desormeau, Clerk/Deputy-Treasurer – Re: Interim CAO Position – Report # 2020-34R

Department Activity Reports

By-Law & Building Department Report – Chief Building Official, Wayne Chaput
Read by Councillor G. Thibert

Recreation Department Report – Recreation & Facilities Services Manager, Lucie Desrochers
Read by Councillor L. Ross

- 8. Questions from the Floor – None
- 9. New/Old Business – None
- 10. 2/3 (Special Resolutions – not previously circulated)
 - 10.1 Interim CAO Position
- 11. In Camera (Closed) Session
 - 11.1 Personnel Matter

Resolution Number 20-36

Moved by Councillor G. Thibert

Seconded by Councillor C. Lacelle

That this Committee proceed in Camera in order to address a matter pertaining to personal matters about an identifiable individual, including municipal or local board employees.

Carried

Mayor Backer left the meeting during the In Camera session.

12. Return to Regular Session

Resolution Number 20-37

Moved by Councillor G. Thibert

Seconded by Councillor C. Lacelle

That the regular session reconvene at 9:17 p.m.

Carried

The In Camera session was to discuss personnel matters.

13. Adjournment

The regular meeting of Council Monday, June 8th, 2020 adjourned at 9:18 p.m.

Mayor

Clerk

THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the Closed Meeting session of Council held Monday, June 8th, 2020 at 8:20 p.m. via video conference.

Council Present: Mayor D. Backer, Councillors C. Lacelle, D. Sarrazin, G. Larose, G. Thibert, L. Mick, L. Ross

Council Absent: None

Staff Present: Francine Desormeau, Clerk/Deputy-Treasurer

The meeting was held under the Municipal Act, 2001, S.O. 2001, c.25 Section 239 (2) (b).

Topics for discussion:

1. Under Section 239 (2) of the Municipal Act –b) personal matters about an identifiable individual, including municipal or local board employees.
 - See Regular Meeting Resolution: 20-36 and 20-37

The closed meeting session adjourned at 9:17 p.m.

Mayor

Clerk

THE CORPORATION OF THE TOWN OF MATTAWA

COMMITTEE: PROTECTION TO PERSONS & PROPERTY

CHAIRPERSON: COUNCILLOR G. THIBERT

DEPT. HEAD: FRANCINE DESORMEAU, CLERK/DEPUTY-TREASURER

TITLE: SUPPORT RESOLUTION FOR OPP DETACHMENT BOARDS

 Draft By-Law

 X Item

 Policy Recommendation

Mayor D. Backer and Members of Council:

WHEREAS Council for the Corporation of the Town of Mattawa received correspondence dated May 14, 2020 from the Federation of Northern Ontario Municipalities (FONOM) regarding issues discussed at their May 13th, 2020 virtual meeting;

AND WHEREAS the correspondence brought attention to AMO's Discussion Paper "New Ontario Provincial Police Detachment Boards: Building a Framework for Better Policing Governance";

AND WHEREAS AMO's discussion paper proposes that Northern Ontario District Social Services Administration Boards (DSSAB) replace the current OPP Detachment Boards;

AND WHEREAS the FONOM Board has identified several issues with DSSAB Boards replacing the current Detachment Boards, and recognizes that Community Policing is distinctive to each Municipality;

Recommendation:

THEREFORE BE IT RESOLVED THAT the Corporation of the Town of Mattawa is in agreement with the opinion of FONOM, that the current DSSAB's would not be the best solution for overseeing the Northern OPP Detachments;

BE IT FURTHER RESOLVED THAT a copy of this resolution be sent to FONOM and its member municipalities, AMO, the Honourable Sylvia Jones, Solicitor General, Vic Fedeli, MPP for Nipissing and District of Nipissing Social Services Administration Board.

Respectfully submitted,

Councillor G. Thibert

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: FINANCE

CHAIRPERSON: COUNCILLOR C. LACELLE

DEPT. HEAD: FRANCINE DESORMEAU, CLERK/DEPUTY-TREASURER

TITLE: ICIP – DORION ROAD RECONSTRUCTION PROJECT –
TRANSFER PAYMENT AGREEMENT

20-12 Draft By-Law ____ Item ____ Policy Recommendation

Mayor D. Backer and Members of Council:

The Municipality has been successful in receiving funding for the Reconstruction of Dorion Road through the Investing in Canada Program (ICIP) Rural and Northern Stream.

This project will reconstruct Dorion Road from Highway 17 for approximately 410 metres by adding at the intersection a dedicated lane for turning vehicles, correcting a deficient curve at the top of the hill and reducing its grade, road widening, replacement of telephone poles, installation of street lighting, reconstructing driving surface and shoulders, and improving drainage.

Total eligible expenditures for this project are \$4,784,000.00; this includes federal support by way of 60%, provincial support by way of 33.33% and our municipal share being 6.67% in the amount of \$319,092.80. A portion of the municipal share will be allocated in this year's proposed budget in the amount of \$100,000.00. The balance will be allocated in the next three fiscal years as the start date for this construction project is planned for June 1, 2022 with completion date of August 30, 2024.

Recommendation:

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa adopt By-Law Number 20-12 authorizing the signing of the Transfer Payment Agreement with Her Majesty the Queen in right of the Province of Ontario as represented by the Minister of Agriculture, Food and Rural Affairs.

Respectfully submitted,

Councillor C. Lacelle

THE CORPORATION OF THE TOWN OF MATTAWA

BY-LAW NUMBER 20-12

BEING a by-law authorizing the signing of a Transfer Payment Agreement with Her Majesty the Queen in right of the Province of Ontario hereby represented by the Minister of Agriculture, Food and Rural Affairs (“the Province”) for the Reconstruction of Dorion Road.

WHEREAS Section 5, subsection 3 of the Ontario Municipal Act 2001, S. O. 2001, c. 25 empowers and authorizes a municipal Council to pass by-laws enacting agreements.

AND WHEREAS the attached Transfer Payment Agreement, Appendix “A” outlines the funding agreement details and therefore forms part of this By-law.

NOW THEREFORE, the Council of the Corporation Town of Mattawa enacts as follows:

1. The Mayor and Clerk are hereby authorized to execute the aforesaid Agreement on behalf of the Council of the Corporation of the Town of Mattawa, in accordance with the terms and conditions referred to in this agreement attached to this By-law and known as Appendix “A”.
3. That this Agreement shall be effective and shall remain in effect and force in accordance with the terms of the agreement subject to any amendments thereto or the termination of the said agreement.

READ a first and second time this 22nd day of June, 2020.

READ a third time and finally passed this 22nd day of June, 2020.

Mayor

Clerk

THE CORPORATION OF THE TOWN OF MATTAWA

COMMITTEE: FINANCE

CHAIRPERSON: COUNCILLOR C. LACELLE

DEPT. HEAD: FRANCINE DESORMEAU, CLERK/DEPUTY-TREASURER

**TITLE: APPROVAL OF EXPENDITURES FOR EMERGENCY
BRIDGE REPAIRS**

 Draft By-Law X Item Policy Recommendation

Mayor D. Backer and Members of Council:

The municipality was recently successful for funding with the Ministry of Transportation's Connecting Links program in the amount of \$1,281,260.16 to complete the emergency repairs to the Pont Mauril Belanger Bridge which is currently in Phase 4 of 6 being the "Implementation of the Interim Solution".

To date \$443,005.27 in expenses have been incurred for Phases One Two and Three (P001-P003) of the emergency repairs to the Pont Mauril Belanger Bridge. This amount has been added to the MDRA Flood claim as well as one additional invoice being to Beacon Lite for the traffic lights rental for the period from February 13th to March 11th, 2020. Therefore the total 2020 expenses to be allocated to the Flood Claim for the emergency bridge repairs are \$450,916.13.

As of April 1st, 2020 all expenses with respect to Emergency Bridge Repairs will be claimed under the Connecting Links funding. The outstanding invoices needing Council approval for payment are as follows:

Municipal Disaster Relief Assistance (MDRA) Funding:

Company	Description	Amount
Beacon Lite	Traffic Lights Rental from February 13 th – March 11 th	\$7,910.86
Total to be paid		\$7,910.86

Ministry of Transportation (MTO) Connecting Links Funding:

Company	Description	Amount
Beacon Lite	Traffic Lights Rental from March 12 th – April 8 th	\$7,910.86
Battlefield Rental	Rental of Load posting Signs from March 31 st - April 28 th	\$3,873.87
Battlefield Rental	Rental of Load posting Signs from April 28 th – May 26 th	\$3,526.96
Dillon Consulting	Engineering Services to April 29 th	\$39,226.54
Total to be paid		\$54,538.23

Recommendation:

BE IT RESOLVED THAT Council of the Town of Mattawa authorizes the payment of invoices, which are attached, in the total amount of \$62,449.09 for the Pont Mauril Belanger Emergency Bridge Repairs.

AND FURTHER THAT staff will claim these expenses to the MDRA Flood Claim and the MTO Connecting Links Funding program as required for reimbursement of these expenses.

Respectfully submitted,

Councillor C. Lacelle

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: PERSONNEL

CHAIRPERSON: COUNCILLOR C. LACELLE

DEPT. HEAD: FRANCINE DESORMEAU, CLERK/DEPUTY-TREASURER

TITLE: INTERIM CAO APPOINTMENT DUE TO RECENT RETIREMENT

20-13 Draft By-Law _____ Item _____ Policy Recommendation

Mayor D. Backer and Members of Council:

Report Number 2020-34R was included in the last regular meeting of Council June 8th from the Clerk/Deputy-Treasurer with respect to an Interim CAO position.

The Chief Administrative Officer's duties and responsibilities have been assumed by the Clerk/Deputy-Treasurer since March 27th of this year. Council discussed the Report and requested that a formal resolution be prepared for tonight's meeting.

A By-law is attached to formally appoint the senior staff member as CAO for a temporary period until a new Chief Administrative Officer is hired which is anticipated to be late summer. A report is included in this agenda with an advertisement for the position for Council's review and direction.

Recommendation:

Be it resolved that Francine Desormeau be appointed as Interim Chief Administrative Officer effective March 27, 2020 and further that there be a salary adjustment for this temporary position in accordance with Step 1 of the Non-Union Employee Group 5-Step Salary Grid for the Corporation of the Town of Mattawa.

Respectfully submitted

Councillor C. Lacelle

THE CORPORATION OF THE TOWN OF MATTAWA

BY-LAW 20-13

BEING a By-law to appoint Francine Desormeau as Interim Chief Administrative Officer for the Corporation of the Town of Mattawa.

WHEREAS subsection 229 of the Municipal Act, 2001 provides that a Council of the Town of Mattawa may pass a by-law to appoint a Chief Administrative Officer who shall be responsible for:

- a) Exercising general control and management of the affairs of the municipality for the purpose of ensuring the efficient operation of the municipality; and
- b) Performing such other duties as are assigned by the municipality.

AND WHEREAS Council deems it expedient to appoint a Chief Administrative Officer for the municipality;

NOW THEREFORE the Council of the Corporation of the Town of Mattawa enacts as follows:

1. That Francine Desormeau be and hereby is appointed as Interim Chief Administrative Officer effective March 27, 2020 until a new Chief Administrative Officer is hired.
2. That Francine Desormeau shall exercise all the authority, powers and rights and shall perform all the duties and obligations as the Chief Administrative Officer which by statute or by by-law are or may be conferred or imposed upon and any other duties that may be imposed by Council.
3. That By-law 15-17 is hereby repealed.
4. This By-law shall come into force on the date of passing thereof.

READ a first and second time this 22nd day of June, 2020.

READ a third time and finally passed this 22nd day of June, 2020.

Mayor

Clerk

THE CORPORATION OF THE TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT

CHAIRPERSON: COUNCILLOR D. SARRAZIN

DEPT. HEAD: FRANCINE DESORMEAU, CLERK/DEPUTY-TREASURER

**TITLE: PONT MAURIL BELANGER EMERGENCY BRIDGE REPAIRS
TENDER**

 Draft By-Law

 X Item

 Policy Recommendation

Mayor D. Backer and Members of Council:

Dillon Consulting has completed the tender documents for the Pont Mauril Belanger Emergency Bridge Repairs and the project is ready to be advertised.

Sealed tenders will be accepted until Tuesday July 14th at 2:00 p.m. and a public tender opening is scheduled for the same day at 3:00 p.m.

The tender will be posted on the municipal website and Dillon Consulting will circulate the document to several contracting firms who specialize in bridge repairs.

As per tender specifications the project commencement date is anticipated to be no later than August 10th with a substantial completion date of November 15th.

The cost of these repairs will be funded at ninety percent through the Ministry of Transportation Connecting Links funding to an upset limit of \$1,281,260.16. Total eligible funding is \$1,423,622.40 which includes the municipality's ten percent share of \$143,362.24. \$100,000.00 of the municipal share is proposed to be budgeted for this year. The balance will be budgeted in the 2021 fiscal year.

The tender package is attached for your review.

Recommendation:

That the Mayor and Council of the Corporation of the Town of Mattawa authorize staff to proceed with issuance of the tender for emergency repairs to the Pont Mauril Belanger Bridge as prepared by Dillon Consulting Limited.

Respectfully submitted,
Councillor D. Sarrazin