



**THE CORPORATION OF THE
TOWN OF MATTAWA**

AGENDA

**REGULAR MEETING OF COUNCIL
MONDAY, APRIL 27TH, 2020
7:00 P.M.**

**VIA ELECTRONIC MEETING
(TELECONFERENCE) DUE TO COVID-19
PROVINCIALY DECLARED
EMERGENCY
MATTAWA, ONTARIO**

**TELECONFERENCE TOLL FREE # 1-833-311-4101
ACCESS CODE: 967 635 110**

THE CORPORATION OF THE TOWN OF MATTAWA
A G E N D A
VIA ELECTRONIC MEETING (TELECONFERENCE) DUE TO COVID-19
PROVINCIALY DECLARED EMERGENCY
MATTAWA, ONTARIO
TELECONFERENCE TOLL FREE # 1-833-311-4101
ACCESS CODE: 967 635 110
MONDAY, APRIL 27TH, 2020 @ 7:00 P.M.

- 1. Call to Order** - Mayor Backer will request a roll call to record all attendance on teleconference call. Attendees will be requested to press *6 to mute their telephones during the meeting.
- 2. Disclosure of Pecuniary Interest and Nature Thereof**
- 3. Petitions & Delegations – None**
- 4. Correspondence**
 - 4.1 City of Oakville – Re: Support Letter for Food Service Industry
General Government Committee – Clerk
 - 4.2 AMO – Re: COVID-19 Update Municipal Fiscal Issues & Items of Municipal Interest
General Government Committee – Clerk
 - 4.3 MMAH – Re: COVID-19 Update on Planning Matters
Planning & Development Services Committee – Clerk
 - 4.4 NBPSDHU – Re: COVID-19 Testing Ramping Up in North Bay Parry Sound District
Health Services Committee – Clerk
 - 4.5 Ontario Clean Water Agency – Re: COVID-19 Update Continuous Operations
Environmental Services Committee – Clerk
 - 4.6 AMO – Re: Member Update for April 20, 2020
General Government Committee – Clerk
 - 4.7 Municipality of Mattawan – Re: Letter to Blue Sky Economic Growth Corporation
General Government Committee – Clerk
 - 4.8 Susan Church, Blue Sky Region – Re: Response to Letter from Municipality of Mattawan
General Government Committee – Clerk
 - 4.9 Flags Unlimited – Re: Discounts for Salute to Health Care & Front Line Workers
Flags Recreation, Tourism & Special Projects Committee – Recreation Facilities & Services
Manager

Monday, April 27, 2020 - Correspondence – Cont'd

- 4.10 MMAH – Re: Emergency Order Issued under EMCPA on April 16, 2020
General Government Committee – Clerk
- 4.11 Lucie Desrochers, Recreation & Facilities Services Manager – Re: 2020 Summer Student Application Summary
Recreation, Tourism & Special Projects Committee – Recreation Facilities & Services Manager
- 4.12 AMO – Re: Action Plan for Long-Term Care Homes & Planning Update
General Government Committee – Clerk
- 4.13 Ontario Energy Board – Re: Disconnection Ban Extension
General Government Committee – Clerk
- 4.14 Rivet Insurance – Re: Municipal Buildings & Other Potential Uses During COVID-19
General Government Committee – Clerk
- 4.15 MNRF – Re: Upper Ottawa River Committee Freshet Email
Environmental Services Committee – Clerk
- 4.16 Cassellholme – Re: 2020 Operating Budget/Municipal Levy
Finance Committee – Clerk
- 4.17 Francine Desormeau, Clerk/Deputy-Treasurer – Re: Economic Recovery Readiness Zoom Discussion Summary from April 3, 2020
Finance Committee – Clerk
- 4.18 Hydro One – Re: Danger Tree Inspection at Mattawa Hospital
Environmental Services Committee – Clerk
- 4.19 Monica Do Coutto Monni, NNPCN – Re: Client Intake Bereavement
Health Services Committee – Clerk
- 4.20 NBMCA – Re: Mid-April Spring Conditions Overview in Ottawa River Basin
Conservation Authority Committee – Clerk
- 4.21 Enterprise Canada – Re: Doctor's Day May 1, 2020
Health Services Committee – Clerk

5. Questions/Comments (public & Council) about the Content of the Agenda

6. Municipal Report Number 824

- **Minutes of Previous Meeting (s)**
- **Presentation of By-laws/Resolutions**
- **Adoption of Report**

7. Committee Reports

7.1 Barry Jackson, Public Works Supervisor – Re: Pont Mauril Belanger Bridge – Temporary Traffic Lights – Cost Savings Solution – Report # 2020-16R

7.2 Lucie Desrochers, Recreation & Facilities Services Manager – Re: 2020 Mattawa Voyageur Days – Report # 2020-17R

7.3 Wayne Chaput, Chief Building Official – Re: Condition of Wooden Statues – Report # 2020-18R

8. Questions Period – reminder press *6 to un-mute your telephone if you wish to ask a question.

9. New/Old Business

9.1 Pont Mauril Belanger Bridge Repairs Update

9.2 Municipal Insurance Renewal Update

10. 2/3 (Special Resolutions – not previously circulated)

11. In Camera (Closed) – None

12. Return to Regular Session

13. Adjournment

Monday, April 27th, 2020

Members of Council,

Attached please find Municipal Report Number 824 for consideration by Council.

Respectfully submitted

Francine Desormeau
Clerk

INDEX

<u>ITEM</u>	<u>PAGE</u>
ADOPTION OF THE MINUTES	65
FINANCIAL REPORT FOR THE MONTH OF MARCH	66
HIRING OF FIREFIGHTERS	67

Date: MONDAY, APRIL 27TH, 2020

Page No: 65

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT

CHAIRPERSON: COUNCILLOR D. SARRAZIN

DEPT. HEAD: FRANCINE DESORMEAU, CLERK/DEPUTY-TREASURER

TITLE: ADOPTION OF THE MINUTES

☐ Draft By-Law

☒ Item

☐ Policy Recommendation

Mayor D. Backer and Members of Council:

BE IT RESOLVED THAT the minutes of the Regular Meeting of Tuesday, April 14th, 2020, the Special Meeting of Monday, April 20th, 2020 and the Closed Meeting of Monday, April 20th, 2020 be adopted as circulated.

Respectfully submitted,

Councillor D. Sarrazin

THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the regular meeting of Council held Tuesday, April 14th, 2020 at 7:00 p.m. via teleconference.

Council Present: Mayor D. Backer
Councillor C. Lacelle
Councillor D. Sarrazin
Councillor G. Larose
Councillor G. Thibert
Councillor L. Mick
Councillor L. Ross

Council Absent: None

Staff Present: Francine Desormeau, Clerk/Deputy Treasurer
Amy Leclerc, Executive Assistant/Deputy-Clerk
Lucie Desrochers, Recreation & Facilities Services Manager
Barry Jackson, Public Works Supervisor
Wayne Chaput, Chief Building Official/By-Law Officer
Paul Lafreniere, Fire Chief (Interim)

Staff Absent: None

*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

1. Meeting Called to Order at 7:00 p.m.
2. Disclosures of Pecuniary Interest and Nature Thereof - None
3. Petitions & Delegations
 - 3.1 Mr. James Hunton, Jp2g Consultants Inc. updated Council on the Pont Mauril Bélanger Emergency Bridge Repairs
4. Correspondence
5. Questions/Comments about the Content of the Agenda – None
6. Municipal Report Number 823

Page No. 58

BE IT RESOLVED THAT the minutes of the Regular Meeting of Monday, March 9th, 2020 and the Special Meeting of Tuesday, March 24th, 2020 be adopted as circulated.

Carried - Recorded vote on Page No. 58 and the vote was unanimous

Page No. 59

BE IT RESOLVED THAT Council of the Town of Mattawa authorize the payment of invoices, which are attached, in the total amount of \$307,878.28 for Phase Two of the Pont Mauril Belanger Emergency Bridge Repairs and staff will update the ongoing MDRA claim seeking reimbursement of these expenses.

Carried - Recorded vote on Page No. 59 and the vote was unanimous

Resolution Number 20-20

Moved by Councillor C. Lacelle

Seconded by Councillor D. Sarrazin

That the Municipal Report Number 823 be adopted.

Carried

7. Committee Reports

7.1 Francine Desormeau, Clerk/Deputy-Treasurer – Re: Mattawa Waterfront Marina Repairs Update – Report # 2020-12R

7.2 Francine Desormeau, Clerk/Deputy-Treasurer – Re: Northern Ontario Internship Program Applications – Report # 2020-13R

7.3 Amy Leclerc, Executive Assistant/Deputy-Clerk – Re: Financial Report for the Month of February Visa Statement – Report # 2020-14R

7.4 Francine Desormeau, Clerk/Deputy-Clerk – Re: Bus Patrol School Bus Stop-Arm Camera Program Update – Report # 2020-15R

Department Activity Reports

Recreation Department Report – Recreation & Facilities Services Manager, Lucie Desrochers

Read by Councillor L. Ross

8. Questions from the Floor - None

9. New/Old Business – None

10. 2/3 (Special Resolutions – not previously circulated)

Resolution Number 20-21

Moved by Councillor L. Ross

Seconded by Councillor D. Sarrazin

BE IT RESOLVED THAT Council of the Town of Mattawa authorize the execution of the attached confirmation of assignment – project / 19-1054K from Jp2g Consultants Inc to provide the preparation of design drawings and specifications for improvements to the Mattawa Marina Access Pier at a cost of \$7,500.00 plus HST.

Carried - Recorded vote on Page No. 59 and the vote was unanimous

11. In Camera (Closed) Session - None

12. Return to Regular Session

13. Adjournment

The regular meeting of Council Tuesday, April 14th, 2020 adjourned at 8:38 p.m.

Mayor

Clerk

THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the special meeting of Council held Monday, April 20th, 2020 at 7:00 p.m. via teleconference and videoconference.

Council Present: Councillor C. Lacelle
Councillor D. Sarrazin
Councillor G. Larose
Councillor G. Thibert
Councillor L. Mick
Councillor L. Ross

Council Absent: Mayor D. Backer

Staff Present: Francine Desormeau, Clerk/Deputy Treasurer
Amy Leclerc, Executive Assistant/Deputy-Clerk
Lucie Desrochers, Recreation & Facilities Services Manager
Barry Jackson, Public Works Supervisor

Staff Absent: Raymond A. Bélanger, CAO/Treasurer
Wayne Chaput, Chief Building Official/By-Law Officer
Paul Lafreniere, Fire Chief (Interim)

*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

1. Meeting Called to Order at 7:10 p.m.

Resolution Number 20-22

Moved by Councillor G. Thibert

Seconded by Councillor D. Sarrazin

BE IT RESOLVED THAT due to the absence of Mayor Backer, Councillor Corey Lacelle will Chair the Special Meeting of Monday, April 20th, 2020.

Carried

2. No Disclosure of Pecuniary Interest and Nature Thereof

3. Committee Reports / Discussions:

3.1 Update to Council Inquiry – Re: Pont Mauril Belanger Emergency Bridge Repairs

3.2 Municipal Insurance Renewal Update

3.3 United Way Aid North East Ontario Funding

4. Presentation of By-laws/Resolutions/2/3 Special Resolutions

5. In Camera (Closed Session)

5.1 Personnel Matters

Resolution Number 20-23

Moved by Councillor D. Sarrazin

Seconded by Councillor G. Larose

That this Committee proceed in Camera in order to address a matter pertaining to personal matters about an identifiable individual, including municipal or local board employees.

Carried

6. Return to Regular Session

Resolution Number 20-24

Moved by Councillor D. Sarrazin

Seconded by Councillor L. Mick

That the regular session reconvene at 8:30 p.m.

Carried

Chair Lacelle stated the In Camera session was to discuss personnel matters.

7. Adjournment

The special meeting of Council Monday, April 20th, 2020 adjourned at 8:37 p.m.

Mayor

Clerk

THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the Closed Meeting session of Council held Monday, April 20th, 2020 at 7:53 p.m. via video conference.

Council Present: Councillors D. Sarrazin, C. Lacelle, G. Larose, G. Thibert, L. Mick, L. Ross

Council Absent: Mayor D. Backer

Staff Present: Francine Desormeau, Clerk/Deputy-Treasurer
Amy Leclerc, Executive Assistant/Deputy-Clerk

The meeting was held under the Municipal Act, 2001, S.O. 2001, c.25 Section 239 (2) (b).

Topics for discussion:

1. Under Section 239 (2) of the Municipal Act – b) personal matters about an identifiable individual, including municipal or local board employees.
 - See Regular Meeting Resolution: 20-23 and 20-24

The closed meeting session adjourned at 8:30 p.m.

Mayor

Clerk

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: FINANCE

CHAIRPERSON: COUNCILLOR C. LACELLE

DEPT. HEAD: FRANCINE DESORMEAU, CLERK/DEPUTY-TREASURER

TITLE: FINANCIAL REPORT FOR THE MONTH OF MARCH

 Draft By-Law **X** Item Policy Recommendation

Mayor D. Backer and Members of Council:

BE IT RESOLVED THAT the disbursements for the month of March 2020 in the amount of \$593,315.86 be adopted as submitted.

Respectfully submitted,

Councillor C. Lacelle

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: FIRE DEPARTMENT

CHAIRPERSON: COUNCILLOR G. LAROSE

DEPT. HEAD: PAUL LAFRENIERE, INTERIM FIRE CHIEF

TITLE: HIRING OF FIREFIGHTERS

____Draft By-Law

____X____ Item

____Policy Recommendation

Mayor D. Backer and Members of Council:

The Town of Mattawa recently advertised (February) seeking firefighters due to the resignation of several members.

A total of six applications were received by the set deadline date of March 13, 2020. Ms. Amie Baitley, Mr. Jeff Baitley, Ms. Brittany Rowan, and Mr. Jamie Pitt expressed a keen interest in becoming a firefighter and all are suitable candidates.

It is therefore recommended:

Recommendation:

BE IT RESOLVED THAT the Town of Mattawa authorize the Mattawa Fire Department to hire Ms. Amie Baitley, Mr. Jeff Baitley, Ms. Brittany Rowan and Mr. Jamie Pitt as Firefighters on a one year probationary period subject to acquiring a DZ licence and successfully completing a physical examination from a primary care provider.

Respectfully submitted,

Councillor G. Larose