



**THE CORPORATION OF THE
TOWN OF MATTAWA**

AGENDA

**REGULAR MEETING OF COUNCIL
TUESDAY, APRIL 14TH, 2020
7:00 P.M.**

**VIA ELECTRONIC MEETING
(TELECONFERENCE) DUE TO COVID-19
PROVINCIALY DECLARED
EMERGENCY
MATTAWA, ONTARIO**

**TELECONFERENCE TOLL FREE # 1-833-311-4101
ACCESS CODE: 268 753 108**

THE CORPORATION OF THE TOWN OF MATTAWA
A G E N D A
VIA ELECTRONIC MEETING (TELECONFERENCE) DUE TO COVID-19
PROVINCIALY DECLARED EMERGENCY
MATTAWA, ONTARIO
TELECONFERENCE TOLL FREE # 1-833-311-4101
ACCESS CODE: 268 753 108
TUESDAY, APRIL 14TH, 2020 @ 7:00 P.M.

- 1. Call to Order** - Mayor Backer will request a roll call to record all attendance on teleconference call. Attendees will be requested to press *6 to mute their telephones during the meeting.
- 2. Disclosure of Pecuniary Interest and Nature Thereof**
- 3. Petitions & Delegations**
 - 3.1 Mr. James Hunton, Jp2g Consultants Inc. – Re: Update on Pont Mauril Bélanger Emergency Bridge Repairs
- 4. Correspondence**
 - 4.1 NBPSDHU – Re: Ministry of Health Launches Online Portal for COVID-19 Test Results
Health Services Committee – Clerk
 - 4.2 NBPSDHU – Re: Stay Home Except for Essential Reasons
Health Services Committee – Clerk
 - 4.3 MMAH – Re: Operation of Seasonal Trailer Parks & Recreational Campgrounds Amended to Essential Business
Health Services Committee – Clerk
 - 4.4 Town of Midland – Re: Letter to Prime Minister for Financial Aid to Municipalities to Waive Property Taxes
Finance Committee – Clerk
 - 4.5 Ministry of Health – Re: Emergency Order to Support Public Health Units with Human Resource Capacity
Health Services Committee – Clerk
 - 4.6 OGRA – Re: Municipal Road Construction During COVID-19 Update
Transportation Services Committee – Clerk
 - 4.7 AMO – Re: Ontario Releases COVID-19 Projections & New Emergency Orders
Health Services Committee – Clerk
 - 4.8 AMO – Re: COVID-19 Update Week Three
Health Services Committee – Clerk

Tuesday, April 14, 2020
Correspondence – Cont'd

- 4.9 DNSSAB – Re: Nipissing District Shelter & Food Options Available During COVID-19
Social & Family Services Committee – Clerk
- 4.10 Health Matters – Re: Ottawa Valley Health Magazine Advertisement Opportunity
Health Services Committee – Clerk
- 4.11 Fire Chief – Re: Vulnerable Occupancy Inspections Notice from Mattawa Fire Department
Fire Department Committee – Clerk
- 4.12 Stewardship Ontario – Re: Municipal Blue Box Recycling Funding 2019 Fourth Quarter
Finance Committee – Clerk
- 4.13 MMAH – Re: Financial Support for Municipal Disaster Assistance Program
Finance Committee – Clerk
- 4.14 MPAC – Re: Postponing the 2020 Assessment Update
General Government Committee – Clerk
- 4.15 AMO – Re: New COVID-19 Related Items
Health Services Committee – Clerk
- 4.16 Ottawa River Regulation Planning Board – Re: Ottawa River Water Levels
Environmental Services Committee – Clerk
- 4.17 Francine Desormeau, Clerk/Deputy-Treasurer – Re: Update to OPP on Pont Mauril
Bélanger Bridge
Protection to Persons & Property Committee – Clerk
- 4.18 Rivet Insurance – Re: Addition of 231 Tenth Street to Insurance Policy
Finance Committee – Clerk
- 4.19 NBMCA – Re: March 27, 2020 Watershed Condition Statement
Conservation Authority Committee – Clerk
- 4.20 Solicitor General & MMAH – Re: Changes Under Emergency Management & Civil
Protection Act
General Government Committee – Clerk
- 4.21 Ministry of Finance – Re: Update on Government's Plan to Respond to COVID-19
Finance Committee – Clerk
- 4.22 City of North Bay Fire Chief/CEMC – Re: Changes to Consolidated Set Fine Schedule
Finance Committee – Clerk
- 4.23 Raymond A. Bélanger – Re: Retirement Letter to Council
General Government Committee – Clerk

Tuesday, April 14, 2020
Correspondence – Cont'd

- 4.24 Francine Desormeau, Clerk/Deputy-Treasurer – Re: Water Management Overview of Ottawa River Basin
Environmental Services Committee – Clerk
- 4.25 Municipality of Temagami – Re: Resolution of Support DNSSAB Levy
Finance Committee – Clerk
- 4.26 OPP Golden Helmets – Re: Golden Helmets Not Scheduling Any 2020 Performances
Recreation, Tourism & Special Projects Committee – Recreation Facilities & Services Manager
- 4.27 OCWA – Re: COVID-19 Update March 25, 2020
Environmental Services Committee – Clerk
- 4.28 Ministry of Infrastructure – Re: OCIF Formula Based Funding Allocation Notice
Finance Committee – Clerk
- 4.29 North Bay & Area Community Foundation – Re: COVID-19 Emergency Relief Fund
Finance Committee – Clerk
- 4.30 Lucie Desrochers, Recreation & Facilities Services Manager – Re: Celebrate Ontario Funding
Recreation, Tourism & Special Projects Committee – Recreation Facilities & Services Manager
- 4.31 MPAC – Re: Update Regarding COVID-19
General Government Committee – Clerk
- 4.32 FONOM – Re: Mac Bain Appointed as Executive Director
General Government Committee – Clerk
- 4.33 MNRF – Re: Inspection of Approved 2020-2021 Annual Work Schedule Nipissing Forest
Environmental Services Committee – Clerk
- 4.34 Municipality of East Ferris – Re: Support Resolution for Conservation Authorities
General Government Committee – Clerk
- 4.35 MMAH – Re: Ontario Strengthening Protection for Tenants & Landlords
General Government Committee – Clerk
- 4.36 Ontario Financial Services – Re: Transitional Mitigation Payment Funding for 2020
Finance Committee – Clerk
- 4.37 MECP – Re: Provincial Day of Action on Litter
Environmental Services Committee – Clerk

Tuesday, April 14, 2020
Correspondence – Cont'd

- 4.38 MNR – Re: Release of Protecting People & Property Ontario's Flooding Strategy
Environmental Services Committee – Clerk
- 4.39 MNR – Re: Inspection of Approved 2020-2021 Annual Work Schedule Algonquin Park
Environmental Services Committee – Clerk
- 4.40 NBMCA – Re: 2020 Budget & Municipal Levy
Conservation Authority Committee – Clerk
- 4.41 MRC Pontiac – Re: Ottawa River Waterway Services Summer 2020
Recreation, Tourism & Special Projects Committee – Recreation Facilities & Services
Manager
- 4.42 MENDM – Re: Natural Gas Expansion Next Steps
Environmental Services Committee – Clerk
- 4.43 Community Living Mattawa – Re: March 2020 Newsletter
Social & Family Services Committee – Clerk
- 4.44 VMUTS – Re: Request for Arena Rental in September at No Cost
Recreation, Tourism & Special Projects Committee – Recreation Facilities & Services
Manager
- 4.45 DNSSAB – Re: Changes to DNSSAB By-Laws
Social & Family Services Committee – Clerk
- 4.46 Blue Sky Region – Re: East Regional Broadband Steering Committee Update
General Government Committee – Clerk
- 4.47 Algonquin Nursing Home – Re: Letter of Appreciation for Donation
Finance Committee – Clerk

5. Questions/Comments (public & Council) about the Content of the Agenda

6. Municipal Report Number 823

- Minutes of Previous Meeting (s)
- Presentation of By-laws/Resolutions
- Adoption of Report

7. Committee Reports

- 7.1 Francine Desormeau, Clerk/Deputy-Treasurer – Re: Mattawa Waterfront Marina Repairs
Update – Report # 2020-12R

- 7.2 Francine Desormeau, Clerk/Deputy-Treasurer – Re: Northern Ontario Internship Program Applications – Report # 2020-13R
- 7.3 Amy Leclerc, Executive Assistant/Deputy-Clerk – Re: Financial Report for the Month of February Visa Statement – Report # 2020-14R
- 7.4 Francine Desormeau, Clerk/Deputy-Clerk – Re: Bus Patrol School Bus Stop-Arm Camera Program Update – Report # 2020-15R
- 8. Questions Period** – reminder press *6 to un-mute your telephone if you wish to ask a question.
- 9. New/Old Business**
- 10. 2/3 (Special Resolutions – not previously circulated)**
 - 10.1 Mattawa Marina Access – Pier Improvements Confirmation of Assignment from Jp2g Consultants Inc.
- 11. In Camera (Closed) – None**
- 12. Return to Regular Session**
- 13. Adjournment**

Tuesday, April 14th, 2020

Members of Council,

Attached please find Municipal Report Number 823 for consideration by Council.

Respectfully submitted

**Francine Desormeau
Clerk**

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THE CORPORATION TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT

CHAIRPERSON: COUNCILLOR D. SARRAZIN

DEPT. HEAD: FRANCINE DESORMEAU, CLERK/DEPUTY-TREASURER

TITLE: ADOPTION OF THE MINUTES

____ Draft By-Law

___X___ Item

____ Policy Recommendation

Mayor D. Backer and Members of Council:

BE IT RESOLVED THAT the minutes of the Regular Meeting of Monday, March 9th, 2020 and the Special Meeting of Tuesday, March 24th, 2020 be adopted as circulated.

Respectfully submitted,

Councillor D. Sarrazin

THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the regular meeting of Council held Monday, March 9th, 2020 at 7:00 p.m. in the Dr. S. F. Monestime Council Chambers.

Council Present: Mayor D. Backer
Councillor D. Sarrazin
Councillor G. Larose
Councillor G. Thibert
Councillor L. Ross

Council Absent: Councillor C. Lacelle
Councillor L. Mick

Staff Present: Raymond Belanger, CAO/Treasurer
Francine Desormeau, Clerk/Deputy Treasurer
Lucie Desrochers, Recreation & Facilities Services Manager
Barry Jackson, Public Works Supervisor
Wayne Chaput, Chief Building Official/By-Law Officer
Paul Lafreniere, Fire Chief (Interim)

Staff Absent: None

*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

1. Meeting Called to Order at 7:00 p.m.
2. Disclosures of Pecuniary Interest and Nature Thereof - None
3. Petitions & Delegations – None
4. Correspondence
5. Questions/Comments about the Content of the Agenda – None
6. Municipal Report Number 821

Page No. 41

BE IT RESOLVED THAT the minutes of the Regular Meeting of Monday, February 24th, 2020 and the Closed Meeting of Monday, February 24th, 2020 be adopted as circulated.

Carried

Page No. 42

WHEREAS *as per the 2017 review of the Town of Mattawa's user fees and charges By-law, Council authorized an increase in youth and adult ice/floor and ball field rental fees and further authorized all future revenues generated from the fee increase be allocated to the Recreation Department's Capital replacement reserve specifically earmarked for future capital costs of the Mike Rodden Arena and Community Centre.*

THEREFORE BE IT RESOLVED *that the Mayor and Council of the Corporation of the Town of Mattawa authorizes the transfer of \$3,355.00 being the additional revenues generated from the ice/floor and ballfield rentals increase in the year 2019 to the Recreation/Capital Reserve account.*

Carried

Page No. 43

BE IT RESOLVED THAT *the disbursements for the month of February 2020 in the amount of \$497,754.39 be adopted as submitted.*

Carried

Page No. 44

BE IT RESOLVED THAT *Council of the Corporation of the Town of Mattawa adopt By-Law Number 20-07 authorizing the signing of the Transfer Payment Agreement with Her Majesty the Queen in Right of Ontario as represented by the Minister of Municipal Affairs and Housing.*

Carried

Page No. 45

BE IT RESOLVED THAT *Council of the Town of Mattawa authorize Councillor Laura Ross to attend the 2020 CMHC National Housing Conference in the City of Ottawa, May 12-13, 2020 at a total estimated cost of \$1,600.00.*

Carried

Page No. 46

BE IT RESOLVED THAT *Council of the Town of Mattawa authorize Councillor Dexture Sarrazin and CAO/Treasurer Raymond Belanger to attend the 2020 FONOM conference in the City of Timmins, May 13-15, 2020 at a total estimated cost of \$2,200.00.*

Carried – as amended

Page No. 47

BE IT RESOLVED THAT *Council of the Town of Mattawa authorize Councillor Mick to attend the 2020 AMO Conference in the City of Ottawa, August 16-19, 2020 at a total estimated cost of \$2,500.00.*

Carried

Page No. 48

BE IT RESOLVED THAT Council of the Town of Mattawa will permit refreshment vehicles, as per By-law 09-14, to be located at Explorer's Point during the Voyageur Days Festival from July 24 to July 26, 2020. Refreshment vehicle operators will be responsible for the following:

- 1) Obtain all approvals before operating from the North Bay and District Health Unit, Fire Dept. and Building Dept. under sections 6 and 7 of By-Law 09-14.
- 2) Notify the By-law Department with all approvals no later than July 21, 2020 at 5:00 p.m. prior to installation at Explorer's Point.
- 3) Be responsible to ensure that the immediate area is cleaned at all times.
- 4) Exit Explorer's Point no later than Monday, July 27th, 2020 at 5:00 p.m.

AND FURTHER THAT Fees regulated under section 12 of By-Law 09-14 are exempt for Mattawa Voyageur Days at Explorers Point.

Carried

Page No. 49

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa endorses and supports the Voyageur Days Festival as an event of municipal significance and permits the sale of alcoholic beverages at Explorer's Point Friday July 24, 2020, Saturday July 25, 2020 and Sunday July 26, 2020 with the clear understanding that all rules and regulations as per the AGCO's requirements for a Special Occasion Permit be adhered to.

Carried

Resolution Number 20-15

Moved by Councillor G. Thibert

Seconded by Councillor L. Ross

That the Municipal Report Number 821 be adopted as amended.

Carried

7. Committee Reports

- 7.1 Francine Desormeau, Clerk/Deputy-Treasurer – Re: 2020 Statement of Council Remuneration & Expenses – Report # 2020-11R

Department Activity Reports

By-Law & Building Department Report – Chief Building Official, Wayne Chaput
Read by Councillor G. Thibert

Recreation Department Report – Recreation & Facilities Services Manager, Lucie Desrochers
Read by Councillor L. Ross

8. Questions from the Floor - None
9. New/Old Business
 - 9.1 Mattawa Museum RFP
10. 2/3 (Special Resolutions – not previously circulated)

Resolution Number 20-16

Moved by Councillor G. Larose

Seconded by Councillor D. Sarrazin

BE IT RESOLVED THAT Page No. 46 be amended to authorize Councillor G. Thibert to attend the FONOM conference in the City of Timmins, May 13th to 15th, 2020.

Carried

Resolution Number 20-17

Moved by Councillor G. Thibert

Seconded by Councillor L. Ross

IT IS RESPECTFULLY RECOMMENDED THAT the Council of Corporation of the Town of Mattawa authorize staff to issue the attached tender document to supply all material and labour required for the construction of a new concrete stage platform and heavy timber pergola, site restoration and to re-shingle the Mattawa Museum roof.

FURTHER that:

- *Mandatory site visit for all bidders will take place March 23, 2020 at 11:00 a.m.; and*
- *Sealed tenders will be received until April 7, 2020 at 5:00 p.m.; and*
- *Tenders will be opened April 8, 2020 at 3:00p.m.; and*
- *Recommendation will be brought forward at the April 14, 2020 Regular Meeting in Council.*

Funding for Project No. 17-1077K will be through an application for debenture with the Ontario Infrastructure Loan Corporation (OILC). The lowest or any tender shall not necessarily be accepted.

Carried

11. In Camera (Closed) Session - None
12. Return to Regular Session

13. Adjournment

The regular meeting of Council Monday, March 9th, 2020 adjourned at 7:55 p.m.

Mayor

Clerk

THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the special meeting of Council held Tuesday, March 24th, 2020 at 7:00 p.m. via teleconference.

Council Present: Mayor D. Backer
Councillor C. Lacelle
Councillor D. Sarrazin
Councillor G. Larose
Councillor G. Thibert
Councillor L. Mick
Councillor L. Ross

Council Absent: None

Staff Present: Francine Desormeau, Clerk/Deputy Treasurer
Amy Leclerc, Executive Assistant/Deputy-Clerk
Lucie Desrochers, Recreation & Facilities Services Manager
Barry Jackson, Public Works Supervisor

Staff Absent: Raymond A. Bélanger, CAO/Treasurer
Wayne Chaput, Chief Building Official/By-Law Officer
Paul Lafreniere, Fire Chief (Interim)

*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

1. Meeting Called to Order at 7:00 p.m.
2. No Disclosure of Pecuniary Interest and Nature Thereof
3. Committee Reports / Discussions:

3.1 Procedure By-Law Amendment

Resolution Number 20-18

Moved by Councillor D. Sarrazin
Seconded by Councillor G. Thibert

BE IT RESOLVED THAT Council of the Town of Mattawa adopt By-law 20-08 which will amend Procedure By-law 11-08 to reflect Bill 187 and enable Council to hold meetings with electronic participation during an emergency.

Carried

Recorded vote on Resolution No. 20-18 and the vote was unanimous

- 3.2 Correspondence:
 - 3.2.1 MNR – Re: Water management Overview for Ottawa River Basin Teleconference Invitation
 - 3.2.2 OGRA – Re: Municipal Road Maintenance During COVID-19 Pandemic
 - 3.2.3 Information Mattawa – Re: CAO Letter of Sick Leave
 - 3.2.4 Ontario Clean Water Agency – Re: COVID-19 Update
 - 3.2.5 DNSSAB – Response to COVID-19 Pandemic
 - 3.2.6 FONOM – Re: Cancellation of Annual Conference
 - 3.2.7 Northeastern Fire Education Conference – Re: Conference Cancelled
 - 3.2.8 NBMCA – Re: March 25th Board of Directors Meeting Cancelled
 - 3.2.9 Municipality of Mattawa – Re: Landfill Advisory Committee
 - 3.2.10 Emergency Bridge Repairs – Re: Update of Information
- 3.3 Pont Mauril Bélanger Bridge Update
- 3.4 Request for Proposal New Stage & Pergola Project
- 3.5 Expression of Interest – Development of Affordable Senior Housing Project
- 4. Presentation of By-laws/Resolutions/2/3 Special Resolutions
 - 4.1 Emergency Declaration of Powers By-Law
 - Resolution Number 20-19
 - Moved by Councillor D. Sarrazin
 - Seconded by Councillor C. Lacelle
 - BE IT RESOLVED THAT Council of the Town of Mattawa adopt By-law 20-09 which will authorize the delegation of authority to the Clerk/Deputy-Treasurer for specific actions during the provincially declared emergency (Covid-19).***
 - Carried
 - Recorded vote on Resolution No. 20-19 and the vote was unanimous
- 5. In Camera (Closed Session) – None

6. Return to Regular Session

7. Adjournment

The special meeting of Council Tuesday, March 24th, 2020 adjourned at 8:35 p.m.

Mayor

Clerk

THE CORPORATION OF THE TOWN OF MATTAWA

COMMITTEE: FINANCE

CHAIRPERSON: COUNCILLOR C. LACELLE

DEPT. HEAD: FRANCINE DESORMEAU, CLERK/DEPUTY-TREASURER

**TITLE: APPROVAL OF EXPENDITURES FOR EMERGENCY
BRIDGE REPAIRS**

 Draft By-Law X Item Policy Recommendation

Mayor D. Backer and Members of Council:

On December 23, 2019, Council adopted Resolution No. 19-100:

***BE IT RESOLVED THAT** the CAO and Engineers of record (Jp2g Consultants Inc.) are hereby authorized to coordinate with Dillon Consulting Limited, Golder Associates Ltd., and ODS Marine Construction to identify and implement Stage 1 emergency repairs and Stage 2 long term repair strategy to west abutment of the Pont Mauril Bélanger Bridge as per the Dillon Consulting Report dated December 23, 2019.*

This authority will extend to coordinating with Dillon Consulting and Golder Associates to design a Stage 2 longer term solution to repair the bridge to a condition that will allow both lanes to be reopened to vehicular traffic.

This authority will also extend to coordinating with the Ministry of Transportation (MTO) to obtain and install a temporary Bailey bridge across the west span of the Pont Mauril Bélanger Bridge if deemed appropriate by the design engineers as part of Stage 2 long term solution to the west abutment.

Council will be kept updated in a timely manner on all issues relating to the repair of the west abutment.

Jp2G Consultants Inc. categorized the bridge repairs into six phases which are:

P001	Situation Report – Identify Nature of Emergency Repairs
P002	Implement Emergency Repair Solution (eg: grout)
P003	Identify/Design Interim Solution (eg. Acrow Bridge)
P004	Implement the Interim Solution
P005	Identify a Long-Term Solution (eg: rehabilitate/replace existing bridge)
P006	Implement Long-Term Solution

Phases One and Two (P001-P002) of the emergency repairs to the Pont Mauril Belanger Bridge have been completed and to date \$135,126.99 (net of HST) of expenses have been paid and \$307,878.28 are outstanding. The outstanding invoices represent:

ODS Marine Construction	\$228,224.22
Golder Associates Ltd.	\$52,881.72
Dillon Consulting	\$26,772.34
Total to be paid	\$307,878.28

There will be additional costs involved in preparation of the final engineering report that Golder & Associates are working on with Dillon Consulting and this report will identify an interim solution being Phase 3 of the repairs and it is anticipated that Council will receive this report by the end of this month.

All Emergency Bridge repairs will be added to the Municipal Disaster Relief Assistance funding claim for reimbursement.

Recommendation:

BE IT RESOLVED THAT Council of the Town of Mattawa authorize the payment of invoices, which are attached, in the total amount of \$307,878.28 for Phase Two of the Pont Mauril Belanger Emergency Bridge Repairs and staff will update the ongoing MDRA claim seeking reimbursement of these expenses.

Respectfully submitted,

Councillor C. Lacelle