



**THE CORPORATION OF THE
TOWN OF MATTAWA**

AGENDA

**REGULAR MEETING OF COUNCIL
MONDAY, FEBRUARY 10TH, 2020
7:00 P.M.**

**MUNICIPAL COUNCIL CHAMBERS
160 WATER STREET
MATTAWA, ONTARIO**

THE CORPORATION OF THE TOWN OF MATTAWA
A G E N D A
MUNICIPAL COUNCIL CHAMBERS
160 WATER STREET
MATTAWA, ONTARIO
MONDAY, FEBRUARY 10TH, 2020 @ 7:00 P.M.

- 1. Call to Order**
- 2. Disclosure of Pecuniary Interest and Nature Thereof**
- 3. Petitions & Delegations**
- 4. Correspondence**
 - 4.1 Ottawa River Regulation Planning Board – Re: 2019 Spring Flood Questions & Answers
Environmental Services Committee – Clerk
 - 4.2 Mayor Dean Backer – Re: Yes Employment & CTS Community College Partnership
General Government Committee – Clerk
 - 4.3 AMO – Re: 2020 Registration is Open – Early Bird Deadline March 2, 2020
General Government Committee – Clerk
 - 4.4 NBMCA – Re: Rural Stakeholder Conversations February 13 & 27, 2020
Conservation Authority Committee – Clerk
 - 4.5 MCCSS – Re: Poverty Reduction Strategy Survey
General Government Committee – Clerk
 - 4.6 Councillor Loren Mick – Re: ROMA Conference 2020 Report
General Government Committee – Clerk
 - 4.7 Ontario Power Generation – Re: Pickering Nuclear Plan Alert Ready Warning
Environmental Services Committee – Clerk
 - 4.8 Town of Orangeville – Re: Resolution for Environmental Awareness & Action
Environmental Services Committee – Clerk
 - 4.9 Multiculturalism Outreach – Re: Black History Month 2020
General Government Committee – Clerk
 - 4.10 Algonquin Nursing Home – Re: Appreciation for Donation in Memory of Mrs. Belanger
General Government Committee – Clerk
- 5. Questions/Comments (public & Council) about the Content of the Agenda**
- 6. Municipal Report Number 819**

- **Minutes of Previous Meeting (s)**
- **Presentation of By-laws/Resolutions**
- **Adoption of Report**

7. Committee Reports

7.1 Barry Jackson, Public Works Supervisor – Re: January Activity Highlight Report – Public Works – Report # 2020-08R

8. Questions from the Floor

9. New/Old Business

10. 2/3 (Special Resolutions – not previously circulated)

11. In Camera (Closed)

12. Return to Regular Session

13. Adjournment

Monday, February 10th, 2020

Members of Council,

Attached please find Municipal Report Number 819 for consideration by Council.

Respectfully submitted

Francine Desormeau
Clerk

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THE CORPORATION TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT

CHAIRPERSON: COUNCILLOR D. SARRAZIN

DEPT. HEAD: FRANCINE DESORMEAU, CLERK/DEPUTY-TREASURER

TITLE: ADOPTION OF THE MINUTES

____ Draft By-Law

___X___ Item

____ Policy Recommendation

Mayor D. Backer and Members of Council:

BE IT RESOLVED THAT the minutes of the Regular Meeting of Monday, January 27th, 2020 and the Special Meeting of Monday, February 3rd, 2020 be adopted as circulated.

Councillor D. Sarrazin

THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the regular meeting of Council held Monday, January 27th, 2020 at 7:00 p.m. in the Municipal Council Chambers.

Council Present: Mayor D. Backer
Councillor C. Lacelle
Councillor D. Sarrazin
Councillor G. Larose
Councillor G. Thibert
Councillor L. Mick
Councillor L. Ross

Council Absent: None

Staff Present: Raymond Belanger, CAO/Treasurer
Francine Desormeau, Clerk/Deputy Treasurer
Lucie Desrochers, Recreation & Facilities Services Manager
Wayne Chaput, Chief Building Official/By-Law Officer
Paul Lafreniere, Fire Chief (Interim)

Staff Absent: Barry Jackson, Public Works Supervisor

*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

1. Meeting Called to Order at 7:00 p.m.
2. Disclosures of Pecuniary Interest and Nature Thereof:
 - Councillor Sarrazin declared a pecuniary interest on Page No. 13
3. Petitions & Delegations:
 - 3.1 Mayor Backer presented Jean Guy & Lynn Seguin with a token of appreciation for their years of service and dedication to our community as the owners of Carquest
4. Correspondence
5. Questions/Comments about the Content of the Agenda – None
6. Municipal Report Number 818

Page No. 10

BE IT RESOLVED THAT the minutes of the Regular Meeting of Monday, January 13th, 2020 and the Closed Meeting of Monday, January 13th, 2020 be adopted as circulated.

Carried

Page No. 11

WHEREAS the Corporation of the Town of Mattawa is committed to planning for and protecting the future sustainability of its resources and environment;

AND WHEREAS the Corporation of the Town of Mattawa is within the jurisdiction of the North Bay-Mattawa Conservation Authority;

AND WHEREAS the Province of Ontario is currently reviewing the mandate and operation of Conservation Authorities and;

AND WHEREAS Conservation Authorities provide essential services to municipalities in their watersheds;

AND WHEREAS smaller municipalities do not have capacity or the financial resource to employ staff with the technical expertise that Conservation Authorities provide;

AND WHEREAS development near watercourses can have significant effects both upstream and downstream.

THEREFORE BE IT RESOLVED that the Corporation of the Town of Mattawa encourages the province to continue to support the principle of planning on a watershed basis in the on-going review and prioritize the allocation of adequate funding to support the core mandate of Conservation Authorities.

AND FURTHER THAT this resolution be forwarded to the Minister of Environment, Conservation and Parks, Premier Doug Ford, MPP Vic Fedeli, the Association of Municipalities of Ontario, the North Bay-Mattawa Conservation Authority and all municipalities within the District of Nipissing.

Carried

Page No. 12

BE IT RESOLVED THAT Council of the Town of Mattawa adopt By-Law Number 20-03 authorizing the 2020 interim tax levy based on 50% of the prior year's annualized taxes.

Carried

*Councillor D. Sarrazin declared a conflict of interest on Page No. 13

Page No. 13

BE IT RESOLVED that Council of the Corporation of the Town of Mattawa authorize Fire Department Chair Garry Larose to attend the annual Northeastern Fire Education Conference and Trade Show in the Town of Huntsville, March 27-29, 2020 at a total estimated cost of \$1,300.00.

Withdrawn with approval from Council

Page No. 14

BE IT RESOLVED THAT the disbursements for the month of December 2019 in the amount of \$564,031.93 be adopted as submitted.

Carried

Page No. 15

BE IT RESOLVED THAT the Mayor and Council of the Corporation of the Town of Mattawa adopt the attached revised Workplace Discrimination, Harassment and Violence Prevention Policy. This new Policy will replace the “Workplace Violence Policy” and the “Workplace Discrimination and Harassment Policy” both dated June 28, 2010.

Carried

Page No. 16

BE IT RESOLVED THAT the Mayor and Council of the Corporation of the Town of Mattawa approve in accordance with By-Law 19-29, a taxicab owner’s licence to operate a taxi-cab business within the Town of Mattawa to Belanger Taxi and Vet’s Taxi.

Carried

Resolution Number 20-06

Moved by Councillor C. Lacelle

Seconded by Councillor D. Sarrazin

That the Municipal Report Number 818 be adopted as amended.

Carried

7. Committee Reports

7.1 Raymond A. Bélanger, CAO/Treasurer – Re: 2019 Wastewater Treatment & Collection Report – Report # 2020-04R

7.2 Raymond A. Bélanger, CAO/Treasurer – Re: OCWA-2019 Fourth Quarter Operations Report – Report # 2020-05R

7.3 Raymond A. Bélanger, CAO/Treasurer – Re: Algonquin Nursing Home – Expression of Interest – Report # 2020-06R

Department Activity Reports

Recreation Department Report – Recreation & Facilities Services Manager, Lucie Desrochers

Read by Councillor L. Ross

Museum Board Meeting Report – Read by Councillor L. Ross

General Government Department Report – Clerk/Deputy-Treasurer, Francine Desormeau

Read by Councillor D. Sarrazin

By-Law & Building Department Report – Chief Building Official, Wayne Chaput

Read by Councillor G. Thibert

8. Questions from the Floor

A ratepayer questioned a public meeting from two years prior on a taxi company with issues around later hours and costs to company.

9. New/Old Business – None

10. 2/3 (Special Resolutions – not previously circulated)

Councillor D. Sarrazin declared a conflict of interest on Resolution Number 20-07.

Resolution Number 20-07

Moved by Councillor C. Lacelle

Seconded by Councillor L. Ross

BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa authorize Fire Department Chair Garry Larose and Fire Chief Paul Lafreniere to attend the annual Northeastern Fire Education Conference and Trade Show in the Town of Huntsville, March 27 – 29, 2020 at a total estimated cost of \$2,500.00.

Carried

11. In Camera (Closed) Session – None

12. Return to Regular Session

13. Adjournment

The regular meeting of Council Monday, January 27th, 2020 adjourned at 8:10 p.m.

Mayor

Clerk

THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the special meeting of Council held Monday, February 3rd, 2020 at 7:00 p.m. in the Municipal Council Chambers.

Council Present: Mayor D. Backer
Councillor C. Lacelle
Councillor G. Larose
Councillor G. Thibert
Councillor L. Mick
Councillor L. Ross

Council Absent: Councillor D. Sarrazin

Staff Present: Raymond Belanger, CAO/Treasurer
Francine Desormeau, Clerk/Deputy Treasurer
Paul Lafreniere, Fire Chief (Interim)
Lucie Desrochers, Recreation & Facilities Services Manager

Staff Absent: Wayne Chaput, Chief Building Official/By-Law Officer
Barry Jackson, Public Works Supervisor

*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

1. Meeting Called to Order at 7:00 p.m.
2. No Disclosure of Pecuniary Interest and Nature Thereof
3. Committee Reports / Discussions:
 - 3.1 2020 Water & Wastewater Rates
Raymond Belanger, CAO/Treasurer, presented Council with the proposed 2020 Water & Wastewater Budget.
 - 3.2 Shared Services Agreement – Township of Bonfield
4. Presentation of By-laws/Resolutions/2/3 Special Resolutions
 - 4.1 Shared Services Agreement for Building Department

Resolution Number 20-08

Moved by Councillor G. Thibert

Seconded by Councillor C. Lacelle

BE IT RESOLVED THAT the Corporation of the Town of Mattawa enter into a Shared Services Agreement with the Township of Bonfield for enforcement of the Building Code Act and By-law 20-04 be adopted which will authorize the Mayor and CAO/Treasurer to sign the shared services agreement.

Carried

Resolution Number 20-09

Moved by Councillor G. Thibert

Seconded by Councillor C. Lacelle

BE IT RESOLVED THAT the Corporation of the Town of Mattawa adopt By-law 20-05 to formally appoint Mr. Andrew O'Reilly as Deputy-Chief Building Official and Building Inspector as per the Shared Services Agreement with the Township of Bonfield.

Carried

5. In Camera (Closed Session) – None
6. Return to Regular Session
7. Adjournment

The special meeting of Council Monday, February 3rd, 2020 adjourned at 7:35 p.m.

Mayor

Clerk

Date: MONDAY, FEBRUARY 10TH, 2020

Page No: 24

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: FINANCE

CHAIRPERSON: COUNCILLOR C. LACELLE

DEPT. HEAD: RAYMOND A. BÉLANGER, CAO/TREASURER

TITLE: FINANCIAL REPORT FOR THE MONTH OF JANUARY

____ Draft By-Law X Item ____ Policy Recommendation

Mayor D. Backer and Members of Council:

BE IT RESOLVED THAT the disbursements for the month of January 2020 in the amount of \$506,996.44 be adopted as submitted.

Respectfully submitted,

Councillor C. Lacelle

THE CORPORATION OF THE TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT

CHAIRPERSON: COUNCILLOR D. SARRAZIN

DEPT. HEAD: FRANCINE DESORMEAU, CLERK/DEPUTY-TREASURER

TITLE: SUPPORT RESOLUTION TO NO DNSSAB LEVY INCREASE

 Draft By-Law

 X Item

 Policy Recommendation

Mayor D. Backer and Members of Council:

At the last regular meeting Council spoke to Correspondence Item #4.14 being a request for a resolution of support from the Municipality of West Nipissing calling upon the District of Nipissing Social Services Administration Board (DNSSAB) to not increase the municipal levy for this year.

Council requested a resolution of support be prepared.

Recommendation:

WHEREAS the Province of Ontario has reduced and/or withdrawn funding over the past 10+ years to municipalities and their associated boards, and continues to do so;

AND WHEREAS because of the reduced funding all parties are and will be required to reduce or cut spending and;

AND WHEREAS the District of Nipissing Social Services Administration Board, in a letter on April 29, 2019 to member municipalities stated, "Please prepare yourself for a significant levy adjustment of these downloaded provincial costs";

THEREFORE BE IT RESOLVED that the Corporation of the Town of Mattawa opposes this "Significant levy adjustment due to these downloaded provincial costs" and that DNSSAB, like municipalities, should look at reducing costs and services, if necessary, in order to mitigate any municipal levy increase.

AND FURTHER THAT a copy of this resolution be forwarded to the District of Nipissing Social Services Administration Board and to member municipalities.

Respectfully submitted,

Councillor D. Sarrazin

THE CORPORATION OF THE TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT

CHAIRPERSON: COUNCILLOR D. SARRAZIN

DEPT. HEAD: FRANCINE DESORMEAU, CLERK/DEPUTY-TREASURER

**TITLE: DONATION TO HEC LAVIGNE CENTENNIAL PARK
BEAUTIFICATION PROJECT**

 Draft By-Law

 X Item

 Policy Recommendation

Mayor D. Backer and Members of Council:

Mayor Hec Lavigne passed away suddenly in January of this year. He was the Mayor of Callander for twenty years and the municipality's insurance broker for the last several years. Mayor Lavigne was a strong leader who was very well respected by his community and the entire district.

In order to honour Mayor Lavigne, Council agreed to provide a donation to Hec's nearest and deepest projects, which is family has chosen to continue, being the continued beautification of the Centennial Park in Callander.

Recommendation:

BE IT RESOLVED THAT the Corporation of the Town of Mattawa, in order to honour Mayor Hec Lavigne's nearest and dearest projects, donate \$500.00 to the "Hec Lavigne Centennial Park Beautification Project".

Respectfully submitted,

Councillor D. Sarrazin

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT

CHAIRPERSON: COUNCILLOR D. SARRAZIN

DEPT. HEAD: RAYMOND A. BÉLANGER, CAO/TREASURER

TITLE: 2019 WATER AND WASTEWATER COMPLIANCE REPORTS

____ Draft By-Law

X Item

____ Policy Recommendation

Mayor D. Backer and Members of Council:

The Ontario Clean Water Agency (OCWA) has recently completed, and submitted to the Ministry (MECP), the following annual reports on behalf of the Corporation of the Town of Mattawa:

1. Drinking-Water Systems Regulation O. Reg. 170/03 - Section 11 Annual Report which is due on February 28th of each year.
2. Summary Report for Municipalities O. Reg. 170/03 - Schedule 22 Mattawa Drinking Water System which is due on March 31st of each year.

In addition, the Annual Wastewater Report per Section 23 of Environmental Compliance Approval No. 3-1115-91-926, was presented to Council in Report 2020-04R dated January 27, 2020 which is due no later than 90 days after the end of the calendar year

Copies of all three (3) reports are available for viewing by the public at the Mattawa Municipal Office. Both water reports are also posted on the Town of Mattawa Website (www.mattawa.ca).

Members of Council are encouraged to read the attached annual reports in addition to Report 2020-04R dated January 27, 2020. Staff will be happy to answer any questions that Council may have.

Recommendation:

BE IT RESOLVED THAT Council formally accept the following reports as submitted to the Ministry (MECP) by the Ontario Clean Water Agency on behalf of the Corporation of the Town of Mattawa:

- O. Reg. 170/03, Section 11 Annual Report
- O. Reg. 170/03, Schedule 22 Summary Report
- Section 23 of ECA No. 3-1115-91-926, Annual Wastewater Report

Respectfully submitted,
Councillor D. Sarrazin