

**THE CORPORATION OF THE
TOWN OF MATTAWA**

AGENDA

**REGULAR MEETING OF COUNCIL
MONDAY, NOVEMBER 26TH, 2018
7:00 P.M.**

**MUNICIPAL COUNCIL CHAMBERS
160 WATER STREET
MATTAWA, ONTARIO**

THE CORPORATION OF THE TOWN OF MATTAWA
A G E N D A
MUNICIPAL COUNCIL CHAMBERS
160 WATER STREET
MATTAWA, ONTARIO
MONDAY, NOVEMBER 26TH, 2018 @ 7:00 P.M.

1. Call to Order

2. Disclosure of Pecuniary Interest and Nature Thereof

3. Petitions & Delegations

- 3.1 Mariah Lejambe, Meagan Clouthier & Preston Whalley of É. S. C. Élisabeth-Bruyère – Re: Light Up of Tree on Bissett Street

4. Correspondence

- 4.1 DNSSAB – Re: Confirmation of Appointment to DNSSAB Four Year Term
General Government Services Committee – Clerk
- 4.2 NBPSDHU – Re: Public Meeting Notice November 28, 2018
Health Services Committee – Clerk
- 4.3 Cassellholme – Re: Board Representation from Township of South Algonquin
General Government Services Committee – Clerk
- 4.4 Nipissing Community Legal Clinic – Re: Annual General Meeting November 26, 2018
General Government Services Committee – Clerk
- 4.5 Ministry of Health & Long-Term Care – Re: Response to Township of South Algonquin
Removal From Board of Management Cassellhome
Health Services Committee – Clerk
- 4.6 ROMA – Re: 2019 Annual Conference January 27 – 29, 2018 Request a Delegation
General Government Services Committee – Clerk
- 4.7 AMO – Re: Provincial Government Releases Fall Economic Statement
General Government Services Committee – Clerk
- 4.8 AMO – Re: Cannabis Retail Regulations Released
General Government Services Committee – Clerk
- 4.9 Raymond Belanger – Re: Fire Chief's Response to Laurentian Hill's Correspondence
Transportation Services Committee – Clerk
- 4.10 ROMA – Re: Annual Conference January 27 – 29, 2018 Early Bird Registration
General Government Services Committee – Clerk

Monday, November 26, 2018

Correspondence – Cont'd

- 4.11 NBMCA – Re: Board of Directors Appointment Notice
Conservation Authority Committee – Clerk
- 4.12 AMO – Re: Municipal – Indigenous Relations 201 Webinar November 28, 2018
General Government Services Committee – Clerk
- 4.13 Township of McKellar – Re: Letter to Municipalities on Governance Models
General Government Services Committee – Clerk
- 4.14 NBPSDHU – Re: Active Transportation for Students to Walk & Wheel to School
Health Service Committee – Clerk
- 4.15 AMO – Re: Update from Queen's Park
General Government Services Committee – Clerk
- 4.16 MCSCS – Re: RIDE Allocation for 2018 – 2019
Protection to Persons & Property Committee – Clerk

5. Questions/Comments (public & Council) about the Content of the Agenda

6. Municipal Report Number 792

- **Minutes of Previous Meeting (s)**
- **Presentation of By-laws/Resolutions**
- **Adoption of Report**

7. Committee Reports

- 7.1 Francine Desormeau, Clerk/Deputy Treasurer – Re: 2019 OPP Annual Billing Statement Information

8. Questions from the Floor

9. New/Old Business

10. 2/3 (Special Resolutions – not previously circulated)

11. In Camera (Closed)

- 11.1 Labour Relations Matter

12. Return to Regular Session

13. Adjournment

Monday, November 26th, 2018

Members of Council,

Attached please find Municipal Report Number 792 for consideration by Council.

Respectfully submitted

Francine Desormeau
Clerk

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THE CORPORATION TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT SERVICES

CHAIRPERSON: COUNCILLOR L. MICK

DEPT. HEAD: FRANCINE DESORMEAU, CLERK/DEPUTY-TREASURER

TITLE: ADOPTION OF THE MINUTES

Draft By-Law

Item

Policy Recommendation

Mayor D. Backer and Members of Council:

It is respectfully recommended to Council that the minutes of the Regular Meeting of Monday, November 12th, 2018 be adopted as circulated.

Councillor L. Mick

THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the regular meeting of Council held Monday, November 12th, 2018 at 7:00 p.m. in the Municipal Council Chambers.

Council Present: Mayor D. Backer
Councillor G. Thibert
Councillor L. Mick
Councillor C. Bastien, Jr.
Councillor D. Sarrazin

Council Absent: Councillor C. Lacelle
Councillor G. Larose

Staff Present: Raymond Belanger, CAO/Treasurer
Amy Honen, Executive Assistant/Deputy Clerk
Lucie Desrochers, Recreation & Facilities Services Manager
Terry Bangs, Public Works Supervisor
Dan Finnigan, Process & Compliance Technician
Chad Belanger, Fire Chief

Staff Absent: Francine Desormeau, Clerk/Deputy Treasurer
Wayne Chaput, Chief Building Official/By-Law Officer

*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

1. Meeting Called to Order at 7:00 p.m.
2. No Disclosure of Pecuniary Interest and Nature Thereof
3. Petitions & Delegations
4. Correspondence
5. No Questions/Comments about the Content of the Agenda
6. Municipal Report Number 791

Page No. 172

It is respectfully recommended to Council that the minutes of the Regular Meeting of Tuesday, October 9th, 2018 and the Special Meeting of Monday October 29th, 2018 be adopted as circulated.

Carried

Page No. 173

That the disbursements for the month of October 2018 in the amount of \$339,250.07 be adopted as submitted.

Carried

Page No. 174 – Councillor Mick did not present Page No. 174

Councillor Sarrazin read Page No. 174 on behalf of the General Government Services Committee

That the Mayor and Council of the Corporation of the Town of Mattawa schedule Monday, December 3rd, 2018 as the inaugural Meeting of Council to be held in the S.F. Monestime Council Chambers at 7:00 p.m. Further, due to the Christmas holidays that the Regular Meeting of Council scheduled for December 24th, 2018 be cancelled.

Withdrawn with approval of Council

Page No. 175

It is recommended that the Council of the Corporation of the Town of Mattawa authorize the CAO/Treasurer, Public Works Supervisor, and the Recreation and Facilities Services Manager to attend the Integrity Management Consulting Group's "Workplace Investigation: Discipline, Harassment and Absenteeism" seminar being held in Sudbury on November 16, 2018 at a cost of \$350.00 per participants for a total cost of \$1,050.00 plus HST and that normal travel policy will apply.

Carried

Resolution Number 18-40

Moved by Councillor G. Thibert

Seconded by Councillor C. Bastien, Jr.

That the Municipal Report Number 791 be adopted.

Carried

7. Committee Reports

7.1 Raymond Bélanger, CAO/Treasurer – Re: Vacation / Time-In-Lieu Policy

7.2 Raymond Bélanger, CAO/Treasurer – Re: Timmins Memorial Park / Splash Pad

7.3 Dan Finnigan, Process & Compliance Technician – Re: Reservoir Inspection Report

Department Activity Reports

Recreation Committee Report – Recreation & Facilities Services Manager, Lucie Desrochers
Read by Councillor D. Sarrazin

Public Works Report – Public Works Supervisor, Terry Bangs
Read by Councillor G. Thibert

Process & Compliance Technician Report – Process & Compliance Technician, Dan
Finnigan
Read by Councillor G. Thibert

8. Questions from the Floor

A ratepayer inquired about an update on Cassellholme and the Industrial Park.

9. New/Old Business

9.1 Cannabis Act Information

10. 2/3 (Special Resolutions – not previously circulated) – None

11. In Camera (Closed) Session – None

12. Return to Regular Session

13. Adjournment

The regular meeting of Council Monday, November 12th, 2018 adjourned at 8:10 p.m.

Mayor

Clerk

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: PROTECTION TO PERSONS & PROPERTY

CHAIRPERSON: COUNCILLOR G. LAROSE

DEPT. HEAD: FRANCINE DESORMEAU, CLERK/DEPUTY TREASURER

TITLE: 2018-2019 RIDE GRANT ALLOCATION

X **Draft By-Law** _____ **Item** _____ **Policy Recommendation**

Mayor D. Backer and Members of Council:

A letter from the Ministry of Community Safety and Correctional Services, included in the Correspondence section (4.16) of this agenda, has approved a R.I.D.E. allocation for the Town of Mattawa in the amount of \$6,630.00 for 2018/2019. This grant has been applied for and approved by the Province for approximately twenty years now and in order to participate, the Ministry requires the municipality to enter into a transfer payment agreement.

The attached agreement outlines the specifics about the program and the by-law authorizes the signing of the contract. In summary, the grant will provide 100% of the costs of sworn officers' overtime and paid duty.

Recommendation:

That the Town of Mattawa approves By-Law 18-24 which authorizes the signing of a transfer payment agreement with the Minister of Community Safety and Correctional Services for the R.I.D.E. Grant Program for 2018-2019 in the amount of \$6,630.00.

Respectfully submitted

Councillor G. Larose

THE CORPORATION OF THE TOWN OF MATTAWA

BY-LAW NUMBER 18-24

BEING a by-law to authorize the signing of a transfer payment agreement with Her Majesty the Queen in Right of Ontario hereby represented by the Minister of Community Safety and Correctional Services (“the Province”) and the Mattawa and area Police Services Board (Group of 4) hereby represented by the Corporation of the Town of Mattawa for the fiscal 2018/2019 R.I.D.E. Grant Program.

WHEREAS Section 5, subsection 3 of the Municipal Act, S.O. 2001, C. 25, empowers and authorizes Council to pass by-laws enacting agreements.

AND WHEREAS the attached transfer payment agreement, Appendix “A” outlines the funding agreement details and therefore forms part of this By-law.

NOW THEREFORE the Council of the Corporation of the Town of Mattawa enacts as follows:

1. The Mayor and Clerk are hereby authorized to execute the aforesaid agreement on behalf of the Corporation of the Town of Mattawa in accordance with the terms and conditions referred to in this agreement attached to this By-law and known as Appendix “A”.
2. That this agreement shall be effective and shall remain in effect and force in accordance with the terms of the agreement subject to any amendments thereto or the termination of the said agreement.

READ A FIRST and SECOND time, this 26th day of November, 2018.

READ A THIRD time and FINALLY PASSED this 26th day of November, 2018.

Mayor

Clerk

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: FINANCE

CHAIRPERSON: COUNCILLOR C. LACELLE

DEPT. HEAD: FRANCINE DESORMEAU, CLERK/DEPUTY-TREASURER

TITLE: WRITE OFF OF PROPERTY TAXES

Draft By-Law

Item

Policy Recommendation

Mayor D. Backer and Members of Council:

The process of expropriation of the lands described as Lots 64, 65, 66 and 67, Plan 2 in the Town of Mattawa is now finalized.

The last step in this process was to issue a notice of possession along with payment of \$2.00 which represents the municipality's claim to the lands in turn for the outstanding property taxes owing on this property.

The outstanding property taxes total \$17,465.52 and provisions under Section 354 of the Municipal Act, 2001 allows for the write-off of taxes not deemed collectible upon which is the case in this matter.

Council approval is required therefore the following is recommended:

Recommendation:

That Mayor and Council of the Corporation of the Town of Mattawa approves the write-off of property taxes and interest penalty fees in the amount of \$17,465.52 resulting from the expropriation of the lands described as Lots 64, 65, 66 and 67, Plan 2, Mattawan; Mattawa, District of Nipissing, bearing PIN 49101-0042 as per the provisions under Section 354 of the Municipal Act, 2001 S. O. 2001, C.25 as they are deemed uncollectible.

Respectfully recommended

Councillor C. Lacelle

THE CORPORATION OF THE TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT SERVICES

CHAIRPERSON: COUNCILLOR L. MICK

DEPT. HEAD: RAYMOND A. BÉLANGER, CAO/TREASURER

TITLE: CANCELLATION OF REGULAR MEETING OF COUNCIL

 Draft By-Law

 X Item

 Policy Recommendation

Mayor D. Backer and Members of Council:

Due to the fact that the fourth Monday of December falls on Christmas Eve, Council wishes to cancel that scheduled Regular Meeting of Council.

Recommendation:

That the Mayor and Council of the Corporation of the Town of Mattawa, due to the Christmas holidays, cancel the Regular Meeting of Council scheduled for December 24th, 2018.

Respectfully submitted,

Councillor L. Mick